



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, January 28, 2025, 6:30 p.m.**

1/28/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro Tem
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Alicia Garcia, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) January 28, 2025, Meeting Agenda
- b) January 14, 2025, Meeting Minutes
- c) January 2025 Board Report
- d) 2025 Larimer County Sheriff Statement of Work

Trustee Wing moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED, with Mayor Pro Tem Murphy abstaining.

5.II. Metro District Service Plan Policy Review

Administrator Kirk gave a presentation on the Metro District Service Plan Policy Review.

Mayor Karspeck called for a 5-minute break.

6. Elected Official Reports

The Board established Interview Committees for the Tree Advisory and PORT Committees. Mayor Karspeck and Mayor Pro-Tem Murphy will serve as the Interview Committee for Tree Advisory Committee. Trustee Ayers and Trustee Wing will serve as the Interview Committee for PORT Committee.

Trustee Albrecht:

Albrecht reported on recent Youth Advisory Commission meetings and the Commission members thoughts on "small-town charm".

Trustee Ayers:

Ayers thanked staff for their work snow plowing this past week and reported on the new Town signs that were recently installed. Ayers reported on a citizen concern regarding short-term rentals. Ayers inquired about enforcement of construction site maintenance violations.

Trustee Wing:

Wing reported on a walk through downtown that he participated in. Wing inquired about Larimer County involvement with ICE. Sergeant Williamson reported that there will be an upcoming press release from the Sheriff.

Mayor Pro-Tem Murphy:

Murphy reported on recent Tree Committee meetings and noted the newly installed Town signs. Murphy discussed the feedback from Youth Advisory Commission and expressed appreciation for staff for their snow-plowing efforts. Murphy reported on an opportunity to serve on a team for the Climate Smart Future Ready program through Larimer County.

Mayor Karspeck:

Karspeck reported on an upcoming MPO vote on transportation alternatives. Karspeck reported on events that he recently attended including the Mayor's Summit and the Larimer County Sheriff's award ceremony.

Administrator Kirk:

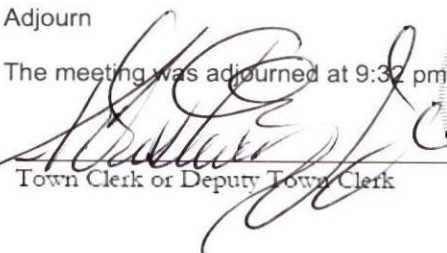
Kirk discussed a potential study session or agenda item to discuss RAFT funding.

7. Executive Session

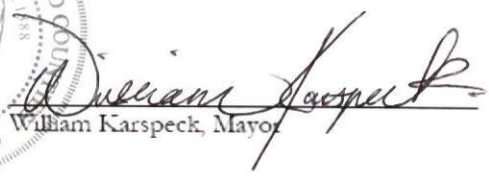
Trustee Ayers moved to go into Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions. And the following details are provided: Potential Litigation. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The meeting was adjourned at 9:32 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor