



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, February 25, 2025, 6:30 p.m.**

2/25/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order 6:32 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Karl Ayers, Trustee
May Albrecht, Trustee
Tim Hardy, Trustee
Will Karspeck, Mayor

The following Board members were absent:

Chris Kurtz, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro-Tem

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Deputy Andrea Maxwell, Larimer County Sheriff
Anne Johnson, Community Development Director
Brian Dubois, Economic Sustainability Manager

4. Citizen Participation

Bridget Guccione spoke regarding the Town's development code.

Ruth Fletcher-Carter spoke regarding RAFT and the transit assessment item on tonight's agenda.

John Guthrie spoke regarding Dark Skies and Berthoud Main Street.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) February 25, 2025, Meeting Agenda
- b) February 11, 2025, Meeting Minutes
- c) February 2025 Board Report

Trustee Hardy moved to combine and approve the items on the Consent Agenda. Trustee Albrecht seconded the motion. In a 4-0 roll call vote, THE MOTION CARRIED.

Mayor Karspeck read an announcement recognizing Deputy Maxwell for her "Law Officer of the Year" award from the Colorado Cattlemen's Association.

5.II. Appointment To Tree Advisory Committee

Mayor Karspeck provided information on the Tree Advisory interviews.

Mayor Karspeck moved to appoint Daniel Buendia to the Tree Advisory Committee for a term to expire September 30, 2026. Trustee Hardy seconded the motion. With all in favor, THE MOTION CARRIED.

5.III. After Prom Committee Funding Request

Jessica Patriquin provided information on the After Prom Committee funding request.

The Board was supportive of allowing After Prom to be held at the rec center.

5.IV. 330 Mountain Ave Historic Landmark Alteration Request

Community Development Director, Anne Johnson, gave a presentation on the 330 Mountain Ave Historic Landmark Alteration Request.

Trustee Ayers moved to approve the request for a Major Alteration to a Local Historic Landmark for the building facade at 330 Mountain Avenue subject to the four conditions listed in the staff report. Trustee Albrecht seconded the motion. With all in favor, THE MOTION CARRIED.

5.V. Dark Sky Update

Economic Sustainability Manager, Brian Dubois, gave an introduction on the Dark Sky Update.

Mark Laurin with the Colorado Dark Sky Certification Mentor Program gave a presentation.

Mayor Karspeck opened the item to public comment.
Leslie Tassi spoke during public comment.
Mayor Karspeck closed public comment.

5.VI. Transit Assessment Priorities

Administrator Kirk provided information on the Transit Assessment Priorities.

The Board was supportive of having a study session with staff and RAFT to further discuss.

6. Elected Official Reports

Trustee Albrecht:

Albrecht reported on concerns from citizens regarding the audio in the Board room and thanked staff for new nametags.

Trustee Ayers:

Ayers reported on PORT discussions on the future use of the Jaskowski property.

Mayor Karspeck:

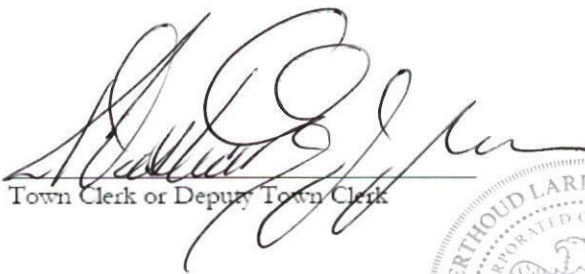
Karspeck inquired about buffer zones in the Town's Land Use Code. Karspeck reported on his recent attendance at the Chamber's Annual Gala and a Legislative Workshop at History Colorado.

Administrator Kirk:

Kirk reported on updates on the Housing Needs Assessment, the Sustainability Action Plan, open space acquisitions, the Community Branding Assessment, the Town Wastewater Bond Refunding, plans for the garden in Pioneer Park, and a water rate study. Kirk reported on a new sign going up on the front of Town Hall.

7. Adjourn

The meeting was adjourned at 9:31 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor