



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, March 11, 2025, 6:30 p.m.

3/11/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:31 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Anne Johnson, Community Development Director
Paul Furnas, Town Forester

4. Citizen Participation

Aaron Perry spoke regarding New Freedom Outreach's Lollipop Garden event and pricing for park rentals.

Sarah Lincoln spoke regarding Newell Farm Park and the entrances into Town.

Jessica Higgins inquired about the process for Public Hearing notices.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) March 11, 2025, Meeting Agenda
- b) February 25, 2025, Meeting Minutes
- c) Local Planning Capacity Grant
- d) Downtown Parklet Update
- e) Land Development Next Steps
- f) 2025 Road and Sidewalk Improvements Plan

Trustee Wing requested to remove items c) Local Planning Capacity Grant and d) Downtown Parklet Update.

Trustee Albrecht requested to remove item e) Land Development Next Steps.

Trustee Wing moved to combine and approve the items on the Consent Agenda, less items c, d and e. Trustee Kurtz seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED, with Mayor Pro-Tem Murphy abstaining.

The Board had further discussion on items c) Local Planning Capacity Grant, d) Downtown Parklet Update, and e) Land Development Next Steps.

Trustee Wing moved to approve items c, d and e on the Consent Agenda. Trustee Albrecht seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.II. Arbor Day Proclamation

Town Forester, Paul Furnas, gave a presentation on the Town's Arbor Day celebration.

Mayor Karspeck read the Arbor Day Proclamation aloud and proclaimed Saturday, April 26, 2025 as Arbor Day in the Town of Berthoud.

5.III. Housing Needs Assessment

Community Development Director, Anne Johnson gave a presentation on the Housing Needs Assessment.

Karlyn Vasan with Ayres Associates gave a presentation.

Tiffany Brodie with Habitat for Humanity spoke on the item.

The Board provided feedback on the housing diversity strategies presented.

6. Elected Official Reports

Trustee Albrecht:

Albrecht discussed the Lollipop Garden event and pricing for the park rental. Albrecht inquired about email alerts for new developments. Albrecht suggested implementing a Senior Resident Advisory Committee and a Downtown Business Advisory Committee.

Trustee Ayers:

Ayers provided updates on PORT projects, specifically the Arboretum and the Jaskowski property.

Trustee Kurtz moved to extend the meeting to 10:00 PM. Trustee Ayers seconded the motion. With all in favor, THE MOTION CARRIED.

Trustee Wing:

Wing inquired about costs for the Arboretum.

Mayor Pro-Tem Murphy:

Murphy inquired about tree sponsorship for the Arboretum. Murphy reported on a meeting with the Golden Links. Murphy reported that he will be testifying on upcoming legislation HB 25-1272.

Mayor Karspeck:

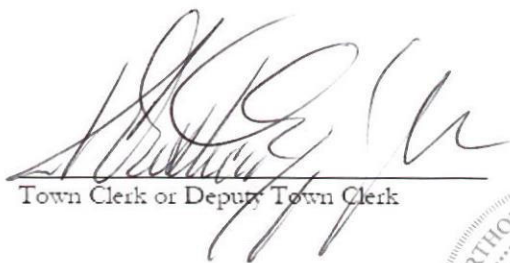
Karspeck is in support of Albrecht's suggestion on additional committees and would also like to incorporate a Transportation Committee. Karspeck gave an update on the passenger rail project.

7. Executive Session

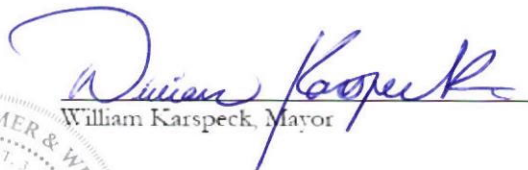
Trustee Wing moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Property Negotiation for 270 Mountain Avenue, 733 S County Road 15A, and Parcel 9423300005. Trustee Kurtz seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The meeting was adjourned at 10:39 pm.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

