



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, April 8, 2025, 6:30 p.m.

4/8/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:29 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following Board members were absent:

Chris Kurtz, Trustee

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Ken Matthews, Director of Water Utilities
Savana Dumler, Water & Wastewater Engineer

4. Citizen Participation

Linda Wilson spoke regarding pet leash laws and requested an update on the 2nd street development.

Megan Hooper spoke regarding regulations on housing for sex offenders.

Mark Broughton spoke regarding growth and development and traffic in town.

Kate Broughton spoke regarding utilities and water rights.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) April 8, 2025, Meeting Agenda
- b) March 25, 2025, Meeting Minutes
- c) February 2025 Financial Information
- d) North Berthoud Parkway Trail Gap Budget Update

Trustee Wing requested item d) North Berthoud Parkway Trail Gap Budget Update be removed from the Consent Agenda for individual consideration.

Trustee Wing moved to combine and approve the items in the Consent Agenda less item d. Trustee Ayers seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

Administrator Kirk provided additional information on the North Berthoud Parkway Trail Gap Budget.

Mayor Pro-Tem Murphy moved to approve item d) North Berthoud Parkway Trail Gap Budget Update. Trustee Wing seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.II. Fire District Tax Measure Presentation

Fire Chief, Stephen Charles, gave an introduction on the Fire District Tax Measure.

Division Chief, Andrew Kuiken, gave a presentation.

Mayor Karspeck opened the item to public comment.
Linda Wilson spoke during public comment.

Mayor Karspeck called for a 5-minute break.

5.III. Water Utilities Projects Update

Director of Water Utilities, Ken Matthews, and Water & Wastewater Engineer, Savana Dumler, gave a presentation on the Water Utilities Projects.

Attorney Bradley Kershaw gave a presentation.

Mayor Karspeck opened the item to public comment.
Cate Broughton spoke during public comment.

5.IV. Water Facilities SCADA Masterplan Contract

Director of Water Utilities, Ken Matthews, gave a presentation on the Water Facilities SCADA Masterplan Contract.

Mayor Pro-Tem Murphy moved to approve the selection of Applied Controls & Engineering to develop the SCADA Master Plan for the Town of Berthoud, authorize the Town Administrator to execute a Consulting Services, and authorize staff to proceed with implementation planning and funding prioritization based on the recommendations outlined in the Plan. Trustee Ayers seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Wing:

Wing inquired about an update on the gatehouse agreement with Heron Lakes and about the procedure for citizen participation in Board meetings.

Trustee Ayers:

Ayers reported on the recent PORT Committee meeting and discussions on the pool plan.

Trustee Albrecht:

Albrecht reported on recent Youth Advisory meetings and an upcoming Youth Summit. Albrecht also discussed Board meeting procedures and potential additional advisory committees.

Mayor Pro-Tem Murphy:

Murphy reported on HB25-1272 and a CDOT update. Murphy reported on interviews for the principal position for Berthoud Elementary School. Murphy inquired about an update on the Dark Sky Committee. Murphy encouraged the Board to approve a resolution in support of the Fire District Tax Measure.

Mayor Karspeck:

Karspeck reported on recent meetings for the MPO and the Behavioral Health Policy Council.

Administrator Kirk:

Kirk reported on a potential study session on April 29th, 2025.

Attorney Smith:

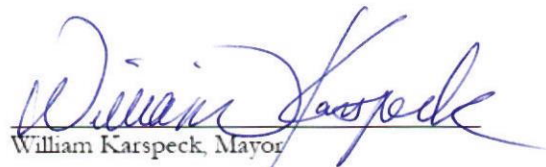
Smith discussed procedure for citizen participation at Board meetings.

7. Adjourn

The meeting was adjourned at 9:24 pm.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

