



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, April 22, 2025, 6:30 p.m.

4/22/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:32 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Anne Johnson, Community Development Director

4. Citizen Participation

Aaron Perry spoke regarding New Freedom Outreach's recent event and thanked several of the Board members for their attendance.

Gil Uhrich spoke regarding the Bid Award for the 2025 Berthoud Slurry, Crack Seal, and Patching item on the Consent Agenda.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) April 22, 2025, Meeting Agenda
- b) April 8, 2025, Meeting Minutes
- c) Resolution 2025-05 Amending the Fee Schedule Regarding Event Fees for Non-Profits
- d) Bid Award - 2025 Berthoud Slurry, Crack Seal, and Patching
- e) Bid Award - 2025 Berthoud Road and Sidewalk Concrete
- f) Bid Award - 2025 Berthoud Tipton Street Improvements Project
- g) April 2025 Board Report

Trustee Albrecht requested item d) Bid Award - 2025 Berthoud Slurry, Crack Seal, and Patching and item e) Bid Award - 2025 Berthoud Road and Sidewalk Concrete be removed from the Consent Agenda for individual consideration.

Trustee Kurtz moved to combine and approve the items on the Consent Agenda, less items d and e. Trustee Ayres seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

The Board had further discussion on items d and e.

Trustee Kurtz moved to approve items d and e from the Consent Agenda. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.II. Resolution Supporting Berthoud Fire Protection District Ballot Issue A

Mayor Pro-Tem Murphy moved to approve Resolution 2025-06, a Resolution of the Town Board of the Town of Berthoud in support of "Ballot Question A" on the May 6, 2025 Special District Election Ballot. Trustee Albrecht seconded the motion. In a 5-1 roll call vote, THE MOTION CARRIED, with Trustee Hardy having the dissenting vote, and Trustee Wing abstaining.

5.III. Housing Needs Assessment

Community Development Director, Anne Johnson, gave an introduction on the Housing Needs Assessment.

Karlyn Vasan with Ayres Associates gave a presentation.

Mayor Karspeck opened up the item to public comment.
Jake Victor with Northpointe Development spoke during public comment.
Mayor Karspeck closed public comment.

Trustee Hardy moved to approve Resolution 2025-07, a Resolution of the Town Board of the Town of Berthoud approving the Berthoud Housing Diversity Plan. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.IV. Amendment To Chapter 30 Regarding Natural Healing Centers And Natural Medicine Businesses - Introduction

Community Development Director, Anne Johnson, gave a presentation on the Amendment to Chapter 30 regarding Natural Healing Centers and Natural Medicine Businesses.

Allison Robinette with the Colorado Natural Medicine Division provided additional information.

Mayor Karspeck opened the Public Hearing.
No one spoke during the Public Hearing.

The Board gave direction to staff to provide an updated map at the next hearing. Mayor Karspeck stated that the Public Hearing will be continued to May 13, 2025.

6. Elected Official Reports

Trustee Kurtz:

Kurtz reported that he will be moving out of Berthoud and will be resigning after the May 13 meeting.

Trustee Hardy:

Trustee Hardy requested that Director Johnson provide the Board with an update on the recent Historical Preservation Advisory Committee meeting. Johnson reported that there has been interest in preservation of the Foursquare Church and reported on a grant that the Town was awarded, as well as an additional grant that the Town has applied for.

Trustee Albrecht:

Albrecht reported on vacancies on the Youth Advisory Committee. Albrecht reported on a recent protest at the rec center and inquired about where protests may be held.

Mayor Pro-Tem Murphy:

Murphy reported on the upcoming Arbor Day celebration on April 26. Murphy reported on the recent Climate Smart Future Ready meeting he attended and thanked Trustee Kurtz for his service on the Board.

Trustee Wing:

Wing thanked Trustee Kurtz for his service on the Board. Wing reported on a citizen complaint regarding paying admission at the rec center. Wing inquired about an update on the pool project.

Mayor Karspeck:

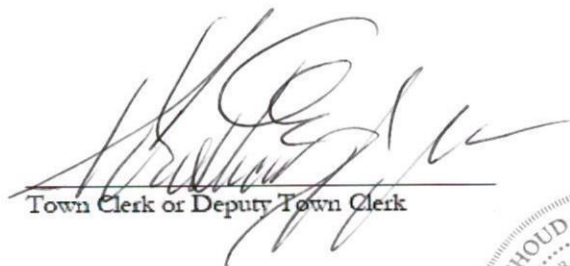
Karspeck reported on citizen complaints regarding the Prairie Star community. Karspeck reported on an upcoming meeting on May 5 between the Downtown Berthoud Merchant Collaborative and the Berthoud Chamber and concerns about funding for event parades.

Administrator Kirk:

Kirk reported on the upcoming Business Appreciation Breakfast, the study session scheduled for April 29 at 6:00 pm and the closing of the Sonoco building. Kirk provided an update on the pool design concept and on the Town branding project. Kirk provided an update on the Berthoud Parkway Trail construction.

7. Adjourn

The meeting was adjourned at 8:58 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor