



**Garden
Spot of
Colorado**

**MEETING OF THE HISTORIC PRESERVATION ADVISORY COMMITTEE
807 Mountain Avenue
Town of Berthoud, Colorado
Monday, May 12, 2025, 5:30 p.m.**

This is an IN-PERSON meeting at the location and time noted above.

1. Roll Call For HPAC 2025

- Leslie Moore, Chair
- Fred Maines, Vice-Chair
- Cheryl Szydlo, Secretary
- Todd Duval
- Lee Hardies
- Carri Grimdtich
- Courtney VanHooser
- Tim Hardy, Board Liason
- Andrew Wayland, Historical Society Liason
- Anne Johnson, Town Staff Representative

2. Approval Of Meeting Minutes

Minutes from the April 14 meeting

Documents:

[2025 04 14 MINUTES DRAFT.PDF](#)

3. Public Comment Period

4. Discussion Items

Historic Preservation Plan RFP Selection

5. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, April 14, 2025, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Leslie Moore (Chair), Fred Maine (Vice Chair), Cheryl Szydlo (Secretary), Lee Hardies and Courtney VanHooser. Town of Berthoud: Anne Johnson (Town Staff Representative), Tim Hardy (Board Liaison) and Andrew Wayland (Historical Society Liaison). The meeting was held in person.

A. The meeting was called to order at 5:34pm. A roll call attendance was taken.

II. MINUTES

Minutes from the March 10, 2025, meeting were reviewed, a motion to approve the Minutes was made by Fred Maine and seconded by Lee Hardies. Minutes were approved unanimously.

III. PUBLIC COMMENT PERIOD

There were no public comments.

IV. DISCUSSION ITEMS

1. State of Colorado Historic Preservation Grant

- At the suggestion from History Colorado representatives the Town has applied for a State Historical Fund Grant. Lindsey Flewelling has confirmed the application has been received.
- There is no update on when the CLG Grant the Town has been awarded will be funded.

2. RFP for Historic Preservation Plan

- The RFP was published on March 18th. There has been good responses and the deadline for questions was April 10th. Proposals are due no later than noon on April 30th. If needed, interviews will be held on May 13th. The highest scoring proposal will be recommended to the Town Board on May 27th, along with the list of all the other proposals received.
- A scoring matrix for use in reviewing proposals will be created by town staff. HPAC members are invited to participate in the scoring process, to be completed by the end of business on May 8th.

3. Other Business

- Committee member Todd Duval has resigned. The Town Clerk is aware of the vacancy and is encouraging interested residents to apply.
- Ethan Mattson, HPAC Town Staff Representative, has resigned his position with the Town of Berthoud.
- Anne showed examples of a walking tour book and coloring book created by the City of Lincoln, Nebraska's historic committee. Discussion ensued regarding how HPAC may create similar materials.
- Andrew recently attended the Colorado and Wyoming Association of Museums 2025 Annual Meeting where he gathered interesting ideas for activities that Berthoud could plan in conjunction with Colorado's Sesquicentennial celebrations in 2026. This is the 250th anniversary of the Declaration of Independence and the 150th anniversary of Colorado's statehood.
- Anne will be the speaker at BHS's 2025 Speaker Series on April 15th.

V. Adjourn

Cheryl Szydlo motioned to adjourn, Courtney VanHooser seconded, the meeting adjourned at 6:08pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary