



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, May 13, 2025, 6:30 p.m.

5/13/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:33 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following Board members were absent:

Brett Wing, Trustee

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Jeremy Olinger, Deputy Town Administrator
Anne Johnson, Community Development Director

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) May 13, 2025, Meeting Agenda
- b) April 22, 2025, Meeting Minutes
- c) March 2025 Financial Information
- d) 2025 Road Improvement Project Bid Award

Trustee Kurtz moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.II. Larimer County Mental Health Awareness Month Proclamation

Mayor Karspeck read the Larimer County Mental Health Awareness Month Proclamation aloud.

5.III. Community Foundation Of Northern Colorado Proclamation

Kristin Todd with the NoCo Foundation provided information on 50 Years of Philanthropy and the NoCo Pledge.

Mayor Karspeck read the Year of Philanthropy 2025 Proclamation aloud.

5.III.i. Outdoor Pool Concept Update

Deputy Town Administrator, Jeremy Olinger, provided an update on the outdoor pool concept.

Mayor Karspeck opened the item to public comment.
Lauren Roth spoke during public comment.

Trustee Ayers moved to direct staff to engage with BRS Architecture to complete full design and bid documents for future construction of the outdoor pool addition at the Recreation Center. Trustee Albrecht seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.IV. Harvest West Annexation Petition Finds Of Fact

Community Development Director, Anne Johnson, gave a presentation on the Harvest West Annexation Petition.

Mayor Pro-Tem Murphy moved to approve Resolution 2025-08, a Resolution of Substantial Compliance Regarding a Petition for Annexation filed by HT Land Partners, LLC and setting the matter for a Public Hearing on June 24, 2025. Trustee Ayers seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.V. Public Hearing - Amendment To Chapter 30 Regarding Natural Healing Centers And Natural Medicine Businesses

Community Development Director, Anne Johnson, gave a presentation on the amendment to Chapter 30 regarding Natural Healing Centers and Natural Medicine Businesses.

Mayor Karspeck opened the Public Hearing.
No one spoke during the Public Hearing.
Mayor Karspeck closed the Public Hearing.

Trustee Albrecht moved to approve Ordinance 1353, an Ordinance of the Board of Trustees, adopting the Town of Berthoud Natural Medicine Healing Centers and Natural Medicine Businesses Regulations as Section 14 in Chapter 30 of the Berthoud Municipal Code, amending the ordinance to exclude healing centers from being permitted within the Mountain Overlay District. With no second, THE MOTION FAILED.

Trustee Hardy moved to approve Ordinance 1353, an Ordinance of the Board of Trustees, adopting the Town of Berthoud Natural Medicine Healing Centers and Natural Medicine Businesses

Regulations as Section 14 in Chapter 30 of the Berthoud Municipal Code. Trustee Kurtz seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED, with Trustee Albrecht abstaining.

6. Elected Official Reports

Trustee Kurtz:

Kurtz reported that this will be his final meeting on the Town Board before he resigns.

Trustee Ayers:

Ayers provided updates on the Jaskowski property, the Arboretum project, and the Berthoud Market.

Trustee Albrecht:

Albrecht suggested stargazing areas for the Arboretum plan. Albrecht reported on Lemonade Day and on the Youth Advisory Commission's Youth Summit. Albrecht inquired about year-round bathroom access at town parks.

Mayor Pro-Tem Murphy:

Murphy reported on Lemonade Day and House Bill 25-1272. Murphy requested Town updates from Administrator Kirk.

Mayor Karspeck:

Karspeck reported on Lemonade Day, the Youth Summit and the Arbor Day celebration. Karspeck reported on a Dark Sky presentation at the library. Karspeck inquired about sheriff communications with the Berthoud Chamber regarding parade logistics.

Administrator Kirk:

Kirk thanked Trustee Kurtz for his service on the Town Board and reported on the following items:

- Lamp post lighting along Mountain Avenue
- The old Streets Building at 2nd & Welch, and possible plans to demolish
- A staff meeting with BATS representatives
- The upcoming May 22 CML District Meeting
- A recent Dark Sky Committee meeting
- An issue with dead trees along County Road 10E
- The purchase of the Sonoco building

Attorney Smith:

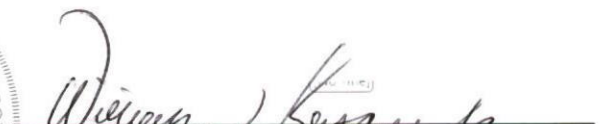
Smith thanked Trustee Kurtz for his service on the Town Board and reminded the Board that the vacancy must be filled within 60 days. The Board determined that the vacancy will initially be open to just the current Town committee and commission members.

7. Adjourn

The meeting was adjourned at 8:35 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor