



**Garden
Spot of
Colorado**

PORT COMMITTEE MEETING MINUTES

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Wednesday, June 4, 2025 - 6:00 p.m.**

This is an IN-PERSON meeting at the location and time noted above.

This meeting will be streamed live on YouTube. The live stream is accessible by visiting www.berthoud.org/stream

Prior to the PORT meeting, committee members went on a PORT tour of Berthoud properties.

A. Call to Order – The PORT Committee meeting was called to order by L. Roth at 6:15pm.

B. Roll Call

- Lauren Roth – Chair – Here
- Carolyn Hobson – Vice Chair – Not Here
- Anna Murphy – Secretary – Here
- Callie West – Not Here
- Kari Wiesen – Not Here
- Sean Henry – Here
- Michael Brennan – Here
- Audrey Roth, BYAC Liaison – Here
- Karl Ayers, Trustee Liaison – Here
- Keith Knoll, Staff Representative – Here

C. Approval of Minutes – May 7, 2025

- M. Brennan motioned to approve the May 7, 2025 PORT Committee meeting minutes. S. Henry seconded. All in favor. Minutes were approved.

D. Public Comment – Non-Discussion Items

- Randy Niece, Secretary of Berthoud Tree Advisory Committee and member of the Trails and Heritage Ridge Metropolitan District (HRMD) subdivision landscape committee came to discuss the south and east trails that border the HRMD. There have been a total of seven filings by HRMD, with the last one giving responsibility of a section of trail to a contractor. He expressed concerns that this portion of trail

Lauren M
8/6/25

associated with the 7th filing is narrow (compared to other portions of the trail), can get muddy when it rains, and may have large weeds in the summer. He expressed safety and liability concerns to the HRMD board and said they see this as a secondary concern. He asked whether the Town would be willing to take over this portion of the trail and what possible next steps would be. K. Knoll said the Town typically does not take over portions of trail, as this is not part of the agreement. HOAs and/or metro districts take over responsibility for these trails.

- Suggestions to review planning documents and revisit with the HRMD board. R. Niece thanked PORT for their time.

E. Discussion Items

a. Tour recap – Keith Knoll – Public Works Operations Manager

- Prior to the PORT committee meeting, K. Knoll led an annual PORT tour on the B.A.T.S. bus for PORT committee members. This year, the PORT committee focused on visits to properties recently purchased or under consideration/discussion by the Town for purchase. These properties included visits to Schall, Befus, and Wilson properties. K. Knoll also pointed out Legacy, Rose Farm, Hillsdale, and the Trails at Creekview properties during the tour. These properties are all part of a vision laid out in the 2021 Open Space Mast Plan to develop a trail system including the Dry Creek drainage (part of Trails at Creekview) and the Little Thompson Regional Trail.
- One PORT committee member suggested that there be more communication by the Town to showcase their property acquisitions to highlight the Town's positive efforts to save and conserve agricultural and natural areas when possible.
- K. Knoll noted staff are working with North Front Range Metropolitan Planning Organization (NFRMPO) to communicate on plans for development of these trails.
- PORT committee members were excited and appreciated the speed at which these acquisitions and work toward the Little Thompson Regional Trail system have occurred. C. Kirk has taken this on (and landowners are also approaching the Town).
- PORT thanked K. Knoll for his efforts in organizing the tour.

F. Staff updates – Parks, Open Space, Recreation, and Trails

- K. Knoll – There will be a Joint Tree Advisory/PORT/Town Board meeting on June 16 at 6:30pm to discuss the Arboretum. Tyler from Wenk will present the latest plans.
- Next PORT meeting – The July PORT meeting is typically cancelled due to the 4th of July holiday and associated activities. L. Roth motioned, S. Henry seconded to cancel the July 2 meeting. All in favor. The next PORT meeting is planned for Wednesday, August 6 at 6:00pm.
- North trail gap: the signal housing won't go up until August. A muddy area near the north trail area appears to be a location where people pull onto the side of the road and take pictures of Longs Peak.

G. Committee updates

- A. Roth – BYAC is on summer break. One committee member graduated and left BYAC. The youth summit was recently held to discuss what other youth

committees do during the year. Youth committees from neighboring towns showed up, though not as many people from each committee were able to make it. This was a great learning experience, and hosting may rotate next year, or Berthoud may host again.

H. Adjourn

- S. Henry motioned to adjourn the meeting, and M. Brennan seconded, all in favor. Meeting adjourned at 6:41 pm.

Next meeting: Wednesday, August 6 at 6:00pm. If you require special accommodations, please contact the Town Clerk 24 hours in advance at (970) 532-2643.