



MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, June 10, 2025, 6:30 p.m.**

6/10/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Pro-Tem Murphy called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Pro-Tem Murphy led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro-Tem

The following Board members were absent:

Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Anne Johnson, Community Development Director

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) June 10, 2025, Meeting Agenda
- b) May 27, 2025, Meeting Minutes
- c) April 2025 Financial Information

- d) Continuance of Farmstead Acres Preliminary Plat
- e) Homecoming Parade Fee Waiver Request
- f) Comprehensive Plan Action Plan Update
- g) 208 Welch Ave Property Demolition Update

Trustee Wing requested item c) April 2025 Financial Information be removed from the Consent Agenda for individual consideration.

Trustee Albrecht requested item f) Comprehensive Plan Action Plan Update be removed from the Consent Agenda for individual consideration.

Trustee Wing moved to combine and approve the items on the Consent Agenda, less items c and f. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

The Board had further discussion on item c) April 2025 Financial Information and on item f) Comprehensive Plan Action Plan Update.

Trustee Ayers moved to approve items c and f. Trustee Wing seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.II. Introduction Of 2024 I-Codes

Community Development Director, Anne Johnson, gave an introduction.

Building Official, Jonathan Gesick, gave a presentation on the 2024 I-Codes.

Mayor Pro-Tem Murphy opened the item to public comment.
No one spoke during public comment.

The Board was supportive of having further discussions regarding water conservation codes and fire sprinkler systems.

5.III. Harvest West Amended Resolution Regarding Annexation Petition And Resetting Public Hearing

Community Development Director, Anne Johnson, gave an introduction on the Harvest West Amended Resolution regarding the Annexation Petition and resetting the Public Hearing date.

Trustee Ayers moved to approve the resolution as written. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.IV. Intergovernmental Agreement Between The Town Of Berthoud, Colorado And The Town Of Mead, Colorado

Community Development Director, Anne Johnson, gave a presentation on the Urban Growth Boundary agreement with the Town of Mead.

Mayor Pro-Tem Murphy opened the item to public comment.
No one spoke during public comment.

Trustee Hardy moved to approve Resolution 2025-11, a resolution of the Town Board of Trustees approving the Urban Growth Boundary Agreement between the Town of Berthoud and the Town of Mead. Trustee Wing seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.V. Housing Diversity Plan Action Plan Update

Community Development Director, Anne Johnson, gave a presentation on the Housing Diversity Plan Action Plan update.

Mayor Pro-Tem Murphy opened the item to public comment.
Tiffany Brodie with Habitat for Humanity spoke during public comment.

The Board was supportive of staff preparing an amendment to Ordinance 847 to be presented at a future meeting.

6. Elected Official Reports

Trustee Ayers:

Ayers reported on the recent PORT Committee tour of Berthoud PORT properties and the Berthoud Day event. Ayers inquired about a citizen concern regarding trail conditions.

Trustee Albrecht:

Albrecht reported on Berthoud Day. Albrecht inquired about scheduling an agenda item to discuss potential new Town committees.

Trustee Wing:

Wing reported on Berthoud Day and discussed the Berthoud Surveyor newspaper. Wing requested an update the Berthoud Report a Concern (BRAC) program and inquired about the Town's water rights with Chimney Hollow. Wing discussed the Town seal.

Mayor Pro-Tem Murphy:

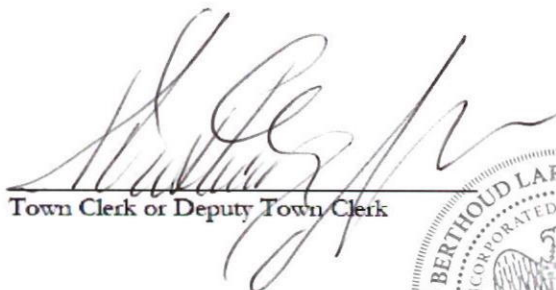
Murphy reported on Berthoud Day. Murphy reported on uranium findings at Chimney Hollow.

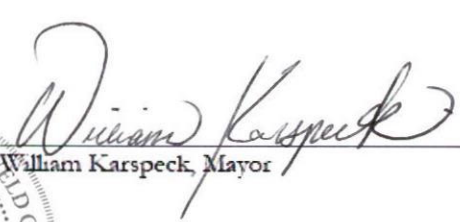
Administrator Kirk:

Kirk reminded the Board of the upcoming joint meeting with the Tree Committee and the PORT Committee, and reminded the Board that there will not be a meeting on June 24. Kirk discussed a possible task force to discuss RAFT and transportation issues in town. Kirk reported on citizen concerns regarding the pool amenity in Prairie Star.

7. Adjourn

The meeting was adjourned at 8:46 pm.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

