



**Garden
Spot of
Colorado**

MEETING OF THE HISTORIC PRESERVATION ADVISORY COMMITTEE
807 Mountain Avenue
Town of Berthoud, Colorado
Monday, July 14 2025, 5:30 p.m.

This is an IN-PERSON meeting at the location and time noted above.

1. Roll Call For HPAC 2025

- Leslie Moore, Chair
- Fred Maine, Vice-Chair
- Cheryl Szydlo, Secretary
- Lee Hardies
- Carri Grimditch
- Courtney VanHooser
- Tim Hardy, Board Liason
- Andrew Wayland, Historical Society Liason
- Bella Manzo, Town Staff Representative

2. Approval Of Minutes

Approval of Minutes from 6/9/2025

Documents:

[MINUTES. 06_09_25.PDF](#)

3. Public Comment Period

4. Discussion Items

1. Update on historic preservation plan
2. Oktoberfest logistics
3. Code updates

4. Coaster update
5. Other business

5. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, June 9, 2025, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Leslie Moore (Chair), Fred Maine (Vice Chair), Cheryl Szydlo (Secretary) and Carri Grimdtich. Town of Berthoud: Bella Manzo (Town Staff Representative), Anne Johnson (Community Development Director), Stephanie Horvath (Community Engagement Manager) and Andrew Wayland (Historical Society Liaison). The meeting was held in person.

A. The meeting was called to order at 5:39pm. A roll call attendance was taken.

II. MINUTES

May 12th, 2025 meeting minutes were reviewed and approved unanimously following a motion by Fred Maine, seconded by Cheryl Szydlo.

III. PUBLIC COMMENT PERIOD

There were no public comments.

IV. DISCUSSION ITEMS

1. Historic Preservation Master Plan update on retaining Chronicle Heritage

- HPAC recommendation to retain Chronicle Heritage was taken to the Town Trustees.
- The Trustees approved Chronicle Heritage to develop the Preservation Plan with the condition that if the Town doesn't receive confirmation of grant funding timing from either of our grantors by July 26th the Town will self-fund the project.

2. Update on Historic Theme Drink Coasters

- Stephanie Horvath attended the meeting to update the committee that website engagement through the QR code used on the coasters wasn't wildly successful. She also shared some new designs that could have more of a "hook" to encourage website clicks and has redesigned the landing page.
- Discussion ensued on other options to draw more interest/engagement with the website for more information about Berthoud history.
 - All agreed that having more coasters available to give away at Oktoberfest would be a good opportunity.
 - Based on budget availability, at the July meeting HPAC will consider new designs, material to be used and quantity of coasters to be printed.

3. Historic Preservation language in the Land Use Code

- Bella Manzo shared that she will be reviewing our town codes and looking at nearby town's codes to determine if ours could be strengthened or are sufficient and to get new ideas.
 - HPAC introduced the idea to revamp the programs for Sign Grants and Facade Grant's for local businesses. The City of Longmont's is a good example.

V. Adjourn

Leslie Moore motioned to adjourn, Cheryl Szydlo seconded, the meeting adjourned at 6:37pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary