

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, July 14, 2025, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Leslie Moore (Chair), Fred Maine (Vice Chair), Cheryl Szydlo (Secretary), Lee Hardies, Courtney VanHooser and Carri Grimdtich. Town of Berthoud: Bella Manzo (Town Staff Representative) and Anne Johnson (Community Development Director) and Andrew Wayland (Historical Society Liaison). The meeting was held in person.

A. The meeting was called to order at 5:33pm. A roll call attendance was taken.

II. MINUTES

June 9th, 2025 meeting minutes were reviewed and approved unanimously following a motion by Fred Maine, seconded by Courtney VanHooser.

III. PUBLIC COMMENT PERIOD

There were no public comments.

IV. DISCUSSION ITEMS

1. Update on Historic Preservation Plan

- The Town and the State of Colorado are in the process of finalizing the contract for our grant.
- Chronicle Heritage is prepared to begin the project and will attend our August 11th meeting.

2. Oktoberfest Logistics

- Oktoberfest will be on October 4th.
- The Town of Berthoud will have a booth to provide general information about initiatives and other town activities.
- Chronicle Heritage will be in attendance and members of HPAC are encouraged to attend to help provide historic preservation updates and answer questions about what we do.

3. Code Updates

- Bella Manzo shared that code updates are being written to clarify or add definitive language to a few sections.
 - The updates will be supplied to HPAC members by email to be reviewed in advance of our next meeting.

4. Coaster Updates

- Bella Manzo provided quotes from 4 printing companies for a second run of coasters for distribution to local businesses and to hand out at the town booth at Oktoberfest.
 - We discussed the pros and cons of each quote and chose Custom Coasters Now to do the work.
- Committee members reviewed various designs provided by Stephanie Horvath, Community Engagement Manager.
 - We chose 4 designs to be used for the coasters.

5. Other Business

- It was noted that the Residential and Commercial Outstanding Landmark Awards have been in place at the current winning properties for the 6-month award period.
 - We reviewed prior nominations to determine the next properties for the award.
 - Commercial
 - a. Berthoud Elevated Water Tank, 424 Larimer County Rd 10E.
 - b. **WINNER!** Oddfellows Building, 335 Mountain Ave. (current location of Bradfords)

- i. We discussed logistics of how to display the award and draw significant attention to the Water Tower. It was decided to delay awarding it to this location until proper signage and marketing content can be determined.
- Residential
 - a. C.P. Thompson Home, 717 6th St.
 - b. **WINNER!** W.H. McCormick Home, 609 5th St.
 - The award recipients will be notified by town staff. Leslie Moore and Carrie Grimdtich volunteered to deliver the award signs to the new locations.
 - Leslie will ask Mark French to write an article about the awards for the Berthoud Weekly Surveyor.

V. Adjourn

Fred Maine motioned to adjourn, Carri Grimdtich seconded, the meeting adjourned at 6:55pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary