



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, August 12, 2025, 6:30 p.m.**

8/12/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Brett Wing, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following Board members were absent:

Mark Brodie, Trustee

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Keith Knoll, Public Works Operational Manager
Tawn Hillenbrand, Planning Manager
Anne Johnson, Community Development Director
Jeremy Olinger, Deputy Town Administrator

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) August 12, 2025, Meeting Agenda
- b) July 29, 2025, Meeting Minutes

Trustee Hardy moved to combine and approve the items on the Consent Agenda. Trustee Wing seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.II. National Women's Equality Day Proclamation

Mayor Karspeck read the National Women's Equality Day Proclamation aloud.

5.III. Xcel Energy Update Presentation

Hans Rodvik with Xcel Energy gave a presentation.

5.IV. Newell Farm Park Concept Update

Public Works Operational Manager, Keith Knoll, gave a presentation on the Newell Farm Park concept.

Mayor Karspeck opened the item to public comment.

Sarah Lincoln, Butch Hause, Casey Grace, Michael Stein, Deanne Mulvihill, Steve Mulvihill, Vance Bunker, Jane Vielehr, and Mark French spoke during public comment.

Mayor Karspeck closed the public comment.

The Board was supportive of moving forward with concept plans and having an update on the Newell Farm Park within 6 months.

5.V. Short Term Rental Regulation Change - Public Hearing

Planning Manager, Tawn Hillenbrand, gave a presentation on the Short Term Rental Regulation change.

Mayor Karspeck opened the Public Hearing.

Mindy Cruse, Jon Evans, and Matt Gawin spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

No action was taken on Ordinance 1356.

5.VI. Habitat For Humanity - Old Town Hall Concept

Administrator Kirk gave an introduction on the Old Town Hall Concept.

Tiffany Brodie with Habitat for Humanity, and David Stranathan and Josh McCarn with Asher Architects, gave a presentation.

Mayor Karspeck opened the item to public comment.

Brian Laak spoke on the item.

The Board was supportive of staff working with Habitat for Humanity to discuss redevelopment of the Old Town Hall site.

Mayor Karspeck called for a 5-minute break.

5.VII. Jaskowski Concept Update

Public Works Operational Manager, Keith Knoll, gave a presentation on the Jaskowski concept.

Mayor Karspeck opened the item to public comment.

Joe Soucek, Wes Dillon, Jeff Miller, and Chris Huber spoke during public comment.

Trustee Ayers moved to extend the meeting to 10:30 pm. Mayor Pro-Tem Murphy seconded the motion. With all in favor, THE MOTION CARRIED.

The Board provided feedback on the Jaskowski concept.

5.VIII. Parks Master Plan Update

Deputy Town Administrator, Jeremy Olinger, gave a presentation on the Parks Master Plan.

Mayor Karspeck opened the item to public comment.

Carolyn Hobson, Laura Schoenfeld, Jeff Hindman, Lauren Roth, and Alex Hoime spoke during public comment.

The Board was supportive of having a Study Session to further discuss parks projects.

6. Elected Official Reports

Trustee Albrecht:

Albrecht requested an update on a citizen concern regarding payment at the rec center.

Trustee Hardy:

Hardy reported on a potential presentation for the Town Board regarding the Downtown Business Collaborative and Berthoud Main Street.

Mayor Pro-Tem Murphy:

Murphy reported on a recent CDOT meeting and updates to the crossing at 9th Street and Mountain Avenue.

Mayor Karspeck:

Karspeck reported on an upcoming transportation meeting and the recent National Night Out event.

Administrator Kirk:

Kirk inquired about rescheduling the November 11th meeting due to Veterans Day. The meeting will be tentatively rescheduled to Monday, November 10th.

7. Executive Session

Trustee Wing moved to go into Executive Session pursuant to C.R.S. 24-6-402(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Bacon Lake Interceptor Easement, Oil and Gas Lease, and 290 Mountain Ave. Trustee Ayers seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The meeting was adjourned at 11:55 pm.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

