

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, September 8, 2025, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Leslie Moore (Chair), Fred Maine (Vice Chair), Cheryl Szydlo (Secretary), Lee Hardies, Courtney VanHooser and Carri Grimdtich. Town of Berthoud: Bella Manzo (Town Staff Representative), Anne Johnson (Community Development Director) and Andrew Wayland (Historical Society Liaison). The meeting was held in person.

A. The meeting was called to order at 5:34pm. A roll call attendance was taken.

II. MINUTES

August 11, 2025 meeting minutes were reviewed and approved unanimously following a motion by Fred Maine, seconded by Lee Hardies.

III. PUBLIC COMMENT PERIOD - There were no public comments.

IV. DISCUSSION ITEMS

1. Chronicle Heritage Introductions

- John Shelter from Chronicle Heritage attended the meeting and discussed the preparation of the Historic Preservation Plan.
 - Next steps to prepare the first draft of the Plan are 1) an outline, 2) identification of stakeholders and 3) circulation of survey questions.
 - a. A goal of the questionnaire is to gather the biggest aggregate of information we can get to develop a comprehensive plan that works for Berthoud.
- The timeline of the Plan development steps is on track with the overall schedule.
- HPAC will be a core group working with Mr. Slater.
 - All committee input for him should funnel through Anne Johnson and Bella Manzo as conduits to provide him with an organized response.
- Plan drafts are required to be submitted to the state per the grant contract.
 - Bella Manzo will send drafts to HPAC for review and comment.
 - Drafts will be sent to the state by Anne Johnson. Changes and revisions to each draft submitted will be a back-and-forth process.

2. Virtual Historic Building Tour update & discussion with Nathan Gabbard, GIS Analyst

- Nathan Gabbard, GIS Analyst for the town Engineering department, joined the meeting to show us the updates made to the interactive historic site map project.
- Nathan welcomes committee members to send in any suggestions for story map ideas.

3. Oktoberfest scheduling information

- HPAC members are invited to be representatives at the town's Oktoberfest booth. We can sign up for specific time slots through the link Bella has provided.

4. Other Business

- The Residential and Commercial Outstanding Landmark Awards have been, or are in the process of being, delivered to the current award honorees, the W.H. McCormick Home and the Oddfellows Building.

V. Adjourn

Leslie Moore motioned to adjourn, Lee Hardies seconded, the meeting adjourned at 7:04pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary