



**Garden
Spot of
Colorado**

**MEETING OF THE TOWN BOARD
Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, November 25, 2025, 6:30 p.m.**

This is an IN-PERSON meeting at the location and time noted above.

This meeting will be streamed live on YouTube. The live stream is accessible by visiting www.berthoud.org/stream

The Town Board may take action on any of the following agenda items as presented or modified prior to or during the meeting and items necessary or convenient to effectuate the agenda items.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZEN PARTICIPATION
5. SCHEDULED ITEMS AND ESTIMATED TIME FOR DISCUSSION

5.I. Consent Agenda

Documents:

MEMO RE CONSENT AGENDA.PDF
A. NOVEMBER 25, 2025, MEETING AGENDA.PDF
B. NOVEMBER 10, 2025, TOWN BOARD MEETING MINUTES.PDF
C. NOVEMBER 2025 BOARD REPORT.PDF
D. CONTRACT TO PURCHASE BROES HANDY WATER SHARES.PDF
E. CONTRACT TO PURCHASE SCHLEIGER HANDY WATER SHARES.PDF
F. CITY STAR BREWING FACADE IMPROVEMENT ALTERATION REQUEST.PDF

- 5.II. INTRODUCTION: Adoption Of 2025 Engineering, Infrastructure Design Standards And Construction Specifications By Reference And Amendment To Comprehensive Plan

Ordinance 1371 - An Ordinance amending Chapter 30 of the Berthoud Municipal

Code, specifically Section 30-6-102, Design Standards and Construction Specifications, by adopting by reference the 2025 Edition of the Town of Berthoud Engineering, Infrastructure Design Standards and Construction Specifications for the purposes of regulating the design, construction, choice of materials, location, maintenance, and use of all public and private improvements

Ordinance 1372 - An Ordinance amending the Town of Berthoud Comprehensive Plan for the purpose of referencing the Town's Engineering and Infrastructure Design Standards and Construction Specifications by reference

Documents:

[MEMO RE ENGINEERING AND DESIGN STANDARDS AND COMP PLAN UPDATE.PDF](#)
[01 ORDINANCE 1371 CHAPTER 30.PDF](#)
[02 EXHIBIT A SECTION 30 6 102 AMENDMENT.PDF](#)
[03 EXHIBIT B ENGINEERING AND INFRASTRUCTURE DESIGN STANDARDS AND CNST SPECS 2025.PDF](#)
[04 ORDINANCE 1372 COMP PLAN.PDF](#)
[05 EXHIBIT A SLIP SHEET FOR COMPREHENSIVE PLAN.PDF](#)
[06 PUBLIC NOTICE - BERTHOUD - CHAPTER 11.PDF](#)
[CHAPTER 30 AND COMP PLAN POWERPOINT.PDF](#)

5.III. INTRODUCTION: Adoption Of 3-Mile Plan

Documents:

[MEMO RE 3 MILE PLAN.PDF](#)
[02 ORDINANCE 1373 THREE MILE PLAN.PDF](#)
[03 APPENDIX A THREE MILE PLAN.PDF](#)
[3 MILE PLAN POWERPOINT.PDF](#)

5.IV. PUBLIC HEARING: 2024 International Building Codes And 2024 International Fire Code Adoption By Reference

Ordinance 1365 – An Ordinance amending Chapter 11 of the Municipal Code of the Town of Berthoud for the purposes of adopting the 2024 International Building Code by reference with amendments, the 2024 International Residential Code by reference with amendments, the 2024 International Existing Building Code by reference with amendments, the 2024 International Energy Code by reference with amendments, the 2023 National Electrical Code by reference with amendments, the 2024 International Plumbing Code by reference with amendments, the 2024 International Mechanical Code by reference with amendments, the 2024 International Fuel Gas Code by reference with amendments, the Greywater Systems Control Colorado Regulation 86 by reference, the 2024 International Swimming Pool and Spa Code by reference with amendments, the 2024 International Property Maintenance Code by reference with amendments.

Ordinance 1366 – An Ordinance amending Chapter 11 of the Municipal Code of the Town of Berthoud by adopting the 2024 International Fire Code as adopted with amendments by the Berthoud Fire Protection District for the purpose of establishing minimum requirements for providing a reasonable level of life safety and property protection from the hazards of fire.

Documents:

MEMO RE INTERNATIONAL BUILDING CODES AND INTERNATIONAL
FIRE CODE.PDF
01 ORDINANCE 1366 CHAPTER 11 2024 IBC.PDF
02 ORDINANCE 1366 ATTACHMENT A
11.1__INTERNATIONAL_BUILDING_CODE_UPDATED 2024 CLEAN.PDF
03 11.1 INTERNATIONAL BUILDING CODES REDLINE.PDF
04 ORDINANCE 1367 FIRE CODE.PDF
05 IFC 2024 REQUEST.PDF
06 IFC 2024 RESOLUTION 2025-0812A ADOPTING 2024 IFC.PDF
07 PRESENTATION.PDF
08 PUBLIC NOTICE.PDF

5.V. Repeal Of Vendor Fee

Documents:

MEMO RE VENDOR FEE.PDF
RESOLUTION 2025-22 ELIMINATING VENDOR FEE.PDF

5.VI. Richardson Park Design - Pool And Phasing Change Order

Documents:

MEMO RE RICHARDSON PARK.PDF
RICHARDSON PARK CHANGE ORDER.PDF

5.VII. Tree Cost Share Program

Documents:

MEMO RE TREE REPLACEMENT COST SHARE PROGRAM.PDF
STREET TREE REPLACEMENT COST SHARE APPLICATION AND
FLYER.PDF
STREET TREE REPLACEMENT COST SHARE POWERPOINT.PDF

6. ELECTED OFFICIAL REPORTS

1. Town Board - Tim Hardy, May Albrecht, Sean Murphy, Karl Ayers, Brett Wing, and Mark Brodie
2. Mayor - William Karspeck
3. Staff - Town Administrator, Attorney

7. EXECUTIVE SESSION

Pursuant to C.R.S. Section 24-6-402(4)(f) for discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided: Town Administrator Annual Evaluation

8. ADJOURN

The order of agenda items listed above is approximate and intended as a guideline for the

Town Board. Individuals needing special accommodation may request assistance by contacting the Town Clerk 807 Mountain Avenue, Berthoud, Colorado 80513, 970-532-2643 at least 24 hours in advance.