



**MEETING MINUTES OF THE TOWN BOARD**  
**Town Board Room**  
**807 Mountain Avenue**  
**Town of Berthoud, Colorado**  
**Tuesday, February 24, 2026, 6:30 p.m.**

2/24/2026 - Minutes

1. CALL TO ORDER

Mayor Karspeck called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Karspeck led the Pledge of Allegiance.

3. ROLL CALL

The following Board members were present:

May Albrecht, Trustee  
Karl Ayers, Trustee  
Mark Brodie, Trustee  
Tim Hardy, Trustee  
Brett Wing, Trustee  
Sean Murphy, Mayor Pro-Tem  
Will Karspeck, Mayor

The following staff members were present:

Kendra Carberry, Town Attorney  
Chris Kirk, Town Administrator  
Christian Samora, Town Clerk  
Lexi Dovel, Deputy Town Clerk  
Sergeant Williamson, Larimer County Sheriff  
Anne Johnson, Community Development Director

4. CITIZEN PARTICIPATION

No one spoke during Citizen Participation.

5. SCHEDULED ITEMS AND ESTIMATED TIME FOR DISCUSSION

5.I. Consent Agenda

Items:

- a) February 24, 2026, Meeting Agenda
- b) February 10, 2026, Meeting Minutes

- c) February 2026 Board Report
- d) **Resolution 2026-06:** A Resolution of the Town of Berthoud Accepting a Petition for Annexation Filed by HT Land Partners 400, LLC and Setting a Public Hearing on the Annexation- Lewis Valley Annexation Petition Substantial Compliance
- e) 2026 Mosquito Control Program Services Contract

**Trustee Wing moved to combine and approve the items on the Consent Agenda. Trustee Albrecht seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

5.II. Larimer County Sheriff's Star Citizen Award

Sergeant Williamson presented the Star Citizen Award to Alexis and Scott Cameron, and recognized Deputy Moseley, for their actions in September of 2025.

5.III. Hometown Heroes Banner Program Concept

Trustee Hardy recused himself from the discussion.

Representatives from the American Legion, American Legion Auxiliary, and Veterans of Foreign Wars (VFW) presented a concept regarding the expansion of the military recognition program in Berthoud.

**The Board was supportive of bringing this item back with a prepared agreement.**

5.IV. America In Bloom Presentation

Chris Freeman with America in Bloom gave a presentation regarding community beautification.

**The Board was supportive of moving forward with a partnership with America in Bloom.**

5.V. Caring Pathways - Change Of Condition Request

Director Johnson provided information on the Caring Pathways Change of Condition Request.

**Trustee Wing moved to approve the request to expand the hours of operation for Caring Pathways, located at 502 2nd Street, by removing the condition of approval imposed under Section 1.c. of Resolution 2023-14. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.**

5.VI. RAFT And BATS Merger Proposal

Administrator Kirk provided an introduction to the proposed Rural Alternative for Transportation (RAFT) and Berthoud Area Transportation Services (BATS) merger.

Ruth Fletcher-Carter with RAFT gave a presentation. Steven Conaway provided additional information.

**The Board was supportive of the item coming back with an amended agreement.**

Mayor Karspeck called for a 5-minute break.

5.VII. Richardson Park Proposal Process Update

Administrator Kirk provided an update on the Richardson Park proposal process.

Mayor Karspeck opened the item to public comment.  
Bill Hindman spoke regarding the Richardson Park project.  
Mayor Karspeck closed public comment.

**The Board was supportive of bringing the item back for further discussion on March 10, 2026.**

5.VIII. Onboarding Plan For Board Of Trustees

Administrator Kirk provided information about a proposed onboarding process for the Board of Trustees.

5.IX. PUBLIC HEARING: Board Member Compensation

Administrator Kirk provided an introduction to Ordinance 1377 regarding Board member compensation.

Mayor Karspeck opened the Public Hearing.  
No one spoke during the Public Hearing.  
Mayor Karspeck closed the Public Hearing.

**Trustee Wing moved to approve Ordinance 1377, an Ordinance of the Town of Berthoud setting compensation for Town of Berthoud Elected Officials. Trustee Brodie seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED, with Mayor Pro-Tem Murphy abstaining.**

6. ELECTED OFFICIAL REPORTS

Trustee Brodie:

Brodie reported on a breakfast he shared with the Town's Water Department, and on the recent Chamber of Commerce Gala event.

Trustee Ayers:

Ayers reported on CIRSA training and onboarding for PORT Committee members and inquired about the health of Town trees due to the lack of precipitation this year.

Trustee Albrecht:

Albrecht reported on Committee member attendance at the Youth Advisory meetings, as well as an upcoming conference in Nashville. Albrecht inquired about a report on projects happening in the Town.

Trustee Wing:

Wing discussed having Board members attend community events, and the work being done in Downtown Loveland. Wing discussed time limits for agenda items.

Mayor Pro-Tem Murphy:

Murphy reported on discussions among the Tree Advisory Committee regarding tree strips, the Arboretum project and 2026 goals and projects, as well as the Arbor Day celebration in April.

Mayor Karspeck:

Karspeck reported on a meeting with Xcel Energy regarding Public Safety Power Shutoffs and on a meeting of Coffee with the Chiefs.

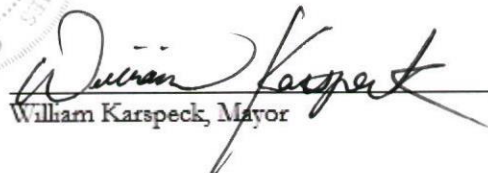
Administrator Kirk:

Kirk reported on a request from the MPO for a letter of support from the Town regarding a grant application to host a regional conference.

7. ADJOURN

The meeting was adjourned at 9:39 pm.

  
Town Clerk or Deputy Town Clerk

  
William Karspeck, Mayor

