



Board of Trustees Meeting Minutes

**807 Mountain Avenue
Town Board Meeting Room
Berthoud, Colorado 80513
Tuesday, March 24, 2026, at 6:30 PM**

3/24/2026 – Minutes

I. Call to Order

Mayor Karspeck called the meeting to order at 6:30 PM.

II. Pledge of Allegiance

Mayor Karspeck led the Pledge of Allegiance.

III. Roll Call

The following Board members were present:

Trustee May Albrecht
Trustee Karl Ayers
Trustee Tim Hardy
Trustee Brett Wing
Mayor Pro-Tem Sean Murphy
Mayor Will Karspeck

The following Board members were absent:

Trustee Mark Brodie

The following staff members were present:

Town Attorney Kendra Carberry
Town Administrator Chris Kirk
Town Clerk Christian Samora
Deputy Town Clerk Lexi Dovel
Larimer County Sheriff Sergeant Justin Williamson

IV. Citizen Participation

Norm Steen spoke regarding his homeschool high school civics class.

Jeff Mark spoke regarding the Revere property and ballot questions for the April 7, 2026 election.

Loree Schwartz spoke regarding a potential consumption lounge at the Green Tree marijuana dispensary.

John Anderson, Christy Anderson, and Ken Dewey spoke regarding construction traffic in their neighborhood.

V. Scheduled Items and Estimated Times for Discussion

1. Consent Agenda

**(5
Min)**

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, an item may be removed from the Consent Agenda and considered separately.

- a. March 24, 2026 Meeting Agenda
- b. March 10, 2026 Meeting Minutes
- c. March 2026 Board Report
- d. January 2026 Financial Information
- e. Arbor Day 2026 Proclamation
- f. 2026 Water Line Replacement Project Bid Award
- g. Approval of Application for Change of Handy Ditch Company Water Right
- h. Approval of Berthoud Local General Services Agreement

Trustee Wing requested item G be removed from the Consent Agenda for individual consideration.

Trustee Ayers moved to combine and approve the Consent Agenda, less item G. Trustee Hardy seconded the motion. In a 6-0 roll call vote, the motion Passed.

The Board had further discussion on item G, Approval of Application for Change of Handy Ditch Company Water Right.

Trustee Wing moved to approve item G. Trustee Hardy seconded the motion. In a 6-0 roll call vote, the motion Passed.

2. Mountain Vista (Richardson) Park Next Steps Discussion

**(120
Min)**

Administrator Kirk provided an introduction and gave a presentation on the Mountain Vista (Richardson) Park discussion.

Andrew Ma with Piper Sandler provided additional information on the financing options available for the project.

Mayor Karspeck opened the item to public comment.

Amber Schneider, Deanne Mulvihill, Bill Hindman, Steve Mulvihill, Dwight Osborne, Sarah Lincoln, Butch Hause, Richard Bailey, Marleene Buttice, Charlotte Roe, Christine Torres, Casey

Grace, and Laura Huff spoke during public comment.

Mayor Pro-Tem Murphy moved to direct staff to take no further action on the non-binding opinions of cost and to pursue the 100% completion of construction documents and then have the Board consider proceeding with a conventional invitation to bid. Mayor Karspeck seconded the motion. In a 2-4 roll call vote, the motion Failed, with Trustee Albrecht, Trustee Ayers, Trustee Hardy, Trustee Wing voting no.

Mayor Pro-Tem Murphy moved to direct staff to take no further action in pursuing COP financing on this project; Financing through a bond subject to the vote of the people will be the only option considered moving forward at a date following the 100% completion of construction documents. Mayor Karspeck seconded the motion. In a 1-5 roll call vote, the motion Failed, with Trustee Albrecht, Trustee Ayers, Trustee Hardy, Trustee Wing, and Mayor Karspeck voting no.

Trustee Wing moved to authorize the Town Administrator to enter into a CM/GC contract with ECI Site Construction Management for preconstruction services of the Mountain Vista Park project, in an amount not to exceed \$35,000, subject to review and approval by the Town Attorney. Trustee Hardy seconded the motion. In a 5-1 roll call vote, the motion Passed, with Mayor Pro-Tem Murphy having the dissenting vote(s).

Trustee Wing moved to direct staff to pursue financing for the Mountain Vista Park project using COP's, and to bring back a resolution authorizing the Town Administrator to pursue said financing at the April 14, 2026, Town Board meeting. Trustee Hardy seconded the motion. In a 4-2 roll call vote, the motion Passed, with Mayor Pro-Tem Murphy and Mayor Karspeck having the dissenting vote(s).

3. Elected Official Reports

(20 Min)

Trustee Ayers moved to extend the meeting past 9:30 pm. Trustee Albrecht seconded the motion. In a 6-0 roll call vote, the motion Passed.

a. Town Board

Trustee Albrecht reported that Youth Advisory Commission members have been registered for the League of Cities conference in November, and inquired about year-round bathroom accessibility at the town parks.

Trustee Ayers reported on PORT Committee discussions regarding Newell Farm Park, the Jaskowski property, and Pioneer Park. Ayers reported on the upcoming Open Space Workshop on March 30 at 5:30 pm.

Trustee Hardy reported on a Berthoud Main Street proposal that will be coming to the Town Board at a future meeting and provided an update on beekeeping activities.

Trustee Wing reported on a citizen concern sent to the Board and Administrator Kirk. Wing inquired about the legal uses of e-bikes in Town, and about tree health and watering restrictions.

Mayor Pro-Tem Murphy reported on discussions among the Tree Advisory Committee regarding the Arboretum project, the Arbor Day poster contest, tree recommendations for specific locations in town, and tree pruning and watering. Murphy reported on the St Patricks Day run and discussed breaches of the Code of Conduct by the Town Board.

b. Mayor


Mayor Karspeck reported that Trustee Albrecht has joined him on the Community Foundation Committee, and that Trustee Wing will be joining him at the next MPO meeting. Karspeck referenced discussions with Neighbor to Neighbor regarding grant money and homelessness. Karspeck reported on the recent St. Patrick's Day run, as well as the upcoming RAFT Chili Cook Off and the Chamber After Hours event, both on March 26.

c. Staff - Town Administrator, Attorney

Administrator Kirk reported on a Chamber of Commerce After Hours event at 5:30 pm on Thursday, March 26, as well as a Town Open Space Workshop at 5:30 pm on Monday, March 30 at Town Hall. Kirk reported that the next Town Board meeting will be on April 14th, and on an upcoming meeting with Berthoud Main Street to discuss their proposal to the Town Board.

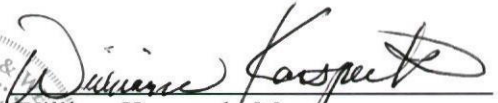
VI. Adjourn

The meeting was adjourned at 10:04 PM.



Town Clerk or Deputy Town Clerk





William Karspeck, Mayor