



**Garden
Spot of
Colorado**

PORT COMMITTEE MEETING AGENDA

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Wednesday, June 3, 2026 6:00 p.m.**

This is an IN-PERSON meeting at the location and time noted above.

This meeting will be streamed live on YouTube. The live stream is accessible by visiting www.berthoud.org/stream

A. CALL TO ORDER

The meeting was called to order at 6:01 p.m. by Chair Lauren Roth.

B. ROLL CALL

- Lauren Roth – Chair (Present)
- Carolyn Hobson – Vice Chair (Absent)
- Eleanor Hasenbeck – Secretary (Present)
- Anna Murphy – Member (Present)
- Kari Wiesen – Member (Present)
- Michael Brennan – Member (Present)
- Callie West – Member (Absent)
- Cloud Clark – BYAC Liaison (Arrived at 6:03 p.m.)
- Casey Grace – Trustee Liaison (Arrived at 6:03 p.m.)
- Keith Knoll – Staff Representative (Present)
- Amanda Gustafson – Director of Recreation & Cultural Services (Present)

Lauren Roth
8/5/20

C. APPROVAL OF MINUTES

A. Murphy moved to approve the April 1, 2026 minutes. M. Brennan seconded. The minutes were approved unanimously.

A. Murphy moved to approve the May 6, 2026 minutes. M. Brennan seconded. The minutes were approved unanimously.

D. PUBLIC COMMENT (Non-Discussion Items)

Butch Hause provided public comment regarding Newell Farm Park. He noted it has been three and a half years since the town purchased the property and requested that a sign be placed on the site indicating it is the future home of Newell Farm Park.

- K. Wiesen inquired about which areas of the park people would use on non-concert days. T. Kiggins confirmed the entire site would be open for daily public use, explaining that the proposed gates are only intended to keep vehicle traffic off the western side of the park. M. Brennan expressed appreciation for the placement of the port-a-lets on the eastern side of the site, noting it was a smart choice given prevailing wind patterns.
- M. Brennan asked about the future of the historic house once it is no longer inhabited. There are no detailed plans for its use yet, though the 1879 portion of the house must be preserved and maintain its farmhouse aesthetic on the outside, regardless of how the interior is ultimately utilized.

Staff Concerns

- K. Knoll outlined some of staff's concerns about the park:
 - Mowed grass parking maintenance: Staff had questions about the durability of mowed grass parking during frequent events after heavy rain. A. Murphy asked if staff were considering gravel parking or grass stabilization options. While various stabilization methods will be explored, Knoll explained staff generally wants to avoid converting seven to eight acres into gravel. A. Murphy also highlighted the maintenance reality, anticipating the grass would need to be mowed immediately prior to almost every concert.
 - Playground location: K. Knoll discussed the proposed playground's proximity to the stage, noting that a similar venue in Windsor successfully utilizes a playground situated near its seating area. A. Murphy strongly supported the proposed location in the Newell Farm design, favoring it over a placement further back because it provides a safer distance from the highway and a higher comfort level for parents watching their kids. She reiterated previous concerns about the silo play structure, suggesting it might need to be closed off during events.
 - Neighborhood impacts: K. Knoll informed the committee that the town will be mailing notification letters to the 11 property owners who live within a 1,000-foot radius of the site to solicit their feedback. He also outlined specific concerns raised during early informational meetings with Farmstead developers. Key concerns included whether the southern access point would cause event attendees to route through their residential neighborhood, how overflow parking would be managed, and requests for formal noise and lighting studies. Developers sought clarity on waste management plans and the specific composition of the landscape buffer (e.g., berm height, conifers) to understand its impact on their future view corridor.

Public Comment

- Steve Shroyer, Farmstead Development: Stated that Farmstead is actively moving forward with its Filing 3 development. Developers are not against the park project and view it as a great community asset, but they have concerns regarding traffic, lighting, and neighborhood impacts. Requested that an accurate landscape buffer (rather than the currently depicted four trees) be explicitly shown on the plans, noting that 40-foot street trees will eventually block mountain views given the site's flat topography. Recommended the design team plan for a non-potable pond system for irrigation and consultation with CDOT acceleration and deceleration lanes on Highway 56. He warned that using recycled asphalt for parking creates drainage issues that must be coordinated with the nearby surface rights. Finally, he expressed concern that the current layout will not accommodate standard fire apparatus or trash trucks.

- Landscape buffer details: Illustrate trees, berms, and other screening elements rather than simply referencing them conceptually.
- Stage support facilities: Add a clear label for the green room/backstage support area at the main stage. Add a clear label for the area designated for merch.
- Depict a rideshare/drop-off area and trash area on graphics showing temporary circulation patterns during events

E. Hasenbeck seconded the motion. The motion passed unanimously.

F. STAFF REPORT & COMMITTEE UPDATES

Staff Reports

K. Knoll reminded the committee that the Berthoud Day will take place this coming Saturday at Town Park. K. Knoll reported that staff is bringing the Arboretum project back to the Town Board. The next step is to involve the contractor and designer in value engineering to reduce the project price.

The committee discussed the summer meeting schedule. The regular July 1 meeting was formally canceled. Instead, a PORT Committee Tour is scheduled for July 15. The regular August meeting will proceed as scheduled.

A. Gustafson highlighted a robust schedule of upcoming summer events:

- Friday night adult sports tournaments will run throughout the summer.
- The Berthoud Market is beginning and will feature a recurring passport punch card promotion.
- Skateapalooza will be on a Go Skate Day and feature substantial merchandise giveaways from local skate shops. Wildfire Arts is hosting an art project and competition where youth design their own skateboards.
- The Firework Color Run is scheduled for June 27 at 9:00 a.m.
- The July 3rd events are seeking volunteers and are adding numerous food trucks this year.

Finally, she noted that all summer camps are currently full.

G. Committee Reports

- C. Clark (BYAC): Reported the Berthoud Youth Advisory Commission (BYAC) will present to the Town Board next week to recap their activities over the past year. The group is also currently conducting outreach at local nursing homes to build connections and has been asked to assist with a youth summit being hosted in Greeley.
- L. Roth: Noted a family of elk and a pack of coyotes have taken up residence in the Berthoud Bike Park and adjacent land
- E. Hasenbeck: Passed along a report from local birding groups that an eagle's nest fell down on a farm property. She raised concerns about poor golf cart etiquette around town, including instances of drivers cutting across sports fields to avoid pedestrians and blocking sidewalks. She requested future conversations or education regarding e-bikes and mini-bikes on motorized paths be expanded to address golf cart etiquette and rules.
- C. Grace: Provided an update from the Town Board regarding the Arboretum. She explained the rationale behind the Board's recent motion: due to financial concerns that bids came back higher than originally budgeted, the Board passed a motion allowing Town staff to continue working with contractors to re-evaluate and value-engineer the costs. She clarified that the money for the Arboretum remains fully budgeted and has not been reallocated elsewhere.