MEETING OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, December 13, 2022, 6:30 p.m.

This is an IN-PERSON meeting at the location and time noted above.
You may also join virtually using Zoom:

Phone: 1-346-248-7799 or 301-715-8592
Web: www.zoom.us/join **Use this Meeting ID: 881 1528 0175 Passcode: 021751**

Please note that you will need to call into the meeting if you wish to speak and do not have a microphone on your computer. If you are using a mobile device, it is highly recommended that you download the Zoom app.

The Town Board may take action on any of the following agenda items as presented or modified prior to or during the meeting and items necessary or convenient to effectuate the agenda items.

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

III. ROLL CALL – Mayor William Karspeck

IV. CITIZEN PARTICIPATION

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. **Consent Agenda** **(Christian Samora)** **(5 Min)**
   Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
   - **a)** December 13, 2022, Meeting Agenda
   - **b)** November 22, 2022, Meeting Minutes
   - **c)** Animal Control Intergovernmental and Service Agreement Amendments
   - **d)** Larimer County Sheriff's Office 2023 Statement of Work
   - **e)** Bike Lane Bid Award
   - **f)** Newell Farm Use and Occupancy Agreement
   - **g)** October 2022 Financial Information

2. **Tree Committee Appointment** **(Interview Committee)** **(10 Min)**

3. **Trust for Public Lands Conservation Funding Request** **(Wade Shelton)** **(30 Min)**

4. **House of Neighborly Service Funding Request** **(Jinger Tomassi)** **(10 Min)**

5. **Adoption of Building and Energy Codes by Reference-Public Hearing** **(Curt Freese)** **(30 Min)**
   Ordinance 1313 - An Ordinance amending Chapter 11, of the Municipal Code of the Town of Berthoud, for the purposes of adopting the 2021 International Building Code By reference with amendments, the 2021 International Residential Code by reference with amendments, the 2021 Existing Building Code by reference, the 2021 Energy Code with amendments, the 2020 National Electrical Code by reference with Electric Vehicle Amendments, the 2021 International Plumbing Code by reference with amendments, the 2021 International Fuel Gas Code, Gray Water Systems Adopting Control Regulation 86 by reference, the 2021 International Mechanical Code by reference with amendments, and the 2021 International Swimming Pool And Spa Code by reference.

The order of agenda items listed above is approximate and intended as a guideline for the Town Board. Individuals needing special accommodation may request assistance by contacting the Town Clerk 807 Mountain Avenue, Berthoud, Colorado 80513, 970-532-2643 at least 24 hours in advance.

6. **Adoption of 2023 Annual Budget-Public Hearing** **(Cindy Leach)** **(15 Min)**

a) Resolution 2022-15 - A Resolution summarizing expenditures and revenues for each Fund and adopting a budget for the Town of Berthoud, Colorado, for the calendar year beginning on the first day of January 2023 and ending on the last day of December 2023.

b) Resolution 2022-16 - A Resolution appropriating sums of money to various funds, in the amounts and for the purposes as set forth below, for the Town of Berthoud Colorado, for the 2023 Budget Year.

c) Resolution 2022-17 - A Resolution of the Town of Berthoud adopting a Fee Schedule for all town fees as provided in the Berthoud Municipal Code.

d) Ordinance 1314 - An Ordinance of the Town of Berthoud, Colorado levying the taxes for the year 2023 to defray the costs of the municipal Government of Berthoud, Colorado, for the fiscal year Beginning January 1, 2023 and ending December 31, 2023.

7. **1st Street Sewer Plan** **(Ken Matthews)** **(30 Min)**

VI. ELECTED OFFICIAL REPORTS (10 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.
2. Mayor – William Karspeck
3. Staff – Town Administrator, Attorney

VII. EXECUTIVE SESSION

Executive Session pursuant to C.R.S. § 24-6-402(4): (1) Subsection (a) for discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; (2) Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and (3) Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions. And the following details are provided: Water rights.

1. Resolution 2022-18 - A Resolution to appropriate and beneficially use water on behalf of the Town of Berthoud, and authorizing the filing of a water court application for adjudication of such appropriation and beneficial use

VIII. ADJOURN

_____ _____

Town Clerk or Deputy Town Clerk William Karspeck, Mayor

The order of agenda items listed above is approximate and intended as a guideline for the Town Board. Individuals needing special accommodation may request assistance by contacting the Town Clerk 807 Mountain Avenue, Berthoud, Colorado 80513, 970-532-2643 at least 24 hours in advance.

BOARD OF TRUSTEES INFORMATION

ADMINISTRATION DEPARTMENT

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**Consent Agenda**
Type of Item:	**Regular Item**
Purpose:	**The Consent Agenda contains routine items that can be approved with a single action by the Board.**
Presented by:	**Christian Samora**

ATTACHMENTS:

- **a)** December 13, 2022, Meeting Agenda
- **b)** November 22, 2022, Meeting Minutes
- **c)** Animal Control Intergovernmental and Service Agreement Amendments
- **d)** Larimer County Sheriff's Office 2023 Statement of Work
- **e)** Bike Lane Bid Award
- **f)** Newell Farm Use and Occupancy Agreement
- **g)** October 2022 Financial Information

BACKGROUND:

"Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any Board Member wishes to remove an item for separate discussion. Items removed from the consent agenda should be considered immediately following adoption of the amended Consent Agenda.

UPDATE/NEXT STEPS:

Any updates or next steps for the items on the Consent Agenda will be articulated in the information sheet provided for each item on the Consent Agenda.

FISCAL IMPACT AND FUND SOURCE:

Any fiscal information for the items on the Consent Agenda will be articulated in the information sheet provided for each item on the Consent Agenda.

COMMUNITY TOUCHSTONES:

Any Community Touchstones for the items on the Consent Agenda will be articulated in the information sheet provided for each item on the Consent Agenda.

RECOMMENDED ACTION(S):

"Move to combine and approve the items on the Consent Agenda."

Followed by a second and a vote.

MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, November 22, 2022, 6:30 p.m.

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:	William Karspeck, Mayor Karl Ayers, Trustee Tim Hardy, Trustee May Soricelli, Trustee Sean Murphy, Trustee
The following Board Members were absent:	Mike Grace, Mayor Pro-Tem Jeff Butler, Trustee
The following were also present:	Chris Kirk, Town Administrator Christian Samora, Town Clerk Erin Smith, Town Attorney Michelle Adams, Deputy Town Clerk Cindy Leach, Finance Director Jim Anderson, LCSO Sergeant

IV. CITIZEN PARTICIPATION

Linda Wilson of Berthoud spoke regarding the 2023 Annual Budget.

Ryan Pierre of Berthoud spoke regarding PrairieStar and related sewer issues.

V. SCHEDULED ITEMS

1. **Consent Agenda**
Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
   - **a)** November 22, 2022, Meeting Agenda
   - **b)** November 8, 2022, Meeting Minutes
   - **c)** Resolution 2022-13 Approving an Extension of Oil & Gas Administrative Suspension
   - **d)** City of Fort Collins FLEX Agreement

e) Termination of 2007 Development Agreement with Safeway and M&K Investments
f) Berthoud Community Library Board Appointments
g) October 2022 Board Update

Trustee Hardy requested the City of Fort Collins FLEX agreement be removed from the Consent Agenda.

Trustee Ayers moved to combine and approve the items on the Consent Agenda. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

2. **FLEX Contract**

Hardy asked if the FLEX site could be revised to include easier to find information on the FLEX website.

Murphy suggested additional outreach in the community.

Kirk confirmed that both requests can be accommodated.

Trustee Hardy moved to approve the City of Fort Collins FLEX Agreement. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

3. **Youth Advisory Commission Presentation**

Grazia Novak, Kenyan Clarkson, and Scarlet provided an informational presentation regarding the 2022 Scorch Fest event. The Town Board thanked the Commission for the information and presentation. Kirk indicated that there are funds in the budget for an event in 2023.

4. **Larimer County Sale of Little Thompson Farm**

Daylan Figgs Director of the Larimer County Department of Natural Resources provided an update regarding the sale of Little Thompson Farm. .

5. **Family Medical Leave Insurance Opt-Out**
Resolution 2022-12 – Approving opt out from participation in the Family and Medical Leave Insurance Program

Leach provided and introduction and provided background information.

Trustee Hardy moved to approve Resolution 2022-12, a resolution of the Town of Berthoud approving an opt out in the Family Medical Leave Insurance Program. Trustee Ayers seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

1. **Authorization of Newell Farm Purchase – Public Hearing**
Ordinance 1312 – An Ordinance of the Town of Berthoud, Colorado, authorizing the purchase of real property located at 236 E State Highway 56, Berthoud, Colorado

Attorney Smith gave an introduction and background information.

Mayor Karspeck opened the Public Hearing.

There was not any comment.

Mayor Karspeck closed the Public Hearing.

Trustee Hardy moved to approve Ordinance 1312, an ordinance of the Town Board of the Town of Berthoud, authorizing the purchase of real property located at 236 E State Highway 56, Berthoud, Colorado. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

2. **Park Hours Code Amendment – Public Hearing**
Ordinance 1311 – Amending the Berthoud Municipal Code regarding the hours of public parks, Open Space, Recreational Areas and permitting to grant exclusive use thereof

Sergeant Anderson gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

Lynn Larsen of Berthoud spoke and suggested clarification with regard to the definition of Dusk and Dawn.

Mayor Karspeck closed the Public Hearing.

Trustee Soricelli moved to approve Ordinance 1311, an ordinance of the Town Board of the Town of Berthoud amending the Berthoud Municipal Code regarding the hours of public parks, Open Space, Recreational Areas and permitting to grant exclusive use thereof, with an amendment to change the terms Dusk and Dawn to Sunset and Sunrise respectively. Trustee Murphy seconded the motion. In a 5-0 roll call vote, the MOTION CARRIED.

3. **Introduction of Ordinance Adopting Codes by Reference**
Ordinance 1313 – An Ordinance amending Chapter 11, of the Municipal Code of the Town of Berthoud, for the purposes of adopting the 2021 International Building Code by reference with amendments, the 2021 International Residential Code by reference with amendments, the 2021 Existing Building Code by reference with amendments, the 2021 Energy Code by reference with amendments, the 2020 National Electrical Code by reference with electric vehicle amendments, the 2021 International Plumbing Code by reference with amendments, the 2021 International Mechanical Code by reference with amendments, the 2021 International Fuel Gas Code by reference with amendments, Graywater Systems Control Regulation 86 by reference with amendments, the 2021 International Mechanical Code by reference with amendments, and the 2021 International Swimming Pool And Spa Code by reference with amendments.

Freese gave an introduction and provided background information.

Trustee Ayers moved to schedule a public hearing for the purpose of adopting codes by reference as provided by Ordinance 1313 and ordering notice of such hearing to be published in accordance with CRS Section 31-16-203. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

4. **2023 Annual Budget Update**

Kirk provided a brief update on the progress of the 2023 Annual Budget.

VI. ELECTED OFFICIAL REPORTS

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Murphy reported:

He appreciates the FLEX service and has used it a lot.

The Tree Committee Meeting was held on the preceding evening.

Trustee Hardy Reported:

Small Business Saturday will be occurring the coming weekend along with the parade.

Hardy expressed concern regarding a light on the new Fickel Park light.

2. Mayor – William Karspeck

Mayor Karspeck stated that the Administrator review is progressing.

3. Staff – Town Administrator, Attorney

Kirk reported:

Kirk provided an update on a receipt program that Walt Elish has worked to organize.

The Neighborhood Services Department will be holding a Holiday Lighting Contest.

VII. EXECUTIVE SESSION

Trustee Ayers moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential Development Incentives. Trustee Hardy seconded the motion. In a 5-1 roll call vote, THE MOTION CARRIED.

VIII. ADJOURN

_____ _____

Town Clerk or Deputy Town Clerk William Karspeck, Mayor

NORTON & SMITH, P.C.

Charles E. Norton
Erin M. Smith

Attorneys at Law
600 17th Street, Suite 2150S
Denver, Colorado 80202-1555
Telephone (303) 292-6400
Facsimile (303) 292-6401

Alicia M. Garcia

Of Counsel
The Phillips Law Office, LLC

MEMORANDUM

TO:	**Mayor Karspeck and Town of Berthoud Board of Trustees**
CC:	**Chris Kirk, Christian Samora**
FROM:	**Norton & Smith, P.C.**
DATE:	**December 13, 2022**
ITEM:	**Animal Control Services Agreement**
ATTACHMENTS:	(1) First Amendment to Joint Agreement for Animal Control Services (2) First Amendment to Intergovernmental Agreement Between the Town of Berthoud and the Town of Timnath Concerning a Joint Agreement for Animal Control Services With Larimer Humane Society ("IGA")

Dear Mayor Karspeck and Trustees,

Description of Matter

The Board will be considering approval of the following related documents as part of the consent agenda: (1) First Amendment to Joint Agreement for Animal Control Services ("First Amendment to the Joint Agreement"); and (2) First Amendment to the Intergovernmental Agreement Between the Town of Berthoud and the Town of Timnath Concerning a Joint Agreement for Animal Control Services With Larimer Humane Society ("First Amendment to the IGA").

Board Action

The recommended motion will be to move to approve the proposed First Amendment to the Joint Agreement and the proposed First Amendment to the IGA as part of the consent agenda.

Background

Earlier this year, the Board approved the Joint Agreement between the town of Berthoud ("Berthoud" or the "Town"), the town of Timnath ("Timnath") and the Larimer Humane Society ("Society") for animal control services ("Joint Agreement").The Intergovernmental Agreement states that the towns will annually agree on how to split the costs of animal control services.

The parties have agreed to increase the fees for 2023 from $69,250.08 to $85,365.00, and the parties would like to agree to an updated split of fees for 2023 as follows: Berthoud to pay $45,922.00, annually and Timnath to pay $39,443.00, annually.

The amount that each town pays under the Agreement is calculated using the projections for future use which is based on each town's historical use of the following: the amount of animal care needed, and the amount of field service calls placed. The Society uses the historical use for the previous three (3) calendar years in order account for any seasonal or unexpected incidents, such as mass impounds and disaster response.

The 2023 Joint Contract Proposal provided by the Larimer Human Society is attached as Exhibit A.

Why Approval is Recommended

The First Amendment to the Joint Agreement and the First Amendment to the IGA reflect discussions among the parties to determine costs for service and have been negotiated to ensure that they adequately represent the Town's interests.

FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF BERTHOUD AND THE TOWN OF TIMNATH CONCERNING A JOINT AGREEMENT FOR ANIMAL CONTROL SERVICES WITH LARIMER HUMANE SOCIETY

THIS FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF BERTHOUD AND THE TOWN OF TIMNATH CONCERNING A JOINT AGREEMENT FOR ANIMAL CONTROL SERVICES WITH LARIMER HUMANE SOCIETY ("the Amendment") is made and entered into on this ___ day of _____ , 2022 by and between the TOWN OF BERTHOUD ("BERTHOUD") and the TOWN OF TIMNATH ("TIMNATH"). BERTHOUD and TIMNATH are referred to herein collectively as "the Parties" or "the Towns" or individually as a "Party" or a "Town".

RECITALS:

WHEREAS, BERTHOUD is a municipality located in both Larimer County, Colorado and Weld County, Colorado;

WHEREAS, TIMNATH is a municipality located in Larimer County, Colorado;

WHEREAS, at the present time, BERTHOUD and TIMNATH provide some of their own animal control services, and each Town also has an arrangement with LARIMER HUMANE SOCIETY that LARIMER HUMANE SOCIETY will respond only to calls authorized by the Town;

WHEREAS, LARIMER HUMANE SOCIETY is a non-profit entity under 501(c)(3) of the Internal Revenue Code serving Northern Colorado communities through a broad range of animal-related issues, such as animal control, care, sheltering, impound, lost and found, and licensing.

WHEREAS, the Parties want to achieve shared efficiencies and benefits by collaborating and cost-sharing as to the animal control services described herein, as well as state their intent, agreement, rights, and obligations related thereto;

WHEREAS, the Colorado Constitution (Article XIV, Section 18) and Colorado statutes (Title 29, Article 1, Part 2) permit and encourage governments to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with each other;

WHEREAS, under C.R.S. § 29-1-203, the Parties entered into an Intergovernmental Agreement Between the Town Of Berthoud and the Town of Timnath Concerning a Joint Agreement for Animal Control Services With Larimer Humane Society ("Agreement") with one another to share costs related to a function, service, or facility lawfully authorized to each on February 10, 2022; this Agreement was authorized by the Parties' respective governing

boards having power to so approve; and this Agreement sets forth the purposes, powers, rights, obligations, and the responsibilities, financial or otherwise, of the contracting Parties; and

WHEREAS, the Parties have agreed to updated terms regarding costs of services and how the costs are to be split among the Parties and are desirous of amending the Agreement to reflect the updated terms. Any provisions of the Agreement not addressed in this Amendment shall remain unchanged.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. Cost and information sharing. The Parties shall each fund the total annual obligation set forth in the Joint Agreement in their respective annual budget based on the following amounts and as depicted in greater detail on the attached **Exhibit A**:

Berthoud	$45,922.00
Timnath	$39,443.00

Any report that LARIMER HUMANE SOCIETY provides a Party pursuant to the Joint Agreement is not confidential and shall be shared between the Parties.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed the day and year first written above.

TOWN OF BERTHOUD

By_____
William Karspeck, Mayor

ATTEST:

_____
Christian Samora, Town Clerk

APPROVED AS TO FORM:

_____
Erin Smith, Attorney for Town

TOWN OF TIMNATH

By_____

Mark Soukup, Mayor

ATTEST:	APPROVED AS TO FORM:
_____	_____
Deputy Clerk or Secretary	Attorney for Town

FIRST AMENDMENT TO JOINT AGREEMENT FOR ANIMAL CONTROL SERVICES

THIS FIRST AMENDMENT TO THE JOINT AGREEMENT FOR ANIMAL CONTROL SERVICES ("Amendment") is made and entered into this ___ day of _____ 2022, by and between the Parties, who are: TOWN OF BERTHOUD ("BERTHOUD") and the TOWN OF TIMNATH ("TIMNATH"), together on the one hand, and the LARIMER HUMANE SOCIETY, a Colorado non-profit corporation ("Society"), on the other hand. BERTHOUD and TIMNATH are referred to collectively as "the Towns" and individually as "Town."

WHEREAS, the Society is dedicated to the safe and humane treatment of animals consistent with each Town's respective Municipal Code ("the applicable Municipal Code") and policies; and

WHEREAS, the Society employs trained, qualified persons to handle animals within its custody; and

WHEREAS, the Towns entered into a Joint Agreement for Animal Control Services ("Agreement") on February 10, 2022 to jointly engage the Society to furnish animal-control services for the Towns within their respective borders; and

WHEREAS, the Towns and the Society have agreed to updated terms and are desirous of amending the Agreement to reflect the updated terms. Any provisions of the Agreement not addressed in this Amendment shall remain unchanged.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree amend paragraph 3 of the Agreement as follows:

3. Compensation. In consideration of the services provided by the Society hereunder, the Towns shall jointly pay the Society the total sum of eighty-five thousand three hundred and sixty-five dollars and zero cents ($85,365.00). Said sum shall be paid in twelve (12) monthly installments of seven thousand one hundred and thirteen dollars and seventy-five cents ($7,113.75) on or before the 15th day of the month for which such installment is owed.

IN WITNESS WHEREOF, the parties hereto have signed this Amendment the day and year first above written.

(Signature page to follow)

TOWN OF BERTHOUD

By_____
Christopher Kirk, Town Administrator

ATTEST:

_____
Christian Samora, Town Clerk

APPROVED AS TO FORM:

_____
Erin Smith, Attorney for Town

TOWN OF TIMNATH

By_____
Aaron Adams, Town Manager

ATTEST:

_____
Deputy Clerk or Secretary

APPROVED AS TO FORM:

_____
Attorney for Town

LARIMER HUMANE SOCIETY

By: _____
Judy Calhoun, Interim CEO

ATTEST:

_____
Rigo Neira,
Director of Animal Protection & Control

APPROVED AS TO FORM:

_____
Attorney for Society

LARIMER HUMANE SOCIETY

2023 Joint Contract Proposal

Berthoud & Timnath



OVERVIEW OF SERVICES

ANIMAL SHELTERING: we operate and maintain a state-of-the-art animal shelter at 3501 E 71st Street, Loveland Colorado. Animal sheltering services include:

- Animal care for all lost, surrendered, and abandoned companion animals and barnyard animals up to the size of a goat or sheep.
- Lost & Found services to reunite pets with their families.
- Behavior and enrichment for all animals in our care.
- Veterinary care for animals, including 24 emergency services for animals in our care.

ANIMAL PROTECTION & CONTROL (APC): this is a shared service between all the jurisdictions and includes:

- Call center and dispatch for field services.
- Animal Control vehicles & equipment.
- Uniformed, trained animal protection & control officers.
- Disaster & large scale impound response.

  - Regular Services Hours: APC officers to perform animal control functions
    - 8 consecutive hours daily, 5 days week (10 service holidays with after-hours emergency service only)
    - Enforcement of municipal animal control ordinances
    - Pickup and impound stray, injured, quarantined, and confiscated domestic animals.
    - Pickup of injured wildlife.
    - Police/Fire assists involving domestic animals
    - Pickup and disposal of dead animals (under 100 pounds) from public property/right of ways.
    - Cruelty Investigations
    - Animal Bite Investigations & rabies control.
    - Respond to calls regarding livestock, remove livestock from roadways and temporarily confine or restrain livestock, if possible, pending action by Police Services, Neighborhood Services, or State Brand Inspector.
  - After-Hours Emergency service for hours outside of regular service hours:
    - In-custody stray animals
    - Injured animal
    - Animal acting in an aggressive manner
    - Police/Fire assist involving domestic animals
    - Animal whose owner has been detained by law enforcement or any government agency and whose welfare depends on being placed into custody.
    - Disaster Response as needed.

ADDITIONAL SERVICES:

- Trap rentals to residents
- Disposal of dead domestic animals for public for a fee.
- Emergency & disaster response: we are the lead agency for Larimer County Emergency Services for companion and service animals and assisting agency for livestock. We also provide public education on safety and emergency preparedness.

BENEFITS, METHODOLOGY & REPORTING

BENEFITS OF CONTRACTING WITH LARIMER HUMANE SOCIETY:

- A PACFA licensed, state-of-the-art facility staffed by trained personnel available to house any lost, abandoned, and unwanted pet in your community.
- Specially trained and equipped Animal Protection & Control Officers available 24/7.
- No worries about staff recruitment, screening, hiring, training, covering vacations, training hours or other HR issues.
- No need for specialized equipment and vehicles for your staff.
- Averaging of unforeseen costs such as mass impounds from disaster or hoarding situations. This minimizes unbudgeted costs.
- Communications and Marketing team to assist in messaging to your residents.
- Shared service model brings cost savings to each participating municipality. We can provide each Town more service at less cost.
- Working with well-known and respected agency with over four decades of animal control experience.

ANIMAL CARE COSTS:

- Animals excluded from these costs include animals transferred in, protective custody animals, and an animals born at Larimer Humane Society.
- The number of animals is averaged over the past three years to manage fluctuations in intake.
- Each stray, surrendered, and confiscated animal is charged a handling fee.
- Stray animals not reclaimed by their owners are charged a boarding fee.
- Larimer Humane Society retains the impound and board fees paid by owners reclaiming their stray pets and no boarding fee is charged to the municipality.

ANIMAL PROTECTION & CONTROL COSTS:

- Costs are based on average call volume. Each municipality is charged their percentage of total average call volume.
- Costs are based on one FTE at 40hrs/week. This accommodates a 5 day/week with 24 hour emergency schedule including PTO and dispatch services.

Administrative Costs: a flat 5% administrative fee is added to cover our administrative, human resources, and finance costs.

- This does not include activities related to fundraising, adoptions, or other services that fall outside of contractual activities.

REPORTING:

- Quarterly reporting includes:
    - Call activity
    - Impounded animals
    - Time spent on emergency calls
    - Number of warnings and citations issued.

2023 Joint Contract Cost Sharing Model - 8 hours/day 5 days/week			
	Berthoud	Timnath	Total
Animal Care Costs:			
Average Animals Annually	99	26	125
Animal Impound Percentage	79%	21%	100%
Average Animal Not Reclaimed	97	18	115
Billed Amount - Animal Care	$ 13,622	$ 2,767	$ 16,388
Animal Protection & Control Costs			
Average Calls Annually	225	260	485
APC Allocation - based on calls	46%	54%	100%
Billed Amount - APC	$ 30,114	$ 34,798	$ 64,911
Subtotal	$ 43,735	$ 37,565	$ 81,300
Administrative Fee	$ 2,187	$ 1,878	$ 4,065
Total	**$ 45,922**	**$ 39,443**	**$ 85,365**

LARIMER HUMANE SOCIETY

JUDY CALHOUN
CHIEF EXECUTIVE OFFICER
jcalhoun@larimerhumane.org | 970.530.2950

RIGO NEIRA
DIRECTOR OF ANIMAL PROTECTION & CONTROL
rneira@larimerhumane.org | 970.530.2954

TRACIE THOMPSON
DIRECTOR OF FINANCE
tthompson@larimerhumane.org | 970.530.2961

ATTACHMENT A

2023 STATEMENT OF WORK AND BUDGET AGREEMENT BY AND BETWEEN COUNTY OF LARIMER AND TOWN OF BERTHOUD

This 2023 Statement of Work and Budget Agreement, Pursuant to the Municipal Law Enforcement Services Agreement between the Town of Berthoud and Larimer County (currently in effect through 2025), will be in effect from January 1, 2023, through December 31, 2023, unless superseded by a new agreement.

1.0 SCOPE OF WORK

The County, through the Sheriff's Office, will provide the services of one (1) full-time sworn sergeant, two (2) full-time sworn corporals, six (6) full-time sworn deputies, one (1) front desk deputy, one (1) Community Impact Deputy, one (1) half-time sworn investigator, and two (2) full-time sworn School Resource Officers to assist the Town with law enforcement activities as more specifically described below.

2.0 SUPERVISORS

The Sergeant will be responsible for the supervision of law enforcement and public safety operations for the Town. The Sergeant will work closely with the Town Administrator to exchange information, ensure the Sheriff is meeting expectations and is in compliance with this agreement, and to determine the needs of the Town and define priorities and goals for the Town's law enforcement activities. The Sergeant will also ensure the Town receives timely monthly reports as required under Section 1.8 of the Municipal Law Enforcement Services Agreement.

The Corporals will assist the Sergeant with the supervision of the deputies working in Berthoud and will assume the duties of the Sergeant when the Sergeant is unavailable. Further, the supervisors will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

3.0 PATROL DEPUTIES

Six (6) sworn deputies will provide 24-hour coverage. The actual time periods during each day spent in providing patrol services shall be dependent upon several factors including, but not limited to, the day of the week, the time of the month, school day versus non-school day, holiday, etc. These times will not include travel time to and from Berthoud. The County is allowed to use flexible scheduling to prevent the development of patrol hour patterns. The supervisors will supplement this coverage and will fill in for vacancies, when practical. When vacancies are not able to be covered with contract deputies or a supervisor, and during the hours outside of this agreement, calls for service will be handled by regular on-duty Sheriff's deputies in the same manner and level as they cover unincorporated areas of the County.

Contracted patrol services shall include, but not be limited to, the following: enforcement of Colorado state statutes and county and municipal ordinances; general traffic enforcement; business checks by foot patrol or by vehicle; vacation checks of private residences (as requested); development and maintenance of crime prevention programs for commercial and residential use; investigation of traffic accidents; and investigation of criminal offenses.

4.0 COMMUNITY IMPACT DEPUTY

The Community Impact Deputy will be a sworn deputy and is expected to work a variety of different hours. The actual time periods during each day will be focused on problem solving methods/projects that the Deputy will be working. The methods/projects include community interaction/engagement, traffic safety enforcement, project design/implementation to target high crime areas. This deputy may also be used to help with regular staffing in the town due to illnesses or vacations.

5.0 DESK DEPUTY

The Desk Deputy is expected to work normal business hours and be in the office most of the time. Duties include being available in the office to answer citizen and town employee questions, take walk-in and phone reports, VIN checks, and other duties as appropriate for the position. The Desk Deputy may be required to work outside normal business hours and days in order to meet the needs of the Town and the Sheriff's Office.

6.0 INVESTIGATOR

The Sheriff will assign an Investigator to work half-time (approximately 85 hours per month on average) on Town cases. The Investigator will be expected to spend time in the town and assist with crime prevention efforts as needed.

7.0 SCHOOL RESOURCE OFFICER(S)

The School Resource Officer's primary function, during the school year, will be working in the Berthoud Schools to provide law enforcement services and security within the schools. During the summer and non-school days, the School Resource Officer(s) will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

8.0 CONTRACT WORK HOURS

In general, full-time sworn positions provide 171 hours of service and half-time positions provide 85 hours of service per month. Patrol training, court, and benefit time are included in the monthly hours.

From January 1, 2023, through December 31, 2023, the Larimer County Sheriff's Office will provide 342 hours of supervisor time, 1026 hours of general patrol service, 85 hours of investigative services, and 340 hours of School Resource services per month within the corporate limits of the Town.

Extra hours worked in any month will be applied to any month where the number of hours worked does not total the contract requirement.

9.0 CHANGES TO LEVEL OF SERVICE

Changes to the level of services requested, including temporary or emergency staffing needs will be provided as set forth in Section 2 of the Municipal Law Enforcement Services Agreement.

10.0 BUDGET/COSTS FOR SERVICES PROVIDED

Costs for Berthoud 2023								
	Sergeant	**Corporals (2)**	**Deputies (7)**	**Desk Deputy**	**SROs (2) .5+***	**Investigator (.5)**	**Other**	**TOTAL**
Salary (wages + full benefits)	151,890	273,432	892,028	117,286	152,844	68,358	-	**1,655,838**
Overtime	5,000	10,000	35,000	-	5,000	2,500	-	**57,500**
Vehicle Lease (fuel, maintenance, etc.)	9,472	22,371	93,711	-	12,784	5,593	-	**143,930**
Equipment Replacement Cost	4,406	8,812	30,844	3,314	4,406	1,883	-	**53,665**
Administrative Costs (computer, network, cell phones, etc.)	3,973	7,946	27,811	2,799	3,973	1,883	1,104	**49,489**
LCSO Overhead Costs	4,983	9,966	34,881	3,973	3,973	1,883	-	**59,659**
LCSO Insurance Costs	4,659	9,318	32,613	4,659	4,659	2,330	-	**58,238**
Copy Machine Rental	-	-	-	-	-	-	2,230	**2,230**
Bicycle Maintenance	-	-	-	-	-	-	300	**300**
*Larimer County Indirect Cost (10.84% of salary and benefits)	16,465	29,640	96,696	12,714	16,568	7,410	-	**179,493**
Total with Larimer County Indirect Costs	**200,848**	**371,486**	**1,243,583**	**144,744**	**204,208**	**91,839**	**3,634**	**2,260,342**

Training, Court, and benefit time are included in the monthly hours. Typical overtime costs are included in the yearly costs, but significant incidents/events may not be (see section 2.8 & 2.9 of the Municipal Law Enforcement Agreement for details)

Equipment replacement costs include cost of Axon (Body worn cameras)

Positions will typically not be covered when the contract officer is out of service due to training, court, or benefit time; unless it can be done with existing contract officers/supervisor.

*This cost is the Town's share of the SRO position. Thompson School District covers 50% of the costs for the SRO for the School year. Berthoud covers the other half, plus the costs for the summer months.

Quarterly Payments	
Jan – Mar	**$565,086**
Apr – Jun	**$565,086**
Jul – Sept	**$565,086**
Oct – Dec	**$565,086**

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2023 STATEMENT OF WORK AND BUDGET AGREEMENT
BY AND BETWEEN
COUNTY OF LARIMER AND TOWN OF BERTHOUD

IN WITNESS WHEREOF, the Town of Berthoud, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.

TOWN OF BERTHOUD

_____
Mayor Date

ATTEST

_____
Town Clerk Date

BOARD OF COUNTY COMMISSIONERS
OF LARIMER COUNTY

_____
Chair Date

ATTEST

_____
Deputy Clerk Date

SHERIFF

_____
Larimer County Sheriff Date

BOARD OF TRUSTEES INFORMATION

PUBLIC WORKS DEPARTMENT

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**Berthoud Bicycle Lanes Project Bid Award**
Type of Item:	**Consent Agenda**
Purpose:	**Board approval to Award Contract**
Presented by:	**Keith Knoll – Public Works Operations Manager**

ATTACHMENTS:

- Berthoud Bicycle Lanes Plan - Revised

BACKGROUND:

Town staff received two bids for the Bicycle Lanes Project that was posted for public bid and closed in October 2022.

Recorded Bids	
All Pro Pavement	$1,177,303.04
Asphalt Specialties Company	$1,835,621.25

Staff proceeded to work with the low bidder, All Pro Pavement to adjust the project scope and reduce the overall project cost. Future trail plans along Berthoud Parkway and new development road improvements were considered when reducing the project scope. The project adjustments are as follows.

1. The only portion of Berthoud Parkway to now be widened is N. Berthoud Parkway between CR 10e and HWY 287.
2. Pavement markings/signage south of CR 10e on Berthoud Parkway were removed.

	Original Quote	Revised Quote
Pavement Marking and Signage	$ 272,607.04	$ 159,999.28
Asphalt and misc.	$ 714,596.00	$ 134,836.72
Traffic Control	$ 190,100.00	$ 137,350.00
Total	$ 1,177,303.04	$ 432,186.00

Town staff would like to award All Pro Pavement the contract for the Revised Berthoud Bicycle Lanes Project.

COMMUNITY TOUCHSTONES:

Developing a consistent bike lane network in Town will enhance the ability of cyclists to traverse Town to reach important destinations like Downtown, Town parks, schools, and commercial areas. Additionally, providing alternative transportation opportunities removes cars and traffic from the roads, improves overall community health, and reduces air quality impacts as more individuals and families choose to ride bikes instead of driving to their destinations. These benefits increase our community **Sustainability** over time.

FISCAL IMPACT AND FUND SOURCE:

41-00-5201.00 – Bike Lane Striping - $432,186.00

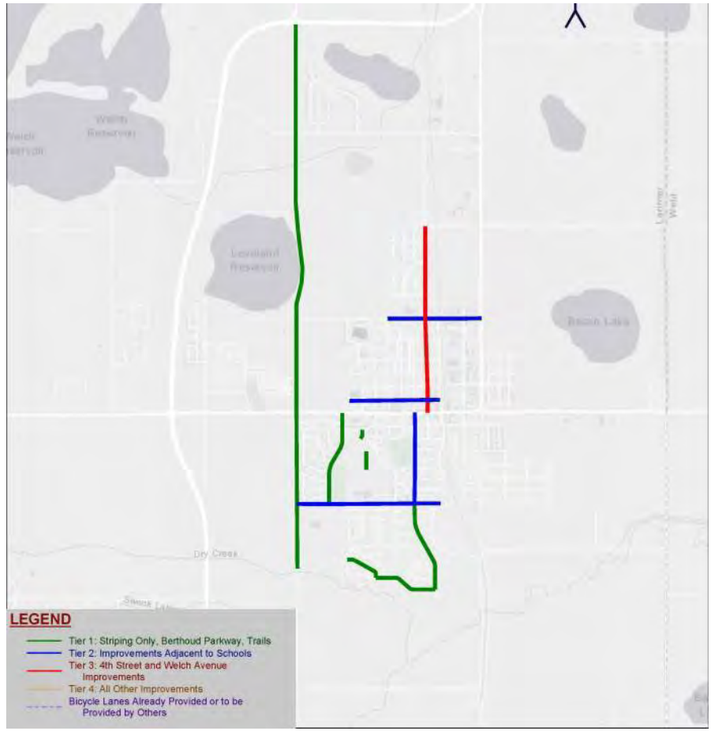
RECOMMENDED ACTION(S):

Approve this request as part of the Consent Agenda.

PoDI / NHS	
FHWA PROJECT OF DIVISION INTEREST (PoDI)	■ NO ☐ YES
NATIONAL HIGHWAY SYSTEM?	■ NO ☐ YES

TOWN OF BERTHOUD

PLANS OF PROPOSED
TOWN PROJECT NO. T.B.D.
TOWN OF BERTHOUD BICYCLE FACILITIES DESIGN
LARIMER COUNTY



PROJECT LOCATION MAP
1" = 1000'

INDEX OF SHEETS

SHEET	DESCRIPTION
1	TITLE SHEET
2	GENERAL NOTES
3-6	TABULATION OF PAVEMENT MARKINGS
7-9	TABULATION OF SIGNS
10 - 13	TYPICAL SECTIONS
14 - 64	BICYCLE FACILITY PLANS
65	DETAILS

Know what's below. Call before you dig.

HDR

DRAWING SCALE:
DRAWN BY:
APPROVED BY:
DATE: 09/11/2020

REVISION NO. DATE.

SPARTAN AVENUE EXPANSION

TITLE SHEET

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER

INDEX NUMBER OF

PROJECT NO: 10125937

Aug 13, 2021 – 12:44pm

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GENERAL NOTES

GENERAL

1. ALL TRAFFIC CONTROL MATERIALS AND INSTALLATION SHALL COMPLY WITH THE STATE OF COLORADO STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE, LATEST EDITION; THE LARIMER COUNTY URBAN AREA STREET STANDARDS; THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, LATEST EDITION; AND ALL LOCAL ORDINANCES AND REGULATIONS THAT APPLY.
2. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL PROJECT PERMITS ASSOCIATED WITH CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR BEING AWARE OF, COORDINATING AND SCHEDULING ALL INSPECTIONS THAT ARE REQUIRED FOR FINAL APPROVALS AND PROJECT ACCEPTANCE.
3. THE CONTRACTOR SHALL HAVE ONSITE AT ALL TIMES ONE COPY OF THE APPROVED PLANS, ONE COPY OF THE APPROPRIATE STANDARDS AND SPECIFICATIONS, AND COPIES OF ANY PERMITS NEEDED FOR THE PROJECT.
4. THE CONTRACTOR SHOULD REMOVE MATERIALS AND EQUIPMENT FROM THE ROADWAY RIGHT-OF-WAY AT THE CLOSE OF DAILY OPERATIONS. THE CONTRACTOR SHALL NOT STOCKPILE MATERIAL IN THE CLEAR ZONE OF THE TRAVELED WAY.
5. ALL ITEMS TO BE REMOVED AND NOT RESET SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE REMOVED FROM THE SITE AND DISPOSED OF PROPERLY.
6. PROTECTION AND REPLACEMENT OF STREET IMPROVEMENTS ARE THE RESPONSIBILITY OF THE CONTRACTOR UNTIL THESE IMPROVEMENTS ARE FULLY COMPLETED AND ACCEPTED BY THE TOWN.
7. PRIOR TO FINAL ACCEPTANCE, ALL DISTURBED PORTIONS OF ROADWAY RIGHT-OF-WAY SHALL BE CLEANED UP AND RESTORED TO THEIR ORIGINAL CONDITION, SUBJECT TO TOWN APPROVAL.
8. CONTRACTOR SHALL MAP EXISTING STRIPING THRU THE PROJECT LIMITS FOR THE PURPOSE OF PROVIDING FINAL STRIPING THAT MATCHES EXISTING STRIPING.
9. EXISTING SIGNS ARE NOT SHOWN ON THESE PLANS. SOME WILL NEED TO BE RESET WHILE OTHERS ARE TO REMAIN IN PLACE, TO BE CONFIRMED BY THE ENGINEER. IT IS ANTICIPATED THAT 26 EXISTING SIGNS WILL NEED TO BE RESET.
10. FINAL LOCATION OF ALL PROPOSED SIGNS ARE TO BE PLACED PER FIELD CONDITIONS.

BERTHOUD PARKWAY

1. SAWCUT LIMITS SHOWN ON BERTHOUD PARKWAY SHALL RUN ALONG THE EXISTING WHITE EDGE LINE, UNLESS OTHERWISE NOTED.
2. ASPHALT TO BE ADDED ADJACENT TO EXISTING ASPHALT SHALL CONSIST OF 4” HMA ON TOP OF 6” ABC AND SHALL EXTEND FROM THE SAWCUT LINE TO AN EDGE 6’-6” TO THE OUTSIDE OF EXISTING PAVEMENT. THE ESTIMATED QUANTITIES FOR HMA AND ABC ARE AS FOLLOWS:
   HMA (SIMILAR TO CDOT PAY ITEM 403-33721): 3,680 TONS
   ABC (SIMILAR TO CDOT PAY ITEM 304-06000): 4,545 TONS
3. DUE TO MULTIPLE RECENT CONSTRUCTION PROJECTS, THERE ARE SEVERAL LOCATIONS ALONG BERTHOUD PARKWAY WHERE THE AERIAL IN THE PLANS DOES NOT MATCH EXISTING CONDITIONS. SEE EACH SHEET FOR RELEVANT APPROACHES TO EACH LOCATION.

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 6/15/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER ####
INDEX NUMBER OF
PROJECT NO: 1254305

Aug 06, 2021 – 5:56pm

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TABULATION OF PAVEMENT MARKING

STATION	LOCATION	627-00008 MODIFIED EPOXY PAVEMENT MARKING LINES											627-30411 PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK - STOP LINE) (SPECIAL)			627-30407 PREFORMED THERMOPLASTIC PAVEMENT MARKING (WORD - SYMBOL) (SPECIAL)							REMARKS
		EDGE		LANE				CENTER		CHANNELIZING														
		WHITE SOLID 4 INCH	YELLOW SOLID 4 INCH	WHITE BROKEN 4 INCH	WHITE DOTTED 8 INCH	YELLOW DOTTED 4 INCH	WHITE DOTTED 4 INCH	YELLOW SOLID 4 INCH	YELLOW BROKEN 4 INCH	WHITE SOLID 8 INCH	YELLOW SOLID 8 INCH	CONTRAST 8 INCH	STOP LINE SOLID 24 INCH	CROSSWALKS (WHITE)	CROSSWALKS (GREEN)	BIKE SYMBOL	SHARROW	"ONLY"	"STOP"	ARROWS (TURN)	ARROWS (THRU)	RR XING	
		LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	SF	SF	SF	SF	SF	SF	SF	SF	SF	
00+00 TO 12+00	Bunyan	2,150					200	2,600		200			36	160	180	61				64			
12+00 TO 24+00	Bunyan	480						2,180					30			17	125						
24+00 TO 36+00	Bunyan	1,800						1,600					84	436	90	56	100						
36+00 TO 48+00	Bunyan	2,360						2,220					108		158	56						70	
48+00 TO 36+00	Bunyan	545						900							308	45							
00+00 TO 12+00	Massachusetts																150						
12+00 TO 24+00	Massachusetts																175						
24+00 TO 26+62	Massachusetts																25						
00+00 TO 12+00	Spartan	2,250						2,170							120	67							
12+00 TO 24+00	Spartan	3,370						3,240						280	120	67							
24+00 TO 36+00	Spartan	2,645						2,315						140	195	50	50						
36+00 TO 41+42	Spartan	2,168						1,084								34							
00+00 TO 12+00	Greenwood																137						
12+00 TO 24+00	Kansas																112						
24+00 TO 29+58	Kansas																62						
PAY QUANTITY CALCULATIONS																							
TOTAL LINEAR FEET		17,768	0	0	0	0	67	18,309	0	200	0	0	258										
TOTAL SQUARE FEET		5,923	0	0	0	0	22	6,103	0	133	0	0	516	1,016	1,170	453	935	0	0	64	0	70	
PREFORMED PLASTIC																							
PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK-STOP LINE) (SF)													516	1,016	1,170								
PREFORMED THERMOPLASTIC																453	935	0	0	64	0	70	
EPOXY PAVEMENT MARKING (GAL.)		70	0	0	0	0	1	72	0	2	0	0											

Apr 20, 2022 – 5:41pm

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TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO:
1254305

TABULATION OF PAVEMENT MARKING

STATION	LOCATION	627-00008 MODIFIED EPOXY PAVEMENT MARKING LINES											627-30411 PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK - STOP LINE) (SPECIAL)			627-30407 PREFORMED THERMOPLASTIC PAVEMENT MARKING (WORD - SYMBOL) (SPECIAL)							REMARKS
		EDGE		LANE				CENTER		CHANNELIZING													
		WHITE SOLID 4 INCH	YELLOW SOLID 4 INCH	WHITE BROKEN 4 INCH	WHITE DOTTED 8 INCH	YELLOW DOTTED 4 INCH	WHITE DOTTED 4 INCH	YELLOW SOLID 4 INCH	YELLOW BROKEN 4 INCH	WHITE SOLID 8 INCH	YELLOW SOLID 8 INCH	CONTRAST 8 INCH	STOP LINE SOLID 24 INCH	CROSSWALKS (WHITE)	CROSSWALKS (GREEN)	BIKE SYMBOL	SHARROW	"ONLY"	"STOP"	ARROWS (THRU-TURN)	ARROWS (TURN)	RR XING	
		LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	SF	SF	SF	SF	SF	SF	SF	SF	SF	
251+00 TO 262+00	Berthoud Pkwy	4,485						2,200								56							
262+00 TO 274+00	Berthoud Pkwy	4,920						2,400								56							
274+00 TO 283+28	Berthoud Pkwy	3,788						1,856								45							
00+00 TO 12+00	Berthoud Pkwy	4,920							1,200							56							
12+00 TO 24+00	Berthoud Pkwy	4,163						2,365							46	56							
24+00 TO 36+00	Berthoud Pkwy	2,460						2,355								67							
36+00 TO 48+00	Berthoud Pkwy	2,268						1,200		540			140		169	67							
48+00 TO 60+00	Berthoud Pkwy	3,750						4,640							330	73							
60+00 TO 72+00	Berthoud Pkwy	4,920						2,400							233	84							
72+00 TO 84+00	Berthoud Pkwy	4,920						2,330							130	67							
84+00 TO 96+00	Berthoud Pkwy	3,911						600							120	67							
96+00 TO 108+00	Berthoud Pkwy	4,920													263	67							
108+00 TO 120+00	Berthoud Pkwy	3,911						600							263	67							
120+00 TO 132+00	Berthoud Pkwy	2,935						3,110		510					353	56		68		81			
132+00 TO 144+00	Berthoud Pkwy	2,590			660			2,440		260					330	67		45		64			
144+00 TO 156+00	Berthoud Pkwy	2,570			680			3,860		80					225	73				32			
156+00 TO 168+00	Berthoud Pkwy	2,280	1,250	760	80		100	1,820		1,350							50	68		97	138		
168+00 TO 180+00	Berthoud Pkwy	2,250	200				300	3,700	400						75	61							
180+00 TO 192+00	Berthoud Pkwy	1,900			325		325	2,150	2,150	500					158	61		23		32			
192+00 TO 204+00	Berthoud Pkwy	2,350		400	260		300	2,660	900					400	53	45					165		
204+00 TO 212+00	Berthoud Pkwy	1,395						2,180		280			24			39		23		32			
PAY QUANTITY CALCULATIONS																							
TOTAL LINEAR FEET		71,606	1,450	290	668	0	342	44,866	1,163	3,520	0	0	164										
TOTAL SQUARE FEET		23,869	483	97	446	0	114	14,955	388	2,347	0	0	328	400	2,745	1,230	50	225	0	338	303	0	
PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK-STOP LINE) (SF)													328	400	2,745								
PREFORMED THERMOPLASTIC PAVEMENT MARKING (WORD-SYMBOL) (SF)																1,230	50	225	0	338	303	0	
EPOXY PAVEMENT MARKING (GAL.)		281	6	2	6	0	2	176	5	28	0	0											

SUMMARY

YELLOW EPOXY (GAL)	187
WHITE EPOXY (GAL)	319
YELLOW THERMO PLASTIC/ XWALK-STOP LINE (SF)	0
WHITE THERMO PLASTIC/ XWALK-STOP LINE (SF)	728
YELLOW THERMO PLASTIC/ WORD-SYMBOL (SF)	0
WHITE THERMO PLASTIC/ WORD-SYMBOL (SF)	2145
YELLOW PREFORMED PLASTIC PVMNT MRKING (SF)	0
WHITE PREFORMED PLASTIC PVMNT MRKING (SF)	0

Type I
Type I

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BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305

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Apr 20, 2022 – 5:41pm

TABULATION OF PAVEMENT MARKING

STATION	LOCATION	627-00008 MODIFIED EPOXY PAVEMENT MARKING LINES											627-30411 PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK - STOP LINE) (SPECIAL)			627-30407 PREFORMED THERMOPLASTIC PAVEMENT MARKING (WORD - SYMBOL) (SPECIAL)							REMARKS
		EDGE		LANE				CENTER		CHANNELIZING														
		WHITE SOLID 4 INCH	YELLOW SOLID 4 INCH	WHITE BROKEN 4 INCH	WHITE DOTTED 8 INCH	YELLOW DOTTED 4 INCH	WHITE DOTTED 4 INCH	YELLOW SOLID 4 INCH	YELLOW BROKEN 4 INCH	WHITE SOLID 8 INCH	YELLOW SOLID 8 INCH	CONTRAST 8 INCH	STOP LINE SOLID 24 INCH	CROSSWALKS (WHITE)	CROSSWALKS (GREEN)	BIKE SYMBOL	SHARROW	"ONLY"	"STOP"	ARROWS (TURN)	ARROWS (THRU)	RR XING	
		LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	LF	SF	SF	SF	SF	SF	SF	SF	SF	SF	
01+00 TO 12+00	4th St	3,570						1,890							458	67							
12+00 TO 24+00	4th St	4,400						2,200							240	56							
24+00 TO 36+00	4th St	1,190						2,160					18			22	87						
36+00 TO 48+00	4th St							2,200									125						
48+00 TO 60+00	4th St							2,200									62						
60+00 TO 72+00	4th St							2,400															
72+00 TO 00+00	4th St							1,660															
01+00 TO 12+00	5th St	1,830						1,820							210	67							
12+00 TO 24+00	5th St	4,560						2,280							150	73							
24+00 TO 36+00	5th St	1,020						2,130					36	300	105	22	100						
36+00 TO 48+00	5th St							200						120			100						
48+00 TO 54+00	5th St												12	100			75						
00+00 TO 12+00	10th St							1,890									150						
12+00 TO 24+00	10th St							2,000						140			137						
24+00 TO 27+00	10th St							500		60			30	180			25	23		16			
PAY QUANTITY CALCULATIONS																							
TOTAL LINEAR FEET		16,570	0	0	0	0	0	25,530	0	60	0	0	96										
TOTAL SQUARE FEET		5,523	0	0	0	0	0	8,510	0	40	0	0	192	840	1,163	307	860	23	0	16	0	0	
PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK-STOP LINE) (SF)													192	840	1,163								
PREFORMED THERMOPLASTIC PAVEMENT MARKING (WORD-SYMBOL) (SF)																307	860	23	0	16	0	0	
EPOXY PAVEMENT MARKING (GAL.)		65	0	0	0	0	0	101	0	1	0	0											

SUMMARY

YELLOW EPOXY (GAL)	101
WHITE EPOXY (GAL)	66
YELLOW THERMO PLASTIC/ XWALK-STOP LINE (SF)	0
WHITE THERMO PLASTIC/ XWALK-STOP LINE (SF)	1032
YELLOW THERMO PLASTIC/ WORD-SYMBOL (SF)	0
WHITE THERMO PLASTIC/ WORD-SYMBOL (SF)	1206
YELLOW PREFORMED PLASTIC PVMNT MRKING (SF)	0
WHITE PREFORMED PLASTIC PVMNT MRKING (SF)	0

Type I
Type I

Apr 20, 2022 – 5:41pm

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REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305

SUMMARY OF PAVEMENT MARKING QUANTITIES

LOCATION	COLOR	627-00008 MODIFIED EPOXY PAVEMENT MARKING PAINT (GAL.)	627-30411 PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK-STOP LINE) (SPECIAL) (SQ.FT.)	627-30407 PREFORMED THERMOPLASTIC PAVEMENT MARKING (WORD-SYMBOL) (SPECIAL) (SQ.FT.)
OVERLAY & RECONSTRUCTION	YELLOW	360	0	0
	WHITE	458	3,292	4,874
	GREEN	0	5,078	0
TOTAL	TOTAL	818	8,370	4,874

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 8/6/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305

Apr 20, 2022 – 5:41pm

MSOBOL C:\pwworking\central01\d2406479\Berthoud_Tabs.dwg

TABULATION OF SIGNS

SHEET NO.	SIGN NO.	SIGN CODE	STATION	LOCATION	SIGN PANEL SIZE	BACKGROUND COLOR	202-00810 REMOVE GROUND SIGN EACH	202-00821 REMOVE SIGN PANEL EACH	210-00810 RESET GROUND SIGN EACH	NO. OF POSTS	POST TYPE 614-01502 STEEL SIGN SUPPORT (2 INCH ROUND) (POST & SOCKET) LF	POST TYPE 614-01572 STEEL SIGN SUPPORT (2-1/2 INCH ROUND NP-40) (POST & SLIPBASE) LF	SIGN PANEL 614-00011 CLASS I SF	SIGN PANEL 614-00012 CLASS II SF	SIGN PANEL 614-00013 CLASS III SF	REMARKS
BU-01				Bunyan Avenue												
	BU-01	R3-17	1+25RT		24"x18"	WHITE				1	9.5		3.00			
	BU-02	R3-17	3+00LT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
BU-02				Bunyan Avenue												
	BU-03	R3-17	12+50RT		24"x18"	WHITE				1	9.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	BU-04	R3-17	14+00LT		24"x18"	WHITE				1	9.5		3.00			
BU-03				Bunyan Avenue												
	BU-06	R3-17	25+75LT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	BU-07	R3-17	32+25RT		24"x18"	WHITE				1	9.5		3.00			
BU-04				Bunyan Avenue												
	BU-08	R3-17	36+50LT		24"x18"	WHITE				1	9.5		3.00			
	BU-09	R3-17	38+00RT		24"x18"	WHITE				1	10.5		3.00			
BU-05				Bunyan Avenue												
	BU-10	R3-17	51+40RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	BU-11	R3-17	52+00LT		24"x18"	WHITE				1	9.5		3.00			
MA-01				Massachusetts Avenue												
	MA-01	W16-1	4+50RT		18"x24"	YELLOW				1	11.5		3.00			
		D11-1			24"x18"	GREEN							3.00			
	MA-02	W16-1	5+00LT		18"x24"	YELLOW				1	11.5		3.00			
		D11-1			24"x18"	GREEN							3.00			
MA-02				Massachusetts Avenue												
	MA-03	W16-1	16+00RT		18"x24"	YELLOW				1	11.5		3.00			
		D11-1			24"x18"	GREEN							3.00			
	MA-04	W16-1	21+75LT		18"x24"	YELLOW				1	11.5		3.00			
		D11-1			24"x18"	GREEN							3.00			
S-01				Spartan Avenue												
	S-01	R3-17	1+00RT		24"x18"	WHITE				1	9.5		3.00			
	S-02	R3-17	2+50LT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	S-03	R3-17	11+00RT		24"x18"	WHITE				1	9.5		3.00			
S-02				Spartan Avenue												
	S-04	R3-17	14+50LT		24"x18"	WHITE				1	9.5		3.00			
	S-05	W16-7pL			24"x12"	YELLOW							2.00			PLACE NEW SIGN PANEL BENEATH EXISTING SIGN PANEL
	S-06	R3-17	15+75RT		24"x18"	WHITE				1	9.5		3.00			
	S-07	REMOVE	18+20RT				1									
	S-08	S1-1	19+35RT		36"x36"	YELLOW				1		11.5	9.00			
		W16-7pL			24"x12"	YELLOW							2.00			
S-03				Spartan Avenue												
	S-09	R3-17	25+00RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	S-10	R3-17	27+50LT		24"x18"	WHITE				1	9.5		3.00			
	S-11	R3-17	33+00LT		24"x18"	WHITE				1	9.5		3.00			
	S-12	R3-17	35+00RT		24"x18"	WHITE				1	9.5		3.00			
S-04				Spartan Avenue												
	S-13	R3-17	40+00RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
						SHEET TOTALS	1	0	0	25	243.0	11.5	106.33	0.00	0.00	

⍁ FOR INFORMATION ONLY
◆ DENOTES BACK-TO-BACK SIGN PANELS

Apr 20, 2022 – 5:41pm

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811 Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
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REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER ####
INDEX NUMBER OF
PROJECT NO: 1254305

TABULATION OF SIGNS

SHEET NO.	SIGN NO.	SIGN CODE	STATION	LOCATION	SIGN PANEL SIZE	BACKGROUND COLOR	202-00810 REMOVE GROUND SIGN (EACH)	202-00821 REMOVE SIGN PANEL (EACH)	210-00810 RESET GROUND SIGN (EACH)	NO. OF POSTS	POST TYPE 614-01502 STEEL SIGN SUPPORT (2 INCH ROUND) (POST & SOCKET) (LF)	POST TYPE 614-01572 STEEL SIGN SUPPORT (2-1/2 INCH ROUND NP-40) (POST & SLIPBASE) (LF)	SIGN PANEL 614-00011 CLASS I (SF)	SIGN PANEL 614-00012 CLASS II (SF)	SIGN PANEL 614-00013 CLASS III (SF)	REMARKS
BE-01				Berthoud Parkway												
	BE-28	R3-17	252+00LT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	BE-29	R3-17	255+00RT		24"x18"	WHITE				1	9.5		3.00			
BE-04				Berthoud Parkway												
	BE-01	R3-17	2+00LT		24"x18"	WHITE				1	9.5		3.00			
	BE-02	R3-17	4+50RT		24"x18"	WHITE				1	9.5		3.00			
BE-05				Berthoud Parkway												
	BE-03	R3-17	19+50LT		24"x18"	WHITE				1	9.5		3.00			
	BE-04	R3-17	21+50RT		24"x18"	WHITE				1	9.5		3.00			
BE-07				Berthoud Parkway												
	BE-05	R3-17	40+50RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	BE-06	R3-17	41+00LT		24"x18"	WHITE				1	9.5		3.00			
BE-08				Berthoud Parkway												
	BE-07	R3-17	48+50RT		24"x18"	WHITE				1	9.5		3.00			
	BE-08	R3-17	55+50LT		24"x18"	WHITE				1	9.5		3.00			
	BE-09	R3-17	58+00RT		24"x18"	WHITE				1	9.5		3.00			
BE-10				Berthoud Parkway												
	BE-10	R3-17	73+00LT		24"x18"	WHITE				1	9.5		3.00			
	BE-11	R3-17	77+00RT		24"x18"	WHITE				1	9.5		3.00			
BE-11				Berthoud Parkway												
	BE-12	R4-4	87+00RT		36"x30"	WHITE				1	10.5		7.50			
	BE-13	R3-17	92+00LT		24"x18"	WHITE				1	9.5		3.00			
	BE-14	R3-17	95+50RT		24"x18"	WHITE				1	9.5		3.00			
BE-13				Berthoud Parkway												
	BE-15	R3-17	119+50LT		24"x18"	WHITE				1	9.5		3.00			
BE-14				Berthoud Parkway												
	BE-16	R4-4	127+40RT		36"x30"	WHITE				1	10.5		7.50			
	BE-17	R3-17	127+80RT		24"x18"	WHITE				1	9.5		3.00			
BE-15				Berthoud Parkway												
	BE-18	R4-4	132+50LT		36"x30"	WHITE				1	10.5		7.50			
BE-16				Berthoud Parkway												
	BE-19	R4-4	146+00LT		36"x30"	WHITE				1	10.5		7.50			
	BE-20	R3-17	152+00RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	BE-21	R3-17	152+50LT		24"x18"	WHITE				1	9.5		3.00			
BE-18				Berthoud Parkway												
	BE-22	R3-17	169+00RT		24"x18"	WHITE				1	9.5		3.00			
	BE-23	R3-17	170+50LT		24"x18"	WHITE				1	9.5		3.00			
BE-20				Berthoud Parkway												
	BE-24	SPECIAL	198+00RT		18"x24"	GREEN		2					3.00			REMOVE EXISTING SIGN PANELS; INSTALL "SPECIAL" SIGN
	BE-25	SPECIAL	202+75LT		18"x24"	GREEN		2					3.00			REMOVE EXISTING SIGN PANELS; INSTALL "SPECIAL" SIGN
BE-07				Berthoud Parkway												
	BE-26	R3-17	211+00LT		24"x18"	WHITE				1	9.5		3.00			
	BE-27	R3-17	211+00RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
						SHEET TOTALS	0	4	0	27	264.5	0.0	110.33	0.00	0.00	

¤ FOR INFORMATION ONLY
◆ DENOTES BACK-TO-BACK SIGN PANELS

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Apr 20, 2022 – 5:41pm

811 Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 8/6/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO:
1254305

TABULATION OF SIGNS

SHEET NO.	SIGN NO.	SIGN CODE	STATION	LOCATION	SIGN PANEL SIZE	BACKGROUND COLOR	202-00810 REMOVE GROUND SIGN EACH	202-00821 REMOVE SIGN PANEL EACH	210-00810 RESET GROUND SIGN EACH	NO. OF POSTS	POST TYPE 614-01502 STEEL SIGN SUPPORT (2 INCH ROUND) (POST & SOCKET) LF	POST TYPE 614-01572 STEEL SIGN SUPPORT (2-1/2 INCH ROUND NP-40) (POST & SLIPBASE) LF	SIGN PANEL 614-00011 CLASS I SF	SIGN PANEL 614-00012 CLASS II SF	SIGN PANEL 614-00013 CLASS III SF	REMARKS
4-01				4th Street												
	4-01	R3-17	1+00RT		24"x18"	WHITE				1	9.5		3.00			
	4-02	R3-17	2+00LT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	4-03	R3-17	11+50LT		24"x18"	WHITE				1	9.5		3.00			
4-02				4th Street												
	4-04	R3-17	12+25RT		24"x18"	WHITE				1	9.5		3.00			
4-03				4th Street												
	4-05	R3-17	26+50LT		24"x18"	WHITE				1	9.5		3.00			
	4-06	R3-17	26+75RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
5-01				5th Street												
	5-01	R3-17	2+00LT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
	5-02	R3-17	2+00RT		24"x18"	WHITE				1	9.5		3.00			
5-02				5th Street												
	5-03	R3-17	14+00LT		24"x18"	WHITE				1	9.5		3.00			
	5-04	R3-17	14+00RT		24"x18"	WHITE				1	9.5		3.00			
5-03				5th Street												
	5-05	R3-17	26+25LT		24"x18"	WHITE				1	9.5		3.00			
	5-06	R3-17	26+50RT		24"x18"	WHITE				1	10.5		3.00			
		R3-17bP			24"x8"	WHITE							1.33			
						SHEET TOTALS	0	0	0	12	118.0	0.0	41.33	0.00	0.00	
						PROJECT TOTALS	1	4	0	64	625.5	11.5	258.00	0.00	0.00	

⍁ FOR INFORMATION ONLY
◆ DENOTES BACK-TO-BACK SIGN PANELS

Know what's below. Call before you dig.

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BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

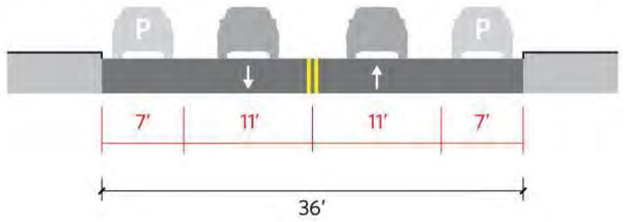
SHEET NUMBER
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PROJECT NO: 1254305

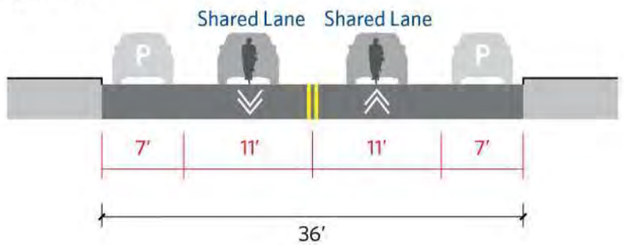
Apr 20, 2022 - 5:41pm

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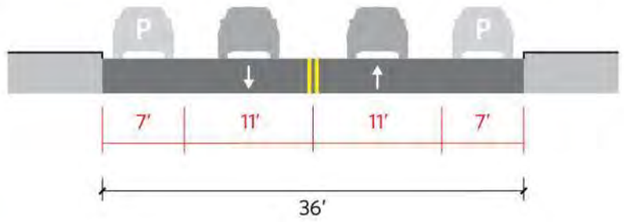
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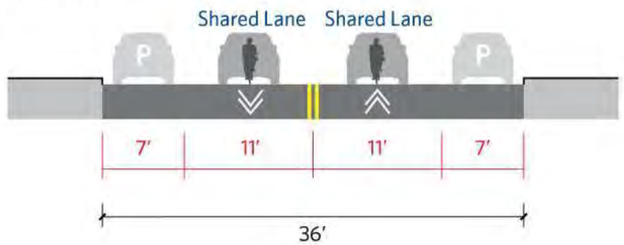
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EXISTING
5th St N/O Spartan Ave



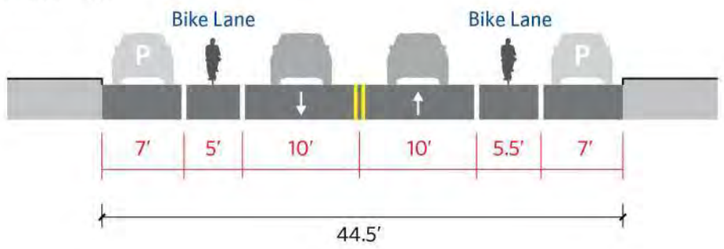
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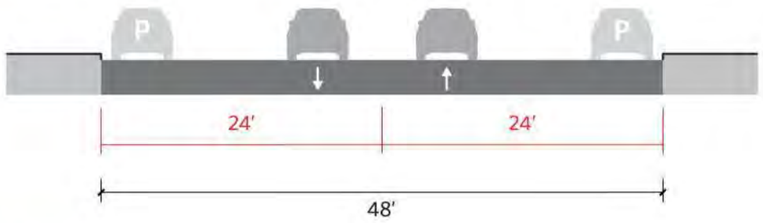
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4th St N/O Lake Ave



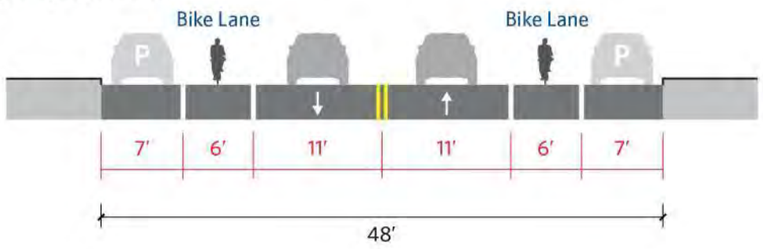
PROPOSED
4th St N/O Lake Ave



EXISTING
5th St S/O Spartan Ave



PROPOSED
5th St S/O Spartan Ave



Know what's below. Call before you dig.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 8/5/2021

REVISION NO. DATE.

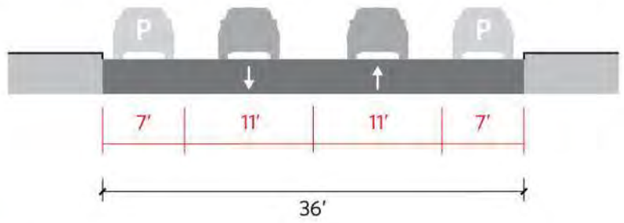
SHEET CONTENTS

SHEET NUMBER 10
INDEX NUMBER OF
PROJECT NO: 1254305

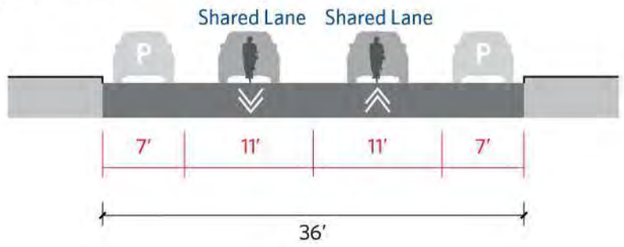
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Aug 06, 2021 – 4:38pm

EXISTING
10th St N/O Spartan Ave



PROPOSED
10th St N/O Spartan Ave



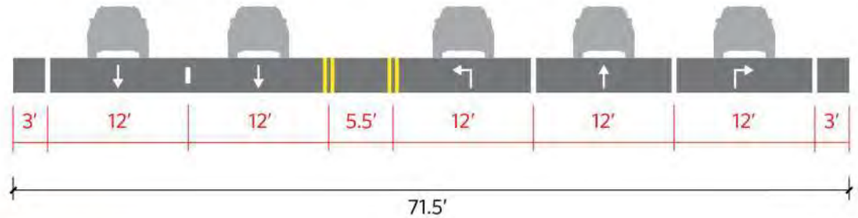
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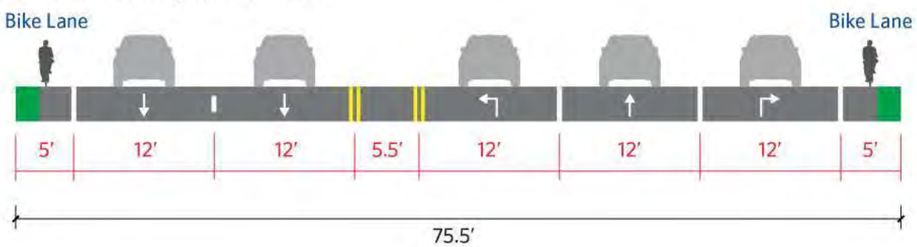
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10th St S/O Mountain Ave



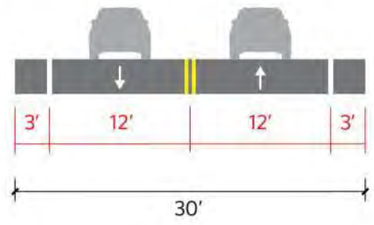
EXISTING
Berthoud Parkway S/O US-287



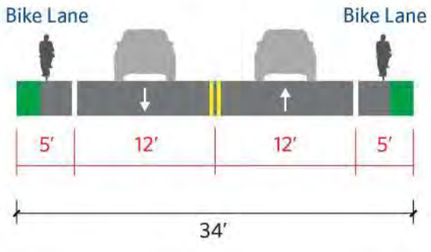
PROPOSED
Berthoud Parkway S/O US-287



EXISTING
Berthoud Parkway Typical 2-Lane



PROPOSED
Berthoud Parkway Typical 2-Lane



Know what's below. Call before you dig.

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DATE: 8/5/2021

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BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER 11
INDEX NUMBER OF

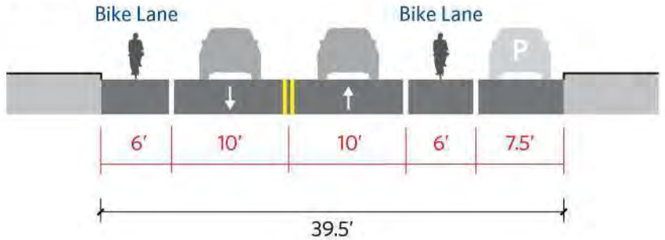
PROJECT NO: 1254305

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Aug 06, 2021 – 4:38pm

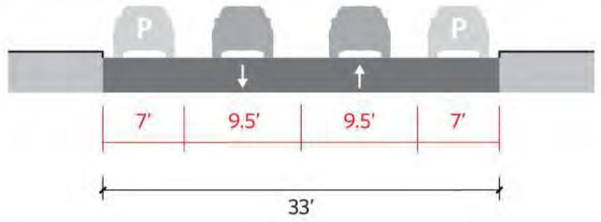
EXISTING
Bunyan Ave E/O Railroad Tracks



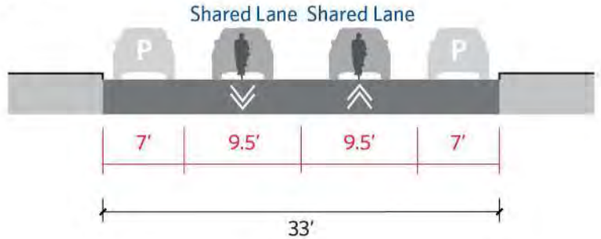
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Bunyan Ave E/O Railroad Tracks



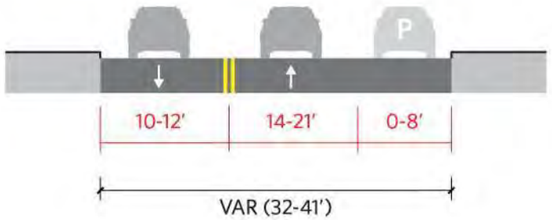
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Kansas Ave - Typical



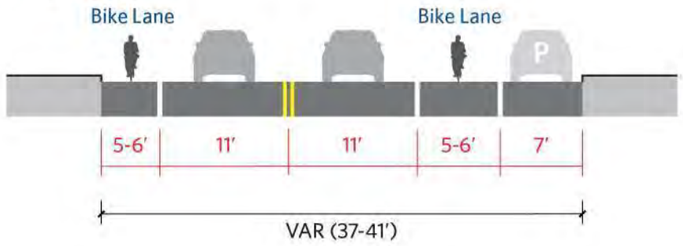
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Kansas Ave - Typical



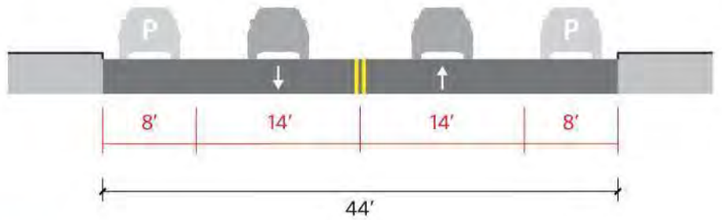
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Bunyan Ave W/O 4th St



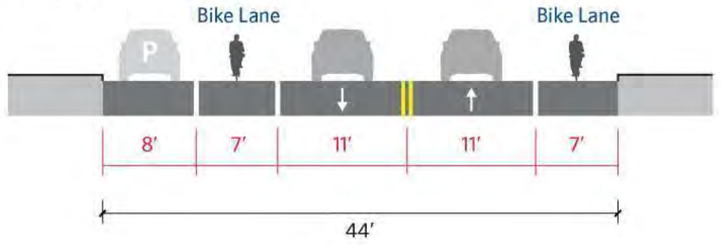
PROPOSED
Bunyan Ave W/O 4th St



EXISTING
Spartan Ave W/O 5th St



PROPOSED
Spartan Ave W/O 5th St



Aug 06, 2021 – 4:38pm

MSOBOL C:\pwworking\central01\d2406479\Berthoud_Details_Sheet.dwg

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 8/5/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

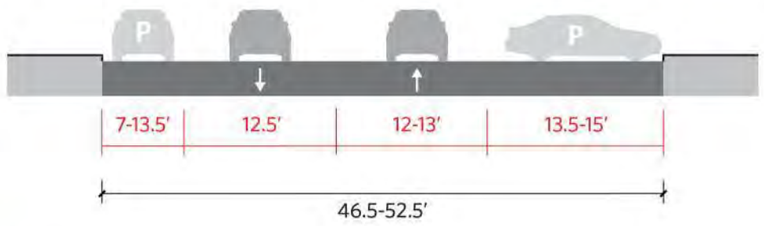
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SHEET NUMBER 12
INDEX NUMBER OF

PROJECT NO: 1254305

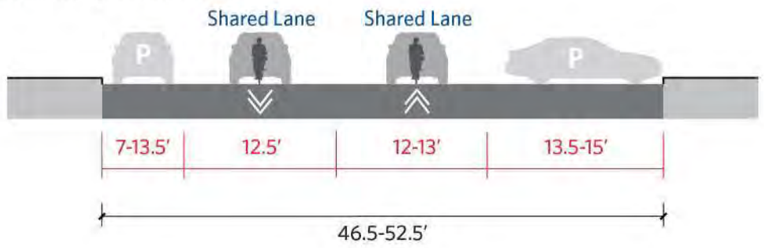
EXISTING

Massachusetts Ave E/O 5th Street



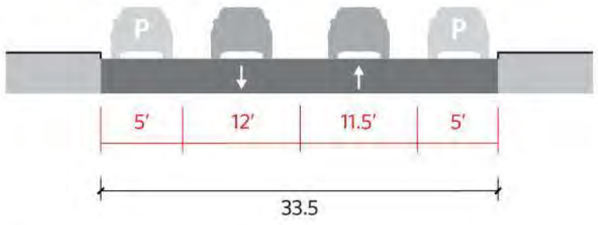
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Massachusetts Ave E/O 5th Street



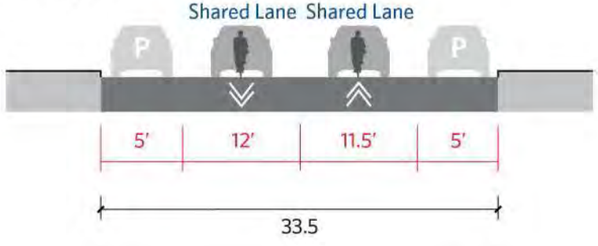
EXISTING

Massachusetts Ave W/O 5th Street



PROPOSED

Massachusetts Ave W/O 5th Street



Know what's below. Call before you dig.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

DRAWING SCALE: 1" = 50'
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DATE: 8/5/2021

REVISION NO. DATE.

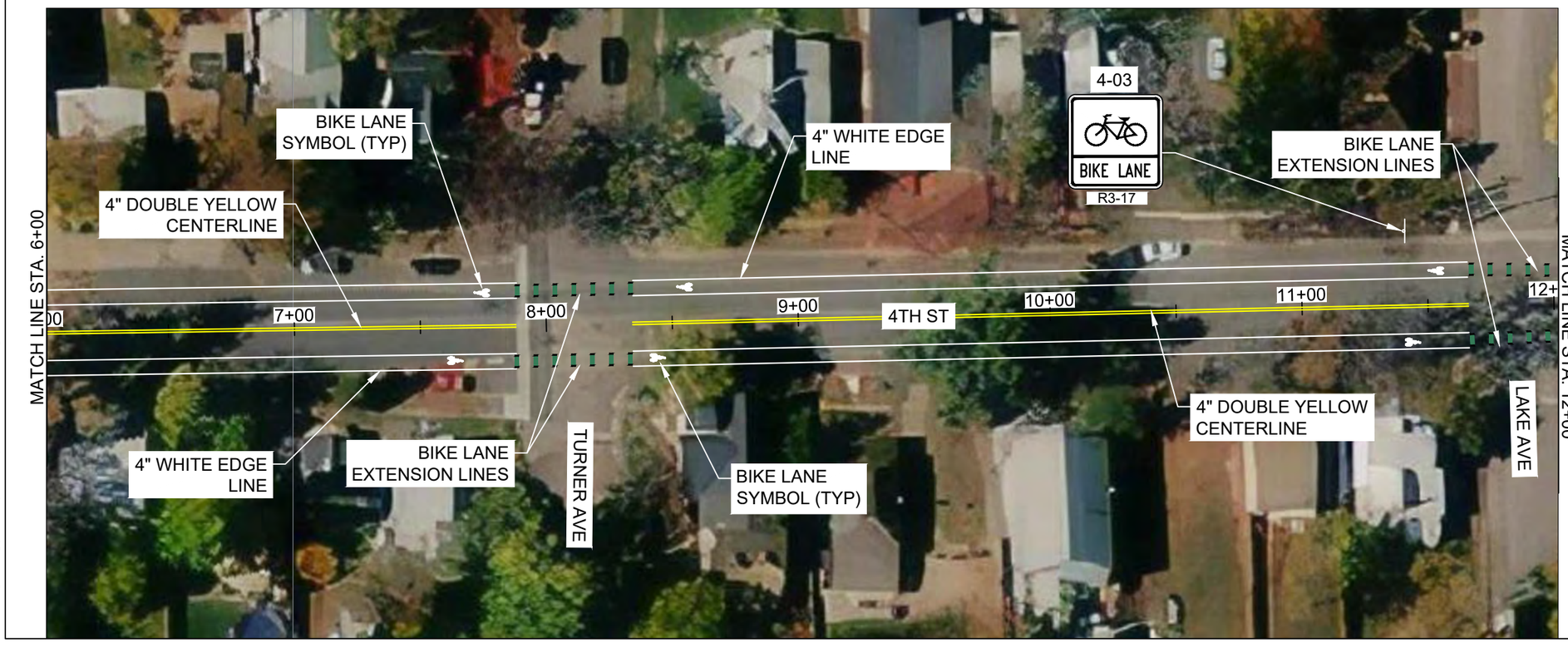
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SHEET NUMBER 13
INDEX NUMBER OF

PROJECT NO: 1254305

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Aug 06, 2021 – 4:38pm





0 25 50 Feet

Apr 21, 2022 – 6:21am

MSOBOL C:\pwworking\central01\d2406479\Plan_4thStreet_01-05.dwg

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

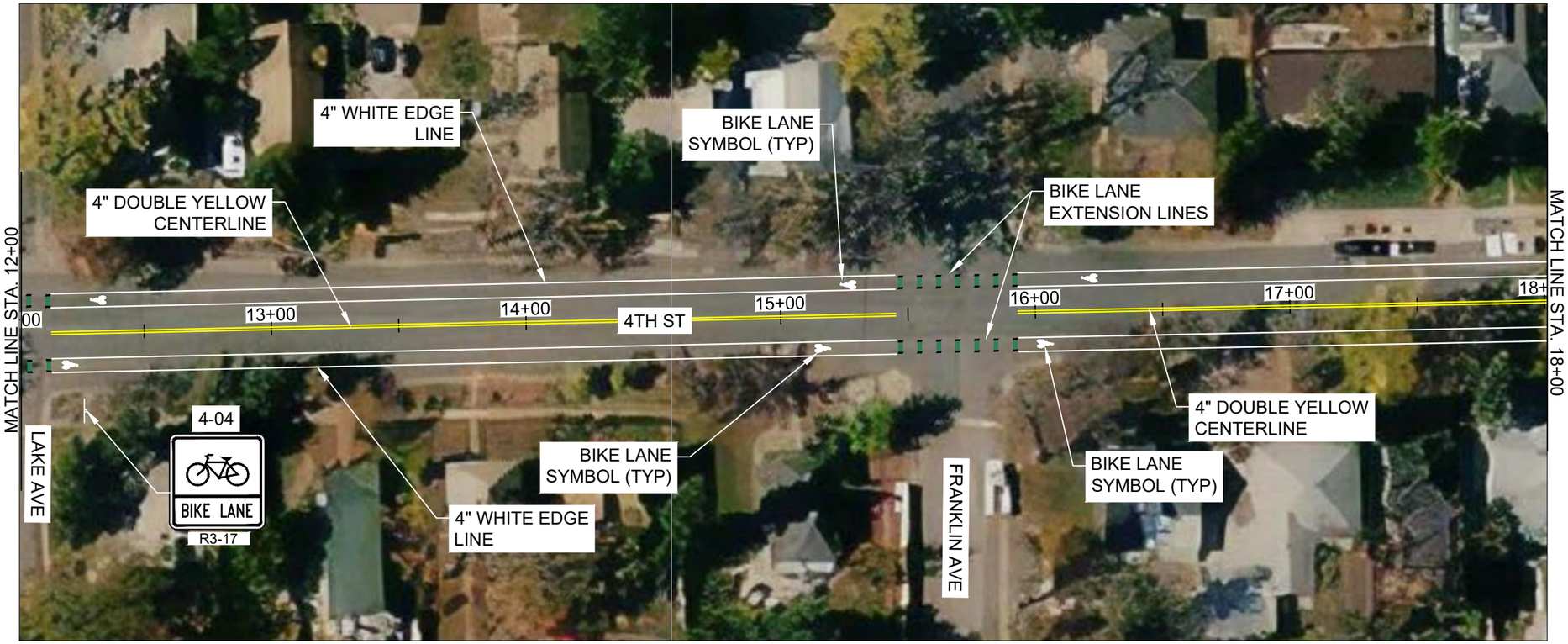
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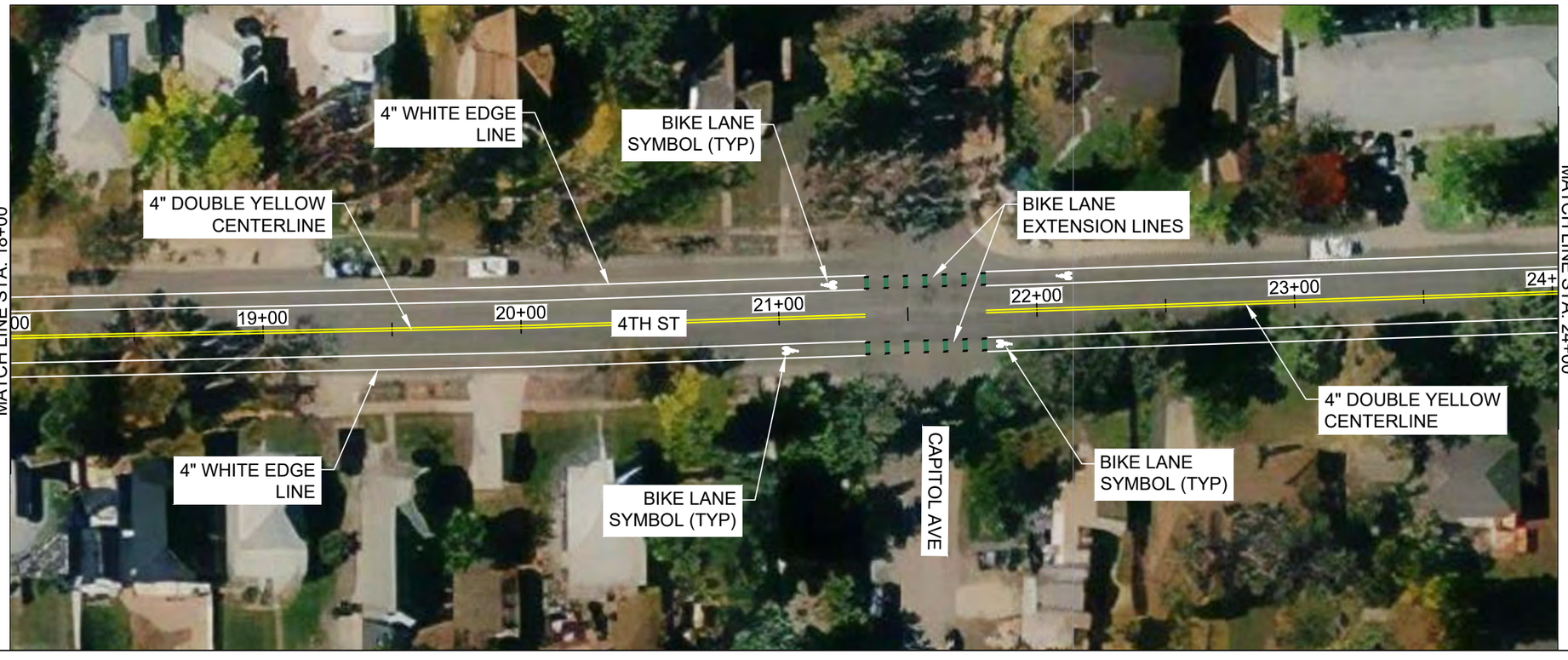
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO: 1254305





0 25 50 Feet

Apr 21, 2022 – 6:21am

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

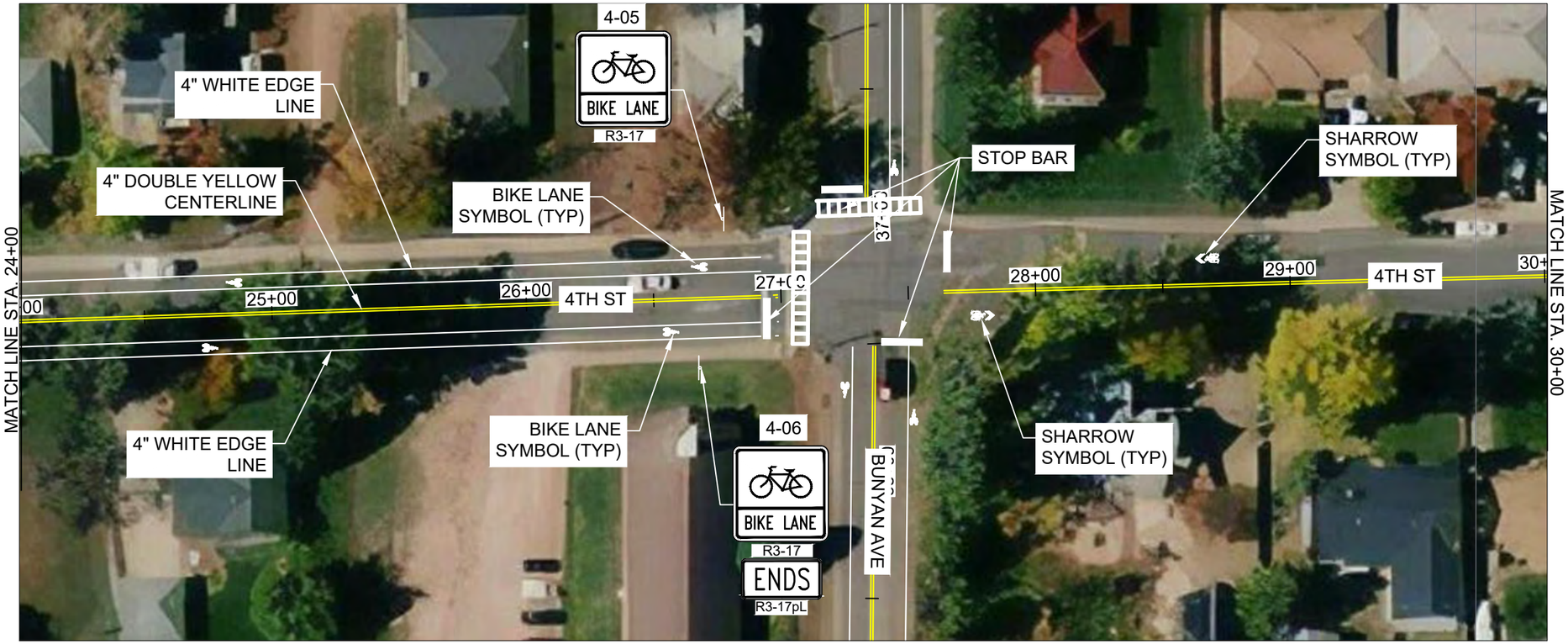
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO:
1254305

MSOBOL C:\pwworking\central01\d2406479\Plan_4thStreet_01-05.dwg





0 25 50 Feet

Apr 21, 2022 – 6:22am

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

DRAWING SCALE: 1" = 50'
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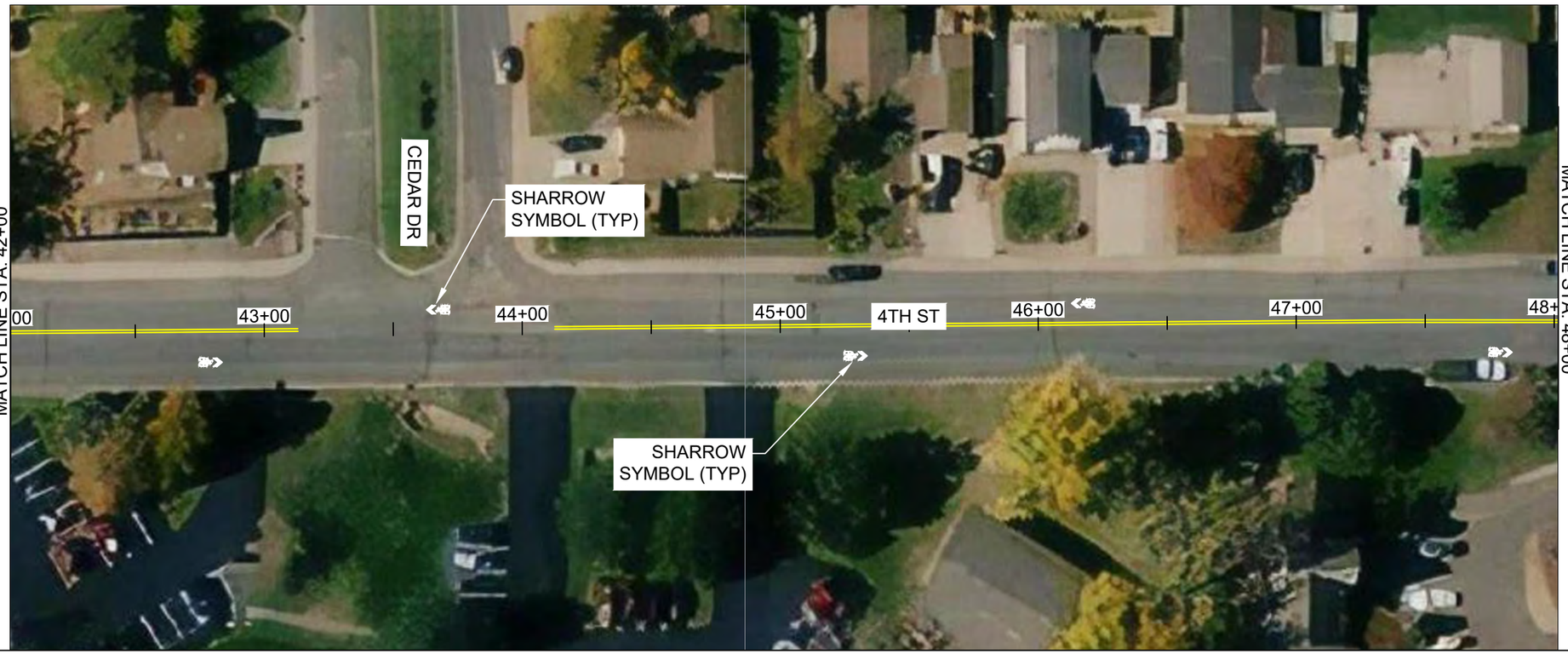
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PROJECT NO: 1254305

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Apr 21, 2022 – 6:22am

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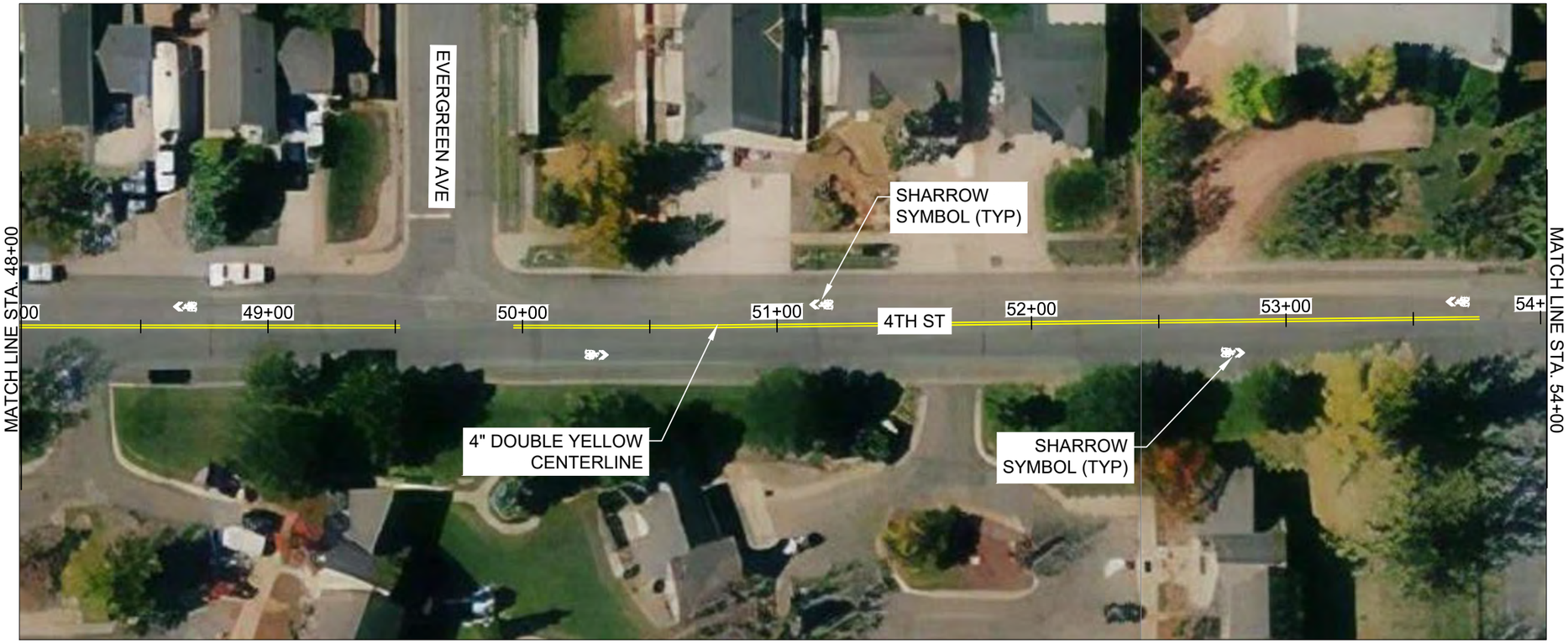
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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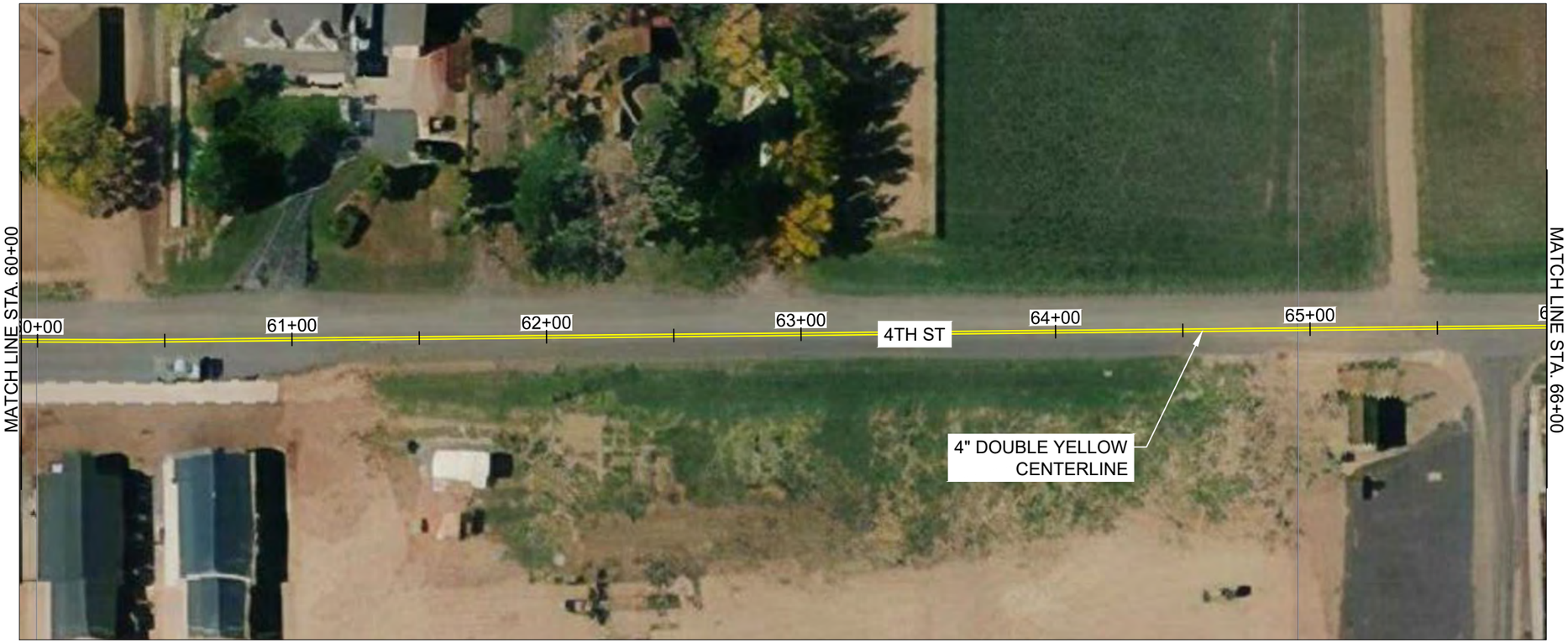
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PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

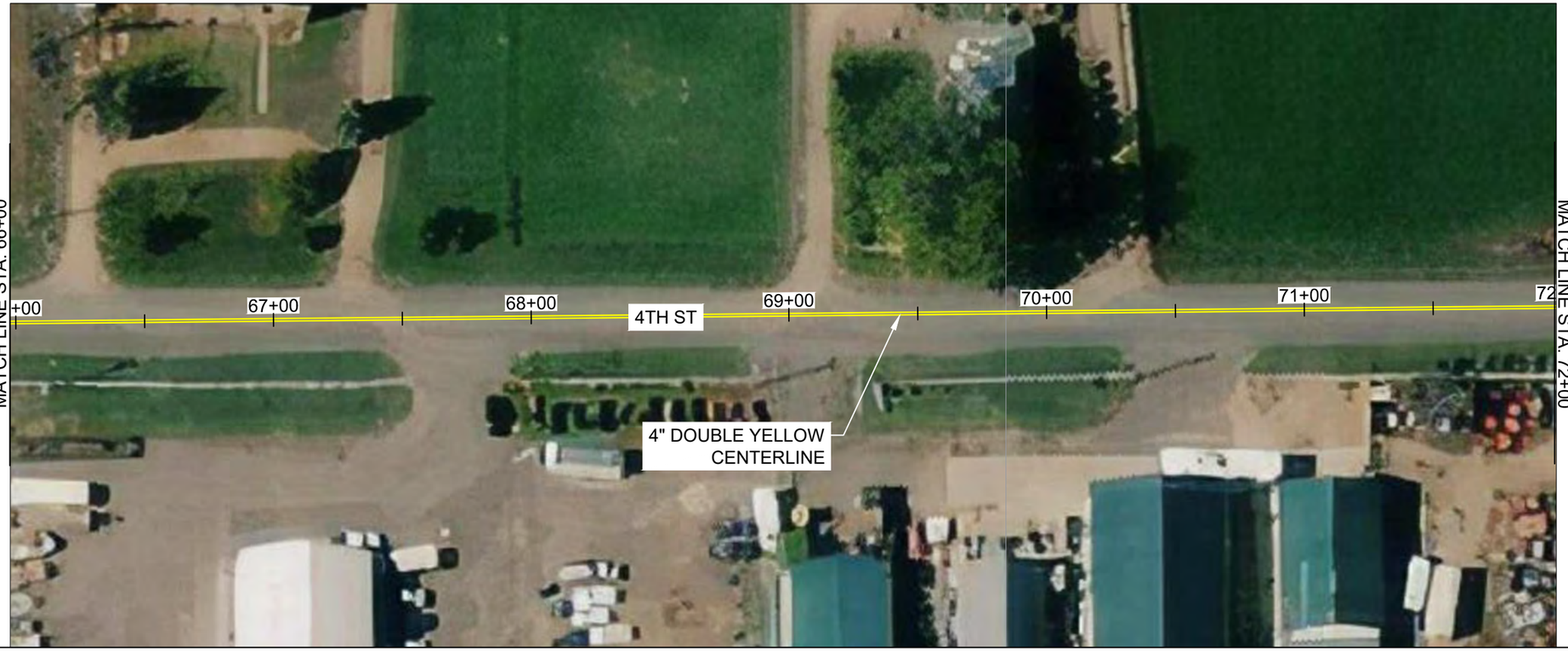
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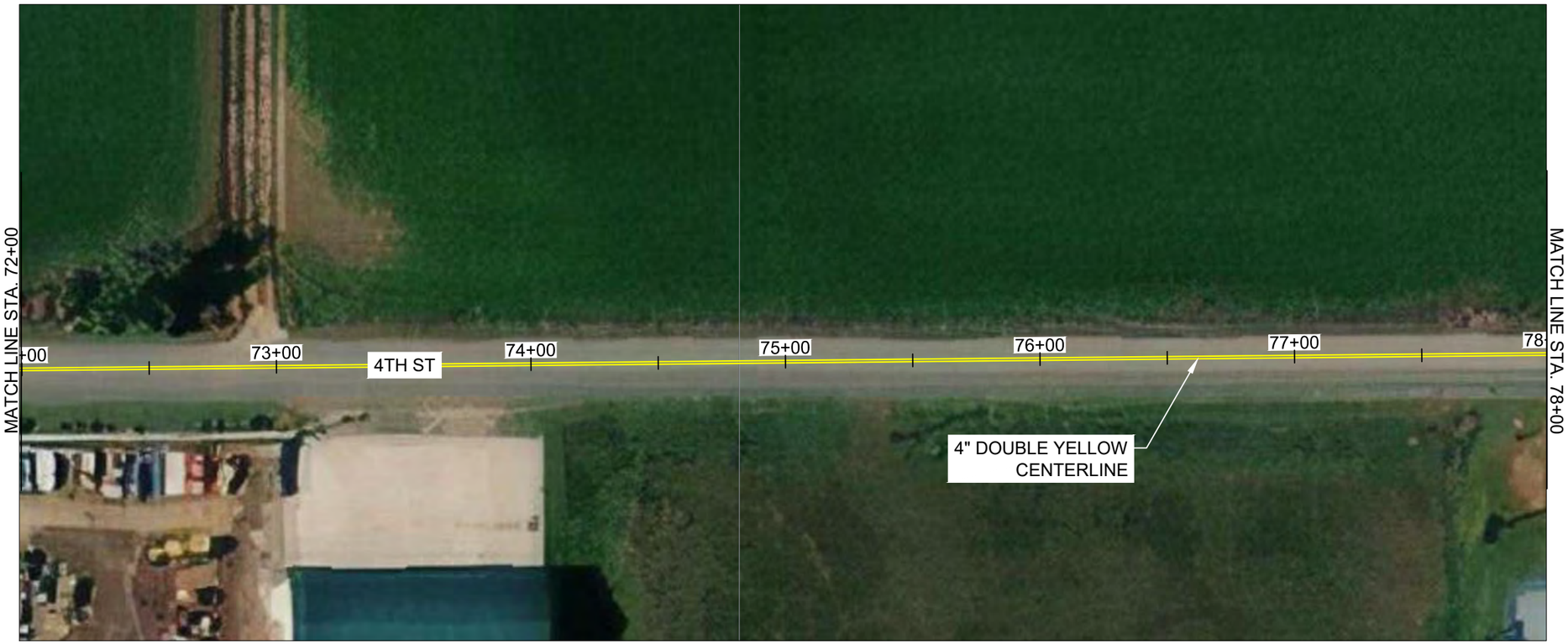
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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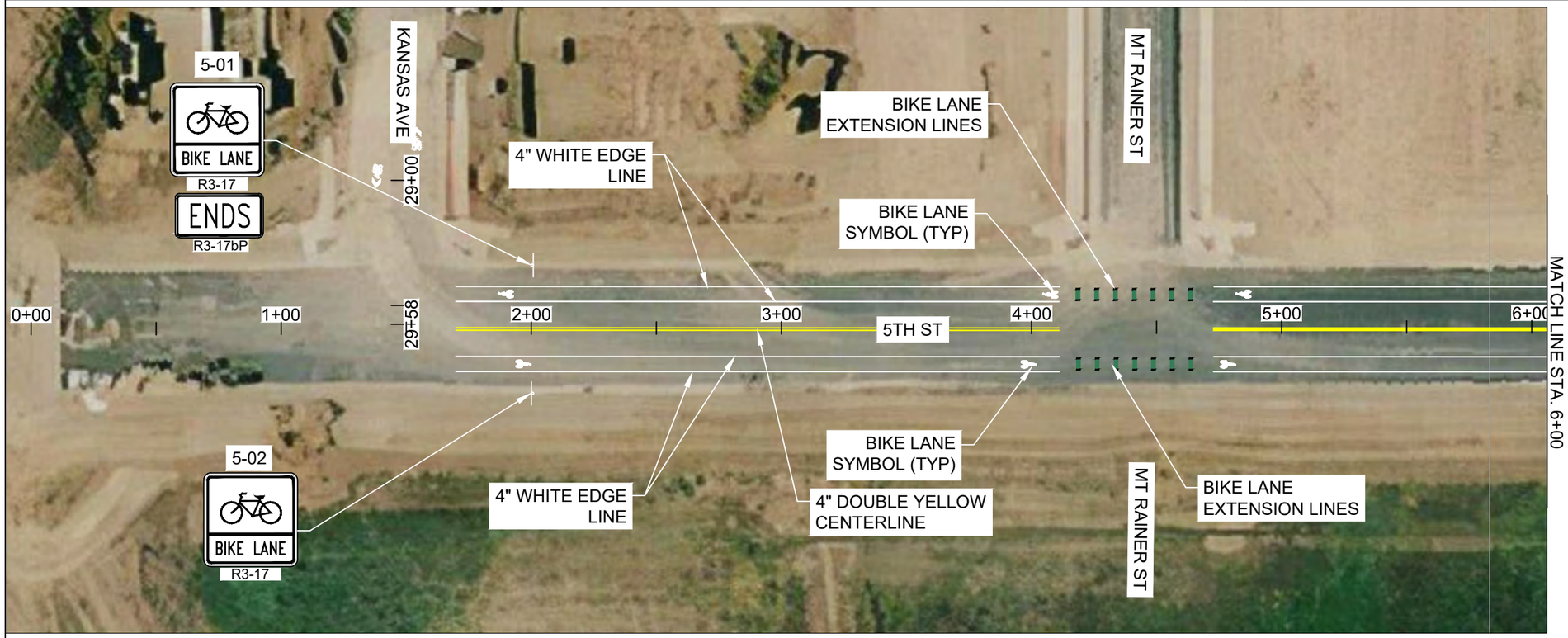
TOWN OF BERTHOUD
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MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

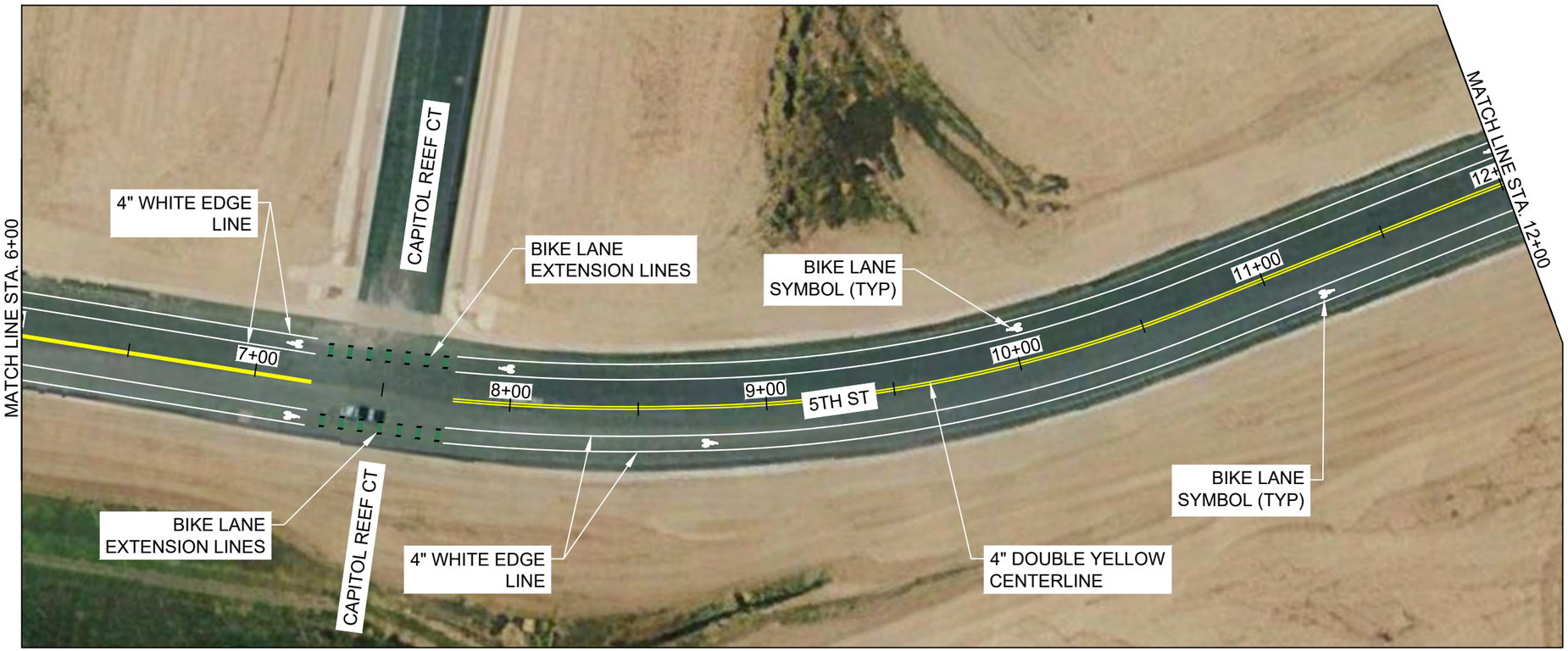
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MSOBOL C:\pwworking\central01\d2406479\Plan_4thStreet_01-05.dwg





0 25 50 Feet

Apr 13, 2022 – 5:04pm

Know what's below. Call before you dig. 811

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/13/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

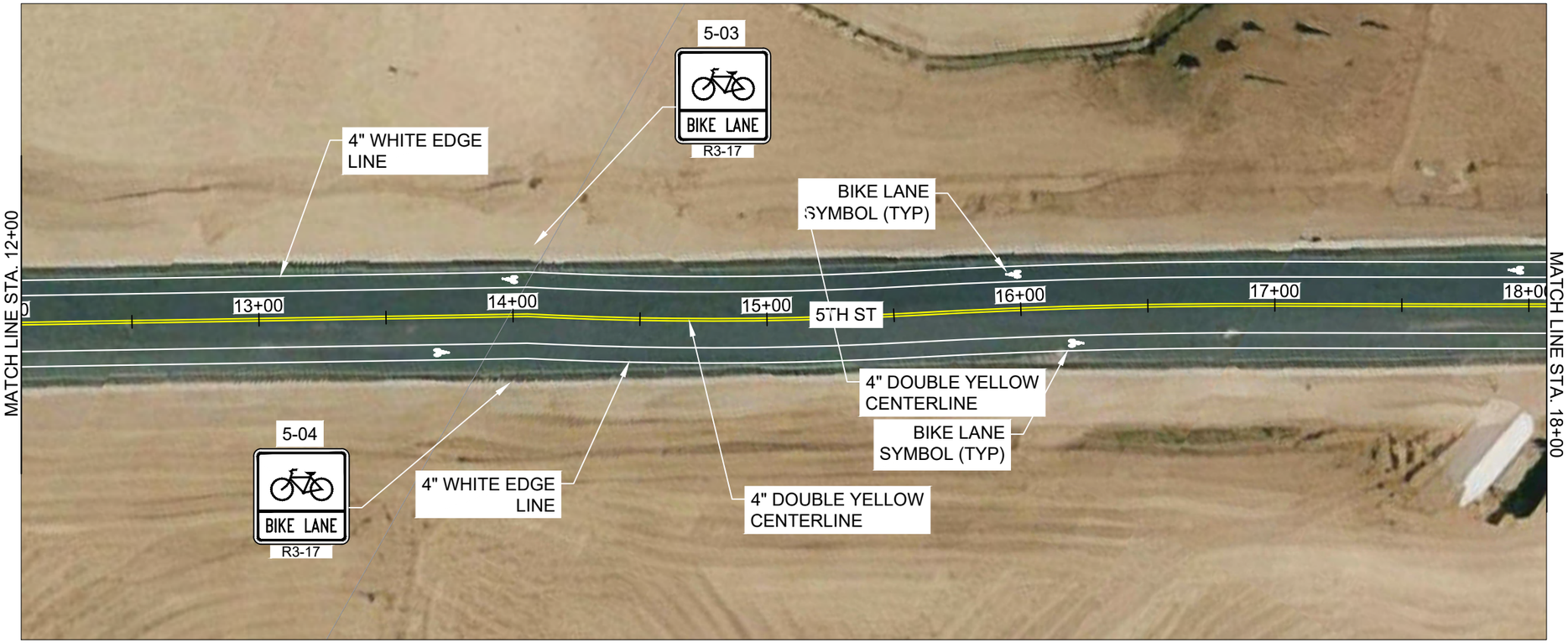
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

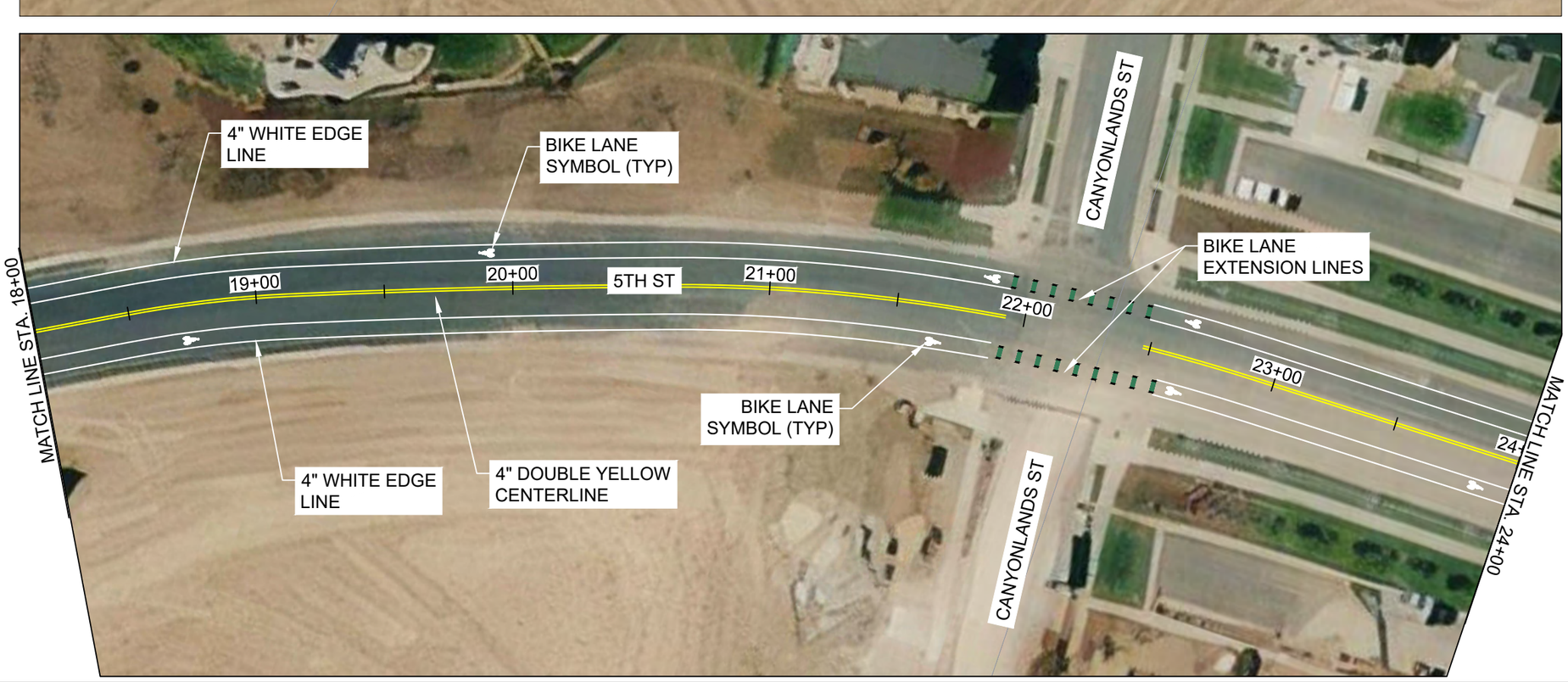
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SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO:
1254305

MSOBOL C:\pwworking\central01\d2406479\Plan_5thStreet_01-06.dwg





Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1888

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/13/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

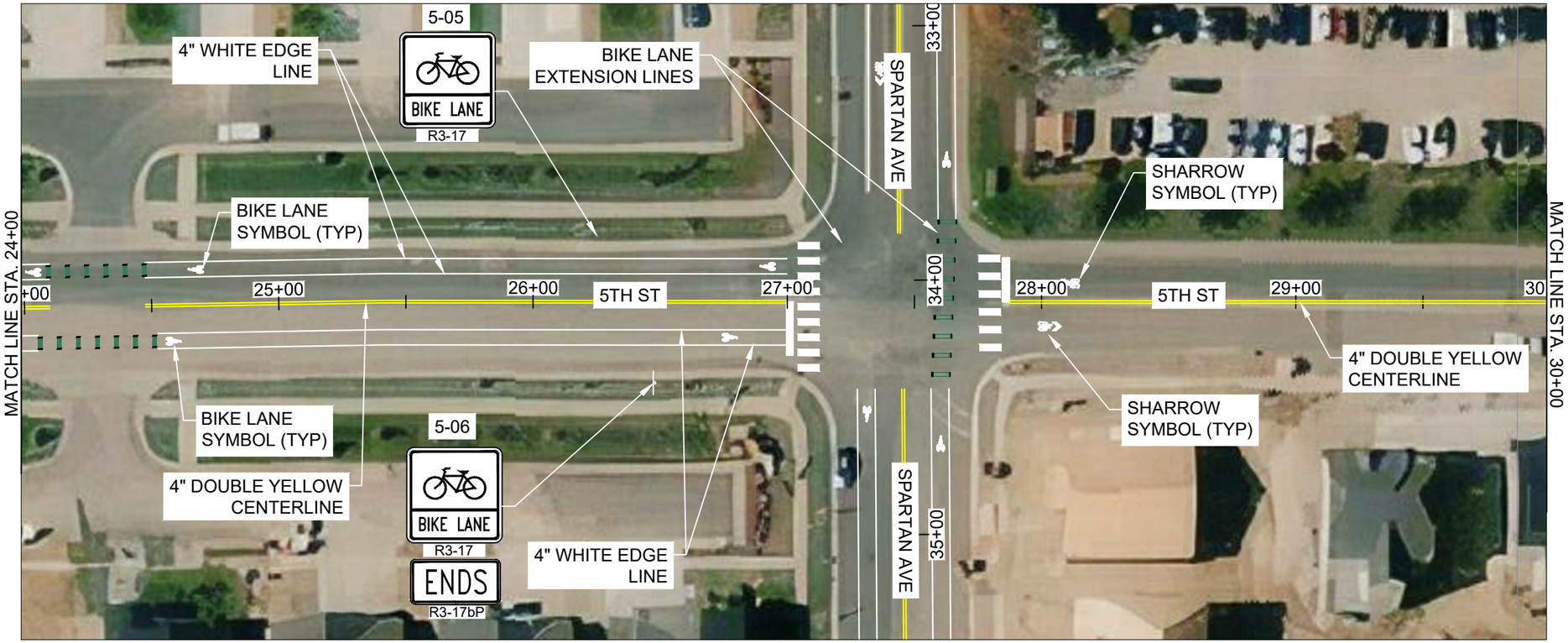
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INDEX NUMBER OF

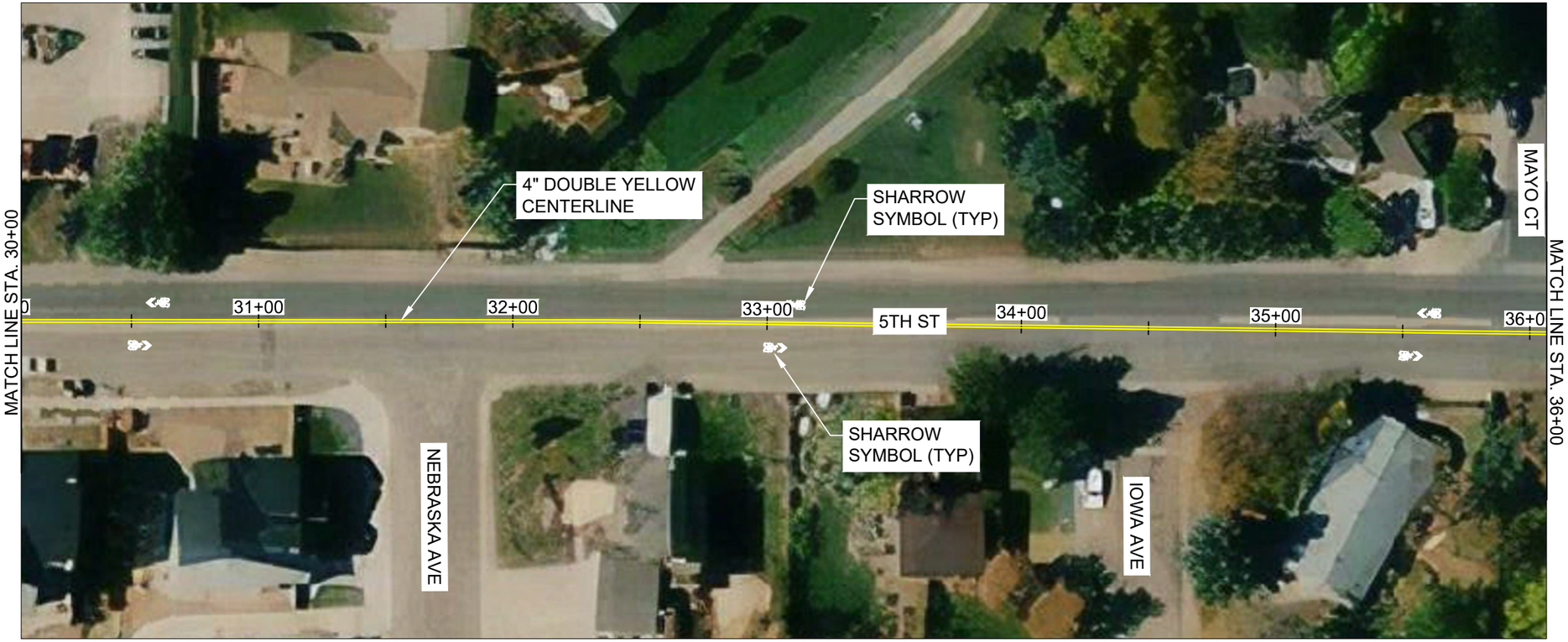
PROJECT NO:
1254305

0 25 50 Feet

Apr 13, 2022 – 5:04pm

MSOBOL C:\pwworking\central01\d2406479\Plan_5thStreet_01-06.dwg





811 Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1888

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/13/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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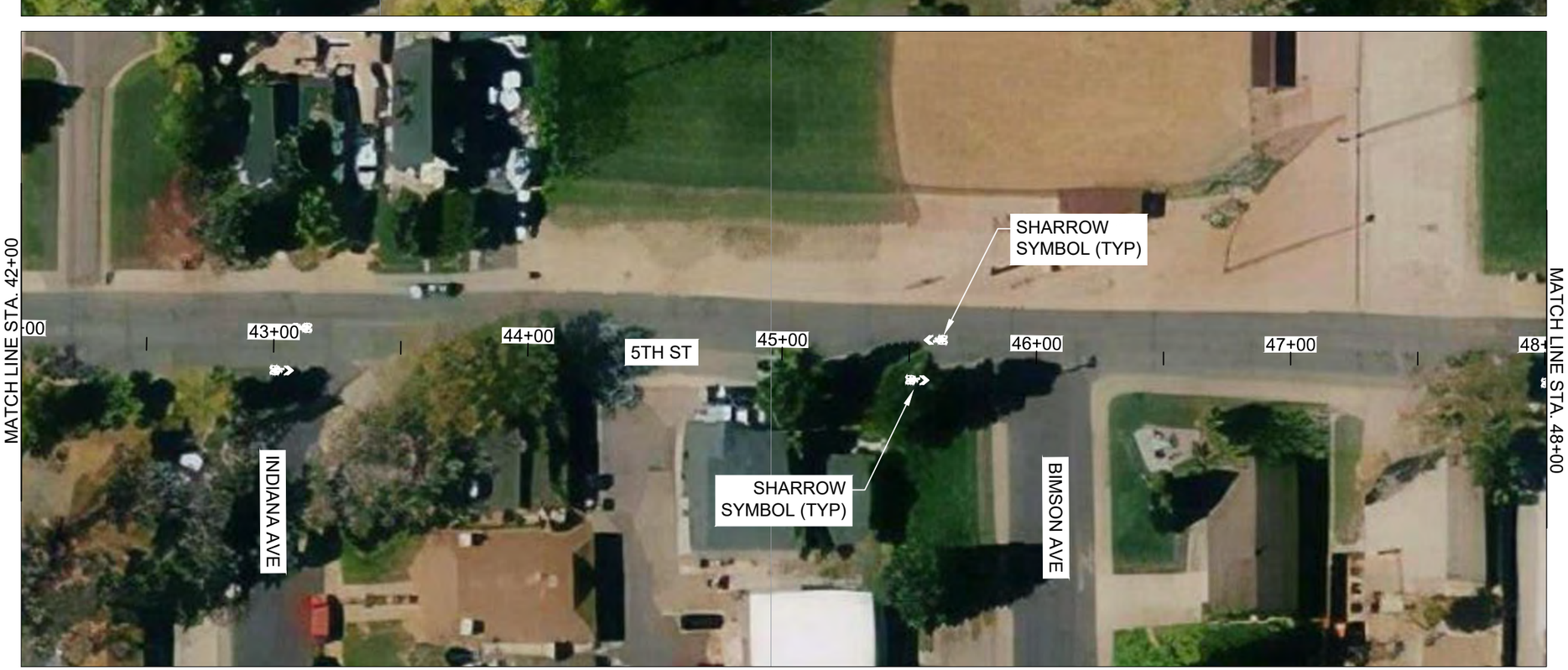
PROJECT NO:
1254305

0 25 50 Feet

Apr 13, 2022 – 5:05pm

MSOBOL C:\pwworking\central01\d2406479\Plan_5thStreet_01-06.dwg





N

0 25 50 Feet

Apr 13, 2022 – 5:05pm

Know what's below. Call before you dig.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

DRAWING SCALE: 1" = 50'
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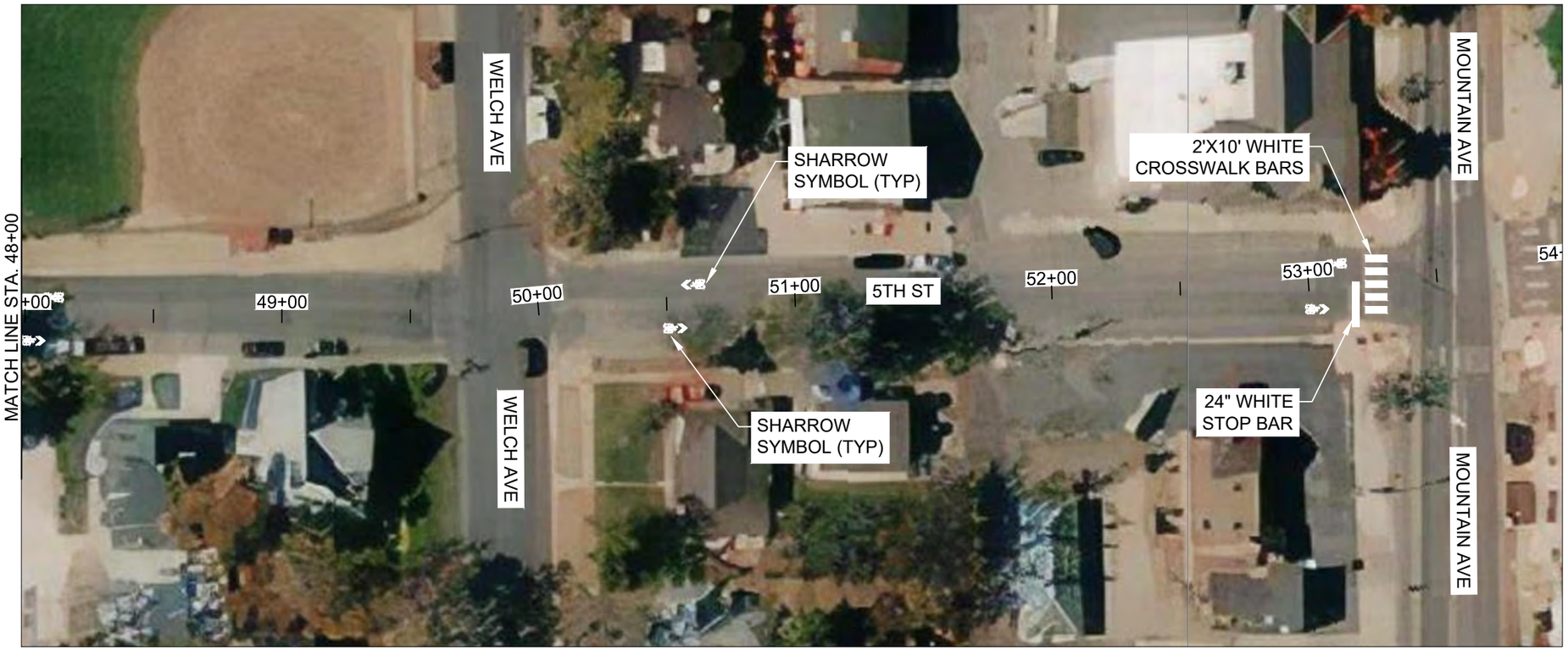
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PROJECT NO: 1254305

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N

0 25 50 Feet

Apr 13, 2022 – 5:05pm

MSDBDL C:\pwworking\central01\d2406479\Plan_5thStreet_01-06.dwg

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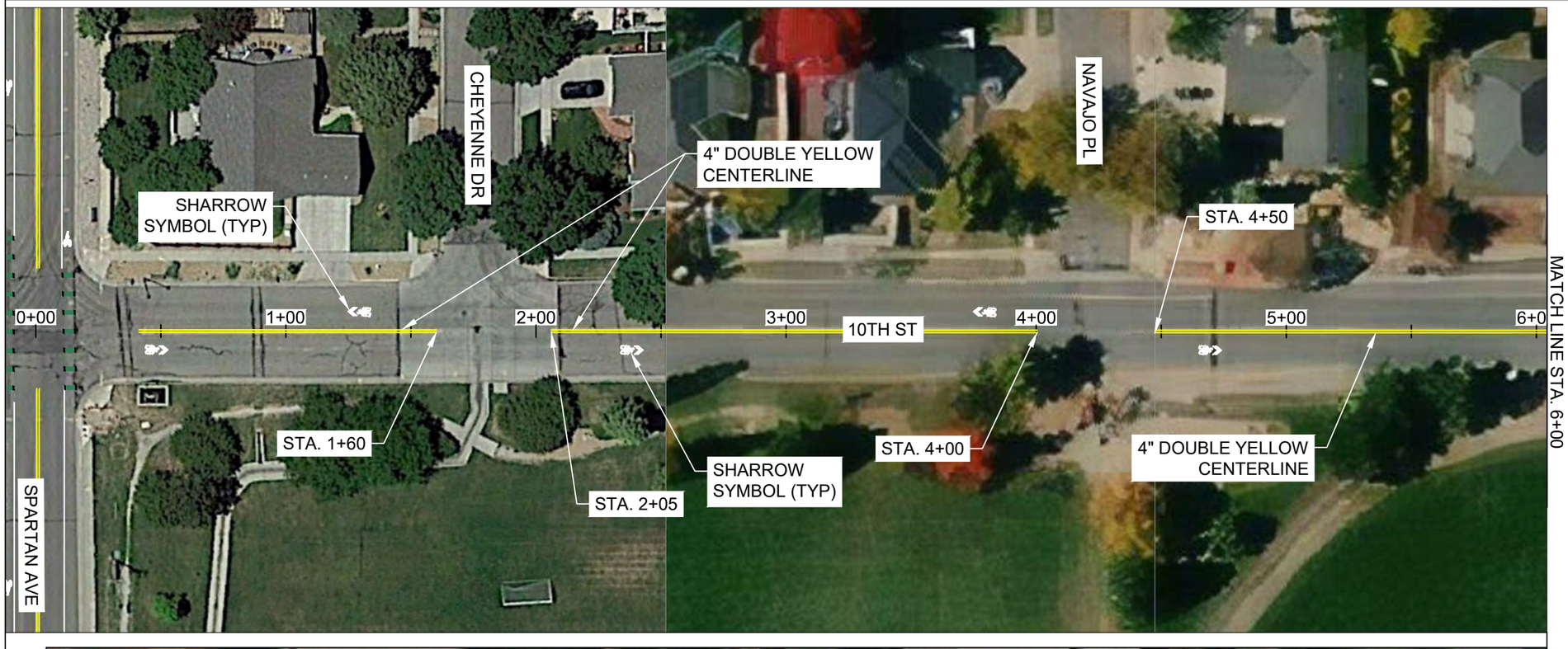
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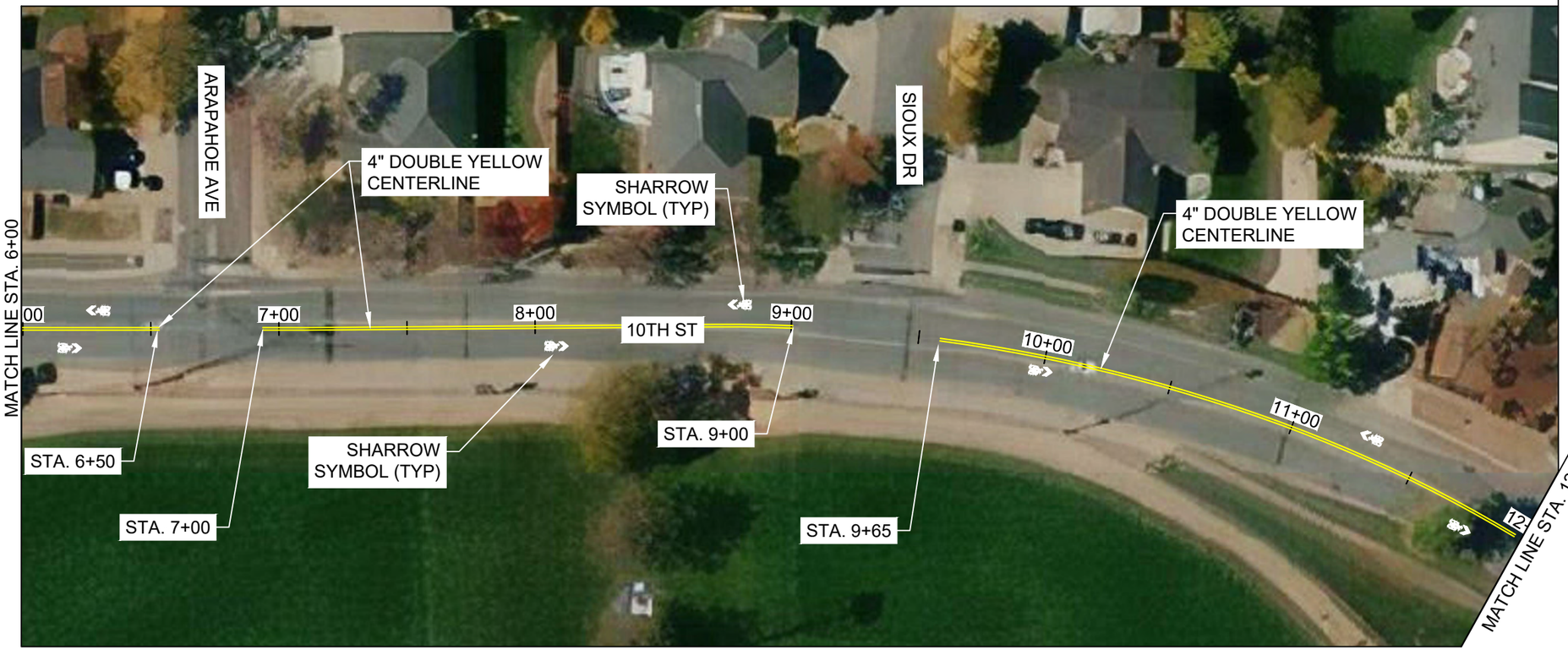
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO:
1254305





0 25 50 Feet

Apr 21, 2022 – 7:06am

MSOBOL C:\pwworking\central01\d2406479\Plan_10th_St_01-02.dwg

Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1888

DRAWING SCALE: 1" = 50'
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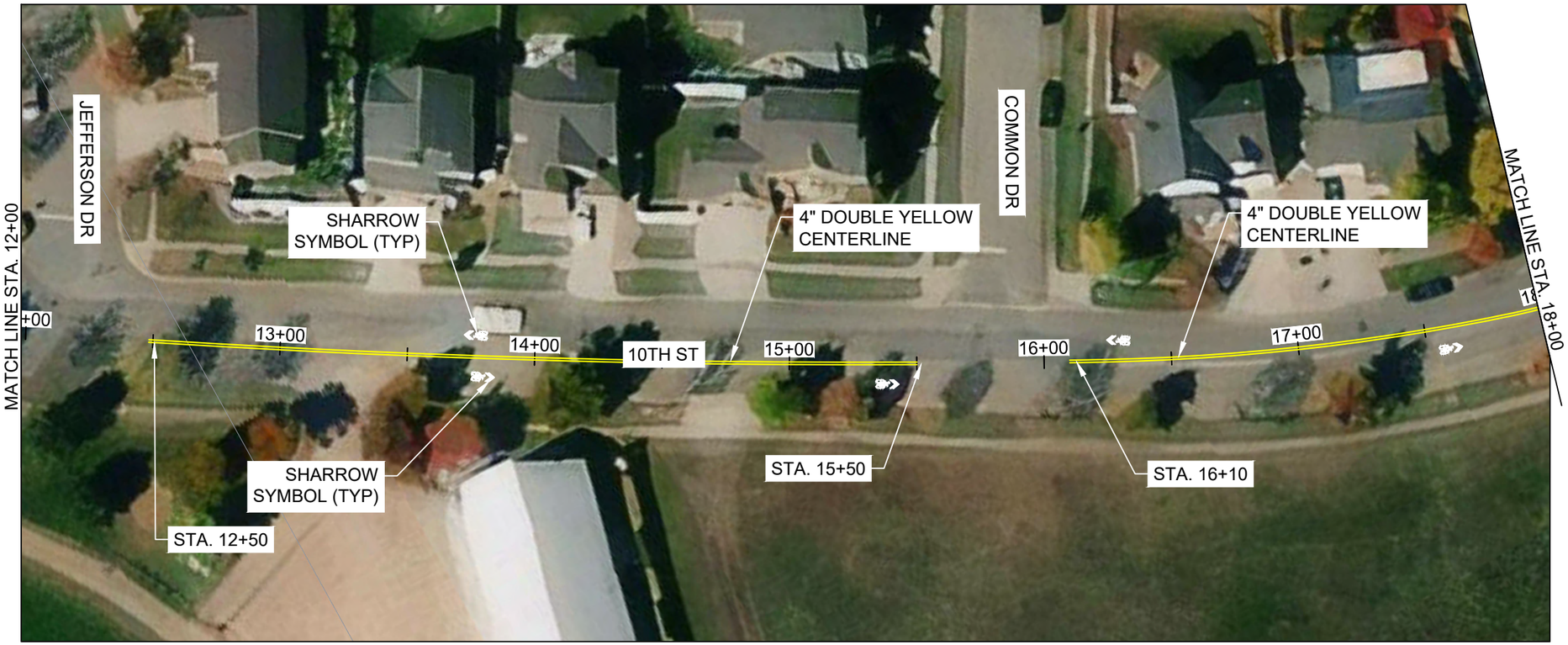
REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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INDEX NUMBER OF
PROJECT NO: 1254305





0 25 50 Feet

Apr 21, 2022 – 7:06am

MSOBOL C:\pwworking\central01\d2406479\Plan_10th_St_01-02.dwg

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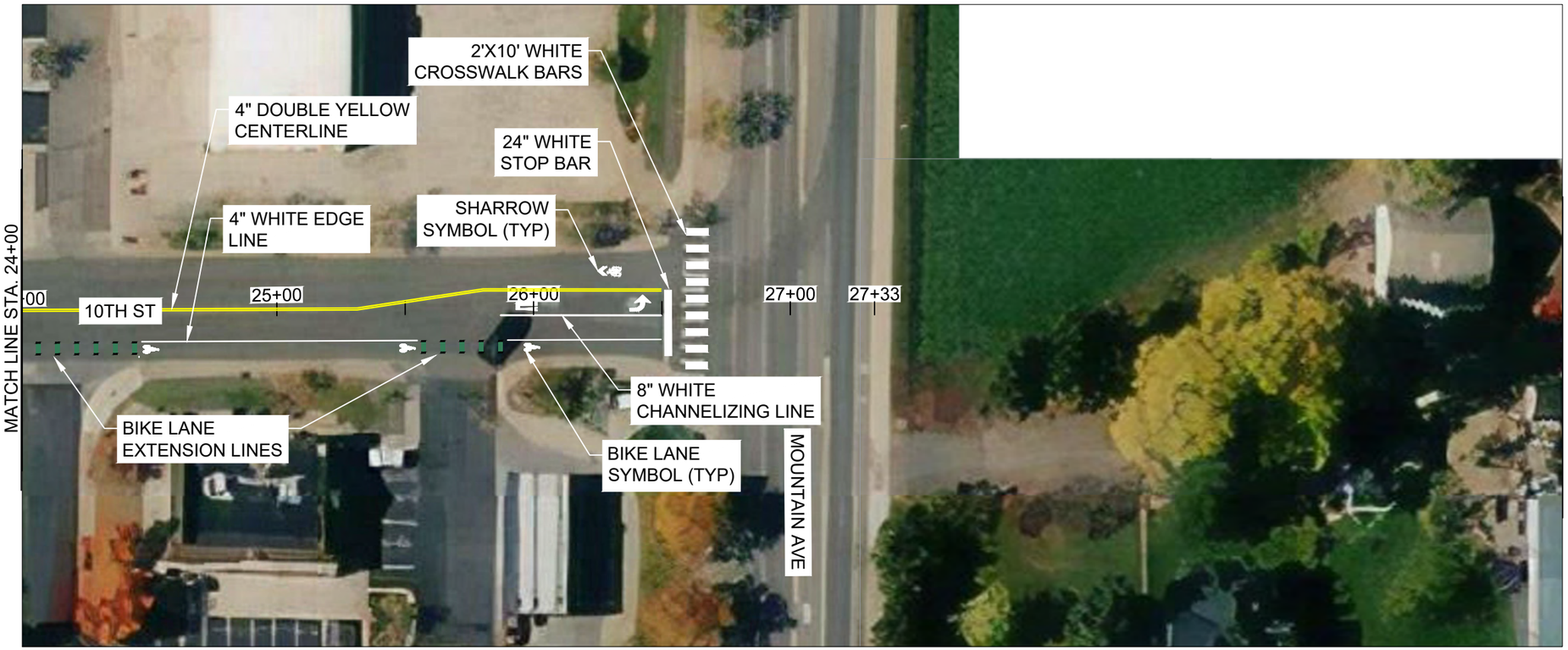
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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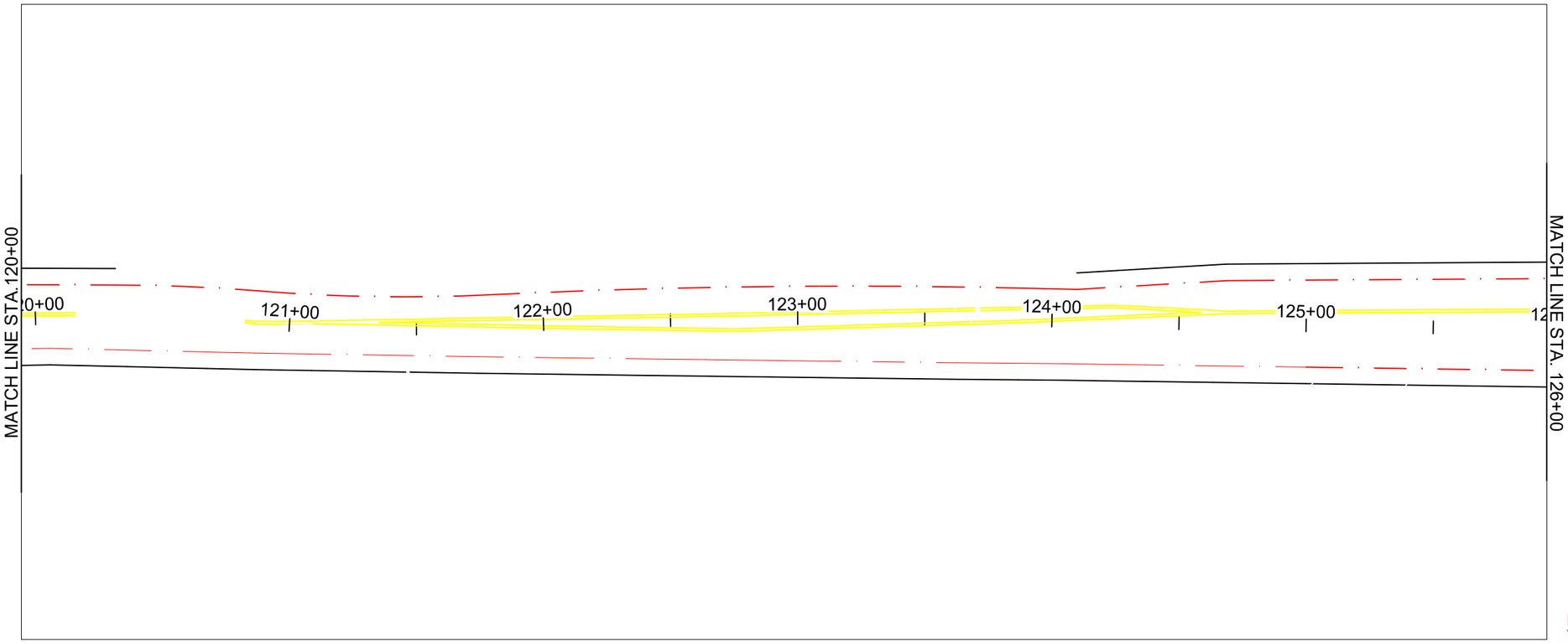
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MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

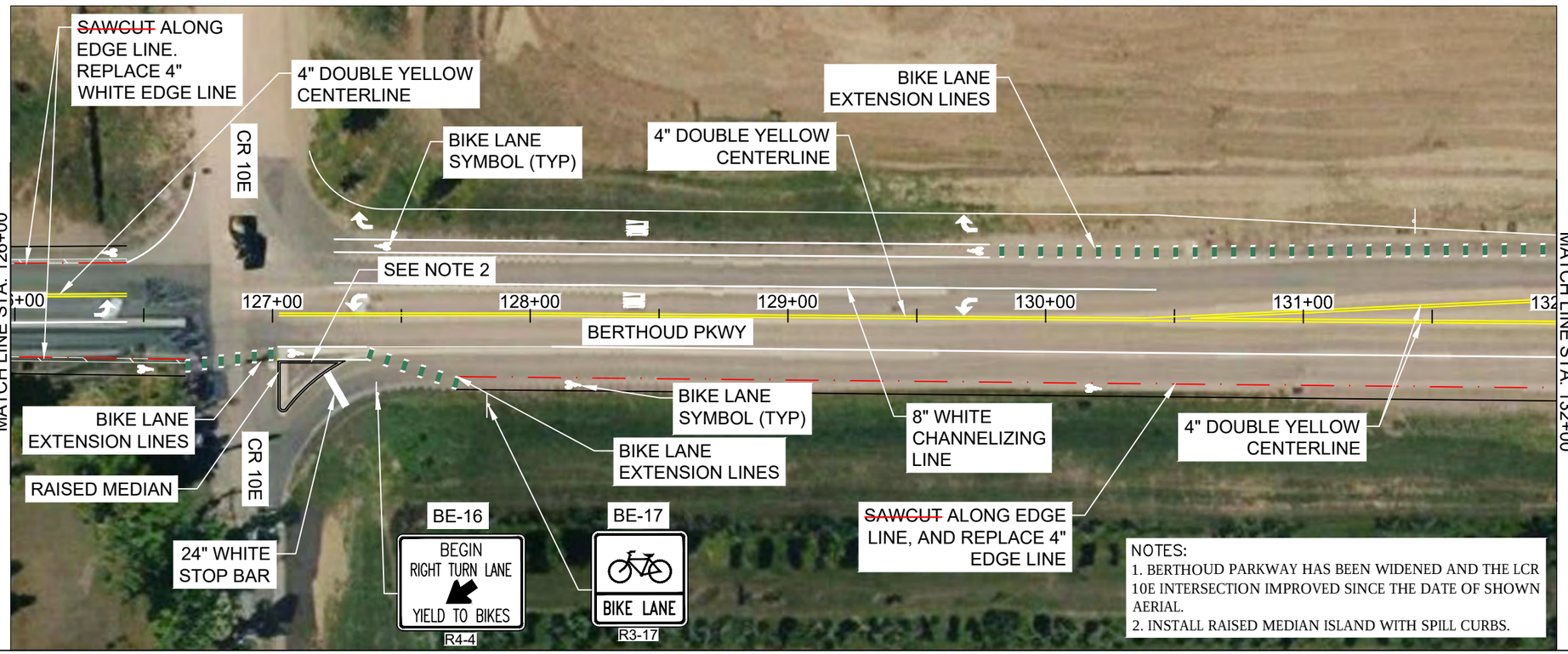
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####
INDEX NUMBER OF

PROJECT NO:
1254305



NOTE: WIDENING TO BE MILLED AT THE JOINT TO CREATE A "T" PATCH RATHER THAN A SAW CUT JOINT.



NOTES:
1. BERTHOUD PARKWAY HAS BEEN WIDENED AND THE LCR 10E INTERSECTION IMPROVED SINCE THE DATE OF SHOWN AERIAL.
2. INSTALL RAISED MEDIAN ISLAND WITH SPILL CURBS.

0 25 50 Feet

Apr 13, 2022 – 2:26pm

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/9/2021

REVISION NO. DATE.

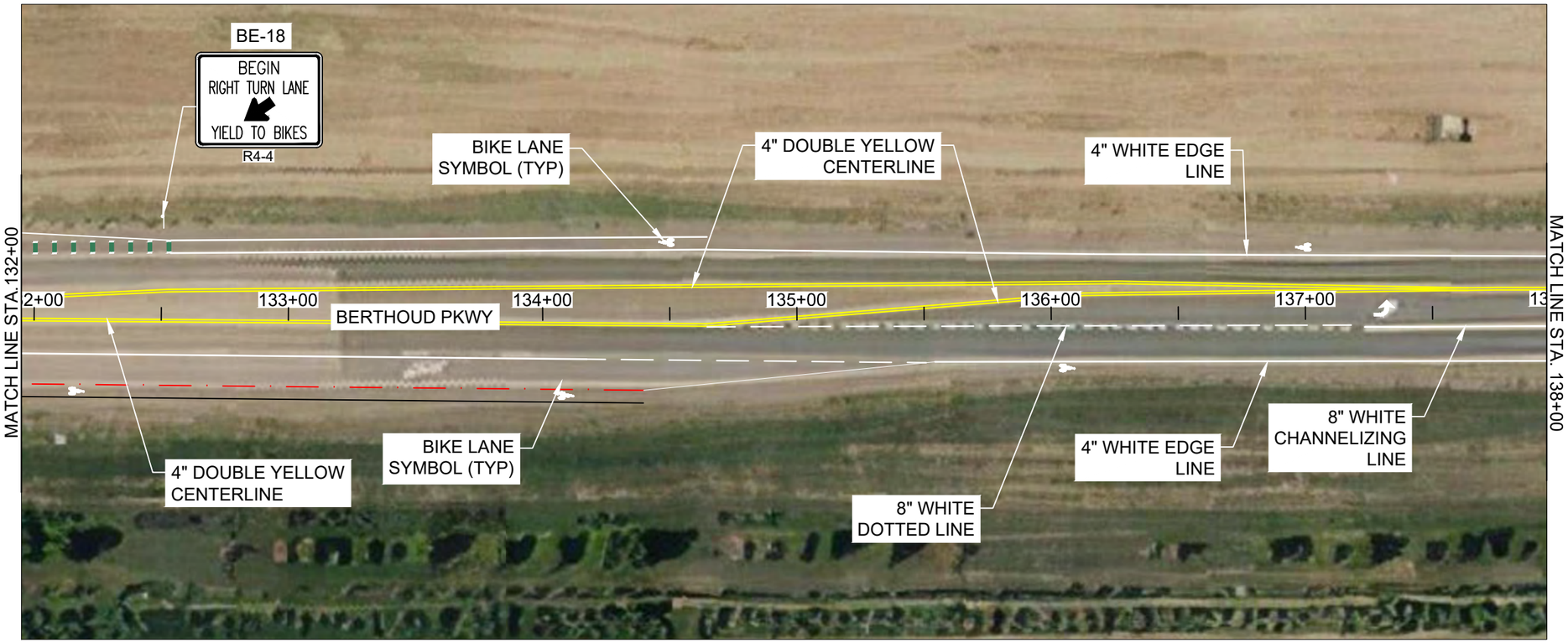
BERTHOUD BIKEWAY FACILITIES DESIGN

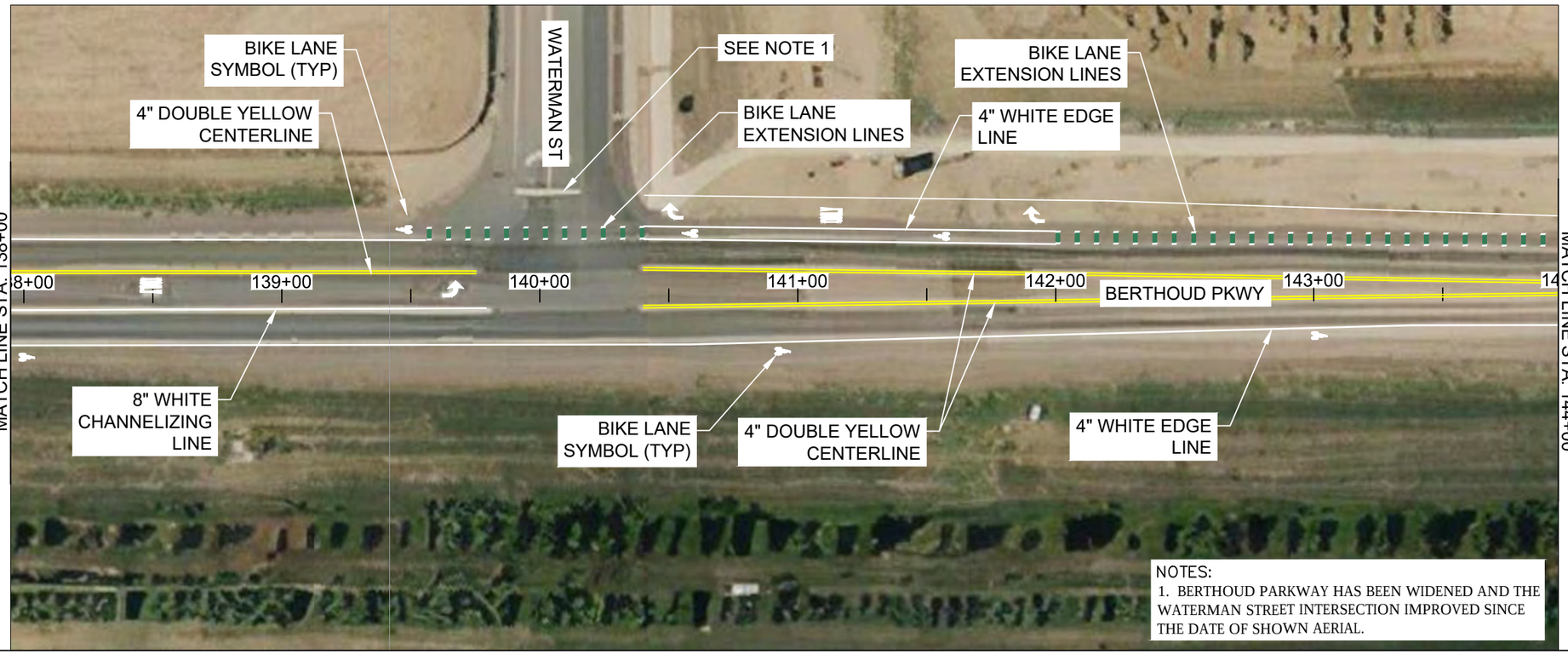
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER ####
INDEX NUMBER OF
PROJECT NO: 1254305

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_08-14.dwg





NOTES:
1. BERTHOUD PARKWAY HAS BEEN WIDENED AND THE WATERMAN STREET INTERSECTION IMPROVED SINCE THE DATE OF SHOWN AERIAL.

0 25 50 Feet

Apr 13, 2022 – 2:27pm

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/9/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

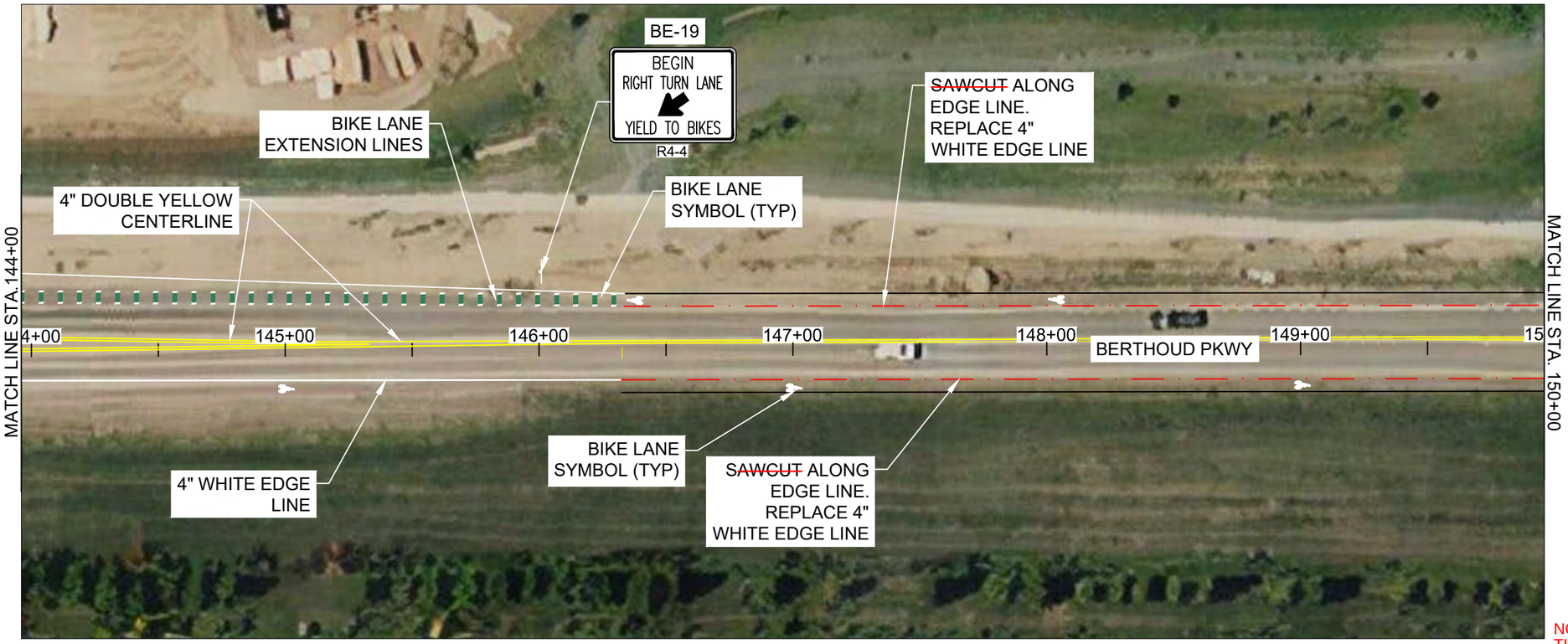
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

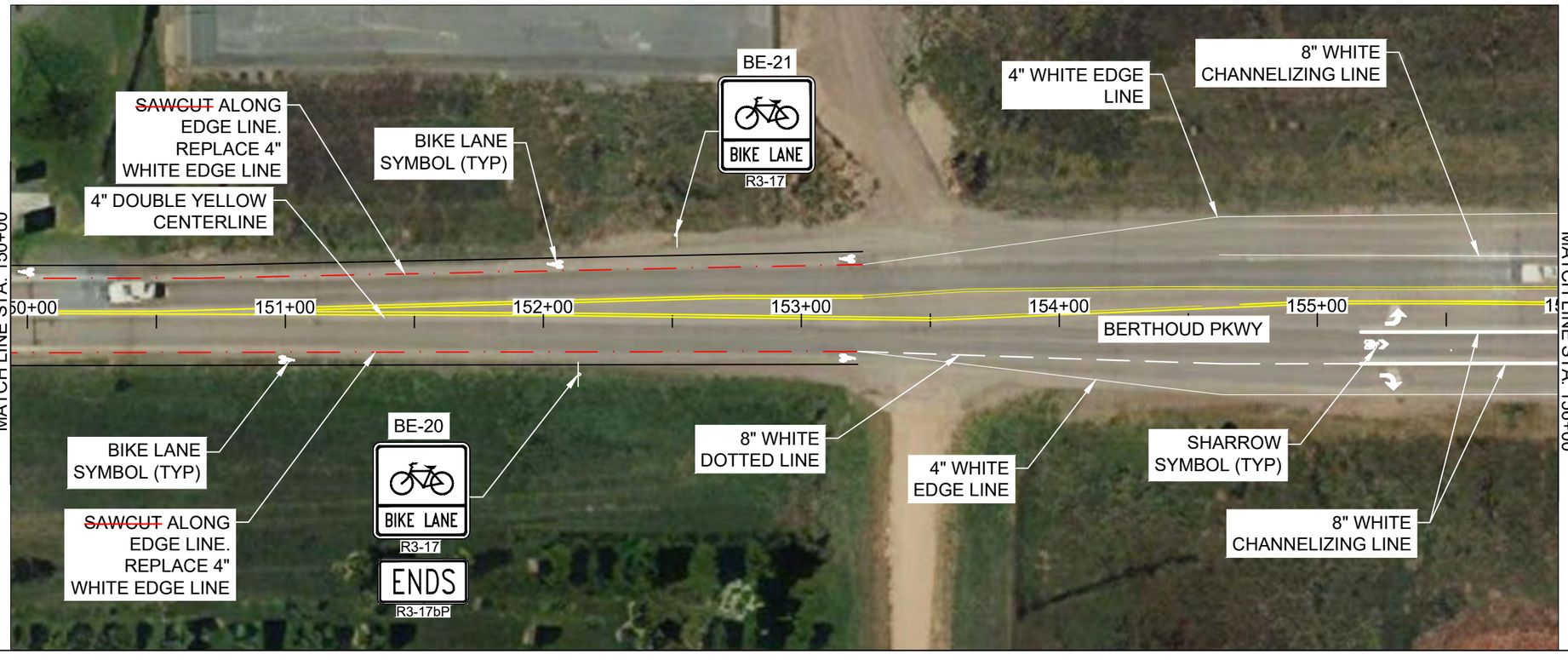
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INDEX NUMBER OF

PROJECT NO: 1254305

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_08-14.dwg



NOTE: WIDENING TO BE MILLED AT THE JOINT TO CREATE A "T" PATCH RATHER THAN A SAW CUT JOINT.



0 25 50 Feet

Apr 13, 2022 – 2:27pm

Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/9/2021

REVISION
NO. DATE.

BERTHOUD BIKEWAY
FACILITIES DESIGN

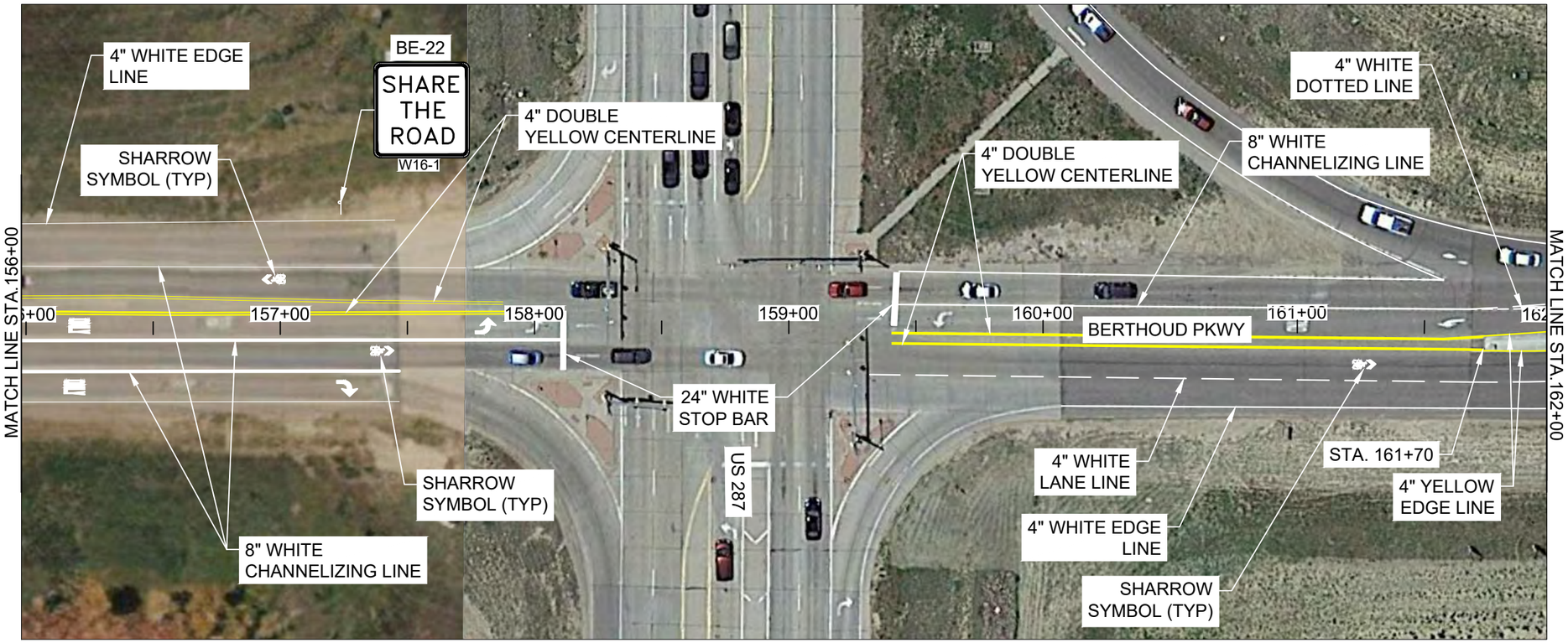
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

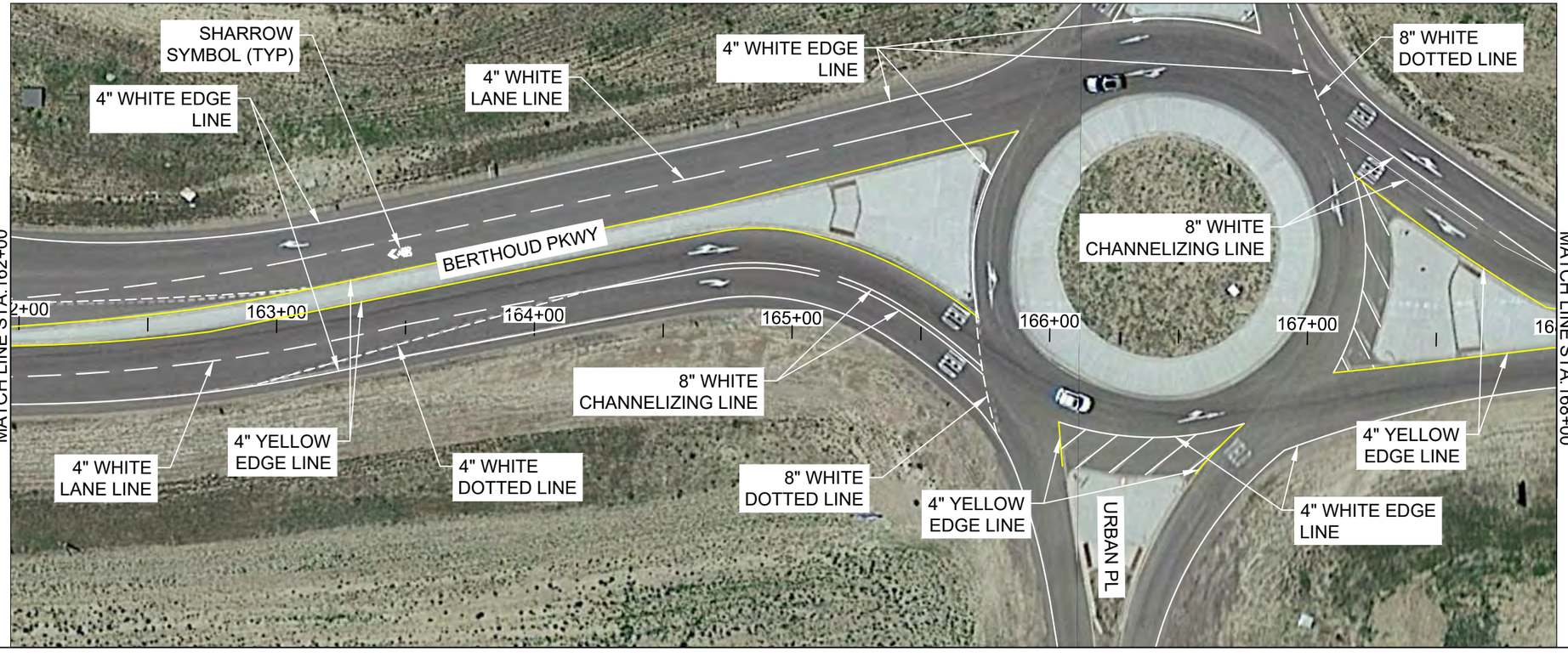
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SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO:
1254305

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_08-14.dwg





Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/9/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

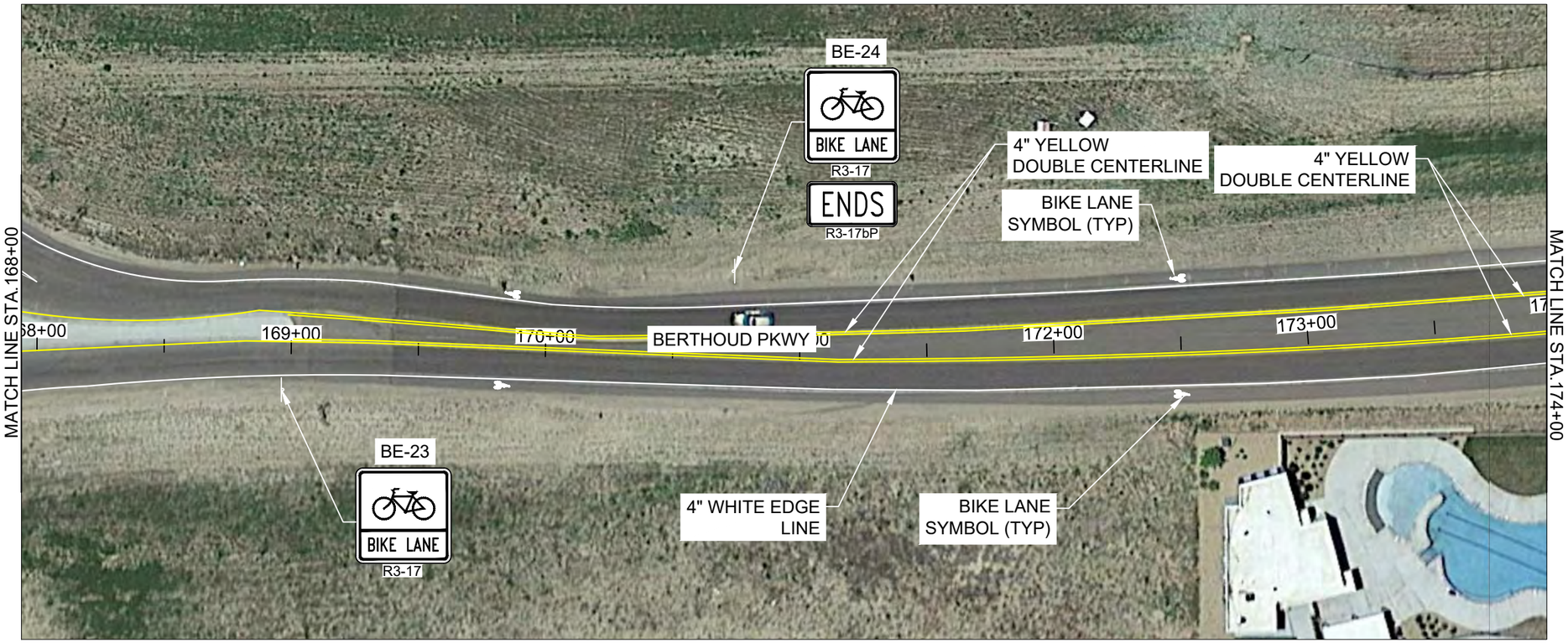
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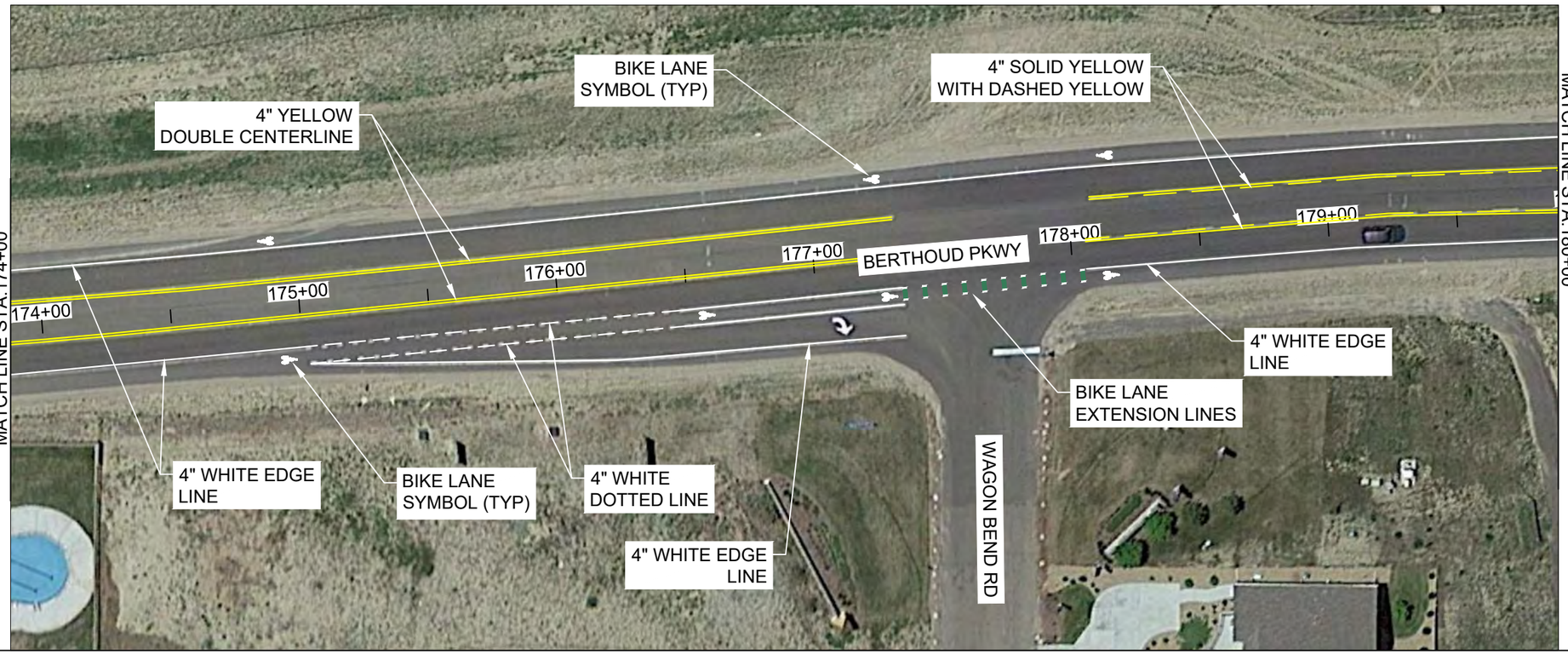
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INDEX NUMBER OF

PROJECT NO:
1254305

Apr 13, 2022 – 2:27pm

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_08-14.dwg





Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 10/7/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

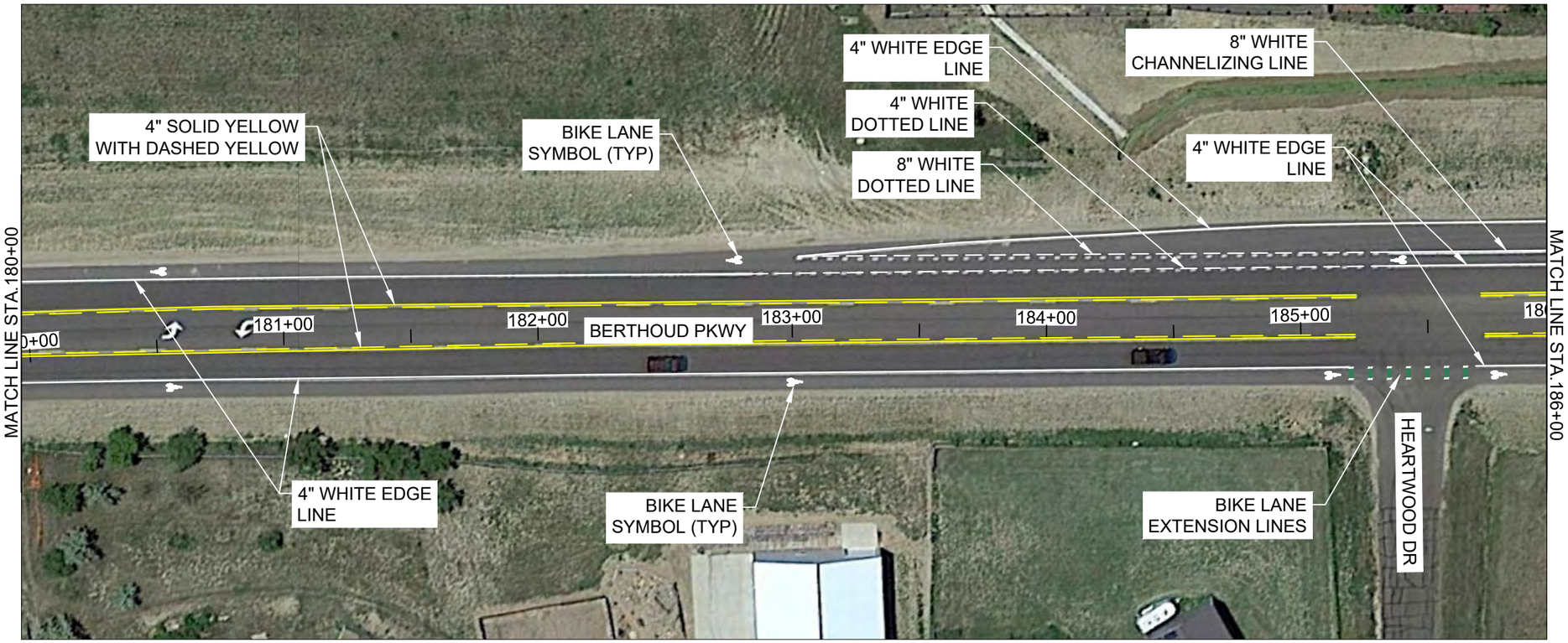
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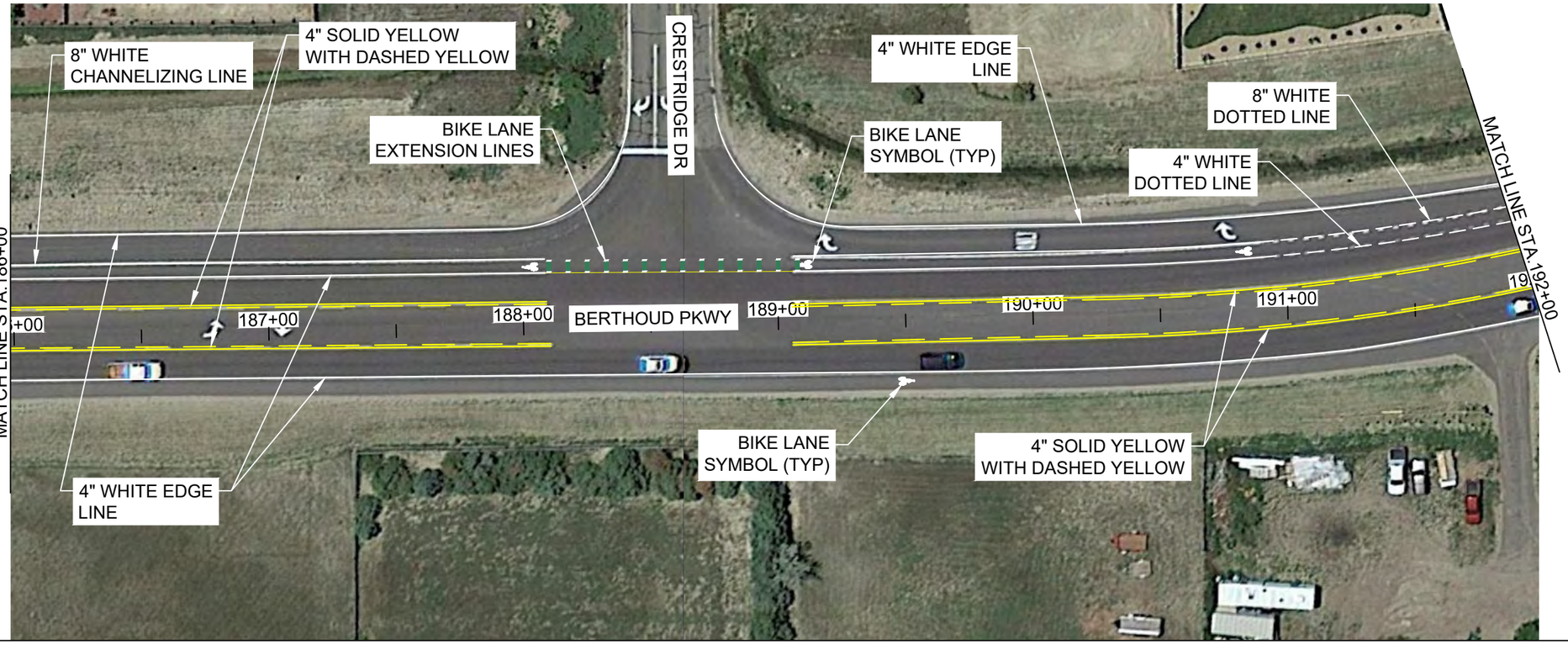
SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO: 1254305

Apr 13, 2022 – 3:06pm

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_14-16dwg.dwg





0 25 50 Feet

Apr 13, 2022 – 3:06pm

Know what's below. Call before you dig.

BERTHOUD BIKEWAY FACILITIES DESIGN

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 10/7/2021

REVISION NO. DATE.

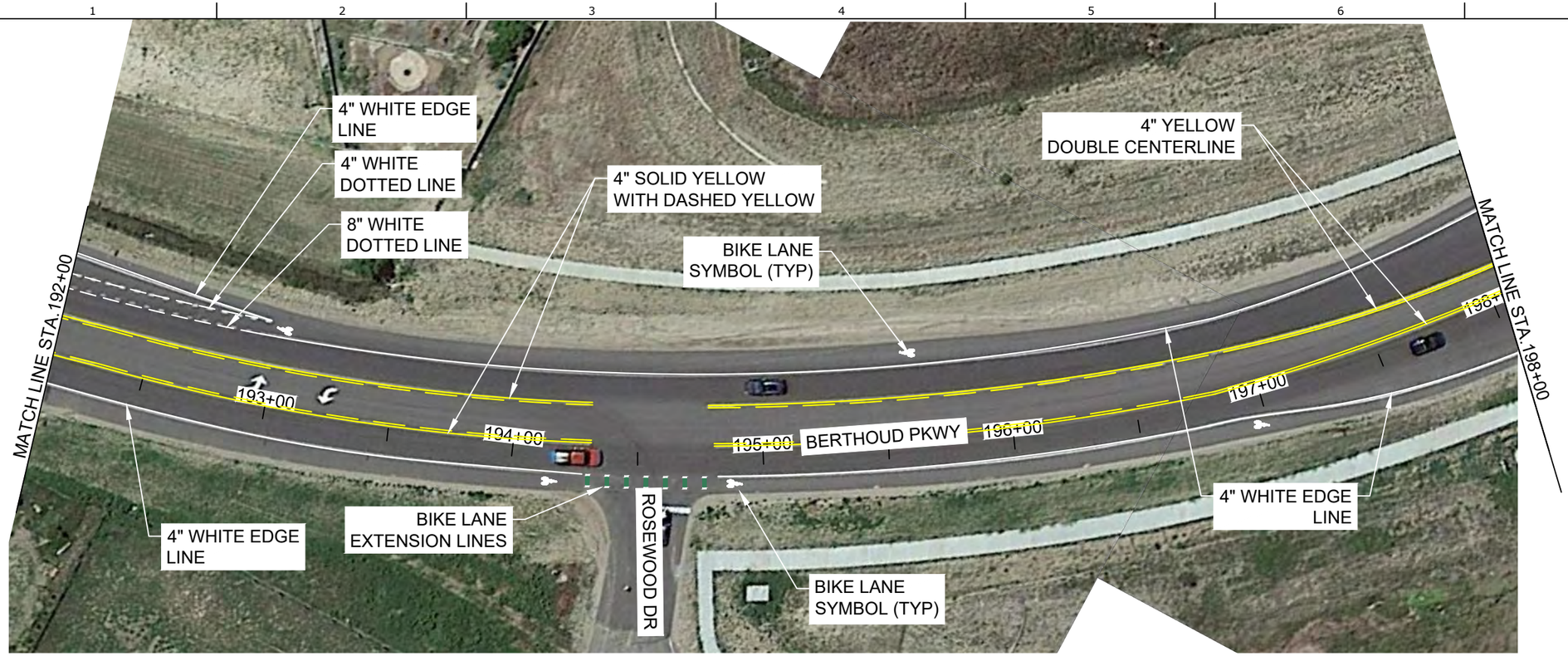
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

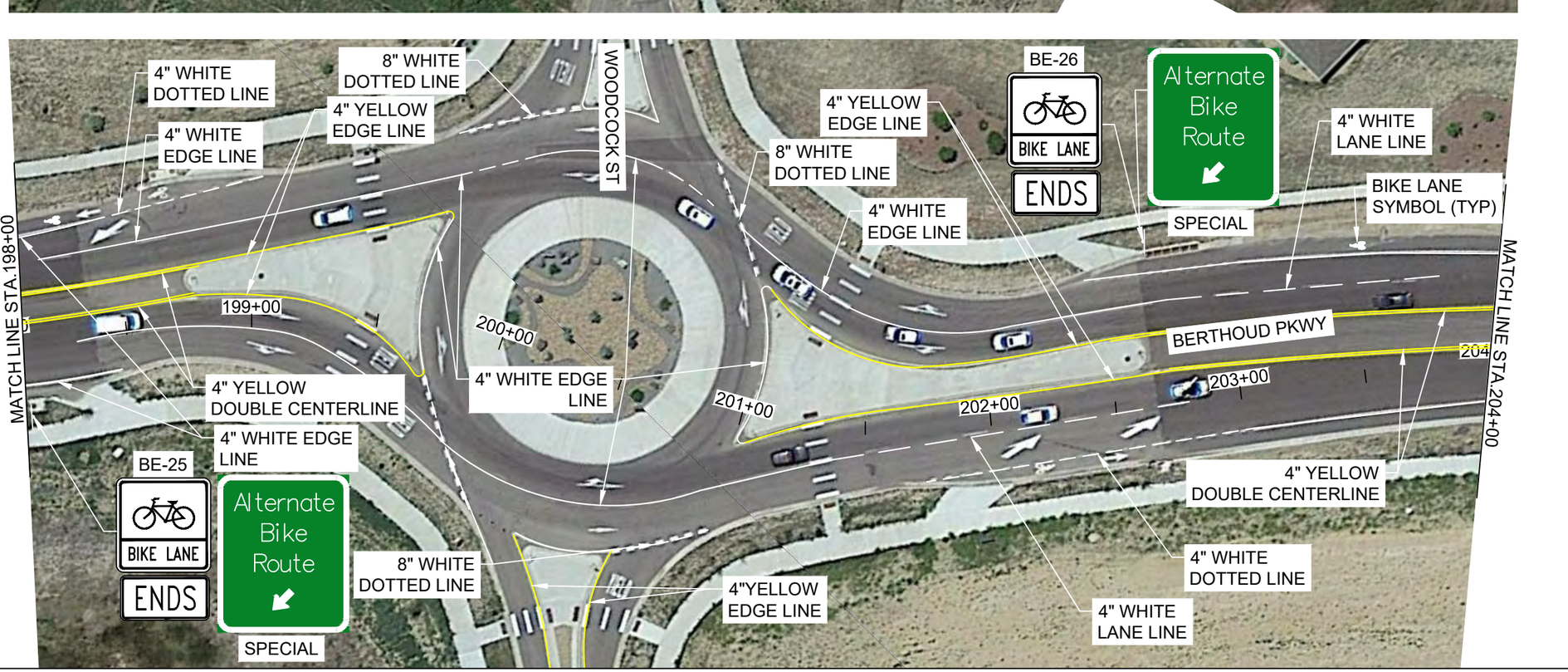
SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_14-16dwg.dwg





811 Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'

DRAWN BY: ----

APPROVED BY: ----

DATE: 10/7/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

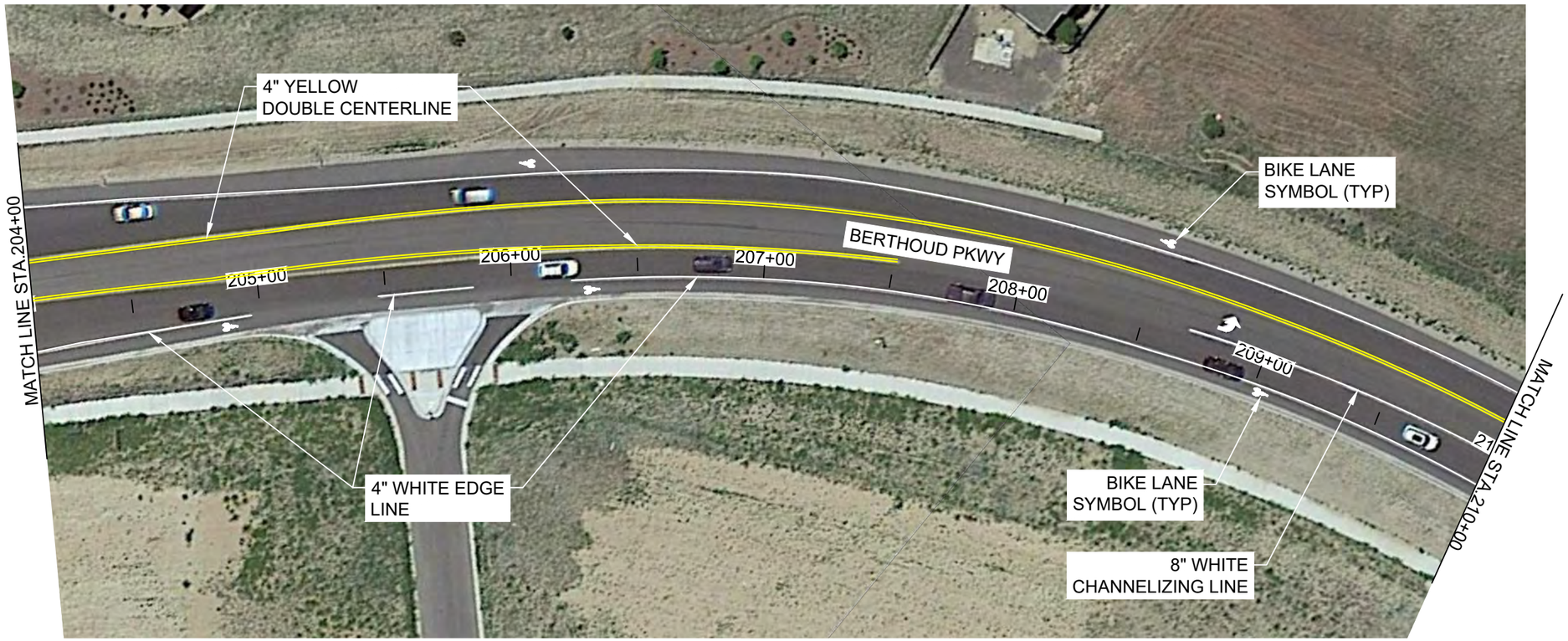
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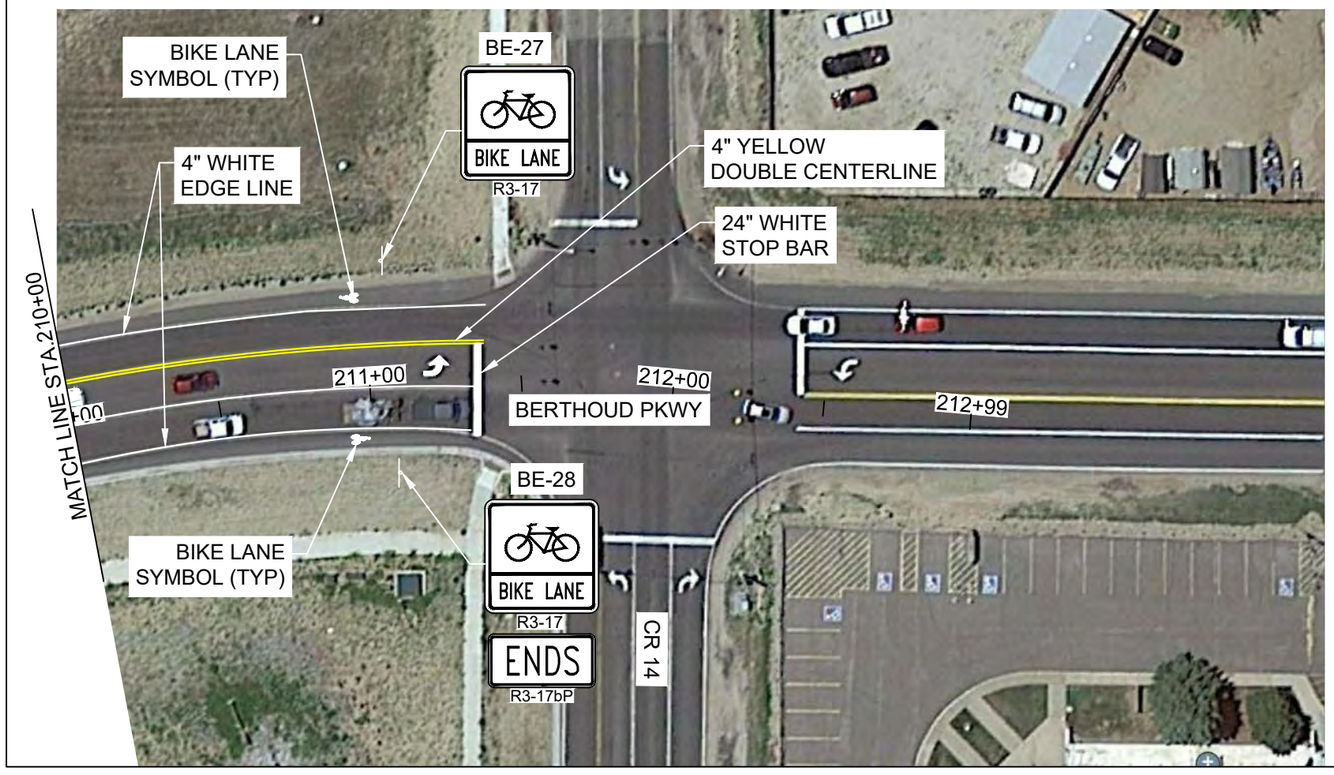
INDEX NUMBER OF

PROJECT NO: 1254305

Apr 13, 2022 – 3:06pm

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_14-16dwg.dwg





Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 10/7/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

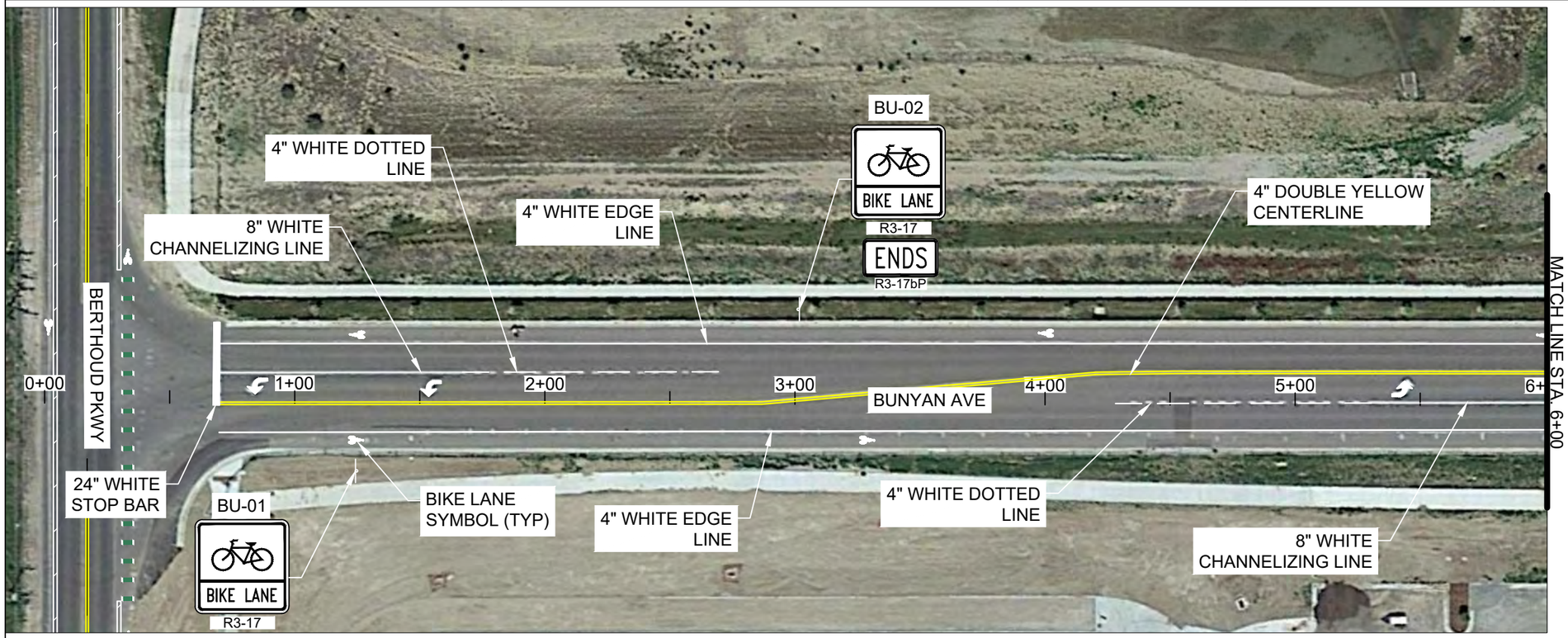
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INDEX NUMBER OF

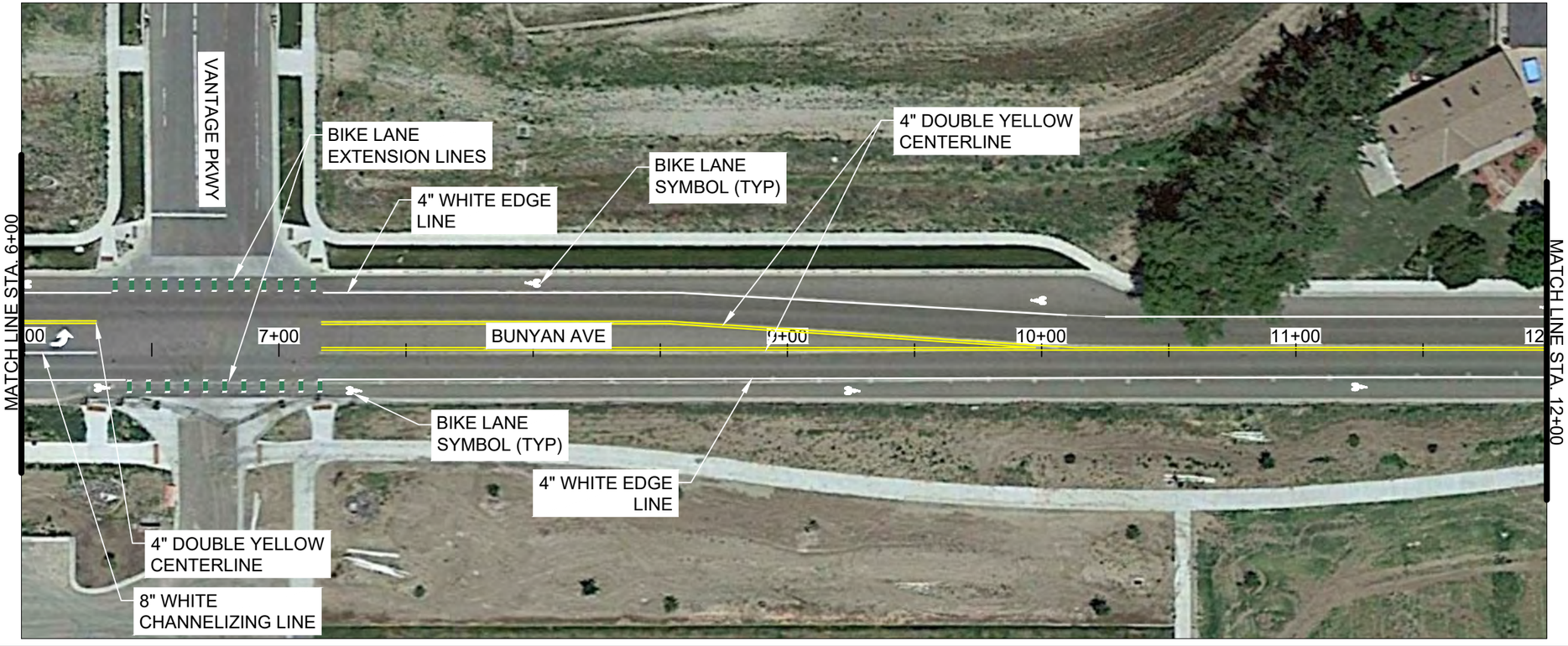
PROJECT NO:
1254305

0 25 50 Feet

Apr 13, 2022 – 3:06pm

MSOBOL C:\pwworking\central01\d2406479\Plan_BerthoudPkwy_14-16dwg.dwg





Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
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INDEX NUMBER OF

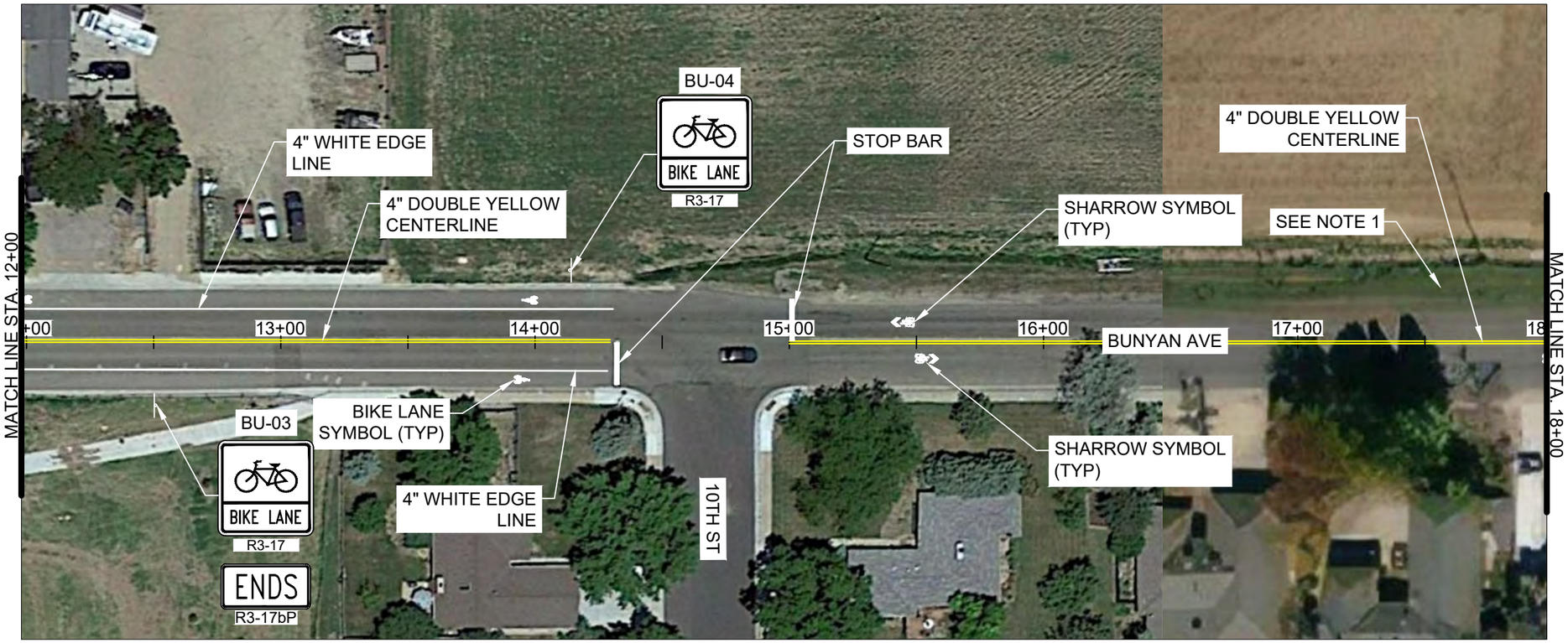
PROJECT NO: 1254305

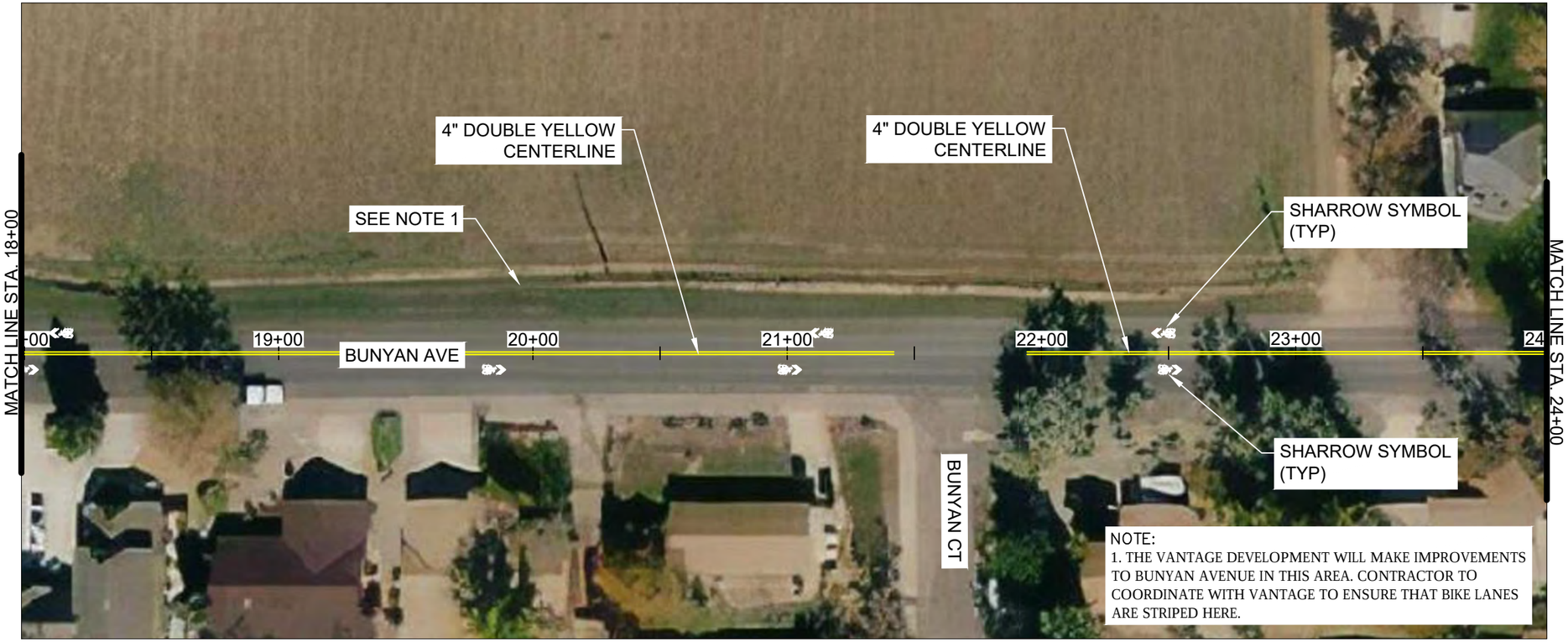
0 25 50 Feet

N

Apr 13, 2022 – 3:21pm

MSOBOL C:\pwworking\central01\d2406479\Plan_Bunyan_Ave_01_02.dwg





NOTE:
1. THE VANTAGE DEVELOPMENT WILL MAKE IMPROVEMENTS TO BUNYAN AVENUE IN THIS AREA. CONTRACTOR TO COORDINATE WITH VANTAGE TO ENSURE THAT BIKE LANES ARE STRIPED HERE.

0 25 50 Feet

N

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

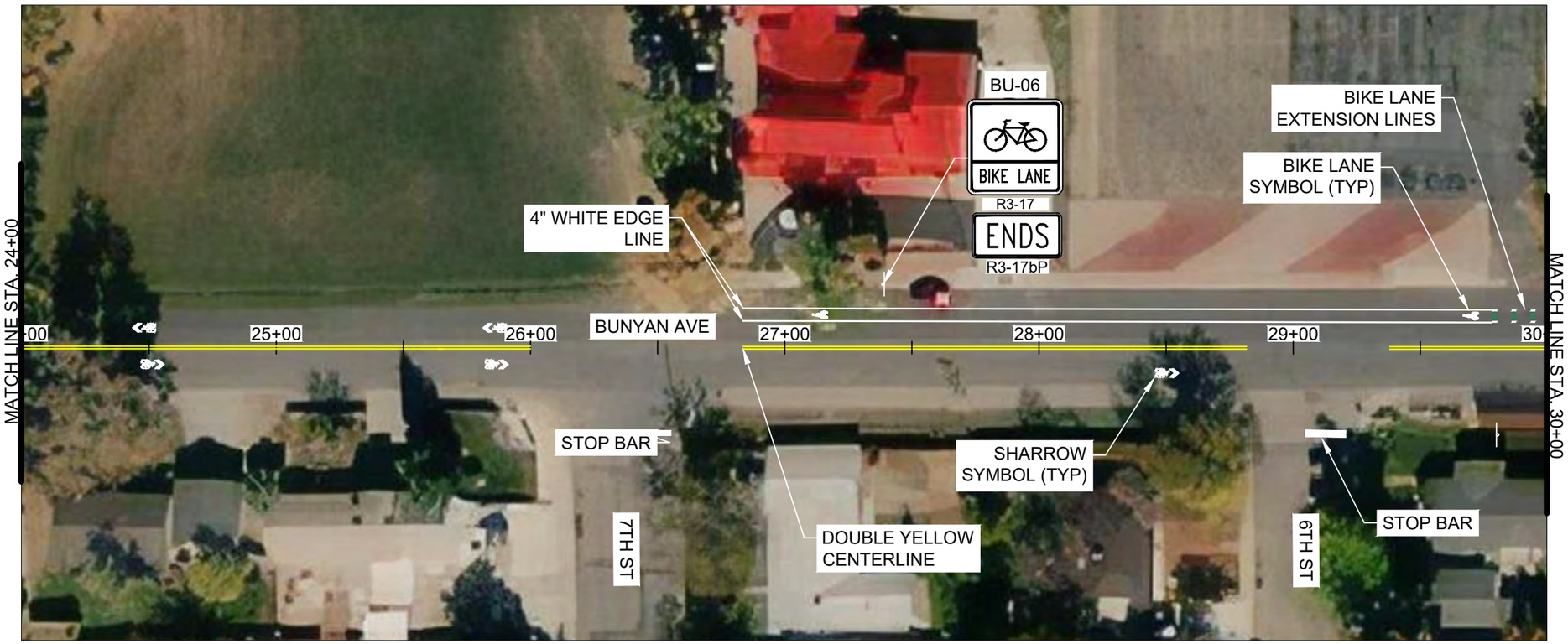
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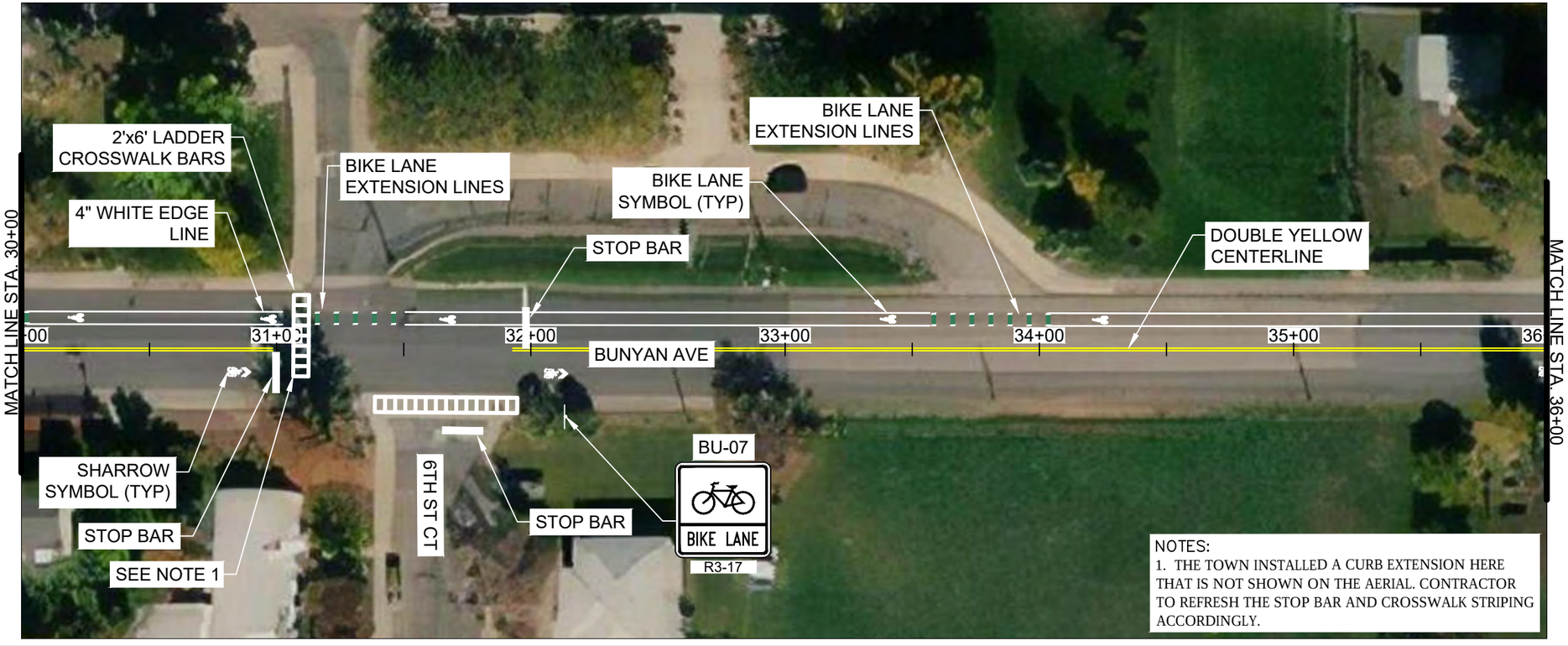
SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305

Apr 21, 2022 – 9:05am

MSOBOL C:\pwworking\central01\d2406479\Plan_Bunyan_Ave_01_02.dwg





NOTES:
1. THE TOWN INSTALLED A CURB EXTENSION HERE THAT IS NOT SHOWN ON THE AERIAL. CONTRACTOR TO REFRESH THE STOP BAR AND CROSSWALK STRIPING ACCORDINGLY.

0 25 50 Feet

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

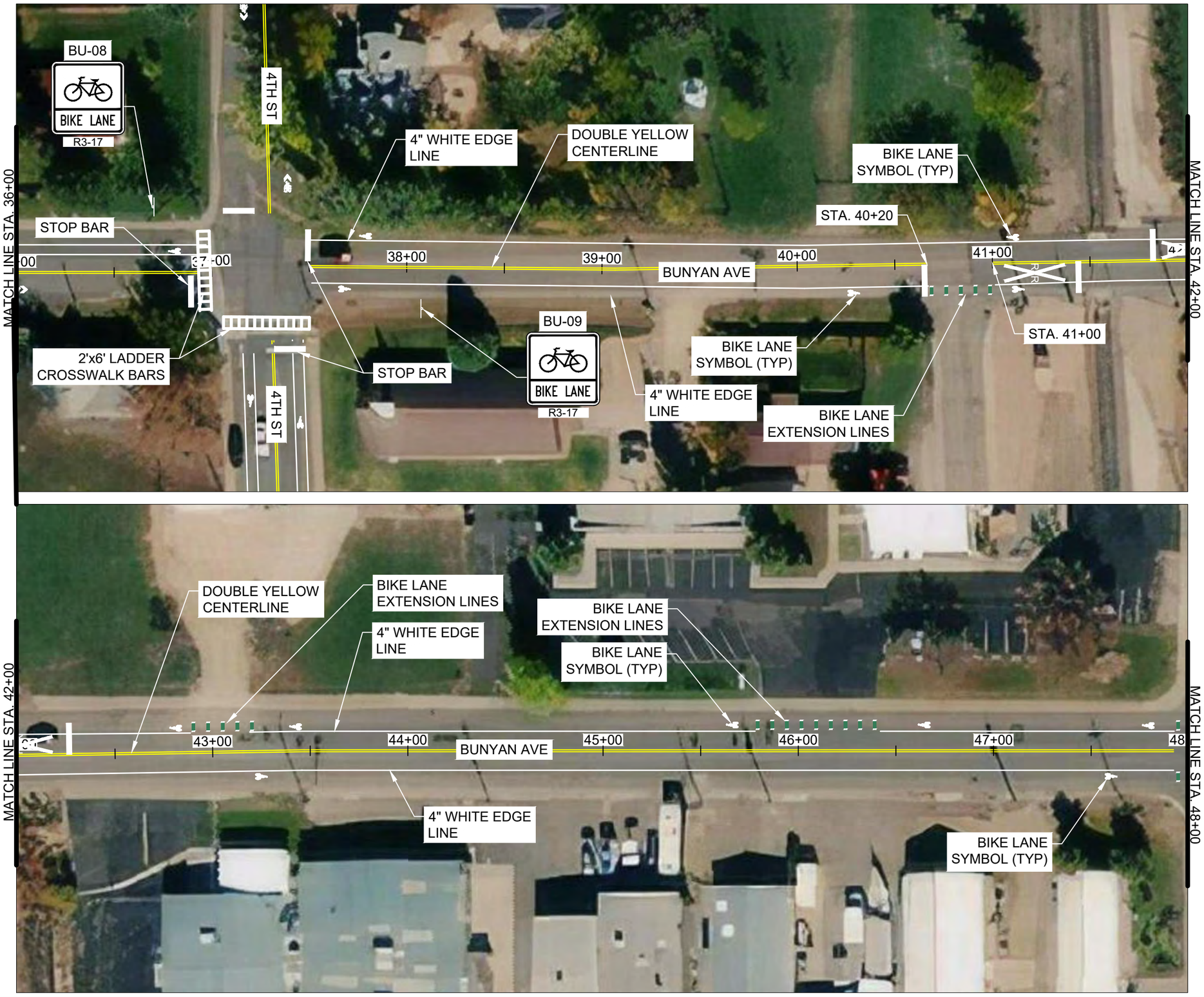
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER ####
INDEX NUMBER OF
PROJECT NO: 1254305

Apr 13, 2022 – 3:21pm

MSOBOL C:\pwworking\central01\d2406479\Plan_Bunyan_Ave_01_02.dwg



Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

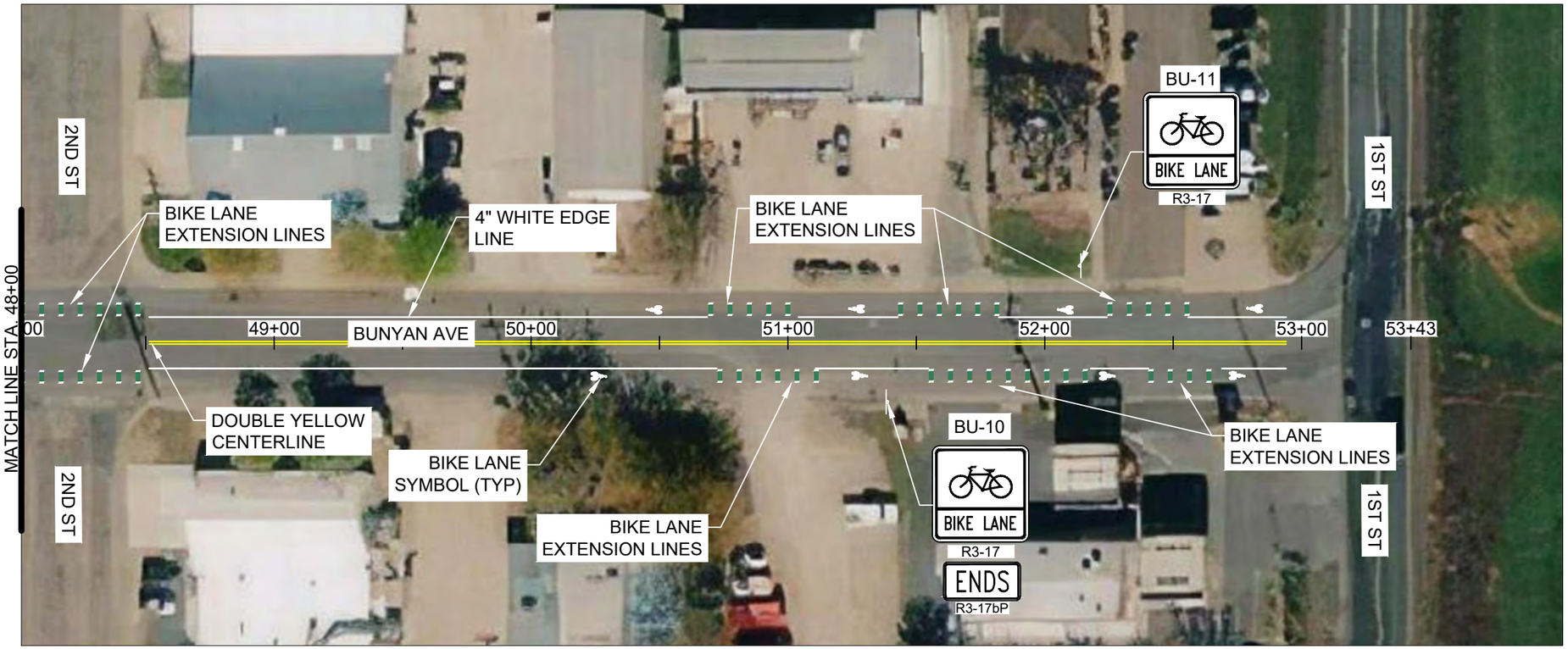
SHEET CONTENTS

SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305

Apr 13, 2022 – 3:21pm

MSOBOL C:\pwworking\central01\d2406479\Plan_Bunyan_Ave_01_02.dwg



0 25 50 Feet

N

Apr 13, 2022 – 3:21pm

MSDBDL C:\pwworking\central01\d2406479\Plan_Bunyan_Ave_01_02.dwg

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

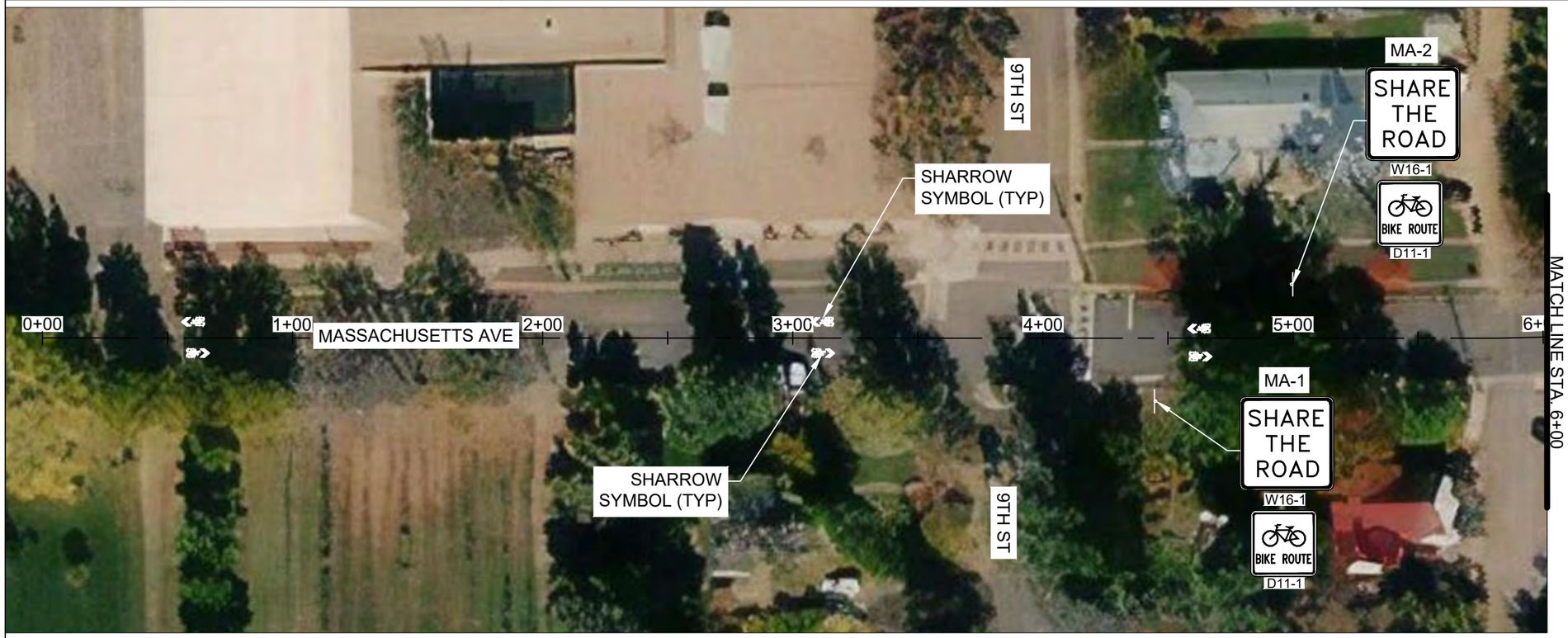
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO:
1254305





0 25 50 Feet

N

Oct 21, 2021 – 10:52am

MSOBOL C:\pwworking\central01\d2406479\Plan_Massachusetts_Ave_01-03.dwg

Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

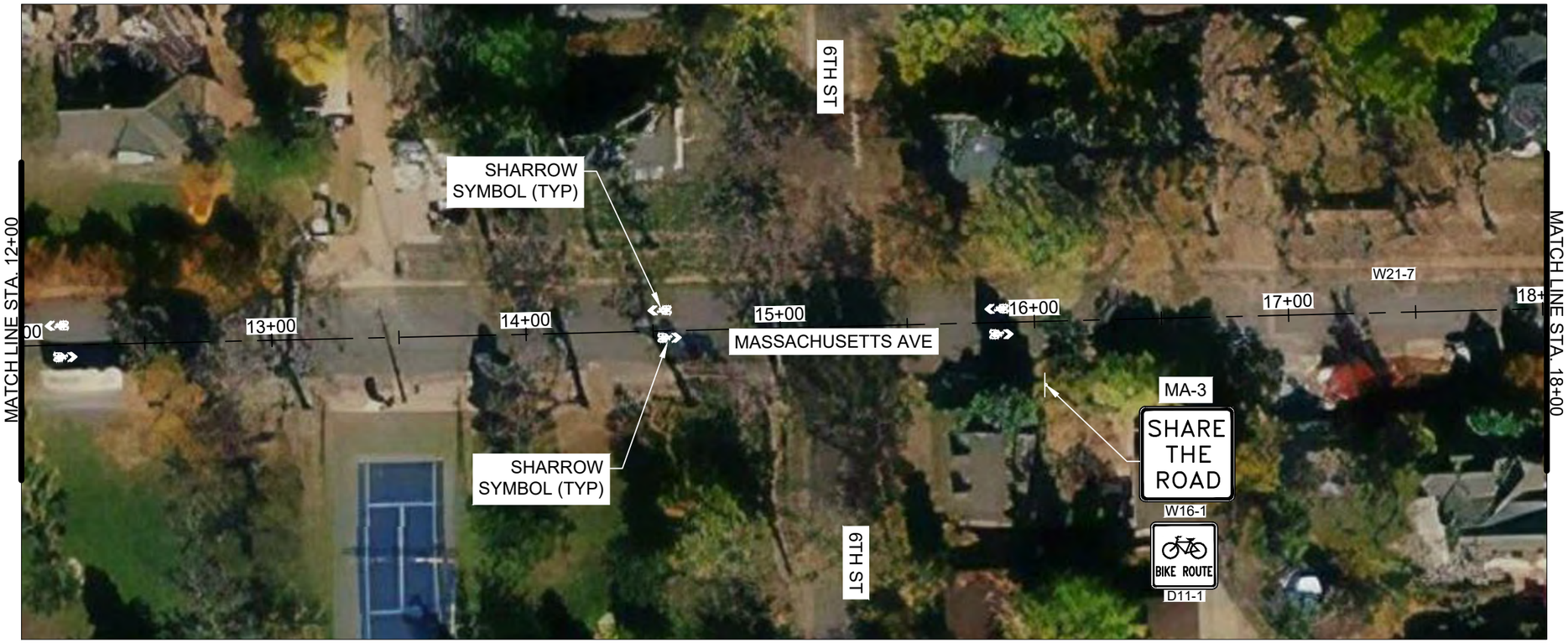
BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
54
INDEX NUMBER OF

PROJECT NO:
1254305





0 25 50 Feet

N

Oct 21, 2021 – 10:52am

MSOBOL C:\pwworking\central01\d2406479\Plan_Massachusetts_Ave_01-03.dwg

Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

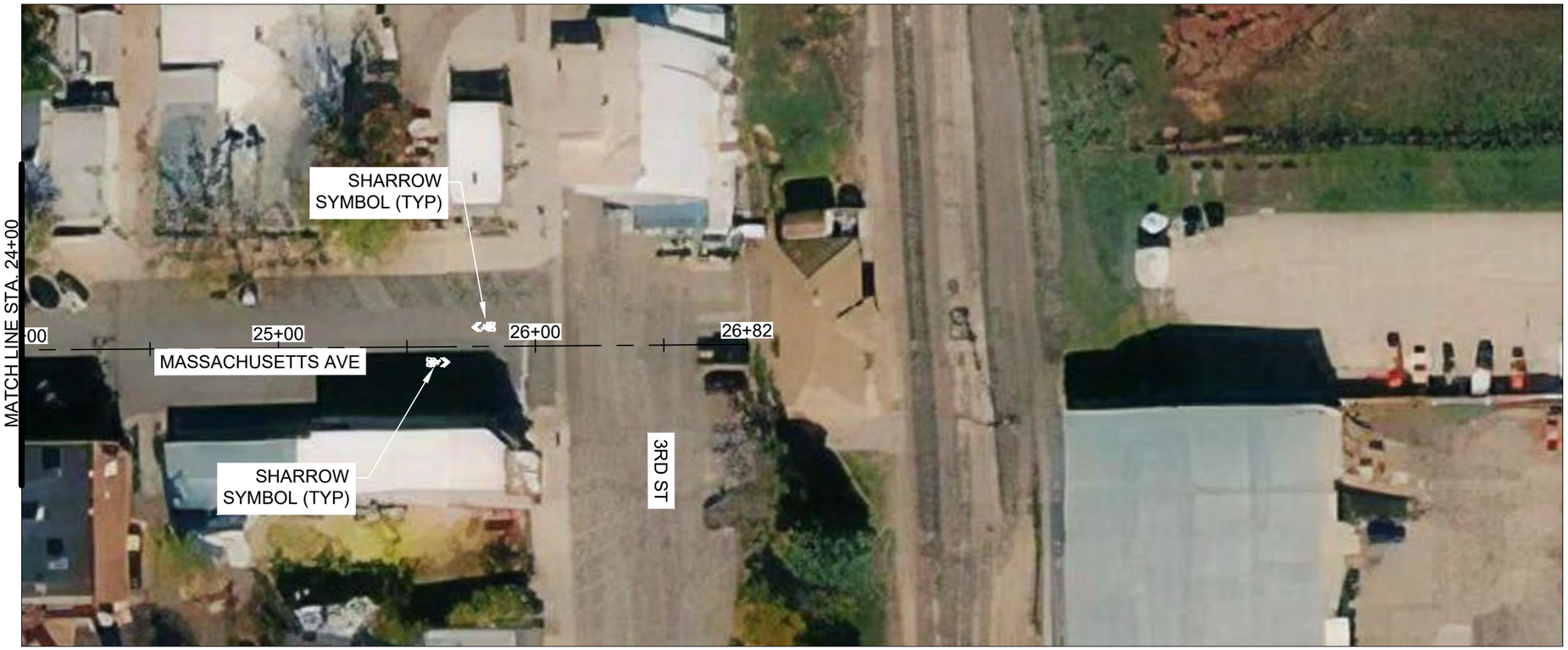
BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
55
INDEX NUMBER OF

PROJECT NO:
1254305



0 25 50 Feet

N

Oct 21, 2021 – 10:52am

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

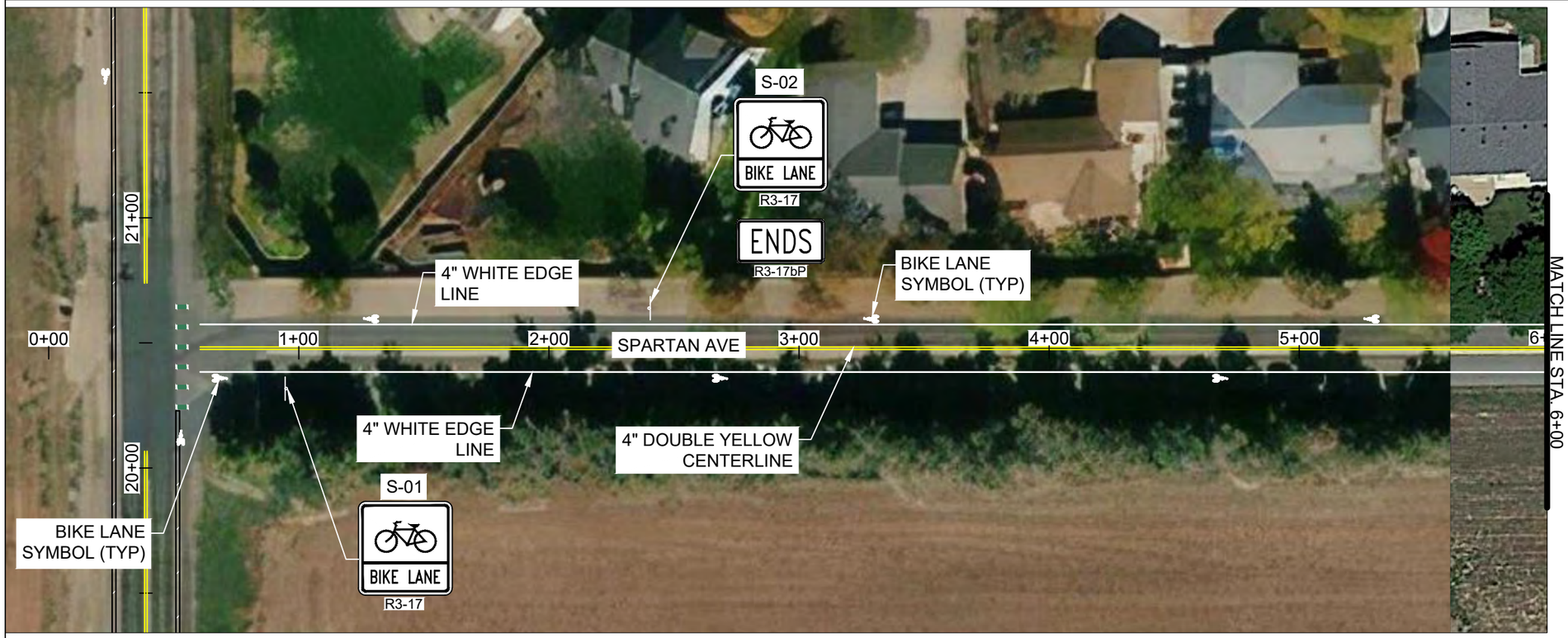
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

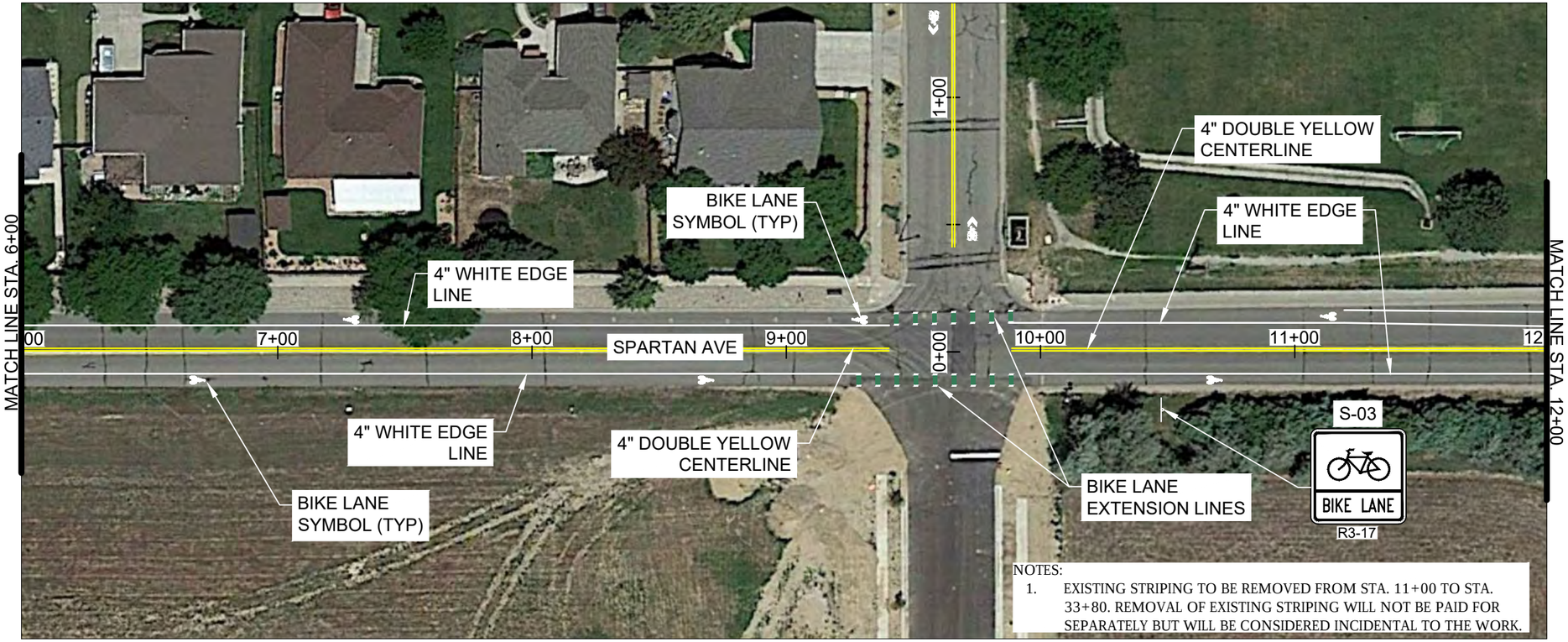
SHEET CONTENTS

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56
INDEX NUMBER OF

PROJECT NO:
1254305

MSDBDL C:\pwworking\central01\d2406479\Plan_Massachusetts_Ave_01-03.dwg





NOTES:
1. EXISTING STRIPING TO BE REMOVED FROM STA. 11+00 TO STA. 33+80. REMOVAL OF EXISTING STRIPING WILL NOT BE PAID FOR SEPARATELY BUT WILL BE CONSIDERED INCIDENTAL TO THE WORK.

0 25 50 Feet

N

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/7/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

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MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

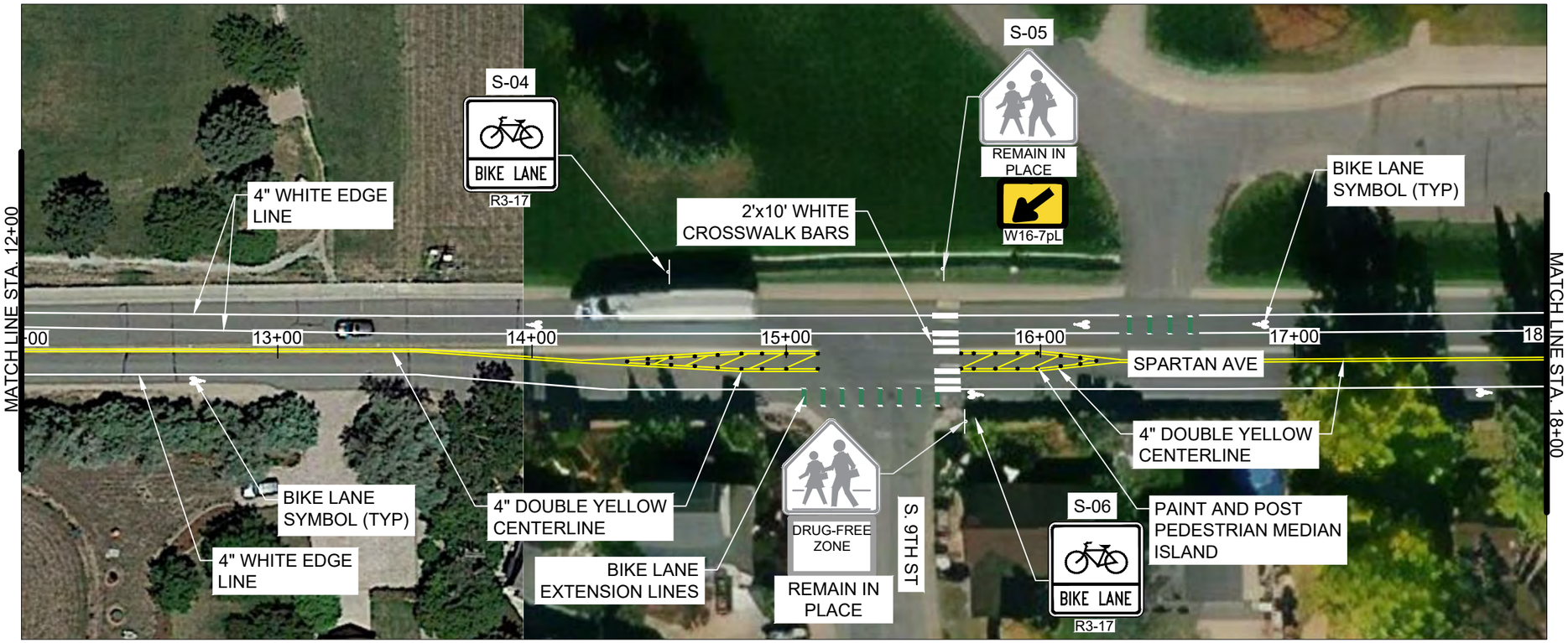
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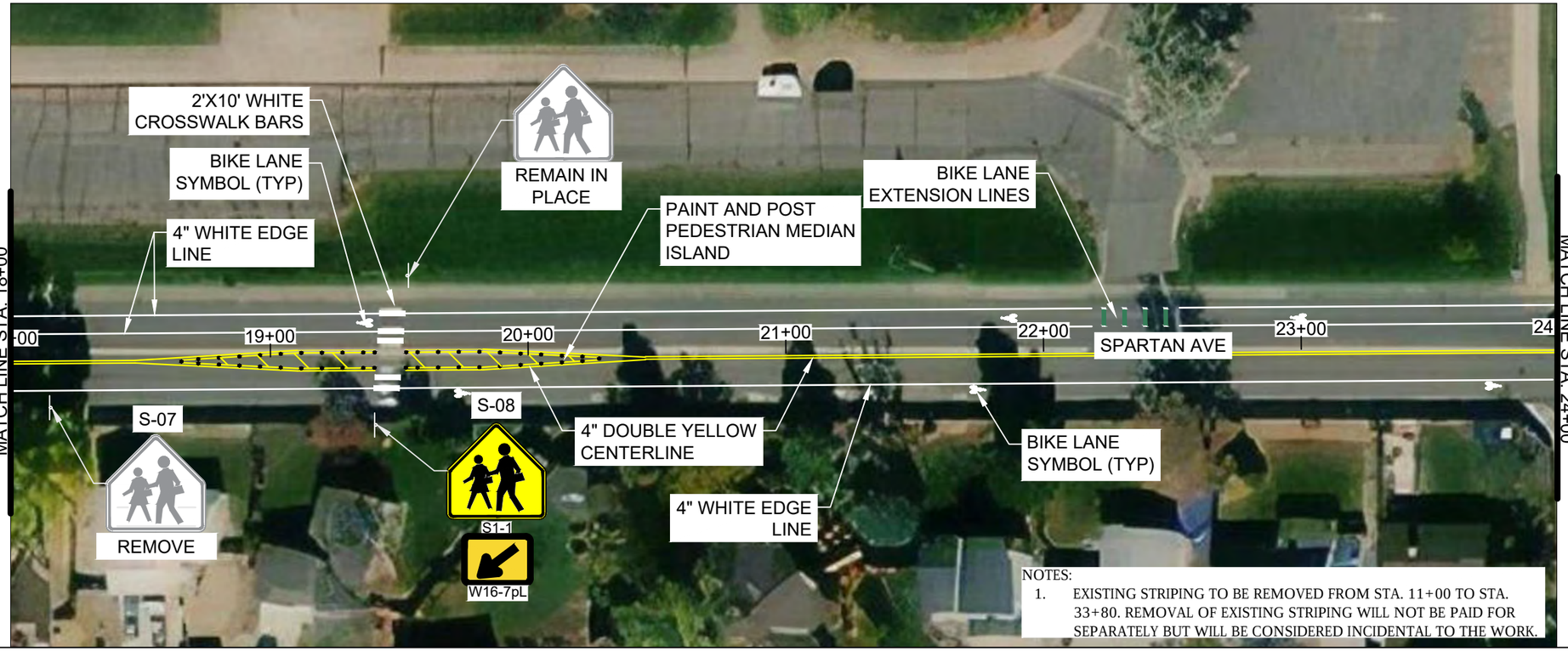
SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO: 1254305

Apr 21, 2022 – 9:13am

MSOBOL C:\pwworking\central01\d2406479\Plan_SpartanAve_01-06.dwg





NOTES:
1. EXISTING STRIPING TO BE REMOVED FROM STA. 11+00 TO STA. 33+80. REMOVAL OF EXISTING STRIPING WILL NOT BE PAID FOR SEPARATELY BUT WILL BE CONSIDERED INCIDENTAL TO THE WORK.

0 25 50 Feet

Apr 21, 2022 – 9:13am

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Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/7/2021

REVISION NO. DATE.

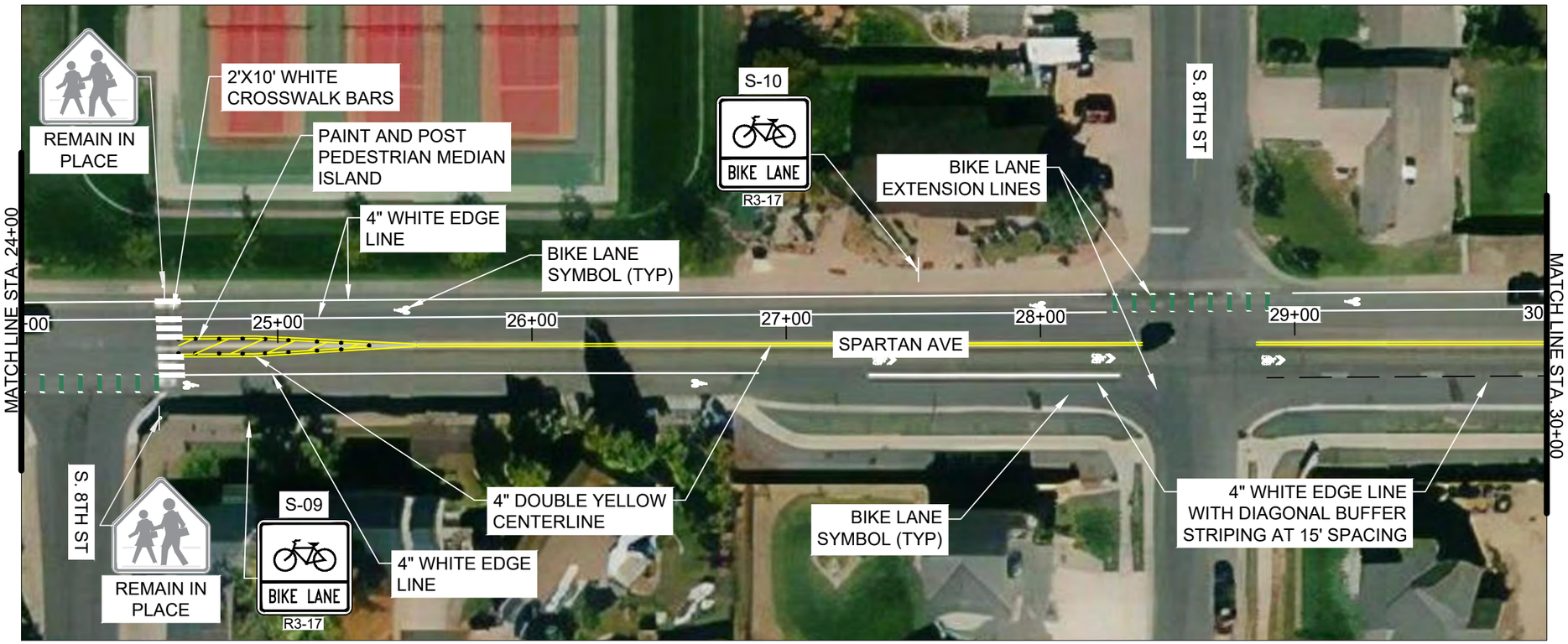
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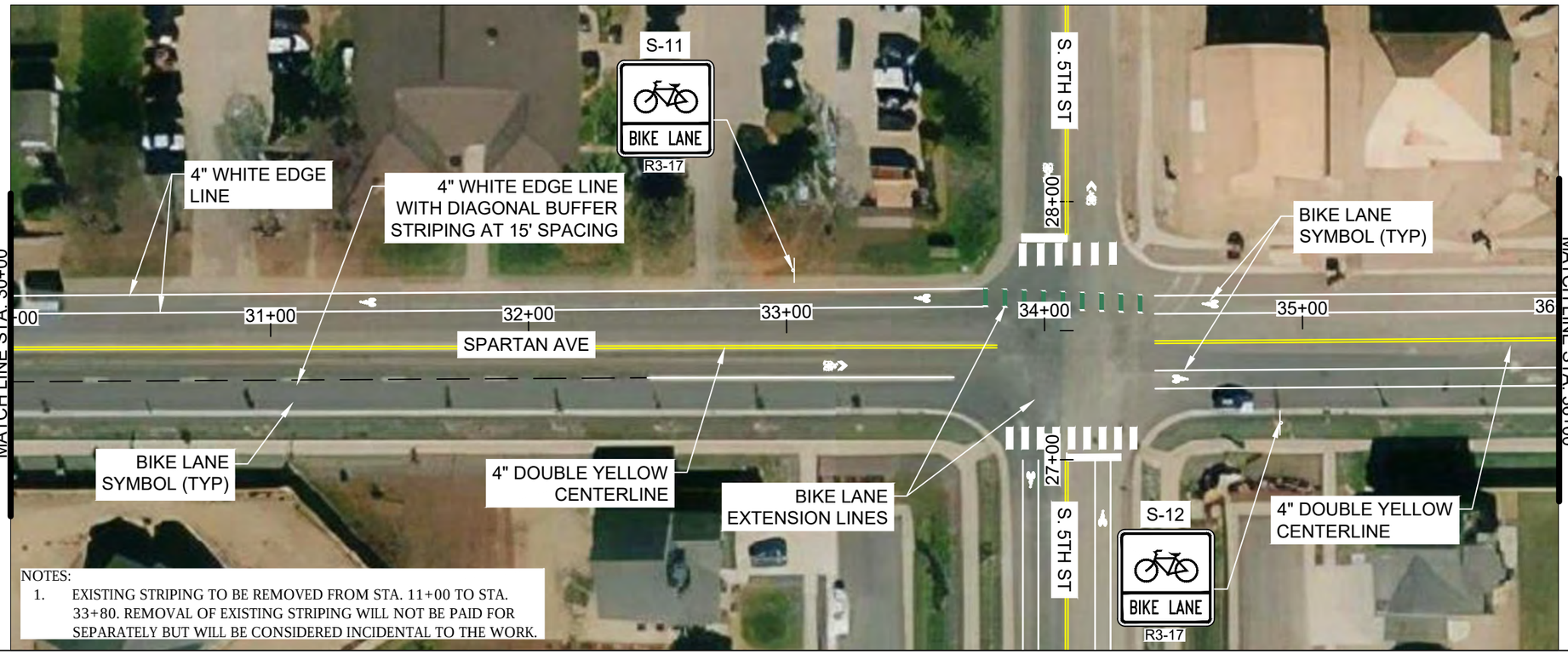
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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SHEET NUMBER
####
INDEX NUMBER OF

PROJECT NO: 1254305





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1. EXISTING STRIPING TO BE REMOVED FROM STA. 11+00 TO STA. 33+80. REMOVAL OF EXISTING STRIPING WILL NOT BE PAID FOR SEPARATELY BUT WILL BE CONSIDERED INCIDENTAL TO THE WORK.

0 25 50 Feet

Apr 21, 2022 – 9:13am

Know what's below. Call before you dig. 811

HDR

TOWN of BERTHOUD Est. 1885

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/7/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

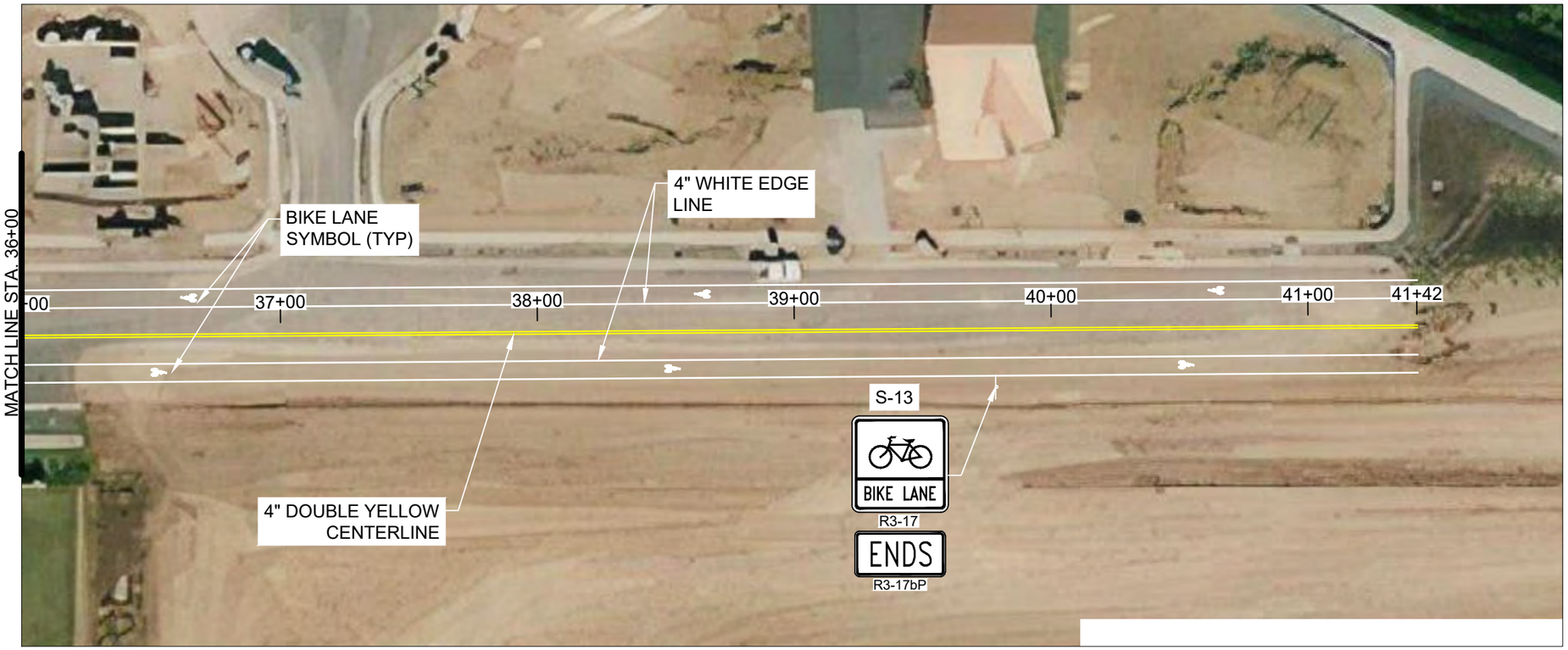
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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INDEX NUMBER OF

PROJECT NO:
1254305

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0 25 50 Feet

Apr 21, 2022 – 9:14am

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/7/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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INDEX NUMBER OF

PROJECT NO:
1254305

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0 25 50 Feet

Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1888

DRAWING SCALE: 1" = 50'
DRAWN BY:
APPROVED BY:
DATE: 7/14/2021

REVISION NO. DATE

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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PROJECT NO:
1254305

Aug 05, 2021 – 4:50pm

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0 25 50 Feet

Aug 05, 2021 – 4:52pm

811 Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1888

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
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BERTHOUD, COLORADO 80513

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62
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PROJECT NO:
1254305



0 25 50 Feet

Aug 05, 2021 – 4:54pm

Know what's below. Call before you dig.

HDR

TOWN of BERTHOUD Est. 1888

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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63
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PROJECT NO:
1254305



NOTES:
1. THE CONTRACTOR WILL NEED TO DESIGN A BRIDGE TO CARRY THE CONCRETE PATH OVER THE DRAINAGE CHANNEL.

0 25 50 Feet

Nov 09, 2021 – 2:21pm

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 7/14/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

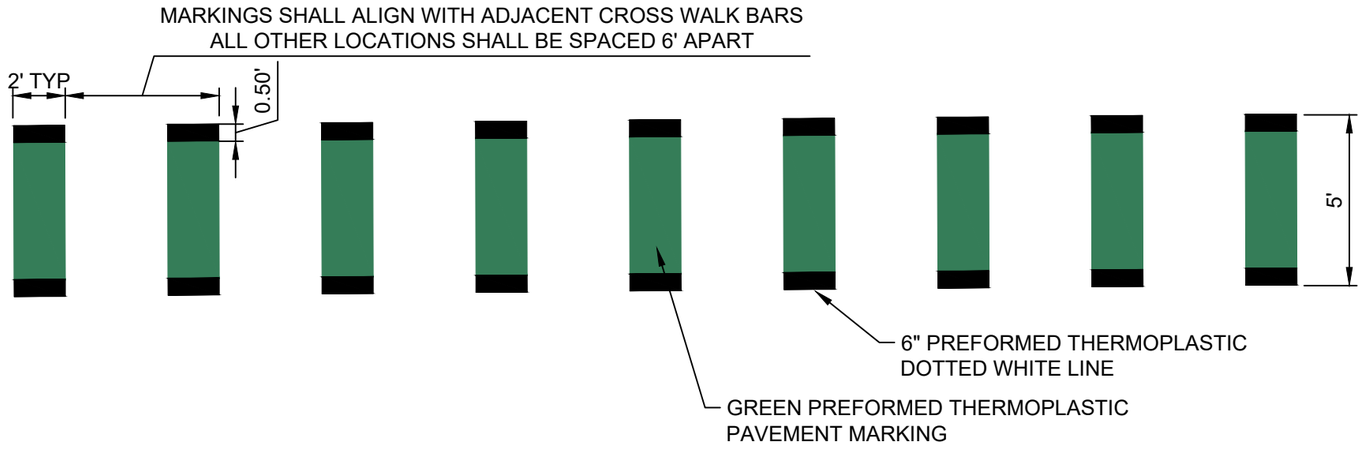
TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

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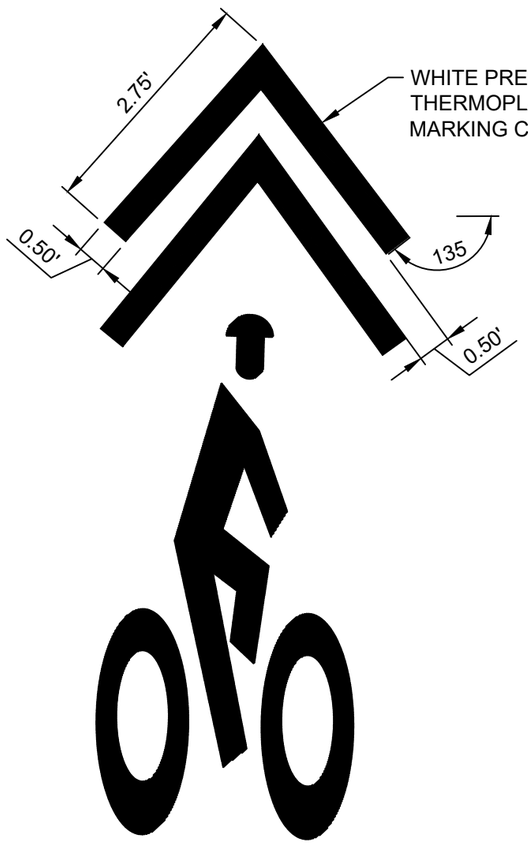
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64
INDEX NUMBER OF

PROJECT NO:
1254305

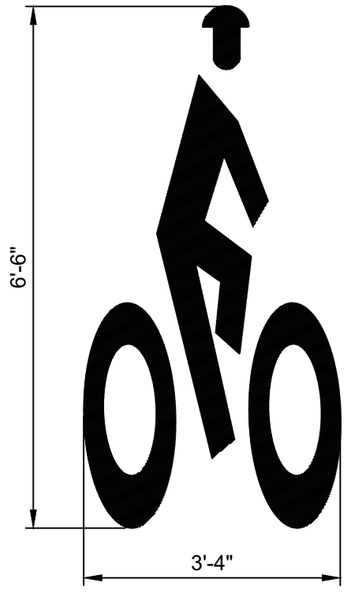
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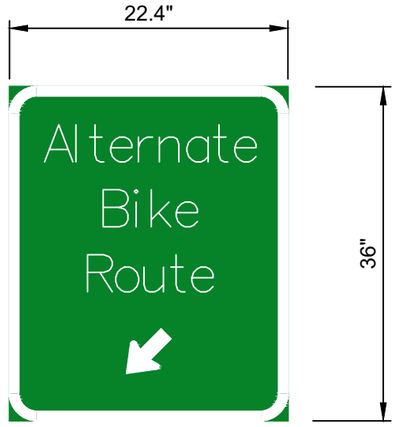
BIKE LANE EXTENSION LINES DETAILS



SHARROW MARKING DETAIL



BIKE LANE SYMBOL MAKING DETAIL



SPECIAL

Know what's below. Call before you dig.

DRAWING SCALE: 1" = 50'
DRAWN BY: ----
APPROVED BY: ----
DATE: 8/5/2021

REVISION NO. DATE.

BERTHOUD BIKEWAY FACILITIES DESIGN

TOWN OF BERTHOUD
PHONE: 970.532.2643
MASSACHUSETTS AVENUE PO BOX 1229
BERTHOUD, COLORADO 80513

SHEET CONTENTS

SHEET NUMBER
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INDEX NUMBER OF

PROJECT NO: 1254305

Apr 21, 2022 – 9:17am

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NORTON & SMITH, P.C.

Charles E. Norton
Erin M. Smith

Attorneys at Law
600 17th Street, Suite 2150S
Denver, Colorado 80202-1555
Telephone (303) 292-6400
Facsimile (303) 292-6401

Alicia M. Garcia

Of Counsel
The Phillips Law Office, LLC

TO: **Mayor Karspeck and Town of Berthoud Board of Trustees**
CC: **Chris Kirk, Town Administrator**
FROM: **Erin M. Smith, Town Attorney**
DATE: **December 8, 2022**
ITEM: **Use and Occupancy Agreement between the Town and Sarah Lincoln and Daren Hause**

Dear Mayor Karspeck and Trustees,

Description of Matter

As part of the Newell Farm property purchase, the Board will consider approval of the proposed Use and Occupancy Agreement ("Agreement") between the Town and Sarah Lincoln and Daren Hause ("Sellers"). The Use and Occupancy Agreement pertains to the life estate Sellers reserved to themselves in Parcel 1. What follows is a summary of the most important provisions of the Use and Occupancy Agreement:

1. Sellers' Rights to Use Parcel 1: Ms. Lincoln and Mr. Hause have the right to continue using Parcel 1 as their primary residence. In addition, Ms. Lincoln and Mr. Hause may use Parcel 1 for those uses for which it has historically been used, including but not limited to: 1) Annual Newell Farm Concert; 2) Other music and performing arts uses; 3) Commercial audio recording studio; 3) Farming (including raising donkeys); 4) Entertaining and hosting occasional houseguests; 5) Weddings, birthday parties, retirement parties, reunions, cowboy poetry gatherings, pioneer picnics and similar events; 6) Selling food and merchandise associated with such events. In addition: 7) Sellers may construct a chicken coop, well house, deck/patio, covered porch, mudroom, pergola/arbor, treehouse/playhouse, and lean-to off an existing structure (e.g. garage or barn), provided that unless Sellers have obtained the Town's approval for the construction of the improvements, Sellers must remove such improvements prior to the expiration of the life estate and must remediate the construction and demolition sites to similar or better condition as on the date of the Use and Occupancy Agreement, all at their cost. Sellers may also construct a windmill, which the Town has the right to remove at the expiration of the life estate; and 8) Sellers and their guests can use the western most 20 feet of Parcel 2 for access to Parcel 1.

Ms. Lincoln and Mr. Hause may not rent Parcel 1 for residential uses. They may not conduct any mining. Upon the death of Ms. Lincoln and Mr. Hause or if they cease to use Parcel 1 as their primary residence, ownership of Parcel 1 automatically transfers to the Town.

2. Sellers' Duties: Ms. Lincoln and Mr. Hause are required to preserve the northern portion of the historic farmhouse, the water cistern, and the granary; pay taxes; maintain liability and property insurance; underground new utilities; comply with dark sky lighting; not make major grade changes; not commit waste; relinquish Parcel 1 in good condition, free of liens, and minus certain buildings constructed unless the Town wants to keep them; and pay for Emerald Ash Borer treatment.

3. Town's Duties: Town can't change Sellers' Highway 56 access without their approval; and Town can't construct a road across Parcel 2 that provides access between State Highway 56 and properties to the south of the Property without Sellers' approval granted in Seller's sole discretion and should construction of a through-road necessitate changes in Parcel 1 access, Town must provide mutually agreeable access to Parcel 1 through Parcel 2 at no cost to Sellers. Regarding Town's use of Parcel 2 and Parcel 3: Town must install fencing and public restrooms before allowing park use; Town must provide a 200 foot buffer from Parcel 1 for pickle ball and similar noisy amenities; Town will try to schedule activities on Parcel 2 and Parcel 3 so as not to unreasonably interfere with events on Parcel 1; Town can't interfere with water deliveries to and drainage from Parcel 1.

Board Action:

The Board may, upon a motion made and seconded, approve the consent agenda, which includes the Use and Occupancy Agreement.

Recorded at the Request of
and after Recording Return to:

Richard C. Nehls
Packard and Dierking, LLC
2595 Canyon Blvd., Suite 200
Boulder, Colorado 80302

USE AND OCCUPANCY AGREEMENT

THIS USE AND OCCUPANCY AGREEMENT (this "Agreement") is made effective as of the _____ day of _____, 202_, by SARAH LINCOLN and DAREN W. HAUSE ("Sellers") and TOWN OF BERTHOUD, a statutory town of the State of Colorado ("Buyer").

RECITALS

A. Simultaneously with execution of this Agreement, Sellers are conveying to Buyer that certain real property located in the County of Weld, State of Colorado, as more particularly described in Exhibit A attached hereto (the "Property"). The Property consists of three Parcels, each of which is described in Exhibit A; any reference herein to a particular Parcel shall refer to the corresponding Parcel described on Exhibit A.

B. In connection with the conveyance of the Property, Sellers reserved a life estate to themselves in Parcel 1.

C. Pursuant to that certain Contract to Buy and Sell Real Estate executed by Sellers and Buyer on August 16, 2022 (the "Purchase Agreement"), the parties agreed that they would enter into a Use and Occupancy Agreement simultaneously with the conveyance of the Property that would address the allocation of rights and duties as between the Sellers, as holder of the life estate in Parcel 1, and Buyer as the holder of the remainder interest in Parcel 1 and as the owner of Parcel 2 and Parcel 3 for the protection of Parcel 1 during the term of the life estate.

NOW, THEREFORE, pursuant to the provisions of the Purchase Agreement and for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Sellers and Buyer hereby enter into this Agreement under the terms and provisions set forth below.

1. The Reservation. In addition to the reservation in perpetuity of all minerals and mineral interests on the Property, Sellers have reserved a life estate in Parcel 1. The reservation of the life estate in Parcel 1 is for the combined lives of Sarah Lincoln and Daren W. Hause (meaning that the life estate expires only upon the death of the last to die of Sarah Lincoln and Daren W. Hause), provided, however, Sellers' life estate shall terminate if both Sarah Lincoln and Daren W. Hause shall cease to occupy the residence located on Parcel 1 as his or her personal primary dwelling. Sellers' ownership of the life estate in Parcel 1 is held in joint tenancy, meaning that upon the death of the first of Sarah Lincoln and Daren W. Hause to die, the interest of the decedent shall automatically pass to the survivor of them. During the period of the life estate, Seller shall have sole ownership, possession, and control of Parcel 1 subject to the restrictions provided in this Agreement or as otherwise provided by law.

2. Use of Parcel 1.

a. Primary Use. During the period of the life estate, Parcel 1 shall be used as the primary residence of Sarah Lincoln and/or Daren W. Hause.

b. Additional Allowed Uses. In addition to the residential use set forth above, Parcel 1 may be used by Sellers for those uses to which Sellers have historically used Parcel 1 and such other uses as may be mutually agreed upon, including but not limited to: 1) the annual Newell Farm Concert; 2) other music and performing arts uses; 3) commercial audio recording studio; 3) farming (including raising donkeys); 4) entertaining and hosting occasional house-guests; and 5) weddings, birthday parties, retirement parties, reunions, cowboy poetry gatherings, pioneer picnics and similar events. Notwithstanding any limitations on use and renting of Parcel 1, and subject to all applicable laws and regulations, Seller may rent the studio to recording artists or their sound engineers to make recordings. Merchandise and food customarily sold at concerts and other entertainments events may be sold from Parcel 1 at such events. Seller may use the existing well and any replacement well and the well equipment for the uses allowed under the Well Permit Number 300558 and 300558-A.

c. Prohibited Uses. The Sellers' use of Parcel 1 shall conform to all applicable laws, ordinances, and regulations applicable to Parcel 1. Sellers shall not 1) use Parcel 1 for any industrial, mining, or similar use, or 2) rent Parcel 1 or any portion thereof for residential uses. Sellers shall not use Parcel 1 for the exploration, development, mining or other extraction of material except in cases where the removal is part of a construction project that is not prohibited by this Agreement.

d. Buyer's Remedies for Nonallowed Use. In the event that Buyer believes Parcel 1 is being used for a purpose not allowed by this Agreement, the Buyer shall provide written notice describing such use and provide the Sellers with sixty (60) days to cease the use. The Buyer has the right to terminate the life estate if such use of Parcel 1 is not ceased within such 60-day period unless Sellers within such 60 day period respond to the notice in writing stating Sellers' belief that the use is allowed and stating the reasons for such belief. In the event that Seller so responds, then Buyer shall not have a right to terminate the life estate unless Seller fails to cease any use finally determined by a court having jurisdiction to be not allowed by this Agreement. In the event the life estate is terminated, Buyer shall not be liable to Sellers for any additional compensation.

3. Sellers' Preservation Duties.

a. Historic Preservation. The Sellers shall preserve the historic nature of, and shall not add or materially alter the character of the northern portion of the historic farmhouse, the water cistern, and the granary located on Parcel 1 and shown and identified on Exhibit B hereto without having first obtained the permission in writing from the Buyer's Town Administrator or designee.

b. Preservation of Trees. Sellers shall pay for and manage the administration of the Emerald Ash Borer and other disease-prevention treatments and otherwise care for and maintain the old-growth trees on Parcel 1. No tree shall be removed from Parcel 1 unless a determination is made by the Town of Berthoud Forester, or qualified arborist (such as Schra Tree Care), with concurrence of the Town Forester (but such concurrence is only necessary at

times when the Buyer employs a Town Forester), that the tree is diseased or damaged in such a way that it is a safety hazard. Buyer shall have the right but not obligation to prune trees on Parcel 1.

c. Topography. Sellers shall not change the topography of the Parcel 1 land (except for changes that are accomplished with a shovel or small tractor) without having first obtained the permission in writing from Buyer's Town Administrator or designee. Changes to topography of the land not intended to be restricted by the foregoing restriction on changes in topography include putting in a garden, digging irrigation ditches for a crop, minor changes to the grade in order to prevent flooding of structures, flood irrigating, and activities accessory to farming, all of which may be done by Sellers without consent of the Buyer.

d. Construction of Improvements.

i. Reconstruction. Any building or structure damaged or destroyed by fire or other casualty or deteriorated by the elements or wear and tear may be maintained, repaired, renovated, remodeled, or reconstructed by Sellers.

ii. Windmill. The Sellers are permitted, at Sellers' sole cost, to construct a windmill anywhere on Parcel 1, subject to any applicable State, County and local laws and regulations at the time of construction. Buyer shall have the sole discretion to remove the windmill upon expiration of the life estate.

iii. Fences and Sheds. Sellers may construct fences and sheds on Parcel 1 without Buyer's approval, provided that unless Sellers have obtained Buyer approval for the construction of the fence or shed, Sellers shall, at Sellers' sole cost, remove such fence or shed prior to expiration of the life estate and shall remediate the construction and demolition sites to the similar or better condition as on the date of this Agreement. Sellers shall make proper arrangements with the Buyer prior to such removal.

iv. Water Well. Sellers are permitted to drill a well anywhere on Parcel 1 allowed by Sellers' Permit to Replace Existing Well and abandon the existing well as provided in such permit.

v. Utilities. Existing utilities may be repaired or replaced in the same location with a similar structure (above or below ground). Sellers may install new utility lines, provided that new utility lines are installed underground (except that new utility lines located only along the perimeter of the Property may be located above-ground).

vi. Dark Sky Lighting. Any lighting added to Parcel 1 after the date of this Agreement shall be consistent with the Town of Berthoud's then existing dark sky lighting regulations.

vii. Other Allowed Construction. Sellers may build the following improvements on Parcel 1 without Buyer approval: chicken coop, well house, deck/patio, covered porch, mudroom, pergola/arbor, treehouse/playhouse, and a lean-to off an existing structure (e.g. garage or barn) for extra storage, provided that unless Sellers have obtained Buyer approval for the construction of the improvements, Sellers shall, at Sellers' sole cost, remove

such improvements prior to the expiration of the life estate and shall remediate the construction and demolition sites to the similar or better condition as on the date of this Agreement. Sellers shall make proper arrangements with the Buyer prior to such removal.

viii. Permission Required for Other Structures. Except for the construction allowed above, Sellers shall prior to construction, obtain the written approval of Buyer's Town Administrator or designee for construction of improvements on Parcel 1. Unless the Buyer, in its sole discretion, agrees to accept such structures, Seller shall, at Sellers' sole cost, remove such structures prior to expiration of the life estate and shall remediate the construction and demolition sites to the similar or better condition as on the date of this Agreement.

e. No Waste. The Sellers shall not commit waste on Parcel 1.

4. Sellers' Expenses.

i. Real Estate Taxes. The Sellers are responsible for the payment of any taxes or assessments that may be levied against Sellers' interest in Parcel 1 during the life estate.

b. Insurance.

i. Property Insurance. The Sellers are responsible for insuring Sellers' interest in Parcel 1.

ii. Liability Insurance. The Sellers at their expense shall carry such public liability insurance as is customary by homeowners in the vicinity and producers of entertainment and music events and owners of commercial wedding event venues in the vicinity, providing such insurance is available.

iii. Other Expenses. The Seller is responsible for all costs arising out of Parcel 1, including all costs of maintenance and repair and all utility charges. Except as provided in Sections 6.b., 6.c., 7.a., 7.c., 7.d, 7.e., and 8, Buyer has no responsibility for any charges or expenses in connection with Parcel 1.

c. Hold Harmless. The Sellers shall hold the Buyer harmless for any liability arising out of the use by the Sellers or Sellers' guests or invitees of Parcel 1 or the License granted in Section 6.a. below.

5. Acknowledgement of Full Payment. Sellers acknowledge that Buyer has fully paid for its remainder interest in Parcel 1. As of the date of this Agreement, the Buyer shall not be liable to Seller for any additional compensation for the purchase of its interest in Parcel 1.

6. Access to Parcel 1.

a. License for Parking and Access to Parcel 1.

i. Grant of License. Buyer hereby grants Sellers a license over a portion of Parcel 2 described below (the "Licensed Area"), on the terms and conditions set forth below, for access to and from Parcel 1 (the "License"). Sellers may permit their guests, invitees,

employees, agents, tenants and contractors to use the Licensed Area for the purpose set forth above.

ii. Licensed Area. The "Licensed Area" is the westerly twenty (20) feet of Parcel 2.

iii. Insurance. Sellers agree to procure an insurance policy, which includes and covers the Licensed Area, and to name the Town of Berthoud, its officers and employees as additional insureds thereon. Such insurance policy shall at a minimum include liability with a limit for bodily injury and property damage of a minimum of one million dollars ($1,000,000.00) per occurrence and two million dollars ($2,000,000.00) in the aggregate.

iv. Term of License. The term of the License shall be the same as the period of the Sellers' life estate. The License is non-revocable during the term of the Sellers' life estate. The License runs with and is for the benefit of Sellers' life estate interest in Parcel 1 and shall continue in full force and effect until the termination or expiration of Sellers' life estate interest in parcel 1.

v. Reservation of Rights. The Town reserves the right to use Parcel 2 for all purposes not materially interfering with the rights herein granted to Sellers. This License is not exclusive to Sellers and Sellers shall have the privilege only of using the Licensed Area as is necessary to accomplish the purposes set forth above.

vi. Indemnification. Sellers agree to indemnify and hold harmless the Town, its officers, employees and insurers, from and against all liability, claims and demands arising out of Sellers' use of the Licensed Area. Sellers agree to investigate, handle, respond to, and to provide defense for and defend against any such liability, claims or demands at Sellers' sole expense in connection with any such liability, claims or demands. Sellers' obligation to provide a defense shall include providing qualified and experienced counsel chosen by Sellers or Sellers' insurer, to defend such claims against the Town. Such defense may be provided pursuant to the additional insured provisions of Sellers' insurance policy. If such claims are brought against both the Town and Sellers, such counsel may be the same counsel as counsel who defends Sellers on such claims. Sellers also agree to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims or demands alleged are groundless, false or fraudulent. Notwithstanding the foregoing, the Town may choose to use counsel chosen by the Town or its insurer instead of, or in addition to, counsel chosen by Sellers or their insurer, but if it does so, Sellers shall not be obligated to pay for the fees of such counsel.

vii. Damage to Licensed Area. Sellers shall be responsible for all damage to the Licensed Area arising out of or resulting from the use of the Licensed Area by the Sellers, their guests, invitees, employees, agents, tenants or contractors. Sellers shall correct and repair any damage to the Licensed Area within one (1) month of notification by the Town or knowledge of the damage unless otherwise directed by the Town.

b. Change of Access to Parcel 1. No development of Parcel 2 or Parcel 3 may change the access to Parcel 1 from State Highway 56 unless Sellers give their prior written

consent, such consent not to be unreasonably withheld (except in the instance set forth in Section 6.c. below), provided that Sellers may condition their approval on access over Parcels 2 and 3 to Parcel 1.

c. Through-Road. Buyer may not construct or cause to be constructed a road across Parcel 2 that provides access between State Highway 56 and properties to the south of the Property without the permission of Sellers (and the decision as to whether to grant such permission shall be in the sole discretion of Sellers). Should construction of a through-road permitted by Sellers necessitate changes in access to Parcel 1 (for example due to CDOT rules or regulations), as a condition of any permission to construct such a road, Buyer shall provide mutually agreeable access to Parcel 1 through Parcel 2 at no cost to Sellers.

7. Buyer Restrictions.

a. Annexation. If Buyer wishes to annex Parcel 1 into the Town of Berthoud during the period of the life estate, it will be responsible for all costs associated with the annexation.

b. Dark Sky Lighting. Any lighting added to Parcel 2 or Parcel 3 after the date of this Agreement shall be consistent with the Town of Berthoud's then existing dark sky lighting regulations.

c. Public Restroom. As a condition of Parcel 2 or Parcel 3 being used for park use, Buyer shall provide public restrooms. Porta-potties satisfy this requirement.

d. Protection of Recording Studio from Noise and Disturbance. Amenities which encourage loud noises that will disturb the work done in the recording studio in Parcel 1 (such as pickleball courts) shall be built at least 200 feet from said studio. In addition, parking lots must be built at least 200 feet away from said studio. Privacy fencing to keep the public away from the studio will be provided by Buyer as part of the park design, prior to and as a condition of Buyer's right to allow Parcel 2 or Parcel 3 or any portion thereof to be used by the public.

e. Fencing and Signage to Protect Parcel 1 Privacy. If public facilities, such as a picnic pavilion, are built on Parcel 2 or if the Buyer leases a portion of the Parcel 1 pursuant to Section 8 below, as a condition of such use, Buyer shall provide fencing for the purpose of blocking public access to the portion of Parcel 1 not leased to Buyer. Split rail or other fencing with an open feel is acceptable. Plastic fencing is not acceptable. Buyer shall also provide signage to clearly delineate park property from the portion of Parcel 1 not leased to Buyer. Buyer shall construct a lockable gate on such fences so that the gate is restricted to Sellers only.

f. Non-disturbance of Amphitheater and Musical Events. The parties acknowledge the Sellers' rights to use Parcel 1 for musical and performing arts purposes and other events, and Buyer will endeavor to schedule activities on Parcel 2 and Parcel 3 in a way so as not to unreasonably interfere therewith. To the extent practicable, Buyer will not schedule any work or activity on the Parcel 2 or Parcel 3 on the day of the such events, provided that Sellers notify Buyer 180 days in advance of such events.

g. Non-Interference with Drainage and Delivery of Ditch Water.

i. Water Delivery. The parties acknowledge that the Easement Agreement recorded February 12, 1993, with the Weld County Clerk and Recorder at Reception # 02321688, is for the benefit of, and appurtenant to, Parcel 1 and therefore is part of the Sellers' reservation of the life estate in Parcel 1. Such easement shall continue to run with Parcel 1 for the benefit of Sellers during the life estate and thereafter for the benefit of Buyer.

ii. Water Drainage. The parties acknowledge that Sellers have historically drained irrigation water via tractor-dug ditches to properties to the southeast of Parcel 1, following the slope of the land. Sellers' drainage of irrigation water shall not exceed historical levels.

8. Potential Lease of Portion of Parcel l to Buyer. The Buyer and Sellers may enter into a lease of up to 1.5 acres on the most southerly portion of Parcel 1 for no consideration on terms mutually agreed to by Buyer and Seller, provided that the boundaries for the leased area and other provisions of the lease would be negotiated, and Buyer would pay for the survey and any other fees related to the lease and further provided that the use of the leased area would be limited to park purposes, and the development of a non-potable water irrigation pond and other uses as may be agreed to by Sellers.

9. Relinquishment. The Sellers shall peacefully relinquish possession and control of Parcel 1 upon the expiration of the life estate free and clear of all encumbrances and liens placed thereon by Seller or Sellers' agents. The Sellers shall convey by bill of sale, any well equipment used on Parcel 1 as of the date of the expiration of the life estate free and clear of all encumbrances and liens placed thereon by Seller or Sellers' agents. The Sellers shall leave Parcel 1 in a neat and clean condition and ensure that no hazardous material and substances are left on Parcel 1 that were deposited there by Sellers or any of Sellers' agents, guest, or invitees. Any personal property left on Parcel 1 upon the expiration of the life estate may be disposed of by the Buyer.

10. General Provisions.

a. Severability. In the event any provision of this Agreement shall be held to be invalid, illegal or unenforceable, such invalid, illegal or unenforceable provision shall be reformed to render it enforceable, but only to the extent absolutely necessary to render the provision enforceable.

b. No Waiver. In no event shall failure to enforce any covenant, condition or restriction provided for in this Agreement by a person entitled to enforce this Agreement, constitute a waiver of such person's right to later enforce such provision or another covenant, restriction or condition set forth in this Agreement.

c. Enforcement. In any lawsuit seeking specific performance or injunctive relief with respect to the terms of this Agreement, the harm suffered by reason of a breach of the terms hereof shall be deemed to be irreparable for which the parties having a right to enforce this Agreement do not have an adequate remedy at law. In no event shall a person entitled to enforce this Agreement be required to post a bond or other security in any action seeking to enforce the

provisions of this Agreement by specific performance, injunctive relief, or any other remedy. In the event of any action or proceeding to enforce this Agreement, the prevailing party shall be awarded all of its costs and expenses incurred in connection with such action or proceeding, including reasonable attorneys' fees. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Colorado.

d. Covenant Running with the Land. The terms and restrictions set forth in this Agreement shall be a covenant running with the Property, enforceable against all future owners of any interest in the Property during the term of the life estate, subject to the terms and conditions contained herein. The rights and benefits of this Agreement shall inure to the benefit of the owners of the Property, and shall burden and bind the Property and the owner(s) of any interest therein or thereto, and their successors in interest.

e. Construction. Any rule of strict construction shall not be applicable to this Agreement. Any reference in the singular shall also include the plural. The descriptive headings of the several sections and paragraphs of this Agreement are inserted for convenience only and do not constitute a part of this Agreement.

f. Annual Appropriation. This Agreement shall be subject to the annual appropriation of funds therefore by Buyer's governing board. Sellers acknowledge and agree that the act of appropriating funds is a legislative act solely within the discretion of Buyer's governing body and, as such, that any decision to decline to appropriate the necessary funds to perform any of the obligations set forth in this Agreement in any ensuing fiscal year shall not result in the imposition of any penalty or liability whatsoever upon Buyer.

g. Immunity Provisions. Nothing in this Agreement shall be construed as granting a third-party benefit or waiving the rights and privileges of Buyer under the Colorado Governmental Immunity Act, as the same may be amended from time to time.

h. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed a duplicate original. Signature pages may be detached and reattached to physically form one document.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, Sellers and Buyer have executed this Agreement as of the day and year first written above.

_____
SARAH LINCOLN

_____
DAREN W. HAUSE

STATE OF COLORADO)
) ss.
COUNTY OF __)

The foregoing instrument was acknowledged before me this ____ day of _____, 202_, by Sarah Lincoln and Daren W. Hause.

Witness my hand and official seal.
My commission expires: _____ _____
Notary Public

TOWN OF BERTHOUD
a statutory town of the State of Colorado

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
_____, Town Clerk

STATE OF COLORADO)
) ss.
COUNTY OF)

The foregoing instrument was acknowledged before me this ____ day of _____, 202_, by _____, as _____ and _____ as Town Clerk of the TOWN OF BERTHOUD, a statutory town of the State of Colorado.

Witness my hand and official seal.
My commission expires: _____ _____
Notary Public

EXHIBIT A
TO USE AND OCCUPANCY AGREEMENT
Legal Description of the Property

PARCEL 1:

LOT A, RECORDED EXEMPTION NO. 1061-19-2 RE 1472, RECORDED FEBRUARY 8, 1993 AT RECEPTION NO. **2321003**, LOCATED IN THE NW 1/4 OF SECTION 19, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 6TH P.M., COUNTY OF WELD, STATE OF COLORADO

PARCEL 2:

A PORTION OF LOT "B" RECORDED EXEMPTION NO. 1061-19-2-RE 1472, RECORDED FEBRUARY 8, 1993 AT RECEPTION NO. **2321003**, IN THE NORTHWEST 1/4 OF SECTION 19, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 6TH P.M. AS FOLLOWS:

A STRIP OF LAND 100.00 FEET IN WIDTH LOCATED IN THE NW 1/4 OF SECTION 19, TOWNSHIP 4 NORTH, RANGE 68 WEST OF THE 6TH P.M. EXTENDING FROM THE SOUTHERLY RIGHT-OF-WAY LINE OF COLORADO STATE HIGHWAY NO. 56 AS DESCRIBED IN DEED RECORDED MARCH 13, 1962 IN SAID BOOK 1609 AT PAGE **496**, SOUTHERLY TO THE SOUTH LINE EXTENDED EASTERLY OF LOT A, RECORDED EXEMPTION NO. 1061-19-2-RE 1472, RECORDED FEBRUARY 8, 1993 AT RECEPTION NO. **2321003**, SAID STRIP OF LAND BEING 100.00 FEET ON THE EAST SIDE OF THE FOLLOWING DESCRIBED LINE: BEGINNING AT THE NORTHEAST CORNER OF SAID LOT A, THENCE SOUTH 00°24'06" EAST, 544.97 FEET ALONG THE EAST LINE OF SAID LOT A TO THE SOUTHEAST CORNER OF SAID LOT A AND THE TRUE POINT OF BEGINNING. COUNT OF WELD, STATE OF COLORADO.

PARCEL 3:

LOT 2, GREEN ACRES MINOR SUBDIVISION, TOWN OF BERTHOUD, COUNTY OF WELD, STATE OF COLORADO

EXHIBIT B
TO USE AND OCCUPANCY AGREEMENT
Historic Improvements on Parcel 1



Newell Farm Historic Structures to be Preserved

(A) North half of Farmhouse, built in the 1870's

(B) Water cistern, built in the early 1900's

(C) Granary, built in the late 1800's

TOWN OF BERTHOUD AT A GLANCE

Monthly Report
OCTOBER 2022

- Sales & Use Tax revenue is 50% **over** budget for the month of October; $996,316 was received and $662,459 was budgeted.

- Town Revenue through October including transfers between funds is 49% **over** budget for 2022.

- Town Expenditures through October are 38% **under** budget for 2022.

Sales Tax Review

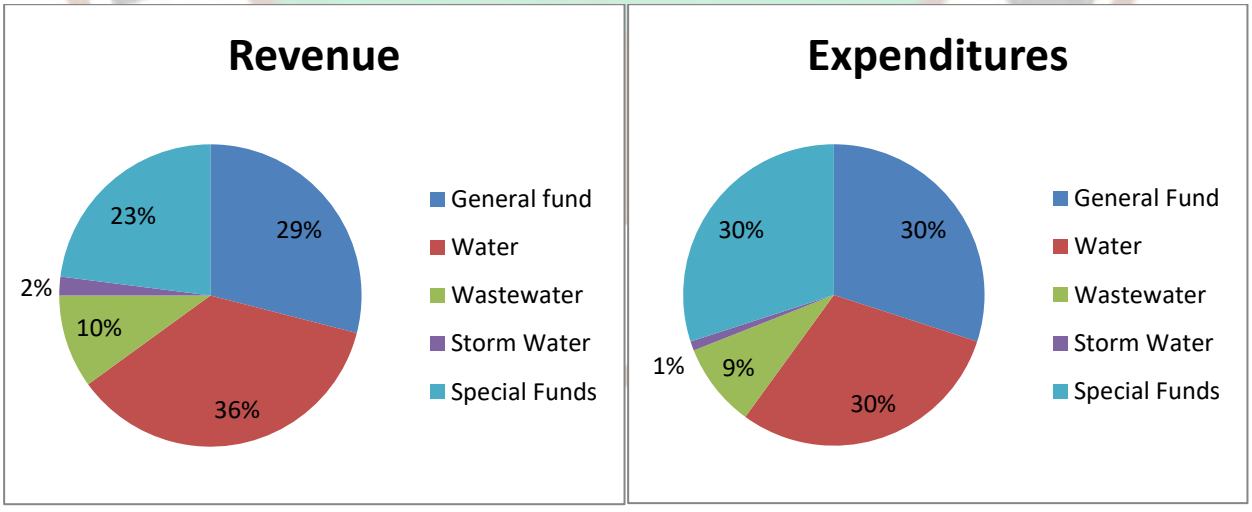
OCTOBER	Berthoud Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined Total
2022	722,604.22	135,014.24	138,697.94	996,316.40
2021	692,358.25	134,421.63	375,268.37	1,202,048.25
2020	455,466.17	104,333.45	335,359.37	895,158.99
2019	353,887.07	91,671.75	418,851.50	864,410.32

SALES TAX YEAR-TO-DATE FOR 2022 $ 10,467,398.19

COMBINED STATEMENT OF REVENUES AND EXPENDITURES
OCTOBER 2022

REVENUE	Current Month	YTD Actual	YTD Budget	% of YTD Budget	% of Annual Budget
General Fund	1,200,717	12,062,621	8,690,177	139%	116%
Water	1,829,390	15,100,197	7,076,035	213%	178%
Wastewater	442,648	4,420,141	4,165,425	106%	88%
Storm Water	123,098	997,603	819,333	122%	101%
Special Funds	975,150	9,683,356	7,693,917	126%	105%
TOTAL REVENUE	**4,571,003**	**42,263,918**	**28,444,887**	**149%**	**124%**

EXPENDITURES	Current Month	YTD Actual	YTD Budget	% of YTD Budget	% of Annual Budget
General Fund	646,723	7,724,849	9,347,874	83%	69%
Water	405,067	7,600,004	12,557,802	61%	50%
Wastewater	133,445	2,193,628	5,402,058	41%	34%
Storm Water	8,251	58,757	754,922	8%	6%
Special Funds	1,073,635	7,595,160	12,414,328	61%	51%
TOTAL EXPENDITURES	**2,267,121**	**25,172,398**	**40,476,984**	**62%**	**52%**



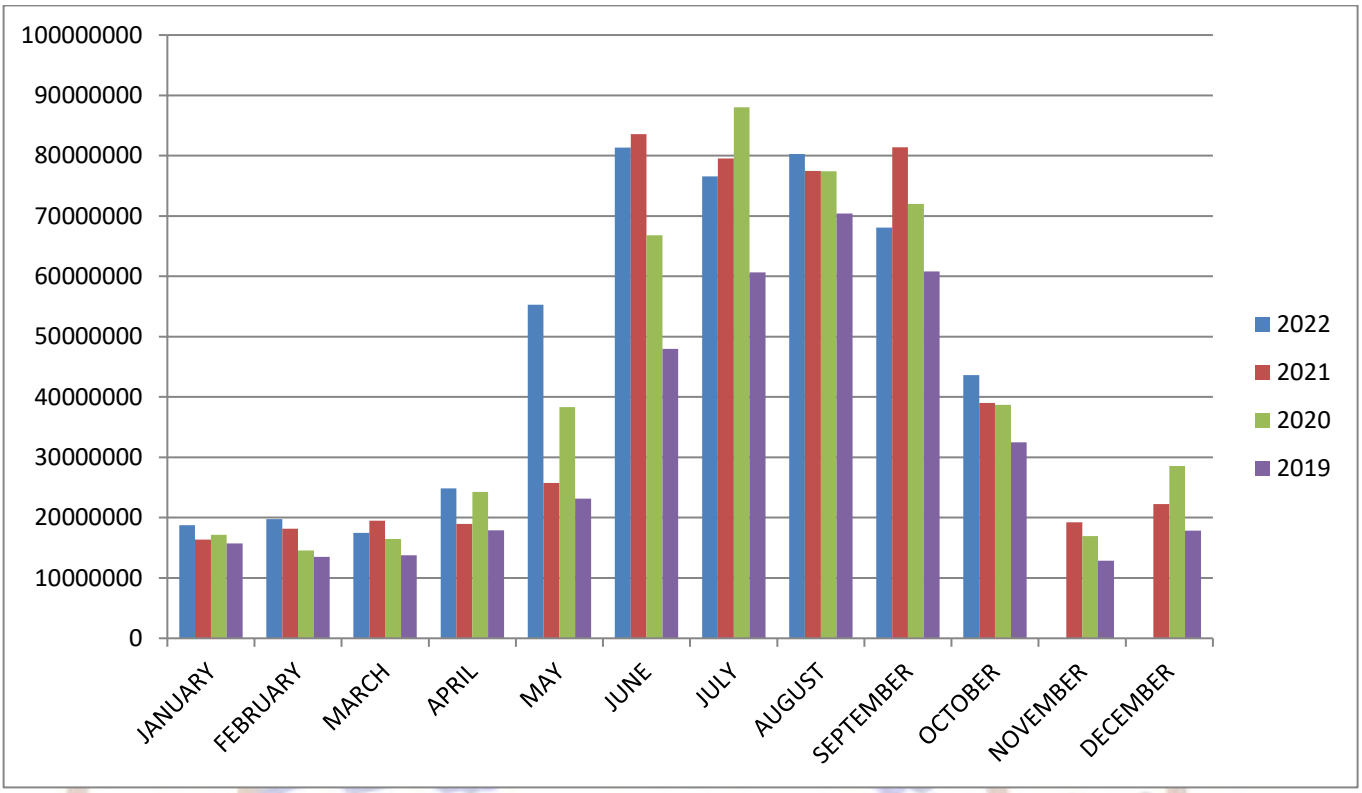
2022

	YEAR TO DATE TOTALS THRU OCTOBER 2022
Single Family Permits	196
Overall Permit Total	711
Water Gallons Billed	485,987,000
Passports	1196
Cemetery	22 Funerals

Building Permit & Permit Valuation by Year & 2022 YTD

	2018	2019	2020	2021	2022 YTD
Single-Family home permits	525	341	499	511	196
All permits (roofing, decks, additions, etc.)	1126	752	934	1110	711
Total Permit Value	$106,937,656	$124,840,545	$119,451,932	$238,661,288	$ 149,051,050

BERTHOUD WATER USAGE



Personnel Summary

	Full-time	Part-time	Seasonal
Administration	13		
Code Enforcement	1		
Economic Development	1		
Planning-Building	5		
Streets	4		
Recreation	4		
Rec Center	6	70	
Parks-Forestry	9		
BATS	1	1	
Water-Wastewater	5		

Town of Berthoud
807 Mountain Ave
PO Box 1229
Berthoud, CO 80513-1229
Phone 970.532.2643 Fax 970.532.0640

BILLS SUMMARY
OCTOBER 2022 FINAL

BILLS ALLOWED

TOTAL BILLS	$	3,142,368
NET PAYROLL	$	235,634

Mayor William Karspeck _____

Mayor Pro-Tem Mike Grace _____

Trustee Karl Ayers _____

Trustee Jeff Butler _____

Trustee Tim Hardy _____

Trustee Sean Murphy _____

Trustee May Soricelli _____

Town of Berthoud | Check Register - by G/L for Board | Page: 1
Check Issue Dates: 10/1/2022 - 10/31/2022 | Dec 06, 2022 02:44PM

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
1100200400							
100322300							
10/22	10/03/2022	100322	Allstate	OCTOBER 2	11-00-200400	Insurance Payable	777.98
100322301							
10/22	10/03/2022	100322	CIGNA	OCTOBER 2	11-00-200400	Insurance Payable	33,116.69
100322302							
10/22	10/03/2022	100322	Guardian	OCTOBER 2	11-00-200400	Insurance Payable	4,561.40
Total 1100200400:							38,456.07
1100465500							
72557							
10/22	10/10/2022	72557	KYLLO, TRAIG	2B BOTTERI	11-00-4655-00	Sign Deposit	150.00
Total 1100465500:							150.00
1101500912							
72780							
10/22	10/24/2022	72780	Tovar, Michelle	10-22	11-01-5009.12	Travel/Training-Clerk	60.02
72781							
10/22	10/04/2022	72781	CAMCA	1067	11-01-5009.12	Travel/Training-Clerk	75.00
Total 1101500912:							135.02
1101501001							
72506							
10/22	10/19/2022	72506	Quadient Finance USA, Inc	OCTOBER 2	11-01-5010.01	Office Supplies-General Office	.00
72558							
10/22	10/12/2022	72558	Office Depot	Multiple	11-01-5010.01	Office Supplies-General Office	84.92
72729							
10/22	10/10/2022	72729	Pioneer Press of Greeley	86043	11-01-5010.01	Office Supplies-General Office	58.00
72777							
10/22	10/19/2022	72777	Quadient Finance USA, Inc	OCTOBER 2	11-01-5010.01	Office Supplies-General Office	1,450.00
72832							
10/22	10/19/2022	72832	Anchor Network Solutions,	29502	11-01-5010.01	Office Supplies-General Office	30.00
72903							
10/22	10/31/2022	72903	Digital Print Resources Inc	21300	11-01-5010.01	Office Supplies-General Office	1,080.45
Total 1101501001:							2,703.37
1101501101							
72767							
10/22	10/12/2022	72767	Voice Exchange (Paragon	60405-45725	11-01-5011.01	Telephone-General Office	38.00
Total 1101501101:							38.00
1101501501							
72738							
10/22	10/10/2022	72738	Healthiest You	2022106752	11-01-5015.01	Insurance	672.00
72770							
10/22	10/13/2022	72770	CIRSA	221861	11-01-5015.01	Insurance	1,940.54
Total 1101501501:							2,612.54
1101501804							
72753							
10/22	10/12/2022	72753	Berthoud Weekly Surveyor	36896	11-01-5018.04	Publications/Legal Notice	244.61

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72759							
10/22	10/12/2022	72759	Prairie Mountain Media	325004	11-01-5018.04	Publications/Legal Notice	36.83
72857							
10/22	10/19/2022	72857	Reporter-Herald	10132022	11-01-5018.04	Publications/Legal Notice	624.00
Total 1101501804:							905.44
1101502001							
72900							
10/22	10/31/2022	72900	Town of Mead	2478	11-01-5020.01	Professional Services-Admin	339.13
Total 1101502001:							339.13
1101502103							
72840							
10/22	10/19/2022	72840	Law Offices of Sunita Shar	2409-A	11-01-5021.03	Municipal Judge	1,360.00
72844							
10/22	10/19/2022	72844	March, Olive & Sapienza, L	156363	11-01-5021.03	Municipal Judge	10.34
Total 1101502103:							1,370.34
1101503800							
72715							
10/22	10/10/2022	72715	Hays Market	SEPT22	11-01-5038.00	Administrative Expenses	145.66
Total 1101503800:							145.66
1101504003							
72752							
10/22	10/12/2022	72752	Bell Gould Linder & Scott P	33653	11-01-5040.03	Attorney-Municipal Court	1,657.46
Total 1101504003:							1,657.46
1101504004							
72756							
10/22	10/12/2022	72756	Foote Law Firm	266	11-01-5040.04	Attorney-Board Meetings	4,400.00
Total 1101504004:							4,400.00
1101504103							
72706							
10/22	10/10/2022	72706	Boulder County Sheriffs Off	578017LCSO	11-01-5041.03	Court Expenses	7.20
Total 1101504103:							7.20
1101505001							
72718							
10/22	10/10/2022	72718	INKLINGS	22122	11-01-5050.01	Employee Recognition	75.00
Total 1101505001:							75.00
1101508907							
72697							
10/22	10/05/2022	72697	C&B Cleaning Services	Multiple	11-01-5089.07	Janitorial Service & Supplies	6,200.00
72885							
10/22	10/27/2022	72885	Home Depot Pro	707183331	11-01-5089.07	Janitorial Service & Supplies	286.86

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 1101508907:							6,486.86
1101509501							
72736							
10/22	10/10/2022	72736	Anchor Network Solutions,	Multiple	11-01-5095.01	Computer Maintenance/Replace	12,943.21
72881							
10/22	10/31/2022	72881	Anchor Auto Glass & Tint L	29733	11-01-5095.01	Computer Maintenance/Replace	.00
72891							
10/22	10/31/2022	72891	Anchor Network Solutions,	29733	11-01-5095.01	Computer Maintenance/Replace	2,570.00
72893							
10/22	10/31/2022	72893	Electronic Systems Internat	31324	11-01-5095.01	Computer Maintenance/Replace	2,140.00
Total 1101509501:							17,653.21
1101509601							
72553							
10/22	10/06/2022	72553	Comcast	OCTOBER 2	11-01-5096.01	Internet	15.94
Total 1101509601:							15.94
1101524901							
72741							
10/22	10/10/2022	72741	Leslie Perls, LLC	026	11-01-5249.01	Public Outreach	900.00
Total 1101524901:							900.00
1102503404							
72740							
10/22	10/10/2022	72740	Larimer Humane Society	1012	11-02-5034.04	Animal Control	2,895.50
Total 1102503404:							2,895.50
1102522801							
72757							
10/22	10/12/2022	72757	Larimer Co Sheriff's Office	22-0906	11-02-5228.01	LCSO Contract Services	528,010.20
Total 1102522801:							528,010.20
1103500801							
72726							
10/22	10/10/2022	72726	NOCO Drug Testing	22-749	11-03-5008.01	Employee Physicals	98.00
Total 1103500801:							98.00
1103501202							
72849							
10/22	10/19/2022	72849	XCEL Energy	SEPT22-4	11-03-5012.02	Utilities-Street Lights	8,415.46
Total 1103501202:							8,415.46
1103501406							
72721							
10/22	10/10/2022	72721	Kwik Korner	SEPT22	11-03-5014.06	Gas & Oil	1,933.00
Total 1103501406:							1,933.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
1103503602							
72703							
10/22	10/10/2022	72703	4Rivers Equipment	1356921	11-03-5036.02	Heavy Duty Veh/Equip Maint	876.61
72704							
10/22	10/10/2022	72704	AAA AUTO PARTS	SEPT22	11-03-5036.02	Heavy Duty Veh/Equip Maint	880.07
Total 1103503602:							1,756.68
1103503702							
72869							
10/22	10/24/2022	72869	DISSCO	181755	11-03-5037.02	Materials for Maintenance	893.20
Total 1103503702:							893.20
1103504007							
72850							
10/22	10/19/2022	72850	BeeLine Trucking	1888	11-03-5040.07	Contract Services	250.00
Total 1103504007:							250.00
1103504506							
72762							
10/22	10/12/2022	72762	Hotsy Equip of No Colo Inc	81546	11-03-5045.06	Shop Operations	379.00
72866							
10/22	10/24/2022	72866	Air Comfort	W22700	11-03-5045.06	Shop Operations	1,824.50
Total 1103504506:							2,203.50
1103504704							
72708							
10/22	10/10/2022	72708	Colorado Barricade Co	65154071-00	11-03-5047.04	Signs & Signage	2,129.00
72837							
10/22	10/19/2022	72837	Fastenal Company	Multiple	11-03-5047.04	Signs & Signage	104.55
72861							
10/22	10/24/2022	72861	Colorado Barricade Co	Multiple	11-03-5047.04	Signs & Signage	7,893.50
Total 1103504704:							10,127.05
1104501002							
72852							
10/22	10/19/2022	72852	Flatirons Marketing & Print	42998	11-04-5010.02	Office Supplies	224.00
Total 1104501002:							224.00
1104502050							
72727							
10/22	10/10/2022	72727	Northern Colorado Sports	8687	11-04-5020.50	Officials-Soccer	825.00
Total 1104502050:							825.00
1104504823							
72717							
10/22	10/10/2022	72717	Indian Peaks Girls Softball	2022 FALL B	11-04-5048.23	Team Fees-Youth Softball	2,300.00
Total 1104504823.							2,300.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
1105508000							
72728							
10/22	10/10/2022	72728	Ohlson Lavoie Corporation	Multiple	11-05-5080.00	Remove old swimming pool	233,150.00
Total 1105508000:							233,150.00
1106501106							
72554							
10/22	10/06/2022	72554	Comcast	OCTOBER 2	11-06-5011.06	Telephone	1,308.01
Total 1106501106:							1,308.01
1106503906							
72732							
10/22	10/10/2022	72732	The Denver Post	SEPT22	11-06-5039.06	Dues & Subscriptions	146.83
Total 1106503906:							146.83
1106510606							
72559							
10/22	10/13/2022	72559	Brewhop Trolley	2023 DOWN	11-06-5106.06	Travel-Business Prospecting	800.00
Total 1106510606:							800.00
1106510806							
72714							
10/22	10/10/2022	72714	Elish, Walt	SEPT22	11-06-5108.06	Business Relations-Development	53.02
72870							
10/22	10/24/2022	72870	Elish, Walt	10212022	11-06-5108.06	Business Relations-Development	253.71
Total 1106510806:							306.73
1106511006							
72868							
10/22	10/24/2022	72868	Crazy Good Marketing	3303	11-06-5110.06	Professional Serv-Consultants	85.15
Total 1106511006:							85.15
1107501209							
72764							
10/22	10/12/2022	72764	Poudre Valley REA	OCT22	11-07-5012.09	Utilities-facilities/gen parks	1,159.11
72902							
10/22	10/31/2022	72902	XCEL Energy	799745500	11-07-5012.09	Utilities-facilities/gen parks	12.42
Total 1107501209:							1,171.53
1107502004							
72742							
10/22	10/10/2022	72742	Thirsty Soil Solutions	8501	11-07-5020.04	Weed/turf maint contract	747.50
Total 1107502004:							747.50
1107504904							
72723							
10/22	10/10/2022	72723	Longleaf Irrigation	Multiple	11-07-5049.04	Irrigation Repair-Ball Fields	3,577.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 1107504904:							3,577.00
1107504909							
72503							
10/22	10/19/2022	72503	Baseline - Subscriptions	13108-2022	11-07-5049.09	Irrigation-general parks	399.00
72830							
10/22	10/19/2022	72830	AJ's Backflow Testing	16245	11-07-5049.09	Irrigation-general parks	500.00
72835							
10/22	10/19/2022	72835	DBC Irrigation Supply	Multiple	11-07-5049.09	Irrigation-general parks	2,625.62
Total 1107504909:							3,524.62
1107505709							
72843							
10/22	10/19/2022	72843	Longleaf Irrigation	Multiple	11-07-5057.09	Repair/Supplies-General Park	19,276.78
Total 1107505709:							19,276.78
1107505806							
72842							
10/22	10/19/2022	72842	LL Johnson Distributing Co	1889270-00	11-07-5058.06	Equipment Maint-Fleet	373.59
Total 1107505806:							373.59
1107509501							
72711							
10/22	10/10/2022	72711	Dell Marketing LP	Multiple	11-07-5095.01	Computer Maintenance/Replace	4,013.75
Total 1107509501:							4,013.75
1108521502							
72701							
10/22	10/05/2022	72701	ProCode, Inc.	2	11-08-5215.02	Contract Inspections	41,023.49
Total 1108521502:							41,023.49
1110530400							
72698							
10/22	10/05/2022	72698	Kaufman Trailers	56327	11-10-5304.00	Tilt Trailer	9,190.00
Total 1110530400:							9,190.00
1110530500							
72751							
10/22	10/12/2022	72751	BearCom	5444595	11-10-5305.00	Warning light system-sign truk	6,422.00
Total 1110530500:							6,422.00
1110540600							
72699							
10/22	10/05/2022	72699	Pioneer Mfg. Co./ Poineer	858489	11-10-5406.00	Soccer goals-Waggener	12,970.76
Total 1110540600:							12,970.76
1110571500							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72731							
10/22	10/10/2022	72731	Sage Landscape Industries	2118	11-10-5715.00	Irrigation Map	4,890.55
Total 1110571500:							4,890.55
1110571900							
72845							
10/22	10/19/2022	72845	Miricle	846133	11-10-5719.00	Bein Park Fitness Equipment	153,166.07
Total 1110571900:							153,166.07
1110572000							
72851							
10/22	10/19/2022	72851	Blood Hound	542935	11-10-5720.00	Fickel Park Bathroom	445.00
Total 1110572000:							445.00
1111500906							
72838							
10/22	10/19/2022	72838	Freese, Curt	09282022	11-11-5009.06	Travel and Education	163.75
72846							
10/22	10/19/2022	72846	Olinger, Adam	09282022	11-11-5009.06	Travel and Education	139.38
Total 1111500906:							303.13
1111518803							
72847							
10/22	10/19/2022	72847	Plan Tools LLC	22-44	11-11-5188.03	Comp Plan	13,055.95
Total 1111518803:							13,055.95
1111518902							
72555							
10/22	10/06/2022	72555	Lewan & Associates	4007217	11-11-5189.02	DEVELOPMENT REVIEW	1,129.72
72886							
10/22	10/27/2022	72886	Norton & Smith, P.C.	SEPT22	11-11-5189.02	DEVELOPMENT REVIEW	8,790.30
Total 1111518902:							9,920.02
1112501702							
72882							
10/22	10/27/2022	72882	Clear Shine Window Cleani	12553	11-12-5017.02	Building Maintenance-Maint	30.00
Total 1112501702:							30.00
1112503901							
72737							
10/22	10/10/2022	72737	Berthoud Village Shopping	OCT22	11-12-5039.01	HOA Fees	3,433.04
Total 1112503901:							3,433.04
1115516800							
72504							
10/22	10/19/2022	72504	Clarkson, Kenyan	2022	11-15-5168.00	Contributions	.00
72775							
10/22	10/19/2022	72775	Clarkson, Kenyan	2022	11-15-5168.00	Contributions	1,566.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 1115516800:							1,566.00
2000504002							
72774							
10/22	10/13/2022	72774	Vranesh & Raisch	Multiple	20-00-5040.02	Attorney Fees	16,715.15
Total 2000504002:							16,715.15
2000510103							
72755							
10/22	10/12/2022	72755	e3 Signs	5053	20-00-5101.03	Reservoir Mgt/Maint	94.27
Total 2000510103:							94.27
2000510700							
72862							
10/22	10/24/2022	72862	Leonard Rice Engineers In	20937	20-00-5107.00	New Water Storage design	31,463.13
Total 2000510700:							31,463.13
2000510800							
72760							
10/22	10/12/2022	72760	Resource Central	5597	20-00-5108.00	Water Conservation Program	1,904.62
Total 2000510800:							1,904.62
2000520802							
72864							
10/22	10/24/2022	72864	Providence Infrastructure C	00002	20-00-5208.02	Raw Line Maintenance	25,697.11
Total 2000520802:							25,697.11
2100441000							
72497							
10/22	10/04/2022	72497	WAYPOINT REAL ESTATE	1134.3	21-00-4410-00	Sale of Water	55.54
72498							
10/22	10/06/2022	72498	FRIEDERICH, KYLE & ME	10677.2	21-00-4410-00	Sale of Water	204.11
72500							
10/22	10/19/2022	72500	INGRAM, LOIS	1031.1	21-00-4410-00	Sale of Water	128.66
72501							
10/22	10/19/2022	72501	CAMBELL, LOGAN	10560.2	21-00-4410-00	Sale of Water	85.30
72502							
10/22	10/19/2022	72502	DILLON, TIFFANY & RYAN	10606.2	21-00-4410-00	Sale of Water	107.71
72505							
10/22	10/19/2022	72505	MR. B'S BODY & FENDER	1092.1	21-00-4410-00	Sale of Water	.00
72722							
10/22	10/10/2022	72722	Little Thompson Water Dist	SEPT22	21-00-4410-00	Sale of Water	2,309.45
72776							
10/22	10/19/2022	72776	MR. B'S BODY & FENDER	1092.1	21-00-4410-00	Sale of Water	46.88
72814							
10/22	10/19/2022	72814	POULET, AMELIE	11610.2	21-00-4410-00	Sale of Water	131.47
72815							
10/22	10/19/2022	72815	FLYNN, RYAN & EDWIN	10491.3	21-00-4410-00	Sale of Water	190.50
72816							
10/22	10/19/2022	72816	DEMOULIN, PAUL R	10180.2	21-00-4410-00	Sale of Water	144.54

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72817							
10/22	10/19/2022	72817	Richfield Homes	Multiple	21-00-4410-00	Sale of Water	341.21
72818							
10/22	10/25/2022	72818	JONES, E JEAN	1235.1	21-00-4410-00	Sale of Water	110.28
72819							
10/22	10/31/2022	72819	GORNALL, DAVID B& AN	9700.2	21-00-4410-00	Sale of Water	122.07
Total 2100441000:							3,977.72
2100500801							
72705							
10/22	10/10/2022	72705	American DataBank LLC	2209286	21-00-5008.01	Employee Physicals-Background	73.40
Total 2100500801:							73.40
2100500901							
72758							
10/22	10/12/2022	72758	Matthews, Ken	10122022	21-00-5009.01	Travel, Training	995.33
Total 2100500901:							995.33
2100501101							
72739							
10/22	10/10/2022	72739	Hilltop Broadband	3582-202209	21-00-5011.01	Telephone	188.50
72867							
10/22	10/24/2022	72867	Comcast	OCT22	21-00-5011.01	Telephone	414.53
Total 2100501101:							603.03
2100501203							
72872							
10/22	10/24/2022	72872	XCEL Energy	OCT22	21-00-5012.03	Utilities-Treatment	10,933.71
Total 2100501203:							10,933.71
2100501301							
72724							
10/22	10/10/2022	72724	Mainstreet Car Care & Qui	Multiple	21-00-5013.01	Vehicle Maintenance	1,342.98
Total 2100501301:							1,342.98
2100502204							
72754							
10/22	10/12/2022	72754	Core & Main	R579970	21-00-5022.04	GIS Data Mapping	536.20
Total 2100502204:							536.20
2100505601							
72897							
10/22	10/31/2022	72897	MTech Mechanical	Multiple	21-00-5056.01	Facility Maintenance	2,385.50
Total 2100505601:							2,385.50
2100505703							
72725							
10/22	10/10/2022	72725	Medora Corporation	84059	21-00-5057.03	Repair, Maint, Supp Treat	2,777.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72730							
10/22	10/10/2022	72730	Ramey Environmental	Multiple	21-00-5057.03	Repair, Maint, Supp Treat	77,659.02
72734							
10/22	10/10/2022	72734	USA Bluebook	Multiple	21-00-5057.03	Repair, Maint, Supp Treat	761.06
72772							
10/22	10/13/2022	72772	Timber Line Electric & Cont	7217	21-00-5057.03	Repair, Maint, Supp Treat	1,422.50
72773							
10/22	10/13/2022	72773	UNCC	222090184	21-00-5057.03	Repair, Maint, Supp Treat	1,103.70
72894							
10/22	10/31/2022	72894	Grainger	Multiple	21-00-5057.03	Repair, Maint, Supp Treat	874.78
Total 2100505703:							84,598.06
2100506003							
72836							
10/22	10/19/2022	72836	DPC Industries Inc.	737004449-2	21-00-5060.03	Chemicals-Treatment	1,799.19
72863							
10/22	10/24/2022	72863	Nalco Company LLC	6601544411	21-00-5060.03	Chemicals-Treatment	37,177.48
Total 2100506003:							38,976.67
2100510902							
72896							
10/22	10/31/2022	72896	Jones Excavating & Plumbi	5003	21-00-5109.02	Meters-repairs	3,000.00
Total 2100510902:							3,000.00
2100527601							
72709							
10/22	10/10/2022	72709	Dana Kepner	6228871-00	21-00-5276.01	Computer Maintenance	2,050.00
Total 2100527601:							2,050.00
2200541000							
72768							
10/22	10/13/2022	72768	Aslan Construction	5	22-00-5410.00	Treatment Plant Backwash Imp	297,642.36
72769							
10/22	10/13/2022	72769	CDM Smith	90162252	22-00-5410.00	Treatment Plant Backwash Imp	16,609.65
Total 2200541000:							314,252.01
2300501004							
72695							
10/22	10/04/2022	72695	USPS-Berthoud	OCT22	23-00-5010.04	Office Supplies	2,345.43
Total 2300501004:							2,345.43
2300501101							
72552							
10/22	10/06/2022	72552	CenturyLink	OCTOBER 2	23-00-5011.01	Telephone	397.75
72892							
10/22	10/31/2022	72892	AT&T Mobility	OCT22	23-00-5011.01	Telephone	637.72
Total 2300501101:							1,035.47
2300501201							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72700							
10/22	10/05/2022	72700	Poudre Valley REA	SEPT2-3	23-00-5012.01	Utilities	18,031.56
72735							
10/22	10/10/2022	72735	XCEL Energy	SEPT22-2	23-00-5012.01	Utilities	75.14
72841							
10/22	10/19/2022	72841	Little Thompson Water Dist	SEPT22-2	23-00-5012.01	Utilities	141.31
72856							
10/22	10/19/2022	72856	Poudre Valley REA	OCT22-2	23-00-5012.01	Utilities	198.20
72898							
10/22	10/31/2022	72898	Poudre Valley REA	OCT22-3	23-00-5012.01	Utilities	7,132.10
Total 2300501201:							25,578.31
2300501202							
72890							
10/22	10/27/2022	72890	XCEL Energy	801051500	23-00-5012.02	Utilities-Serenity Ridge	1,292.27
Total 2300501202:							1,292.27
2300506002							
72871							
10/22	10/24/2022	72871	Treatment Technology	187986	23-00-5060.02	Chemicals-Serenity Ridge	3,859.52
Total 2300506002:							3,859.52
2300508101							
72899							
10/22	10/31/2022	72899	Timber Line Electric & Cont	21633	23-00-5081.01	SCADA	2,155.00
Total 2300508101:							2,155.00
2300510801							
72707							
10/22	10/10/2022	72707	Colorado Analytical Labs, I	Multiple	23-00-5108.01	Lab Tests	1,866.20
Total 2300510801:							1,866.20
2300511401							
72712							
10/22	10/10/2022	72712	Denali Water Solutions	350799	23-00-5114.01	Sludge Hauling	1,897.01
72771							
10/22	10/13/2022	72771	Denali Water Solutions	Multiple	23-00-5114.01	Sludge Hauling	2,413.79
Total 2300511401:							4,310.80
2300521405							
101022320							
10/22	10/10/2022	101022	Caselle Inc.	OCTOBER 2	23-00-5214.05	Computer Maint/Replacement	1,728.00
Total 2300521405:							1,728.00
2400501900							
103122308							
10/22	10/31/2022	103122	Alfa Construction LLC	OCTOBER 2	24-00-5019.00	ALFA Line Reimbursement	4,400.00
Total 2400501900:							4,400.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
2900511004							
72860							
10/22	10/24/2022	72860	CDPHE	WM2311256	29-00-5110.04	Permit	355.00
Total 2900511004:							355.00
2900526102							
72839							
10/22	10/19/2022	72839	Hardline Equipment	4220437	29-00-5261.02	Sweeper Parts	1,683.92
72895							
10/22	10/31/2022	72895	Hardline Equipment	42206611	29-00-5261.02	Sweeper Parts	1,286.72
Total 2900526102:							2,970.64
3100502202							
72883							
10/22	10/27/2022	72883	DTJ Design	65013	31-00-5022.02	Bike Park plan	60,709.60
72889							
10/22	10/27/2022	72889	Wenk Associates, Inc.	5000050065	31-00-5022.02	Bike Park plan	1,015.00
Total 3100502202:							61,724.60
3100522000							
72848							
10/22	10/19/2022	72848	Wenk Associates, Inc.	500872	31-00-5220.00	Waggener Farm Construction	2,990.00
Total 3100522000:							2,990.00
3200517100							
72888							
10/22	10/27/2022	72888	Welborn Sullivan Meck & T	123561	32-00-5171.00	Land Acquisition	4,262.50
Total 3200517100:							4,262.50
3400507703							
72813							
10/22	10/18/2022	72813	Cardmember Service	SEPT22	34-00-5077.03	Tree Replacement	27,280.29
Total 3400507703:							27,280.29
3600526800							
72713							
10/22	10/10/2022	72713	Eggers Electric Inc.	18378	36-00-5268.00	Berthoud Reservoir park Maint	125.00
Total 3600526800:							125.00
3900511402							
100422315							
10/22	10/04/2022	100422	WEX BANK	SEPTEMBE	39-00-5114.02	Gas & Oil	2,708.60
Total 3900511402:							2,708.60
4000511400							
72884							
10/22	10/27/2022	72884	HDR Engineering	1200471240	40-00-5114.00	Spartan Design and Crossing	38,596.50

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 4000511400:							38,596.50
4100522100							
72696							
10/22	10/05/2022	72696	BHA Design, Inc.	Multiple	41-00-5221.00	Downtown Sidewalk Replacement	18,015.00
Total 4100522100:							18,015.00
5100461000							
72788							
10/22	10/31/2022	72788	Town of Johnstown	OCTOBER 2	51-00-4610-00	Sales Tax Revenue	7,435.32
Total 5100461000:							7,435.32
5100503800							
72831							
10/22	10/19/2022	72831	All Pro Pavement Services	1077	51-00-5038.00	Sidewalk Improvements	363,243.74
Total 5100503800:							363,243.74
5100524100							
72887							
10/22	10/27/2022	72887	Walsh Construction Inc.	FINAL RETAI	51-00-5241.00	Round-a-bout Reconstruction	29,343.85
Total 5100524100:							29,343.85
5200440000							
72778							
10/22	10/24/2022	72778	Agile Holdings, LLC	21BRD-0057	52-00-4400-00	Sales Tax Revenue	14,885.17
Total 5200440000:							14,885.17
5200450001							
72499							
10/22	10/06/2022	72499	SWARTZ, SUSAN	10522	52-00-4500-01	Recreation Center Memberships	54.00
Total 5200450001:							54.00
5200520100							
72833							
10/22	10/19/2022	72833	Barker Rinker Seacat Archi	14512	52-00-5201.00	Waggener Farm Park	1,497.50
72834							
10/22	10/19/2022	72834	Baseline Engineering Corp.	Multiple	52-00-5201.00	Waggener Farm Park	57,602.43
Total 5200520100:							59,099.93
5201501101							
72716							
10/22	10/10/2022	72716	Hilltop Broadband	SEPT22	52-01-5011.01	Telephone/Internet	387.22
72853							
10/22	10/19/2022	72853	Hilltop Broadband	Multiple	52-01-5011.01	Telephone/Internet	932.33
Total 5201501101:							1,319.55
5201501201							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72761							
10/22	10/12/2022	72761	XCEL Energy	SEPT22-3	52-01-5012.01	Utilities	13,909.40
Total 5201501201:							13,909.40
5201502004							
72719							
10/22	10/10/2022	72719	IVR Systems	M22-1013-9	52-01-5020.04	Purchased Services	96.00
72859							
10/22	10/19/2022	72859	XEROX Business Solution	4026353	52-01-5020.04	Purchased Services	25.00
Total 5201502004:							121.00
5201504801							
72779							
10/22	10/24/2022	72779	Cintas First Aid & Safety	Multiple	52-01-5048.01	Safety/First Aid	478.19
Total 5201504801:							478.19
5201505404							
72765							
10/22	10/12/2022	72765	Republic Services	OCT22	52-01-5054.04	Trash Service	1,440.28
Total 5201505404:							1,440.28
5201524701							
72710							
10/22	10/10/2022	72710	DaySmart Recreation	00802787	52-01-5247.01	Computer Software	970.31
Total 5201524701:							970.31
5202502004							
72733							
10/22	10/10/2022	72733	Tucker Cunningham, DJ	1-1	52-02-5020.04	Purchased Services	150.00
Total 5202502004:							150.00
5203501701							
72858							
10/22	10/19/2022	72858	Total Fire Protection	12467803	52-03-5017.01	Building Maintenance/Repair	300.00
Total 5203501701:							300.00
5205501001							
72855							
10/22	10/19/2022	72855	Pioneer Press of Greeley	86408	52-05-5010.01	Office Supplies	104.00
Total 5205501001:							104.00
5205506001							
72865							
10/22	10/24/2022	72865	The Aqueous Solution, Inc	Multiple	52-05-5060.01	Chemicals	1,741.91
Total 5205506001:							1,741.91
5206502004							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
72901							
10/22	10/31/2022	72901	Wellbeats	67465	52-06-5020.04	Purchased Services	249.00
Total 5206502004:							249.00
5207502004							
72702							
10/22	10/10/2022	72702	101 Sports	705	52-07-5020.04	Purchased Services	787.50
72720							
10/22	10/10/2022	72720	Joseph E LLC	682-680	52-07-5020.04	Purchased Services	224.00
72766							
10/22	10/12/2022	72766	Tang Soo Do Concepts LL	742	52-07-5020.04	Purchased Services	763.00
Total 5207502004:							1,774.50
5209502032							
72763							
10/22	10/12/2022	72763	Northern Colorado Sports	Multiple	52-09-5020.32	Officials-Youth Volleyball	2,005.00
72854							
10/22	10/19/2022	72854	Northern Colorado Sports	8765	52-09-5020.32	Officials-Youth Volleyball	965.00
Total 5209502032:							2,970.00
5235525400							
72560							
10/22	10/13/2022	72560	UMB BANK	COP 2 2022	52-35-5254.00	COP Payment	732,700.00
Total 5235525400:							732,700.00
Grand Totals:							3,142,368.50

October 2022

Beginning and ending fund balances are not included in YTD and TOTAL Budget columns.

GENERAL FUND

REVENUE

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TAXES	$ 551,459.81	$ 7,121,360.57	$ 5,439,791.67	$ 6,527,750.00	130.9%
LICENSES & PERMITS	$ 17,768.80	$ 1,372,348.78	$ 110,000.00	$ 132,000.00	1247.6%
INTERGOVERNMENTAL REVENUE	$ 95,141.81	$ 397,941.97	$ 1,294,903.33	$ 1,553,884.00	30.7%
FINES	$ 2,650.00	$ 19,688.40	$ 13,333.33	$ 16,000.00	147.7%
MISCELLANEOUS	$ 496,709.91	$ 2,621,084.31	$ 1,320,833.33	$ 1,585,000.00	198.4%
TRANSFERS	$ 27,421.22	$ 294,315.21	$ 286,415.83	$ 343,699.00	102.8%
PROPERTY SALES & DONATIONS & INS CLAIM	$ -	$ 2,450.00	$ -	$ -	0.0%
RECREATION	$ 668.00	$ 141,068.81	$ 140,191.67	$ 168,230.00	100.6%
PARKS	$ 440.00	$ 9,739.50	$ 3,791.67	$ 4,550.00	256.9%
LEASE REVENUE	$ 8,457.45	$ 82,623.62	$ 80,916.67	$ 97,100.00	102.1%
TOTAL REVENUE GENERAL FUND	**$ 1,200,717.00**	**$ 12,062,621.17**	**$ 8,690,177.50**	**$ 10,428,213.00**	138.8%

ADMINISTRATION

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
ADMIN SALARIES/TAXES/BENEFITS	$ 104,277.28	$ 983,368.06	$ 1,151,175.00	$ 1,381,410.00	85.4%
GENERAL OFFICE OTHER	$ 45,617.40	$ 548,353.40	$ 553,495.83	$ 664,195.00	99.1%
ELECTIONS	$ -	$ 42,634.72	$ 97,500.00	$ 117,000.00	0.0%
MUNICIPAL COURT	$ 2,222.84	$ 38,032.18	$ 36,083.33	$ 43,300.00	105.4%
BOARD & BOARD MEETINGS	$ 7,391.67	$ 68,383.71	$ 47,162.50	$ 56,595.00	145.0%
FINANCE	$ 61.28	$ 8,991.55	$ 16,666.67	$ 20,000.00	53.9%
BUILDING MAINTENANCE	$ 2,385.02	$ 31,734.22	$ 58,333.33	$ 70,000.00	54.4%
COMMUNITY SUPPORT	$ 1,142.94	$ 87,557.87	$ 95,833.33	$ 115,000.00	91.4%
NON-ENTITLEMENT FUNDS	$ -	$ -	$ 952,333.33	$ 1,142,800.00	0.0%
TRANSFERS	$ 1,666.67	$ 16,666.70	$ 16,666.67	$ 20,000.00	100.0%
TOTAL ADMIN EXPENDITURES	$ 164,765.10	$ 1,825,722.41	$ 3,025,250.00	$ 3,630,300.00	60.3%

PUBLIC SAFETY DEPARTMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
CODE ENFORCEMENT (INCLUDES SALARY)	$ 5,488.18	$ 57,296.24	$ 59,435.83	$ 71,323.00	96.4%
TELEPHONE/OFFICE SUPPLIES/ADMIN	$ -	$ 6,276.00	$ 6,250.00	$ 7,500.00	100.4%
ANIMAL CONTROL	$ 3,077.27	$ 24,349.96	$ 29,166.67	$ 35,000.00	83.5%
TRAFFIC CONTROL/PEDESTRIAN SAFETY	$ -	$ -	$ 833.33	$ 1,000.00	0.0%
DRUG EDUCATION	$ -	$ -	$ 13,333.33	$ 16,000.00	0.0%
LARIMER COUNTY SHERIFF	$ -	$ 1,196,795.20	$ 1,567,958.33	$ 1,881,550.00	76.3%
TOTAL PUBLIC SAFETY EXPENDITURES	$ 8,565.45	$ 1,284,717.40	$ 1,676,977.50	$ 2,012,373.00	76.6%

STREETS DEPARTMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
SALARIES/TAXES/BENEFITS	$ 26,539.12	$ 264,768.42	$ 383,691.67	$ 460,430.00	69.0%
ADMINISTRATION OTHER	$ 842.54	$ 15,717.88	$ 28,850.00	$ 34,620.00	54.5%
STREET REPAIR/MAINTENANCE	$ 15,090.95	$ 145,215.79	$ 186,235.00	$ 223,482.00	78.0%
WEED CONTROL	$ -	$ -	$ 2,500.00	$ 3,000.00	0.0%
SIGNAGE	$ 434.45	$ 29,471.83	$ 29,166.67	$ 35,000.00	101.0%
SNOW REMOVAL	$ -	$ 17,623.44	$ 54,166.67	$ 65,000.00	32.5%
PROFESSIONAL SERVICES	$ 2,341.00	$ 49,715.48	$ 54,166.67	$ 65,000.00	91.8%
SHOP & VEHICLE MAINTENANCE	$ 9,636.83	$ 77,786.07	$ 118,333.33	$ 142,000.00	65.7%
REMOVAL OF OLD STREETS BUILDING	$ -	$ 3,475.00	$ 4,166.67	$ 5,000.00	0.0%
TOTAL STREETS EXPENDITURES	$ 54,884.89	$ 603,773.91	$ 861,276.67	$ 1,033,532.00	70.1%

RECREATION DEPARTMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
ADMIN SALARIES/TAXES/BENEFITS	$ 19,211.42	$ 210,066.75	$ 206,339.17	$ 247,607.00	101.8%
ADMINISTRATION (SUPPLIES,CONCESSIONS)	$ 10,165.80	$ 42,688.19	$ 73,083.33	$ 87,700.00	58.4%
FLAG FOOTBALL	$ 621.91	$ 9,101.93	$ 8,408.33	$ 10,090.00	108.2%
TRACK	$ -	$ 325.00	$ 4,166.67	$ 5,000.00	7.8%
TENNIS	$ -	$ 2,137.88	$ 7,233.33	$ 8,680.00	29.6%
ADULT SOFTBALL	$ -	$ -	$ 3,750.00	$ 4,500.00	0.0%
YOUTH BASEBALL	$ 884.18	$ 14,435.02	$ 14,208.33	$ 17,050.00	101.6%
YOUTH SOFTBALL	$ -	$ 6,780.71	$ 10,354.17	$ 12,425.00	65.5%
ADULT KICKBALL	$ 797.38	$ 2,465.66	$ 2,433.33	$ 2,920.00	101.3%
SOCCER	$ 1,402.01	$ 15,246.29	$ 16,750.00	$ 20,100.00	91.0%
CAMPS/TOURNAMENTS	$ -	$ 5,166.38	$ 5,625.00	$ 6,750.00	91.8%
ADDITIONAL PROGRAMS	$ 83.89	$ 3,228.79	$ 6,208.33	$ 7,450.00	52.0%
TOTAL RECREATION EXPENDITURES	$ 33,166.59	$ 311,642.60	$ 358,560.00	$ 430,272.00	86.9%

PARKS DEPARTMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
SALARIES/TAXES/BENEFITS	$ 29,760.94	$ 291,761.12	$ 527,950.00	$ 633,540.00	55.3%
ADMINISTRATION OTHER	$ 751.19	$ 11,907.27	$ 31,658.33	$ 37,990.00	37.6%
INSECT CONTROL	$ -	$ 39,866.04	$ 37,500.00	$ 45,000.00	106.3%
FACILITIES MAINTENANCE	$ 3,631.46	$ 26,388.23	$ 30,416.67	$ 36,500.00	86.8%
TURF/BALLFIELDS	$ 5,741.14	$ 100,244.03	$ 91,666.67	$ 110,000.00	109.4%
GENERAL PARKS	$ 3,172.84	$ 63,186.18	$ 51,258.33	$ 61,510.00	123.3%
FLEET MAINTENANCE	$ 2,422.36	$ 11,785.15	$ 19,166.67	$ 23,000.00	61.5%
SEASONAL DECORATIONS/BANNERS	$ 15,813.18	$ 17,877.94	$ 17,083.33	$ 20,500.00	104.7%
TRANSFER TO FORESTRY	$ 41,666.67	$ 416,666.70	$ 416,666.67	$ 500,000.00	100.0%
TOTAL PARKS EXPENDITURES	$ 102,959.78	$ 979,682.66	$ 1,223,366.67	$ 1,468,040.00	80.1%

ECONOMIC DEVELOPMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
SALARIES/TAXES/BENEFITS	$ 10,504.40	$ 112,856.88	$ 119,055.00	$ 142,866.00	94.8%
ADMINISTRATION OTHER	$ 1,377.31	$ 21,329.87	$ 23,816.67	$ 28,580.00	89.6%
BUSINESS DEVELOPMENT/MARKETING	$ 1,566.74	$ 35,195.78	$ 82,250.00	$ 98,700.00	42.8%
GRANTS - MARKET STUDY & FAÇADE/SIGN	$ -	$ 3,049.47	$ 41,666.67	$ 50,000.00	7.3%
TOTAL ECONOMIC DEV EXPENDITURES	$ 13,448.45	$ 172,432.00	$ 266,788.33	$ 320,146.00	64.6%

BUILDING DEPARTMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
SALARIES/TAXES/BENEFITS	$ 15,908.40	$ 164,203.55	$ 164,820.00	$ 197,784.00	99.6%
ADMINISTRATION OTHER	$ 338.62	$ 3,852.64	$ 10,833.33	$ 13,000.00	35.6%
INSPECTIONS	$ 160,742.53	$ 717,371.75	$ 513,333.33	$ 616,000.00	139.7%
TOTAL BUILDING DEPARMENT EXPENDITURES	$ 176,989.55	$ 885,427.94	$ 688,986.67	$ 826,784.00	128.5%

PLANNING DEPARTMENT

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
SALARIES/TAXES/BENEFITS	$ 17,899.97	$ 185,951.36	$ 203,751.67	$ 244,502.00	91.3%
ADMINISTRATION OTHER	$ 285.89	$ 15,477.34	$ 17,166.67	$ 20,600.00	90.2%
COMMISSION SUPPORT	$ -	$ 1,216.54	$ 5,000.00	$ 6,000.00	24.3%
DEVELOPMENT REVIEW	$ 41,700.86	$ 445,730.09	$ 50,000.00	$ 60,000.00	0.0%
COMPREHENSIVE PLANNING	$ 17,694.38	$ 114,392.37	$ 177,500.00	$ 213,000.00	64.4%
TOTAL PLANNING DEPARTMENT EXPENDITURES	$ 77,581.10	$ 762,767.70	$ 453,418.33	$ 544,102.00	168.2%

TOWN HALL-MOUNTAIN AVE

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
EXPENDITURES					
INSURANCE AND TAXES	$ -	$ 14.63	$ 23,333.33	$ 28,000.00	0.1%
BUILDING MAINTENANCE	$ 762.69	$ 11,345.17	$ 12,750.00	$ 15,300.00	89.0%
BUILDING REPAIRS	$ -	$ 136.27	$ 2,500.00	$ 3,000.00	5.5%
HOA FEES	$ 3,433.04	$ 31,860.04	$ 40,000.00	$ 48,000.00	79.7%
PURCHASE/DEVELOPMENT EXPENSE	$ -	$ -	$ -	$ -	0.0%
ADMINISTRATION FEES	$ -	$ -	$ 833.33	$ 1,000.00	0.0%
TOTAL MOUNTAIN AVE EXPENDITURES	**$ 4,195.73**	**$ 43,356.11**	**$ 79,416.67**	**$ 95,300.00**	54.6%

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL G.F.C.I. EXPENDITURES	$ 8,600.00	$ 347,444.66	$ 632,250.00	$ 758,700.00	55.0%
REMOVE OLD SWIMMING POOL	$ -	$ 488,416.08	$ 250,000.00	$ 300,000.00	195.4%
TOTAL CONTRIBUTION EXPENDITURES	$ 1,566.00	$ 19,466.00	$ 81,583.30	$ 97,900.00	23.9%
TOTAL EXPENDITURES GENERAL FUND	**$ 646,722.64**	**$ 7,724,849.47**	**$ 9,347,874.13**	**$ 11,217,449.00**	
TOTAL REVENUE OVER EXPENDITURES	**$ 553,994.36**	**$ 4,337,771.70**	**$ (657,696.63)**	**$ (789,236.00)**	

WATER FUND

SOURCE OF SUPPLY

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL SOURCE OF SUPPLY REVENUE	$ 1,146,242.45	$ 9,646,899.21	$ 2,029,791.70	$ 2,435,750.00	475.3%
TOTAL SOURCE OF SUPPLY EXPENDITURES	$ 54,032.89	$ 4,273,405.86	$ 6,973,083.30	$ 8,367,700.00	61.3%
NET REVENUE OVER EXPENDITURES	**$ 1,092,209.56**	**$ 5,373,493.35**	**$ (4,943,291.60)**	**$ (5,931,950.00)**	

WATER OPERATIONS & MAINTENANCE

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL WATER OPERATING REVENUE	$ 458,486.50	$ 3,627,197.67	$ 2,919,166.70	$ 3,503,000.00	124.3%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	$ 26,090.71	$ 208,395.47	$ 281,269.17	$ 337,523.00	74.1%
ADMINISTRATION OTHER	$ 7,136.28	$ 382,149.34	$ 361,333.33	$ 433,600.00	105.8%
DISTRIBUTION	$ 16,316.39	$ 72,531.70	$ 412,916.67	$ 495,500.00	17.6%
TREATMENT	$ 33,224.64	$ 556,258.80	$ 484,166.67	$ 581,000.00	114.9%
PROFESSIONAL SERVICES	$ 35,587.62	$ 410,270.20	$ 551,666.67	$ 662,000.00	74.4%
UTILITY BILLING	$ 399.75	$ 10,821.24	$ 9,166.67	$ 11,000.00	118.0%
IMPROVEMENTS	$ -	$ 82,942.03	$ 816,666.67	$ 980,000.00	10.2%
TRANSFER	$ 17,500.00	$ 175,000.00	$ 446,650.00	$ 535,980.00	39.2%
TOTAL WATER OPERATING EXPENDITURES	$ 136,255.39	$ 1,898,368.78	$ 3,363,835.83	$ 4,036,603.00	56.4%
NET REVENUE OVER EXPENDITURES	**$ 322,231.11**	**$ 1,728,828.89**	**$ (444,669.13)**	**$ (533,603.00)**	

WATER PLANT CAPITAL IMPROVEMENTS

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL WATER PLANT CAPITAL REVENUE	$ 224,661.42	$ 1,826,100.12	$ 2,127,076.70	$ 2,552,492.00	85.9%
TOTAL WATER PLANT CAPITAL EXPENDITURES	$ 214,778.62	$ 1,428,229.76	$ 2,220,883.30	$ 2,665,060.00	64.3%
NET REVENUE OVER EXPENDITURES	**$ 9,882.80**	**$ 397,870.36**	**$ (93,806.60)**	**$ (112,568.00)**	
TOTAL WATER FUND REVENUE	$ 1,829,390.37	$ 15,100,197.00	$ 7,076,035.10	$ 8,491,242.00	213.4%
TOTAL WATER FUND EXPENDITURES	$ 405,066.90	$ 7,600,004.40	$ 12,557,802.43	$ 15,069,363.00	60.5%
NET REVENUE OVER EXPENDITURES	**$ 1,424,323.47**	**$ 7,500,192.60**	**$ (5,481,767.33)**	**$ (6,578,121.00)**	

WASTEWATER FUND

WASTEWATER OPERATIONS & MAINTENANCE

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL WASTEWATER REVENUE	$ 303,858.00	$ 2,853,473.10	$ 2,357,083.30	$ 2,828,500.00	121.1%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	$ 8,528.67	$ 84,780.69	$ 79,433.33	$ 95,320.00	106.7%
ADMINISTRATION OTHER	$ 12,664.62	$ 235,997.66	$ 221,683.33	$ 266,020.00	106.5%
MAIN WASTEWATER TREATMENT PLANT	$ 33,381.31	$ 384,226.33	$ 549,558.33	$ 659,470.00	69.9%
REGIONAL I-25 TREATMENT PLAN	$ 7,683.12	$ 51,602.21	$ 70,833.33	$ 85,000.00	72.9%
COLLECTION SYSTEM	$ 28,157.11	$ 126,160.37	$ 199,583.33	$ 239,500.00	63.2%
PROFESSIONAL SERVICES	$ 37,238.54	$ 380,944.55	$ 441,666.67	$ 530,000.00	86.3%
UTILITY BILLING	$ 399.75	$ 8,821.28	$ 8,333.33	$ 10,000.00	105.9%
IMPROVEMENTS	$ -	$ 101,692.30	$ 1,350,000.00	$ 1,620,000.00	7.5%
BOND	$ -	$ 663,391.23	$ 618,416.67	$ 742,100.00	107.3%
TOTAL WASTEWATER EXPENDITURES	$ 128,053.12	$ 2,037,616.62	$ 3,539,508.33	$ 4,247,410.00	57.6%
NET REVENUE OVER EXPENDITURES	**$ 175,804.88**	**$ 815,856.48**	**$ (1,182,425.03)**	**$ (1,418,910.00)**	

WASTEWATER CAPITAL IMPROVEMENTS

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL WASTEWATER CAPITAL REVENUE	$ 138,790.21	$ 1,566,668.10	$ 1,808,341.70	$ 2,170,010.00	86.6%
TOTAL WASTEWATER CAPITAL EXPENDITURES	$ 5,392.00	$ 156,011.18	$ 1,862,550.00	$ 2,235,060.00	8.4%
NET REVENUE OVER EXPENDITURES	**$ 133,398.21**	**$ 1,410,656.92**	**$ (54,208.30)**	**$ (65,050.00)**	
TOTAL WASTEWATER FUND REVENUE	$ 442,648.21	$ 4,420,141.20	$ 4,165,425.00	$ 4,998,510.00	106.1%
TOTAL WASTEWATER FUND EXPENDITURES	$ 133,445.12	$ 2,193,627.80	$ 5,402,058.33	$ 6,482,470.00	40.6%
TOTAL REVENUE OVER EXPENDITURES	**$ 309,203.09**	**$ 2,226,513.40**	**$ (1,236,633.33)**	**$ (1,483,960.00)**	

STORM WATER FACILITIES FUND

STORM WATER OPERATIONS & MAINTENANCE

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL STORM WATER REVENUE	$ 56,569.02	$ 519,142.05	$ 375,833.30	$ 451,000.00	138.1%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	$ -	$ 447.47	$ 20,030.83	$ 24,037.00	2.2%
ADMINISTRATION OTHER	$ 833.33	$ 8,688.30	$ 19,008.33	$ 22,810.00	45.7%
STREET CLEANING	$ 7,417.52	$ 19,891.82	$ 70,000.00	$ 84,000.00	28.4%
PROFESSIONAL SERVICES	$ -	$ 2,570.00	$ 45,833.33	$ 55,000.00	5.6%
IMPROVEMENTS	$ -	$ -	$ 62,500.00	$ 75,000.00	0.0%
TOTAL STORM WATER EXPENDITURES	$ 8,250.85	$ 31,597.59	$ 217,372.50	$ 260,847.00	14.5%
NET REVENUE OVER EXPENDITURES	**$ 48,318.17**	**$ 487,544.46**	**$ 158,460.80**	**$ 190,153.00**	

STORM WATER CAPITAL IMPROVEMENTS

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL STORM WATER CAPITAL REVENUE	$ 66,529.40	$ 478,460.64	$ 443,500.00	$ 532,200.00	107.9%
TOTAL STORM WATER CAPITAL EXPENDITURES	$ -	$ 27,159.71	$ 537,550.00	$ 645,060.00	5.1%
NET REVENUE OVER EXPENDITURES	**$ 66,529.40**	**$ 451,300.93**	**$ (94,050.00)**	**$ (112,860.00)**	
TOTAL STORM WATER FUND REVENUE	$ 123,098.42	$ 997,602.69	$ 819,333.30	$ 983,200.00	121.8%
TOTAL STORM WATER FUND EXPENDITURES	$ 8,250.85	$ 58,757.30	$ 754,922.50	$ 905,907.00	7.8%
TOTAL REVENUE OVER EXPENDITURES	**$ 114,847.57**	**$ 938,845.39**	**$ 64,410.80**	**$ 77,293.00**	

SPECIAL REVENUE FUNDS

PARK DEVELOPMENT

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL PARK DEVELOPMENT REVENUE	$ 39,596.34	$ 785,886.46	$ 1,052,166.70	$ 1,262,600.00	74.7%
TOTAL PARK DEVELOPMENT EXPENDITURES	$ 7,156.03	$ 465,751.25	$ 2,830,050.00	$ 3,396,060.00	16.5%
NET REVENUE OVER EXPENDITURES	**$ 32,440.31**	**$ 320,135.21**	**$ (1,777,883.30)**	**$ (2,133,460.00)**	

PARK DEDICATION

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL PARK DEDICATION REVENUE	$ 13,229.87	$ 200,543.18	$ 190,166.70	$ 228,200.00	105.5%
TOTAL PARK DEDICATION EXPENDITURES	$ 3,500.00	$ 64,965.55	$ 1,170,883.30	$ 1,405,060.00	5.5%
NET REVENUE OVER EXPENDITURES	**$ 9,729.87**	**$ 135,577.63**	**$ (980,716.60)**	**$ (1,176,860.00)**	

PUBLIC FACILITIES

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL PUBLIC FACILITIES REVENUE	$ 13,529.59	$ 312,098.62	$ 446,583.30	$ 535,900.00	69.9%
TOTAL PUBLIC FACILITIES EXPENDITURES	$ -	$ 70,030.00	$ 383,383.30	$ 460,060.00	18.3%
NET REVENUE OVER EXPENDITURES	**$ 13,529.59**	**$ 242,068.62**	**$ 63,200.00**	**$ 75,840.00**	

CONSERVATION TRUST/FORESTRY

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL CONSERVATION TRUST REVENUE	$ 42,526.69	$ 517,893.01	$ 466,875.00	$ 560,250.00	110.9%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	$ 18,840.34	$ 202,705.66	$ 292,491.67	$ 350,990.00	69.3%
ADMINISTRATION OTHER	$ 1,010.63	$ 14,330.19	$ 21,716.67	$ 26,060.00	66.0%
PARK MAINTENANCE & IMPROVEMENTS	$ 6,711.75	$ 72,162.62	$ 79,333.33	$ 95,200.00	91.0%
TREE MAINTENANCE	$ 1,037.63	$ 50,443.15	$ 66,250.00	$ 79,500.00	76.1%
EAB RESPONSE	$ -	$ 36,849.45	$ 31,666.67	$ 38,000.00	116.4%
NEW VEHICLE	$ -	$ -	$ 64,166.67	$ 77,000.00	0.0%
TOTAL CONSERVATION TRUST EXPENDITURES	$ 27,600.35	$ 376,491.07	$ 555,625.00	$ 666,750.00	67.8%
NET REVENUE OVER EXPENDITURES	**$ 14,926.34**	**$ 141,401.94**	**$ (88,750.00)**	**$ (106,500.00)**	

LARIMER COUNTY OPEN SPACE TAX

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL LARIMER COUNTY REVENUE	$ 117,980.16	$ 356,491.55	$ 351,250.00	$ 421,500.00	101.5%
TOTAL LARIMER COUNTY EXPENDITURES	$ 2,424.90	$ 47,817.50	$ 126,716.70	$ 152,060.00	37.7%
NET REVENUE OVER EXPENDITURES	**$ 115,555.26**	**$ 308,674.05**	**$ 224,533.30**	**$ 269,440.00**	

CEMETERY ENDOWMENT

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL CEMETERY ENDOWMENT REVENUE	$ 12,566.11	$ 80,247.46	$ 58,458.30	$ 70,150.00	137.3%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	$ 3,550.32	$ 25,284.58	$ 58,595.83	$ 70,315.00	43.2%
FUNERALS	$ -	$ 1,200.00	$ -	$ -	0.0%
MAINTENANCE	$ 688.37	$ 12,896.39	$ 18,133.33	$ 21,760.00	71.1%
IMPROVEMENTS	$ -	$ -	$ -	$ -	0.0%
TOTAL CEMETERY ENDOWMENT EXPENDITURES	$ 4,238.69	$ 39,380.97	$ 76,729.17	$ 92,075.00	51.3%
NET REVENUE OVER EXPENDITURES	**$ 8,327.42**	**$ 40,866.49**	**$ (18,270.87)**	**$ (21,925.00)**	

BATS

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL BATS REVENUE	$ 10,298.51	$ 74,213.52	$ 94,333.30	$ 113,200.00	78.7%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	$ 6,532.90	$ 68,587.43	$ 74,975.00	$ 89,970.00	91.5%
ADMINISTRATION OTHER	$ -	$ 2,875.86	$ 6,508.33	$ 7,810.00	44.2%
DRIVING	$ 1,182.18	$ 15,796.69	$ 13,583.33	$ 16,300.00	116.3%
SERVICES	$ -	$ 110,064.80	$ 114,166.67	$ 137,000.00	96.4%
TOTAL BATS EXPENDITURES	$ 7,715.08	$ 197,324.78	$ 209,233.33	$ 251,080.00	94.3%
NET REVENUE OVER EXPENDITURES	**$ 2,583.43**	**$ (123,111.26)**	**$ (114,900.03)**	**$ (137,880.00)**	

ROAD IMPACT FEES

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL ROAD IMPACT REVENUE	$ 37,879.23	$ 965,655.45	$ 664,958.30	$ 797,950.00	145.2%
TOTAL ROAD IMPACT EXPENDITURES	$ 58,159.31	$ 301,362.93	$ 730,632.50	$ 876,759.00	41.2%
NET REVENUE OVER EXPENDITURES	**$ (20,280.08)**	**$ 664,292.52**	**$ (65,674.20)**	**$ (78,809.00)**	

RECREATIONAL MMJ

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL RECREATIONAL MMJ REVENUES	$ 62,402.63	$ 501,892.84	$ 316,916.70	$ 380,300.00	158.4%
TOTAL RECREATIONAL MMJ EXPENDITURES	$ 15,605.00	$ 297,392.76	$ 325,050.00	$ 390,060.00	91.5%
NET REVENUE OVER EXPENDITURES	**$ 46,797.63**	**$ 204,500.08**	**$ (8,133.30)**	**$ (9,760.00)**	

1998 1% SALES TAX

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
TOTAL 1998 1% REVENUE	$ 257,812.03	$ 2,539,569.15	$ 1,659,062.50	$ 1,990,875.00	153.1%
TOTAL 1998 1% EXPENDITURES	$ 89,465.61	$ 1,251,345.76	$ 1,700,050.00	$ 2,040,060.00	73.6%
NET REVENUE OVER EXPENDITURES	**$ 168,346.42**	**$ 1,288,223.39**	**$ (40,987.50)**	**$ (49,185.00)**	

2019 1% SALES TAX

	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2022 BUDGET	PERCENTAGE YTD ACTUAL vs YTD BUDGET
RECREATION CENTER REVENUE	$ 103,460.33	$ 1,049,931.11	$ 737,000.00	$ 884,400.00	142.5%
SALES TAX REVENUE/INTEREST	$ 263,868.72	$ 2,298,933.76	$ 1,656,145.80	$ 1,987,375.00	138.8%
TOTAL 2019 1% REVENUE	$ 367,329.05	$ 3,348,864.87	$ 2,393,145.80	$ 2,871,775.00	139.9%
RECREATION CENTER OPERATING EXPENSES	$ 123,841.02	$ 1,332,302.21	$ 1,612,308.30	$ 1,934,770.00	82.6%
COP PAYMENT AND OTHER EXPENSES	$ 733,929.25	$ 3,150,995.72	$ 2,693,666.70	$ 3,232,400.00	117.0%
TOTAL 2019 1% EXPENDITURES	$ 857,770.27	$ 4,483,297.93	$ 4,305,975.00	$ 5,167,170.00	104.1%
NET REVENUE OVER EXPENDITURES	**$ (490,441.22)**	**$ (1,134,433.06)**	**$ (1,912,829.20)**	**$ (2,295,395.00)**	
TOTAL SPECIAL FUNDS REVENUE	$ 975,150.21	$ 9,683,356.11	$ 7,693,916.60	$ 9,232,700.00	
TOTAL SPECIAL FUNDS EXPENDITURES	$ 1,073,635.24	$ 7,595,160.50	$ 12,414,328.30	$ 14,897,194.00	
TOTAL REVENUE OVER EXPENDITURES	**$ (98,485.03)**	**$ 2,088,195.61**	**$ (4,720,411.70)**	**$ (5,664,494.00)**	

TOTAL REVENUE	$ 4,571,004.21	$ 42,263,918.17	$ 28,444,887.50	$ 34,133,865.00
TOTAL EXPENDITURES	$ 2,267,120.75	$ 25,172,399.47	$ 40,476,985.70	$ 48,572,383.00

BOARD OF TRUSTEES INFORMATION

ADMINISTRATION DEPARTMENT

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**Tree Advisory Committee Appointments**
Type of Item:	**Regular Item**
Purpose:	**To appoint new members to fill vacancies on the Tree Advisory Committee**
Presented by:	**Town Board Interview Committee**

ATTACHMENTS:

- Tree Committee Applications

BACKGROUND:

There is one vacancy on the Tree Advisory Committee. There are two applications attached that were submitted by Berthoud residents.

The Interview Committee was established as follows:

- Two Town Board Members (Murphy and Ayers)
- Chair of the Tree Committee
- Town Staff Member (Furnas)

Interviews to fill the noted vacancies have been scheduled for December 12, 2022. Three applications were received to fill the vacancies on the Tree Advisory Committee.

The current members on the Historic Preservation Advisory Committee are as follows:

Name	Term Expires
Tree Board Advisory Committee	
Randy R. Niece	9/30/2024
Marie Baker	9/30/2024
Lynn Larson	9/30/2023
Hannah Daniels	9/30/2024
Josef Nesvara III	9/30/2023
Amy Lentz	9/30/2023
Vacant	9/30/2023

UPDATE/NEXT STEPS:

- No additional action is needed if two members are appointed to the Tree Advisory Committee.

FISCAL IMPACT AND FUND SOURCE:

There is not any fiscal impact anticipated with this request.

COMMUNITY TOUCHSTONES:

The Tree Advisory Committee works to ensure that the residents of Berthoud enjoy an abundant and high-quality urban canopy as part of Berthoud's *Community Identity and Resiliency.*

RECOMMENDED ACTION(S):

A Board Member may "move to appoint _____ to the Tree Advisory Committee for a term ending September 30, 2023." Followed by a second and a roll call vote.

Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
970.532.2643

RECEIVED
OCT 20 2022
By:

Advisory Committee Application

To be considered a candidate for a committee, please complete this application and return it to the Town Clerk's Office, 807 Mountain Ave., PO Box 1229, Berthoud, Co. 80513, fax to (970) 532-0640, or email to clerk@berthoud.org. Application deadlines vary. Late applications will be kept on file for one year for future vacancies.

Additional information can be found on the Town's website under Advisory Committees or contact the Town Clerk's office at (970) 532-2643.

Candidates will be invited to an interview with the interview team and appointments are made by the Town Board as a whole.

Name of Committee or Commission: Berthoud Tree Advisory Committee

Name: Linda L. Wilson
Address: 1461 Murrlet St, Berthoud, CO 80513
Day Phone: 970-412-9140 Night Phone: 970-412-9140 E-Mail Address: LLKEATS Wilson @gmail.com
How long have you been a resident of Berthoud? 5 yrs

Do you currently serve, or have you served previously, on a board, commission or committee? If so, which one(s) I am currently a citizen Volunteer on the BTAC.

Why do you want to become a member of this particular committee? I want to be part of the team that improves tree health and survival in the Berthoud Community.

Briefly explain what you believe are the two most important issues facing this committee, and how do you believe this committee should address each issue?

1) The general public does not have the basic knowledge to care for their trees. BTAC: Provide multiple education opportunities for the public to gain the knowledge.

2) The Committee and its function is not well-known or utilized. BTAC: Participate in Community events, Conduct educational lectures on tree care, post flyers in local businesses + use Town of Berthoud Social Media.

List any abilities, skills, licenses, certificates, specialized training, past related experience or interests you have which are applicable to this committee. I was a Certified Master Gardener 2009 - 2019 and a member of the Tree Team for 4 of those years.

Please specify any activities which might create a conflict of interest that would prevent you from taking official action if you should be appointed to this committee. I do not know of any conflict at this time.

Have you attended a meeting of the committee you are applying to or talked to anyone currently on the committee? X Yes ___ No
Comments: I have been attending the meetings the last several months.

If not appointed at this time, would you be interested in serving on any other advisory committees at the Town of Berthoud? If so, please list any preference: None at this time

All applicants are strongly encouraged to attend a regularly scheduled meeting of the committee for which they are applying prior to submitting an application.

The Town of Berthoud will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970)532-2643 for assistance.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature: Linda L. Wilson Date: 10-19-22

Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
970.532.2643

Advisory Committee Application

To be considered a candidate for a committee, please complete this application and return it to the Town Clerk's Office, 807 Mountain Ave., PO Box 1229, Berthoud, Co. 80513, fax to (970) 532-0640, or email to clerk@berthoud.org. Application deadlines vary. Late applications will be kept on file for one year for future vacancies.

Additional information can be found on the Town's website under Advisory Committees or contact the Town Clerk's office at (970) 532-2643.

Candidates will be invited to an interview with the interview team and appointments are made by the Town Board as a whole.

Name of Committee or Commission: Tree Advisory Committee

Name: Kathy Mitchell
Address: 333 South 8th St, Berthoud CO 80513
Day Phone:814-203-3414 Night Phone:same
E-Mail Address: mom.mitchell@gmail.com
How long have you been a resident of Berthoud? 3 years

Do you currently serve, or have you served previously, on a board, commission or committee? If so, which one(s) Not for the Town of Berthoud

Why do you want to become a member of this particular committee? I was invited to apply by Amy Lentz. I am a Master Gardener and member of the Tree Team for Larimer County. I am very interested in maintaining and improving the tree canopy in Berthoud.

Briefly explain what you believe are the two most important issues facing this committee, and how do you believe this committee should address each issue?

1) Dealing with the emerald ash borer and planning for succession trees, especially trees that will flourish in the Front Range.

2) Educating the public in planting the right tree, in the right place, with the right planting process. Then how to care for the tree, especially watering.

List any abilities, skills, licenses, certificates, specialized training, past related experience or interests you have which are applicable to this committee. I became a Master Gardener in Pennsylvania (Potter County) in 2016 and transferred to Larimer County in Colorado in 2019. I became a member of the Larimer County Tree Team in 2019 and have participated in several home visits to evaluate and diagnose tree problems. The tree team is required to have course hours in addition to the normal MG training.
In PA we had 11 acres and worked with the PA Fish & Game Commission and the County Conservation District to plant appropriate trees to improve the habitat over 12 years.

Please specify any activities which might create a conflict of interest that would prevent you from taking official action if you should be appointed to this committee.

I am not aware of any.

Have you attended a meeting of the committee you are applying to or talked to anyone currently on the committee? X Yes ____ No
Comments: I have attended 2 meetings and have talked to Grant Steffen, a former committee member.

If not appointed at this time, would you be interested in serving on any other advisory committees at the Town of Berthoud? If so, please list any preference: not at this time

All applicants are strongly encouraged to attend a regularly scheduled meeting of the committee for which they are applying prior to submitting an application.

The Town of Berthoud will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970)532-2643 for assistance.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature: Kathleen S. Mitchell Date: 11/15/2022

BOARD OF TRUSTEES INFORMATION

ADMINISTRATION DEPARTMENT

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**Trust for Public Land Funding Request**
Type of Item:	**Presentation**
Purpose:	**Consideration of grant request to support the preservation and utilization of the Lewis Heritage Farm**
Presented by:	**Wade Shelton, Trust for Public Lands**

ATTACHMENTS:

1. Letter from Trust for Public Land
2. Lewis Heritage Farm Map
3. Lewis Heritage Farm Stated Mission and Purpose

BACKGROUND:

Town staff was recently approached about an opportunity to financially support the Lewis Heritage Farm Project with a $200k grant request. This effort seeks to preserve a 226-acre farm along the Little Thompson River, just south of the Farmstead subdivision and west of County Line Rd. A letter from Wade Shelton, Senior Project Manager at the Trust for Public Land, along with a map of the farm and an additional project summary are attached to this memo.

FISCAL IMPACT AND FUND SOURCE:

Should the Board with to support the project, the $200,000 would be paid for from the Town's Larimer County Open Space Fund (Budget Fund 36). As requested by the Town Board earlier this year, Staff has included $300,000 in funding for conservation efforts in this fund, beginning in fiscal year 2023.

COMMUNITY TOUCHSTONES:

Berthoud's unique character is heavily influenced by our connection to agriculture and open space. Supporting this project could strengthen our **Community Identity** and would further one of the Town Board's High-Level Objectives.

RECOMMENDED ACTION(S):

Direct Staff to Support the Lewis Heritage Farm Project with a contribution of $200,000

Berthoud Town Council:

The Colorado Future Farmers of America Foundation (Colorado FFA) and Trust for Public Land (TPL) are pleased to submit this request for $200,000 to complete the Lewis Heritage Farm Project, an innovative and ambitious agricultural education and conservation project on the 226-acre Lewis Heritage on the Little Thompson River. Over five years in the making, this project has already permanently protected the farm and it surface water rights via a conservation easement (CE) held by Colorado Cattlemen's Agricultural Land Trust (CCALT), with TPL purchasing the property in July and leasing it to Colorado FFA until we can complete our fundraising and convey the farm to Colorado FFA as its permanent owner with as little financing as possible. In the meantime, Colorado FFA manages and maintains the farm with its Life Estate Holder, John Sullivan, as they work to establish educational programs that will teach about agriculture and the importance of land and water conservation from across Larimer County and Colorado's Front Range, while maintaining the farm as a true working farm. Colorado FFA and TPL will also convey a future trail easement to Larimer County that will eventually see the farm incorporated into a regional trail system with a small parking area that will serve Berthoud and other communities throughout Larimer County. While that trail system is expected to take years, if not longer, to complete, the Lewis Heritage Farm will be a critical first step to eventually seeing the local community's vision for the regional trail system realized. We have attached maps of the farm to this email as additional background.

We have already secured the majority of the funding for the project, and the Lewis Family sold both the CE and the farm itself at a significant bargain sale that was critical to our success. The USDA Natural Conservation Service (USDA-NRCS) provided $2.625M towards the project, which was used to purchase the CE on the farm in July, with Colorado FFA providing $300k and TPL financing the remaining $1.9M needed to purchase the farm itself as well. The following funding has been secured to help pay off our financing, so we may convey the property to Colorado FFA:

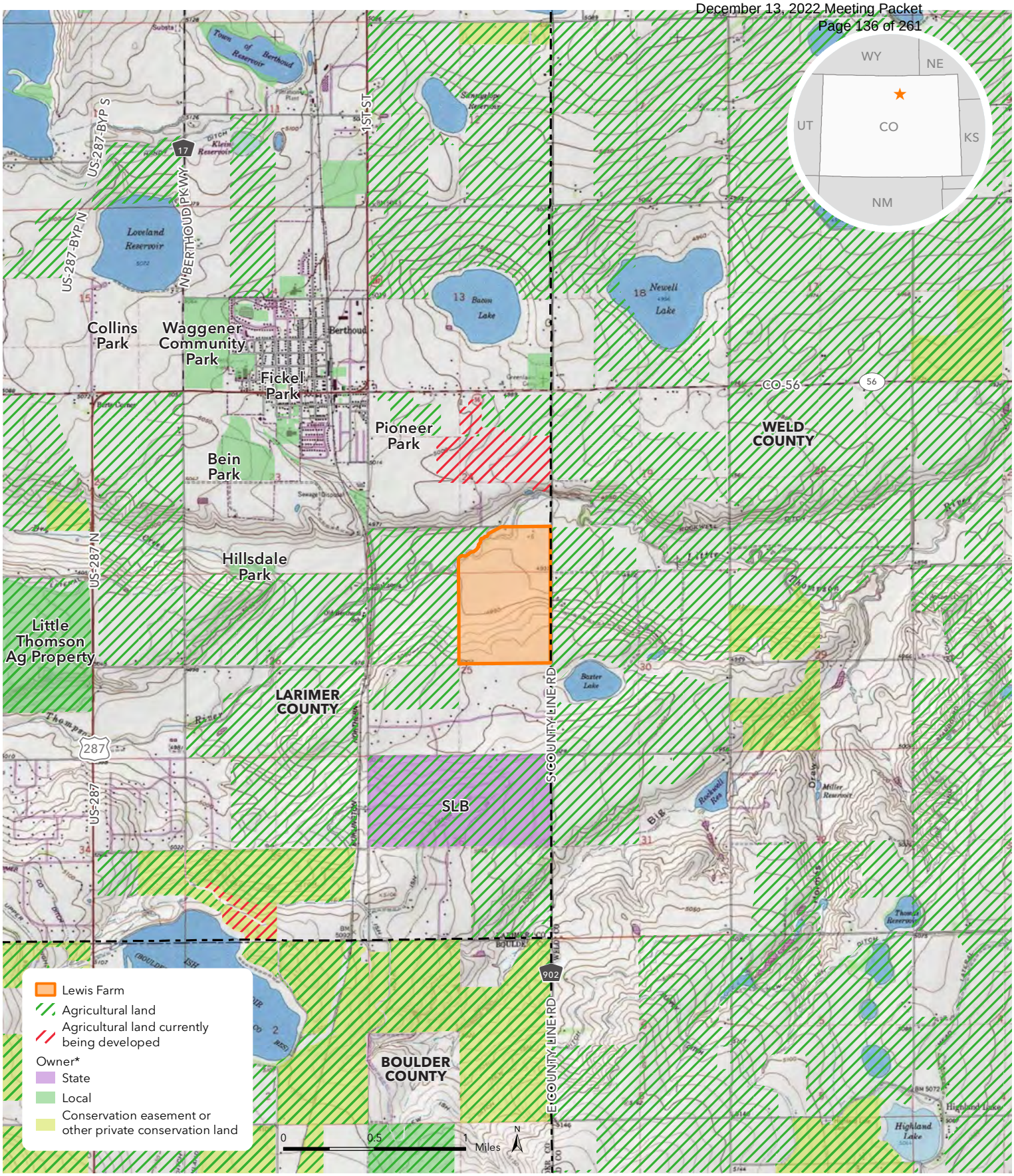
- Great outdoors Colorado Trust Fund (GOCO): $1.5M
- Larimer County Open Space: $280k ($100k for the trail easement; $180k for the CE / project costs)
- Approximately $400k low interest loan from Colorado Department of Agriculture
- Total: $2.18M

A potential grant of $200k from the Town of Berthoud would enable us to pay off our existing financing, and see the property conveyed to Colorado FFA with a significantly more manageable mortgage provided through the Colorado Department of Agriculture, providing the critical last dollars needed to make the project a success. Both Colorado FFA and TPL would be thrilled at this level of support and making Berthoud a partner on the project along with GOCO, CCALT, USDA-NRCS and Larimer County. However, we would welcome any feedback from regarding whether or not you might be able to consider additional financial support. Put simply, the less financing that we need to complete the title transfer, the more resources that Colorado FFA will have to establish their educational programs and see the Lewis Heritage Farm act as a literal bridge between urban and rural communities as they work with students from across the region. By participating at this level, it give Berthoud an immediate win in this space and the ability to bring a project to fruition in the very short term. It also sets a shining example of the type of collaborative projects the town may want to participate in the future. We have attached some additional background on the project and Colorado FFA's educational programs, the anticipated impact of the project, and the impact that additional funding from Berthoud would have as

well. We would welcome any discussions with the Town Council about the project, and we appreciate your consideration.

Sincerely,

Colorado Future Farmers of America Foundation & Trust for Public Land, CO & SW Office



Lewis Farm

PROTECTED LANDS AND AGRICULTURE, LARIMER COUNTY, COLORADO

February 10, 2021. Copyright © The Trust for Public Land. *Land Ownership/Management Sources: Colorado Natural Heritage Program and the Geospatial Centroid. 2016. The Colorado Ownership and Protection Map (COMaP). Colorado State University, Ft. Collins, CO; PADUS 1.4; NCED, 2016; NPS, 2016; National Atlas, 2014. The Trust for Public Land and The Trust for Public Land logo are federally registered marks of The Trust for Public Land. Information on this map is provided for purposes of discussion and visualization only.

THE TRUST FOR PUBLIC LAND

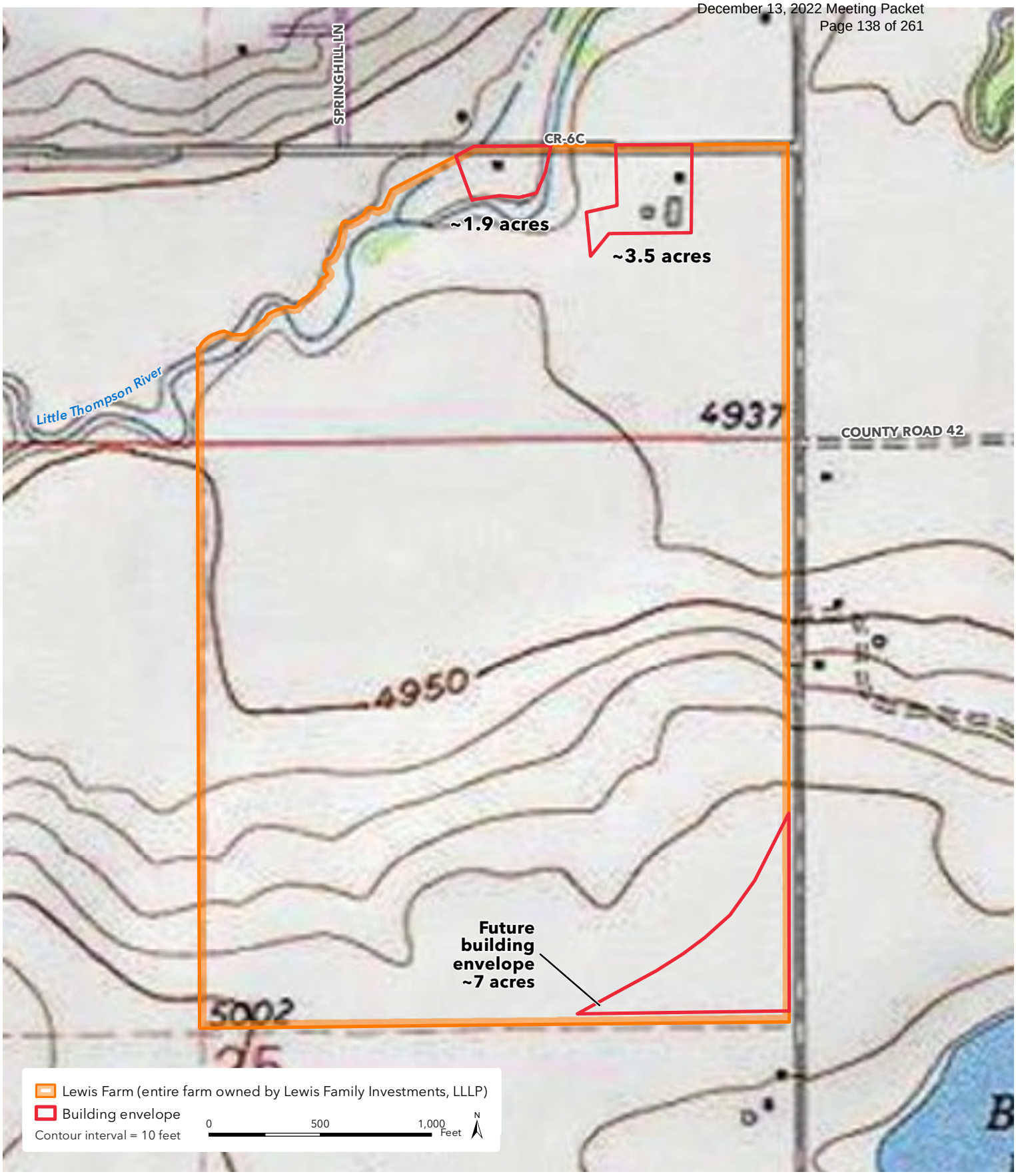


Lewis Farm

LANDOWNERSHIP MAP, LARIMER COUNTY, COLORADO

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THE TRUST FOR PUBLIC LAND



Lewis Farm

LANDOWNERSHIP MAP, LARIMER COUNTY, COLORADO

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THE TRUST FOR PUBLIC LAND

Stated purpose and mission:

The Lewis Heritage Farm CE & Immersive Agricultural Experience will help address challenges in our community related to rural and urban disconnections and an increasing number of people that have little to no connection to agriculture by conserving the farm and its water rights via a CE held by CCALT, with Colorado FFA taking on ownership and management of the farm as well as the delivery of continual immersive agricultural experiences with traditional agricultural youth organizations like 4-H and FFA as well as broadening their reach and collaboration with groups like Boys and Girls Club, Scouts, Thompson and St. Vrain School Districts, CSU CAMS Ag Academy, Groundwork Colorado, Environmental Learning for Kids (ELK) and the CSU SPUR Campus. Combined efforts could easily provide up to 600 agricultural and natural resource experiences per week. Colorado FFA will explore other forms of onsite, and virtual public education and recreation as well. All of these opportunities uniquely illustrate the need for land and water conservation to the general public, provide vast educational opportunities that are unavailable elsewhere, while illustrating to local landowners that conservation can be a viable alternative to development. Larimer County will also be granted a trail easement that will secure portions of the property as part of a future regional trail system near the Little Thompson River with public parking. There simply is not a collaborative project like this of its kind and scope in northern Colorado.

Need for Funding:

Currently the Colorado FFA Foundation will need $400k to exercise the lease purchase option after committed funding from GOCO and Larimer County is garnered.

The Foundation is taking advantage of a favorable loan program offered by the Colorado Department of Agriculture which would help exercise the option with TPL sooner with a longer term and better interest rate. The BOD felt that acquiring financing was the best route to alleviate higher interest rates and avoid extending the lease purchase option.

A long term mortgage eases the burden of immediate fundraising, but also extends a burden to future boards and future staff. Ever changing boards could change their mind and walk away if they do not understand and appreciate the vision—this has been a long project to bring to reality. More funding now solidifies the project.

Financing creates a challenge in that many granting foundations we would talk to (The Daniels Fund, Boettcher, and Adolph Coors) will not provide funding for debt forgiveness but are very interested in helping get the educational programming started.

Additional funding now, allows the stated purpose and mission to occur on a quicker timeline. Acquisition funding has been first and foremost. Educational programming has not been worked on or developed due to time constraints associated with acquisition funding.

It is win-win in terms of high need and large impact for the Foundation and relatively smaller numbers in comparison to the entire scope of the project. Funding now carries a huge “bang for the buck” in bringing the project to the finish line.

There is a great story here for partnering to helping the project to the finish line.
Most projects of this size take years (this one 6). Additional funding now is an instant win for a partner.

BOARD OF TRUSTEES INFORMATION

ADMINISTRATION DEPARTMENT

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**House of Neighborly Service Utility Assistance**
Type of Item:	**Regular Item**
Purpose:	**Approve Agreement with HNS**
Presented by:	**Brian Dubois**

ATTACHMENTS:

- HNS Contract for 2023

BACKGROUND:

The Town staff seeks to enter an agreement to provide House of Neighborly Services (HNS) with $35,000 for utility payment assistance for Town of Berthoud residents. The money will be supplied from the Town's allotted American Rescue Plan Act (ARPA) funds. This agreement will allow HNS to apply the funds towards the utility bills of those in need to prevent shut-offs or any other interruptions for bills accrued over any three-month period. Utilities include Town supplied, Xcel, Poudre Valley REA, and others that may affect livelihood. HNS will provide the Town with reports once every quarter, including amounts given and demographic info.

UPDATE/NEXT STEPS:

- Town staff will complete the contract with current dates and signatures.

FISCAL IMPACT AND FUND SOURCE:

ARPA Funds

COMMUNITY TOUCHSTONES:

As the Board will recall, one of the touchstones is **Community Identity**. This opportunity to partner with a local organization to assist Town of Berthoud residents by providing financial assistance is a great way to enhance Community Identity and maintain great relationships with residents and organizations.

RECOMMENDED ACTION(S):

Recommending the Town Board approve the agreement between the Town and House of Neighborly Services to provide utility assistance to residents.

SUBRECIPIENT AWARD CONTRACT FOR AMERICAN RESCUE PLAN ACT FUNDING

Sub-recipient name	House of Neighborly Service			
Sub-recipient DUNS number				
Federal Award Identification Number (FAIN)				
Federal award date				
Sub-award Period of Performance	Start Date:		End Date:	
Amount of Federal funds obligated by this action				
Total amount of Federal funds obligated to the sub-recipient				
Total amount of the Federal award				
Federal award project description	State and Local Fiscal Recovery Funds			
Name of Federal awarding agency	U.S. Treasury			
Name of pass-through entity	Town of Berthoud			
CFDA number				
CFDA name	Coronavirus State and Local Fiscal Recovery Fund			

THIS SUBRECIPIENT AWARD CONTRACT FOR AMERICAN RESCUE PLAN ACT FUNDING ("Contract") is between the TOWN OF BERTHOUD, COLORADO, a statutory town ("Town"), and House of Neighborly Service ("Subrecipient").

WHEREAS, in response to the COVID-19 ("COVID") pandemic, the U.S. Congress passed a bill known as the American Rescue Plan Act ("ARPA"); and

WHEREAS, the Town received ARPA funds ("ARPA Funding") from the U.S. Treasury to distribute for expenditures by the Town and by other organizations which are necessary due to the COVID pandemic; and

WHEREAS, the Town Board of Trustees found that the distribution of ARPA Funding for eligible expenses meets the public purpose of supporting the public health and general welfare of the community and is consistent with Town Board of Trustees' mission of promoting the public welfare and assisting the residents and businesses of the Town in their recovery from the impacts of COVID-19; and

WHEREAS, the Recipient requested and the Town agreed to distribute a certain portion of the ARPA Funding to Subrecipient for the eligible expenditures as set forth in this Contract.

NOW, THEREFORE, in consideration of the mutual covenants and agreement contained herein. the parties agree as follows:

1. Scope of Services. The Scope of Services to be rendered by the Subrecipient is set forth in Exhibit A, attached hereto and incorporated herein by reference. The Subrecipient agrees to perform the Services set forth in Exhibit A and warrants and represents that it has the requisite authority and capacity to perform the Services in compliance with the provisions of this Contract. The Subrecipient represents and agrees to use the ARPA Funding provided by the Town only for the purposes set forth in this Contract.

2. Funding. The Town shall distribute the ARPA Funding to the Subrecipient as set forth in Exhibit A. The ARPA Funding shall be distributed only for eligible expenses incurred by the Subrecipient between _____, 202_. and the Final Drawdown Date (as defined below) (the "Covered Period").

3. Invoices. Subrecipient shall submit invoices to the Town as set forth in Exhibit A no less frequently than once per quarter for the term of this Contract. In no case may Subrecipient submit invoices after _____, 202_. Any invoices submitted after such date shall not be paid.

a. All invoices shall have sufficient detail to ensure payments may be made in conformance with this Contract. The Subrecipient agrees that if an invoice lacks sufficient detail, as determined in the sole discretion of the City, the City shall give notice to the Subrecipient and the Subrecipient shall submit a new invoice with sufficient detail within 14 days. If a new invoice with sufficient detail is not submitted within 14 days, the Subrecipient agrees that the invoice is waived and the Subrecipient shall not be entitled to reimbursement of the funds invoiced. If the Town elects to pay an invoice that is late or does not contain sufficient detail, such action does not waive this provision for any other late invoice or invoice lacking sufficient detail.

b. The Subrecipient agrees that all submitted invoices shall be exclusive of all excises, sales, use and other taxes for which the Town is exempt. Upon request, the Town will provide the Subrecipient a tax-exempt certificate or other similar form demonstrating tax-exempt status.

4. Term. This Contract shall be effective from _____, 202_ (the "Effective Date") to _____, 202_ (the "Final Drawdown Date"). The Town's obligation to provide the ARPA Funding to the Subrecipient shall begin on the Effective Date and end on the Final Drawdown Date.

5. Assignability. The Town may immediately terminate this Contract without prior notice to the Subrecipient if assigned by the Subrecipient without the Town's prior written consent.

6. Prior Contracts and Agreements. All prior contracts and agreements between the Town and the Subrecipient concerning the subject matter of this Contract are hereby terminated by and upon the execution of this Contract.

7. Subrecipient's Financial Records. The Subrecipient shall keep all records of expenses pertaining to Services and all records of accounts between the Town and the Subrecipient as required by generally recognized acceptable accounting practices. The Town and its duly authorized representatives shall have access to all of the Subrecipient's books, documents, papers, and records which are directly pertinent to this Contract for the purpose of making an audit or examination. Upon completion of this Contract, all financial records pertaining to this Contract shall remain the Town's property. Upon request, the Subrecipient shall provide the Town of Berthoud with a copy of its audit or required financials showing its receipt of the ARPA Funding from the Town pursuant to this Contract.

8. Monitoring and Evaluation. The Town reserves the right to monitor and evaluate the progress and performance of the Subrecipient to ensure that the terms of this Contract are being satisfactorily met in accordance with the Town and other applicable monitoring and evaluating criteria and standards. The Subrecipient shall cooperate with the Town relating to such monitoring and evaluation.

9. Subrecipient Files and Activity Reports. The Subrecipient shall retain information in its files which shall clearly document all activities performed in conjunction with this Contract, including, but not limited to, financial transactions, conformance with assurances, and Subrecipient activity reports. These files shall be retained by the Subrecipient for a period not less than four years after the completion of the Project. A final report must be submitted by Subrecipient no less than 30 calendar days after all funds have been drawn down or on or before January 15, 2025, whichever date occurs first. If the report is not received by this date, the Subrecipient may be prohibited from receiving funding the following year.

10. Assurances. The Subrecipient shall use the ARPA Funding received from the Town pursuant to this Contract for the only the purposes set forth in this Contract. The Subrecipient shall comply with the Assurances, attached hereto as Exhibit B and incorporated herein by reference. The Subrecipient

shall adhere to Federal Labor Standards requirements and shall conduct debarment checks on any subcontractors considered for hire as a part of the Project.

11. Administration of Federal Funds. The Subrecipient agrees that its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, et seq.; any additional requirements set forth by the federal funding agency; any applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by the Town.

12. Assumption of Risk. The Subrecipient assumes all risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Town shall notify the Subrecipient of any state or federal determination of noncompliance.

13. Non-discrimination. The Subrecipient shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act (A.D.A.), 42 U.S.C. § 12101, et seq., and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance of this Contract. Federal law requires that the Subrecipient include all relevant special provisions of this Contract in all subcontracts awarded over $10,000.00 so that such provisions are binding on each subcontractor.

14. Suspension and Debarment. By signing this Contract, the Subrecipient certifies neither it, nor its principals/agents, are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Contract suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), 44 C.F.R. Part 17, or 2 C.F.R. Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, the Subrecipient agrees to notify the Town by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Contract.

15. Insurance Requirements.

    a. Policies. The Subrecipient and its subcontractors, if any, shall procure and keep in force during the duration of this Contract the following insurance policies and shall provide the Town with a certificate of insurance evidencing upon execution of this Contract:

        i. Commercial general liability insurance insuring the Subrecipient and naming the Town as an additional insured with a minimum combined single limits of $ 1,000,000 each occurrence and $1,000,000 aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, property damage, personal and advertising injury, contractual, independent contractors, contractual liability as pertaining to the defined “insured contract” provision, products, and completed operations. The policy shall contain a severability of interests provision. Workers' compensation insurance and all other insurance required by any applicable law. *(Note: if under Colorado law the Subrecipient is not required to carry workers' compensation insurance, the Subrecipient shall execute a Certificate of Exemption and Waiver, attached hereto as Exhibit D and incorporated herein by reference.)*

    b. Requirements. Required insurance policies shall be with companies qualified to do business in Colorado with an AM Best financial rating of A-(Excellent) or better. House of Neighborly Service agrees not to cancel said policies or request reductions in coverage

without providing the Town of Berthoud 30 days advance written notice. The Subrecipient shall identify whether the type of coverage is "occurrence" or "claims made." If the type of coverage is "claims made," which at renewal the Subrecipient changes to "occurrence," the Subrecipient shall carry a six-month extended reporting period. Commercial general policies shall be for the mutual and joint benefit and protection of the Subrecipient and the Town. Such policies shall provide the Town, although named as an additional insured, shall nevertheless be entitled to recover under said policies for any loss occasioned to it, its officers, employees, and agents by reason of the negligence of the Subrecipient, its officers, employees, agents, subcontractors, or business invitees. Such policies shall be written as primary policies not contributing to and not in excess of coverage the Town may carry.

16. Compliance with Applicable Laws. The Subrecipient shall comply with all applicable federal, state, and local laws, including the Town's ordinances, resolutions, rules, and regulations. The Subrecipient shall solely be responsible for payment of all applicable taxes and for obtaining and keeping in force all applicable permits and approvals.

17. Termination.

    a. For Cause by the Town. The Town may immediately terminate this Contract if the Subrecipient materially fails to comply with any term or condition of the Contract.

    b. Without Cause by Either Party. Either party may terminate the Contract upon 30 days written notice to the other party. If the Town terminates the Contract, other than for reason of the Subrecipient's default. The Subrecipient shall be entitled to payment for services described in Exhibit A (the "Services") completed as of the date on which the notice of termination is received by the Subrecipient. The Subrecipient shall refrain from performing any additional Services following the date on which the notice of termination is received by the Subrecipient.

18. Independent Contractor. The parties agree that the Subrecipient is an independent contractor and is not an employee, agent, or servant of the Town. Neither this Contract nor the actions of the parties hereto shall make or be construed to make the Subrecipient, its employees, agents, or servants the employees, agents, or servants of the Town. The Subrecipient shall be solely and entirely responsible for its acts and the acts of its employees, agents, servants, and subcontractors. The Subrecipient shall be solely responsible for providing necessary and adequate workers' compensation insurance and for withholding and paying all federal and state taxes. The Subrecipient and its employees are not entitled to unemployment insurance benefits unless unemployment compensation coverage is provided by the Subrecipient or an entity other than the Town.

19. Appropriations. To the extent this Contract constitutes a multiple fiscal year debt or financial obligation of the Town, it shall be subject to annual appropriation and Article X, Section 20 of the Colorado Constitution. The Town shall have no obligation to continue this Contract in any fiscal year in which no such appropriation is made.

20. Open Records. Notwithstanding anything herein to the contrary, the Subrecipient understands and agrees that the Town is a governmental entity subject to the Colorado Open Records Act "CORA"), and the Town's compliance with CORA or any other applicable law shall not be a breach of this Contract.

21. Indemnification. The Subrecipicnt shall assume the risk of all personal injuries, including death resulting therefrom, to persons and damage to or destruction of property, including loss of use therefrom, caused by or sustained, in whole or in part, in connection with or arising out of the performance or nonperformance of this Contract by the Subrecipient, its employees, agents, servants, or subcontractors, or by the conditions created thereby. The Subrecipient shall indemnify

and hold harmless the Town, its officers, agents, and employees from and against any and all claims, liabilities, costs, expenses, penalties, attorney's fees, and defense costs arising from such injuries to persons or damages to the property based upon or arising out of the performance or nonperformance of this Contract by the Subrecipient, its officers, employees, agents, servants, or subcontractors or out of any violation by the Subrecipient, its officers, employees, agents, servants, or subcontractors of any law, regulation, or ordinance. In addition, the Subrecipient hereby covenants and agrees to indemnify, save, and hold harmless the Town, its officers, employees, and agents from any and all liability, loss, costs, charges, obligations, expenses, attorney's fees, litigation, judgments, damages, claims, and demands of any kind whatsoever arising from or out of any breach of Contract or negligent Act or omission or other tortious conduct of the Subrecipient, its officers, employees, or agents in the performance or nonperformance of its obligations under this Contract.

22. Entire Agreement. This Contract contains the entire agreement of the parties relating to the subject matter hereof and, except as provided herein, may not be modified or amended except by written agreement of the parties. No statement, promise, condition, understanding, inducement, or representation, oral or written, express or implied, that is not contained herein shall be binding or valid.

23. Binding Effect. This Contract shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors, and assigns.

24. Governing Law and Venue. This Contract shall be governed by the laws of the State of Colorado, and the venue shall be the County of Larimer, State of Colorado.

25. Severability. In the event a court of competent jurisdiction holds any provision of this Contract invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Contract.

26. Paragraph Headings. Paragraph beadings used in this Contract are for convenience of reference and shall in no way control or affect the meaning or interpretation of any provision of this Contract.

27. Governmental Immunity Act. No terms or conditions of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the notices, requirements, immunities, rights, benefits, protections, limitations of liability, and other provisions of the Colorado Governmental Immunity Act, C.R.S. § 24-10-404 *et seq*. and under any other applicable law.

28. Notices. Written notices required under this Contract and all other correspondence between the parties shall be directed to the following and shall be deemed received when hand• delivered or three days after being sent by regular first class mail:

If to the Town:

Chris Kirk
Town of Berthoud
807 Mountain Avenue
Berthoud, CO 80513

With a copy to:

Christian Samora
Town of Berthoud

807 Mountain Avenue
Berthoud, CO 80513

If to the Subrecipient:

House of Neighborly Service
1511 E 11th Street
Loveland, CO 80537

In WITNESS WHEREOF, the Subrecipient and the Town have executed this Contract as of the date on which the last party executes this Contract.

EXHIBIT A
SCOPE OF SERVICES

Description of Project:
Emergency utility assistance at House of Neighborly Service for clients with a Berthoud address. Assistance will prevent utility shut-offs for households. Applicants will be able to receive assistance with up to three months of outstanding utility payments (due to COVID-19), excluding fees or penalties.

House of Neighborly Service has applied for additional utility assistance funding and will not use ARPA to supplant those funds.

Grant Expense Budget	
Line Item Description: (Use one line per item. Add additional lines if needed):	$ amount allocated for each item:
1. Direct Expenses	$
2. Administrative Expenses	$
3.	$
4.	$
TOTAL Grant Amount:	**$**

Other Project Funding:

Line Item	ARPA Funded	Total Cost	Breakdown
Direct Expenses			Energy Outreach Colorado
Administrative Expenses			Energy Outreach Colorado

Reporting Requirements.
Submit a report with each draw. Reports shall be submitted no less than quarterly and include program success and demographic information as part of Exhibit C.

EXHIBIT B

Assurances

1. The Subrecipient shall not discriminate against any employee or applicant for employment on the basis of religion and shall not limit employment or give preference in employment to persons on the basis of religion; and

2. The Subrecipient shall not discriminate against any person applying for the Services on the basis of religion and shall not limit the Services or give preference to persons on the basis of religion; and

3. The Subrecipient shall not provide religious instruction or counseling, conduct religious workshops or services, engage in religious proselytizing, or exert other religious influence in the provisions of the Services.

4. Subrecipient agrees that it shall conduct its business activities and all Services to be performed as described in Exhibit A in accordance with all applicable local, state, and federal law.

5. Subrecipient shall specifically maintain policies regarding A.D.A. and non-discrimination compliance. Subrecipient shall be readily able to verify compliance with the Americans with Disabilities Act and non-discrimination.

6. Subrecipient further affirms that it will not distinguish among individuals in the quantity, quality, or timeliness of program services, aids, or benefits that it provides or the manner in which they provide them.

7. Subrecipient will maintain a grievance policy process for non-discrimination and A.D.A. complaints. Additionally, Subrecipient will maintain a complaint process and policies for dealing with customer services issues.

8. Subrecipient will document and maintain staff training, competency, and manuals regarding policies and procedures.

9. Subrecipient will maintain a Town approved grievance policy. Subrecipient shall maintain complete records of all grievances or complaints filed by its customers or constituents, including all copies of any responses by Subrecipient to such grievances or complaints. Subrecipient agrees to provide such records to the Town upon request.

10. Subrecipient acknowledges that it may be subject to additional audits, monitoring, or investigation by the Town in connection with these assurances and will comply with the same.

11. Subrecipient will verify that anyone receiving the public benefit of this Contract through the Services is lawfully present in the United States as required by C.R.S. §24-76.5-103.

EXHIBIT C

American Rescue Plan
Quarterly Reporting Form

DATE OF REPORT_____

Please indicate which quarter this report covers.

_____ Jan. 1– March 31 - ***due Apr.17***

_____ April 1 – June 30 - ***due Jul. 17***

_____ July 1 – Sept. 30 - ***due Oct. 16***

_____ Oct. 1 – Dec. 31 - ***due Jan. 15***

AGENCY NAME and ADDRESS:

A. Total Amount of ARPA Grant $_____

Amount Drawn to date $_____

Remaining Grant Balance $_____

B. Project Narrative

1. Describe your approach to ensure that the funding responds to a negative impact from COVID (this question only needs to be answered with your first report).

2. Describe objectives and progress made toward those objectives during the quarter.

C. Recipient Documentation

Provide the following data regarding clients served utilizing American Rescue Plan Act funds. Please provide this information cumulatively throughout the duration of the grant. Use latest HUD Income Limits set by Larimer County.

TABLE I

RECIPIENT INCOME DOCUMENTATION				
# served with extremely low income ***(30% AMI or less, per HUD income guidelines)***	**# served with very low income** ***(31-50% AMI, per HUD income guidelines)***	**# served with low/moderate income** ***(51-80% AMI, per HUD income guidelines)***	**TOTAL Loveland Clients** ***Total of 3 previous boxes***	**# of female-headed households**
By Person	By Person	By Person	By Person	**By Household**

* Numbers include children receiving services as well as adults.

Number of clients served with income over 80% AMI - _____
Number of clients that declined to answer - _____

RACE/ETHNICITY OF HOUSEHOLDS SERVED WITH CDBG FUNDS (CUMULATIVE)

TOTAL MUST MATCH NUMBER OF PERSONS GIVEN IN **TABLE I**

Race/Ethnicity Category	**Total # by persons**	***Of this total, #Hispanic persons**
White		
Black/African American		
Asian		
American Indian / Native Alaskan		
Native Hawaiian / Other Pacific Islander		
American Indian / Native Alaskan & White		
Asian & White		
Black/African American & White		
American Indian / Native Alaskan & Black/African American		
Other Multi-Racial		
TOTAL		

*According to HUD, Hispanic is not a separate race but is categorized with another race, e.g. White/Hispanic.

G. Certification

I hereby certify that all of the above information is true, that all City of Loveland Grant funds were expended for the project as defined in the Recipient Contract with the City of Loveland, and that all income guidelines have been met.

Electronic Signature_____

Date_____

EXHIBIT D – CERTIFICATE OF EXEMPTION AND WAIVER

DIRECTIONS:

- ✓ **If the Subrecipient is NOT required under Colorado law to carry workers' compensation insurance and DOES NOT carry it, this exhibit MUST be completed and attached to the Contract.**
- ✓ **If the Subrecipient IS required under Colorado law to carry workers' compensation insurance and DOES carry it, this exhibit IS NOT REQUIRED and may be discarded.**

The Subrecipient certifies to the Town that it is not required to carry workers' compensation insurance under the Colorado Workers' Compensation Act. The Subrecipient acknowledges that it will be engaging in activities that may expose it to the risk of bodily injury. The Subrecipient affirms that it is physically capable of performing the activities and that all necessary precautions to prevent injury to the Subrecipient and others will be taken. The Subrecipient shall not hold the Town liable for any injuries that may arise during or resulting from the work performed under the Contract, and the Subrecipient shall defend, indemnify, and hold harmless the Town from all such claims.

Subrecipient

By: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20___ by _____.

(Insert name of individual signing on behalf of the Subrecipient)

_____

Notary's official signature

SEAL

_____

Commission expiration date

BOARD OF TRUSTEES INFORMATION

COMMUNITY DEVELOPMENT DEPARTMENT

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**Introduction Building/Energy Code Adoption**
Type of Item:	**Public Hearing**
Purpose:	**Adoption of Updated Codes with Amendments**
Presented by:	**Curt Freese, Com. Dev. Director**

ATTACHMENTS:

- Ordinance #1313 adopting new standards
- Appendix A, Proposed Amendments redlined

BACKGROUND:

In 2019, Berthoud adopted the newest building, electrical, and energy codes with amendments, as well as a number of previously unadopted codes (Plumbing, Gray Water, Mechanical, and Pool and Spa codes. This included the new EV charging station requirements for all multi-family and commercial buildings. During the last adoption, Community Development Staff committed to regular updates, so the Town is generally always operating under the most current code requirements. Since these codes are produced by the International Code Council with updates every three years (although some of the codes update on different years), Staff is bringing forward these updates to keep current with the commitment.

Town Staff, and our building inspection contractor Procode, went through each update, and is suggesting revisions (see redlined text in Appendix A), based on expertise, but also from contacting the few surrounding communities which have adopted these newest code cycles. Staff believes the new amendments will make for more sustainable and efficient buildings and thus benefit not only the occupants of new buildings, but the community as a whole. Staff added a Level 2, EV charging station requirement.

FISCAL IMPACT AND FUND SOURCE: N/A

COMMUNITY TOUCHSTONES: Sustainability, Resiliency

RECOMMENDED ACTION(S): This item is a Public Hearing.

A Board Member may move to approve Ordinance 1313, an Ordinance amending Chapter 11, of the Municipal Code of the Town of Berthoud, for the purposes of adopting the 2021 International Building Code By reference with amendments, the 2021 International Residential Code by reference with amendments, the 2021 Existing Building Code by reference, the 2021 Energy Code with amendments, the 2020 National Electrical Code by reference with Electric Vehicle Amendments, the 2021 International Plumbing Code by reference with amendments, the 2021 International Fuel Gas Code, Gray Water Systems Adopting Control Regulation 86 by reference, the 2021 International Mechanical Code by reference with amendments, and the 2021 International Swimming Pool And Spa Code by reference. Follow by a second and a roll call vote.

TOWN OF BERTHOUD

ORDINANCE NO. 1313

AN ORDINANCE AMENDING CHAPTER 11, OF THE MUNICPAL CODE OF THE TOWN OF BERTHOUD, FOR THE PURPOSES OF ADOPTING THE 2021 INTERNATIONAL BUILDING CODE BY REFERENCE WITH AMENDMENTS, THE 2021 INTERNATIONAL RESIDENTIAL CODE BY REFERENCE WITH AMENDMENTS, THE 2021 EXISTING BUILDING CODE BY REFERENCE, THE 2021 ENERGY CODE WITH AMENDMENTS, THE 2020 NATIONAL ELECTRICAL CODE BY REFERENCE WITH ELECTRIC VEHICLE AMENDMENTS, THE 2021 INTERNATIONAL PLUMBING CODE BY REFERENCE WITH AMENDMENTS, THE 2021 INTERNATIONAL FUEL GAS CODE, GRAY WATER SYSTEMS ADOPTING CONTROL REGULATION 86 BY REFERENCE, THE 2021 INTERNATIONAL MECHANICAL CODE BY REFERENCE WITH AMENDMENTS, AND THE 2021 INTERNATIONAL SWIMMING POOL AND SPA CODE BY REFERENCE.

WHEREAS, it is deemed to be in the interest of the public health, safety and general welfare to adopt the 2021 International Building Code by reference with amendments, the 2021 International Residential Code by reference with amendments, the 2021 Existing Building Code by reference, the 2021 Energy Code with amendments, the 2020 National Electrical Code by reference with Electric Vehicle Amendments, the 2021 International Plumbing Code by reference with Amendments, the 2021 International Fuel Gas Code, the Gray Water Systems adopting control regulation 86 by reference, the 2021 International Mechanical Code by reference with amendments, the 2021 International Swimming Pool and Spa Code by reference, with certain amendments tailored to accommodate particular circumstances and requirements of the Town; and

WHEREAS, Town staff has conducted an outreach program, working with the regulated construction industry and building professionals in the development of these provisions; and

WHEREAS, the Board of Trustees, after proper notice, has held a public hearing on this ordinance providing for the adoption of said code pursuant to C.R.S. § 31-16-203; and

WHEREAS, the 2021 International Residential Code by reference with amendments, the 2021 Existing Building Code by reference, the 2021 Energy Code with amendments, the 2020 National Electrical Code by reference with Electric Vehicle Amendments, the 2021 International Plumbing Code by reference with Amendments, the 2021 International Fuel Gas Code, the Gray Water Systems adopting control regulation 86 by reference, the 2021 International Mechanical Code by reference with amendments, the 2021 International Swimming Pool and Spa Code by reference and amendments thereto have been submitted to the Board of Trustees in writing and the Board of Trustees has determined that such code and amendments thereto should be adopted as herein set forth;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

Section 1. That Section 11 the Berthoud Municipal Code is hereby repealed, and the 2021 International Residential Code by reference with amendments, the 2021 Existing Building Code by reference, the 2021 Energy Code with amendments, the 2020 National Electrical Code by

reference with Electric Vehicle Amendments, the 2021 International Plumbing Code by reference with Amendments, the 2021 International Fuel Gas Code, the Gray Water Systems adopting control regulation 86 by reference, the 2021 International Mechanical Code by reference with amendments, the 2021 International Swimming Pool and Spa Code as set forth in Appendix A are adopted as follows:

Section 2. If any section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Board of Trustees hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 4. The repeal or modification of any provision of the Municipal Code of the Town of Berthoud by this ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 5: The Provisions of this Ordinance shall take effect thirty days after publication as required by law, and shall apply to all lighting plans, development, and construction permitted after such date.

INTRODUCED, READ, ADOPTED, APPROVED, AND ORDERED PUBLISHED IN FULL this 12th day of December, 2022.

_____
William Karspeck, Mayor

_____
Christian Samora, Town Clerk

APPENDIX A: Chapter 11 — Building Regulations of the Municipal Code to adopt

The International Building Code, 2021 Edition

The International Residential Code, 2021 Edition

The International Existing Building Code 2021 Edition

The National Electrical Code, 2020 Edition(or State Adopted Version) – Added Electric Vehicle

Requirements The International Fuel Gas Code, 2021 Edition

The International Plumbing Code, 2021 Edition

Gray Water Systems, Adopting Control Regulation 86

The International Mechanical Code, 2021 Edition

The International Swimming Pool and Spa Code, 2021 Edition

The International Energy Code, 2021 Edition , with

Amendments

Chapter 11.1 International Building Code

The International Building Code. 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478. Chapters 1 through 33 inclusive and Appendix Chapter I, is hereby adopted by reference as the Town of Berthoud Building Code as if fully set out in this ordinance with the additions deletions insertions and changes as follows:

IBC Section 101.1 (Title) is amended by the addition of the term “Town of Berthoud” where indicated.

IBC Section 101.4.3 (Plumbing) is amended by the deletion of the last sentence.

IBC Section 101.4.5 (Fire prevention) is amended by replacing “International Fire Code” with “adopted fire code”.

IBC Section 101.4.6 (Energy) is amended by replacing the words “International Energy Conservation Code” with “ 2021 International Energy Conservation Code”.

IBC Section 105.1 (Required) is amended by replacing the words “building official” with ‘Town”.

IBC Section 105.2 (Work exempt from permit) is amended by:

Building Exception #1 is deleted in its entirety and replaced with “One-Story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet and the roof height does not exceed 10 feet above grade measured from a point directly outside the exterior walls of the structure.”

Building Exception #14 is added to read “Shingle repair or replacement work not exceeding one square (100 square feet in area) of covering per building.

IBC Section 105.5 (Expiration) is amended by the deletion of this section in its entirety and replaced with the following:

“Every permit issued by the building official under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be recommenced, a new permit shall be first obtained to do so, and the fee therefor shall be one half the amount of the original permit fee, exclusive of any taxes or other fees already accessed, provided no changes have been made or will be made in the original plans and specifications for such work, and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after expiration, the permittee shall pay a new full permit fee.”

IBC Section 109.4 (Work commencing before permit issuance) is amended by the deletion of this section in its entirety and replaced with the following:

“Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits may be subject to an investigation fee established by the town. The amount of the investigation fee may be in the amount up to the amount of the permit fee that would normally be accessed for the specific type of construction activity, with any such investigation fee being in addition to all other required permit fees. The investigation fee shall be collected whether or not a permit is then subsequently issued.

Section 109.6 (Refunds) is amended by the deletion of this section in its entirety and replaced with the following:

“The town may authorize refunding of any fee paid hereunder which was erroneously paid or collected. The town may authorize refunding of not more than 80 percent (80%) of the permit fee paid when no work has been done under a permit issued in accordance with this code. The town may authorize refunding of not more than 80 percent (80%) of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or cancelled before any plan reviewing is done. The town shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.”

IBC Section 111.3 (Temporary occupancy) is amended by deleting the words “building official” in the first and second sentence and replacing it with ‘Town”.

IBC Section 113.1 (General) is amended by the deletion of the last two sentences and replaced with the following:

“The members of the Board of Appeals shall be comprised of the members of the Town Council.”

IBC Section 113.3 (Qualifications) is amended by the deletion of this section in its entirety.

IBC Section 114.2 (Notice of Violation) is amended by the addition of 'Notice of Violations shall be delivered in accordance with section 107 of the IPMC" after the last paragraph.

IBC Section 202 (Definitions) is amended by addition of the following:

"Sleeping Room" (Bedroom) is any enclosed habitable space within a dwelling unit, which complies with the minimum room dimension requirements of IBC Section 1208 and contains a closet, an area that is useable as a closet, or an area that is readily convertible for use as a closet. Living rooms, family rooms and other similar habitable areas that are so situated and designed so as to clearly indicate these intended uses, shall not be interpreted as sleeping rooms.

IBC Section 915.2.1 (Dwelling units) is amended by the deletion of the first sentence and replaced with the following:

"Carbon monoxide detection shall be installed in dwelling units within 15 feet of each separate sleeping area and on every level."

IBM Section 1015.2 (Where required) is amended by the addition of a second paragraph inserted before the exceptions as follows:

"All area wells, stair wells, window wells and light wells attached to any building that are located less than 36 inches (914.4 mm) from the nearest intended walking surface and deeper than 30 inches (762 mm) below the surrounding ground level, creating an opening greater than 24 inches (610 mm) measured perpendicular from the building, shall be protected with guardrails conforming to this section around the entire opening, or be provided with an equivalent barrier.

IBC Section 1020.1 (Table 1020.1 Corridor Fire-Resistance Rating) is amended to replace the corridor rating for R Occupancies with a sprinkler system from 0.5 to 1- Hour fire rating.

IBC Section 1031.3.1 (Minimum size) is amended by the deletion of the exception.

IBC Section 1301.1.1 (Criteria) is amended by replacing "International Energy Conservation Code" with the " 2021 International Energy Conservation Code".

IBC Section 1612.3 (Establishment of flood hazard areas) is amended by the insertion of "Town of Berthoud" where indicated in [Name of Jurisdiction] and the date of the latest flood insurance study for the Town of Berthoud, where indicated in [Date of Issuance].

"Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation"

Chapter 11.1 International Residential Code

The International Residential Code. 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, Chapters 1 through 43 inclusive and Appendix Chapters F, H, and T hereby adopted by reference as the Town of Berthoud Residential Building Code as if fully set out in this ordinance with the additions deletions insertions and changes as follows.

IRC Section R101.1 (Title) is amended by the addition of the term “Town of Berthoud” where indicated.

IRC Section R105.1 (Required) is amended by replacing the words “building official” with ‘Town”.

IRC Section R105.2 (Work Exempt from Permit) is amended by:

Building Exception #1 is deleted in its entirety and replaced with “One-Story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet and the roof height does not exceed 10 feet above grade measured from a point directly outside the exterior walls of the structure.”

Building Exception #10 is deleted in its entirety and replaced with: “Shingle repair or replacement work not exceeding one square (100 square feet in area) of covering per building.

IRC Section 105.5 (Expiration) is amended by the deletion of this section in its entirety and replaced with the following:

“Every permit issued by the building official under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work can be recommenced, a new permit shall be first obtained to do so, and the fee therefor shall be one half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work, and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after expiration, the permittee shall pay a new full permit fee.”

IRC Section R108.5 (Refunds) is amended by the deletion of this section in its entirety and replaced with the following:

“The town may authorize refunding of any fee paid hereunder which was erroneously paid or collected. The town may authorize refunding of not more than 80 percent (80%) of the permit fee paid when no work has been done under a permit issued in accordance with this code. The town may authorize refunding of not more than 80 percent (80%) of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or cancelled before any plan reviewing is done.

The town shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.”

IRC Section R108.6 (Work commencing before permit issuance) is amended by the deletion of this section in its entirety and replaced with the following:

“Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits may be subject to an investigation fee established by the town. The amount of the investigation fee may be in the amount up to the amount of the permit fee that would normally be accessed for the specific type of construction activity, with any such investigation fee being in addition to all other required permit fees. The investigation fee shall be collected whether or not a permit is then subsequently issued.

IRC Section R109.1.5 (Other inspections) is amended by the addition of a new subsection as follows:

IRC Section R109.1.5.2 Insulation Inspection of the structure shall be made following installation of the wall, ceiling and floor insulation and exterior windows and before wall coverings are installed.

IRC Section R110.4 (Temporary occupancy) is amended by the deletion of the words “building official” in the first and second sentence and replaced with ‘Town”.

IRC Section R112.1 (General) is amended by the deletion of the last three sentences and replaced with the following:

“The members of the Board of Appeals shall be comprised of the members of the Town Council.”

IRC Section R112.3 (Qualifications) is amended by the deletion of this section in its entirety.

IRC Section R113.2 (Notice of Violation) is amended by the addition of “Notice of Violations shall be delivered in accordance with section 107 of the IPMC” after the last paragraph.

IRC Section R202 (Definitions) is amended by addition of the following:

“Sleeping Room” (Bedroom) is any enclosed habitable space within a dwelling unit, which complies with the minimum room dimension requirements of IRC Sections R304 and R305 and contains a closet, an area that is useable as a closet, or an area that is readily convertible for use as a closet. Living rooms, family rooms and other similar habitable areas that are so situated and designed so as to clearly indicate these intended uses, shall not be interpreted as sleeping rooms.

IRC Table R301.2 (1) IRC Table R301.2 (1) is filled to provide the following:

Table R301.2 (1)

Climatic and Geographic Design Criteria

Ground Snow Load	Wind Design		Seismic Design Category	Subject to Damage From			Winter Design Temp Deg. F	Ice barrier Underlayment Required	Flood Hazard	Air Freezing Index	Mean Annual Temp
	Speed (V)	Topographic effects		Weathering	Frost Line	Termite					
30psf	115	No	B	Severe	30 in.	Slight to Moderate	1	YES	26713	1000	43F

IRC Section R302.13 (Fire Protection of Floors) is amended by deleting the section in its entirety.

IRC Section R303.4 (Mechanical Ventilation) is amended by replacing “5 air changes per hour” with “7 air changes per hour” and replacing the words “in accordance with section N1102.4.1.2” with “in accordance with section 402.4.1.2 of the International Energy Conservation Code 2021 Edition.

IRC Section R309.5 (Fire sprinklers) is amended by the deletion of this section in its entirety.

IRC Section R310.1 (Emergency escape and rescue opening required) is amended by adding the following after the first paragraph:

“All windows located in basements, habitable attics and sleeping rooms shall meet all the requirements of section R310.1 through R310.2.4.”

Exception #2 is amended by the deletion of the exception and its conditions.

IRC Section R310.4 (Area wells) is amended by the addition of the following;

“All windows in basements shall be an escape and rescue window, if requiring a window (area) well pursuant to the International Residential Code, it shall comply with the dimension requirements set forth in this section.”

IRC Section R310.4.2 (Ladder and steps) is amended by the addition of the following exception to read as follows:

“Exception: Only one window well ladder shall be required in an unfinished basement.”

IRC Section R312.1 (Guards required) is amended by the addition of a third paragraph as follows:

“All area wells, stair wells, window wells and light wells attached to any building that are located less than 36 inches (914 mm) from the nearest intended walking surface and deeper than 30 inches (762 mm) below the surrounding ground level, creating an opening greater than 24 inches (610 mm) measured perpendicular from the building, shall be protected with guardrails conforming to this section around the entire opening, or be provided with an equivalent barrier.

Exceptions:

The access side of stairways need not be protected.

Area and window wells provided for emergency escape and rescue windows may be protected with approved grates or covers that comply with Section R310.4.4 of this code.

Covers and grates may be used over stairways and other openings used exclusively for service access or for admitting light or ventilation.”

IRC Section R313 (Automatic Fire Sprinkler Systems) is amended by the deletion of this section in its entirety.

IRC Section 315.3 3 (Location) is amended by deleting the first sentence and replacing it with the following:

“Carbon monoxide detection shall be installed in dwelling units within 15 feet of each separate sleeping area and on each level.”

IRC Section R401.2 (Requirements) is amended by the addition of the following after the first paragraph:

"Foundations shall be designed, and the construction drawings stamped by a Colorado registered design professional. The foundation design must be based on an engineer's soils report. The drawings must be noted with the engineering firm name, specific location for design and soils report number. A site certification prepared by State of Colorado registered design professional is required for setback verification on all new Group R Division 3 occupancies."

IRC Section R405.1 (Concrete or masonry foundations) is amended with the addition of the following after the first sentence: All foundation drains shall be designed and inspected by a State of Colorado registered design professional.

IRC Chapter 11 (Energy Efficiency) is amended by the deletion of this chapter in its entirety and replaced with the 2012 International Energy Conservation Code.

IRC Section G2415.12 (Minimum burial depth) is amended by the addition of the following: All plastic fuel gas piping shall be installed a minimum of 18 inches (457 mm) below grade.

IRC Section G2415.12.1 (Individual outdoor appliances) is amended by the deletion of this section in its entirety.

IRC Section G2417.4.1 (Test pressure) is amended by replacing 3 psig with 10 psig.

IRC Section P2503.5.1 (Rough plumbing) is amended by the deletion of the first sentence and replaced with "DWV systems shall be tested on completion of the rough piping installation by water or air without evidence of leakage."

IRC Section P2603.5.1 (Sewer depth) is amended by filling in both areas where indicated to read "12 inches (305 mm)".

IRC Section P3103.1.1 (Roof extension) is amended by replacing "6 inches" with "12 inches".

"Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation"

Chapter 11.2 International Existing Building Code

The International Existing Building Code, 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, Chapters 1 through 16 inclusive, is hereby adopted by reference as the Town of Berthoud Existing Building Code as if fully set out in this ordinance with the additions, deletions, insertions and changes as follows.

International Existing Building Code is amended by replacing all references to “International Fire Code” with “Adopted Fire Code”.

IEBC Section 101.1 (Title) is amended by the addition of the term “Town of Berthoud” where indicated.

IEBC Section 1401.2 (Conformance) is amended by the deletion of this section in its entirety and replaced with the following: “Structures moved into or within the jurisdiction shall comply with the provision of this code for new structures.”

“Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation”

Chapter 11.04 International Energy Code. 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, is hereby adopted by reference as the Town of Berthoud with the additions, deletions, insertions and changes as follows:

1. SECTION R202 GENERAL DEFINITIONS is hereby retained except the following addition:

   Dwelling Unit Enclosure Area: The sum of all the boundary surfaces that define the dwelling unit, including top/ceiling, bottom/floor, and the sides of all walls. This does not include interior partition walls within the dwelling unit. Wall height should be measured from the finished floor of the dwelling unit to the underside of the floor above (rather than stopping at the finished ceiling).

2. Section R402.4.1.2 Testing: Single family detached buildings or dwelling units shall be tested and verified as having an air leakage rate of not exceeding three air changes per hour in Climate Zones 1 through 8, or 0.24 cubic feet per minute at 50 Pascals/square feet of dwelling unit enclosure area. Attached single family or multifamily buildings or dwelling units shall be tested and verified as having an air leakage rate of five or less air changes per hour in Climate Zones 1 through 8 or 0.30 cubic feet per minute at 50 Pascals/square feet of dwelling unit enclosure area.

3. Section R403.3.5 Duct testing (Mandatory). Ducts shall be pressure tested to determine air leakage by one of the following methods: and shall not leak more than 4 cubic feet per minute (113.3 L/min) per 100 square feet (9.29 m2) of conditioned floor area served, (4cfm/100sqft), when the air handler is installed at the time of the test. When the air handler is not installed at the time of the test, the total leakage shall be less than or equal to 3 cubic feet per minute (85 L/min) per 100 square feet (9.29 m2) of conditioned floor area; (3cfm/100sqft). Registers shall be taped or otherwise sealed during the test.

   Rough-in test: Total leakage shall be measured with a pressure differential of 0.1 inch w.g. (25 Pa) across the system, including the manufacturer's air handler enclosure if installed at the time of the test. All registers shall be taped or otherwise sealed during the test.

   2. Postconstruction test: Total leakage shall be measured with a pressure differential of 0.1 inch w.g. (25 Pa) across the entire system, including the manufacturer's air handler enclosure. Registers shall be taped or otherwise sealed during the test.

Exception:

a. A duct air leakage test shall not be required where the ducts and air handlers are located entirely within the building thermal envelope.

b. If the HVAC duct system is serving less than or equal to 1,200 square feet of conditioned floor area, the allowable duct leakage shall be 60 cubic feet per minute or less.

A written report of the results of the test shall be signed by the party conducting the test and provided to the *code official*.

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Section 11.5 The National Electrical Code, 2020 Edition (or State Adopted Version)

The installation of the Electrical Vehicle Charging Stations shall meet all requirements of the NEC as well as the following section:

Residential EV Charging Language:

Electric vehicle (EV) charging for new construction.

1. New Construction shall comply with the adopted Electrical Code and this Section. Purpose is to facilitate future installation of electric vehicle supply equipment (EVSE). When EVSE(s) is/are installed, it shall be as follows:

a. New one- and two-family dwellings and townhouses with attached private garages.

i. For each dwelling unit, install a listed raceway to accommodate a dedicated 208/240-volt branch circuit. The raceway shall not be less than trade size 1 (nominal 1-inch inside diameter). The raceway shall originate at the main service or subpanel and shall terminate into a listed cabinet, box or other enclosure in close proximity to the proposed location of an EV charger. Raceways are required to be continuous at enclosed, inaccessible or concealed areas and spaces. The service panel and/or subpanel shall provide capacity to install a 40-ampere minimum dedicated branch circuit and space(s) reserved to permit installation of a branch circuit overcurrent protective device.

ii. Identification. The service panel or subpanel circuit directory shall identify the overcurrent protective device space(s) reserved for future EV charging as “EV CAPABLE”. The raceway termination location shall be permanently and visibly marked as “EV CAPABLE”.

b. New multifamily dwellings.

i. Where 17 or more multifamily dwelling units are constructed on a building site, 3 percent of the total number of parking spaces provided for all types of parking facilities, but in no case less than one, shall be electric vehicle charging spaces (EV spaces) capable of supporting future EVSE. Calculations for the required number of EV spaces shall be rounded up to the nearest whole number. At least one Level 2 EVSE shall be provided. Note: Construction documents are intended to demonstrate the project’s capability and capacity for facilitating future EV charging. There is no requirement for EV spaces to be constructed or available until EV chargers are installed for use.

c. Electric vehicle charging space (EV space) locations.

Construction documents shall indicate the location of proposed EV spaces. At least one EV space shall be located in common use areas and available for use by all residents. When EV chargers are installed, EV spaces, shall comply with at least one of the following options:

i. The EV space shall be located adjacent to an accessible parking space meeting the requirements of the Building Code, Chapter 11, to allow use of the EV charger from the accessible parking space.

ii. The EV space shall be located on an accessible route, as defined in the Building Code, Chapter 11, to the building.

d. Electric vehicle charging space (EV space) dimensions.

The EV spaces shall be designed to comply with the following:

i. The minimum length of each EV space shall be 18 feet (5486 mm).

ii. The minimum width of each EV space shall be 9 feet (2743 mm).

iii. One in every 25 EV spaces, but not less than one, shall also have an 8-foot (2438 mm) wide minimum aisle. A 5-foot (1524 mm) wide minimum aisle shall be permitted provided the minimum width of the EV space is 12 feet (3658 mm).

iv. Surface slope for this EV space and the aisle shall not exceed 1 unit vertical in 48 units horizontal (2.083 percent slope) in any direction.

e. Single EV space required.

i. Install a listed raceway capable of accommodating a 208/240-volt dedicated branch circuit. The raceway shall not be less than trade size 1 (nominal 1-inch inside diameter). The raceway shall originate at the main service or subpanel and shall terminate into a listed cabinet, box or enclosure in close proximity to the proposed location of the EV spaces. Construction documents shall identify the raceway termination point. The service panel and/or subpanel shall provide capacity to install a 40-ampere minimum dedicated branch circuit and space(s) reserved to permit installation of a branch circuit overcurrent protective device.

f. Multiple EV spaces required.

i. Construction documents shall indicate the raceway termination point and proposed location of future EV spaces and EV chargers. Construction documents shall also provide information on amperage of future EVSE, raceway method(s), wiring schematics and electrical load calculations to verify that the electrical panel service capacity and electrical system, including any on-site distribution transformer(s), have sufficient capacity to simultaneously charge all EVs at all required EV spaces at the full rated amperage of the EVSE. Plan design shall be based upon a 40-ampere minimum branch circuit. Raceways and related components that are planned to be installed underground, enclosed, inaccessible or in concealed areas and spaces shall be installed at the time of original construction. At least one Level 2 EVSE shall be provided.

g. Identification

The service panel or subpanel circuit directory shall identify the overcurrent protective device space(s) reserved for future EV charging purposes as “EV CAPABLE”

h. Non-Residential EV Stations

Electric vehicle (EV) charging. New Construction shall comply with the adopted Electrical Code and this Section. Purpose is to facilitate future installation of electric vehicle supply equipment (EVSE). When EVSE(s) is/are installed, it shall be as follows:

1. Single charging space requirements.

a. When only a single charging space is required per Table 1, a raceway is required to be installed at the time of construction and shall be installed in accordance with the Electrical Code. Construction plans and specifications shall include, but are not limited to, the following:

b. The type and location of the EVSE.

c. A listed raceway capable of accommodating a 208/240-volt dedicated branch circuit.

d. The raceway shall not be less than trade size 1."

e. The raceway shall originate at a service panel or a subpanel serving the area, and shall terminate in close proximity to the proposed location of the charging equipment and into a listed suitable cabinet, box, enclosure or equivalent.

f. The service panel or subpanel shall have sufficient capacity to accommodate a minimum 40-ampere dedicated branch circuit for the future installation of the EVSE.

2. Multiple charging space requirements.

When multiple charging spaces are required per Table 1, raceway(s) is/are required to be installed at the time of construction and shall be installed in accordance with the Electrical Code. Construction plans and specifications shall include, but are not limited to, the following:

a. The type and location of the EVSE.

b. The raceway(s) shall originate at a service panel or a subpanel(s) serving the area and shall terminate in close proximity to the proposed location of the charging equipment and into listed suitable cabinet(s), box(es), enclosure(s) or equivalent.

c. Plan design shall be based upon 40-ampere minimum branch circuits.

d. Electrical calculations shall substantiate the design of the electrical system, to include the rating of equipment and any on-site distribution transformers and have sufficient capacity to simultaneously charge all required EVs at its full rated amperage.

e. The service panel or subpanel(s) shall have sufficient capacity to accommodate the required number of dedicated branch circuit(s) for the future installation of the EVSE.

f. At least one Level 2 EVSE shall be provided.

2. EV charging space calculation.

Table 1 shall be used to determine if single or multiple charging space requirements apply for the future installation of EVSE.

Exceptions: On a case-by-case basis where the local enforcing agency has determined EV charging and infrastructure is not feasible based upon one or more of the following conditions:

a. Where there is insufficient electrical supply.

b. Where there is evidence suitable to the local enforcing agency substantiating that additional local utility infrastructure design requirements, directly related to the implementation of this Section, may adversely impact the construction cost of the project.

TABLE 1

TOTAL NUMBER OF ACTUAL PARKING SPACES	NUMBER REQUIRED FOR EV CHARGING SPACES
0-9	0
10-25	1
26-100	2
101-200	4
201 and over	3 percent of total*

*Calculation for spaces shall be rounded up to the nearest whole number.

“Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation”

Chapter 11.10 International Plumbing Code

The International Plumbing Code. 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, Chapters 1 through 13 inclusive, is hereby adopted by reference as the Town of Berthoud Plumbing Code as if fully set out in this ordinance with the additions, deletions, insertions and changes as follows.

IPC Section 101.1 (Title) is amended by the addition of the term “Town of Berthoud” where indicated.

IPC Section 305.4.1 (Sewer depth) is amended by filling in both areas where indicated to read “12 inches (305 mm)”.

IPC Section 312.3 (Drainage and vent air test) is amended by the deletion of the first sentence.

IPC Section 903.1.1 (Roof extension) is amended by inserting the number “12” (152.4 mm) where indicated in the second sentence.

“Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation”

Chapter 11.16 International Mechanical Code

The International Mechanical Code. 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, Chapters 1 through 15 inclusive, is hereby adopted by reference as the Town of Berthoud Mechanical Code as if fully set out in this ordinance with the additions, deletions, insertions and changes as follows.

IMC Section 101.1 (Title) is amended by the addition of the term “Town of Berthoud” where indicated.

“Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation”

Chapter 11.17 International Fuel Gas Code

The International Fuel Gas Code. 2021 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478 , Chapters 1 through 8 inclusive, is hereby adopted by reference as the Town of Berthoud Fuel Gas Code as if fully set out in this ordinance with the additions, deletions, insertions and changes as follows.

IFGC Section 101.1 (Title) is amended by the addition of the term “Town

of Berthoud” where indicated.

IFGC Section 404.12 (Minimum burial depth) is amended by the addition of the following: All plastic fuel gas piping shall be installed a minimum of 18 inches (457 mm) below grade.

IFGC Section 404.12.1 (Individual outside appliances) is amended by the deletion of this section in its entirety.

IFGC Section 406.4.1 (Test pressure) is amended by replacing 3 psig with 10 psig.

“Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation”

Chapter 11.18 Graywater Systems – Control Regulation 86

Requirement. Graywater systems shall comply with the minimum requirements of Colorado State Regulation 86, as well as any and all other applicable state and local requirements.

The Town of Berthoud is the local agency responsible for oversight and implementation of all graywater regulatory activities in the Town limits of Berthoud as required by Colorado State Regulation 86.

The Town of Berthoud's graywater control program meeting the requirements of Colorado State Regulation 86 is as follows:

The Town of Berthoud shall determine any graywater system fee structure, maintain a record of the locations where graywater systems are installed, and review and approve design criteria for any system consistent with Colorado State Regulation 86. Graywater systems are only allowed in new homes where plumbing systems have been designed for the graywater system.

Upon issuance of a certificate of occupancy and the sale of a new home, the legal responsibility including operation and maintenance of approved graywater recycling systems transfers similar to other residential household appliances to the homeowner. The transfer of property ownership must include the transfer of records and operating manuals related to the graywater system and is accomplished by paper or electronic records transferring with a graywater system.

Appropriate graywater space allocation is required for graywater systems and system location must be identified on permit drawings. These drawings should indicate all plumbing connections to ensure compliance with local code requirements. Graywater system specifications are to be included with permit drawings. In the process of inspecting for the certificate of occupancy, if an inspection is adequately conducted and the inspector is knowledgeable of the NSF 350 Standards, Colorado State Regulation 86, and the applicable plumbing code, the final inspection is used to verify that a graywater system meets regulatory requirements.

"Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation"

Chapter 11.19 International Swimming Pool and Spa Code

The International Swimming Pool and Spa Code. 2018 Edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478, Chapters 1 through 11 inclusive, is hereby adopted by reference as the Town of Berthoud Swimming Pool and Spa Code as if fully set out in this ordinance with the additions, deletions, insertions and changes as follows.

"Violation of the provisions of this code, as adopted in this ordinance, may be punished in accordance with Section 20.2 of the Berthoud municipal code in addition to any relief at equity to prevent continuing violation"

TOWN OF BERTHOUD
RESOLUTION NO. 15
(Series 2022)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF BERTHOUD, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2023 AND ENDING ON THE LAST DAY OF DECEMBER 2023.

WHEREAS, the board of trustees, of the Town of Berthoud, Colorado has appointed Christopher Kirk, Town Administrator, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Christopher Kirk has submitted a proposed budget to this governing body on December 13, 2022, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 13, 2022, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

1. That estimated expenditures for each fund are as follows:

General Fund	$ 17,781,304
Water Fund	5,075,645
Water Fund Capital Improvements	1,200,060
Source of Supply	8,514,450
Wastewater Fund	4,475,025
Wastewater Fund Capital Improvements	4,265,060
Storm Water Fund	188,310
Storm Water Fund Capital Improvements	500,060
Park Development Fund	1,200,060

Park Dedication Fund	1,540,560
Public Facilities Fund	350,060
Conservation Trust Fund	562,268
Larimer County Open Space Fund	1,125,060
Cemetery Endowment Fund	130,202
Berthoud Area Transportation Fund	222,585
Road Impact Fund	1,275,373
Recreational MJ Tax 7% Fund	1,270,060
1998 1% Sales Tax Fund	3,950,060
2019 1% Sales Tax Fund	6,218,586

2. That estimated revenues for each fund are as follows:

<u>General Fund</u>	
Reserve from prior years	19,393,322
Property Tax	2,370,000
Sources other than Property Tax	7,944,562
Total General Fund	$29,707,884
<u>Water Fund</u>	
Reserve from prior years	4,793,337
Water Sales	3,600,000
Other Sources	342,000
Total Water Fund	$8,735,337
<u>Water Fund Capital Improvements</u>	
Reserve from prior years	10,052,746
System Investment Fees	1,899,000
Other Sources	450,394
Total Water Capital Improvements	$12,402,140
<u>Source of Supply</u>	
Reserve from prior years	25,817,984
Water Dedication	1,980,000
Other Sources	113,500
Total Source of Supply	$ 27,911,484

Wastewater Fund	
Reserve from prior years	3,468,937
Wastewater Sales	3,000,000
Other Sources	30,500
Total Wastewater Fund	$6,499,437
Wastewater Fund Capital Improvements	
Reserve from prior years	14,102,557
System Investment Fees	1,650,000
Other Sources	250,010
Total WW Capital Improvements	$16,002,567
Storm Water Fund	
Reserve from prior years	1,518,896
Drainage Fees	480,000
Other Sources	1,000
Total Storm Water	$1,999,896
Storm Water Fund Capital Improvements	
Reserve from prior years	3,186,519
System Investment Fees	453,600
Other Sources	3,000
Total SW Capital Improvements	$3,643,119
Park Development Fund	
Reserve from prior years	1,366,858
Park Development Fees	653,400
Other Sources	5,000
Total Park Development	$2,025,258
Park Dedication Fund	
Reserve from prior years	1,961,776
Park Dedication Fees	195,000
Other Sources	5,000
Total Park Dedication	$2,161,776
Public Facilities Fund	
Reserve from prior years	2,199,859
Fees	457,200
Other Sources	5,000
Total Public Facilities	$2,662,059

Conservation Trust Fund	
Reserve from prior years	171,839
Lottery	90,000
Other Sources	500,500
Total Conservation Trust	$762,339
Larimer County Open Space	
Reserve from prior years	1,209,547
Larimer Open Space Tax	220,000
Other Sources	303,000
Total Larimer County Open Space	$1,732,547
Cemetery Endowment Fund	
Reserve from prior years	146,405
Lot Sales	25,000
Other Sources	45,500
Total Cemetery Endowment	$216,905
Berthoud Area Transportation Fund (BATS)	
Reserve from prior years	345,773
Other Sources	74,500
Total BATS	$420,273
Road Impact Fund	
Reserve from prior years	4,387,019
Impact Fees	677,100
Other Sources	8,000
Total Road Impact	$5,072,119
Recreational MJ Tax 7% Fund	
Reserve from prior years	1,213,888
Sales Tax	400,000
Other Sources	2,000
Total Road Impact	$1,615,888
1998 1% Sales Tax Fund	
Reserve from prior years	2,976,345
Sales Tax	2,217,750
Other Sources	8,000
Total 1998 % Sales Tax	$5,202,095
2019 1% Sales Tax Fund	
Reserve from prior years	4,637,452
Sales Tax	2,217,750

Other Sources	1,223,750
Total 2019 1% Sales Tax	$8,078,952

3. That after a properly noticed hearing at a public meeting, as required by law, the budget as submitted, amended and summarized by fund, hereby is approved and adopted as the Budget of the Town of Berthoud for 2023.

4. That the budget hereby approved and adopted shall be signed by William Karspeck, Mayor, and Christian Samora, Clerk, and made a part of the public records of the Town of Berthoud.

PASSED, ADOPTED AND APPROVED THIS December 13, 2022.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

_____
Christian Samora, Town Clerk

TOWN OF BERTHOUD
BUDGET YEAR ENDING DECEMBER 31, 2023

GENERAL FUND TOTALS									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
		DESCRIPTION	**2018**	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
		BEGINNING FUND BALANCE	**3,455,825**	**5,393,793**	**7,434,983**	**11,259,871**	**18,410,765**	**18,410,765**	**19,393,322**
		REVENUES							
1		Total Taxes	4,082,301	5,849,889	7,435,888	9,363,123	6,527,750	7,597,200	7,485,600
2		Total Licenses and Permits	256,202	261,482	179,071	178,194	132,000	248,700	244,000
3		Total Intergovernmental Rev.	369,117	468,896	1,177,722	1,868,450	1,553,884	1,574,884	391,084
4		Total Charges for Services(Rec,Pool,Pks)	195,583	167,553	81,170	145,258	172,780	151,220	163,555
5		Total Fines and Forfeits	24,567	30,416	23,906	16,026	16,000	20,100	15,500
6		Total Interest & Fee Revenue	364,812	486,230	480,025	553,365	460,000	660,000	600,000
7		Total Transfers In	335,031	323,063	333,610	384,053	343,699	355,000	356,313
8		Total Building Fees	1,189,761	1,073,047	1,575,671	2,203,838	1,120,000	1,400,000	960,000
9		Total Miscellaneous Revenue	29,256	5,607	101,902	126,403	-	15,450	-
11		Total Planning Fees	30,817	(1,527)	39,324	25,570	5,000	38,700	8,000
12		Total Town Hall Lease Income	107,044	109,969	117,426	107,962	97,100	100,200	90,510
		TOTAL OPERATING REVENUES	**6,984,491**	**8,774,625**	**11,545,715**	**14,972,242**	**10,428,213**	**12,161,454**	**10,314,562**
13		**MISCELLANEOUS REVENUE**	483,790	21	20	22	0	41,500	0
		TOTAL REVENUES	**7,468,281**	**8,774,646**	**11,545,735**	**14,972,264**	**10,428,213**	**12,202,954**	**10,314,562**
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**BUDGET**	**BUDGET**
		EXPENSES	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**	**2023**
100		Total General Government	1,118,963	1,222,516	2,105,341	1,830,368	3,630,300	2,524,900	4,671,689
200		Total Public Safety	1,169,687	1,227,307	1,418,375	1,650,208	2,012,373	2,017,830	2,423,116
300		Total Streets	765,221	876,218	773,407	784,704	1,033,532	1,049,900	1,078,266
400		Total Recreation	339,114	381,382	338,378	275,421	430,272	434,582	515,457
500		Total Pool	111,930	103,194	38,784	50,154	300,000	600,000	-
600		Total Economic Development	140,111	143,101	133,749	180,308	320,146	326,846	311,166
700		Total Parks	513,068	578,135	761,932	746,567	1,468,037	1,491,137	1,463,667
800		Total Building Department	702,038	712,573	874,737	1,235,511	826,784	981,700	761,969
1100		Total Planning	181,663	179,306	382,836	436,601	544,102	543,802	453,478
1200		Total Town Hall Lease Expense	68,090	90,398	190,824	77,296	95,300	90,300	83,100
1300		Total Community Outreach	-	-	-	-	-	-	105,996
1500		Contributions	37,840	20,901	21,833	45,400	97,900	79,500	135,400
		TOTAL OPERATING EXPENSES	**5,147,725**	**5,535,031**	**7,040,196**	**7,312,538**	**10,758,746**	**10,140,497**	**12,003,304**
1000		**TOTAL CAPITAL PROJECTS**	**382,588**	**1,198,425**	**680,651**	**508,832**	**758,700**	**1,079,900**	**5,778,000**
		TOTAL EXPENSES	**5,530,313**	**6,733,456**	**7,720,847**	**7,821,370**	**11,517,446**	**11,220,397**	**17,781,304**
		EMERGENCY RESERVES	-	-	-	-	-	-	309,437
		ENDING FUND BALANCE	**5,393,793**	**7,434,983**	**11,259,871**	**18,410,765**	**17,321,532**	**19,393,322**	**11,617,143**
		MINIMUM EFB					1,613,812	1,521,075	1,800,496

GENERAL FUND REVENUES									
11-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
		Taxes							
4101	0	General property	587,983	1,270,679	1,338,217	1,447,664	1,415,000	1,415,000	1,600,000
4102	0	Specific Ownership	145,118	244,739	344,269	374,142	300,000	440,000	400,000
4103	0	General Sales Tax	1,590,700	2,476,669	3,240,145	4,399,494	3,000,000	3,700,000	3,600,000
4103	1	Building Permit Use Tax	1,306,926	1,044,397	1,485,396	2,210,809	974,750	1,100,000	835,500
4103	2	Colorado Excise Tax	4,069	45,991	91,585	127,457	75,000	100,000	100,000
4104	0	Cigarette	6,601	7,111	10,782	15,914	8,000	9,000	10,000
4105	0	Franchise Taxes	113,939	92,096	100,443	110,342	90,000	90,000	90,000
4106	0	Severance Tax	26,878	53,577	39,871	14,925	15,000	92,900	70,000
4107	0	General property (police)	287,448	602,512	773,835	651,221	640,000	640,000	770,000
4108	0	Occupation Tax	9,075	8,700	10,622	10,900	10,000	10,000	10,000
4109	0	Lodging Tax	3,564	3,418	723	255	-	300	100
4100		**Total Taxes**	**4,082,301**	**5,849,889**	**7,435,888**	**9,363,123**	**6,527,750**	**7,597,200**	**7,485,600**
		Licenses & Permits							
4201	0	Permits & Liquor Licenses	107,939	104,541	92,447	77,085	70,000	100,000	100,000
4201	1	Drug Education MMJ transaction fee $1	43,118	38,818	31,407	23,848	16,000	17,000	17,000
4202	0	Animal Licenses	1,325	1,460	930	1,240	1,000	3,200	2,000
4203	0	Passports	55,205	57,363	13,207	21,926	20,000	70,000	70,000
4206	0	Farm Leases	45,950	56,224	38,275	36,780	-	33,500	30,000
4207	0	Rental Property	2,000	2,000	2,000	16,000	24,000	24,000	24,000
4208	0	Records Requests	665	1,076	805	1,315	1,000	1,000	1,000
4200		**Total Licenses & Permits**	**256,202**	**261,482**	**179,071**	**178,194**	**132,000**	**248,700**	**244,000**
		Intergovernmental Revenue							
4265	0	CRVF Coronavirus Relief Funds (DOLA)	-	-	320,525	164,812	-	-	-
4265	1	DOLA-Non Entitlement Units	-	-	-	1,142,887	1,142,800	1,142,800	-
4303	0	Highway User Tax Fund	310,529	327,976	266,733	351,181	280,000	280,000	280,000
4304	0	Road & Bridge	50,119	131,671	157,920	77,750	120,000	100,000	100,000
4305	0	Utility Road Cut Permit	2,385	3,165	7,710	10,103	5,000	26,000	5,000
4307	2	DOLA Grant for CR 7 project	-	-	400,000	-	-	-	-
4307	3	State of Colorado-Grant				42,898	-	-	-
4307	5	CDOT Grant for Parklets				43,556	-	-	-
4307	6	Grant-Misc				21,500	-	20,000	-
4311	0	GOCO Grant for Roberts Dock	-	-	18,750	-	-	-	-
4314	0	CDOT Snow Removal	6,084	6,084	6,084	6,084	6,084	6,084	6,084
4316	0	DOLA Grant for Berthoud Market Analysis	-	-	-	7,679	-	-	-
4300		**Total Intergovernmental**	**369,117**	**468,896**	**1,177,722**	**1,868,450**	**1,553,884**	**1,574,884**	**391,084**
		Charges For Services							
4401	0	Recreation (see page 4)	132,522	115,539	64,932	140,567	168,230	141,620	155,855
4402	0	Swimming Pool Fees (see page 4)	51,158	43,573	13,912	(236)	-	-	-
4404	0	Park Fees (see page 4)	11,903	8,441	2,326	4,927	4,550	9,600	7,700
4400		**Total Charges for Services**	**195,583**	**167,553**	**81,170**	**145,258**	**172,780**	**151,220**	**163,555**

GENERAL FUND REVENUES CON'T									
11-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		Fines							
4500	0	Fines & Forfeitures	15,261	21,166	17,705	7,866	10,000	5,500	5,000
4501	0	Court Fees	6,805	6,225	3,586	7,230	5,000	14,000	10,000
4502	0	Surcharges	2,501	3,025	2,615	930	1,000	600	500
4500		**Total Fines & Forfeits**	**24,567**	**30,416**	**23,906**	**16,026**	**16,000**	**20,100**	**15,500**
		Interest & Fees							
4601	0	Interest	31,252	111,430	68,900	85,789	40,000	140,000	80,000
4603	0	Municipal Fees	333,560	374,800	411,125	467,576	420,000	520,000	520,000
4600		**Total Interest & Fees**	**364,812**	**486,230**	**480,025**	**553,365**	**460,000**	**660,000**	**600,000**
		Building Department							
4620	0	Building and Planning Fees	1,189,761	1,073,047	1,575,671	2,203,838	1,120,000	1,400,000	960,000
4600		**Total Building Department**	**1,189,761**	**1,073,047**	**1,575,671**	**2,203,838**	**1,120,000**	**1,400,000**	**960,000**
		Planning Department							
4651	0	Application Fees	21,100	22,468	11,650	19,578	5,000	36,000	5,000
4653	0	Electric Charging Vehicle Fees	-	-	-	-	-	2,700	3,000
4654	0	Development Review Fees	9,717	(23,995)	27,674	5,092	-	-	-
4655	0	Sign Deposit	-	-	-	900	-	-	-
4600		**Total Planning Department**	**30,817**	**(1,527)**	**39,324**	**25,570**	**5,000**	**38,700**	**8,000**
		Transfers							
4701	0	Water	140,000	140,000	140,000	214,430	210,000	210,000	220,500
4702	0	Wastewater	140,000	140,000	140,000	107,215	100,000	100,000	105,000
4705	0	Road Impact Fees	40,031	28,063	36,610	51,892	23,699	35,000	20,313
4709	0	BATS	5,000	5,000	5,000	-	-	-	-
4711	0	Storm Water	10,000	10,000	12,000	10,516	10,000	10,000	10,500
4700		**Total Transfers**	**335,031**	**323,063**	**333,610**	**384,053**	**343,699**	**355,000**	**356,313**
		Miscellaneous Revenues							
4209	0	Restitution	-	-	-	175	-	-	-
4310	0	Loss Control Rebate/Insurance Claims	17,102	5,607	96,840	45,395	-	13,000	-
4607	0	Donations	-	-	-	57,672	-	-	-
4901	0	Sale of Equipment	12,154	-	5,062	23,161	-	2,450	-
		Total Miscellaneous Revenues	**29,256**	**5,607**	**101,902**	**126,403**	**-**	**15,450**	**-**
		Miscellaneous Revenues							
4610	0	Oil and Gas	483,790	21	20	22	-	41,500	-
		Total Miscellaneous Revenues	**483,790**	**21**	**20**	**22**	**-**	**41,500**	**-**

GENERAL FUND REVENUES (CHARGES FOR SERVICES)									
11-04									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		RECREATION							
4450	1	Tennis	6,818	5,473	777	5,411	7,700	6,420	7,700
4450	2	Active Net Credit	-	-	-	(13,682)	-	-	-
4450	3	British Soccer	240	180	-	390	450	675	675
4450	5	Concession Stand Receipts	3,352	943	-	678	680	-	680
4450	8	Flag Football	9,440	7,571	5,954	12,938	14,900	18,000	17,000
4450	9	Track Fees	3,196	3,008	(60)	4,058	3,900	3,400	3,900
4450	11	Adult Basketball	1,747	1,302	857	(15)	-	-	-
4450	12	Youth Basketball	8,636	9,516	1,660	3,247	-	-	-
4450	21	Adult Softball	4,006	1,087	245	-	4,800	325	4,800
4450	22	Youth Baseball	18,597	11,307	6,459	20,274	22,000	24,000	23,000
4450	23	Youth Softball	-	9,241	9,088	10,199	19,500	15,200	15,000
4450	31	Adult Volleyball	4,165	5,316	807	2,705	-	-	-
4450	32	Youth Volleyball	4,096	2,331	1,355	2,003	-	-	-
4450	34	Youth Sponsorships	15,350	11,717	7,283	27,915	15,400	4,400	12,000
4450	35	Field Fees	6,442	4,556	4,593	8,480	4,000	4,000	4,000
4450	37	School District Fees	478	-	-	-	-	-	-
4450	45	Adult Kickball	3,926	2,570	1,061	3,051	4,000	3,000	4,000
4450	50	Soccer	25,169	25,631	21,124	36,314	39,000	40,000	39,000
4450	51	Sport Camps	2,818	4,840	404	14,102	22,800	15,900	15,000
4450	52	Tournaments	6,964	-	149	468	-	-	-
4450	55	Additional Programs Fees	7,082	8,950	3,176	2,031	9,100	6,300	9,100
4450		**Total Recreation Revenue**	**132,522**	**115,539**	**64,932**	**140,567**	**168,230**	**141,620**	**155,855**
11-05									
		SWIMMING POOL							
4451	0	Lessons	12,884	12,251	12,973	(236)	-	-	-
4463	0	Daily Admissions	21,302	11,988	351	-	-	-	-
4464	0	Season Passes	3,078	9,151	-	-	-	-	-
4466	0	Pool Rental	2,545	2,477	-	-	-	-	-
4467	0	Swim Team	5,588	2,789	588	-	-	-	-
4469	0	Concessions	5,761	4,917	-	-	-	-	-
4460		**Total Swimming Pool Revenue**	**51,158**	**43,573**	**13,912**	**(236)**	**-**	**-**	**-**
11-07									
		PARKS							
4468	0	Shooting Range	-	-	-	340	100	200	200
4469	0	Park Reservations	10,403	6,749	2,286	4,357	4,200	8,400	7,000
4470	0	Banners	1,500	1,692	40	230	250	1,000	500
		Total Parks Revenue	**11,903**	**8,441**	**2,326**	**4,927**	**4,550**	**9,600**	**7,700**
		TOTAL GENERAL FUND OPERATING REVENUES	**6,984,491**	**8,664,656**	**11,428,289**	**14,864,280**	**10,331,113**	**12,061,254**	**10,224,052**
		Total Miscellaneous Revenue	**483,790**	**21**	**20**	**22**	**-**	**41,500**	**-**
		TOTAL GENERAL FUND REVENUES	**7,468,281**	**8,664,677**	**11,428,309**	**14,864,302**	**10,331,113**	**12,102,754**	**10,224,052**

GENERAL GOVERNMENT EXPENSE									
11-01									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
5001		Salaries	462,892	528,833	655,369	827,176	1,049,780	1,049,000	1,105,056
5002		Employer Contributions	113,752	135,056	154,735	193,854	280,131	280,000	297,350
5003		Pension	11,061	22,122	28,819	37,258	51,489	51,400	55,253
5009	5	Travel-Trans-Educ-Finance	2,756	5,117	4,327	1,738	10,000	3,000	10,000
5009	12	Travel-Clerk/Deputy Clerk	9,773	3,883	2,919	3,998	10,000	5,000	10,000
5009	14	Travel-Trans-Educ-Administration	12,668	5,351	1,289	6,326	10,000	12,000	15,000
5009	41	Travel-Trans-Educ Board	3,967	10,174	6,754	6,055	17,500	15,000	17,500
5010		Office Supplies	35,297	34,880	39,648	47,604	45,000	50,000	50,000
5011	1	Telephone	7,002	7,242	8,543	9,447	10,000	12,000	12,000
5012	1	Utilities	27,847	26,212	27,024	29,855	30,000	30,000	30,000
5013	1	Vehicle Maintenance	50	232	712	174	1,000	1,000	1,000
5014	1	Gasoline	395	343	93	224	600	600	600
5015	1	Insurance	61,220	52,824	88,995	109,246	120,000	122,000	130,000
5017	7	Town Hall Building Maintenance	20,586	23,234	8,252	26,355	40,000	30,000	78,000
5018	4	Publications/Legal Notices	2,901	3,777	1,938	5,480	5,000	5,000	5,000
5019	4	Recording Fees	-	-	156	6	100	100	100
5020		Professional Fees (IT Services)	44,234	28,245	49,674	120,953	90,000	120,000	30,000
5021	3	Municipal Judge	14,653	12,250	9,428	4,245	18,000	18,000	18,000
5022	2	Election Judge	2,007	2,354	2,370	-	2,000	2,200	-
5023	2	Election Supplies	33,233	33,667	55,143	2,213	104,000	104,000	-
5024	2	Election Publications	315	321	-	-	5,000	5,000	-
5027	1	Codification	-	-	-	-	7,000	7,000	7,000
5028	1	Records Management	33,008	18,085	15,913	13,271	32,000	32,000	20,000
5036	1	Regional Meetings	999	1,336	3,638	399	5,000	5,000	5,000
5038	0	Administrative Expense	1,233	7,773	3,607	3,010	6,000	6,500	8,000
5038	1	Passport Expense	1,427	2,030	312	1,069	1,500	2,000	2,000
5039	1	Dues and Subscriptions	8,459	16,878	17,143	22,068	24,000	24,000	24,000
5040		Attorney	49,373	48,132	118,164	120,591	130,000	130,000	130,000
5041	3	Court Expense	860	42	180	-	5,000	2,000	5,000
5045	1	Safety Committee (CPR)	902	1,728	204	3,076	3,000	3,000	3,000
		Uniforms	-	-	-	-	-	-	4,655
5048	1	Wellness Committee	-	1,681	1,198	3,341	30,000	28,000	30,000
5050	1	Employee Recognition	-	-	7,226	(131)	12,000	12,000	12,000
5089	7	Janitorial Service & Supplies	24,107	21,223	23,110	30,436	30,000	28,000	28,000
5090	5	Auditing (1/3)	8,476	8,368	9,166	8,333	10,000	8,400	10,000
5091	1	Parking Lot Lease	100	100	100	100	100	100	100
5095	1	Computer Equipment Maintenance/Replacement	17,263	14,534	17,349	41,721	50,000	72,000	40,000
5096	1	Internet	3,212	2,841	2,691	2,365	3,000	3,000	3,000
5097	1	Webpage (redesign)	7,420	7,640	8,180	8,589	50,000	50,000	9,000
5246	4	Audio/visual Equipment	3,508	4,712	-	85	5,000	8,000	14,000
5247	1	Software (Caselle)	16,037	6,930	20,706	9,158	25,000	15,000	22,000
5247	3	Software (Caselle)-Court	1,260	1,260	1,260	1,260	1,300	1,400	1,300
5249	1	Public Outreach	53,782	64,080	64,216	35,039	50,000	50,000	-
5252	1	Community Events	-	31,105	35,062	44,053	58,000	70,000	90,000
5256	7	Clean-Up Day	-	7,802	-	3,783	5,000	4,200	5,000
5257	7	Spring/Fall Clean Up-Branches	-	-	-	2,250	2,000	2,000	2,000
5265	1	CRVF Coronavirus Relief Funds (DOLA) Related Expenses	-	-	485,440	-	-	-	-
5265	6	COVID 19 Berthoud Recovery Programs	-	-	52,825	-	1,142,800	-	2,285,775
5280	0	Transfer to Cemetery Fund	-	-	50,000	20,000	20,000	20,000	20,000
5300	1	Bank Fees	20,928	18,119	21,463	24,295	23,000	26,000	26,000
		TOTAL GENERAL GOVERNMENT	**1,118,963**	**1,222,516**	**2,105,341**	**1,830,368**	**3,630,300**	**2,524,900**	**4,671,689**

PUBLIC SAFETY EXPENSE									
11-02									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
5001	4	Salaries-Code Enforcement	30,450	23,008	40,480	41,796	44,580	44,580	48,211
5002	4	Employer Contributions-Code Enforcement	14,738	8,000	23,426	17,716	14,914	20,000	25,797
5003	4	Pension-Code Enforcement	1,236	-	617	925	2,229	2,000	2,763
5009	4	Training-Code Enforcement	-	699	38	706	2,000	2,000	2,000
5010		Office Supplies	215	2,238	1,010	2,186	1,800	2,400	1,800
5011	4	Telephone/Mobile-Code Enforcement	649	468	656	663	800	800	800
5013	4	Vehicle Maintenance-Code Enforcement	1,486	962	431	529	1,000	1,000	1,000
5014	4	Gasoline-Code Enforcement	1,292	711	637	463	1,800	1,000	1,800
5018	1	Public Events (Safety Fair, NNO, LETA)	-	268	-	6,276	6,500	6,300	6,500
5034	4	Animal Control	3,439	6,200	16,553	3,483	35,000	35,000	46,000
5039	1	Dues & Memberships	-	-	-	-	200	200	200
5046	4	Uniforms-Code Enforcement	392	902	515	552	1,200	1,200	1,445
5095	4	Computer-Code Enforcement	175	554	-	-	1,800	1,800	1,800
5218	0	Traffic Control	3,544	4,447	-	-	1,000	1,000	1,000
5222	7	School Safety/Education	2,918	4,642	-	-	16,000	17,000	17,000
5228	1	LARIMER COUNTY SHERIFF'S DEPT	1,109,153	1,324,208	1,334,012	1,574,913	2,096,550	2,096,550	2,265,000
		Fund 41 Retail MJ participation		(150,000)			(150,000)	(150,000)	-
		Fund 33 Public Facilities participation for LSCO vehicle					(65,000)	(65,000)	0
		TOTAL PUBLIC SAFETY DEPARTMENT	**1,169,687**	**1,227,307**	**1,418,375**	**1,650,208**	**2,012,373**	**2,017,830**	**2,423,116**

STREETS EXPENSE									
11-03									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
5001		Salaries	217,020	250,197	252,669	271,444	321,420	321,000	336,809
5002		Employer Contributions	68,098	93,164	80,702	93,099	122,941	123,000	147,117
5003		Pension	7,061	9,611	8,076	10,176	16,071	16,000	16,840
5008	1	Employee Physicals-Background	194	721	377	524	800	800	800
5009	1	Training	1,623	3,847	1,052	5,243	6,500	6,500	6,500
5010	1	Office Supplies	6,651	6,909	3,803	4,159	6,000	6,000	6,000
5011	1	Telephone	5,640	5,970	6,782	5,187	7,200	6,000	6,200
5012	2	Street Lighting-utilities only	90,665	126,283	114,856	132,437	115,000	130,000	116,000
5012	6	Utilities-Shop	3,136	3,417	5,740	3,147	4,500	4,500	4,500
5012	7	Street Light Repairs	-	-	16,747	11,173	15,000	15,000	15,000
5014	6	Gasoline	22,844	23,660	18,248	23,083	23,000	26,000	25,000
5018	1	Publications	-	460	25	-	500	500	500
5020	1	Professional Fees (Contracting)	-	-	-	-	15,000	15,000	15,000
5021	6	Vehicle and Equipment Maintenance - Light Duty	38,000	46,917	43,367	10,697	40,000	40,000	40,000
5036	2	Vehicle and Equipment Maintenance - Heavy Duty	43,551	13,577	34,096	22,184	50,000	50,000	50,000
5037	2	Material for Maintenance	94,463	108,283	45,391	16,187	75,000	75,000	75,000
5039	1	Dues	196	202	391	50	500	500	500
5040	7	Contracting	32,544	-	-	23,435	50,000	50,000	50,000
5041	2	Equipment Rental	4,840	22,510	12,561	2,941	10,000	10,000	10,000
5042	5	Snow & Ice Removal	48,497	61,463	65,000	55,871	65,000	65,000	65,000
5044	3	Weed Control Chemicals and Supplies	2,742	5,919	3,584	425	3,000	2,000	3,000
5045	6	Shop Operations	13,411	15,167	11,967	13,212	15,000	16,000	18,000
5046	1	Uniforms	6,402	6,730	6,275	2,567	5,100	5,100	4,500
5047	4	Signs & Signage	20,263	33,766	14,324	36,799	35,000	35,000	40,000
5048	2	Safety Equipment	22,862	11,399	2,992	5,359	8,500	8,500	8,500
5049	5	Storm Costs	3,949	16,388	17,486	-	-	-	-
5095	1	Computer Maintenance/Replacement	-	1,495	-	1,044	5,000	5,000	5,000
5247	1	Software	-	-	1,240	4,810	3,000	3,000	3,000
5251	6	Tools	10,569	8,163	5,656	6,166	9,500	9,500	9,500
5255	0	Removal of old streets building	-	-	-	23,285	5,000	5,000	-
		TOTAL STREETS DEPARTMENT	**765,221**	**876,218**	**773,407**	**784,704**	**1,033,532**	**1,049,900**	**1,078,266**

RECREATION EXPENSE									
11-04									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		ADMINISTRATION							
5001		Salaries	105,361	125,776	148,017	71,363	185,400	185,400	240,541
5002		Employer Contributions	30,728	43,263	43,491	20,734	49,087	49,087	94,461
5003		Pension	3,148	2,782	5,348	2,722	9,270	9,270	12,027
5009	2	Training/Professional Dev/Membership	3,630	2,319	1,843	1,030	8,000	8,000	5,000
5010	2	Office Supplies	6,603	6,072	4,533	3,032	7,500	7,500	3,000
5011	2	Telephone	4,383	4,286	3,388	3,566	2,000	2,000	2,000
5012	2	Utilities	2,207	2,046	2,170	1,664	-	-	-
5013	2	Vehicle Maintenance	4,547	1,360	2,089	746	2,500	2,500	2,500
5014	2	Gasoline	4,611	4,068	1,555	1,484	2,000	2,000	2,000
5020	1	Officiating Administrative Fee	-	7,500	3,425	4,410	8,000	8,000	8,300
5046	2	Uniforms	2,956	3,055	2,251	2,161	4,000	4,000	980
5048	1	School District Charges	2,928	3,664	1,816	1,392	4,000	4,000	1,200
5049	1	Ballfield Maintenance and Repair	12,563	12,850	19,291	17,618	-	-	-
5052	2	First Aid Supplies-Safety	410	1,067	1,440	1,995	1,800	1,800	1,800
5053	1	Porta john	-	362	171	225	-	-	-
5054	2	Trash	2,120	2,524	1,501	714	-	-	-
5056	1	Brochures\Advertising	11,960	12,758	11,163	15,843	28,000	28,000	23,300
5058	1	Equipment Maintenance	-	727	1,021	1,647	-	-	-
5059	1	Coach Certification-Background checks	1,569	832	723	1,395	2,000	2,000	2,000
5060	1	Rec registration/tracking software	-	3,695	-	2,141	10,600	10,600	10,600
5071	1	Scholarships	-	-	-	-	2,500	2,500	2,500
5095	2	Computer Equipment Maintenance/Replacement	-	1,766	-	-	1,800	1,800	1,800
		CONCESSION STAND							
5001	5	Salaries	3,220	1,132	122	667	3,500	3,500	1,000
5002	5	Employer Contributions	256	90	10	53	350	350	100
5063	5	Supplies	4,576	793	-	452	3,000	3,000	2,000
		FLAG FOOTBALL							
5001	8	Salaries	3,985	3,849	3,860	4,426	1,600	1,600	1,500
5002	8	Employer Contributions	817	1,239	781	732	160	160	150
5003	8	Pension	137	132	35	114	-	-	-
5020	8	Officials	1,845	1,070	680	1,417	2,880	2,880	3,900
5046	8	Uniforms/Shirts	2,482	2,130	998	5,385	5,200	6,500	6,200
5050	8	Equipment	1,192	408	413	292	250	250	800
5055	8	Clinics	-	-	-	-	-	-	-
		TRACK							
5001	9	Salaries	1,486	1,358	-	3,910	3,000	3,000	3,100
5002	9	Employer Contributions	235	150	-	482	300	300	310
5003	9	Pension	24	10	-	47	-	-	-
5046	9	Uniforms/Shirts	-	-	-	449	800	800	500
5048	9	Dues/Team Fees	404	375	-	621	700	700	700
5050	9	Equipment	139	-	-	11	200	200	200
		TENNIS							
5001	10	Salaries	7,854	6,880	250	5,595	5,800	5,800	5,800
5002	10	Employer Contributions	820	783	92	445	580	580	580
5003	10	Pension	66	-	-	-	-	-	-
5046	10	Uniforms/Shirts	515	798	-	478	900	900	800
5048	10	Dues/Team Fees	420	460	-	-	600	600	600
5050	10	Equipment	462	143	-	719	800	800	800

RECREATION EXPENSE CON'T									
11-04			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		ADULT BASKETBALL							
5001	11	Salaries	1,209	2,685	1,036	35	-	-	-
5002	11	Employer Contributions	261	849	195	8	-	-	-
5003	11	Pension	29	1	2	2	-	-	-
5020	11	Officials	1,870	750	570	-	-	-	-
5050	11	Equipment	31	-	-	-	-	-	-
		YOUTH BASKETBALL							
5001	12	Salaries	10,732	10,689	6,641	724	-	-	-
5002	12	Employer Contributions	2,134	2,173	1,045	170	-	-	-
5003	12	Pension	146	157	134	23	-	-	-
5020	12	Officials	3,200	1,860	1,080	560	-	-	-
5046	12	Uniforms/Shirts	1,441	2,288	1,705	582	-	-	-
5048	12	Dues/Team Fees	30	95	-	-	-	-	-
5050	12	Equipment	1,341	2,762	762	1,261	-	-	-
5055	12	Clinics	400	400	-	-	-	-	-
		ADULT SOFTBALL							
5001	21	Salaries	1,310	313	91	165	1,500	1,500	1,400
5002	21	Employer Contributions	221	25	35	43	150	150	140
5003	21	Pension	26	-	2	8	-	-	-
5020	21	Officials	2,767	350	-	-	2,500	2,500	2,700
5048	21	Dues/Team Fees	-	-	-	-	-	-	-
5050	21	Equipment	630	220	-	-	350	350	900
		YOUTH BASEBALL							
5001	22	Salaries	5,721	11,140	10,189	8,486	3,500	3,500	3,000
5002	22	Employer Contributions	733	2,978	2,322	1,457	350	350	300
5003	22	Pension	133	26	44	254	-	-	-
5020	22	Officials	3,691	2,102	1,388	3,045	3,200	3,200	3,400
5046	22	Uniforms/Shirts	2,448	5,362	2,884	6,408	7,000	7,000	8,000
5048	22	Dues/Team Fees	-	284	350	350	900	900	900
5050	22	Equipment	1,565	1,619	1,411	2,034	2,100	2,100	2,100
5055	22	Clinics	-	-	-	-	-	-	-
		YOUTH SOFTBALL							
5001	23	Salaries	440	928	2,325	1,950	750	750	780
5002	23	Employer Contributions	86	74	329	398	75	75	78
5003	23	Pension	22	-	23	76	-	-	-
5020	23	Officials	1,940	1,075	1,610	670	1,500	1,500	1,400
5046	23	Uniforms/Shirts	1,403	2,586	1,949	2,205	2,800	2,800	2,500
5048	23	Dues/Team Fees	2,160	2,780	3,195	4,045	5,000	5,000	3,600
5050	23	Equipment	1,826	659	399	1,026	2,100	2,100	2,100
5055	23	Clinics	-	-	-	-	200	200	200

RECREATION EXPENSE CON'T									
11-04			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		ADULT VOLLEYBALL							
5001	31	Salaries	3,985	4,055	1,910	1,533	-	-	-
5002	31	Employer Contributions	648	932	347	262	-	-	-
5003	31	Pension	48	34	13	32	-	-	-
5020	31	Officials	875	2,029	640	1,510	-	-	-
5050	31	Equipment	160	559	291	100	-	-	-
		YOUTH VOLLEYBALL							
5001	32	Salaries	1,380	1,658	1,299	611	-	-	-
5002	32	Employer Contributions	341	306	252	133	-	-	-
5003	32	Pension	43	36	61	-	-	-	-
5020	32	Officials	982	450	-	80	-	-	-
5046	32	Uniforms/Shirts	818	789	461	374	-	-	-
5050	32	Equipment	417	372	155	-	-	-	-
5055	32	Clinics	1,200	-	-	-	-	-	-
		ADULT KICKBALL							
5001	45	Salaries	1,625	893	962	939	1,200	1,200	1,200
5002	45	Employer Contributions	234	71	154	117	120	120	120
5003	45	Pension	28	-	5	10	-	-	-
5020	45	Officials	1,856	1,000	500	1,225	1,500	1,500	2,400
5050	45	Equipment	143	365	39	-	100	100	100
		SOCCER							
5001	50	Salaries	10,107	9,477	9,583	9,762	6,500	6,500	6,100
5002	50	Employer Contributions	2,200	1,925	1,933	1,727	650	650	610
5003	50	Pension	289	291	362	259	-	-	-
5020	50	Officials	4,092	2,735	1,577	3,262	4,100	4,100	6,200
5046	50	Uniforms/Shirts	5,490	6,186	2,841	7,122	7,200	9,000	7,000
5048	50	Dues/Team Fees	-	-	-	-	850	850	850
5050	50	Equipment	5,727	2,065	2,068	3,035	400	400	400
5055	50	Clinics	-	-	-	250	400	400	400
		SPORTS CAMPS							
5001	51	Salaries	3,895	7,487	-	11,222	2,000	3,100	1,500
5002	51	Employer Contributions	608	1,199	-	1,501	200	310	150
5003	51	Pension	79	155	-	62	-	-	-
5020	51	Officials		-	-	-	-	-	-
5046	51	Uniforms/Shirts	-	-	-	1,291	1,800	1,800	1,900
5050	51	Equipment	718	2,786	-	1,679	2,000	2,000	2,000
5055	51	Clinics	63	-	-	-	-	-	-
		TOURNAMENTS							
5001	52	Salaries	-	-	-	-	500	500	500
5002	52	Employer Contributions	-	-	-	-	50	50	50
5020	52	Officials	625	-	-	-	-	-	-
5050	52	Equipment	184	-	-	-	200	200	200
		ADDITIONAL PROGRAMS							
5001	55	Salaries	1,794	5,808	4,303	4,528	2,500	2,500	2,300
5002	55	Employer Contributions	359	1,153	989	683	250	250	230
5003	55	Pension	41	148	196	74	-	-	-
5046	55	Uniforms/Shirts	-	364	-	-	-	-	-
5048	55	Dues/Team Fees/Printing	-	-	-	-	-	-	-
5050	55	Equipment	1,137	682	2,404	2,046	500	500	500
5055	55	Martial Arts	6,318	3,570	840	1,830	4,200	4,200	4,200
		TOTAL RECREATION DEPARTMENT	**339,114**	**381,382**	**338,378**	**275,421**	**430,272**	**434,582**	**515,457**

SWIMMING POOL EXPENSE

11-05

			ACTUALS 2018	ACTUALS 2019	ACTUALS 2020	ACTUALS 2021	BUDGET 2022	ESTIMATE 2022	BUDGET 2023
5001	1	Salaries	73,687	66,691	25,782	-	-	-	-
5002	1	Employer Contributions	11,924	12,874	2,329	-	-	-	-
5003	1	Pension	284	841	32	-	-	-	-
5009	1	Training, certifications	586	109	450	-	-	-	-
5010	1	Office Supplies	112	519	10	-	-	-	-
5011	1	Telephone	2,000	2,022	937	107	-	-	-
5012	2	Utilities	3,653	5,175	3,390	1,159	-	-	-
5046	1	Uniforms	496	466	74	-	-	-	-
5054	2	Trash	559	583	172	233	-	-	-
5057	2	Boiler Room Maintenance	-	2,110	302	-	-	-	-
5057	2	Pool Repairs-concrete pad, guard house, bathroom, filter	4,671	-	-	-	-	-	-
5057	3	Pool Supplies/Maintenance	5,095	515	1,795	181	-	-	-
5059	4	Swim Team	992	2,048	-	-	-	-	-
5060	3	Chemicals	4,484	3,954	2,088	-	-	-	-
5062	4	First Aid-Safety	300	968	1,379	990	-	-	-
5063	4	Concession Supplies	3,087	2,990	44	-	-	-	-
5080	0	Town Park pool removal and redesign	-	-	-	47,484	300,000	600,000	-
5095	1	Computer Equipment Maintenance/Replacement	-	1,329	-	-	-	-	-
		TOTAL SWIMMING POOL	**111,930**	**103,194**	**38,784**	**50,154**	**300,000**	**600,000**	**-**

ECONOMIC DEVELOPMENT

11-06

			ACTUALS 2018	ACTUALS 2019	ACTUALS 2020	ACTUALS 2021	BUDGET 2022	ESTIMATE 2022	BUDGET 2023
5001	6	Salaries	86,233	90,035	95,148	99,762	113,700	113,700	124,292
5002	6	Employer Contributions	20,965	22,653	17,833	19,494	23,481	23,481	24,159
5003	6	Pension	4,312	4,502	4,757	4,988	5,685	5,685	6,215
5009	6	Education	620	1,447	50	1,254	3,000	3,000	3,000
5011	6	Telephone	1,959	2,126	2,104	1,680	2,400	2,400	2,400
5039	6	Dues & Subscriptions	320	386	1,012	1,260	1,145	1,145	1,145
		Uniforms	-	-	-	-	-	-	245
5095	6	Computer Equipment Maintenance/Replacement	1,099	-	-	-	-	-	-
5101	6	Memberships	3,170	5,590	5,505	6,510	18,535	18,535	18,560
5102	6	Office Supplies	643	470	717	104	1,000	1,000	500
5103	6	Printing	510	786	-	-	2,500	2,500	2,500
5106	6	Business Prospecting-Travel	3,167	3,169	774	8,685	26,300	20,000	16,300
5107	6	Table/ Events	-	5,000	-	-	-	-	-
5108	6	Business Development	4,235	451	1,771	18,135	61,150	61,150	32,100
5110	6	Professional Services-Consultants	9,827	2,563	3,728	2,855	7,000	20,000	26,000
5112	6	Marketing/Advertising/Giveaways	3,051	3,923	350	-	4,250	4,250	3,750
5120	6	Grants for Business Facade Improvements	-	-	-	15,581	50,000	50,000	50,000
		TOTAL BUSINESS DEVELOPMENT	**140,111**	**143,101**	**133,749**	**180,308**	**320,146**	**326,846**	**311,166**

PARKS EXPENSES

11-07

			ACTUALS 2018	ACTUALS 2019	ACTUALS 2020	ACTUALS 2021	BUDGET 2022	ESTIMATE 2022	BUDGET 2023
5001	1	Salaries	245,504	283,293	326,654	289,669	450,600	450,600	453,460
5002	1	Employer Contributions	65,513	79,170	86,431	78,984	160,407	160,407	148,984
5003	1	Pension	8,811	10,397	11,353	9,546	22,530	22,530	22,673
5008	1	Physicals, Background	-	-	49	-	100	100	100
5009	1	Travel, Education	1,653	2,993	3,676	3,499	6,500	6,500	6,500
5010	1	Office Supplies	916	1,690	624	863	1,500	1,500	1,500
5011	1	Telephone	4,649	2,584	2,762	4,983	6,000	4,000	4,000
5012	4	Utilities-turf/ballfields	15,206	8,802	8,944	9,655	10,000	10,000	10,000
5012	9	Utilities-facilities/general parks	-	5,376	6,028	8,537	11,000	11,000	11,000
5013	9	Vehicle Maintenance-general parks	10,005	593	2,922	1,283	7,500	7,500	7,500
5013	8	Vehicle Maintenance-bucket truck	3,981	3,375	543	-	-	-	-
5014	4	Gasoline-turf/ballfields	10,681	6,675	5,164	6,247	7,000	9,500	9,000
5014	9	Gasoline-facilities/general parks	-	4,429	5,168	3,916	5,000	7,000	7,000
5020	1	Professional Services	2,012	3,716	-	-	3,000	3,000	3,000
5020	4	Weed/Turf Maintenance-contract	2,427	4,971	9,125	10,901	20,000	20,000	20,000
5039	1	Dues	-	-	-	-	100	100	100
5040	1	Attorney	-	-	-	-	1,000	1,000	1,000
5044	4	Turf Maintenance-turf/ballfields	9,087	2,132	2,448	3,258	6,000	6,000	6,000
5044	9	Turf Maintenance-general parks	-	6,353	5,334	3,674	6,000	6,000	6,000
5046	1	Uniforms	2,964	3,818	6,264	4,455	6,900	6,900	4,950
5048	4	Ballfield Maintenance (bleachers)(remove bleachers)	-	-	-	-	50,000	50,000	20,000
5049	4	Irrigation and Sprinkler Repair-turf/ballfields	3,548	5,516	1,521	3,839	5,000	5,500	10,000
5049	9	Irrigation and Sprinkler Repair-general parks	-	5,489	2,843	6,133	7,000	13,000	10,000
5053	3	Porta-Johns-parks	3,177	3,272	3,673	5,126	8,000	7,000	8,000
5054	2	Facility Maintenance	165	470	500	2,034	3,500	3,500	3,500
5055	3	Restroom Maintenance-parks	6,619	7,373	5,894	7,318	10,500	16,000	15,000
5057	4	Repair and Maintenance Supplies-turf/ballfield	11,354	5,513	6,539	7,196	12,000	12,000	12,000
5057	9	Repair and Maintenance Supplies-facilities/general parks	-	8,860	8,292	16,950	15,000	15,000	35,000
5057	10	Farm Lease Supplies	775	1,092	787	3,628	5,000	3,000	5,000
5058	6	Equipment Maintenance	3,527	7,058	9,907	8,635	18,000	18,000	18,000
5059	2	Insect Control	31,162	32,372	29,230	29,961	45,000	45,000	45,000
5060	8	Seasonal Decorations	1,741	4,190	4,247	4,380	15,000	16,000	15,000
5064	9	Transfer to Forestry	55,000	55,000	175,000	195,000	500,000	500,000	500,000
5070	3	Entry gate/fence at main building and Bein ballfield	-	-	7,640	-	8,500	8,500	8,500
5074	1	Office Furniture	-	-	-	1,975	2,500	2,500	2,500
5075	9	Bein Park trail improvements	-	-	17,205	-	-	18,000	-
5076	9	Park signage	-	-	-	-	5,000	5,000	5,000
5078	3	Rental Property Maintenance	999	-	-	-	-	-	-
5090	8	Equipment Rental	5,046	4,150	2,298	4,485	5,500	5,500	7,000
5092	3	Main Street Maintenance	4,912	2,757	2,581	4,777	6,000	6,000	6,000
5095	1	Computer Equipment Maintenance/Replacement	-	3,937	-	4,175	10,400	3,000	10,400
5251	6	Tools	1,634	719	286	1,485	5,000	5,000	5,000
		TOTAL PARKS DEPARTMENT	**513,068**	**578,135**	**761,932**	**746,567**	**1,468,037**	**1,491,137**	**1,463,667**

BUILDING DEPARTMENT EXPENSE									
11-08									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
5001	1	Salaries	93,293	135,050	91,636	129,973	148,800	148,800	163,577
5002	1	Employer Contributions	14,391	19,087	20,304	31,668	41,544	41,500	49,478
5003	1	Pension	4,393	6,062	416	6,317	7,440	7,400	8,179
5009	3	Travel-Trans-Educ	200	-	-	135	800	800	800
5010	3	Office Supplies	3,151	2,521	5,527	2,496	6,000	2,000	5,000
5011	3	Telephone	1,427	1,624	1,724	1,600	1,800	1,800	1,800
		Uniforms	-	-	-	-	-	-	735
5095	3	Computer Equipment Maintenance/Replacement	1,836	1,876	610	-	3,600	3,600	3,600
5185	3	Internet Access	574	609	581	441	800	800	800
5215	2	Contract Inspections	582,773	545,744	753,939	1,062,881	616,000	775,000	528,000
5248	1	Permit Program	-	-	-	-	-	-	-
		TOTAL BUILDING DEPARTMENT	**702,038**	**712,573**	**874,737**	**1,235,511**	**826,784**	**981,700**	**761,969**

PLANNING DEPARTMENT EXPENSE									
11-11									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
5001	1	Salaries	109,556	89,952	145,211	152,197	182,760	182,760	199,346
5002	1	Employer Contributions	23,932	24,178	39,699	42,585	52,604	52,604	58,575
5003	1	Pension	4,982	3,921	4,604	7,554	9,138	9,138	9,967
5009	6	Travel-Trans-Educ	723	911	1,020	50	3,000	3,000	3,000
5010	6	Office Supplies	6,460	7,476	4,127	3,104	6,000	6,000	6,000
5011	6	Telephone	2,068	1,897	1,724	1,599	2,300	2,300	2,300
5018	3	Legal Notices/Recording Fees	598	1,152	74	320	1,500	-	1,500
5022	1	Planning Commission Support	386	448	-	322	1,000	1,000	1,500
5023	1	Historical Preservation Support	2,339	1,513	2,443	3,275	3,000	3,000	5,000
5024	1	Youth Advisory	2,000	682	456	1,227	2,000	2,000	2,000
5025	1	PORT Committee	76	49	-	-	-	-	1,500
5026	1	Tree Committee							1,500
5036	3	Mapping Updates	-	715	2,126	-	1,000	1,000	1,000
5038	3	Supplies-Tools-Maps	-	3,285	-	-	500	500	500
5039	6	Dues & Subscriptions	514	-	533	632	1,000	1,000	1,000
5040	3	Attorney	19,679	23,043	47,142	50,044	60,000	60,000	60,000
		Uniforms	-	-	-	-	-	-	490
5058	6	Equipment-Software-Hardware-Plotter	-	-	-	-	1,000	1,000	1,000
5095	6	Computer Equipment Maintenance/Replacement	4,335	4,608	-	1,329	1,800	3,000	1,800
5184	6	Regional Fees and Support	3,442	2,968	3,147	3,487	4,500	4,500	4,500
5185	6	Internet Access	573	609	581	441	1,000	1,000	1,000
5186	3	Development Code Update (Architechtural Guidelines)(Landscape)	-	-	-	50,070	25,000	25,000	5,000
5187	3	Bike/Pedestrian Plan	-	-	-	-	-	-	-
5188	3	Comp Plan (2022 1st Street Overlay)	-	-	101,270	98,831	125,000	125,000	25,000
5189	2	Development Review	-	11,899	28,679	19,534	60,000	60,000	60,000
		TOTAL PLANNING DEPARTMENT	**181,663**	**179,306**	**382,836**	**436,601**	**544,102**	**543,802**	**453,478**

LEASE									
11-12			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		REVENUES							
4401	0	Lease-Guaranty Bank	57,845	59,580	61,368	63,209	64,800	64,800	66,420
4402	0	Lease-Edward Jones	17,861	18,307	18,764	19,234	19,700	19,700	20,190
4501	0	Lease-Triton	8,888	4,472	3,000	3,000	3,000	3,000	750
4502	0	Lease-Ashley Fisher	500	-	-	-	-	-	-
4503	0	Lease-Tax Credit Connection	15,175	15,810	16,294	9,769	-	-	-
4504	0	Lease-United Waste	4,275	5,350	5,400	5,400	5,400	5,400	1,350
4505	0	Lease-Archinger	2,500	4,000	4,200	3,150	-	700	-
4506	0	Lease-A Little Help	-	2,450	3,600	4,200	4,200	4,200	1,050
4507	0	Lease-Berthoud Feed	-	-	4,800	-	-	-	-
4508	0	Lease-ProClean	-	-	-	-	-	2,400	750
		TOTAL REVENUES	**107,044**	**109,969**	**117,426**	**107,962**	**97,100**	**100,200**	**90,510**
		EXPENDITURES							
5012	1	Utilities (XCEL)	1,594	5,201	3,823	4,353	5,000	5,000	1,250
5013	1	Trash	792	937	949	965	1,200	1,200	300
5015	1	Insurance	-	-	-	-	3,000	-	3,000
5017	1	Building Maintenance-Janitor	2,984	3,254	3,363	2,609	3,600	3,600	750
5017	2	Building Maintenance-Maintenance	885	977	551	486	1,000	1,000	300
5017	3	Building Maintenance-Repairs	447	8,982	147	-	3,000	2,000	-
5019	1	Elevator Maintenance	2,578	2,865	2,805	2,923	4,500	4,500	4,500
5020	1	Property Tax	23,619	22,387	23,234	24,079	25,000	25,000	25,000
5021	1	Purchase Expense (Berthoud Feed Supply)	-	5,684	114,869	-	-	-	-
5039	1	HOA Fees	32,842	39,890	40,833	41,881	48,000	48,000	48,000
5112	1	Lease Expense	2,349	221	250	-	1,000	-	-
		TOTAL EXPENDITURES	**68,090**	**90,398**	**190,824**	**77,296**	**95,300**	**90,300**	**83,100**
		TOTAL NEW TOWN HALL DEPARTMENT	**38,954**	**19,571**	**(73,398)**	**30,666**	**1,800**	**9,900**	**7,410**

COMMUNITY OUTREACH									
11-13			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
5001	6	Salaries	-	-	-	-	-	-	45,749
5002	6	Employer Contributions	-	-	-	-	-	-	15,615
5003	6	Pension	-	-	-	-	-	-	2,287
5009	6	Education/Travel	-	-	-	-	-	-	2,500
5011	6	Telephone	-	-	-	-	-	-	1,200
		Office Supplies	-	-	-	-	-	-	500
		Printing	-	-	-	-	-	-	3,000
		Memberships	-	-	-	-	-	-	500
		Professional Services	-	-	-	-	-	-	27,000
		Advertising/Promotional	-	-	-	-	-	-	2,500
		Dues/Subscriptions	-	-	-	-	-	-	2,500
		Software	-	-	-	-	-	-	2,400
		Uniforms	-	-	-	-	-	-	245
			-	-	-	-	-	-	
			-	-	-	-	-	-	
		TOTAL COMMUNITY OUTREACH	**-**	**-**	**-**	**-**	**-**	**-**	**105,996**

GENERAL FUND-CAPITAL IMPROVEMENT EXPENSE									
11-10			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		ADMIN							
5086	0	Vehicle Replacement Admin					25,000	25,000	
5102	0	Town Signage Improvements (replace front sign)					10,000	10,000	
		Monument-Wayfinding Signs							60,000
5103	0	Mountain Ave Overlay Plan	28,733	113,452					
5104	0	I-25 Interchange Aesthetics Project							
5105	0	HVAC Roof Units at Town Hall and Server Room (2023)			108,590				15,000
5106	0	Parking Lot overlay (45%)			196,257				
5120	0	Carpet 2nd floor Town Hall		18,539	208,196		80,000	80,000	
5121	0	Key Card Access System							
5250	0	Town Hall Copy Machine - Folding Machine			37,246		5,500	5,500	
5251	0	Audio/Visual Equipment				26,889		13,000	
5252	0	Electric Vehicle Charging Station				54,073	55,000	55,000	55,000
		SAFETY							
5150	0	School zone lights (10)							
5151	0	Crosswalk lights							80,000
5153	0	Radar speed trailer							
		CODE ENFORCMENT							
5800	0	New Vehicle			34,495				
		STREETS							
5058	0	New Street Sweeper (drainage 60% & Streets 40%) $250000				100,000			
5099	0	New Vehicle	98,066			55,706			
5111	0	CR 7		593,612					
5111	0	CR 7		345,238					
5125	0	4WD Roadside Mower (50% storm)	45,000						
5127	0	Street Light replacement / retrofit for dark sky				2,290			
5152	0	Excavator (50% streets, 50% storm water)							
5267	0	Dump Truck-single axle	54,427						
5301	0	Radio communication system		11,225					
5302	0	Packer/roller for grader				27,000			
5303	0	Dingo with attachments				41,223			
5304	0	Tilt Trailer					9,000	9,700	
5305	0	Warning light system for sign truck					5,000	6,500	
		Roadway Message Boards (2)							40,000
		Skid Steer grader attachment							17,000
		Mini Skid mower attachments							6,000
		John Deere mini excavator							
5306	0	Emergency response trailer					7,200	7,200	
		PARKS & REC							
5083	0	Walker Mower			29,916				
5084	0	ATV Plow					23,000	23,000	
5101	0	New Vehicle (Parks)	43,500				95,000	95,000	
		3rd Street and Massachusetts							2,170,000
5281	0	Wireless scoreboard (x2)	3,366	3,197					
5400	0	Ballfield Warning Tracks	16,575						
5401	0	New Vehicle (Recreation) (2 in 2020)	35,989		56,000				
5402	0	Field Groomer	16,972						
5403	0	Batting Cages at Bein (60% in park dev)				11,381			
5404	0	Equipment Shed		4,725					
5406	0	Soccer Goals - Waggener Farm Park					13,000	13,000	
5407	0	Pitching mounds, batter boxes, batting cages					10,000	10,000	
5701	0	Trailer				8,092			
5703	0	Roberts Lake Dock renovation		51,433					
5704	0	Playground Equipment (Bein, Town Park) 70%		1,068					
5705	0	Mule ATV	21,971						
5706	0	Air Compressor	2,050						
5708	0	Town Park Phase I	2,075						1,000,000
5709	0	Skate Park Equipment	13,864						
5710	0	Security System-Bein, Town Park, Pioneer Park, BUILDINGS		12,757			20,000	20,000	30,000
5712	0	Slope Ditch Mower		31,184					
5713	0	Sprayer/Fertilizer/Seeder Buggy		11,995					
5714	0	ToolCat				59,586			
5715	0	Irrigation Improvements Project				49,614	55,000	55,000	55,000
5716	0	Berthoud Reservoir Trail & N Berthoud Pkwy trail (Oil & Gas $)					170,000	170,000	
5717	0	Ballfield infield skims and replacement			9,951				
5718	0	Toro Field Mower				72,978			
5719	0	Bein Park Fitness Equipment Replacement						136,000	
5720	0	Fickel Park Bathroom					30,000	200,000	
5721	0	Pressure washer for trailer					6,000	6,000	
5722	0	Robot field liner					45,000	45,000	
5723	0	Robot mower - commercial grade (2)					80,000	80,000	
5724	0	Cedar Median					15,000	15,000	
		Harper Hawk Turf and Trail Vac							
		Richardson Park Construction Drawings							2,250,000
		TOTAL CAPITAL IMPROVEMENT	**382,588**	**1,198,425**	**680,651**	**508,832**	**758,700**	**1,079,900**	**5,778,000**

CONTRIBUTION EXPENSE									
11-15									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
5150	0	Chamber of Commerce	8,765	900	-	30,000	30,000	10,000	30,000
5151	0	RAFT	5,000	-	-				
5152	0	Farmers Market	4,340	-	-				
		House of Neighborly Service utility assistance	-	-	-	-	-	-	30,000
5166	0	Historical Society	2,472	1,118	-	15,000	17,500	17,500	25,000
5167	0	Contributions-Fee Waivers	400	50	-				
5168	0	Contributions-Other (RAQC)	-	-	400	400	400	2,000	400
5169	0	Municipal Shareback	16,863	18,833	21,433	-	50,000	50,000	50,000
		TOTAL CONTRIBUTIONS	**37,840**	**20,901**	**21,833**	**45,400**	**97,900**	**79,500**	**135,400**
		TOTAL GENERAL FUND OPERATING EXPENSES	**5,147,725**	**5,535,031**	**7,040,196**	**7,312,538**	**10,758,746**	**10,140,497**	**12,003,304**
		Total Capital Projects Expense	**382,588**	**1,198,425**	**680,651**	**508,832**	**758,700**	**1,079,900**	**5,778,000**
		TOTAL GENERAL FUND EXPENSES	**5,530,313**	**6,733,456**	**7,720,847**	**7,821,370**	**11,517,446**	**11,220,397**	**17,781,304**

WATER FUND-SOURCE OF SUPPLY									
20-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		BEGINNING FUND BALANCE	**12,490,916**	**12,916,098**	**28,827,774**	**16,912,218**	**24,481,494**	**24,481,494**	**25,817,984**
		REVENUES							
4450	2	Cash in Lieu-Water Dedication	7,265,056	16,033,448	1,626,150	8,386,055	2,310,000	9,300,000	1,980,000
4451	2	Raw Water System Fee	136,955	105,985	123,725	125,195	85,750	50,000	73,500
4452	1	Transfer from Water Fund	100,000	100,000	100,000	100,000	-	-	-
4300	2	Donated Revenue	-	32,721	-	-	-	-	-
4601	2	Interest	95,967	382,270	224,704	126,220	40,000	190,000	40,000
		TOTAL REVENUE	**7,597,978**	**16,654,424**	**2,074,579**	**8,737,470**	**2,435,750**	**9,540,000**	**2,093,500**
		EXPENSES							
5015	2	Insurance	-	-	-	-	10,000	-	10,000
5040	2	Attorney Fees	56,052	61,959	74,802	88,906	100,000	150,000	190,000
5080	2	Payments Richardson Property (til 2028)	67,456	67,456	67,640	67,456	67,640	67,450	67,640
5101	2	Reservoir Design and Construction	-	-	-	-	250,000	250,000	50,000
5101	3	Reservoir Management/Maintenance	31,701	54,207	114,347	6,398	80,000	80,000	84,000
5101	4	Reservoir Aeration Maintenance	-	-	-	-	8,000	5,000	8,400
5102	2	Video Inspect Dam Outlets	-	8,607	-	-	-	-	-
5103	2	Consultant Fees	22,117	49,464	76,554	165,904	100,000	100,000	105,000
5104	2	Water Resource Management Plan	45,809	29,736	58,629	98,735	20,000	20,000	21,000
5104	2	Non-Pot Master Plan	-	-	-	-	40,000	40,000	150,000
5106	2	Ditchwide Study	14,123	13,949	15,519	39,322	115,000	115,000	50,000
5107	0	New Water Storage Reservoir (design)	-	-	-	5,566	250,000	250,000	3,750,000
5108	0	Water Conservation Program	-	-	-	-	25,000	25,000	26,250
5123	2	Water Purchases	6,906,524	432,000	13,585,000	691,000	7,000,000	6,800,000	3,000,000
5208	2	Raw Line Maintenance and Improvements (design)	28,173	775	5,542	6,152	300,000	300,000	1,000,000
5209	2	Boat/Tractor Maintenance	164	33	-	-	2,000	2,000	2,100
5278	2	Southern Water Supply Pipeline (SWSP2)	-	24,562	(7,910)	(1,320)	-	(1,000)	-
5300	2	Bank Fees	677	-	12	75	60	60	60
		TOTAL EXPENSES	**7,172,796**	**742,748**	**13,990,135**	**1,168,194**	**8,367,700**	**8,203,510**	**8,514,450**
		SOURCE OF SUPPLY FUND BALANCE	**12,916,098**	**28,827,774**	**16,912,218**	**24,481,494**	**18,549,544**	**25,817,984**	**19,397,034**

WATER FUND-OPERATIONS & MAINTENANCE									
21-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
		BEGINNING FUND BALANCE	**1,452,184**	**1,716,798**	**2,660,137**	**4,223,070**	**5,086,329**	**5,086,329**	**4,793,337**
		REVENUES							
4410	0	Sale of Water	2,627,752	2,872,740	3,458,196	3,295,123	3,100,000	3,500,000	3,600,000
4411	0	Water Meters	592,663	389,745	561,660	566,100	385,000	140,000	330,000
4412	0	Berth. Lake Ranchettes Pump Fee	26,568	44,385	55,865	63,180	-	58,000	-
4413	0	Heron Lakes Pump Fee	-	-	-	-	-	-	-
4416	0	Water Share Rental	12,453	8,330	13,724	-	8,000	-	-
4420	0	Property Rental	12,000	12,000	655	-	-	-	-
4601	0	Interest	10,991	21,523	24,208	25,097	10,000	40,000	12,000
4602	0	Transfer loan from Water Capital	-	2,510,000	-	-	-	-	-
		TOTAL REVENUES	**3,282,427**	**5,858,723**	**4,114,308**	**3,949,500**	**3,503,000**	**3,738,000**	**3,942,000**
		EXPENSES							
5001		Salaries	267,472	342,291	362,562	277,992	238,560	238,560	519,712
5002		Employer Contributions	72,176	103,151	108,138	85,405	87,033	87,000	206,463
5003		Pension	10,636	11,334	13,713	12,357	11,928	10,000	25,986
5007	1	License and Examinations	1,287	540	920	168	200	300	600
5008	1	Employee Physicals-Background	33	16	74	-	100	150	100
5009	1	Travel, Trans. & Education	2,606	2,952	866	632	4,500	5,000	5,000
5010		Office Supplies	17,155	20,261	15,382	19,928	41,000	41,000	41,000
5011	1	Telephone/pager	9,276	8,079	6,607	7,471	8,500	8,500	8,500
5012	3	Utilities	89,509	95,849	112,641	119,213	125,000	180,000	150,000
5013	1	Vehicle Maintenance	4,470	7,193	1,133	929	4,000	4,000	4,500
5014	1	Gasoline	7,234	4,700	3,499	4,899	5,000	5,000	5,000
5015	1	Insurance	54,348	59,466	77,140	89,397	110,000	112,000	120,000
5018	1	Publications/Legal Notices	1,929	1,457	1,414	2,950	9,000	9,000	9,000
5020	4	Professional Fees	21,570	30,218	118,298	128,984	567,000	567,000	520,000
5021	4	Prof Fees: Engineer	17,392	18,861	-	2,293	20,000	10,000	20,000
5022	4	GIS Data Mapping	3,902	2,000	-	1,025	5,000	5,000	5,000
5039	1	Dues	557	724	419	-	1,000	3,400	5,000
5040	4	Attorney	44,376	14,532	12,709	102,694	35,000	20,000	35,000
5041	2	Equipment Rental	199	-	342	-	1,000	1,000	1,000
5044	2	Weed Spray	-	-	442	65	-	-	-
5046	1	Uniforms	3,149	2,871	2,188	1,651	800	800	2,800
5047	1	Rental Property Expenses	21	-	-	-	-	-	-
5048	2	Safety Equipment	933	632	4,932	1,722	2,000	2,000	2,000
5054	1	Trash	5,008	7,390	2,605	1,265	4,500	3,500	1,500
5056	1	Facility Maintenance	7,393	12,263	13,041	6,059	15,000	5,000	6,000
5057		Repair/Maint/Supplies	80,482	43,065	87,772	74,430	105,000	105,000	115,000
5060	3	Chemicals	87,037	135,078	175,844	217,874	295,000	350,000	320,000
5081	3	SCADA/Software	7,832	9,611	9,718	8,810	15,000	15,000	30,000
5082	2	Lab Software	-	8,736	20,149	2,050	30,000	30,000	15,000
5090	4	Auditing (1/3)	8,350	8,316	9,167	8,333	10,000	8,300	10,000

WATER FUND-OPERATIONS & MAINTENANCE, CON'T			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
21-00			2018	2019	2020	2021	2022	2022	2023
5106	3	Lab Equipment & Supplies	6,447	8,196	8,337	3,473	11,000	8,000	3,000
5107	1	Transfer to General Fund	140,000	140,000	140,000	214,430	210,000	210,000	220,500
5108	2	Lab Testing	17,020	16,426	26,408	25,312	30,000	30,000	32,000
5109	2	Meters repairs, replacement, moves	416,748	52,499	275,817	215,531	225,000	225,000	225,000
5109	5	Meters - New	439,634	818,972	170,852	332,718	330,000	200,000	450,000
5110	2	Permits	940	940	963	940	2,500	2,500	2,600
5111	2	Water Breaks	81,343	15,256	13,498	44,551	50,000	50,000	54,000
5116	2	Carriage Agreement(BUREC)	37,338	37,828	45,551	78,203	80,000	80,000	80,000
5124	1	Water Assessments (CBT)	142,616	119,531	142,431	201,549	200,000	200,000	205,000
5189	4	Development Review	-	-	138	-	-	-	-
5232	1	2006 Bond Refinance (97 & 82)	58,600	165,822	-	-	-	-	-
5269	4	Water Rate Study	-	-	-	-	25,000	25,000	5,000
5273	1	Bond Payment (2007)	121,582	-	-	-	-	-	-
5273	1	2007 Bond Payoff	-	1,543,026	-	-	-	-	-
5274	1	Bond Payment (2012)	191,200	-	-	-	-	-	-
5274	1	2012 Bond Payoff	-	1,000,204	-	-	-	-	-
5274	7	Transfer loan to Water Capital	-	-	-	382,584	325,982	325,982	439,384
5276		Computer Maintenance/Computer/Caselle	4,324	9,893	4,353	4,356	23,000	25,000	12,000
5284	3	Contract Water Treatment (Little T)	144,856	10,454	39,132	26,782	60,000	60,000	200,000
5300	1	Bank fees	11,551	9,322	10,738	13,850	18,000	18,000	18,000
5416	2	Water Leasing	8,000	5,720	32,073	27,360	45,000	45,000	45,000
		TOTAL EXPENSES	**2,648,531**	**4,905,675**	**2,072,006**	**2,750,235**	**3,386,603**	**3,330,992**	**4,175,645**
		WATER OPERATING BALANCE	$ 2,086,080	$ 2,669,846	$ 4,702,439	$ 5,422,335	$ 5,202,726	$ 5,493,337	$ 4,559,692

WATER FUND-OPERATIONS & MAINTENANCE CON'T			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
21-00			2018	2019	2020	2021	2022	2022	2023
		OPERATIONS CAPITAL EXPENSES							
5277	3	Booster Station (power supply to booster station)							
5277	2	Distribution System Improvements (upgrade pipe)	14,996	3,188			550,000	550,000	550,000
5277	3	Plant Improvements	82,262				100,000	100,000	100,000
5277	4	Filter Plant (Media,valves)	237,546						200,000
5278	0	New Vehicle	34,478						50,000
5280	0	Loveland Reservoir Ditch pump							
5285	0	New Equipment (Vac Trailer 1/3)		6,521					
5401	6	Pretreatment Building (addition to building)							
5402	6	Bunyan Avenue Water Main Replacement			479,369				
5410	6	Treatment Plant Backwash Improvements (1/2)			-	336,006		50,000	
		TOTAL OPERATIONS CAPITAL EXPENSES	**369,282**	**9,709**	**479,369**	**336,006**	**650,000**	**700,000**	**900,000**
		TOTAL WATER FUND EXPENSES	**3,017,813**	**4,915,384**	**2,551,375**	**3,086,241**	**4,036,603**	**4,030,992**	**5,075,645**
		ENDING OPERATIONS FUND BALANCE	**1,716,798**	**2,660,137**	**4,223,070**	**5,086,329**	**4,552,726**	**4,793,337**	**3,659,692**

WATER FUND-CAPITAL IMPROVEMENTS									
22-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		BEGINNING FUND BALANCE	**2,985,642**	**3,960,436**	**4,191,501**	**7,163,865**	**10,595,924**	**10,595,924**	**10,052,746**
		WATER CAPITAL REVENUES							
4412	1	System Investment Fees	3,439,893	2,886,461	3,129,845	3,097,917	2,215,500	1,650,000	1,899,000
4414	0	Wilson Ranch for I-25	(11)	13	22	-	10	10	10
4414	0	Love's for I-25	-	-	-	-	-	-	-
4422	1	Sale of Assets	-	-	-	-	-	33,890	-
4425	1	Grant (Larimer County - ultrasonic bouy)	-	-	-	-	-	35,000	-
4601	1	Interest-System Investment Fees	24,880	63,229	41,438	46,411	10,000	70,000	10,000
4601	3	Interest-Rate Stability	2,764	7,025	4,605	5,157	1,000	7,000	1,000
4602	1	Transfer from Water Fund	-	-	-	382,584	325,982	325,982	439,384
		TOTAL CAPITAL REVENUE	**3,467,526**	**2,956,728**	**3,175,910**	**3,532,069**	**2,552,492**	**2,121,882**	**2,349,394**
		WATER CAPITAL EXPENSES							
5014	0	I-25 Water Infrastructure							
5020	1	Professional Fees			1,790				
5105	1	Pump Station NW area					150,000	150,000	
5130	1	Master Meter (CR17)							
5140	1	16" Pipeline							
5151	1	Meter Reading Equipment							400,000
5152	1	Town Hall Building	100,000	100,000	100,000				
5201	0	Pressure Sustaining Valve Vault at Berthoud Ranchettes							
5202	0	PRV Stations					30,000	30,000	
5203	0	West Berthoud Water Main Loop							250,000
5204	0	Treatment Plant Transmission Line/Storage Tank Pipeline				100,000	100,000	100,000	
5205	0	North Berthoud Booster Station (Phase 2)							
5206	0	Potable Water Storage (1 MG)							
5273	1	Transfer to Water Fund for Bond Payoff		2,510,000					
5276	0	Master Plan Update					185,000	185,000	50,000
5277	1	Plant Improvements for capacity	2,392,520	115,549	101,724		200,000	200,000	250,000
5410	0	Treatment Plant Backwash Improvements (1/2)					2,000,000	2,000,000	150,000
		Loveland Reservoir Ditch pump							100,000
5300	1	Bank Fees	212	114	32	10	60	60	60
		CAPITAL EXPENSES	**2,492,732**	**2,725,663**	**203,546**	**100,010**	**2,665,060**	**2,665,060**	**1,200,060**
		ENDING CAPITAL FUND BALANCE	**3,960,436**	**4,191,501**	**7,163,865**	**10,595,924**	**10,483,356**	**10,052,746**	**11,202,080**

WASTEWATER FUND-OPERATIONS & MAINTENANCE									
23-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
		BEGINNING FUND BALANCE	**2,334,110**	**2,892,715**	**3,263,951**	**3,973,123**	**4,772,837**	**4,772,837**	**3,468,937**
		REVENUES							
4410	0	Wastewater Charges	2,412,671	2,647,350	2,900,454	3,093,222	2,800,000	2,800,000	3,000,000
4410	2	Hillsdale Lift Station Fees	(13)	(1)	(3)	1	-	-	-
4410	3	Mary's Farm Lift Station Fees	5,678	4,456	2,394	5,274	-	7,000	-
4433	0	Bomar Lift Station Maint.	2,093	2,121	2,111	2,125	2,000	2,000	2,000
4433	1	Campion Lift Station Maint	14,324	14,403	14,746	15,051	15,000	15,000	15,000
4434	0	Riverglen Lift Station Maint.	3,539	3,878	3,989	4,026	3,500	3,500	3,500
4601	0	Interest	19,915	53,048	29,319	25,191	8,000	35,000	10,000
		TOTAL WASTEWATER REVENUES	**2,458,207**	**2,725,255**	**2,953,010**	**3,144,890**	**2,828,500**	**2,862,500**	**3,030,500**
		EXPENSES							
5001		Salaries	46,775	41,282	54,107	32,866	66,840	80,000	120,463
5002		Employer Contributions	12,788	11,913	13,197	8,406	25,128	25,000	45,459
5003		Pension	1,366	2,065	2,296	1,145	3,342	3,000	6,023
5007	4	License and Examinations	-	-	-	-	500	500	500
5008	4	Employee Physicals-Background	-	-	-	-	500	500	500
5009	4	Travel, Trans. & Education	200	298	-	-	1,500	1,500	1,600
5010		Office Supplies	19,180	20,124	21,753	25,107	20,000	24,000	20,000
5011		Telephone/pager	4,077	4,457	4,593	5,733	6,000	5,000	2,500
5012		Utilities	216,015	213,000	212,081	224,304	260,000	260,000	260,000
5013	3	Vehicle Maintenance	748	1,224	212	600	1,500	1,500	1,500
5014	3	Gasoline	1,049	2,386	1,672	484	1,000	1,000	1,000
5015	4	Insurance	53,142	59,466	73,223	87,776	110,000	112,000	120,000
5018	4	Publications	-	-	-	3,683	1,000	1,000	1,000
5020	4	Professional Fees	332,364	349,256	352,628	334,648	465,000	465,000	490,000
5022	4	GIS Data Mapping	6,019	2,360	247	1,025	10,000	8,000	15,000
5039	4	Dues	1,382	1,225	1,225	1,127	2,000	2,000	2,000
5040	4	Attorney	317	-	5,955	14,026	20,000	20,000	21,000
5041	1	Equipment Rental	-	-	-	-	1,500	1,500	1,500
5046	4	Uniforms	-	-	93	-	-	-	1,130
5048	4	Safety	120	-	-	-	500	500	500
5054	1	Trash	2,152	1,977	2,137	2,139	2,500	2,500	2,500
5057		Repair, Maint. & Supplies	116,199	233,747	126,353	80,012	175,000	175,000	175,000
5060		Chemicals	59,379	50,153	54,696	53,121	80,000	80,000	80,000
5081	1	Plant SCADA	6,930	7,025	19,219	3,715	145,000	95,000	30,000
5090	4	Auditing (1/3)	8,350	8,316	9,167	8,333	10,000	8,300	10,000
5107	4	Transfer to General Fund	140,000	140,000	140,000	107,215	100,000	100,000	105,000
5108		Lab Tests	29,486	29,712	37,977	35,728	45,000	45,000	40,000
5109	3	Generator Maintenance	7,113	11,762	8,202	13,687	15,000	15,000	15,000
5110	4	Plant Permit	10,968	9,733	9,801	9,896	12,000	12,000	12,000
5111	3	Sewer Incidents	769	1,429	10,684	1,500	10,000	10,000	10,000
5114		Sludge Hauling	60,083	53,588	56,907	72,758	85,000	75,000	85,000
5116	1	Lab Equipment	3,087	1,252	855	1,979	8,500	8,500	4,500
5119	5	Meter Replacements	8,279	2,200	-	49,846	50,000	50,000	-
5129	3	Lift Station Maint	8,325	17,351	15,602	12,529	30,000	80,000	40,000
5130	3	Electric Maintenance	-	-	-	-	25,000	25,000	-
5138	3	T.V. Lines/Line Cleaning	6,303	15,816	80,638	71,073	80,000	50,000	85,000
5182	1	Repair & Calibration-Lab Equip.	-	-	-	-	1,000	1,000	1,000

WASTEWATER FUND-OPERATIONS & MAINTENANCE CON'T			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
23-00			2018	2019	2020	2021	2022	2022	2023
5189	4	Development Review	25,949	-	-	-	-	-	-
5214		Computer Maintenance/Computer/Caselle	3,676	4,612	6,793	4,353	17,000	12,000	17,000
5231	4	Software	-	1,112	8,738	7,014	5,000	5,000	5,000
5266	0	Serenity Ridge decommissioning	23,431	-	-	-	-	-	-
5267	0	Mary's Farm decommissioning	-	-	5,592	-	-	-	-
5268	0	Removal of facility at 1st street	-	-	-	824	100,000	100,000	-
5269	4	Rate Study	-	-	-	-	25,000	25,000	15,000
5274	4	2012 Bonds	527,650	528,450	529,100	523,100	742,100	742,100	908,350
5300	4	Bank Fees	10,751	9,234	10,988	14,100	18,000	18,000	18,000
		TOTAL EXPENSES	**1,754,422**	**1,836,525**	**1,876,731**	**1,813,852**	**2,777,410**	**2,746,400**	**2,770,025**
		WASTEWATER OPERATING BALANCE	3,037,895	3,781,445	4,340,230	5,304,161	4,823,927	4,888,937	3,729,412

WASTEWATER FUND-OPERATIONS & MAINTENANCE CON'T			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
23-00			2018	2019	2020	2021	2022	2022	2023
		CAPITAL PROJECTS							
5264	0	New Vehicle	35,698						
5285	0	New Equipment (Vac Trailer 1/3)		18,750					
5420	6	Line Rehab and Manhole		46,771			350,000	350,000	350,000
5430	6	Lift Station Projects	2,984	6,216			50,000	50,000	500,000
5431	6	Collection Replacement Projects			19,646		300,000	300,000	350,000
5450	6	Solids Handling Facility Improvements							85,000
5451	6	Plant Equipment Replacement	106,498	445,757	347,461	531,324	750,000	700,000	400,000
5452	6	Plant Improvements-Regional					20,000	20,000	20,000
		4th and 5th Street Line Replacement							
		5th and 6th Street Line Replacement							
		Bruce and Capital Line Replacement							
		Cedar,Elm,Bunyan Line Rehab							
		TOTAL CAPITAL PROJECTS	**145,180**	**517,494**	**367,107**	**531,324**	**1,470,000**	**1,420,000**	**1,705,000**
		TOTAL WASTEWATER EXPENSE	**1,899,602**	**2,354,019**	**2,243,838**	**2,345,176**	**4,247,410**	**4,166,400**	**4,475,025**
		TOTAL WASTEWATER FUND BALANCE	**2,892,715**	**3,263,951**	**3,973,123**	**4,772,837**	**3,353,927**	**3,468,937**	**2,024,412**

WASTEWATER CAPITAL FUND									
24-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
		BEGINNING FUND BALANCE	**5,111,676**	**8,081,687**	**9,600,676**	**11,829,857**	**14,692,607**	**14,692,607**	**14,102,557**
		CAPITAL FACILITY REVENUES							
4412	0	System Investment Fees	3,105,244	2,524,069	2,819,300	2,804,056	1,925,000	1,320,000	1,650,000
4414	0	Wilson Ranch for I-25	(10)	21	27	-	10	10	10
4414	0	Love's for I-25	-	-	-	-	-	-	-
4415	0	Heron Lakes Developer contribution	-	-	-	-	-	-	-
4419	0	ALFA Line	164,131	119,113	140,250	171,050	220,000	220,000	220,000
4463	0	DOLA Grant	-	-	-	-	-	-	-
4463	1	CR 17 Project	-	-	-	-	-	-	-
4601	0	Interest	52,407	149,086	88,622	78,565	25,000	105,000	30,000
		TOTAL CAPITAL FACILITY REVENUE	**3,321,772**	**2,792,289**	**3,048,199**	**3,053,671**	**2,170,010**	**1,645,010**	**1,900,010**
		CAPITAL FACILITY EXPENSES							
5014	0	I-25 Waste Water Plant					175,000	175,000	175,000
5014	0	I-25 Waste Water Collection System							
5015	0	Heron Lakes Lift Station	135,748	3,973	50,709				
5019	0	ALFA Line Reimbursement	164,131	119,113	140,250	171,050	220,000	220,000	140,000
5134	0	UV System	47,795	289,886	516,856				
5148	0	CR 17 Sewer project	3,875	844,211	1,104				
5172	0	Town Hall Building							
5271	0	1st Street Sanitary Sewer Upgrade			110,067	16,251	1,200,000	1,200,000	1,750,000
5273	0	WW Master Plan Update					185,000	185,000	100,000
5278	4	WW System Improvements for Capacity		15,997		3,610	395,000	395,000	500,000
5278	4	Plant Improvements					60,000	60,000	1,600,000
5300	0	Bank Fees	212	120	32	10	60	60	60
		Regional Plant Expansion to .25 MGD and Headworks							
		Chemical Feed System							
		Biological N Removal							
		Clarifier-Addition of 3rd							
		TOTAL CAP FACILITY EXPENSES	**351,761**	**1,273,300**	**819,018**	**190,921**	**2,235,060**	**2,235,060**	**4,265,060**
		ENDING CAP FAC FUND BALANCE	**8,081,687**	**9,600,676**	**11,829,857**	**14,692,607**	**14,627,557**	**14,102,557**	**11,737,507**

STORM WATER CAPITAL FUND									
28-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
4999		**BEGINNING FUND BALANCE**	**-**	**888,439**	**1,690,007**	**2,318,301**	**3,356,579**	**3,356,579**	**3,186,519**
		REVENUES							
4410	0	Storm Water Impact Fees	911,670	683,936	906,287	1,075,687	529,200	450,000	453,600
4420	0	Developers-CR 17	-	200,000	200,000	-	-	-	-
4601	0	Interest	4,315	22,564	17,436	17,040	3,000	25,000	3,000
		TOTAL REVENUE	**915,985**	**906,500**	**1,123,723**	**1,092,727**	**532,200**	**475,000**	**456,600**
		STORM WATER CAPITAL EXPENSES							
5020	0	Professional Fees		9,485			45,000	45,000	
5101	0	CR 17 Trunk Main	27,334	95,356	406,241	54,449	100,000	100,000	
5102	0	Service Center (10%)			89,177				
5103	0	Bacon Lake Outfall							
5104	0	Berthoud Reservoir Stormwater Outfall Improvements (design)					500,000	500,000	500,000
5300	0	Bank Fees	212	91	11		60	60	60
		1st Street Storm Culvert							
		1st and Welch							
		3rd and Welch							
		Clayton Plaza Regional Water Quality Pond							
		TOTAL CAPITAL EXPENSES	**27,546**	**104,932**	**495,429**	**54,449**	**645,060**	**645,060**	**500,060**
5999		**ENDING STORM WATER FUND BALANCE**	**888,439**	**1,690,007**	**2,318,301**	**3,356,579**	**3,243,719**	**3,186,519**	**3,143,059**

STORM WATER OPERATIONS FUND									
29-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
4999		**BEGINNING FUND BALANCE**	**307,431**	**382,224**	**645,527**	**938,434**	**1,256,206**	**1,256,206**	**1,518,896**
		REVENUES							
4410	0	Storm Water Fees	387,945	448,874	501,689	557,928	450,000	505,000	480,000
4601	0	Interest	2,691	8,367	5,992	5,914	1,000	10,000	1,000
		TOTAL REVENUE	**390,636**	**457,241**	**507,681**	**563,842**	**451,000**	**515,000**	**481,000**
		EXPENSES							
5001		Salaries	37,474	44,860	39,895	8,810	15,720	10,000	-
5002		Employer Contributions	8,961	17,169	13,020	2,650	7,531	5,000	-
5003		Pension	788	1,818	1,560	312	786	500	-
5009	5	Travel, Training	5	-	-	-	750	750	750
5020	4	Professional Fees	13,270	24,736	5,224	16,405	25,000	25,000	25,000
5022	4	GIS Data Mapping	2,722	2,000	247	197	5,000	5,000	5,000
5042	1	Snow & Ice Removal	6,771	10,062	9,438	17,535	25,000	25,000	25,000
5057	3	Repair & Maint: culverts, drain pans, gutters	9,325	35,139	35,626	19,355	40,000	40,000	40,000
5059	5	Computer Maint/Replacement/Caselle	-	802	1,800	-	2,000	2,000	2,000
5060	3	Drainage Parts	1,571	1,374	-	391	2,000	2,000	2,000
5107	5	Transfer to General Fund	10,000	10,000	12,000	10,516	10,000	10,000	10,500
5110	4	Permit	462	962	462	-	10,000	10,000	10,000
5190	0	Master Drainage Plan	16,047	12,532	15,414	-	-	-	50,000
5261	2	Sweeper Parts	7,581	13,643	13,287	19,899	17,000	17,000	18,000
5269	0	Rate Study	-	-	-	-	25,000	25,000	-
5300	5	Bank Fees	212	91	12	-	60	60	60
		TOTAL EXPENSES	**115,189**	**175,188**	**147,985**	**96,070**	**185,847**	**177,310**	**188,310**
		STORM WATER CAPITAL EXPENSES							
5058	0	Street Sweeper (40% GF & 60% Drainage)				150,000			
5084	0	Skid Steer			66,789				
5125	0	Crackfilling machine-roadside mower (50% streets)	45,000						
5172	0	Excavator (50% streets, 50% storm water)							
5201	0	Harben Trailer and inspection camera	68,283						
5202	0	Serenity Ridge Drainage Project							
5285	0	New Equipment (Vac Trailer 1/3)		18,750					
5401	6	Culverts-drain pans-gutters	87,371				75,000	75,000	
		TOTAL CAPITAL EXPENSES	**200,654**	**18,750**	**66,789**	**150,000**	**75,000**	**75,000**	**-**
		TOTAL STORM WATER OPERATION EXPENSES	**315,843**	**193,938**	**214,774**	**246,070**	**260,847**	**252,310**	**188,310**
5999		**ENDING STORM WATER FUND BALANCE**	**382,224**	**645,527**	**938,434**	**1,256,206**	**1,446,359**	**1,518,896**	**1,811,586**

PARK DEVELOPMENT									
31-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
4999		**BEGINNING FUND BALANCE**	**1,459,685**	**2,787,926**	**2,585,670**	**1,469,514**	**2,471,918**	**2,471,918**	**1,366,858**
		REVENUES							
4601	0	Interest	17,183	48,115	17,931	14,390	300	19,000	5,000
4607	0	Grant Revenue	-	-	-	40,000	-	-	-
4607	0	CDOT Funding for Berthoud Parkway Trail	0	0	-	-	500,000	500,000	-
4700	0	Park Development	1,447,123	1,116,365	1,588,571	1,837,216	762,300	760,000	653,400
		TOTAL REVENUES	**1,464,306**	**1,164,480**	**1,606,502**	**1,891,606**	**1,262,600**	**1,279,000**	**658,400**
		EXPENSES							
5020	1	Professional Fees (Waggener Farm Park Design)		1,085,386	40,000				
5021	0	Impact Fee Study	7,856	7,871					
5022	0	Park Development Master Plan	95,728	3,305					
5022	1	Skate Park at Waggener Plan			9,000	720,789	12,000	20,000	
5022	2	Bike Park at Richardson			30,375	108,839	1,500,000	500,000	1,200,000
5203	0	Batting Cages at Bein (40% in GF)				30,522			
5204	0	Town Park		98,962	2,900				
5205	0	Parks Building Garage Bay and Restroom							
5207	1	Pioneer Park		876	13,225		330,000	330,000	
5207	2	Pioneer Park Community Garden				889	1,000	1,000	
5209	1	Skate Park Equipment							
5210	0	Dog Park		3,250	109,858		3,000	3,000	
5220	0	Waggener Farm Park Construction			1,500,000		55,000	55,000	
5246	1	Heron Lakes (shelter, parking lot, bathrooms)					300,000	280,000	
5247	1	Hillsdale	6,439	77	1,600				
5248	1	Berthoud Reservoir (trails)	25,830	166,919	1,015,688	10,523			
5249	0	Roberts Lake east field development (design)					15,000	15,000	
5250	0	North Berthoud Parkway trail				17,640	650,000	650,000	
5251	0	Richardson Park (design)					530,000	530,000	
5300	1	Bank Fees	212	90	12		60	60	60
		TOTAL EXPENSES	**136,065**	**1,366,736**	**2,722,658**	**889,202**	**3,396,060**	**2,384,060**	**1,200,060**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	19,752
5999		**ENDING PARK FUND BALANCE**	**2,787,926**	**2,585,670**	**1,469,514**	**2,471,918**	**338,458**	**1,366,858**	**805,446**

PARK LAND ACQUISITION AND DEDICATION									
32-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
4999		**BEGINNING FUND BALANCE**	**622,420**	**900,583**	**1,134,153**	**1,503,754**	**1,873,536**	**1,873,536**	**1,961,776**
		REVENUES							
4601	0	Interest	6,031	17,088	10,673	10,067	700	13,000	5,000
4700	0	Park Dedication	280,200	226,144	358,940	416,613	227,500	180,000	195,000
		TOTAL REVENUES	**286,231**	**243,232**	**369,613**	**426,680**	**228,200**	**193,000**	**200,000**
		EXPENSES							
5020	0	Professional Fees		1,700				1,700	
5021	0	Impact Fee Study	7,856	7,871					
5022	0	Open Space Master Plan				56,898	5,000	5,000	
5041	0	Welch Trail Easement					50,000	48,000	
5171	0	Park Expansion Property Purchase (Newell Farm)					1,350,000	50,000	1,390,500
		Park Expansion-transfer to open space acquisition							150,000
5300	0	Bank Fees	212	91	12		60	60	60
		TOTAL EXPENSES	**8,068**	**9,662**	**12**	**56,898**	**1,405,060**	**104,760**	**1,540,560**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	6,000
5999		**ENDING DEDICATION FUND BALANCE**	**900,583**	**1,134,153**	**1,503,754**	**1,873,536**	**696,676**	**1,961,776**	**615,216**

PUBLIC FACILITIES FUND									
33-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
4999		**BEGINNING FUND BALANCE**	**1,091,018**	**1,914,193**	**2,363,051**	**1,620,006**	**2,353,419**	**2,353,419**	**2,199,859**
		REVENUES							
4601	0	Interest	12,224	37,455	17,182	11,412	2,500	16,500	5,000
4700	0	Public Facilities	845,376	648,187	657,317	733,220	533,400	290,000	457,200
		TOTAL REVENUES	**857,600**	**685,642**	**674,499**	**744,632**	**535,900**	**306,500**	**462,200**
		EXPENSES							
5020	0	Professional Fees							350,000
5021	0	Impact Fee Study	7,856	7,871					
5153	0	Service Center (90%/ 10% from storm water)	26,357	228,823	1,417,532	9,719	30,000	30,000	
5155	0	Parks/Forestry Storage Building at Service Center				1,500	325,000	325,000	
5156	0	Parks/Forestry Storage Building at Waggener Farm					40,000	40,000	
5176	0	LCSO Vehicle (transfer to general fund)					65,000	65,000	
5300	0	Bank Fees	212	90	12		60	60	60
		TOTAL EXPENSES	**34,425**	**236,784**	**1,417,544**	**11,219**	**460,060**	**460,060**	**350,060**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	13,866
5999		**ENDING FACILITY FUND BALANCE**	**1,914,193**	**2,363,051**	**1,620,006**	**2,353,419**	**2,429,259**	**2,199,859**	**2,298,133**

CONSERVATION TRUST FUND									
34-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
4999		**BEGINNING FUND BALANCE**	**123,438**	**149,896**	**116,515**	**158,927**	**230,599**	**230,599**	**171,839**
		REVENUES							
4301	0	Conservation Trust Distribution	63,172	78,194	81,011	108,532	60,000	98,000	90,000
4364	0	Transfer from General Fund	55,000	56,000	175,000	195,000	500,000	500,000	500,000
4601	0	Interest	1,020	2,326	1,096	1,080	250	2,000	500
		TOTAL REVENUES	**119,192**	**136,520**	**257,107**	**304,612**	**560,250**	**600,000**	**590,500**
		GENERAL PARK							
5001		Salaries	6,930	7,634	-	-	-	-	-
5002		Employer Contributions	623	1,414	-	-	-	-	-
5003		Pension	-	382	-	-	-	-	-
5095	1	Computer Equipment Maintenance/Replacement	35	833	-	-	-	-	-
5096	1	GIS Software	408	-	-	-	-	-	-
5140	1	Park Building - Grounds - Sprinklers	891	951	1,000	1,628	3,000	3,000	3,000
5141	1	Roberts Park (concrete entry and pavillion)(nursery)	4,386	5,266	4,915	6,175	70,000	70,000	30,000
5142	0	Picnic tables and benches	-	-	-	-	15,000	15,000	-
5177	1	Fickel Park	280	800	-	-	1,200	1,200	-
		Trail Signage	-	-	-	-	-	-	10,000
5270	1	Tennis Court Repair	-	30,091	-	2,500	6,000	6,000	6,000
		GENERAL EXPENSE SUBTOTAL	**13,553**	**47,371**	**5,915**	**10,303**	**95,200**	**95,200**	**49,000**
		FORESTRY and OPEN SPACE							
5001		Salaries	46,465	71,791	94,513	114,075	222,060	222,000	228,809
5002		Employer Contributions	11,907	17,404	24,946	32,935	117,827	110,000	92,709
5003		Pension	2,581	3,643	4,722	3,652	11,103	11,000	11,440
5009	1	Travel, Education	-	-	-	2,595	3,500	3,500	3,500
5010	1	Office Supplies	-	-	-	335	750	750	750
5011	1	Telephone	-	-	-	25	750	750	750
5013	1	Vehicle Maintenance	-	-	-	706	5,500	5,500	5,500
5014	1	Gasoline	-	-	-	4,053	5,500	5,500	5,500
		Arboretum at Waggener Farm Park Master Plan - concept plan	-	-	-	-	-	-	40,000
5046	1	Uniforms	-	-	-	1,353	3,200	3,200	2,950
5058	1	Equipment Maintenance	-	-	-	2,233	5,000	5,000	5,000
5072	2	Tree Maintenance	2,426	2,423	4,760	28,256	40,000	40,000	40,000
5076	2	Educational Materials	413	149	632	-	2,500	2,500	2,500
5077	3	Tree Replacement	2,885	11,362	17,494	18,732	38,000	38,000	20,000
5077	4	EAB Tree Replacement (combined in 2020)	7,586	7,711	-	-	-	-	-
5079	2	Supplies	474	898	2,677	3,080	7,000	7,000	7,000
5080	4	EAB Response-Treatment	1,367	6,480	59,024	10,607	30,000	30,000	45,000
5085	4	EAB Cost Share	2,865	578	-	-	-	-	-
5095	1	Computer Equipment Maintenance/Replacement	-	-	-	-	1,800	1,800	1,800
5263	0	New Vehicle and water tank	-	-	-	-	77,000	77,000	-
5300	1	Bank Fees	212	91	12	-	60	60	60
		FORESTRY EXPENSE SUBTOTAL	**79,181**	**122,530**	**208,780**	**222,637**	**571,550**	**563,560**	**513,268**
		TOTAL EXPENSES	**92,734**	**169,901**	**214,695**	**232,940**	**666,750**	**658,760**	**562,268**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	17,715
5999		**ENDING CONSERV FUND BALANCE**	**149,896**	**116,515**	**158,927**	**230,599**	**124,099**	**171,839**	**182,356**

LARIMER COUNTY OPEN SPACE TAX FUND									
36-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
4999		**BEGINNING FUND BALANCE**	**1,142,720**	**1,306,996**	**1,517,801**	**953,816**	**855,107**	**855,107**	**1,209,547**
		REVENUES							
4306	0	Revenues	197,139	215,696	239,006	322,925	220,000	300,000	220,000
4307	0	CDOT Funding for Berthoud Parkway Trail	0	0	-	-	200,000	200,000	-
		Transfer from Park Dedication Fund	-	-	-	-	-	-	150,000
		Transfer from 1998 1% Fund	-	-	-	-	-	-	150,000
		Transfer from	-	-	-	-	-	-	
4601	0	Interest	9,334	23,737	11,339	6,173	1,500	6,500	3,000
		TOTAL REVENUES	**206,473**	**239,433**	**250,345**	**329,098**	**421,500**	**506,500**	**523,000**
		EXPENSES							
5020	0	Professional Fees	20,654						
5220	0	Waggener Farm Construction			450,000				850,000
5257	0	Trail System & Improvements- HERON LAKES			269,251				
5257	0	Trail System & Improvements- Master Plan	1,570	6,606		27,548			
5257	1	Trail System & Improvements- South Berthoud Parkway Trail				363,997	75,000	75,000	
5259	0	Hillsdale-regular maintenance	156	10,884	65,201		10,000	9,000	10,000
5260	0	Pioneer Park-lake bank seed, trail around lake,pavillion	2,006	2,493		5,702			
5265	0	Jaskowski property maintenance	16,349	6,653	24,263	6,316	7,000	7,000	10,000
5265	1	Jaskowski trail connection						1,000	
5266	0	Richardson property maintenance	1,250	1,900	1,355	4,120	10,000	10,000	10,000
5267	0	Heron Lakes maintenance					20,000	20,000	
5268	0	Berthoud Reservoir Park/Trail maintenance			4,248	20,124	30,000	30,000	45,000
5300	0	Bank Fees	212	92	12		60	60	60
		EXPENSES	**42,197**	**28,628**	**814,330**	**427,807**	**152,060**	**152,060**	**925,060**
		Open Space Acquisition	-	-	-	0	0	0	200,000
		LAND ACQUISITION EXPENSES	**-**	**-**	**-**	**-**	**-**	**-**	**200,000**
		TOTAL EXPENSES	**42,197**	**28,628**	**814,330**	**427,807**	**152,060**	**152,060**	**1,125,060**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	15,690
5999		**ENDING LARIMER FUND BALANCE**	**1,306,996**	**1,517,801**	**953,816**	**855,107**	**1,124,547**	**1,209,547**	**591,797**

CEMETERY ENDOWMENT FUND									
37-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
4999		**BEGINNING FUND BALANCE**	**29,117**	**46,165**	**39,569**	**122,260**	**157,044**	**157,044**	**146,405**
		REVENUES							
4280	0	Transfer from General Fund	-	-	50,000	20,000	20,000	20,000	20,000
4601	0	Interest	318	765	623	827	150	1,200	500
4710	0	Lot Sales	25,540	22,989	38,470	33,250	25,000	40,000	25,000
4711	0	Opening & Closing	33,840	14,585	27,925	37,740	25,000	20,000	25,000
4712	0	Perpetual Care Fees	-	-	-	-	-	-	-
4713	0	Marker Sales	3,556	2,400	1,525	165	-	145	-
		TOTAL REVENUES	**63,254**	**40,739**	**118,543**	**91,982**	**70,150**	**81,345**	**70,500**
		EXPENSES							
5001		Salaries	29,220	24,274	20,101	35,382	53,820	53,820	55,987
5002		Employer Contributions	3,636	3,328	2,876	8,769	13,804	13,804	5,806
5003		Pension	227	112	200	1,631	2,691	1,500	2,799
5012	2	Utilities	3,356	2,857	2,199	568	3,000	3,000	3,000
5014	2	Gasoline	1,578	934	229	2,102	2,200	2,200	2,200
5020	1	Professional Fees (funerals)	-	-	-	-	-	1,200	3,000
		Professional Fees - concept plan for Cemetery improvements	-	-	-	-	-	-	35,000
		Uniforms	-	-	-	-	-	-	850
5057	2	Repair & Maintenance	5,057	7,973	6,827	6,946	10,000	13,000	15,000
5059	2	Marker Sales	1,216	1,219	1,670	-	2,500	500	2,500
5081	0	Mower-UTV	-	-	-	-	-	-	-
5082	0	Maint Shop & Storage Building (gutters, roof)	-	-	-	-	4,000	2,900	4,000
5083	0	Columbarium	-	-	-	-	-	-	-
5083	1	Cremains Vaults	1,704	-	1,740	1,800	-	-	-
5084	0	Traveling sprinkler	-	6,600	-	-	-	-	-
5300	2	Bank Fees	212	38	10	-	60	60	60
		TOTAL EXPENSES	**46,206**	**47,335**	**35,852**	**57,198**	**92,075**	**91,984**	**130,202**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	2,115
5999		**ENDING CEMETERY FUND BALANCE**	**46,165**	**39,569**	**122,260**	**157,044**	**135,119**	**146,405**	**84,588**

BERTHOUD AREA TRANSPORTATION FUND									
39-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
4999		**BEGINNING FUND BALANCE**	**217,882**	**331,601**	**352,837**	**546,666**	**514,853**	**514,853**	**345,773**
		REVENUES							
4101	0	Donations	-	10	-	-	-	-	-
4106	0	OOA	31,907	26,065	20,112	24,285	20,000	25,500	20,000
4107	0	Client Contributions	5,506	5,457	2,263	4,257	2,500	3,000	2,500
4108	0	Transfer from 1% Fund	72,100	72,100	90,000	90,000	50,000	50,000	50,000
4109	0	City of Ft. Collins	113,202	70,134	238,298	9,727	40,000	-	-
4601	0	Interest	2,232	5,354	3,243	3,002	700	3,000	2,000
		TOTAL REVENUE	**224,947**	**179,120**	**353,916**	**131,271**	**113,200**	**81,500**	**74,500**
		EXPENSES							
5001		Salaries	65,935	68,945	69,713	63,010	69,600	69,600	78,948
5002		Employer Contributions	12,761	14,324	14,229	14,363	16,890	16,890	18,935
5003		Pension	2,332	2,590	2,733	2,598	3,480	3,480	3,947
5008	2	Employee Physicals-Background	117	190	-	-	500	500	500
5009	1	Travel, Training, Education	-	-	-	-	1,000	1,000	1,000
5010	1	Office Supplies	525	287	244	115	800	800	800
5011	2	Telephone	1,405	1,422	696	1,172	1,200	1,200	1,200
5013	2	Vehicle Maintenance	4,471	10,185	4,304	5,235	4,000	12,000	15,000
5017	2	Insurance Deductibles	1,079	-	-	-	5,000	5,000	5,000
5020	0	Consultant - Transit Study	-	-	-	19,675	70,000	70,000	-
5021	1	Admin. Expenses	-	-	-	-	100	100	100
5022	1	Flex Bus Service	10,300	43,216	36,338	27,137	45,000	33,500	45,000
5023	1	RAFT Contribution		5,000	22,000	22,000	22,000	22,000	41,000
5039	1	CASTA Dues	275	203	281	315	350	350	350
5040	1	Attorney	-	-	-	-	500	500	500
5044	1	Advertising	-	186	62	672	500	500	500
5045	2	Driver Drug Testing	695	565	358	130	600	600	1,000
		Uniforms	-	-	-	-	-	-	245
5059	0	New Vehicle	-	-	-	-	-	-	-
5095	1	Computer Equipment Maintenance/Replacement	35	-	-	-	3,000	3,000	-
5107	1	Transfer to General Fund	5,000	5,000	5,000	-	-	-	-
5114	2	Gasoline	5,086	4,679	3,117	5,662	5,000	8,500	7,000
5247	1	Software	1,000	1,000	1,000	1,000	1,500	1,000	1,500
5300	1	Bank Fees	212	92	12	-	60	60	60
		TOTAL EXPENSES	**111,228**	**157,884**	**160,087**	**163,084**	**251,080**	**250,580**	**222,585**
5998		**EMERGENCY RESERVES**	-	-	-	-	-	-	2,235
5999		**ENDING BATS FUND BALANCE**	**331,601**	**352,837**	**546,666**	**514,853**	**376,973**	**345,773**	**195,453**

ROAD IMPACT FEES									
40-00									
			ACTUALS	**ACTUALS**	**ACTUALS**	**ACTUALS**	**BUDGET**	**ESTIMATE**	**BUDGET**
			2018	**2019**	**2020**	**2021**	**2022**	**2022**	**2023**
		BEGINNING FUND BALANCE	**1,933,803**	**2,850,809**	**2,511,947**	**2,688,275**	**4,295,079**	**4,295,079**	**4,387,019**
		REVENUES							
4250	0	Flood Recovery	-	153,121	-	-	-	-	-
4401	0	Road Impact Fees	1,284,211	935,445	1,220,318	1,729,723	789,950	930,000	677,100
4402	0	MPO funding	-	-	-	-	-	-	-
4404	0	CDOT/FHWA Flood Recovery	1,213,228	-	-	-	-	-	-
4601	0	Interest	15,640	56,249	23,575	21,118	8,000	32,000	8,000
		TOTAL REVENUES	**2,513,079**	**1,144,815**	**1,243,893**	**1,750,841**	**797,950**	**962,000**	**685,100**
		EXPENSES							
5020	0	Professional Fees	37,016	204,801	52,462	18,783			
5021	0	Impact Fee Study	7,856	8,724					
5087	0	Plow Truck/Steel V box	20,056						
5087	0	Dump truck/Snowplow Tandem		71,141					
5101	0	Transfer to General Fund (3%)	40,031	28,063	36,610	51,892	23,699	35,000	20,313
5106	0	Transportation Master Plan Update							
5107	0	Flood Repairs-CR 44 permanent repair	1,238,591						
5108	0	Van Metre Purchase and Demo		912,321	38	1,175	53,000	53,000	
5110	0	Berthoud Parkway widening		8,535	600,176				1,200,000
5111	0	CR 7 Project (30% for widening)	2,311	250,000		8,843			
5112	0	CDOT-FASTLANE	250,000						
5113	0	LCR 10E Bridge Widening							
5114	0	Spartan Design and Crossing			128,267	63,344	800,000	780,000	
5116	0	Highway 287 & 10E Ramps	-	-	-	-	-	2,000	
5220	0	Waggener Farm Construction			250,000				
		Intersection Improvements at Hwy 14 & Berthoud Pkwy - design							55,000
5300	0	Bank Fees	212	92	12		60	60	60
		TOTAL EXPENSES	**1,596,073**	**1,483,677**	**1,067,565**	**144,037**	**876,759**	**870,060**	**1,275,373**
		EMERGENCY RESERVES	-	-	-	-	-	-	20,553
		ENDING ROAD IMPACT FUND BALANCE	**2,850,809**	**2,511,947**	**2,688,275**	**4,295,079**	**4,216,271**	**4,387,019**	**3,776,193**

RECREATIONAL MJ TAX 7%									
41-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		BEGINNING FUND BALANCE	-	**7,184**	**82,744**	**501,969**	**1,105,948**	**1,105,948**	**1,213,888**
		REVENUES							
4601	0	Interest	9	1,731	1,917	4,548	300	8,000	2,000
4604	0	Sales Tax	7,175	223,885	426,705	594,431	380,000	490,000	400,000
4606	0	Quick Win Grant (MPO)	-	-	-	5,000	-	-	-
		TOTAL REVENUES	**7,184**	**225,616**	**428,622**	**603,979**	**380,300**	**498,000**	**402,000**
		EXPENSES							
5200	0	Street Projects	-	-	-	-	-	-	
5201	0	Bike Lane Striping	-	-	-	-	-	-	
5210	0	Youth Projects	-	-	-	-	-	-	
5211	0	Carnival	-	-	-	-	30,000	30,000	30,000
5220	0	Sidewalk Projects	-	-	-	-	-	-	
5221	0	Downtown Sidewalk Replacement	-	-	-	-	150,000	150,000	150,000
5222	0	Quick Win Pedestrian Crosswalk at Welch/3rd	-	-	6,835	-	-	-	
5223	0	Sidewalk Maintenance Plan	-	-	-	-	-	-	30,000
5240	0	Law Enforcement Projects	-	150,000	2,550	-	150,000	150,000	-
5260	0	Park Projects	-	-	-	-	-	-	
		Bike Park Scope expansion							1,000,000
5280	0	Recreation Projects	-	-	-	-	-	-	
5281	0	Wildfire arts provider	-	-	-	-	60,000	60,000	60,000
5300	0	Bank Fees	-	56	12	-	60	60	60
		TOTAL EXPENSES	**-**	**150,056**	**9,397**	**-**	**390,060**	**390,060**	**1,270,060**
		EMERGENCY RESERVES	-	-	-	-	-	-	12,060
		ENDING SALES TAX FUND BALANCE	**7,184**	**82,744**	**501,969**	**1,105,948**	**1,096,188**	**1,213,888**	**333,768**

Use of collected Tax Revenues: The designated revenues shall be segregated to a fund which is to be used solely for youth activities and services, streets and sidewalk improvements, law enforcement, and parks and recreation.

1998 1% SALES TAX FUND*									
51-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		BEGINNING FUND BALANCE	**3,152,981**	**3,974,371**	**4,524,786**	**1,167,278**	**2,309,405**	**2,309,405**	**2,976,345**
		REVENUES							
4601	0	Interest	28,363	75,186	26,958	11,279	3,500	23,000	8,000
4235	0	Safe Routes to School Grant	-	-	-	-	-	284,000	-
4610	0	Sales Tax	795,347	1,236,274	1,620,073	2,199,747	1,500,000	1,850,000	1,800,000
4610	1	Sales Tax-building permits	653,465	524,256	742,698	1,105,405	487,375	550,000	417,750
		TOTAL REVENUES	**1,477,175**	**1,835,716**	**2,389,729**	**3,316,431**	**1,990,875**	**2,707,000**	**2,225,750**
		EXPENSES							
5038	0	Sidewalks/ADA	93,025	185,371	327,040	143,492	350,000	350,000	500,000
5233	0	Pavement Maintenance Plan				10,215		10,000	
5235	0	Safe Routes to School			49,262	438,052	20,000	20,000	
5237	0	Transportation (BATS)-Transfer	72,100	72,100	90,000	90,000	50,000	50,000	50,000
5239	0	Street Improvements	458,550	914,475	750,238	725,010	1,000,000	1,000,000	1,000,000
5240	0	Waggener Farm Park Construction (transfer)	31,898	99,869	4,500,000	570,000			
5241	0	Round-a-bout Reconstruction			25,005	191,686	120,000	130,000	
5242	0	Open Space/Trail Acquisition							150,000
5244	0	I-25 Design, Art and Landscaping		13,395	5,680	5,849	500,000	480,000	750,000
		Town Park							1,500,000
5300	0	Bank Fees	212	91	12		60	60	60
		TOTAL EXPENSES	**655,785**	**1,285,301**	**5,747,237**	**2,174,304**	**2,040,060**	**2,040,060**	**3,950,060**
		EMERGENCY RESERVES	-	-	-	-	-	-	66,773
		ENDING SALES TAX FUND BALANCE	**3,974,371**	**4,524,786**	**1,167,278**	**2,309,405**	**2,260,220**	**2,976,345**	**1,185,263**

There is established a special fund of the Town to be known as the Town of Berthoud Sales and Use Tax Special Fund ("fund"). The 1% increase in each of the sales and use taxes shall be used exclusively for: Maintenance, improvements, paving, overlaying and repairing of streets; for the purchase of land and construction of a building for a municipal recreation center; for the purchase of land to be used as open space and as buffer areas; operation, maintenance, repairs and improvements to the Berthoud Public Library; and for the operation, maintenance, repair and improvements of the Berthoud Area Transportation System.

Effective 1/1/2019: Revenues from the tax increase approved on November 4, 1997, by the qualified electors of the Town of Berthoud may be utilized exclusively for uses presently allowed and for the construction, operation, and maintenance of capital improvements to parks, open spaces, recreation facilities, and trails.

2019 1% SALES TAX FUND									
52-			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2018	2019	2020	2021	2022	2022	2023
		BEGINNING FUND BALANCE	-	-	1,760,033	21,894,066	6,190,072	6,190,072	4,637,452
00		REVENUES							
4400	0	Sales Tax	-	1,261,272	1,643,387	2,225,447	1,500,000	1,850,000	1,800,000
4400	1	Sales Tax-building permits	-	506,293	742,698	1,081,572	487,375	550,000	417,750
4450	52	COP Advance	-	-	24,457,930	-	-	-	-
4500	1	Recreation Center Memberships	-	-	-	407,955	468,000	630,000	675,000
4500	70	Recreation Center Memberships-Corporate	-	-	-	3,212	30,000	-	15,000
4500	2	Recreation Center Daily Fees	-	-	-	54,499	155,000	240,000	240,500
4500	3	Recreation Center Rentals	-	-	-	7,285	20,000	40,000	45,000
4500	60	Recreation Center Sponsorships	-	-	-	-	25,000	25,000	25,000
4500	4	Activity Fee-Senior Activites	-	-	-	-	5,600	5,600	3,000
4500	5	Activity Fee-Aquatics	-	-	-	10,513	51,000	51,000	58,500
4500	6	Activity Fee-Fitness	-	-	-	3,515	52,000	52,000	45,600
4500	7	Activity Fee-Class/Program	-	-	-	840	10,000	10,000	27,000
4500	8	Activity Fee-Youth Futsal	-	-	-	868	2,700	2,700	2,700
4500	11	Activity Fee-Adult Basketball	-	-	-	4,016	9,000	9,000	9,000
4500	12	Activity Fee-Youth Basketball	-	-	-	10,392	12,600	12,600	12,600
4500	15	Activity Fee-Senior Pickleball	-	-	-	15	1,400	1,400	1,400
4500	16	Activity Fee-Youth Multi Sport Class	-	-	-	-	1,800	1,800	1,800
4500	31	Activity Fee-Adult Volleyball	-	-	-	5,168	11,700	11,700	11,700
4500	32	Activity Fee-Youth Volleyball	-	-	-	1,095	5,200	5,200	5,200
4500	40	Activity Fee-Senior Volleyball/Basketball	-	-	-	-	-	-	1,500
4500	45	Activity Fee-Senior Travel	-	-	-	-	-	-	2,000
4500	54	Activity Fee-Adult Additional Sports	-	-	-	(90)	-	-	1,500
4500	55	Activity Fee-Youth Additional Sports	-	-	-	850	-	-	-
4500	75	Special Events Fee	-	-	-	-	5,400	5,400	7,000
4563	0	Vending/Inventory Sales	-	-	-	264	16,000	16,000	5,000
4564	0	Contract Arts Activities	-	-	-	-	-	-	25,750
4550	31	Transfer from Park Development	-	-	1,540,000	-	-	-	-
4550	36	Transfer from Larimer Open Space	-	-	450,000	-	-	-	-
4550	40	Transfer from Road Impact	-	-	250,000	-	-	-	-
4550	51	Transfer from 1998 1%	-	-	4,500,000	570,000	-	-	-
4601	0	Interest	-	11,649	106,242	56,612	2,000	35,000	2,000
		TOTAL REVENUES	-	1,779,214	33,690,257	4,444,028	2,871,775	3,554,400	3,441,500

		RECREATION CENTER OPERATING EXPENSES							
01		**Recreation Center Administration/Operations**							
5001	1	Salaries	-	-	-	262,081	183,840	183,840	199,535
5002	1	Employer Contributions	-	-	-	74,797	69,288	69,288	74,324
5003	1	Pension	-	-	-	3,164	9,192	9,192	9,977
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	21,669	181,500	145,000	170,000
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	1,717	18,150	14,500	17,000
5007	1	Employee license/certifications	-	-	-	-	500	500	1,500
5008	1	Background/Physicals	-	-	-	673	500	500	500
5009	1	Training/Education/Travel	-	-	-	160	3,500	3,500	3,500
5010	1	Office Supplies	-	-	-	8,929	5,000	5,000	4,000
5011	1	Telephone/Internet	-	-	-	3,257	5,000	5,000	5,500
5012	1	Utilities	-	-	-	34,804	174,000	174,000	170,000
5013	1	Vehicle Maintenance	-	-	-	-	-	-	-
5014	1	Gasoline	-	-	-	-	-	-	-
5015	1	Insurance	-	-	-	8,051	38,000	38,000	40,000
5018	1	Publications/Subscriptions/Job Postings	-	-	-	1,461	2,000	2,000	2,000
5020	4	Recreation Center Management Expense	-	-	25,000	129	-	-	-
5020	4	Purchased Services	-	-	-	3,125	11,500	11,500	9,500
5039	1	Dues/memberships	-	-	-	-	1,000	1,000	1,000
5040	1	Attorney	-	-	-	3,346	5,000	5,000	3,500
5046	1	Uniforms	-	-	-	6,289	6,500	6,500	4,225
5048	1	Safety/First Aid	-	-	-	-	3,000	3,000	2,500
5053	1	Postage	-	-	-	206	3,400	3,400	2,500
5054	4	Trash Service	-	-	-	462	2,000	2,000	2,700
5056	1	Brochures/Advertising/Printing	-	-	-	7,104	16,000	16,000	16,000
5057	1	Equipment Maintenance/Repair	-	-	-	-	1,000	1,000	1,000
5063	5	Pro Shop Inventory	-	-	-	327	8,000	8,000	4,000
5095	1	Computer/Maintenance/Replacement	-	-	-	32,364	3,600	3,600	3,600
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	18,350	25,000	25,000	15,000
5110	1	Permits/building license	-	-	-	-	2,000	2,000	1,000
5247	1	Computer Software	-	-	-	8,816	14,100	14,100	29,640
5300	1	Bank Fees	-	56	22	10,456	52,000	52,000	54,000
		01 SUBTOTAL	**-**	**56**	**25,022**	**511,737**	**844,570**	**804,420**	**848,001**
02		**Events**							
5001	1	Salaries	-	-	-	322	-	-	-
5002	1	Employer Contributions	-	-	-	144	-	-	-
5003	1	Pension	-	-	-	12	-	-	-
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	-	3,500	3,500	3,500
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	350	350	350
5020	4	Purchased Services	-	-	-	-	7,600	7,600	7,600
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	12,541	5,500	5,500	5,500
		02 SUBTOTAL	**-**	**-**	**-**	**13,019**	**16,950**	**16,950**	**16,950**
03		**Recreation Center Maintenance**							
5001	1	Salaries	-	-	-	11,510	53,640	53,640	57,996
5002	1	Employer Contributions	-	-	-	925	4,977	4,977	5,986
5003	1	Pension	-	-	-	-	2,682	2,682	2,900
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	1,675	18,635	18,635	21,840
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	133	1,863	1,863	2,184
5014	1	Fuel	-	-	-	36	250	250	250
5017	1	Building Maintenance/Repair	-	-	-	-	20,000	20,000	15,000
5020	4	Purchased Services	-	-	-	-	2,500	2,500	9,500
5041	1	Equipment Rental	-	-	-	-	5,000	5,000	5,000
5057	1	Equipment Maintenance/Repair	-	-	-	-	5,000	5,000	18,000
5089	4	Janitorial Service	-	-	-	7,500	60,000	60,000	60,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	22,616	22,000	22,000	22,000
5251	1	Tools	-	-	-	2,935	1,200	1,200	1,200
		03 SUBTOTAL	**-**	**-**	**-**	**47,330**	**197,747**	**197,747**	**221,856**

04		Recreation Center Senior Activities							
5001	1	Salaries	-	-	-	-	-	-	-
5002	1	Employer Contributions	-	-	-	-	-	-	-
5003	1	Pension	-	-	-	-	-	-	-
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	-	1,300	1,300	1,400
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	130	130	140
5020	4	Purchased Services	-	-	-	-	-	-	-
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	52	250	250	250
		Subtotal	**-**	**-**	**-**	**52**	**1,680**	**1,680**	**1,790**
		Senior Frisbee Golf							
5001	14	Salaries-PART TIME/SEASONAL	-	-	-	-	500	500	1,000
5002	14	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	50	50	100
5020	14	Officials	-	-	-	-	-	-	-
5046	14	Uniforms	-	-	-	-	-	-	-
5048	14	Team Fees/Dues	-	-	-	-	-	-	-
5050	14	Equipment/Awards	-	-	-	440	250	250	750
		Subtotal	**-**	**-**	**-**	**440**	**800**	**800**	**1,850**
		Senior Pickleball							
5001	15	Salaries-PART TIME/SEASONAL	-	-	-	-	300	300	1,100
5002	15	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	30	30	110
5020	15	Officials	-	-	-	-	-	-	-
5046	15	Uniforms	-	-	-	-	-	-	-
5048	15	Team Fees/Dues	-	-	-	-	-	-	-
5050	15	Equipment/Awards	-	-	-	1,668	500	500	500
		Subtotal	**-**	**-**	**-**	**1,668**	**830**	**830**	**1,710**
		Senior Volleyball/Basketball							
5001	40	Salaries-PART TIME/SEASONAL	-	-	-	-	1,300	1,300	1,100
5002	40	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	130	130	110
5020	40	Officials	-	-	-	-	-	-	-
5046	40	Uniforms	-	-	-	-	-	-	-
5048	40	Team Fees/Dues	-	-	-	-	-	-	-
5050	40	Equipment/Awards	-	-	-	-	250	250	250
		Subtotal	**-**	**-**	**-**	**-**	**1,680**	**1,680**	**1,460**
		Senior Travel							
5001	45	Salaries-PART TIME/SEASONAL	-	-	-	-	500	500	1,300
5002	45	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	50	50	130
5020	45	Officials	-	-	-	-	-	-	-
5046	45	Uniforms	-	-	-	-	-	-	-
5048	45	Team Fees/Dues	-	-	-	-	-	-	-
5050	45	Equipment/Awards/Fuel	-	-	-	-	250	250	750
		Subtotal	**-**	**-**	**-**	**-**	**800**	**800**	**2,180**
		04 SUBTOTAL	**-**	**-**	**-**	**2,160**	**5,790**	**5,790**	**8,990**

05		**Recreation Center Aquatics**							
5001	1	Salaries	-	-	-	12,484	67,680	67,680	116,705
5002	1	Employer Contributions	-	-	-	3,161	16,717	16,717	48,930
5003	1	Pension	-	-	-	-	3,200	3,200	5,835
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	38,230	341,400	341,400	298,140
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	3,026	34,140	34,140	29,814
	3	Salaries-Programs-PART TIME/SEASONAL							30,096
	3	Employer Contributions-Programs-PART TIME/SEASONAL							3,009
5007	1	Employee license/certifications	-	-	-	800	3,100	3,100	2,250
	3	Employee license/certifications-programs							3,650
5008	1	Background/Physicals	-	-	-	33	800	800	800
5009	1	Training/Education/Travel	-	-	-	245	2,000	2,000	2,000
5010	1	Office Supplies	-	-	-	145	500	500	500
5018	1	Publications/Subscriptions/Job Postings	-	-	-	25	2,000	2,000	1,000
5020	4	Purchased Services	-	-	-	-	7,000	7,000	10,000
5039	1	Dues/memberships	-	-	-	-	1,200	1,200	500
5046	1	Uniforms	-	-	-	-	1,500	1,500	2,990
5048	1	Safety/First Aid	-	-	-	1,528	1,000	1,000	1,000
5057	1	Equipment Maintenance/Repair	-	-	-	-	12,000	12,000	12,000
5057	5	Boiler Equipment Maintenance/Repair	-	-	-	256	3,500	3,500	3,500
5060	1	Chemicals	-	-	-	3,162	30,000	30,000	30,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	87,136	3,500	3,500	3,500
	3	supplies (non-office)/Equipment (non-dep)-programs							1,400
	3	Team Fees/Dues							700
5110	1	Permits/building license	-	-	-	645	2,000	2,000	2,000
		05 SUBTOTAL	**-**	**-**	**-**	**150,876**	**533,237**	**533,237**	**610,319**
06		**Recreation Center Fitness**							
5001	1	Salaries	-	-	-	9,132	47,040	47,040	52,229
5002	1	Employer Contributions	-	-	-	4,806	22,779	22,779	26,061
5003	1	Pension	-	-	-	-	2,352	2,352	2,611
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	8,292	72,600	72,600	73,935
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	657	7,260	7,260	7,393
5020	4	Purchased Services	-	-	-	-	3,000	3,000	3,000
5057	1	Equipment Maintenance/Repair	-	-	-	-	3,000	3,000	3,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	3,206	5,000	5,000	5,000
		06 SUBTOTAL	**-**	**-**	**-**	**26,093**	**163,031**	**163,031**	**173,229**
07		**Recreation Center Classes/Programs**							
5001	1	Salaries	-	-	-	144	17,880	17,880	-
5002	1	Employer Contributions	-	-	-	52	5,825	5,825	-
5003	1	Pension	-	-	-	-	894	894	-
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	25	1,700	1,700	5,350
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	2	170	170	535
5020	4	Purchased Services	-	-	-	-	7,000	7,000	10,000
5021	4	Contract Arts Activities	-	-	-	-	-	-	25,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	-	42	2,000	2,000	6,200
		07 SUBTOTAL	**-**	**-**	**-**	**265**	**35,469**	**35,469**	**47,085**

08		Recreation Center Adult Sports							
		General Administration							
5001	1	Salaries	-	-	-	816	11,520	11,520	10,174
5002	1	Employer Contributions	-	-	-	104	2,567	2,567	4,945
5003	1	Pension	-	-	-	11	576	576	509
5008	1	Background/Physicals	-	-	-	-	100	100	100
5009	1	Training/Education/Travel	-	-	-	-	-	-	-
5010	1	Office Supplies	-	-	-	-	250	250	250
5018	1	Publications/Subscriptions/Job Postings	-	-	-	-	250	250	250
5020	1	Purchased Services	-	-	-	-	-	-	-
5048	1	Safety/First Aid	-	-	-	-	100	100	100
5055	1	Clinics/Tournaments	-	-	-	-	750	750	750
		Subtotal	**-**	**-**	**-**	**931**	**16,113**	**16,113**	**17,078**
		Adult Basketball							
5001	11	Salaries-PART TIME/SEASONAL	-	-	-	-	1,800	1,800	1,800
5002	11	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	180	180	180
5020	11	Officials	-	-	-	-	7,600	7,600	7,600
5046	11	Uniforms	-	-	-	-	-	-	-
5048	11	Team Fees/Dues	-	-	-	-	-	-	-
5050	11	Equipment/Awards	-	-	-	-	400	400	400
		Subtotal	**-**	**-**	**-**	**-**	**9,980**	**9,980**	**9,980**
		Adult Volleyball							
5001	31	Salaries-PART TIME/SEASONAL	-	-	-	314	3,300	3,300	3,300
5002	31	Employer Contributions-PART TIME/SEASONAL	-	-	-	25	330	330	330
5020	31	Officials	-	-	-	-	3,780	3,780	7,500
5046	31	Uniforms	-	-	-	-	-	-	-
5048	31	Team Fees/Dues	-	-	-	-	-	-	-
5050	31	Equipment/Awards	-	-	-	584	1,000	1,000	1,000
		Subtotal	**-**	**-**	**-**	**923**	**8,410**	**8,410**	**12,130**
		Additional Adult Sports							
5001	54	Salaries-PART TIME/SEASONAL	-	-	-	-	500	500	500
5002	54	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	50	50	50
5020	54	Officials	-	-	-	-	1,000	1,000	1,000
5046	54	Uniforms	-	-	-	-	-	-	-
5048	54	Team Fees/Dues	-	-	-	-	-	-	-
5050	54	Equipment/Awards	-	-	-	-	200	200	200
		Subtotal	**-**	**-**	**-**	**-**	**1,750**	**1,750**	**1,750**
		08 SUBTOTAL	**-**	**-**	**-**	**1,854**	**36,253**	**36,253**	**40,938**

09		Recreation Center Youth Sports							
		General Administration							
5001	1	Salaries	-	-	-	4,351	11,520	11,520	10,174
5002	1	Employer Contributions	-	-	-	592	2,567	2,567	4,945
5003	1	Pension	-	-	-	14	576	576	509
5008	1	Background/Physicals	-	-	-	-	750	750	750
5009	1	Training/Education/Travel	-	-	-	-	-	-	700
5010	1	Office Supplies	-	-	-	-	250	250	250
5018	1	Publications/Subscriptions/Job Postings	-	-	-	-	250	250	250
5020	1	Purchased Services	-	-	-	-	-	-	-
5048	1	Safety/First Aid	-	-	-	-	100	100	100
5055	1	Clinics	-	-	-	-	600	600	600
		Subtotal	**-**	**-**	**-**	**4,957**	**16,613**	**16,613**	**18,278**
		Youth Futsal							
5001	8	Salaries-PART TIME/SEASONAL	-	-	-	-	500	500	500
5002	8	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	50	50	50
5020	8	Officials	-	-	-	-	-	-	-
5046	8	Uniforms	-	-	-	-	400	400	500
5048	8	Team Fees/Dues	-	-	-	-	-	-	-
5050	8	Equipment/Awards	-	-	-	7,579	200	200	300
		Subtotal	**-**	**-**	**-**	**7,579**	**1,150**	**1,150**	**1,350**
		Youth Basketball							
5001	12	Salaries-PART TIME/SEASONAL	-	-	-	958	2,700	2,700	2,800
5002	12	Employer Contributions-PART TIME/SEASONAL	-	-	-	76	270	270	280
5020	12	Officials	-	-	-	-	3,500	3,500	3,900
5046	12	Uniforms	-	-	-	-	2,500	2,500	2,900
5048	12	Team Fees/Dues	-	-	-	-	-	-	-
5050	12	Equipment/Awards	-	-	-	69	2,000	2,000	1,600
		Subtotal	**-**	**-**	**-**	**1,103**	**10,970**	**10,970**	**11,480**
		Youth Multi Sport Class							
5001	16	Salaries-PART TIME/SEASONAL	-	-	-	-	700	700	600
5002	16	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	70	70	60
5020	16	Officials	-	-	-	-	-	-	-
5046	16	Uniforms	-	-	-	-	400	400	450
5048	16	Team Fees/Dues	-	-	-	-	-	-	-
5050	16	Equipment/Awards	-	-	-	-	200	200	200
		Subtotal	**-**	**-**	**-**	**-**	**1,370**	**1,370**	**1,310**
		Youth Volleyball							
5001	32	Salaries-PART TIME/SEASONAL	-	-	-	-	1,000	1,000	1,000
5002	32	Employer Contributions-PART TIME/SEASONAL	-	-	-	-	100	100	100
5020	32	Officials	-	-	-	-	500	500	450
5046	32	Uniforms	-	-	-	-	900	900	900
5048	32	Team Fees/Dues	-	-	-	-	-	-	-
5050	32	Equipment/Awards	-	-	-	-	1,000	1,000	1,000
		Subtotal	**-**	**-**	**-**	**-**	**3,500**	**3,500**	**3,450**
		Additional Youth Sports							
5001	55	Salaries-PART TIME/SEASONAL	-	-	-	49	1,000	1,000	1,000
5002	55	Employer Contributions-PART TIME/SEASONAL	-	-	-	4	100	100	100
5020	55	Officials	-	-	-	-	-	-	-
5046	55	Uniforms	-	-	-	-	-	-	-
5048	55	Team Fees/Dues	-	-	-	-	-	-	-
5050	55	Equipment/Awards	-	-	-	400	250	250	250
		Subtotal	**-**	**-**	**-**	**453**	**1,350**	**1,350**	**1,350**
		09 SUBTOTAL	**-**	**-**	**-**	**14,092**	**34,953**	**34,953**	**37,218**

30		**Recreation Center Capital Expenditures/Improvements**							
5101	0	Office Furniture	-	-	-	110,490	-	-	-
5102	0	Copier	-	-	-	10,500	-	-	-
5301	0	Security System	-	-	-	-	-	-	-
5302	0	Maintenance Equipment	-	-	-	-	13,770	13,770	-
5501	0	Robotic Pool Cleaner	-	-	-	5,034	-	-	-
5601	0	Fitness Equipment	-	-	-	16,484	33,000	33,000	40,000
5602	0	Equipment Replacement	-	-	-	-	20,000	-	40,000
5801	0	Bleachers	-	-	-	9,483	-	-	-
			-	-	-	-	-	-	-
			-	-	-	-	-	-	-
		30 SUBTOTAL	**-**	**-**	**-**	**151,991**	**66,770**	**46,770**	**80,000**
		RECREATION CENTER OPERATIONS TOTAL EXPENDITURES	**-**	**56**	**25,022**	**919,417**	**1,934,770**	**1,874,620**	**2,084,586**
35		**CERTIFICATES OF PARTICIPATION**							
5201	0	Waggener Farm Park Construction	-	19,125	12,220,941	18,102,849	2,100,000	2,100,000	
5254	0	COP Payment	-	-	1,106,994	1,123,000	1,130,400	1,130,400	1,132,000
5255	0	COP Fee	-	-	203,267	2,756	2,000	2,000	2,000
		COP TOTAL EXPENDITURES	**-**	**19,125**	**13,531,202**	**19,228,605**	**3,232,400**	**3,232,400**	**1,134,000**
		OTHER EXPENSES							
40		**Park Improvements**							
		Town Park							3,000,000
50		**Trail Improvements**							
60		**Athletic Fields**							
5101	0	Athletic Complex Study	-	-	-	-			
70		**Aquatics Other**							
		TOTAL OTHER EXPENSES	**0**	**0**	**0**	**-**	**-**	**-**	**3,000,000**
		TOTAL RECREATION CENTER OPERATING AND OTHER EXPENSES	**-**	**19,181**	**13,556,224**	**20,148,022**	**5,167,170**	**5,107,020**	**6,218,586**
		EMERGENCY RESERVES	-	-	-	-	-	-	103,245
		ENDING SALES TAX FUND BALANCE	**-**	**1,760,033**	**21,894,066**	**6,190,072**	**3,894,677**	**4,637,452**	**1,757,121**

1/1/2019: Authorization of new 1% sales tax to finance recreation improvements; for the purpose of funding parks and recreation needs within the town; such tax to consist of a rate increase in the town sales and use tax of 1%; restricted as to use solely for parks and recreation purposes including, but not limited to, expanding and improving the existing town trail system, renovating or replacing existing aquatic facilities, developing constructing and equipping a recreation center and related facilities, and developing constructing and equipping athletic fields; and to the extent that funds are available for the purpose of constructing acquiring equipping and operating park and recreation improvements.

	2018	2019	2020	2021	2022	2022	2023
BEGINNING BALANCE	37910848	50501914	75303662	91245270	105009721	105009721	102951059
REVENUE	36122253	48800333	69926171	53081593	34133865	43869591	33901016
EXPENSE	23531187	23998585	53984563	39317142	48872380	45928253	59844789
EMERGENCY RESERVES	0	0	0	0	0	0	589440
ENDING BALANCE	50501914	75303662	91245270	105009721	90271206	102951059	76417846
ENDING BALANCE VERIFICATION	50501914	75303662	91245270	105009721	90271206	102951059	76417846

	2018	2019	2020	2021	2022	2023
Valuation	97,985,337	204,767,931	275,956,520	211,195,697	214,167,051	237,792,724
GENERAL FUND	6.106	6.291	5.188	6.636	6.636	6.629
POLICE SERVICES	3.000	3.000	3.000	3.000	3.000	3.000
REFUND & ABATEMENT	0.030	0.036	0.000	0.033	0.020	0.019
TOTAL MILL LEVY	9.136	9.327	8.188	9.669	9.656	9.648
ACTUALS SF BUILDING PERMITS	525	341	499	511	350	300

TOWN OF BERTHOUD
RESOLUTION NO. 16
(Series 2022)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF BERTHOUD COLORADO, FOR THE 2023 BUDGET YEAR.

WHEREAS, the Town of Berthoud has adopted the annual budget in accordance with the Local Government Budget Law, on December 13, 2022 and;

WHEREAS, the Town of Berthoud has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said Budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the Budget to and for the purposes described below, so as not to impair the operation of the Town.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

General Fund

Operating Expenses	$17,781,304

Water Fund

Operating Expenses	5,075,645
Capital Improvements	1,200,060
Source of Supply	8,514,450
Total Water Fund	$14,790,155

Wastewater Fund

Operating Expenses	4,475,025
Capital Improvements	4,265,060
Total Wastewater Fund	$8,740,085

Storm Water Fund

Operating Expenses	188,310
Capital Improvements	500,060
Total Storm Water Fund	$ 688,370

Park Development Fund

Operating Expenses	$1,200,060

Park Dedication Fund

Operating Expenses	$1,540,560
Public Facilities Fund	
Operating Expenses	$ 350,060
Conservation Trust Fund	
Operating Expenses	$ 562,268
Larimer County Open Space Fund	
Operating Expenses	$1,125,060
Cemetery Endowment Fund	
Operating Expenses	$ 130,202
Berthoud Area Transportation Fund	
Operating Expenses	$ 222,585
Road Impact Fund	
Operating Expenses	$1,275,373
Recreational MJ Tax 7% Fund	
Operating Expenses	$1,270,060
1998 1% Sales Tax Fund	
Operating Expenses	$3,950,060
2019 1% Sales Tax Fund	
Operating Expense	$6,218,586

2. A public hearing was set by the Board of Trustees of the Town of Berthoud for the meeting held on December 13, 2022. After the public hearing, the resolution was read, passed and ordered published by the Board of Trustees at its meeting this 13th day of December 2022.

PASSED, ADOPTED AND APPROVED THIS December 13, 2022.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

_____
Christian Samora, Town Clerk

TOWN OF BERTHOUD
RESOLUTION NO. 17
(Series 2022)

A RESOLUTION OF THE TOWN OF BERTHOUD ADOPTING A FEE SCHEDULE FOR ALL TOWN FEES AS PROVIDED IN THE BERTHOUD MUNICIPAL CODE

WHEREAS the Berthoud Municipal Code provides for adoption of a uniform schedule of fees for the Town by Resolution; and

WHEREAS after substantial study and review, the fee schedule attached hereto as Exhibit A and incorporated by reference herein has been promulgated by Staff and reviewed by the Town Board of Trustees; and

WHEREAS the Board of Trustees has determined that the attached fee schedule reasonably reflects appropriate amounts to be charged by the Town of Berthoud for its services and impacts to its infrastructure;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO AS FOLLOWS:

The Board of Trustees of the Town of Berthoud hereby resolve to adopt the attached fee schedule (Exhibit A) as the fee schedule for the Town, effective January 1, 2023.

PASSED, ADOPTED AND APPROVED THIS 13th day of December, 2022.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

_____
Christian Samora, Town Clerk

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

BERTHOUD AREA TRANSPORTATION

DESCRIPTION		2023
	Senior - (age 60+)	donation only
	In-town trip - one way	$ 1.00
	Out-of-town trip - one way	$ 4.00

ELECTRIC VEHICLE CHARGERS

DESCRIPTION			2023
	Level 2 EV (Electric Vehicle) charger	per hour for first 2 hours	$ 1.00
	Level 2 EV (Electric Vehicle) charger	per hour after first 2 hours	$ 2.50
	Level 3 EV (Electric Vehicle) charger	per Kwh	$ 0.45

CEMETERY

DESCRIPTION		2023
Lot Sales		
Adult space		
	In-town resident	$ 1,550.00
	Out-of-town resident	$ 1,750.00
Infant space under age 2		
	In-town resident	$ 460.00
	Out-of-town resident	$ 500.00
Columbarium		
	Columbarium - in-town resident	$ 1,525.00
	Columbarium - out-of-town resident	$ 1,725.00
Opening/closing		
	Upright marker section	$ 1,275.00
	Flat marker section	$ 1,265.00
	Columbarium	$ 425.00
	Infant space	$ 320.00
	Cremains	$ 615.00
Regular Service	Hours 8:00 a.m. - 2:30 p.m. Weekdays (Monday - Friday)	
Saturday Service	8:00 a.m. - noon - in addition to all other charges	$ 800.00
NO SERVICES ON SUNDAY, EVENINGS, HOLIDAYS OR DAY THE HOLIDAY IS OBSERVED		
Markers		
	Flat marker sales	cost + 10%
	Columbarium plaque	cost + 10%
Other charges		
	Deed transfer	$ 75.00
	Disinterment supervision	$ 250.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

ADMINISTRATIVE DEPARTMENT

DESCRIPTION		2023	2023
Municipal Court			
	Jury Trial, per case		statutory
	Trial to the court, per case		statutory
	Request for Dismissal of No Proof of Insurance Fee, each	$	35.00
	Humane Society reimbursement		actual costs
	Warrant processing, per warrant		35.00
	Court Administrative Fee	$	35.00

MTC Fines & Surcharges

Model Traffic Code		Fine	Surcharge
	FINES DOUBLE IN SAFETY ZONE		
	Traffic Regulations Generally		
109 (13)(a)	Low power scooters, animals, skis, skates, toys	$ 15.00	$ 15.00
1211	Limitations on backing	$ 30.00	$ 15.00
1405	Riding in trailers	$ 15.00	$ 15.00
	Equipment Violations		
201	Obstruction of view or driving mechanism	$ 35.00	$ 15.00
202	Driving of Defective or Unsafe vehicles - spot inspections	$ 35.00	$ 15.00
204	Failed to display lamps when required	$ 15.00	$ 15.00
205	Head lamps on motor vehicles	$ 15.00	$ 15.00
206	Tail lamps & reflectors	$ 15.00	$ 15.00
207	Clearance & identification	$ 15.00	$ 15.00
208	Stop lamps & turn signals	$ 15.00	$ 15.00
209	Lamp or flag on projecting loads	$ 15.00	$ 15.00
210	Lamps on parked vehicles	$ 15.00	$ 15.00
211	Lamps on farm equipment & other vehicles	$ 15.00	$ 15.00
212	Spot lamps & auxiliary lamps	$ 15.00	$ 15.00
213	Audible/visual signals on emergency vehicles	$ 15.00	$ 15.00
214	Visual signals on service vehicles	$ 15.00	$ 15.00
215	Signal lamps & devices - additional lighting	$ 15.00	$ 15.00
216	Multiple-beam road lights	$ 15.00	$ 15.00
217	Use of multiple-beam lights	$ 15.00	$ 15.00
218	Single beam road lighting equipment	$ 15.00	$ 15.00
219	Number of lamps permitted	$ 15.00	$ 15.00
220	Low power scooters - lighting equipment	$ 15.00	$ 15.00
221	Bicycle & personal mobility device equipment	$ 15.00	$ 15.00
222 (1)	Volunteer firefighters/ambulance attendants lights & alarms	$ 15.00	$ 15.00
223	Brakes	$ 15.00	$ 15.00
224	Horns & warning devices	$ 15.00	$ 15.00
225 (1)	Mufflers	$ 15.00	$ 15.00
226	Mirrors-exterior placement	$ 15.00	$ 15.00
227 (1)	Windows unobstructed (treatments)	$ 50.00	$ 15.00
227 (2)	Windows unobstructed (cleaning devices)	$ 15.00	$ 15.00
228 (1)(3)(5)(6)	Restrictions on tire equipment	$ 15.00	$ 15.00
229	Safety glazing material in motor vehicles	$ 15.00	$ 15.00
230	Emergency lighting equipment - who must carry	$ 15.00	$ 15.00
231	Parking lights	$ 15.00	$ 15.00
232	Minimum safety standards motorcycles & scooters	$ 15.00	$ 15.00
233	Alteration of suspension system	$ 75.00	$ 15.00
234	Slow moving vehicles - display of emblem	$ 15.00	$ 15.00
236	Child restraint systems required	$ 65.00	$ 15.00
237	Safety belt systems - mandatory use	$ 65.00	$ 15.00
1411	Use of earphones while driving	$ 15.00	$ 15.00
1412	Operation of bicycles & other human powered vehicle	$ 15.00	$ 15.00
1901	School buses equipped w/supp brake retarders	$ 35.00	$ 15.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES

2023

Model Traffic Code continued		2023 Fine	2023 Surcharge
	Size, weight, load violations		
502	Width of vehicles	$ 75.00	$ 15.00
503	Projecting loads on passenger vehicles	$ 15.00	$ 15.00
504	Height & length of vehicles	$ 75.00	$ 15.00
505	Longer vehicle combinations	$ 75.00	$ 15.00
506	Trailers & towed vehicles	$ 15.00	$ 15.00
509	Vehicles weighed-excess removed	$ 50.00	$ 15.00
106 (1)(3)	Who may restrict right to use highway	$ 35.00	$ 15.00
512	Liability for damage to highway	$ 75.00	$ 15.00
	Signals, signs & marking violations		
603	Obedience to official traffic control devices	$ 100.00	$ 15.00
604	Traffic control signal legend	$ 100.00	$ 15.00
605	Flashing signals	$ 70.00	$ 15.00
606	Display of unauthorized signs or devices	$ 15.00	$ 15.00
607 (1)	Interference with official devices (damage,etc)	$ 50.00	$ 15.00
607 (2)(a)	Interference with official devices (electronic dev.)	$ 100.00	$ 15.00
608 (1)	Signals by hand or signal device	$ 70.00	$ 15.00
608 (2)	Signals by hand or signal device	$ 15.00	$ 15.00
609	Method of giving hand or arm signals	$ 15.00	$ 15.00
610	Unauthorized insignia	$ 15.00	$ 15.00
612	When signals are inoperative or malfunctioning	$ 70.00	$ 15.00
613	Failure to pay toll	$ 35.00	$ 15.00
	Rights-of-way violations		
701	Vehicles approaching or entering intersection	$ 70.00	$ 15.00
702	Vehicle turning left	$ 70.00	$ 15.00
703	Entering through highway-stop or yield intersection	$ 70.00	$ 15.00
704	Vehicle entering roadway	$ 70.00	$ 15.00
705	Operation of vehicle approached by emergency vehicle	$ 70.00	$ 15.00
706	Obedience to railroad signal	$ 70.00	$ 15.00
707	Certain vehicles must stop at RR crossing	$ 70.00	$ 15.00
708	Moving heavy equip at RR crossing	$ 35.00	$ 15.00
709	Stop when traffic obstructed	$ 70.00	$ 15.00
710	Emerging from or entering alley, driveway or bldg	$ 70.00	$ 15.00
711	Driving on mountain highways	$ 100.00	$ 15.00
712	Driving in highway work area	$ 70.00	$ 15.00
	Pedestrian violations		
801	Obedience to traffic control devices & traffic regs.	$ 15.00	$ 15.00
802 (1)	Ped. right of way in crosswalks (vehicle yield)	$ 30.00	$ 15.00
802 (3)	Ped. right of way in crosswalks (leaving curb)	$ 15.00	$ 15.00
802 (4)	Ped. right of way in crosswalks (vehicle appr rear)	$ 30.00	$ 15.00
802 (5)	Ped. right of way in crosswalks (signals)	$ 30.00	$ 15.00
803	Crossing at other than crosswalk	$ 15.00	$ 15.00
805	Pedestrian in wheelchair on highway	$ 15.00	$ 15.00
806	Driving through safety zone prohibited	$ 70.00	$ 15.00
807	Drivers to exercise due care	$ 70.00	$ 15.00
808	Driver & Pedestrian yield to person w/ disabilities	$ 70.00	$ 15.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES

2023

Model Traffic Code continued		2023 Fine	2023 Surcharge
	Turning & stopping violations		
901	Required position and method of turning	$ 70.00	$ 15.00
902	Limitations on turning around	$ 70.00	$ 15.00
903	Turning movements % required signals	$ 70.00	$ 15.00
	Driving, overtaking & passing violations		
1001	Driving on right side	$ 70.00	$ 15.00
1002	Passing oncoming vehicles	$ 100.00	$ 15.00
1003	Overtaking a vehicle on the left	$ 100.00	$ 15.00
1004	When overtaking on the right is permitted	$ 100.00	$ 15.00
1005	Limitations on overtaking on the left	$ 100.00	$ 15.00
1006	One way roads & rotary traffic islands	$ 70.00	$ 15.00
1007	Driving on roadway lined for traffic	$ 100.00	$ 15.00
1008	Following too close	$ 100.00	$ 15.00
1008.5	Crowding or threatening bicyclist	Summons	$ 15.00
1009	Coasting prohibited	$ 70.00	$ 15.00
1010	Driving on divided/controlled access hwy	$ 70.00	$ 15.00
1011	Use of runaway vehicle ramps	$ 200.00	$ 15.00
1012 (3)(a)	HOV &HOT lanes	$ 65.00	$ 15.00
1012 (3)(b)	HOV & HOT lanes	$ 125.00	$ 15.00
1013	Passing lane (definition/penalty)	$ 100.00	$ 15.00
	Speeding		
1101 (1)	1 to 4 over limit	$ 30.00	$ 15.00
	5 to 9 over limit	$ 70.00	$ 15.00
	10 to 19 over limit	$ 135.00	$ 15.00
	20 to 24 over limit	$ 200.00	$ 15.00
	25 or more over limit	Summons	$ 15.00
	Speeding - Low Power Scooters		
1101 (8)g)	LP Scooter 1 to 4 over	$ 50.00	$ 15.00
	LP Scooter 5 to 9 over	$ 75.00	$ 15.00
	LP Scooter > 9 over	$ 100.00	$ 15.00
1101 (3)	Speeding (special hazards)	$ 100.00	$ 15.00
1103	Minimum speed regulation	$ 50.00	$ 15.00
1104	Speed limits on elevated structures	$ 30.00	$ 15.00
	Parking Violations		
1201	Starting parked vehicle	$ 30.00	$ 15.00
1202	Parking or abandonment of vehicles	$ 30.00	$ 15.00
1204	Stopping,standing,parking prohibited in specified places	$ 15.00	$ 15.00
1205	Parking at curb or edge of roadway	$ 15.00	$ 15.00
1206	Unattended motor vehicle	$ 15.00	$ 15.00
1207	Opening/closing vehicle doors	$ 15.00	$ 15.00
1208 (6) or (9)	Parking privileges for persons with disabilities	$ 100.00	$ 150.00
	Other offenses		
1402	Careless Driving	$ 150.00	$ 15.00
1403	Following fire apparatus prohibited	$ 30.00	$ 15.00
1404	Crossing fire hose	$ 15.00	$ 15.00
1406	Foreign matter on highway prohibited	$ 35.00	$ 15.00
1407 (3)(a)	Spilling loads	$ 35.00	$ 15.00
1407 (3)(b)	Spilling loads (no bodily injury)	$ 100.00	$ 15.00
1407 (3)(c)	Spilling loads (causing bodily injury)	$ 500.00	SUMMONS
1408	Operating vehicle on parks property	$ 15.00	$ 15.00
1414 (2)(a)	Use of dyed fuel on highways prohibited (1st off.)	$ 500.00	$ 15.00
1414 (2)(b)	Use of dyed fuel on highways prohibited (2nd off.)	$ 1,000.00	$ 15.00
1414 (2)(c)	Use of dyed fuel on highways prohibited (3rd off.)	$ 5,000.00	$ 15.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES

2023

Model Traffic Code continued		2023 Fine	2023 Surcharge
	Motorcycle violations		
1502 (1) thru (4)	Riding on motorcycles (position)	$ 30.00	$ 35.00
1502 (4.5)	Riding on motorcycles (helmet requirements)	$ 100.00	$ 15.00
1503	Operating motorcycle on roads lined for traffic	$ 30.00	$ 35.00
1504	Clinging to other vehicles (motorcycle rider)	$ 30.00	$ 35.00
	Offenses by persons controlling vehicles		
239 (5)(a)	Misuse of wireless telephone (1st offense)	$ 50.00	$ 15.00
239 (5)(b)	Misuse of wireless telephone (2nd or subsequent)	$ 100.00	$ 15.00
1704	Offenses by persons controlling vehicles	$ 15.00	$ 15.00
	Excessive Weight - Pounds (MTC 507 and 508)		
	1 to 1,000	$ 15.00	$ 20.00
	1,001 - 3,000	$ 25.00	$ 25.00
	3,001 - 5,000		.03 per pound overweight
	5,001 - 7,000		.05 per pound overweight
	7,001 - 10,000		.07 per pound overweight
	10,001 - 15,000		.10 per pound overweight
	15,001 - 19,950		.15 per pound overweight
	Over 19,750		.25 per pound overweight

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

DESCRIPTION		2023
TOWN CLERK		
Occupation Tax		
	Liquor	$ 250.00
	Marijuana	$ 250.00
	Telephone, per account	$12.00/yr
Administrative Fees		
	Pet License neutered/spayed	$ 10.00
	Pet License intact	$ 20.00
	Pet license for senior resident owner	no charge
	Replacement Tag	$ 2.50
	Returned check	$ 25.00
	Late payment	$ 10.00
	Notification of pending turn-off fee / door hanger	$ 20.00
	Turn water off fee	$ 30.00
	Turn water on-business hours 8 a.m. - 4 p.m.	$ 30.00
	Filing fee to certify accounts for non-payment	$ 30.00
	Utility account transfer fee (charge to both buyer & seller)	$ 20.00
	Tree Contractor's License - annual renewal required	$ 45.00
	Building Contractor License	$ 100.00
	Trash Hauler License- annual renewal required	$ 250.00
	Milk Delivery License- annual renewal required	$ 25.00
	Door-to-Door solicitor - annual renewal required	$ 250.00
	Vendor - Jan 1 thru Dec. 31	$ 50.00
	Second hand/antique store - annual renewal required	$ 25.00
	Mobile Home Park - annual renewal required	$5.00/space
	Business License	$ 20.00
	Municipal Fee (per month per residence in town limits)	$9.02/month
	Notary Fee	$ 5.00
	Photocopy, per page, per side 8-1/2 x 11 black	$ 0.20
	Photocopy, per page, per side 8-1/2 x 11 color	$ 0.50
	Photocopy, per page, per side any larger size, black	$ 0.50
	Photocopy per page, per side any larger size, color	$ 1.00
	DVD copy, each	$ 5.00
	Postage for mailing DVD	$ 2.00
	Passport fee	$ 35.00
	Passport photo, 2 photos per set	$ 10.00
	Surcharge on use of credit card for building permit (over $1000 purchase)	3% of purchase price over $1000
Liquor License	all local fees are statutory	statutory
	New License	$ 1,000.00
	New License with Concurrent Review	$ 1,000.00
	Transfer of Ownership	$ 750.00
	Art License	$ 41.25
	Beer and Wine License	$ 148.75
	Brew-Pub License	$ 175.00
	Club License	$ 141.25
	Hotel & Restarant License	$ 175.00
	Hotel & Restarant License w/Optional Premises	$ 175.00
	Liquor Licensed Drug Store	$ 122.50
	Optional Premises License	$ 175.00
	Racetrack License	$ 175.00
	Resort Complex License	$ 175.00
	Retail Gaming Tavern License	$ 175.00
	Retail Liquor Store License	$ 175.00
	Tavern License	$ 175.00
	Vinter's License	$ 175.00
	Art Gallery Permit	$ 100.00
	Bed & Breakfast Permit	$ 25.00
	Change of Location	$ 750.00
	Change in Coorporation/LLC (per person)	$ 100.00
	Manager Registration	$ 75.00
	Special Events Liquor Permit - 3.2% and Liquor	$ 100.00
Marijuana		
	New Application Fee (Plus annual license fee)	$ 3,200.00
	Transfer Application Fee (Plus annual license fee)	$ 3,200.00
	Center Business Type 1 (0 - 300)	$ 2,500.00
	Center Business Type 2 (301 - 500)	$ 2,500.00
	Center Business Type 3 (501 +)	$ 2,500.00
	Optional Premises Cultivation	$ 2,200.00
	Marijuana Infused Product Mfg.	$ 2,200.00
	Occupational Key	$ 250.00
	Support License	$ 75.00
	Caregiver Registrations	$ 20.00
	Change of Ownership	$ 500.00
	Each Add'l new owner or Assoc. Person	$ 100.00
	Corp/LLC Change (per person)	$ 100.00
	Change of Trade Name	$ 50.00
	Change of Location	$ 500.00
	Modification of Premises	$ 250.00
	Duplicate License	$ 50.00
	Duplicate Occupational License	$ 50.00
	Duplicate Registration	$ 30.00
	Occupation Tax License	$ 250.00
	Transaction Fee - per transaction	$ 3.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

POLICE DEPARTMENT

DESCRIPTION			2023
Reports			
	Initial report	$	3.00
	supplemental reports, per page	$	0.50
Fingerprints			
	Resident, first card	$	10.00
	Resident, each additional card	$	5.00
	Non-resident, first card	$	15.00
	Non-resident, each additional card	$	5.00
Background check			
	Individual, each	$	8.00
Sex offender			
	Includes fingerprints and photo	$	20.00
VIN inspection			
	Resident, per vehicle	$	20.00
	Non-resident, per vehicle	$	20.00
Bonding			
	Per bond (misdemeanor, petty offense & municipal only)	$	45.00

STREETS

DESCRIPTION			2023
	Street cut, per cut minor - less than 50 square feet	$	100.00
	Street cut, per cut major - 50 square feet and over	$	150.00
	Street cut - alley or sidewalk	$	45.00
	Open cut		$2.50 x sq feet
	Open cut paved within the last 5 years		$7.50 x sq feet

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

WATER & WASTEWATER UTILITIES

DESCRIPTION			2023
WATER			
Line fee	**In-town**		
	5/8 & ¾ inch tap	$	15.92
	1 inch tap	$	17.07
	1 ½ inch tap	$	19.20
	2 inch tap	$	24.74
	3 inch tap	$	31.42
	4 inch tap	$	52.45
	6 inch tap	$	80.01
	8 inch tap	$	152.04
	10 inch tap	$	212.85
	12 inch tap	$	334.49
	Non-potable	$	11.64
	Berthoud Lake Ranchettes		
	5/8 & ¾ inch tap	$	19.90
	1 inch tap	$	21.34
	1 ½ inch tap	$	24.00
	2 inch tap	$	30.93
	3 inch tap	$	39.28
	4 inch tap	$	65.56
	6 inch tap	$	100.01
	8 inch tap	$	190.05
	10 inch tap	$	266.06
	12 inch tap	$	418.11
	Non-potable	$	11.64
	Out-of-town		
	5/8 & ¾ inch tap	$	23.89
	1 inch tap	$	25.61
	1 ½ inch tap	$	28.80
	2 inch tap	$	37.11
	3 inch tap	$	47.12
	4 inch tap	$	78.67
	6 inch tap	$	120.02
	8 inch tap	$	228.06
	10 inch tap	$	319.28
	12 inch tap	$	501.74
	Non-potable	$	11.64
Usage charges			
RESIDENTIAL	**In-Town - per 1000 gallons**		
	5/8 & ¾ inch tap, first 24,000 gallons	$	4.05
	1 inch tap, first 60,000 gallons	$	4.05
	2 inch tap, first 192,000 gallons	$	4.05
	In-town - per 1000 gallons		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	$	8.10
	1 inch tap, over 60,000 gallons + first 60,000 gal. fee	$	8.10
	2 inch tap, over 192,000 gallons + first 192,000 gal. fee	$	8.10
	Berthoud Lake Ranchettes - per 1000 gallons		
	First 24,000 gallons	$	4.05
	Over 24,000 gallons	$	10.13
	Out-of-Town, per 1000 gallons		
	5/8 & ¾ inch tap, first 24,000 gallons	$	6.06
	1 inch tap, first 60,000 gallons	$	6.06
	Out-of-town, per 1000 gallons		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	$	12.11
	1 inch tap, over 60,000 gallons + first 60,000 gal. fee	$	12.11

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

WATER continued

DESCRIPTION			2023
MULTI-FAMILY	**Per 1000 gallons**		
	5/8 & ¾ inch tap, first 24,000 gallons	$	3.49
	1 inch tap, first 60,000 gallons	$	3.49
	1 ½ inch tap, first 120,000 gallons	$	3.49
	2 inch tap, first 192,000 gallons	$	3.49
	4 inch tap, first 600,000 gallons	$	3.49
	6 inch tap, first 1,200,000 gallons	$	3.49
	Per 1000 gallons		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	$	6.97
	1 inch tap, over 60,000 gallons + first 60,000 gallon fee	$	6.97
	1 ½ inch tap, over 120,000 gallons + first 120,000 gallon fee	$	6.97
	2 inch tap, over 192,000 gallons + first 192,000 gallons fee	$	6.97
	4 inch tap, over 600,000 gallons + first 600,000 gallon fee	$	6.97
	6 inch tap, over 1,200,000 gallons + first 1,200,000 gallon	$	6.97
EDUCATIONAL	**Per 1000 gallons**		
	Up to 192,000 gallons	$	3.70
	192,000+ gallons	$	7.40
COMMERCIAL	**In-Town - per 1000 gallons**		
	5/8 & ¾ inch tap, first 24,000 gallons	$	3.24
	1 inch tap, first 60,000 gallons	$	3.24
	1 ½ inch tap, first 120,000 gallons	$	3.24
	1 ½ inch tap, variance	$	3.24
	2 inch tap, first 192,000 gallons	$	3.24
	In-Town - per 1000 gallons		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	$	6.49
	1 inch tap, over 60,000 gallons + first 60,000 gallon fee	$	6.49
	1 ½ inch tap, over 120,000 gallons + first 120,000 gallon fee	$	6.49
	2 inch tap, over 192,000 gallons + first 192,000 gallons fee	$	6.49
	Out-of-Town, per 1000 gallons		
	5/8 & ¾ inch tap, first 24,000 gallons	$	4.89
	1 inch tap, first 60,000 gallons	$	4.89
	Out-of-town, per 1000 gallons		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	$	9.79
	1 inch tap, over 60,000 gallons + first 60,000 gal. fee	$	9.79
Non-potable system	**per 1000 gallons**	$	4.76
Bulk	Hydrant meter deposit	$	2,500.00
	Usage, per 1000 gallons	$	12.11
	Hydrant meter daily rental		$ 5.00/day
Pump Station	Berthoud Lake Ranchettes, per month	$	5.00
Misc. water fees	Late payment	$	10.00
	Notification of pending turn-off fee / door hanger	$	30.00
	Turn water off fee	$	30.00
	Turn water on-business hours 8 a.m. - 4 p.m.	$	30.00
	Filing fee to certify accounts for non-payment	$	30.00
	Utility account transfer fee (charge to both buyer & seller)	$	20.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

DESCRIPTION			
WASTEWATER			**2023**
	Line Fee - per month	$	25.17
	Usage Fee, per 1000 gallons of water average in Jan & Feb.	$	6.07
Lift Station Fees	Campion	$	4.10
	Bomar	$	4.10
	Riverglen	$	4.10

STORM WATER

DESCRIPTION			**2023**
	1000 square feet or less (base rate)	$	6.00
	Over 1000 square feet (in 100 square foot increments)		$.37/100 sq ft + base

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

PLANNING & BUILDING DEPARTMENTS

DESCRIPTION	2023	
BUILDING PERMIT FEES	PERMIT FEE	PLAN REVIEW FEE
* **$50 ADMINISTRATION AND $50 TECHNOLOGY FEE WILL BE ADDED**		
Residential Construction	Table 1-A, 1997 UBC	50% of Permit Fee
Non-Residential Construction	Table 1-A, 1997 UBC	65% of Permit Fee
Basement Finish	Table 1-A, 1997 UBC	$ 100.00
Manufactured Homes	Table 1-A, 1997 UBC	50% of Permit Fee
Mobile Home Install	$ 650.00	50% of Permit Fee
Moved Buildings	Table 1-A, 1997 UBC	50% of Permit Fee
New Master Plan Review Only Permit	Table 1-A, 1997 UBC	50% of Permit Fee
Repeat Master Plan Review Fee		$ 100.00
Work not specifically listed-Residential	Table 1-A, 1997 UBC	50% of Permit Fee
Work not specifically listed-Commercial	Table 1-A, 1997 UBC	65% of Permit Fee

OVER THE COUNTER ONE-STOP FEES

* **$25 ADMINISTRATION AND $25 TECHNOLOGY FEE WILL BE ADDED TO ALL OVER THE COUNTER/ONE-STOP PERMITS**	
Air Conditioning	$ 100.00
Demolition	$ 75.00
Furnace Replacement	$ 100.00
Gas Piping	$ 100.00
Hot Water Boiler	$ 100.00
Hot Water Heater	$ 100.00
Roofing/Re-Roofing (Residential)	$ 100.00
Water Service Line Repair	$ 100.00
Wastewater Service Line Repair	$ 100.00

OTHER/MISC FEES

Investigation Fee	2 x permit fee
Re-inspection Fee	$ 85.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

ELECTRICAL PERMIT FEES **2023**

* **ELECTRICAL PERMIT FEES WILL BE ADDED TO ALL PERMITS WHERE ELECTRICAL WORK IS INVOLVED**

RESIDENTIAL CREATING NEW LIVING SPACE-BASED ON SQUARE FOOTAGE		
0 to 1000 square feet	$ 100.00	$ 100.00
1001 to 1500 square feet	$ 150.00	$ 150.00
1501 to 2000 square feet	$ 200.00	$ 200.00
Each additional 100 square feet (over 2000 sq feet)	$ 10.00	$200 +$10 for each addl ft
ALL OTHER BASED ON VALUATION	Cost	
$1.00 TO $2000.00		$ 100.00
OVER $2000	$200 + $10 for each additional $1000 over $2000	
Residential Solar		$ 500.00
Mobile Home/Travel Trailer	$150 per space	
Re-inspection Fee		$ 85.00
Temporary Construction Meter		$ 85.00
Permanent Meter Inspection		$ 85.00
ELECTRICAL PLAN REVIEWS		
Residential		50% of Electrical Permit Fee
Non-Residential		65% of Electrical Permit Fee

USE TAX

Town of Berthoud Use Tax is 4% of construction materials and fixed equipment and is based upon 50% of the total project valuation unless a specific breakdown of materials and fixed equipment costs is provided to the Building Department. Larimer County has an additional .8% use tax.

Application fees are to reimburse the Town for staff and consultant costs associated with development review and the processing of development applications.

APPLICATION FEES **2023**

Neighborhood Master Plan		$ 1,500.00
Administrative Plat Review & Action		$ 300.00
Appeal to Administrative Decision		$ 350.00
Comp Plan Amendment		$ 350.00
Telecommunications Tower		1050.00
Plat Amendment		$ 300.00
Time Extension for Plat/Plan		$ 150.00
Vacation of Plat		$ 300.00
Lot Line Merger		$ 300.00
Amendment to PUD – Text /Architecture		$ 350.00
Amendment to PUD – Plan		$ 550.00
Annexation		$ 1,500.00
Preliminary Plat		$ 1,400.00
Final Plat		$ 800.00
Minor Subdivision		$ 700.00
Preliminary Development Plan		$ 800.00
Final Development Plan		$ 800.00
Rezoning/Zoning		$ 650.00
Site Plan		$ 750.00
Special/Conditional Use Review		$ 400.00
Oil & gas drilling and production		$1000 per well
Historic Building Alteration/Demolition		$ 100.00
Variance		$200.00
Right of Way and Easement Vacation	Per vacation	$ 300.00
Waiver		$ 50.00
Sign Permit (new only)		150.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

Planning & Building continued

DESCRIPTION	2023

In addition to the Application Fees, the following development review deposits shall be provided to the Town at the time of submittal of a Development Review Application. At such time as expenses are in excess of the development review fee deposit, subsequent deposits shall be requested by the Town. The amount of the additional deposit will be based on the status of the project and outstanding issues. All final charges will be based on actual time spent and actual consultant charges.

DEVELOPMENT REVIEW DEPOSITS

	Deposit	Deposit
Neighborhood Master Plan		$ 5,000.00
Annexation		$ 5,000.00
Preliminary Subdivision Plat	$750.00 + $15 unit + $15 acre NR	$1,000
Final Subdivision Plat	$750.00 +$ 20 unit + $20 acre NR	$1,000
Minor Subdivision Plat		$3,000.00
Zoning/Rezoning		$2,500.00
Site Plan	$750 + $15 unit + $15 acre NR	$3,500.00
Special/Conditional Use Review		$ 2,500.00
Variance - per variance		$ 1,000.00
ROW and Easement Vacation - per vacation		$ 500.00
Lot Line Merger		$ 150.00
Comp Plan Amendment		$ 150.00
Appeals of Administrative Decision		$ 750.00
Vested Rights		$ 150.00
Telecommunications: new facility		$1,000.00
Prelim Plat Amendment		$ 6,000.00
Final Plat Amendment		$ 7,000.00
Waiver		$ 100.00
Prelim Drainage Plan Review		
Less than 1 acre		$ 250.00
1 to 19 acres		$ 500.00
20 to 99 acres		$ 1,000.00
100 + acres		$ 1,500.00
Final Drainage Plan Review		
Less than 1 acre		$ 500.00
1 to 19 acres		$ 1,000.00
20 to 99 acres		$ 2,000.00
100 + acres		$ 2,500.00
Review of Preliminary TIS		
Less than 1 acre		$ 250.00
1 – 19 acres		$ 500.00
20 – 99 acres		$ 1,000.00
100 + acres		$ 1,500.00
Review of Final TIS		
Less than 1 acre		$ 500.00
1 – 19 acres		$ 1,000.00
20 – 99 acres		$ 2,000.00
100 + acres		$ 2,500.00
Metro District		$ 2,500.00

Planning & Building continued

DESCRIPTION	2023

DEVELOPMENT REVIEW FEES

Staff	Per Hour Rate
Code Enforcement	$ 65.00
Forester/Aborist	$ 65.00
Planning Technician	$ 65.00
Senior Planner	$ 80.00
Planning Director	$ 105.00
Engineer	$ 105.00
Building Official	$ 100.00
Parks and Recreation Director	$ 85.00
Streets Department Supervisor	$ 85.00
Public Works Director	$ 100.00
Town Administrator	$ 120.00
Consultant	as billed by consultant

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

IMPACT FEES

ADD BACK IN

ROAD IMPACT FEES

Land Use			
RESIDENTIAL (per housing unit)			
1,250 or less		$	2,083.00
1,251 - 2,700		$	2,973.00
2,701 or more		$	3,657.00
NONRESIDENTAIL			
Industrial	per 1000 sf building	$	961.00
Retail/Restaurant	per 1000 sf building	$	4,025.00
All Other	per 1000 sf building	$	1,888.00

OTHER IMPACT FEES

	Unit		**Amount**
Park Land Dedication	7.5 acres of parkland per 1,000 residents	$	800.00
Parks & Recreation			
Residental (per housing unit) 1,250 or less		$	3,398.00
Residental (per housing unit) 1,251 - 2,700		$	4,806.00
Residental (per housing unit) 2,701 or more		$	5,892.00
Raw Water System Investment	SFE	$	245.00
Water Plant Investment	Tap size		
	5/8 inch	$	6,330.00
	3/4 inch	$	9,495.00
	1 inch	$	15,825.00
	1-1/2 inch	$	31,650.00
	2 inch	$	50,640.00
	over 2		based on project
Waste Water Plant Investment	Tap size		
	5/8 inch	$	5,500.00
	3/4 inch	$	8,257.00
	1 inch	$	13,761.00
	1-1/2 inch	$	22,000.00
	2 inch	$	44,040.00
	over 2 inch		based on project
Storm Water Investment	$.84 per impervious Sq foot		based on project
Public Facilities			
Residental (per housing unit) 1,250 or less		$	581.00
Residental (per housing unit) 1,251 - 2,700		$	822.00
Residental (per housing unit) 2,701 or more		$	1,007.00
Nonresidential			
Industrial	per 1000 sf building	$	3,263.00
Retail/Restaurant	per 1000 sf building	$	4,684.00
All Other	per 1000 sf building	$	5,945.00
School District	SFE		Larimer = $1,382.00, Weld = $750.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

PARKS, RECREATION & RECREATION CENTER

DESCRIPTION			2023
PARKS			
Tier I Park Rentals (no shelters, basic service)			
Half day - resident < 50 people		$	20.00
Half day - nonresident < 50 people		$	27.00
Full day - resident 51-99 people		$	40.00
Full day - nonresident 51-99 people		$	55.00
Tier II Park Rentals (shelters, requests)			
Half day - resident < 50 people		$	40.00
Half day - nonresident < 50 people		$	55.00
Full day - resident 51-99 people		$	80.00
Full day - nonresident 51-99 people		$	95.00
Pioneer Park - all pavilions (3)		$	200.00
Banners - put up & take down	Mountain Ave	$	150.00
	Other ground locations	$	75.00
Orange Fence-put up & take down		Special Event permit $200	
Special Event Rental - Specific Criteria/Permit required		$150 first day/$65 each addl	
ATHLETIC FIELDS			
Athletic Field Per hour / Per field / Per day		$	45.00
Athletic Field Season 11 week season / Per field / Per day - not to exceed 3 months		$	800.00
Baseball Field per hour / Per field / Per day		$	20.00
Baseball Field Lights per field / Per hour - 1/5 hour minimum		$	75.00
Athletic Field initial setup field, paint		$	150.00
Athletic Field subsequent painting (within 5 days)		$	60.00
Softball fence install		$	100.00
Baseball Field prep		$	40.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

DESCRIPTION		2023
RECREATION		
Brochure full page ad		250.00
Brochure half page ad		150.00
Late Registration		15.00
Youth activity-resides within the town limits		
Little Sluggers (Ages 3-4)	$	68.00
T-Ball (Ages 5-6)	$	62.00
Baseball (Ages 7-8)	$	68.00
Baseball (Ages 9-12)	$	78.00
Baseball (Ages 13-14)	$	130.00
Little Dribblers (Ages 4-6)	$	62.00
Basketball (1st -6th)	$	68.00
Little Lombardi's (Ages 4-5)	$	62.00
Flag Football (Ages 5-11)	$	72.00
Little Strikers (Ages 3 - 4)	$	62.00
Youth Soccer (Ages 5 - 12)	$	62.00
Futsal (4 week intro to sport)	$	32.00
Soccer (14 and up)	$	94.00
Softball - Spring		
8 under Softball Spring	$	105.00
10 under Softball Spring	$	125.00
12 under Softball Spring	$	145.00
14 under Softball Spring	$	165.00
18 under Softball Spring	$	165.00
Softball - Fall		
8 under Softball Fall	$	110.00
10 under Softball Fall	$	125.00
12 under Softball Fall	$	125.00
14 under Softball Fall	$	140.00
18 under Softball Fall	$	140.00
Youth Volleyball	$	88.00
Little Spikers	$	62.00
Batan Twirling	$	36.00
CARA Cross Country	$	83.00
CARA Tennis	$	112.00
CARA Track	$	106.00
Camp	$	90.00
Pickleball League (2 person team)	$	65.00
Summer Camp	$	119.00
Youth activity - resides outside the town limits		
Little Sluggers (Ages 3-4)	$	78.00
T-Ball (Ages 5-6)	$	72.00
Baseball (Ages 7-8)	$	78.00
Baseball (Ages 9-12)	$	88.00
Baseball (Ages 13-14)		140.00
Little Dribblers (Ages 4-6)	$	72.00
Basketball (1st -6th)	$	78.00
Little Lombardi's (Ages 4-5)	$	72.00
Flag Football (Ages 5-11)	$	82.00
Little Strikers (Ages 3 - 4)	$	72.00
Youth Soccer (Ages 5 - 12)	$	72.00
Soccer (14 and up)	$	104.00
Softball - Spring		
8 under Softball Spring	$	115.00
10 under Softball Spring	$	135.00
12 under Softball Spring	$	155.00
14 under Softball Spring	$	175.00
18 under Softball Spring	$	195.00
Softball - Fall		
8 under Softball Fall	$	120.00
10 under Softball Fall	$	135.00
12 under Softball Fall	$	135.00
14 under Softball Fall	$	150.00
18 under Softball Fall	$	150.00
Youth Volleyball	$	98.00
Little Spikers	$	72.00
CARA Cross Country	$	93.00
CARA Tennis	$	121.00
CARA Track	$	116.00
Pickleball League (2 person team)	$	75.00
Lacrosse	$	140.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

DESCRIPTION				2023
RECREATION con't				
	Adult and Family activity			
	Adult drop-in activity			$17 season/$7 per
	Pickleball Tournament		$	65.00
	Softball - Co-ed - Summer (8 games + playoffs)		$	475.00
	Softball - Co-ed - Spring (6 games)		$	325.00
	Basketball 5v5 Men's league (8 weeks)		$	550.00
	Basketball 3v3 league (8 weeks)		$	550.00
	Volleyball - Women's		$	325.00
	Volleyball - Co-ed		$	325.00
	Kickball - Co-ed		$	333.00
	Wiffleball Tournament		$	125.00
	Family Campout		$	55.00

RECREATION CENTER				2023
Recreation Center Daily Admission				
	General Admissions:			
	Child (Under 5)		$	3.00
	Youth (6-15)		$	5.50
	Adult (16-59)		$	7.00
	Seniors (60+)		$	5.50
	Punch Card (20)	10% discount from adult daily fees.	$	126.00
Child Watch	Per hour	No punch card offerred	$	3.50
Recreation Center Memberships		one time fee, waived during promotional times/periods		
	Application Fees			
	Family (2 adults, up to 4 children)		$	60.00
	Individuals		$	30.00
Monthly Subscription				
	Family (2 adults, up to 4 children)		$	65.00
	Youth (6-18)		$	27.00
	Adult (19-59)		$	45.00
	Senior (60+)		$	27.00
Annual	Family (2 adults, up to 4 children)		$	780.00
	Additional Family Members/person		$	90.00
	Youth (6-18)		$	324.00
	Adult (19-59)		$	540.00
	Seniors (60+)		$	324.00
	Replacement Fob Fee		$	10.00
Corporate Membership Rates				
	Annual:			
	1-5 Employees	Employee membership discount 20%	$	780.00
	1-10 Employees	Employee membership discount 20%	$	1,560.00
	1-15 Employees	Employee membership discount 20%	$	2,340.00
	1-20 Employees	Employee membership discount 20%	$	3,120.00
Silversneaker Membership Rates				
	Silver Sneaker Contract: reimbursement per visit non-prime/	Outside contract		$3.00/$3.50
Facility Rentals	After Hours: Add $50 per Hour		$	50.00
	Reservation Deposit:	Consistent flat rate, will bill any additional damage, this is 100% refundable		
	Parties of 100+		$	100.00
	Reservation Deposit (w/Alcohol)	Must have special Event Permit to allow Alcohol	$	200.00
	Conference Room			
	Per Hour		$	47.00
	Full-Day		$	264.00
	Party Room			
	Per Hour		$	78.00
	Full Day	Full Day is 8 hours, w/30% discount	$	437.00
	Gymnasium:			
	Per Hour, Sporting		$	130.00
	Per Hour, Court Sporting Event		$	65.00
	Full-Day, Sporting	Full Day is 8 hours, gym space is prime space, therefore no additional discounts	$	1,040.00

TOWN OF BERTHOUD

SCHEDULE OF RATES, CHARGES AND FEES
2023

DESCRIPTION				2023
RECREATION CENTER con't				
Birthday Parties				
	Package:			
	10 children	Includes one hour in party room and admission with unlimited access, no cake or utencils	$	145.00
	Each additional child	covering the admision cost	$	5.50
	Each additional adult		$	7.00
	Additional 1/2 hr	Allows parents to extend their party room time	$	39.00
Special Events	Vendor Booth Fee – Per Booth/day	Propose to allow food trucks to sell food outside	$	55.00
	Foot Trucks	Propose to allow food trucks to sell food outside	$	75.00
Other Event Space			$	25.00
Waggener Farm Park Shelte	1/2 Day	Tier I	$	40.00
	Full Day	Tier II	$	80.00
Aquatics				
Pool Rentals Per Hour				
	Pool Rentals, Per Hour (2 Hour Minimum):			
	Up to 100 people		$	250.00
Lessons	Lifeguard Training:			
	Resident		$	203.00
	Non-Resident		$	213.00
	Swim Lessons – Four Weeks (Tues/Thurs)			
	Resident		$	40.00
	Non-Resident		$	50.00
	Swim Lessons – Four Weeks (Sat)			
	Resident		$	20.00
	Non-Resident		$	25.00
	Swim Lessons – Five Weeks (Tues/Thurs)			
	Resident		$	50.00
	Non-Resident		$	60.00
	Swim Lessons – Five Weeks (Sat)			
	Resident		$	25.00
	Non-Resident		$	35.00
	CARA swim team			
	45 minute class	per class	$	5.50
	60 minute class	per class	$	5.75
	Private Swim Lessons (4 lessons):			
	Resident		$	83.00
	Non-Resident		$	93.00
	Private Swim Lessons (8 lessons):			
	Resident		$	156.00
	Non-Resident		$	166.00
	Private Swim Lessons (12 Lessons)			
	Resident		$	218.00
	Non-Resident		$	228.00
	Semi Private Lessons (4 Lessons)			
	Resident		$	125.00
	Non-Resident		$	135.00
Fitness				
Group Fitness Classes				
	Fitness Class w/membership			Free
	Contracted Classes			70/30 Split
	Fee Based Classes contracted			$7-9
Personal Training (per hour	1 on 1):			
NEW	1 Session:		$	47.00
NEW	5 Sessions:		$	44.00
NEW	10 Sessions:		$	40.50
NEW	20 Sessions:		$	37.50
Buddy & Team Training				
	1 Session:		$	37.00
	5 Sessions:		$	34.00
	10 Sessions:		$	30.50
	20 Sessions:		$	27.50
Rec Center Contracted Programs				
	Contract Classes			70/30 Split
Senior Activities	Contract Classes			70/30 Split
Senior Sports	Gym Shufflebaord	Drop In Activity		$25 session/$5.50 per
	Pickleboard	$15/person, 6 week session	$	94.00
	Senior volleyball free agent		$	35.00
	Senior volleyball league		$	325.00
Outdoor Sponsorships	Premier		$	5,000.00
	Champion		$	2,000.00
	Outdoor Recreation		$	1,200.00
	Individual Team		$	210.00

TOWN OF BERTHOUD
ORDINANCE NO. 1314

AN ORDINANCE OF THE TOWN OF BERTHOUD, COLORADO LEVYING THE TAXES FOR THE YEAR 2023 TO DEFRAY THE COSTS OF THE MUNICIPAL GOVERNMENT OF BERTHOUD, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023.

WHEREAS, the Board of Trustees of the Town of Berthoud, Colorado, has adopted a budget for the fiscal year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Board of Trustees has determined that the proper Mill Levy upon each dollar of the assessed valuation of all taxable property within the Town is 9.648 Mills.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

Section 1. That for the purposes of defraying the expenses of the General Fund of Berthoud, Colorado, during the fiscal year beginning January 1, 2023 and ending on December 31, 2023 there is hereby levied a tax of 6.648 Mills on each dollar of the total assessed valuation of all taxable property within the Town of Berthoud for the year 2023.

Section 2. That for the purposes of the Police Services expenses of the Town of Berthoud during the fiscal year beginning January 1, 2023 and ending on December 31, 2023 there is hereby levied a tax of 3.000 Mills upon each dollar of the total assessed valuation of taxable property within the Town of Berthoud for the year 2023.

Section 3. That the Town Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Larimer County and Weld County, Colorado, the total tax levy for the Town of Berthoud, Colorado, as is herein set forth.

Section 4. A public hearing was set by the Board of Trustees of the Town of Berthoud for its regular meeting held on December 13, 2022. After the public hearing, the ordinance was read, passed and ordered published by the Board of Trustees at its meeting this 13th day of December 2022.

_____
William Karspeck, Mayor

ATTEST:

_____
Christian Samora, Town Clerk

030 County Tax Entity Code

DOLA LGID/SID

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners[1] of Larimer County, Colorado.

On behalf of the Town of Berthoud[A] (taxing entity),

the Board of Trustees[B] (governing body)

of the Town of Berthoud[C] (local government)

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS assessed valuation of: $ 191,958,244 (GROSS[D] assessed valuation, Line 2 of the Certification of Valuation Form DLG 57[E])

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area[F] the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: $ _____ (NET[G] assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) **USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/13/2022 (mm/dd/yyyy) for budget/fiscal year 2023 (yyyy).
(no later than Dec 15)

PURPOSE (see end notes for definitions and examples)	**LEVY**[2]		**REVENUE**[2]
1. General Operating Expenses[H]	6.636	mills	$ 1,273,834
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction[I]	< .007 >	mills	$< 1,343 >
SUBTOTAL FOR GENERAL OPERATING:	6.629	**mills**	$ 1,272,491
3. General Obligation Bonds and Interest[J]		mills	$
4. Contractual Obligations[K]		mills	$
5. Capital Expenditures[L]		mills	$
6. Refunds/Abatements[M]	.019	mills	$ 3,647
7. Other[N] (specify): Police	3.000	mills	$ 575,875
		mills	$
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	9.648	**mills**	$ 1,852,013

Contact person: (print) Chris Kirk — Daytime phone: (970) 532-2643

Signed: _____ — Title: Town Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

[1] If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
[2] Levies must be rounded to three decimal places and revenue must be calculated from the total *NET assessed valuation* (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

DLG 70 (Rev 6/16)

0434 County Tax Entity Code

DOLA LGID/SID

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners[1] of Weld County, Colorado.

On behalf of the Town of Berthoud, (taxing entity)[A]

the Board of Trustees (governing body)[B]

of the Town of Berthoud (local government)[C]

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS assessed valuation of: $ 45,834,480 (GROSS[D] assessed valuation, Line 2 of the Certification of Valuation Form DLG 57[E])

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area[F] the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: $ _____ (NET[G] assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) **USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10**

Submitted: 12/13/2022 (mm/dd/yyyy) for budget/fiscal year 2023 (yyyy).
(no later than Dec. 15)

PURPOSE (see end notes for definitions and examples)	LEVY[2]		REVENUE[2]
1. General Operating Expenses[H]	6.636	mills	$ 304,157
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction[I]	< .007 >	mills	$ < 320 >
SUBTOTAL FOR GENERAL OPERATING:	6.629	**mills**	$ 303,837
3. General Obligation Bonds and Interest[J]		mills	$
4. Contractual Obligations[K]		mills	$
5. Capital Expenditures[L]		mills	$
6. Refunds/Abatements[M]	.019	mills	$ 871
7. Other[N] (specify): Police	3.000	mills	$ 137,503
		mills	$
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	9.648	**mills**	$ 442,211

Contact person: (print) Chris Kirk Daytime phone: (970) 532-2643

Signed: _____ Title: Town Administrator

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

[1] If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
[2] Levies must be rounded to three decimal places and revenue must be calculated from the total *NET assessed valuation* (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

CERTIFICATION OF VALUATION BY LARIMER COUNTY ASSESSOR

Name of Jurisdiction: 030 - TOWN OF BERTHOUD

IN LARIMER COUNTY ON 11/17/2022 New Entity: No

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTALVALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022 IN LARIMER COUNTY. COLORADO

1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	$185,448,841
2.	CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	$191,958,244
3.	LESS TIF DISTRICT INCREMENT, IF ANY:	$0
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	$191,958,244
5.	NEW CONSTRUCTION: **	$11,424,365
6.	INCREASED PRODUCTION OF PRODUCING MINES: #	$0
7.	ANNEXATIONS/INCLUSIONS:	$81,266
8.	PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	$0
9.	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b) C.R.S.): ##	$0
10.	TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	$3,706.02
11.	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	$3,770.84

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b),Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022 IN LARIMER COUNTY, COLORADO ON AUGUST 25, 2022

1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	$2,101,947,960
	ADDITIONS TO TAXABLE REAL PROPERTY:	
2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	$164,345,800
3.	ANNEXATIONS/INCLUSIONS:	$862,460
4.	INCREASED MINING PRODUCTION: %	$0
5.	PREVIOUSLY EXEMPT PROPERTY:	$142,600
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	$0
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	$0

(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)

	DELETIONS FROM TAXABLE REAL PROPERTY:	
8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	$0
9.	DISCONNECTIONS/EXCLUSION:	$0
10.	PREVIOUSLY TAXABLE PROPERTY:	$1,902,930

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:---------->	$0

NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2022

IN ACCORDANCE WITH 39-5-128(1.5)C.R.S. THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	$328,430

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

Data Date: 11/18/2022

CERTIFICATION OF VALUATION BY WELD COUNTY ASSESSOR

Name of Jurisdiction: 0434 - BERTHOUD TOWN

IN WELD COUNTY ON 11/28/2022 New Entity: No

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTALVALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022 IN WELD COUNTY. COLORADO

1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	$28,718,210
2.	CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	$45,834,480
3.	LESS TIF DISTRICT INCREMENT, IF ANY:	$0
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	$45,834,480
5.	NEW CONSTRUCTION: **	$0
6.	INCREASED PRODUCTION OF PRODUCING MINES: #	$0
7.	ANNEXATIONS/INCLUSIONS:	$0
8.	PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	$0
9.	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b) C.R.S.): ##	$0
10.	TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	$0.00
11.	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	$23.82

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b),Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022 IN WELD COUNTY, COLORADO ON AUGUST 25, 2022

1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	$97,571,999
	ADDITIONS TO TAXABLE REAL PROPERTY:	
2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	$0
3.	ANNEXATIONS/INCLUSIONS:	$0
4.	INCREASED MINING PRODUCTION: %	$0
5.	PREVIOUSLY EXEMPT PROPERTY:	$0
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	$0
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	$0
	(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)	
	DELETIONS FROM TAXABLE REAL PROPERTY:	
8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	$0
9.	DISCONNECTIONS/EXCLUSION:	$0
10.	PREVIOUSLY TAXABLE PROPERTY:	$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:---------->	$0

NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2022

IN ACCORDANCE WITH 39-5-128(1.5)C.R.S. THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	$7,535

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

Data Date: 11/28/2022

State of Colorado
Department of Local Affairs
Division of Local Government

Statutory Property Tax Revenue Limitation
The "5.5%" Limit, 29-1-301, C.R.S
Tax Year 2022 (Budget Year 2023)

Form DLG-53
Revised 2006

Calculated: 11:52 12/01/2022
Generated: 09:01 12/07/2022
Limit ID: 138973

Berthoud (64237/1)

The following steps were used to calculate your limit. The Division of Local Government encourages you to check each figure for accuracy. Years referenced are "Tax Year", *not* budget years. Amounts are rounded to whole dollars.

A1. Adjust the 2021 5.5% Revenue Limit to correct the revenue base, if necessary:

A1a. The 2021 Revenue Limit **[$1,573,324]** + 2020 Amount Over Limit **[$0]** = **$1,573,324**
A1b. The lesser of Line A1a **[$1,573,324]** or the 2021 Certified Gross General Operating Revenue **[$1,421,213]**
A1c. Line A1b **[$1,421,213]** + 2021 Omitted Revenue, if any **[$280]**

= A1. **$1,421,493**

A2. Calculate the 2021 Tax *Rate*, based on the adjusted tax base:

Adjusted 2021 Revenue Base **[$1,421,493]** + 2021 Net Assessed Value **[$214,167,051]**

= A2. **0.006637**

A3. Total the assessed value of all the 2022 "growth" properties:

Annexation or Inclusion **[$81,266]** + New Construction **[$11,424,365]** + Increased Production of Producing Mine **[$0]**[1] + Previously Exempt Federal Property **[$0]**[1] + New Primary Oil & Gas Production **[$0]**[1]

= A3. **$11,505,631**

A4. Calculate the revenue that the "growth" properties would have generated in 2021:

Line A3 **[$11,505,631]** x Line A2 **[0.006637]**

= A4. **$76,363**

A5. Expand the Revenue Base by "revenue" from "growth" properties:

Line A1 **[$1,421,493]** + Line A4 **[$76,363]**

= A5. **$1,497,856**

A6. Increase the Expanded Revenue Base by allowable amounts:

A6a. The greater of 5.5% of Line A5 **[$82,382]** or $0 = **$82,382**
A6b. Line A5 **[$1,497,856]** + Line A6a **[$82,382]** + DLG Approved Revenue Increase **[$0]** + Voter Approved Revenue Increase **[$0]**

= A6. **$1,580,238**

A7. 2022 Revenue Limit:

Line A6 **[$1,580,238]** - 2022 Omitted Property Revenue **[$3,706]**

= A7. **$1,576,532**

A8. Adjust 2022 Revenue Limit by amount levied over the limit in 2021:

Line A7 **[$1,576,532]** - 2021 Amount Over Limit **[$0]**

= A8.* **$1,576,532**

*** THE ALLOWED REVENUE OF A8 DOES NOT TAKE INTO ACCOUNT ANY OTHER LIMITS THAT MAY APPLY TO YOUR PROPERTY TAX REVENUE, SUCH AS STATUTORY MILL LEVY CAPS, VOTER-APPROVED LIMITATIONS, THE TABOR PROPERTY TAX REVENUE LIMIT, OR THE TABOR PROHIBITION AGAINST INCREASING THE MILL LEVY WITHOUT VOTER AUTHORIZATION. THE PROPERTY TAX LIMITATIONS WORKSHEET (FORM DLG-53A) MAY BE USED TO PERFORM SOME OF THESE CALCULATIONS FOR COMPARISON TO THE "5.5%" LIMIT.**

[1] These amounts, if certified by your County Assessor(s), may only be used in this calculation after an application has been made to the Division by November 1st (for New Primary Oil & Gas Production). Forms and guidelines are available by contacting the Division.

The formula to calculate a Mill Levy is:

$$\text{Mill Levy} = \frac{1576532}{\text{Revenue}} + \frac{}{\text{Current Year's Net Total Taxable Assessed Valuation}^2} \times 1{,}000$$

[2] Use the Net Total Taxable Valuation as provided on line 4 of the final Certification of Valuation from the County Assessor.
[3] Rounding the mill levy up may result in revenues exceeding allowed revenue.

Town of Berthoud
Attn: Budget Officer
PO Box 1229
Berthoud, CO 80513

If you need assistance, please contact the Division of Local Government:
www.dola.colorado.gov/dlg/ta/budgeting/

Phone: (303) 864-7720
Fax: (303) 864-7759

BOARD OF TRUSTEES INFORMATION

UTILITIES

Meeting Date:	**December 13, 2022**
Agenda Title/Subject:	**1st Street Trunk Sewer Capacity Improvements**
Type of Item:	**Presentation**
Purpose:	Presentation of the problem and the proposed solution process for the capacity problems facing the 1st Street Trunk Sewer system
Presented by:	**Ken Matthews, Director of Water Utilities**

ATTACHMENTS:
- Executive Summary - 1st Street Sewer Analysis, Baseline Engineering Inc.
- Town of Berthoud 1st Street Sewer Analysis TM- Full Report - Baseline 08-23-2022 (1).pdf

BACKGROUND:
The 1st Street sanitary sewer system was identified as a future capital project in the Town's 2014 Wastewater Utility Plan. To date this project has not been constructed. Due to questions and concerns over the current design, the Town hired Baseline Engineering to complete a study of the trunk sewer system earlier this year which identified the system as overcapacity and recommended improvements to bring it up to industry standards. The purpose of this presentation is to present the finding from this study and outline the proposed immediate Phase I improvements; study a potential mid-term Phase II project; and begin final design for the ultimate interceptor sewer, Phase III.

UPDATE/NEXT STEPS:
Proceed immediately with the design and construction of the Phase I improvements. Hire an engineering consultant to analyze and design Phase II and Phase III improvements.

FISCAL IMPACT AND FUND SOURCE:
This project has been funded in line 24-00-5271-00. Additional funding for Phases II and III exists in the proposed 2023 budget.

COMMUNITY TOUCHSTONES:
Improvement and rehabilitation of the 1st Street Trunk Sewer infrastructure with sufficient capacity to meet current demands and proposed/approved development and to future proof the Town's infrastructure in accordance with the Town's Comprehensive Plan and Community Touchstones of sustainability.

RECOMMENDED ACTION(S):
To recommend that the board pass this motion to move forward with the referenced project.

1st Street Sewer Analysis

Town of Berthoud

Colorado

Prepared for:

Town of Berthoud; Attn: Ken Matthews

807 Mountain Avenue,

Berthoud, Colorado 80513

Prepared by:

Baseline Engineering Corporation

112 N. Rubey Drive, Suite 210

Golden, CO 80403

Prepared: August 23, 2022

BASELINE
Engineering · Planning · Surveying

BASELINE
Engineering · Planning · Surveying

Executive Summary

1 Background and Purpose

The Town of Berthoud (Town) and the area served by the 12-inch 1st Street Trunk Sewer has experienced significant growth in recent years, with the Town's population doubling between 2010 and 2020. As a result of the substantial growth, concerns have arisen about existing sanitary sewer infrastructure serving the 1st Street corridor and whether or not there is sufficient capacity to support continued growth and development in the area. The purpose of this report is to evaluate existing sanitary sewer infrastructure in and around the 1st Street Corridor for available capacity, quality, and provide any operational and capital project recommendations to allow for currently planned and future development in the 1st street sewer sheds.

2 Methodology

Existing sanitary sewer infrastructure was reviewed utilizing existing maps from Berthoud, as-builts drawings, and field/survey information. Sanitary sewer flows metering data of three locations along the 1st Street Trunk Sewer and flow estimates were performed using a combination of development plans, the Town's comprehensive plan, and parcel data. The combination of infrastructure information and flow data was then used to model various flows through the 1st Street Trunk Sewer. Where portions of the sewer were deemed to have insufficient capacity whether under present or future loadings, improvement recommendations were developed to either improve capacity or relieve loading on inundated portions of sanitary sewer mains. Improvements were then modelled, and refined.

3 Results

Analysis of the existing 12-inch 1st Street Trunk Sewer and the 18-inch main that it drains to revealed that both mains are over capacity under present loading, with continued development expected to exacerbate the problem further risking sanitary sewer overflows (SSO's) or service line backups. There are several portions of the 1st Street Sewer that require rehabilitation or replacement, multiple manholes that have not been located or have structures constructed upon them limiting access, portions of the sewer below the minimum required slope outlined in the Town's Standards, and a portion of sewer that connects two 12-inch mains using an 8-inch pipe causing backups within the sewer. The existing outfall of the 1st Street Corridor is an 18-inch running through the Peakview Subdivision and is over capacity under present loading as well with six pipes below the minimum acceptable slope, two of those being sloped in the opposite direction of flow, and during surveying, sludge was observed in no-flow, stub-out manholes indicating the sewer backs up enough to deposit solids in these manholes. Flow diversions and sewer rehabilitation are highly recommended to be completed in order for development to continue being accepted in the 1st street sewer sheds.

4 Improvement Recommendations

It is recommended in order for the Town to continue accepting and approving developments along the 1st Street Corridor to complete sanitary sewer infrastructure in order. with sufficient capacity to accept full build-out of the corridor in accordance with the Town's Comprehensive Plan. Baseline recommends the following improvements for future proofing the Town's Infrastructure in order of recommended implementation:

1. Construct an east diversion main sized with adequate capacity for full buildout in accordance with the Town's Comprehensive Plan.
2. Upsize the existing 8-inch sewer that connects two 12-inch mains.
3. Perform cast-in-place pipe (CIPP) rehabilitation along portions of the 1st Street Sewer identified as having structural deficiencies.
4. Construct a flow diversion at 4th and Water Ave to provide relief from overloading the 1st Street Sewer between Water Ave and Bunyan Ave.
5. Construct a parallel 12-inch sewer down 2nd street between Bunyan Ave. and Turner Ave. and remove and replace existing sewer with a 12-inch sewer from Turner Ave. to Mountain Ave. This will divert flow from the 1st street corridor 18-inch outfall located in Peakview Subdivision.

4.1 Improvement Recommendation #1: 1st Street Diversion

To serve 1st Street and future developments well into the future, a preliminary design was developed for a sewer main with adequate capacity to accept flows from the inundated 1st Street Sewer and future developments. Refer to the attached exhibit for the proposed alignment plan and profile. The 1st Street Diversion should be the Town's biggest priority in order to continue accepting development, and avoiding SSO's. The proposed sewer alignment illustrates a large portion of the sewer within 1st street to serve future development along the 1st Street Frontage, allowing for future flow diversions from the 1st Street Sewer as necessary and improve sewer accessibility as the Town has had difficulty with sewers in easements becoming buried or having structures constructed upon them. As shown in the attached exhibit, the sewer increases in size as flows are expected to increase while the main progresses downstream. Refer to **Error! Reference source not found.** below for a summary of expected quantities and costs.

The proposed trunk is future proof providing capacity to accept flow diversions from 1st Street at the tie-in location near the intersection of 1st Street and Highway 287, providing adequate capacity for the entire Innovation District outlined in the Town's Comprehensive Plan. The ultimate design capacity of the pipeline is 4,020 gpm. The total project opinion of probable cost is $6,826,800.

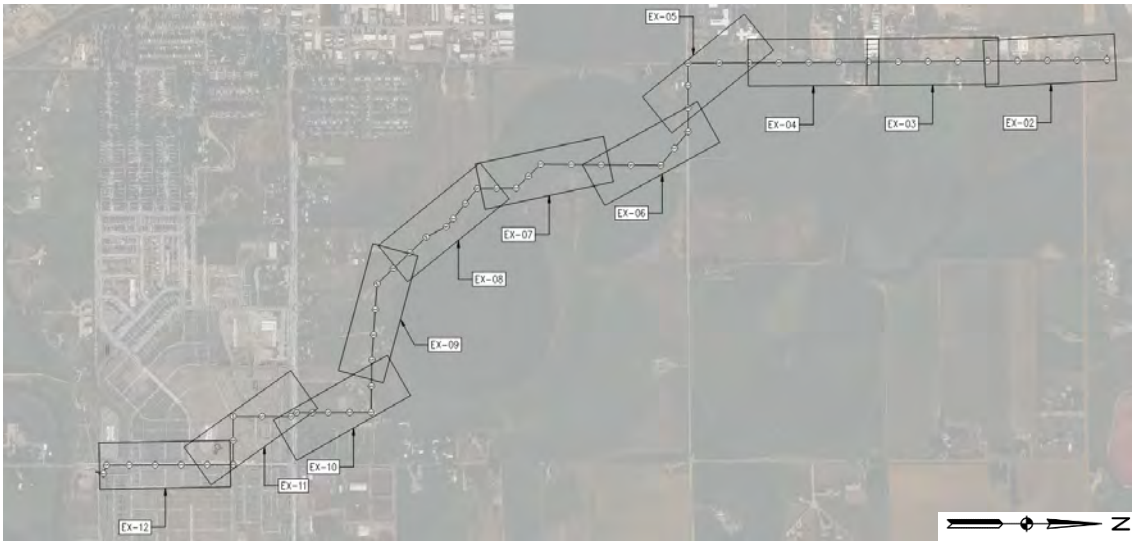


Figure 4.1 Location 1st Street East Diversion Trunk Sewer.

4.2 Improvement Recommendation #2: 8-inch Main Replacement

Upsizing the existing 8-inch main on Bunyan Avenue is a low-cost improvement that the Town should also complete as soon as possible to help alleviate some of the loading placed on the 1st Street Sewer, with the location of the replacement shown on Figure 4.2. The main replacement includes replacing approximately 165 feet of 8-inch main with 12-inch as well as providing flow diversion while the work is performed. The total project opinion of probable cost is $94,300.

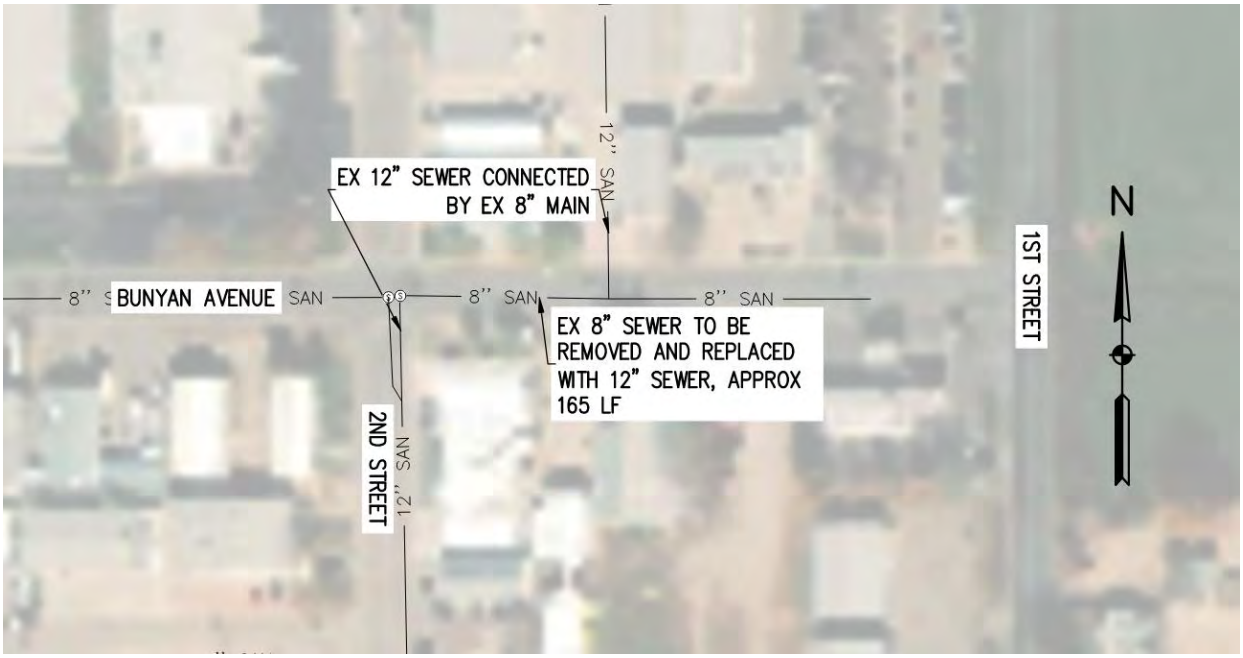


Figure 4.2 Location of 8-inch main replacement between 1st Street and 2nd Street on Bunyan Avenue. Not to scale.

4.3 Improvement Recommendation #3: CIPP Rehabilitation

The portion of the 1st Street Sewer running from CR 12 to CR 10E is in poor condition and over capacity. Constructing Improvement Recommendation 1 would allow for the 1ST Street Sewer to remain in service, reduce loading on the existing main, and avoid disturbing existing customers, but does not address the poor state of the main. Several portions of the sewer between CR 12 and CR 10E have previous inspection histories indicating sags, cracking, and poor structural stability. The 1st Street Sewer should be slip lined with CIPP to reduce inflow and infiltration as well as alleviating concerns of pipe integrity and longevity and reducing customer disruption with limits of slip lining shown on Figure 4.3. The total project opinion of probable cost is $485,600.

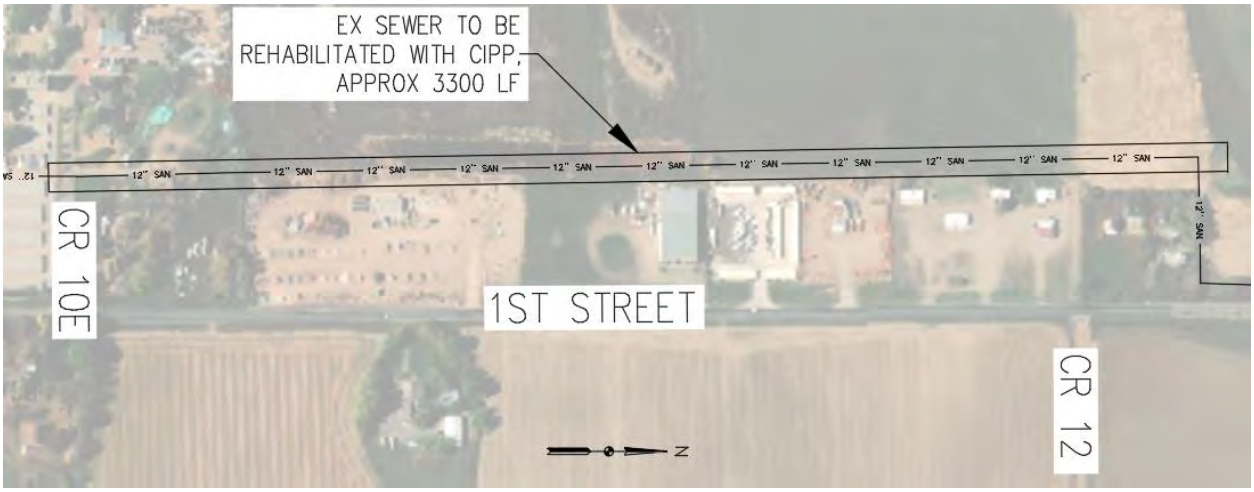


Figure 4.3 Limits of proposed CIPP for the 1st Street Sewer. 1st Street Diversion not shown. Not to scale.

4.4 Improvement Recommendation #4: Water Avenue Diversion

The 4th Street Sewer discharges to and regularly inundates the 1st Street Sewer due to high density development, and the Berthoud Water Treatment Facility's backwash waste flows. A split flow manhole near the intersection of 4th Street and Water Avenue is proposed to reduce loading on the 1st Street Sewer by routing approximately 300 gpm of flow south by connecting the northern and southern portions of the 4th Street Sewer, and constructing a weir in the existing manhole shown in *Figure 4.4*. Flows in excess of the flow diversion set point will allow water to travel east along Water Avenue to avoid overloading the 4th Street Sewer as well. Construction of the flow diversion does not send flows to another trunk sewer, and the wastewater would return to the 1st Street Sewer at the intersection of 2nd Street and Bunyan Avenue. However, the diversion may help reduce the overloading identified in the 1st Street Sewer for the section between Water Avenue and Bunyan Avenue. Survey of existing manhole inverts near the intersection of 4th Street and Water Avenue will need to be conducted to verify the viability of flow diversion. Incongruous invert elevations between the split flow manhole and the downstream connection may reveal that this improvement is not feasible. The total project opinion of probable cost is $124,400.

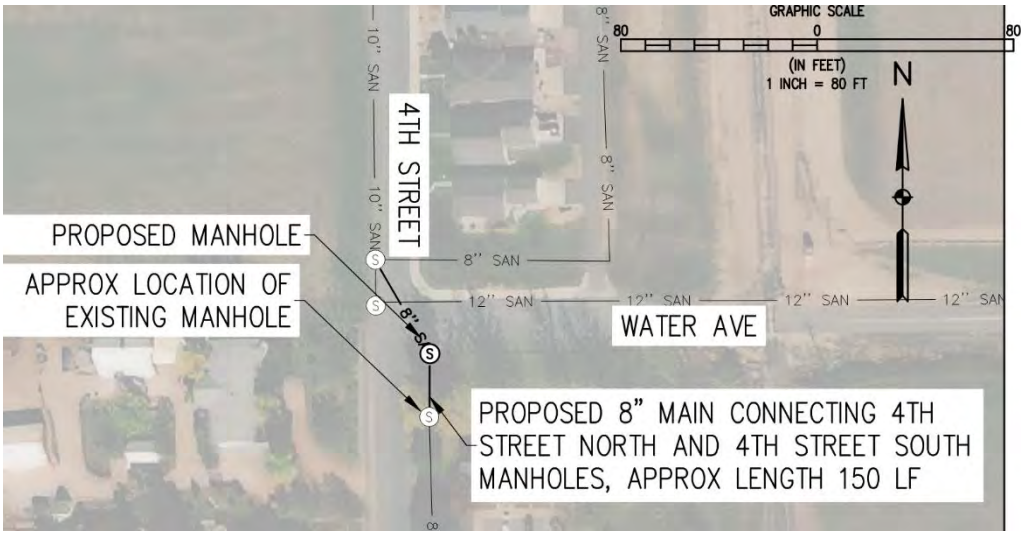


Figure 4.4 Location of proposed split flow manhole at 4th Street and Water Avenue.

4.5 Improvement Recommendation #5: 2nd Street Flow Diversion

During a historical review of the utilities it appears that before the Peakview subdivision was built, the 1st street sewers sheds flowed south along 2nd Street and outfall to the sewer located at 2nd Street and Mountain Ave. The flow diversion could take all the flow from south of 4th Street and Water Ave that flows east on Bunyan Avenue towards 2nd Street as well as the flow north of 4th Street and Water Ave if that flow diversion recommendation is constructed.

This diversion has the potential of alleviating the overcapacity issue at the 18" outfall located at 1st Street and Franklin Ave, but also has the potential of shifting the overcapacity issue to the south sewer sheds. The capacity of the sewer south of 2nd Street and Turner Ave were not evaluated as part of this study, so a capacity evaluation of the sewer sheds south of 2nd and Mountain Avenue should be completed to ensure that the infrastructure can accept the flow diversion from the 1st Street sewer sheds. The total project opinion of probable cost is $1,247,500.

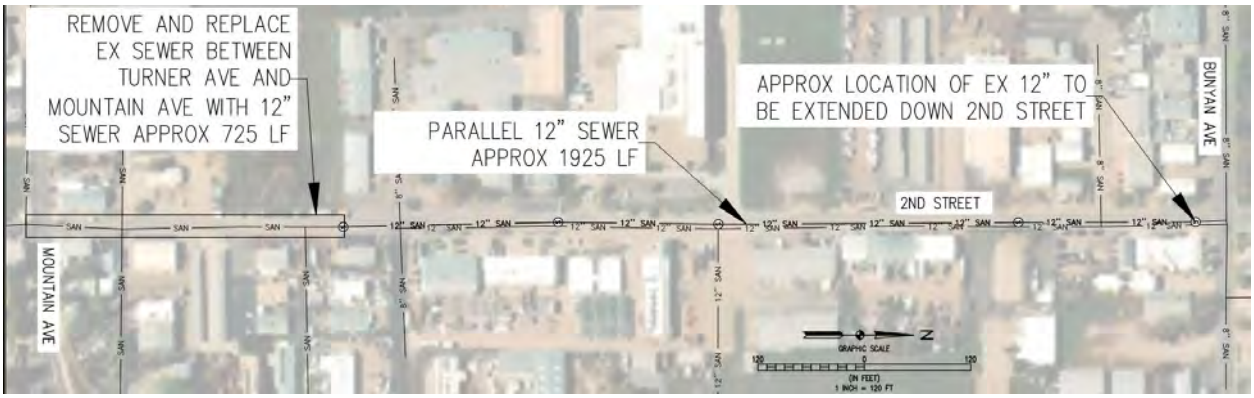


Figure 4.5 Location of proposed flow diversion down 2nd street from Bunyan Ave to Mountain Ave

5 Conclusions and Next Steps

This study determined that under present and near future conditions sewer loading from the 1st Street Corridor is greater than the capacity of existing infrastructure. Population and growth estimates made in the Town's 2017 Wastewater Master plan did not anticipate the amount of growth currently taking place within the Town and particularly the 1st Street Corridor. The Town would benefit from updating their Wastewater Master Plan to incorporate data including the surveying of manholes and flow metering at inlets and outfalls of trunk sewers.

The Town may consider a moratorium on new developments until the capacity of the 1st Street Sewer is rectified to prevent SSO's and backups. As this study didn't perform any high-level modeling instead modeled individual pipe capacities with no routing, so the capacity of the current system before backups were to occur was not evaluated. This means based on their judgement, the Town could accept small developments like the Northern Water Expansion. If the Town of Berthoud plans to continue accepting new developments in the 1st Street sewer sheds before constructing the recommended improvements that would alleviate the overcapacity issue in the 1st sewer infrastructure, it is recommended to perform more comprehensive flow metering and master planning to fully understand the issues of the Town's sewer system.

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Attachments

A – Exhibits

B – JVA 1st Street Sewer Improvements Design and Parson's Lift Station Analysis

C – Planned Development Concept Plans

D - Calculations

E - Existing Annotated Flatiron's Inc. Survey and Ramey Sewer Maps

TOWN BOARD AGENDA

MEETING DATE: December 13, 2022

ITEM: Water Rights Application

STAFF COMMENTS:

Town Staff, along with the Town's water counsel and engineering consultants, have been investigating opportunities for water storage downstream of the Town's wastewater treatment plant that would enable the Town to store and reuse its reusable water supplies (such as Windy Gap Units and changed Handy Ditch shares), as well as opportunities to appropriate water from the South Platte River for the Town's beneficial use to meet current and future water demands.

Town Staff has identified and negotiated the opportunity to submit a Water Court application for water storage and recharge rights in existing and proposed facilities near the confluence of the St. Vrain River and the South Platte River. These water storage and recharge rights will appropriate water from the South Platte River for the Town's beneficial use to meet current and future water demands.

In addition to the storage and recharge rights, the Town will also need to appropriate rights of substitution and exchange on the South Platte River in order to deliver its reusable water supplies (including water derived from the new storage and recharge rights) to the storage and recharge facilities.

The combination of the water storage and recharge rights and the rights of substitution and exchange will be integral to the Town's plans to reuse its reusable water supplies, and to appropriate water from the South Platte River for current and future water demands.

B. STAFF RECOMMENDATION

It is Staff's recommendation that the Town authorize the Town Staff, its engineering consultants, and its water rights counsel, to file a Water Court application to claim the above-described water storage, recharge, and exchange rights on behalf of the Town and to proceed with the necessary applications and other actions deemed advisable in their discretion to adjudicate those rights in amounts necessary to meet the Town's current and future water demands.

ATTACHMENTS:

1. Resolution __-2022, A Resolution to Appropriate and Beneficially Use Water on Behalf of the Town of Berthoud,

And Authorizing the Filiing of A Water Court Application for Adjudication of Such Appropriation And Beneficial Use.

Administrator review _____ Date_____

TOWN OF BERTHOUD
RESOLUTION NO. 18
(Series 2022)

A RESOLUTION TO APPROPRIATE AND BENEFICIALLY USE WATER ON BEHALF OF THE TOWN OF BERTHOUD, AND AUTHORIZING THE FILING OF A WATER COURT APPLICATION FOR ADJUDICATION OF SUCH APPROPRIATION AND BENEFICIAL USE.

WHEREAS, the Board of Trustees of the Town of Berthoud ("Board") has investigated new conditional water storage and recharge rights in existing and proposed facilities at or near the confluence of the St. Vrain River and the South Platte River pursuant to which rights the Town of Berthoud ("Town") can appropriate water from the South Platte River ("Water Rights") and supply said water to the Town to be used, reused and successively used to extinction and otherwise disposed of for all beneficial uses of water including, without limitation, municipal, domestic, commercial, manufacturing, industrial, irrigation, agricultural, stock watering, augmentation, replacement, exchange, watering of parks, lawns, and gardens, fire protection, recreation, fish and wildlife propagation, dust suppression and maintenance of adequate storage reserves; and

WHEREAS, in order to deliver certain water supplies, including the Town's existing reusable water supplies and the water and return flows derived from the Water Rights, to the facilities where such water supplies can be stored for subsequent beneficial uses, the Town will also need to appropriate rights of substitution and exchange on the South Platte River ("Exchange Rights"); and

WHEREAS, the appropriation of the Water Rights and Exchange Rights will provide needed water for the Town's beneficial use to meet current and future water demands.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

Section 1: It is the intent of the Town of Berthoud to appropriate water from the South Platte River for the Water Rights and Exchange Rights for use by the Town as described above.

Section 2: The Board hereby authorizes the Town Staff, its engineering consultants, and its water rights counsel, in their discretion, to file a Water Court Application to claim the above-described appropriations on behalf of the Town and to proceed with the necessary applications and other actions deemed advisable in their discretion to adjudicate the Water Rights and Exchange Rights described above in amounts necessary to meet the Town's current and future water demands.

Section 3: The Board hereby authorizes Town Staff and its water counsel to execute any other necessary documentation to pursue said Water Rights and Exchange Rights.

TOWN OF BERTHOUD, COLORADO,
a Colorado municipal corporation

By:_____
William Karspeck, Mayor

Attest:

_____
Christian Samora, Town Clerk