

**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, October 25, 2022, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Karl Ayers, Trustee
Tim Hardy, Trustee
May Soricelli, Trustee
Sean Murphy, Trustee
Jeff Butler, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney
Fred Long, Town Prosecutor
Michelle Adams, Deputy Town Clerk
Adam Olinger, Town Planner

IV. CITIZEN PARTICIPATION

Butch Hause and Sarah Lincoln spoke regarding the Newell Farm property purchase.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. **Consent Agenda** (Christian Samora) (5 Min)
Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
 - a) October 25, 2022, Meeting Agenda
 - b) October 11, 2022, Meeting Minutes
 - c) September 2022 Board Report

Trustee Hardy moved to combine and approve the items on the Consent Agenda. Trustee Butler seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

2. **Historic Landmark Designation – 545 7th Street** (Adam Olinger) (10 Min)
Resolution 2022-12 Designating 545 7th Street as a Local Historic Landmark

Olinger gave an introduction and provided background information.

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Trustee Hardy moved approve Resolution 2022-12, a resolution of the Town Board of the Town of Berthoud, designating 545 7th Street as a local Historic Landmark. Mayor Pro-Tem Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

3. **Traffic and Parking Violation Collections – Public Hearing** (Fred Long) (20 Min)
Ordinance 1310 – Amending Chapter 20 of the Municipal Code of the Town of Berthoud establishing procedures for entry of default and default judgements, and collections for traffic and parking violations in Berthoud Municipal Court

Long gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

There was not any participation from the public.

Mayor Karspeck closed the Public Hearing.

Trustee Soricelli moved to approve Ordinance 1310, an ordinance of the Town Board of the Town of Berthoud, amending Chapter 20 of the Municipal Code of the Town of Berthoud establishing procedures for entry of default and default judgements, and collections for traffic and parking violations in Berthoud Municipal Court. Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS (20 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Ayers Reported:

The Jaskowski property will be on the next PORT Committee meeting agenda. Ayers should have a recommendation from the PORT Committee at the next meeting.

Trustee Murphy Reported:

The Tree Committee will be compiling and submitting budgetary needs. Murphy reported that staff is working on a tree sale program.

Trustee Murphy stated that Mayor Karspeck brought to his attention that Steamboat Springs has overlays for short-term rentals. Murphy stated that he felt long and short-term rentals are a worthy discussion.

The Board was supportive of the discussion.

Trustee Soricelli Reported:

Soricelli asked for an update regarding opening Town Hall for five days, as opposed to four days.

Kirk reported that the front desk staff have been tracking when citizens visit Town Hall and the volume of traffic on Fridays to help determine when Town Hall should be open.

Soricelli stated that she received feedback regarding the use of pocket parks and pollinator gardens.

Trustee Butler Reported:

Butler asked if there was any follow up on beautifying the planters on Mountain Avenue, as well as adding lights downtown for the holiday season. Kirk stated that staff is working toward adding additional lights.

Trustee Hardy Reported:

Hardy thought the Board meeting with the School Board went well.

There are still a few seats left on the Mainstreet Board. People are registering for the parade on November 26th and Snow Fest is moving forward.

Mayor Pro-Tem Grace Reported:

The YAC met and had four applicants for the vacancies. YAC will be returning to the Board with a report on the Scorch Fest event by the end of the year.

2. Mayor – William Karspeck

Mayor Karspeck Reported:

Karspeck attended the Mayor's Summit last Friday. The City of Denver Mayor spoke regarding controlled substance issues, among other topics.

3. Staff – Town Administrator, Attorney

Administrator Kirk reported that there was hesitancy with Allo Fiber to provide service to all properties in Town. Kirk stated that the four Towns are working together on that issue. A discussion has been opened with Loveland Pulse to see where that may take the Town.

Kirk requested that questions be submitted by the Board for the COGCC. Kirk requested the Board submit any questions directly to him.

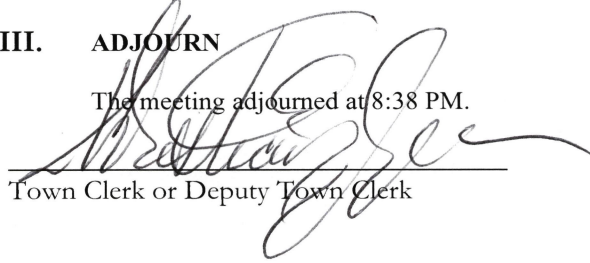
Kirk stated that Town Park construction drawing are at 75%, and the project is on schedule. The construction costs are going up significantly for new projects.

VII. EXECUTIVE SESSION

Trustee Ayers moved to enter into Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). And the following is provided for informational purposes: Replacement of dead or dying trees. Mayor Pro-Tem Grace seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

VIII. ADJOURN

The meeting adjourned at 8:38 PM.


Town Clerk or Deputy Town Clerk


Mike Grace, Mayor Pro-Tem