



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, September 27, 2022, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Karl Ayers, Trustee
Tim Hardy, Trustee
May Soricelli, Trustee
Sean Murphy, Trustee
Jeff Butler, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Adam Olinger, Town Planner
Michelle Adams, Deputy Town Clerk

IV. CITIZEN PARTICIPATION

Linda Wilson of Berthoud spoke regarding tree plantings and enforcement of the municipal code.

Leslie Tassie of Berthoud spoke regarding the appearance of Old Town and the condition of the streets.

Kirk provided additional information regarding the concerns shared in public participation.

Sarah Lincoln provided an update regarding the purchase of Newell Farm.

Trustee Ayers arrived at 6:41 PM.

1. Consent Agenda

(Christian Samora)

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a)** September 27, 2022, Meeting Agenda
- b)** September 13, 2022, Meeting Minutes
- c)** September 15, 2022, Special Meeting Minutes
- d)** August Board Report

Hardy moved to combine and approve the items on the Consent Agenda. Trustee Murphy seconded the motion.

In a 7-0 roll call vote, THE MOTION CARRIED.

2. Appointments to Various Committees

(Town Board)

Trustee Murphy recused himself from the discussion.

Trustee Hardy gave an introduction regarding the Planning Commission and indicated that the Interview Committee recommended Clifford Brett Wing to fill the vacancy on the Planning Commission.

Trustee Butler moved to approve the appointment of Clifford Brett Wing to the Planning Commission for a term to expire on May 11, 2024. Trustee Hardy seconded the motion.

In a 6-0 roll call vote, THE MOTION CARRIED.

Trustee Hardy gave an introduction regarding the Historic Preservation Committee. Hardy explained that the interview committee recommended the appointment of Earl Fashbaugh, Kathy Karpel, and Leslie Moore to the Historic Preservation Advisory Committee.

Trustee Hardy moved to approve the appointment of Earl Fashbaugh, Kathy Karpel, and Leslie Moore to the Historic Preservation Advisory Committee for a term of 2 years. Trustee Butler seconded the motion.

In a 6-0 roll call vote, THE MOTION CARRIED.

Trustee Ayers gave an introduction regarding the applicants for the PORT Committee. Ayers indicated that the interview committee recommended the appointment of Anna Murphy and Callie West to the PORT Committee.

Trustee Ayers moved to approve the appointment of Anna Murphy and Callie West to the Parks, Open Space, Recreation, and Trails Committee for a term of 2 years. Trustee Hardy seconded the motion.

In a 6-0 roll call vote, THE MOTION CARRIED.

3. Habitat for Humanity Fee Waiver Request

(Chris Kirk)

Kirk gave an introduction and provided background information.

Mayor Pro Tem Grace moved to approve the Habitat for Humanity request to waive fees for 1762 and 1764 N. 4th Street in the Town of Berthoud. Trustee Hardy seconded the motion.

In a 7-0 roll call vote, THE MOTION CARRIED.

4. Oil and Gas Policy

(Mike Foote)

Kirk gave a brief introduction. Foote followed with a presentation and an overview of the process to establish regulations.

Lyn Larsen and Christine Torres spoke regarding oil and gas regulations.

Foote gathered feedback to use as the process moves forward.

5. 2B Botterill Rezoning – Public Hearing

(Adam Olinger)

Ordinance 1309 – amending the zoning map of the Town of Berthoud to rezone a portion of property previously known as the Botterill-Marsh Property from Agricultural, to Single Family Residential District

Olinger gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

There was not any participation from the public.

Mayor Karspeck closed the Public Hearing.

The property owners provided clarification and answered questions.

Trustee Hardy moved to adopt and approve Ordinance 1309 amending the zoning map of the Town of Berthoud to rezone a portion of property previously known as the Botterill-Marsh property from Agricultural to Single Family District with the following stipulations:

- **The sidewalk along the north side of the property to be completed by the property owner.**
- **Maintain the tree lawn, to be consistent with the neighborhood.**
- **Staff to work with CDOT to complete the sidewalk along Hwy 56, along the south side of the property.**

Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

V. ELECTED OFFICIAL REPORTS

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Hardy reported that the committee interviews went great.

Trustee Murphy stated that the Tree Committee had discussions regarding enforcement and implementation of trees in Town.

Trustee Soricelli was grateful for the comments that Leslie Tassie shared. Soricelli referenced string lights possibly along the sidewalk to bring more life and vibrancy downtown.

Administrator Kirk confirmed that staff will look into adding additional lighting along the road, since CDOT will not allow the lights to cross the road.

Trustee Soricelli stated that the business owners are concerned about the 4-day work week at Town Hall and delays that the longer weekend may cause.

Mayor Karspeck indicated that he had heard the same.

Administrator Kirk stated that he has not received complaints and appreciated the feedback. Kirk indicated that if the Board would like Town Hall open on Fridays, it can be a discussion. The Board was supportive.

Trustee Ayers Thanked the first responders.

Trustee Butler was supportive of additional lighting downtown. Butler stated that he would like to see more enforcement with regard to trees.

Mayor Pro Tem Grace reported regarding Youth Advisory Commission scheduling and Oktoberfest.

2. Mayor – William Karspeck

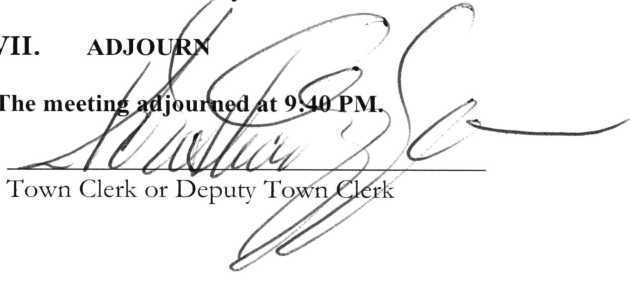
Mayor Karspeck reported regarding trees in new development.

VI. EXECUTIVE SESSION

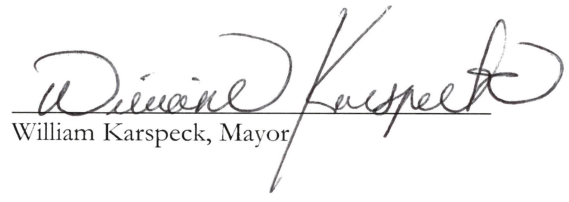
Mayor Pro Tem Grace moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Possible Sale of Old Town Hall. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VII. ADJOURN

The meeting adjourned at 9:40 PM.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor