



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, August 9, 2022, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Karl Ayers, Trustee
Mike Grace, Mayor Pro-Tem
Tim Hardy, Trustee
Jeff Butler, Trustee

The following Board Members were absent:

May Soricelli, Trustee
Sean Murphy, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Michelle Adams, Deputy Town Clerk
Adam Olinger, Town Planner

IV. CITIZEN PARTICIPATION

Doug Carlander and Ron Goscha of Berthoud spoke regarding parking issues on Mayo Court.

Joe Moss and Joann Vigil of Berthoud spoke regarding the sidewalk and curbs that were installed along Michigan Avenue.

Lynn Larsen of Berthoud spoke regarding the property owned by the Town at the intersection of 2nd Street and Mountain Avenue.

John Feyen introduced himself as the next Sheriff of Larimer County. Feyen explained that he is running unopposed for Larimer County Sheriff on the November ballot.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Consent Agenda

(Christian Samora) (5 Min)

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) August 9, 2022, Meeting Agenda**
- b) July 26, 2022, Meeting Minutes**

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- c) July 28, 2022, Meeting Minutes
- d) June Financial Information

Mayor Pro Tem Grace moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion.

In a 5-0 roll call vote, THE MOTION CARRIED.

2. The Farmstead 2nd Filing Preliminary Plat – Public Hearing (Adam Olinger) (60 Min)

Olinger gave an introduction and provided background information.

Kristin Turner with TB Group gave an additional presentation regarding the project.

Mayor Karspeck opened the Public Hearing.

There was not any participation from the public.

Mayor Karspeck closed the Public Hearing.

Steve Schroyer of Schroyer Resources provided an additional presentation.

A Trustee Ayers moved to approve the Farmstead 2nd Filing Preliminary Plat, finding that it satisfies Section 30-6-107 C of the Berthoud Municipal Code with the following conditions:

- 1. An access easement must be created on all of the alley and trail tracts to allow for legal use by the residents and the public.**
- 2. All lots in Block 8 south of Tract R shall be rear loaded from an alley as per the approved Neighborhood Master Plan.**
- 3. The northeast corner of Tract B shall be separated out for future development.**
- 4. The applicant and staff work together to determine specific irrigation strategies for grasses, native or otherwise, in the trail corridors.**
- 5. A roundabout shall be constructed at the intersection of HWY 56 and County Line Rd.**
- 6. Right-of-way shall be dedicated at the intersection of Nebraska and County Line Rd to allow for a roundabout to be built when the eastern portion of the subdivision is constructed.**
- 7. An access easement of right-of-way roadway shall be dedicated to allow access from Highway 56 to Tenderfoot Dr between Block 14 and Tract A.**

Mayor Pro-Tem Grace seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

3. Vantage 6th Filing Preliminary Plat – Public Hearing (Adam Olinger) (45 Min)

Olinger gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

There was not any participation from the public.

Mayor Karspeck closed the Public Hearing.

Mayor Pro-Tem Grace moved to approve the Vantage 6th Filing Preliminary Plat, finding that it satisfies Section 30-6-107 C of the Berthoud Municipal Code with the following condition:

- 1. The applicant continues their ongoing discussion with the ditch company regarding the trail crossing.**
- 2. Widen trail to 8ft along the southern side of the ditch.**

Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

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VI. ELECTED OFFICIAL REPORTS

(20 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Hardy Reported:

- Historic Preservation has identified a new home of extraordinary value at 330 Massachusetts.
- There are open seats on the Berthoud Main Street Board.
- The last movie in the park (Fickel) will be on August 11th.
- The Tree City USA flag at Railroad Park needs to be replaced.

Trustee Ayers Reported:

- There was not a PORT meeting because there was not a quorum. They intended to discuss bike signage.
- Ayers referenced different trail classifications. Kirk provided clarification regarding different classifications and widths.
- Ayers asked who owned the pole sign at the SE Corner of 4th and Mountain Avenue. Kirk stated that the Town can look into working with the owner regarding the sign.

Mayor Pro-Tem Reported:

- Scorch Fest went very well and there was a lot of attendance.

2. Mayor – William Karspeck

Mayor Karspeck Reported:

- Behavioral Health Meeting is the 22nd of August.
- Last Thursday was the MPO Meeting
- The Front Rail Meeting had their swearing in.
- There is a presentation by Northwest Rail, which previously presented to the MPO.
- Participated in a tour at Chimney Hallow.
- Referenced that Waggoner Farm Park east of Berthoud is the largest farm conservation completed.

3. Staff – Town Administrator, Attorney

Administrator Kirk Reported:

- All presentations at Town Board Meetings moving forward will be in-person, rather than virtually over Zoom.
- Schedule is in progress for the Town Board Retreat and facility tour.
- The Town is hiring for many different positions.

VII. ADJOURN

The meeting adjourned at 9:27 P.M.

Town Clerk or Deputy Town Clerk



William Karspeck, Mayor