



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, July 26, 2022, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Karl Ayers, Trustee
Mike Grace, Mayor Pro-Tem
Tim Hardy, Trustee
May Soricelli, Trustee
Sean Murphy, Trustee
Jeff Butler, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Curt Freese, Community Development Director
Michelle Adams, Deputy Town Clerk

IV. CITIZEN PARTICIPATION

Linda Wilson of Berthoud spoke regarding tree issues.

Aaron Perry of Berthoud spoke regarding sidewalk and driveway access concerns.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. **Consent Agenda** **(Christian Samora) (5 Min)**
Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
 - a) July 26, 2022, Meeting Agenda
 - b) July 12, 2022, Meeting Minutes
 - c) July 19, 2022, Meeting Minutes
 - d) June Board Report

Trustee Ayers moved to combine and approve the items on the Consent Agenda, except to remove items 2 and 4 from the meeting agenda regarding Regional Transportation and Participation in the November Election respectively. Trustee Hardy seconded the motion. In a 7-0 roll call vote, **THE MOTION PASSED.**

2. **Carter Lake Pipeline Capacity Improvements, Task Order** **(Ken Matthews) (15 Min)**
No. 1 – Pipeline Evaluation

Matthews gave an introduction and provided background information.

July 26, 2022, Meeting Minutes

Ellyn Rush of Berthoud spoke regarding water storage.

Trustee Ayers moved to approve the agreement between the Town of Berthoud and Providence Infrastructure Consultants, Inc, and authorize staff to execute the same. Trustee Soricelli seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

3. **Harvest 47 Neighborhood Masterplan and Rezoning** (Curt Freese) (30 Min)
Ordinance 1305 – Amending the zoning map of the Town of Berthoud to zone a portion of property known as O’Malley Glen PUD to Urban Residential District

Director Freese gave an introduction and provided background information.

Mayor Pro-Tem Grace moved to approve Ordinance 1305, an Ordinance of the Berthoud Town Board of Trustees, amending the Zoning Map of the Town of Berthoud to zone a portion of property known as O’Malley Glen PUD, to Urban Residential District. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

Trustee Hardy moved to approve the Harvest 47 Neighborhood Master Plan. Trustee Soricelli seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

4. **Heron Lakes Cran Annexation and Zoning & Neighborhood Master Plan** (Curt Freese) (45 Min)

Director Freese gave an introduction and provided background information.

Jim Birdsall provided additional information.

Mayor Karspeck opened the public hearing.

Mark Weiman spoke regarding Pine Ridge Road.

Mayor Karspeck closed the Public Hearing.

Trustee Soricelli moved to approve Resolution 2022-7, a resolution of the Berthoud Town Board of Trustees setting forth findings of fact and determinations regarding the eligibility for annexation of Heron Lakes Cran pursuant to C.R.S. 31-12-110. Mayor Pro-Tem Grace seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

Trustee Murphy moved to approve Ordinance 1306, an ordinance of the Berthoud Town Board of Trustees annexing a property known as Heron Lakes Cran to the Town of Berthoud, Colorado. Mayor Pro-Tem seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

Mayor Pro-Tem Grace moved to approve Ordinance 1307, an ordinance of the Berthoud Town Board of Trustees amending the zoning map of the Town of Berthoud to zone a portion of property known as Heron Lakes Cran, to Single Family Residential District. Trustee Soricelli seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

Trustee Ayers moved to approve the Heron Lakes Cran Neighborhood Master Plan with the following conditions:

1. **That the applicant provide area for right of way to connect to Pine Hill Road, to provide connectivity should the properties on Pine Hill ever annex into the Town of Berthoud and develop.**
2. **Recommend that the Applicant create the Northern Trail and sidewalk connection to Larimer County Road 14 as soon as possible.**

Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

VI. ELECTED OFFICIAL REPORTS

(20 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff

July 26, 2022, Meeting Minutes

Butler.

Ayers reported that he has been spending more time at the reservoir. He asked if there was a way to add a trash receptacle on the east side of the reservoir. Kirk stated that he will speak to Keith Knoll about adding a new trash receptacle.

Ayers stated that the intersection of 56 and Dorothy Dr, the bike narrows. Kirk stated that the Town has spoken to CDOT and they were supportive of changing the striping.

Hardy reported that he received a concern regarding the weeds at the recreation center.

Berthoud Main Street will be having another meeting on Thursday.

Hardy stated that he was concerned about RAFT and the senior center will no longer be at the Fire department.

Trustee Murphy stated that the Tree advisory meeting was last week.

Murphy requested that the Tree Committee be added to the August 23rd Meeting to report regarding outreach and communication.

Mayor Pro Tem Grace suggested that LETA be promoted in the next Infocus Newsletter.

Grace asked if the Town could investigate building BAT boxes in open spaces.

The Berthoud Youth Advisory Scorch Fest is this Friday and Saturday.

2. Mayor – William Karspeck

Mayor Karspeck asked about the empty sign holders at the reservoir. Kirk stated that there should be interpretive/educational signage at the reservoir now.

3. Staff – Town Administrator, Attorney

Kirk reported that there was an open house on Thursday evening and there will be another open house in September, both regarding the 1st Street corridor.

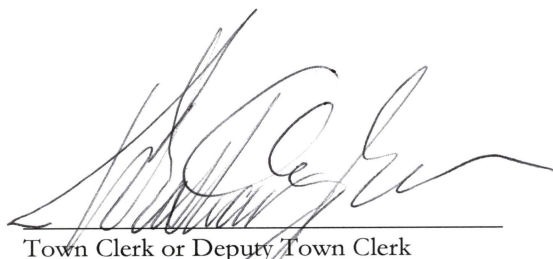
Kirk stated that he would like to organize a retreat for the Board of Trustees.

VII. EXECUTIVE SESSION

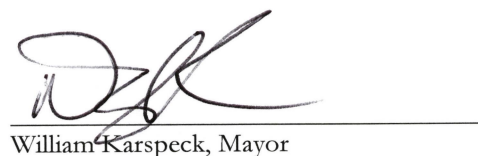
Trustee Ayers moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(a) regarding discussions related to the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; C.R.S. § 24-6-402(4)(e) to determine positions relative to negotiations, developing strategy for negotiations, and instructing negotiators; and C.R.S. § 24-6-402(4)(b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions. And the following details are provided: Possible Purchase of Newell Farm.

Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION PASSED.

VIII. ADJOURN



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor