



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, March 22, 2022 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
Tim Hardy, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Jeremy Olinger, Deputy Town Administrator
Christian Samora, Town Clerk
Michelle Adams, Deputy Town Clerk
Curt Freese, Community Development Director
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was not any participation from the public.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Consent Agenda

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a)** March 22, 2022 Meeting Agenda
- b)** March 8, 2022 Meeting Minutes
- c)** Library Board Appointment
- d)** February Board Report

Trustee Grace moved to combine and approve the items on the Consent Agenda. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

2. Arbor Day Proclamation

Olinger gave a presentation and provided background information.

Mayor Karspeck read the proclamation aloud to the Board and the members of the public present.

3. **Parking on Public Property Code Update – Public Hearing**
Ordinance 1303 – An ordinance of the Town of Berthoud, Colorado amending the Berthoud Municipal Code with respect to parking on public property

Samora gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

There was not any comment from the Public.

Mayor Karspeck closed the public hearing.

Trustee Grace moved to approve Ordinance 1303, an ordinance of the Town of Berthoud, Colorado amending the Berthoud Municipal Code with respect to parking on public property. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

4. **International Fire Code Adoption by Reference – Introduction**
Ordinance 1304 – An ordinance of the Town of Berthoud amending Chapter 11, of the Berthoud Municipal Code, for the purposes of adopting the 2021 International Fire Code by reference with amendments

Freese gave an introduction and provided background information.

Trustee Grace moved to schedule a public hearing on the evening of April 26, 2022 at 6:30 PM or as soon thereafter as may be heard for the consideration and adoption by reference of the 2021 International Fire Code. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5. **Westside Crossing Preliminary Plat – Public Hearing**

Freese gave an introduction and provided background information.

Scott Carpenter also provided information and answered questions.

Mayor Karspeck opened the Public Hearing.

There was not any comment from the Public.

Mayor Karspeck closed the public hearing.

Trustee Stevens moved to approve the Westside Crossing Preliminary Plat, finding that it satisfies Section 30-6-107 B of the Berthoud Municipal Code, with the following conditions:

1. **Rapid Flashing Beacons across HWY 56 are required with the development of commercial lots.**
2. **The northern duplexes or zero lot line unit remain one story in height.**
3. **Berms are included on the west side between Highway 287 and the development.**
4. **An easement for Gateway signage to be dedicated at the southwest corner of the development.**

And the following recommendations:

1. **Recommendation for a noise study for the southwest plaza**
2. **Recommendation for a further traffic safety study at Meadowlark Drive and Tundra Avenue**

3. For staff to investigate roundabout placement at the intersection of Meadowlark and Highway 56.

Trustee Hindman seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS

Ken Matthews provided an update and report regarding the water main break that occurred in the Vantage Neighborhood.

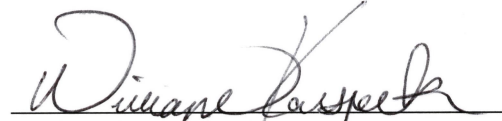
1. Town Board – Tim Hardy, Jeff Hindman, May Soricelli, Lonnie Stevens, Mike Grace
Mayor Pro-Tem Maureen Dower
 - a) Establish Historic Preservation Interview CommitteeThe Town Board agreed to appoint Trustee Hardy and Mayor Karspeck to the Historic Preservation Advisory Committee Interview Committee.
2. Mayor – William Karspeck

VII. ADJOURN

The meeting adjourned at 9:40 PM.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

