



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, March 08, 2022 6:30 p.m.**

This is an IN-PERSON meeting at the location and time noted above.

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
Tim Hardy, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Michelle Adams, Deputy Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

Joe Mendoza from Poudre Valley REA addressed the Board and provided an update regarding rate changes.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Approval of Agenda Order Change

Trustee Grace moved to approve the amended agenda to have Executive Session regarding the Town Administrator annual review follow the request presented by the Youth Advisory Commission. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

2. Consent Agenda

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a)** March 8, 2022 Meeting Agenda
- b)** February 22, 2022 Meeting Minutes
- c)** December 2021 Financial Information

Trustee Stevens moved to combine and approve the items on the Consent Agenda. Mayor Pro-Tem Dower seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

3. Youth Advisory Commission Summer Carnival Request

Grazia Novak of the Youth Advisory Commission gave an introduction regarding the Summer Carnival Request.

Trustee Hindman moved to approve the request for the Summer Carnival up to \$30,000. Trustee Grace seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

4. Executive Session

Trustee Grace moved to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(f) for discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided: Town Administrator Annual Evaluation

Trustee Stevens seconded the Motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

The Executive Session concluded at 7:44 p.m.

5. Town Park Concept Plan

Mayor Karspeck recused himself from the discussion because he lives across the street from Town Park.

Jeremy Olinger gave a presentation and provided background information.

Herb Hergott and Bob Barkeen of Berthoud spoke regarding the Town Park design.

Trustee Hindman stated that the PORT Committee was supportive of “Option B” for the west side of Town Park.

The Board was supportive of the Town Park Concept Plan with “Option B” on the west side of the park. The Board was also supportive of the placement of pickleball courts at Waggener Farm Park.

6. Metro District Policy and Model Service Plan Discussion

Mayor Pro-Tem Dower provided an introduction and background information.

The Town Board was supportive of having a work session regarding a Policy and Model Service Plan on March 24th, 2022.

7. Snow Removal Code Update – Public Hearing

Ordinance 1301 – An ordinance of the Town of Berthoud, Colorado repealing and reenacting Section 15.12 of the Berthoud Municipal Code with respect to snow removal

Clerk Samora provided an introduction and background information.

Mayor Karspeck opened the Public Hearing.

There was not any public comment.

Mayor Karspeck closed the Public Hearing.

Trustee Grace moved to approve Ordinance 1301 – An ordinance of the Town of Berthoud, Colorado repealing and reenacting Section 15.12 of the Berthoud Municipal Code with respect to snow removal. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

8. Weed, Brush and Animal Control Code Update –Public Hearing)

Ordinance 1302 – An ordinance of the Town of Berthoud, Colorado amending the Berthoud Municipal Code with respect to weeds, brush and animal control

Clerk Samora provided an introduction and background information.

Mayor Karspeck opened the Public Hearing.

There was not any public comment.

Mayor Karspeck closed the Public Hearing.

Trustee Stevens moved to approve Ordinance 1302 – An ordinance of the Town of Berthoud, Colorado repealing and reenacting Section 15.12 of the Berthoud Municipal Code with respect to snow removal. Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

9. Parking on Public Property Code Update – Introduction

Ordinance 1303 – An ordinance of the Town of Berthoud, Colorado amending the Berthoud Municipal Code with respect to parking on public property

Clerk Samora provided an introduction and background information.

The Board was supportive of bringing the ordinance back at the March 22, 2022 Town Board Meeting to consider adoption.

VI. ELECTED OFFICIAL REPORTS

**1. Town Board – Tim Hardy, Jeff Hindman, May Soricelli, Lonnie Stevens, Mike Grace
Mayor Pro-Tem Maureen Dower**

Trustee Stevens inquired about who is responsible for County Rd 17 south of Spartan Avenue.

Trustee Hindman reported regarding the PORT Committee Meeting and Berthoud Bash on April 9th.

2. Mayor – William Karspeck

Mayor Karspeck reported that there will be a Mayor Entrepreneur Summit on March 25th and to save the date.

Toni Baker reported that the Tree Committee met but did not have a liaison. Mayor Karspeck stated that he will be present at meetings moving forward, or will coordinate with another Board member to fill in.

VII. EXECUTIVE SESSION

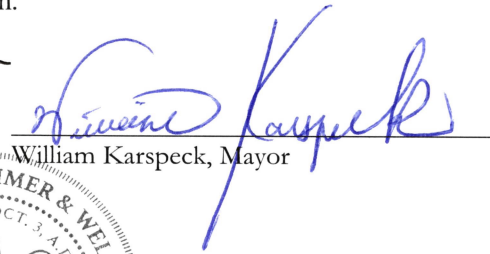
Trustee Grace moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential Property Acquisition for Trail Easement. Trustee Stevens seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

There was no action taken following Executive Session.

VIII. ADJOURN



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

