



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, December 14, 2021 6:30 p.m.**

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor Pro-Tem Dower at 6:31 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor Pro-Tem Dower

Mayor Pro-Tem Dower led the Pledge of Allegiance.

III. ROLL CALL – Mayor Pro Tem Dower

The following Board Members were present:

Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Mike Grace, Trustee

The following Board Members were absent:

William Karspeck, Mayor
May Soricelli, Trustee
Lonnie Stevens, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was none.

V. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

- a) December 14, 2021 Meeting Agenda-Striking Number 5 off the agenda
- b) November 23, 2021 Meeting Minutes
- c) December 7, 2021 Meeting Minutes
- d) October 2021 Financial Information
- e) Loveland Lake Ditch Company Water Purchase
- f) Transit Study Update Memo
- g) Resource Central Contract
- h) Oil and Gas Administrative Moratorium Extension Resolution
- i) April 2022 Mail Ballot Election Resolution

Trustee Grace moved to combine and approve the items on the consent agenda.

Trustee Hardy seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

2. Water Treatment Plant Infrastructure Update

(Ken Matthews)

Director Matthews presented to the Board the infrastructure of the Water Treatment Plant. There will be advertisement for bids starting in January for the Water Treatment Plant Improvements. This will come back to the Board in February.

3. Youth Advisory Commission Presentation

(Maggie Langer)

The Youth Advisory Presented to the Board a survey they did with the Middle School and High School Age students, regarding how well the youth are represented in our town. They also asked for consideration of a Carnival for the youth to be added into our 2022 budget.

4. **2022 Annual Budget, Mill Levy and Fee Schedule-Public Hearing** (Chris Kirk)

Mayor Pro-Tem Dower opened this up for the Public Hearing. There was no participation.

Trustee Grace moved to adopt Resolution 2021-33, a resolution summarizing expenditures and revenues for each fund and adopting a budget for the Town of Berthoud, Colorado, for the calendar year beginning on the first day of January 2022 and ending on the last day of December 2022.

Trustee Hindman seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

Trustee Hindman moved to adopt Resolution 2021-34, a resolution appropriating sums of money to various funds, in the amounts and for the purposes set forth, for the Town of Berthoud, Colorado, for the 2022 Budget Year.

Trustee Hardy seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

Trustee Hardy moved to adopt Resolution 2021-35, a resolution authorizing the expenditure of funds in excess of the 2021 Budget.

Trustee Grace seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

Trustee Grace moved to adopt Resolution 2021-36, a resolution of the Town of Berthoud adopting a fee schedule for all Town Fees as provided in the Berthoud Municipal Code.

Trustee Hindman seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

Trustee Hindman moved to adopt Ordinance 1298, an ordinance of the Town of Berthoud, levying the taxes for the 2022 to defray the costs of the municipal government of Berthoud Colorado for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Trustee Hardy seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

~~5. Second Amended and Restated Service Plan for Turion Metropolitan Districts~~

This item will be coming back at a later date. Removed from tonight's meeting.

6. **Hammond Farm 6th Filing Preliminary Plat-Public Hearing** (Adam Olinger)

This is a Preliminary Plat request for the Hammond 6th Filing project. The applicant is proposing the creation of 61 new single family attached lots, a small park, and open space on 14.16 acres of land.

Mayor Pro-Tem Dower opened this up for the Public Hearing.

Lynn Larsen of Berthoud

Lonnie Stevens of Berthoud

Trustee Grace moved to approve the Hammond 6th Filing Preliminary Plat, finding that it satisfies section 30-6-107 B of the Berthoud Municipal Code with the following conditions:

- 1) All lots abutting an alley are to be rear loaded from the alley.
- 2) All sidewalks are detached.
- 3) More landscaping is installed at the end of the northeastern alley (adjacent to Lot 14) to better screen the alley from CR 10E.

The Board is providing staff with the recommendation that when the commercial is added that there is an enhanced landscape buffer and spacious buffer to the lots in the southwest corner.

Trustee Hardy seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED

7. **Development Code Updates-Public Hearing** (Curt Freese)

There were revisions made to the draft code as per the discussion on November 23, 2021 Board Meeting.

Mayor Pro-Tem Dower opened this up for the Public Hearing.
There was none.

Trustee Hindman moved to approve Ordinance 1299, an ordinance amending Chapter 30, sections 1-6 of the Development Code of the Town of Berthoud, for the purposes of amending and revising the Development Code.

Trustee Grace seconded the motion.

In a 4-0 roll call vote the MOTION CARRIED.

4) ELECTED OFFICIAL REPORTS

Trustee Hardy: SnowFest sculpting contest has been postponed until January 11, 2022 to January 15, 2022. They did the parade which was well attended. The Justin Bower banner had been torn and redid a new one for the Town to put back up. Historic Preservation Committee is still looking for a member. HPAC discussed creating a yard sign to be displayed in front of a historic business property or home that has met or exceeded exceptional Historic Preservation quality. They also discussed the improvements that are being done on 330 Massachusetts. They have done some really nice work on that property.

Trustee Grace: The trail connection between Berthoud Parkway and County Road 17 they finished pouring the concrete. The skate park has also been completed.

Trustee Hindman: Noticed the crusher fines trail at Waggener Farm Park looks awesome. PORT meeting was on the 1st. The biggest item was the initial review of the Town Park Plan. A citizen spoke about Pickleball is a noisy sport. Keith at PORT mentioned that there will be Pickleball courts at Pioneer Park. He wished everyone Happy Holidays.

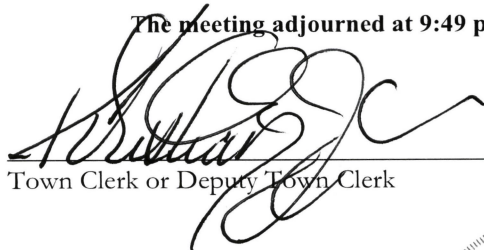
Mayor Pro-Tem Dower: The kids from the Youth Advisory Commission are awesome. They are going to have a well deserved get together at the Recreation Center. Many of them do not have passes and this is going to be an opportunity for them to see the Recreation Center. She wished everyone a Happy Holidays as well.

Town Administrator Kirk: Had nothing to report.

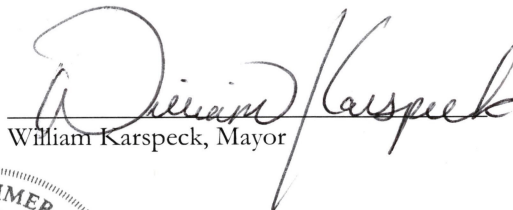
Attorney Smith: Thanked the Board and Staff for the opportunity to serve. She wished everyone very safe and Happy Christmas and New Year.

5) ADJOURNED

The meeting adjourned at 9:49 p.m.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

