



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday November 9, 2021 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:31 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
May Soricelli, Trustee
Mike Grace, Trustee

The following Board Members were absent:

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was none.

V. SCHEDULED ITEMS

1. **Consent Agenda**

(Christian Samora)

- a) November 09, 2021 Meeting Agenda
- b) October 26, 2021 Meeting Minutes
- c) September 2021 Financial Information
- d) Corrected Agile Holdings LLC Incentive Agreement- Resolution 2021-29
- e) Colorado Opioid Settlement-Resolution 2021-30

Trustee Stevens moved to combine and approve the items on the consent agenda.

Trustee Hardy seconded the motion.

In a 6-0 roll call vote the MOTION CARRIED.

2. **Appointment of members to various committees.**

(Town Board)

Mayor Karspeck moved to appoint Lynn Larson and Amy Lentz to the Tree Advisory Board for a term of two years and to appoint Lynn Larson to the Local Licensing Authority for a term of two years.

Trustee Hardy seconded the motion.

In a 6-0 roll call vote the MOTION CARRIED.

3. **2021 Budget Presentation**

(Chris Kirk)

Administrator Kirk presented the budget to the Board. The final budget review and adoption will come back on December 14, 2021 for the Board to approve.

4. **Adoption of Engineering Standards-Public Hearing**

(Curt Freese)

The Board set infrastructure as one of its top goals in its 2021 Strategic Plan, with touchstones of sustainability, community identity and resiliency. To achieve the goal of quality infrastructure that is sustainable and resilient, Staff developed a set of Engineering and Infrastructure Standards and Specifications. These standards provide specific design requirements and best management practices for the construction of public infrastructure which occurs with development.

Mayor Karspeck opened it for Public Comment and there was none.

Trustee Stevens moved to approve Ordinance 1296, an ordinance of the Town of Berthoud, Colorado, amending Chapter 30 of the Development Code of the Town of Berthoud by adopting by reference the 2020 Edition of the Engineering, Infrastructure Design Standards and Construction Specifications for the purpose of regulating the design, construction, choice of materials, location, maintenance, and use of all public and private improvements.

Mayor Pro Tem Dower seconded the motion.

In a 6-0 roll call vote the MOTION CARRIED.

5. Contractor Licensing-Public Hearing

(Curt Freese)

Mayor Karspeck opened it for Public Comment and there was none.

Trustee Stevens moved to approve Ordinance 1297, an ordinance of the Town of Berthoud, Colorado, amending Chapter 14 of the Berthoud Municipal Code with respect to contractor licensing requirements.

Trustee Hindman seconded the motion.

In a 6-0 roll call vote the MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS

Town Administrator Kirk: The construction on the round-a-bout is progressing. The Recreation Center is open anytime for the Board if they want to do a walk through before the Grand Opening. The trail project on Berthoud Parkway is moving along. Crack sealing on Mountain Avenue may start next week.

Attorney Smith: Had nothing to report.

Trustee Stevens: There will be a work study session December 7, 2021 for the Board that will answer his questions regarding water-taps. There will also be a tour at Ursa Major that the Board is invited to.

Trustee Hindman: He encourage anyone who can go on the Ursa Major tour to do so, that it is incredible what they are doing out there. He attended the PORT Committee meeting that was exclusively on the Trails Master Plan. They would like to see an updated Trails Master Plan that shows current operational trails, which ones are going to be built soon to help eliminate confusion. They would also like an idea of what is in the budget for trails and cost of various projects.

Trustee Soricelli: She is happy with the communication that is coming through and would like it when we do the communication study that it goes out in various ways not just mail.

Trustee Hardy: They still have an opening on Historic Preservation Committee. SnowFest they have six professional teams slated. Berthoudsnowfest.com is their official page with information for people to check out. SnowFest will be December 8 to 11, 2021. They have two high school teams and one from Breckinridge High School.

Mayor Pro Tem Dower: The Youth Advisory Commission several of the kids and herself went to the Newell Farm to check-out the property. Butch and Sarah were interested in the kid's thoughts on the property. They are going to discuss it at there next meeting along with reviewing applications for new members. They are also going to join the Board in the walk-throughs and attend the Grand Opening on the 20th for the Recreation Center. They will also be turning in their application for SnowFest.

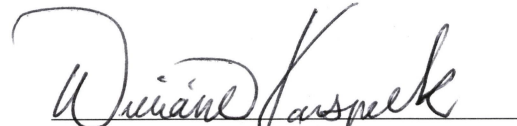
Mayor Karspeck: Administrator Kirk and himself met with the Larimer County Housing Authority. He also attended the Caretakers of Tradition's first meeting they are looking for \$200,000 to add an addition to the museum. He will also be giving his testimony at the Transportation Commission on Greenhouse Gas. He was appointed by the MPO to the Rail District. He also wanted to give Trustee Hardy credit for how much he has taken on with SnowFest. He will also be attending the SnowFest meetings to go over details.

Sergeant Anderson will be speaking at the Rotary meeting that Mayor is also a part of. The Rotary does have some service project they would like to do for the town.

VII. ADJOURN

The meeting adjourned at 10:24 p.m.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

