



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, October 26, 2021 6:30 p.m.

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck Called the meeting to order at 6:30 P.M.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

Amie Pilla, the CEO of the Berthoud Community Library District, spoke regarding grant funding that was received by the library to provide emergency backpacks to families. Pilla indicated that the backpacks are free and that anyone can request one.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Consent Agenda (Christian Samora) (5 Min)

- a) October 26, 2021 Meeting Agenda
- b) October 12, 2021 Meeting Minutes
- c) Intergovernmental Agreement for Flex Bus Service

Trustee Stevens moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

2. Economic Development Update (Walt Elish) (30 Min)

Walt Elish, Rich Werner, Jacob Castilla, and Adam Crowe provided the Town Board with a presentation outlining how Northern Colorado Regional Economic Development Initiative is assisting local and regional economic development.

3. **O'Malley Glen Rezoning – Public Hearing** (Curt Freese) (45 Min)

Community Development Director Freese gave a presentation and provided background information. Jim Bunkers provided additional information and clarifications.

Mayor Karspeck opened the public hearing.

There were not any members of the public that spoke in the Public Hearing.

Mayor Karspeck closed the public hearing.

Trustee Grace moved to approve Ordinance 1295, an ordinance amending the Zoning Map of the Town of Berthoud to rezone a portion of property previously known as the O'Malley Glen PUD and Bebo MRD, from Planned Unit Development, Single Family Residential and General Commercial to Neighborhood Commercial District with the following condition: Sidewalks, trails, trees lawns and street trees are installed to the Town's Standards along the individual property's frontage prior to any new construction permits.

Trustee Hindman seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

4. **Ordinance Regarding Architectural Guidelines – Public Hearing** (Curt Freese) (45 Min)

Community Development Director Freese gave a presentation and provided background information.

Erin Bagnall of Sopher Sparr Architects provided a detailed overview of the proposed architectural guidelines.

Mayor Karspeck opened the public hearing.

Lynn Larson of Berthoud stated that he sent comments to Curt Freese and felt it was an excellent document.

Mayor Karspeck closed the public hearing.

Trustee Hindman moved to approve Ordinance 1294, an ordinance of the Town of Berthoud, Colorado, amending Chapter 30, Section 2 of the Berthoud Development Code with respect to Architectural Design Guidelines.

Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5. **Adoption of Architectural Guidelines** (Curt Freese) (10 Min)

Trustee Hindman moved to approve Resolution 2021-28, a resolution adopting the Character District Design Guide Place Types: Town of Berthoud Design Guidelines with direction to staff and the consultant to provide definitions and examples to define the terms within the document.

Mayor Pro-Tem Dower seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VI. **ELECTED OFFICIAL REPORTS** (20 Min)

Administrator Kirk reported that construction will be beginning very soon at the First Street roundabout and will cause traffic delays.

Work on the Berthoud Parkway Trail has also begun.

Kirk reminded the Board that the Recreation Center Grand Opening will occur on November 20th.

Kirk stated that senior design students from Colorado State University will be assisting with the design of an underpass at the Berthoud Parkway/Highway 287 intersection.

Kirk also stated that there will be a Facebook survey soon.

Attorney Smith referenced the quasi-judicial hearing and stated that it is important that the entire board can see the same information, which is what occurred.

Trustee Hindman did not have a report.

Trustee Soricelli spoke regarding the mask mandate and felt it was important for individuals to decide for themselves.

Trustee Hardy reported that it is only four weeks until preparations begin for Snow Fest.

Trustee Stevens did not have a report.

Trustee Grace reported that he attended the regional broadband meeting.

Mayor Pro-Tem Dower did not have a report.

Mayor Karspeck also referenced the regional broadband meeting.

Karspeck indicated that the most recent Transit Committee meeting was fantastic.

Karspeck stated that he and the Loveland City Mayor met with Loveland Latter Day Saints Church and learned that Colorado suicide rates are in the top ten in the country.

Karspeck stated that it is challenging to enforce the mask mandate, but it will be enforced because it is the law.

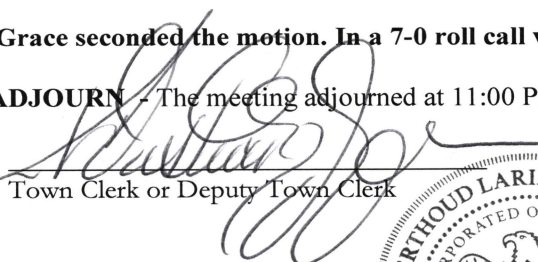
The next MPO Meeting will be the week of November 1st.

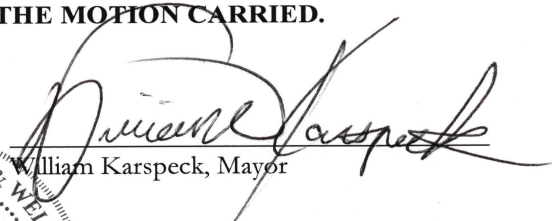
VII. EXECUTIVE SESSION

Trustee Hindman moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential Property Transaction

Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VIII. ADJOURN - The meeting adjourned at 11:00 P.M.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

