



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, September 14, 2021 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck Called the meeting to order at 6:30 P.M.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

Paul Frekey of Berthoud spoke regarding sidewalk and related improvements. Kirk explained that there is a sidewalk cost share program in place. The state streets will require utility work in addition to the asphalt, which will likely be completed next year.

Jay Mendoza with Poudre Valley REA presented the Town Board with the REA refund, which was approximately \$7k.

V. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) September 14, 2021 Meeting Agenda
- b) August 24, 2021 Meeting Minutes
- c) Waggener Farm Park Plaque
- d) Berthoud Reservoir Asphalt
- e) Habitat for Humanity Fee Waiver Request
- f) Forestar Real Estate Assignment and Assumption Agreement
- g) July 2021 Financial Information

Dower requested that the Waggener Farm Park Plaque be removed

Trustee Hindman moved to combine and approve the items on the Consent Agenda with exception to the Waggener Farm Park Plaque item. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

2. Waggener Farm Park Plaque

Mayor Pro-Tem Dower shared concerns regarding who should be included on the plaque.

Administrator Kirk recommended including the Board when the project was approved, the Board when completed, the PORT Committee Chairs, and the Design Build Team. Kirk suggested the Waggener Family be mentioned specifically and prominently on the plaque.

The Board was in agreement.

Trustee Hindman moved to approve the plaque with changes. Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

3. Introduction of Ordinance Adopting Property Maintenance Code (Erin Smith)

Attorney Smith gave an introduction and provided background information.

Trustee Stevens moved to schedule a Public Hearing on October 12, 2021 to Consider adoption of Ordinance No. 1293, Amending Chapter 11 of the Municipal Code of the Town of Berthoud by adopting the 2021 Edition of the International Property Maintenance Code. Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

4. Open Space Master Plan (Jeremy Olinger)

Deputy Town Administrator Olinger gave a presentation and provided background information. Jeremy Call gave a formal presentation prior to the approval of the Open Space Plan.

Trustee Hindman moved to approve the Open Space Master Plan. Mayor Pro-Tem Dower seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS

- 1.** Town Board – Tim Hardy, Jeff Hindman, May Soricelli, Lonnie Stevens, Mike Grace
Mayor Pro-Tem Maureen Dower
 - a) Establish Interview Committees to fill vacancies on Planning Commission, Historic Preservation Advisory Committee and Parks, Open Space, Recreation and Trails Committee.
- 2.** Mayor – William Karspeck

Trustee Grace reported that he sat in on the Youth Advisory Commission Meeting for Maureen Dower. He stated that it was a very good experience.

Trustee Stevens reported that he attended the 9/11 Remembrance Ceremony and felt it was very touching. Stevens stated the premise was to remember and he felt the ceremony accomplished that.

Trustee Hindman stated that he attended the 9/11 ceremony as well and felt it was very meaningful. Hindman stated that it was nice to see many local officials in attendance at the event.

Trustee Soricelli thanked everyone who attended the 9/11 event and felt it was an honor for the

Fire Department to have the event.

Mayor Pro-Tem Dower thanked Trustee Soricelli for the invitation to the 9/11 ceremony and felt it was very touching and helped her to remember how the country came together afterwards.

Mayor Karspeck stated that the Tree Committee identified trees in both old town and newer neighborhoods that need to be replaced or have shadow plantings. Karspeck asked about the Recreation Center participating with Silver Sneakers. Kirk indicated that the Town has applied and that members of the public can nominate the Town to be a member.

The Trustees established the following interview committees to fill vacancies on the various Boards and Commissions:

Historic Preservation Advisory Committee – Trustee Grace and Trustee Hardy will serve on the Interview Committee.

Parks, Open Space, Recreation and Trails Committee – Trustee Hindman and Trustee Stevens will serve on the Interview Committee.

Planning Commission – Trustee Hardy and Mayor Pro-Tem Dower will serve on the Interview Committee.

VII. EXECUTIVE SESSION

Trustee Grace moved to enter into Executive Session to conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions pursuant to C.R.S. Section 24-6-402(4)(b) and pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following is provided for informational purposes: Sewer Infiltration

And;

Pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential Property Purchase and Development Incentives.

Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

There was no action taken following the Executive Session.

VIII. ADJOURN

The meeting adjourned at 10:03 P.M.

Town Clerk or Deputy Town Clerk

William Karspeck, Mayor

