



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, August 24, 2021 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Michelle Adams, Deputy Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was none.

V. SCHEDULED ITEMS

1. **Consent Agenda**

(Christian Samora)

- a) August 24, 2021 Meeting Agenda
- b) August 10, 2021 Meeting Minutes

2. **South Berthoud Parkway Trail Gap Construction Bid Award.**

(Jeremy Olinger)

Town Staff recently solicited bids for landscape and general improvements to the Town's eastern located roundabout at 1st St/HW56. The project went to bid in early June and closed in July with the Town receiving one complete bid from a contractor.

Mayor Karspeck opened it up for public comment and there was none.

Trustee Hindman moved to award the Berthoud Park Trail Gap Project Contract to Northstar Concrete in an amount up to \$398,030.00, subject to CDOT concurrence and subject to a change order to narrow the trail to 8 feet in width and direct staff to investigate the feasibility of constructing the extension of the trail all the way to Bluebell and to approve a 10% contingency to cover such changes through staff approved change orders.

Trustee Stevens seconded the motion.

In a 7-0 roll call vote the MOTION CARRIED.

3. **2021 Supplemental Budget Appropriation**

(Cindy Leach)

- i. Supplemental Budget Appropriation
- ii. Town Fee Schedule Update
- iii. Recreation Center Presentation (Amanda Gustafson)

Mayor Karspeck opened it up for public comment and the following spoke.

Mark Morris
Glennis Farmwald

Trustee Grace moved to approve Resolution 2021-25, a resolution of the Town Board of the Town of Berthoud, Colorado, making a supplemental appropriation of funds.

Trustee Hardy seconded the motion.

In a 7-0 roll call vote the MOTION CARRIED.

Mayor Pro Tem Dower moved to approve Resolution 2021-26, a resolution of the Town Board of the Town of Berthoud, Colorado, adopting an amendment to the 2021 fee schedule for the Town of Berthoud as provided in the Berthoud Municipal Code.

Trustee Soricelli seconded the motion.

In a 7-0 roll call vote the MOTION CARRIED.

4. Farmstead Phase II Master Plan and Zoning

(Curt Freese)

Trustee Grace recused himself from this agenda item.

This property is located East of Pioneer Park and Mary's Farm, South of Hwy 56, and to the East of the first phase of Farmstead, with a portion to the East of County Line Road.

The Applicant is requesting a rezoning of 85.324 acres along the formerly approved O'Malley Glen portion, and Neighborhood Master Plan approval on the remainder of the project (Green Acres).

Mayor Karspeck opened it up for public comment and the following spoke.

David Straight Attorney representing McIntyre Lateral Ditch Company
Karen Fletcher
Douglas Pennock representing McIntyre Ditch Company and Thompson River Storage
Scott Owen representing Newell Lake Drainage District
Sarah Lincoln and Butch Hause owners of Newell Farm and Amphitheatre

Trustee Stevens moved to approve Farmstead Phase 2 Neighborhood Master Plan, with the following conditions:

- 1. All alleys remain private, and any alley loaded lot must obtain its primary access/garage from the alley.**
- 2. An eastern street connection is provided to the adjoining L and M property.**
- 3. A parking study to consider visitor parking for the attached home area east of County Line Road and south of Tenderfoot Way is submitted with the preliminary plat submittal.**
- 4. Consideration of a roundabout on County Line Road and Highway 56 along with a Rodell Study being provided at the Preliminary Plat Stage.**
- 5. Zoning far south and East County Line Road be designated for light industrial.**

Trustee Hindman seconded the motion.

In a 6-0 roll call vote the MOTION CARRIED.

Trustee Hindman moved to approve Ordinance 1292, an ordinance of the Town Board of the Town of Berthoud amending the zoning map of the Town of Berthoud to rezone a portion of property previously known as the O'Malley Glen Plan Unit Development, now known as the Farmstead, Planned Unit Development to Neighborhood Commercial, Mixed use District, Single Family District, Limited Multifamily District, and Multifamily District with the findings as shown in the staff report.

- **Staff recommends that such property be rezoned from Planned Unit Development (PUD) to Neighborhood Commercial (C-1), Mixed Use (R-4) district, Single Family District (R-1), Limited Multi-Family District (R-2), and Multi-family (R-3), with the following findings:**
 - 1. Satisfies Section 30-3-110 of the Berthoud Development Code**
 - 2. Is consistent with the Town's Comprehensive Plan and Preferred Land Use Map**
 - 3. Satisfies the criteria found in 2, 3, 4, 5 (see Rezoning of Staff Report) of Section 30-3-110 D necessary to grant a Zoning Map Amendment.**

Mayor Pro Tem Dower seconded the motion.

In a 6-0 roll call vote the MOTION CARRIED.

5. **Roundabout Renovation Project Award**

(Jeremy Olinger)

Town Staff recently solicited bids for landscape and general improvements to the Town's eastern located roundabout at 1st St/HW56. The project went to bid in early June and closed in July with the Town receiving one complete bid from a contractor.

Trustee Hindman moved to award the 1st Street/ Hwy 56 Roundabout Renovation Project to Walsh Construction in the amount of \$284,711.00.

Trustee Stevens Seconded the motion.

In a 7-0 roll call vote the MOTION CARRIED.

VI. **ELECTED OFFICIAL REPORTS**

Trustee Hindman: Nothing to report.

Trustee Grace: Himself and Administrator Kirk attended the Transit System Meeting.

Trustee Soricelli: Wanted to know if we have a tentative date for the Town Park redevelopment.

Trustee Hardy: Nothing to report.

Trustee Stevens: He asked about recycling tree limbs. Asked if we were doing anything for the Pickleball group. He supported having a study session with Sarah and Butch. The Board Agreed.

Mayor Pro Tem Dower: Thanked Town Staff for the progress they have made on several fronts.

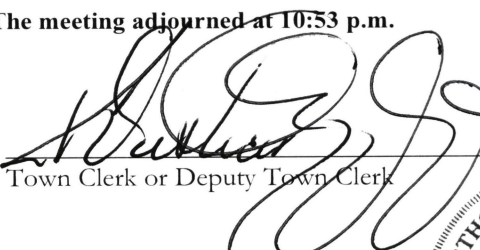
Mayor Karspeck: Himself and Town Administrator Kirk attended a Regional Meeting for Mayors and Town Administrators. He also mentioned he talked with Republic Service formerly known as Gallegos.

Attorney Smith: Nothing to report.

Town Administrator Kirk: We applied for the Revitalized Main Street Program Grant through CDOT. The Town was awarded a \$500,000.00 grant to build North Berthoud Parkway Trail Gap Closure Project. He also had a meeting with Colorado State University Engineering Department.

VII. **ADJOURN**

The meeting adjourned at 10:53 p.m.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

