



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, June 8, 2021 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee
Tim Hardy, Trustee

The following Board Members were absent:

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was none.

V. SCHEDULED ITEMS

1. **Consent Agenda**

(Christian Samora)

- a) June 8, 2021 Meeting Agenda
- b) May 25, 2021 Meeting Minutes
- c) Broadband IGA Update
- d) April 2021 Financial Information

Trustee Grace moved to combine and approve the items on the Consent Agenda.

Trustee Stevens Seconded the motion. In a 6-0 roll call vote the MOTION CARRIED.

2. **2020 Audit Presentation**

(Cindy Leach)

Finance Director Cindy Leach introduced Jim Hinkle with Hinkle and Company. Their company performed the Audit for 2020.

Trustee Stevens moved to accept the financial statements for year ending December 31, 2020.

Trustee Soricelli Seconded the motion. In a 6-0 roll call vote the MOTION CARRIED.

3. **Old Town Hall Redevelopment RFP**

(Walt Elish)

Business Developer Elish introduced the RFP for the Former Town Hall and Feed Store Redevelopment located at 328 Massachusetts Avenue. That was earlier discussed at the February 23, 2021 Board Meeting and again at a Work

Session on April 6, 2021.

Trustee Hindman moved to approve the Old Town Hall Redevelopment Request for proposal with the changes as discussed. Changing the word of will to may in the section of Desired Project on the Request for Proposal. To strongly emphasize incorporating the Feed Store and preservation of the historic aspect of the area.

Trustee Grace Seconded the motion in. In a 6-0 roll call vote the **MOTION CARRIED.**

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| 4. | Fickel Farm Neighborhood Master Plan | (Curt Freese) |
| 5. | Fickel Farm PUD Amendment | (Curt Freese) |

Community Director Freese combined items 4. And 5. This is a public hearing. The items will have two separate motions.

Mayor Karspeck opened it up for Public Comment and the following spoke....

Lynn Larson of Berthoud
Steph Wall of Grand Lake

Trustee Stevens moved to approve the Neighborhood Masterplan, with the following recommendations and conditions....

1. All alleys remain private
2. A 10' concrete trail along the Southeastern Greenway is provided connecting to the Farmstead trail.
3. An east-west trail extending from Welch is provided
4. A parking study to consider visitor parking is submitted with the preliminary plat submittal.

Trustee Hindman Seconded the motion. In a 6-0 roll call vote the **MOTION CARRIED.**

Trustee Stevens moved to approve Resolution 2021-17.

Trustee Hindman Seconded the motion. In a 6-0 roll call vote the **MOTION CARRIED.**

VI. ELECTED OFFICIAL REPORTS

Town Administrator Kirk: Reported that our website has a list of active projects both that have been recently approved and those that are currently under review. There are also links to additional information about those projects. There are times that a project goes through an administrative site plan review that do not require board action. As we move forward, he wants to be better about bringing those review projects to the board, so they know about them.

The pedestrian bollards on Mountain Avenue will be going in this week. The town was waiting for the Berthoud Day Parade to conclude. The Berthoud Day Parade was a huge success.

The parklets are being installed, which will be a good addition to our downtown area.

Safe Route to School Project is to start on June 14, 2021.

Staff will be installing new sidewalks in existing older areas of town.

Bike Lane striping will not be done until the end of this summer.

South Berthoud Parkway Trail Gap Elimination Project this is going through the grant process.

The Façade on third street is getting new brick with the grant program, along with some businesses that their grant applications were approved on the east side of the railroad tracks.

There has been a lot of Sidewalk Cost Share applications that staff is reviewing.

There have not been any takers on the Emerald Ash Bore program due to us treating trees last year.

Made the Board aware of some new infrastructure on new development failures. He reminded that there is a two-year warranty on the infrastructure that is built.

Attorney Smith: Stated she was pleased to be there in person and had nothing to report.

Trustee Soricelli: Mentioned that she had a couple people reach out to her about us being closed on Friday's.

The Town Administrator encourage those with concerns can reach out to him directly.

She stated that Berthoud Day's was like a big hallelujah to her. It was the end of the mass of Covid and there was a parade and law enforcement which was great. She feels we pulled through one of the hardest seasons we have ever encountered. She is proud of the Board and Community for being resilient and strong. It was a

doozy and we may not have come out of it unscathed, but we are here.

Trustee Stevens: Stated he too was glad to be there all together. He wanted to reiterate how CDOT can get in the way specifically with Highway 56. He also had concern with west bound Mountain Avenue Railroad Tracks.

Trustee Grace: Had nothing to report.

Trustee Hindman: Stated that PORT meeting was extremely fun last week. They took a tour of Wagner Farm Park and Recreation Center. It was the first time he got to meet some of the PORT members in person which was really rewarding. Chris Kurtz and Karl Ayers who got promoted to the Planning Commission were also able to attend. He stated that it was looking awesome. They were putting in the skylight for the swimming pool, they got tile going in, beams painted, hanging volleyball that is retractable and a basketball court. They also have Pickleball which he felt was fantastic given how popular that is, and we will be able to play in the winter. He also got to meet Amanda, the new Parks and Recreation Director. He stated she mentioned that 10 new full-time employees were hired to staff the Rec Center. He stated again that it was exciting. Port Committee not only did they get to enjoy meeting in person, but they really appreciated the tour.

He mentioned that we look at bike lanes being looked at during construction and not just the flow of car traffic for safety. He also stated that we should discuss at the retreat how the developers could finish the trails like Vantage did. That it was no different than putting in streets and gutters at the beginning.

He also stated he spoke with Sgt. Anderson during Berthoud Day regarding the death that occurred at Berthoud Parkway. He stated he asked Sgt. Anderson if this was a regular occurrence and he said absolutely. He asked Sgt. Anderson about lowering the speed limit. He stated that Sgt. Anderson said they could not do that unless they do a traffic safety study. He feels we should press CDOT into lowering the speed limit on Highway 56 and Highway 287. He stated if he knows that many serious accidents that it is a real problem. He asked that we ask Sgt Anderson to do a report from last year on those two intersections and then forward it to CDOT with a letter. He feels allowing it to continue to happen is a tragedy. He also mentioned speed control on 4th street and that the speed limit on residential streets should be 25. He feels that it would create a more traffic calming effect if people knew it was going to be enforced.

Mayor Pro Tem Dower: She thanked Administrator Kirk for answering her questions earlier. She also mentioned the flutter flags on Mountain Avenue and the new code enforcement officer (Now called Neighborhood Services Officer) will be enforcing the code.

She also stated that Berthoud Day Parade was really fantastic it was well run. The Sheriff's deputies did a great job with traffic control. The Chamber of Commerce really knocked it out of the park with getting people motivated to go.

She mentioned that the Youth Advisory put together a fun float. They had ton balloons floated and ready to go. There was such a huge turnout, with so many little kids. She stated there was five-times as many little kids than she had ever seen before during the parade. The Youth Advisory ran out of balloons and unfortunately the kids on the other end did not receive one. She wanted to give a shout out to Kenyan, Grazia, Maddox and Maggie who put in a lot of work and effort into getting the float together. The kids are fantastic and so impressive. Their personalities in person versus zoom are unbelievably different. She enjoyed seeing them engaged and animated. She stated it was fun. The next thing the Youth Advisory will be doing is trash clean-up Saturday June 19, 2021. They will be meeting at 08:45 am at the high school to get things together. Then they will head out to various parks in town, schools picking up trash. They would love for those who can come and help clean-up.

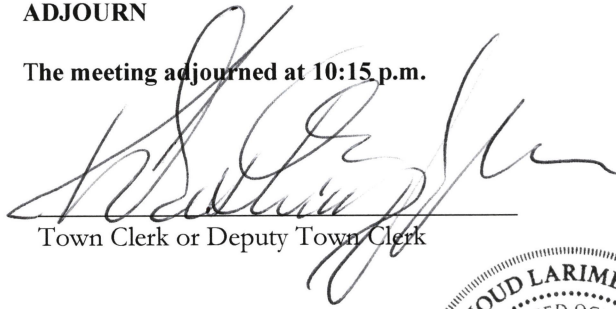
She mentioned charging stations and potentially putting them in other locations around town.

Mayor Karspeck: The makeup of the MPO has changed with the new Mayor and Larimer County Commissioner. The MPO is working on getting the NOCO Bike and Ped dedicated funding between one and two million. That would be good for things like the Front Range Trail and for them to be able to plan larger projects knowing that they have funding coming in.

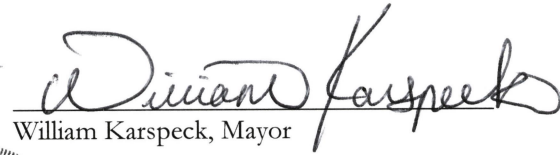
He also wanted to mention that Clerk Samora has a fully battery electric vehicle and feels that is exciting. He wanted to mention it since there was talk about electric vehicles.

VII. ADJOURN

The meeting adjourned at 10:15 p.m.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

