



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, May 11, 2021 6:30 p.m.**

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Michelle Adams, Deputy Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

Shaun Adams of Berthoud

Mark Reese of Berthoud

V. EXECUTIVE SESSION

Trustee Stevens moved to go into executive session Pursuant to C.R.S. § 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions.

And the following details are provided: Potential Water Share Purchase.

And pursuant to C.R.S. § 24-6-402(4)(b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions. And the following details are provided: Matter related to Section 9, Historic Resources, of the Berthoud Municipal Code and an update regarding ongoing water litigation.

Trustee Grace seconded the motion. In a 7-0 roll call vote the Motion Carried.

VI. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) May 11, 2021 Meeting Agenda
- b) April 27, 2021 Meeting Minutes
- c) March 2021 Financial Information
- d) Berthoud Heritage Metropolitan District IGA
- e) Downtown Stop Sign Plan

- f) Berthoud Parkway Trail Gap RFP
- g) Asphalt Chip Seal RFP
- h) Fickel Park Tree Carving

Trustee Grace moved to combine and approve the items on the Consent Agenda. Trustee Soricelli seconded the motion. In a 7-0 roll call vote the Motion Carried.

2. Historic Designation Revocation Request

(Adam Olinger)

Adam Olinger Town of Berthoud Planner introduced.
Trustee Hindman recused himself.

Mayor Karspeck opened it for Public Participation. There was none.

Trustee Grace moved to approve Resolution 2021-16 revoking the status of 548 Mountain Avenue “Chalmon Wray House” in the Town of Berthoud as a Local Historic Landmark with the finding that the Homeowners/Property Owners were not notified and that alterations were made that were not approved by the Historic Designation. Trustee Stevens seconded the motion. In a 6-0 roll call vote the Motion Carried.

3. Planning Commission Appointment

(Interview Committee)

Trustee Hardy moved to appoint Jeff Butler and Chris Kurtz, to the Planning Commission for a term of 3 years and appoint Jan Dowker and Karl Ayers to the Planning Commission to fill the remainder of vacated terms, both expiring 8/27/2023.

Mayor Pro Tem Dower seconded the motion. In a 7-0 roll call vote the Motion Carried.

4. Loveland Teen Court Intergovernmental Agreement

(Fred Long)

Attorney Long introduced. This is an intergovernmental agreement between the Town of Berthoud and the City of Loveland for Teen Court.

Mayor Karspeck opened it up for Public Participation. There was none.

Trustee Soricelli moved to approve the Intergovernmental Agreement between the Town of Berthoud and the City of Loveland allowing the Town of Berthoud Municipal Court to utilize the Loveland Teen Court Program.

Trustee Hardy seconded the motion in a 7-0 roll call vote the Motion Carried.

5. Low Speed Electric Vehicles Ordinance

(Jim Anderson)

Sergeant Anderson introduced this item. It was an introduction. This is an Ordinance of the Town of Berthoud, Colorado Repealing and Re-enacting Section 17.20-6 of the Berthoud Municipal Code regarding the operation of low-speed electric vehicles and golf cars with the Town of Berthoud.

Mayor Karspeck opened it up for Public Participation. There was none.

This will be brought back at the May 25, 2021 Board Meeting.

VII. ELECTED OFFICIAL REPORTS

Trustee Stevens: Had a correspondence regarding the Pickleball court being ADA accessible. (This matter is being addressed.) He also inquired about in person meetings. (The Town is following Larimer County Health Department Guidelines and hope we have an update by the May 25, 2021 meeting.)

Attorney Smith: Had nothing to report.

Trustee Hindman: Had a PORT meeting last Wednesday. The major discussion was regarding the fitness trail at Bein Park. Keith presented to conceptual scenarios. One of the scenarios was to update the existing exercise equipment. The second scenario was to have more of an obstacle course. The PORT recommendation was to have three stations on 10th street be more fitness and ADA accessible because they are close to the street and a new sidewalk there. Then go around to the south on the east side to have more of an obstacle course/playground that would be more kid friendly. Keith was going to investigate that further and finalize the staff recommendation. There

is \$40,000 in the budget.

He also stated that Zoey from the Youth Advisory attended the PORT meeting and gave constructive input. It was great to have her participation and input.

Town Administrator Kirk: He is preparing a study session on Oil and Gas Regulations that will be in July.

He asked the board to email their specific sign code issues that they want to discuss for a study session.

Trustee Grace: Asked about pools in HOA and Metro-Districts.

The response is: Metro-Districts are a government entity and are open to the public. They can charge a fee higher than the residents that currently live in the Metro-District. HOA are private and are privately owned. They are not open to the public.

Trustee Hardy: Had nothing to report.

Trustee Soricelli: Is excited about the Berthoud Day Parade and recognized Mellissa Feldbush for her hard work in getting this put together.

She also stated her concerns with lighting downtown and night. She understands that we are Dark Sky compliant but would like us to look at options like string lights going alongside the road. She also mentioned Berthoud Parkway and residential areas like that are dark. For safety reasons as we grow and expand to look at that.

She also stated she has safety concerns with the parklets.

She would like to see the Board meeting easier to access for the public.

Mayor Pro Tem Dower: She appreciated the invitation to the Business Appreciation breakfast at TPC. She like seeing how many small businesses were in Berthoud and how full the room was. She stated it was neat to be there and to talk to some of the people.

The Youth Advisory they had their first use of the year for the Matthew Yannutz Fund. Believes it was the Honor Society (an organization) at another High School approached them because they could not meet their fundraising need for a special project. It was a successful partnership between the two groups.

Youth Advisory is scheduling a trash pick-up day.

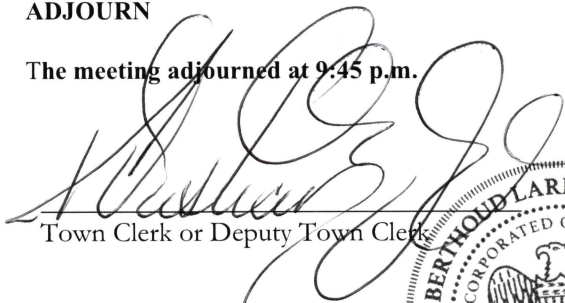
Youth Advisory also discussed two groups they are a part of, Source of Strength and Diversify Our Narrative. Trustee Dower would like the Board to help support them specifically with the diversifier narrative. They are going to the School Board to try and encourage more inclusive materials and books to diversify the narratives that they read or that they studied.

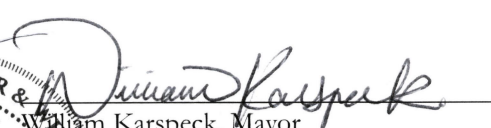
She also thanked staff for the sign at Berthoud Reservoir showing the direction to go in. She also thanked staff for the enforcement on the banners and flutter flags along Mountain Avenue.

Mayor Karspeck: Stated that May is Mental Health Month. A proclamation will be at the May 25, 2021 meeting.

VIII. ADJOURN

The meeting adjourned at 9:45 p.m.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

