



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, April 13, 2021 6:30 p.m.**

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The Following Board Members were absent:

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

The Town Administrator addressed the Town Park Pool and the decision of the Town to budget for its removal in 2021. Due to major undiagnosed settling issues that cause the pool to lose significant amounts of water, resulting in unstable chemical concentrations in the pool, Staff recommended complete closure. While everyone was disappointed not to be able to operate the pool for one final season before the new indoor aquatic's facility opens at Waggener Farm Park and Rec Center, Staff is working with other local agencies in Town on cooperative agreements to utilize their outdoor pools for rec programs. Town staff is also working on design for a new aquatics amenity in Town Park and hopes to design and construct a new outdoor pool to complement the indoor facility in the next few years.

The following spoke....

Brian Laak of Berthoud.

Kasey Miller of Berthoud.

V. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) April 13, 2021 Meeting Agenda
- b) March 23, 2021 Meeting Minutes
- c) January 2021 Financial Information
- d) I-25 Artwork Improvement RFP
- e) EV Charging Station RFP
- f) Fickel Park Restroom RFP
- g) Public Works Storage Building RFP

**Trustee Grace moved to combine and approve the items on the Consent Agenda.
Trustee Stevens seconded the motion. In a 6-0 roll call vote the Motion Carried.**

2. **Arbor Day Proclamation**

(Josh Embrey)

Forester Embrey introduced the Arbor Day Proclamation.
Mayor Karspeck read the following proclamation.

PROCLAMATION
ARBOR DAY 2021

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, Arbor Day is now observed throughout the United States and the world, and;

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and;

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and;

WHEREAS, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and;

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual Renewal, and;

NOW THEREFORE, I, William Karspeck, Mayor of the Town of Berthoud, do hereby proclaim Saturday, April 24, 2021 as:

 Arbor Day

In the Town of Berthoud.

Given under my hand in these free United States in the Town of Berthoud, on this 13th day of April 2021, and to which I have caused the Seal of the Town of Berthoud to be affixed and have made this proclamation public.

The community is invited to attend the Berthoud Arbor Day celebration on Saturday, April 24th, 2021 at 10:00 a.m. at the Berthoud Reservoir Park & Open Space located off the intersection of Highway 287 and CR 17 (Berthoud Parkway).

3. **CDOT Main Street Revitalization Grant**

(Walt Elish)

Development Director Elish introduced. The two submitted to CDOT a grant application for the CDOT revitalization Main Street Program. The grant is to install parklets that those shopping or visiting downtown can use. The businesses will be able to use them as well, but they are open to the public for use. The Town was approved for the grant and is seeking the board's approval as well.

Mayor Karspeck opened it up for public comment and there was none.

Trustee Stevens moved to approve the Town of Berthoud's 2021 CDOT Revitalizing Main Street Program Grant application to install parklets in front of Ko-Fe house and Glass of Art as well as provide crowd fencing to expand the outside seating for Rise Bakery and Benny's Tacos.

Trustee Hardy Seconded the motion. 6-0 roll call vote with Mayor Karspeck abstaining, the Motion Carried.

4. **Westside Crossing Neighborhood Master Plan**

(Curt Freese)

Curt Freese introduced This is a hearing for two separate items. One is the Westside Crossing Neighborhood Master plan and the second is the rezoning of the Westside Crossing formerly known as Safeway PUD. The presentation combined both items and were separated for the public hearing portion.

Scott Charpentier Applicant and Steve Wiens with Stacklot and Nathan Klein Broker and John Aldridge Traffic Engineer spoke and answered board questions.

Mayor Karspeck opened it to public comment and the following spoke...

Christine Torres of Larimer County
Karl Ayers of Berthoud
Susan Bala of Berthoud

Due to technical difficulties Trustee Grace was unable to be part of the below motion. A five-minute break was given in hopes that he could reconnect online to continue with the board meeting.

Trustee Hindman move to approve the Westside Crossing Neighborhood Master Plan with the following conditions and recommendations:

- 1. Berming and additional landscaping will be required for every site plan along Meadowlark and HWY 287.**
- 2. A 10' trail connection from the trailhead to the HWY 287 trail must be provided.**
- 3. Additional park area to serve the residential area must be provided as per 30-2-109.**
- 4. The Applicant verify by Preliminary Plat that the detention area is useable for recreational purposes.**
- 5. A study to consider pedestrian safety and traffic on the nearby connecting residential streets (such as signage) be completed at platting.**
- 6. That the north row of residential be limited to one story.**
- 7. That a trail connection be added from Meadowlark over to the regional trail on the north side, in the buffer area.**
- 8. That the internal north/south sidewalk be connected from Tundra to Mountain Avenue on the west side of the detention area.**
- 9. That staff investigate the feasibility of a round-a-bout.**
- 10. That staff and the developer work at other social gathering spots other than the corner of Hwy 287 and Hwy 56.**

Trustee Stevens seconded the motion. In a 5-0 roll call vote the MOTION Carried.

5. Westside Crossing Rezoning

(Curt Freese)

Mayor Karspeck opened to public comment and the following spoke...

Susan Bala of Berthoud

Trustee Hindman move to approve Ordinance 1290, an ordinance amending the zoning map of the Town of Berthoud to rezone a portion of property previously known as the Safeway PUD, now known as Westside Crossing with the following zoning changes: Existing PUD to R-4 (Multi-family): 9.158 acres, and Existing PUD to C-2 (General Commercial): 19.184 acres, finding that the proposed rezoning does satisfy the following criteria:

- 1. The request satisfies the applicable zoning amendment criteria of Section 30-3-110.B of the Town's Development Code as found on pages 6-7 of the staff report; and,**
- 2. Is consistent with the neighborhood master plan.**

Trustee Stevens seconded the motion. In a 5-0 roll call vote the Motion Carried.

6. Plastic Signs in Mountain Avenue Overlay District

(Trustee Hardy)

Trustee Hardy asked for support from the Board to discuss plastic signs, because the majority of material used for signage is plastic.

This will be brought back to a study session.

7. **Support for Berthoud Day and Parade**

(Mayor Karspeck)

Director Feldbush from the Chamber spoke and gave a presentation. They are wanting a Berthoud Day Parade on June 5, 2021 with the traditional route for the parade. They also plan to live stream on a YouTube channel and hire a sidewalk chalk artist to draw distancing and signage.

The Board had support as long as it was approved by the Larimer County Health Department, with social distancing and emphasizing masks be worn.

VI. ELECTED OFFICIAL REPORTS

Trustee Hardy: He stated he had nothing to report on Main Street at this time, they are still working with the Foursquare Church. The Historic Preservation Committee met last night. On the April 27th them be information coming to the Board regarding a historic piece of property.

Trustee Hindman: PORT meeting last Wednesday. Logan Simpson presented the Open Space Master Plan to the Committee. Administrator Kirk and Deputy Administrator Olinger joined the meeting to review some of the details of the parks plan options for the trails at Creekview. That gave the committee an insight to how upgraded the planning process is with the options and the criteria for the developments to meet. Josh Embrey the town open space manager reviewed the tentative plan for putting a trail and boat access for motorized watercraft at Berthoud Reservoir. Josh and Jeremy both said that was in process and should be open to the public in June.

There was an incredible loss of our beautiful Christmas tree in Fickel Park during the big storm. Town Staff thoughtfully did not just cut down the tree. They left it as a potential tree carving. There was a lot of support from the PORT Committee to proceed with figuring out a design and having it carved as a permanent sculpture in the park.

Trustee Stevens: No report.

Town Clerk Samora: There is a total of three vacancies to the Planning Commission. Applications for the Planning Commission are due by April 29, 2021. Trustee Hardy and the seconded one will be appointed to the interview process. They want to offer the opportunity to the newer Trustees that were not present during the reports.

Town Administrator Kirk: Reminded everyone of the study session for April 20, 2021 they will be discussing the Comp Plan. Also, there will be a joint meeting with the School District on Wednesday April 21, 2021 at 5 p.m.

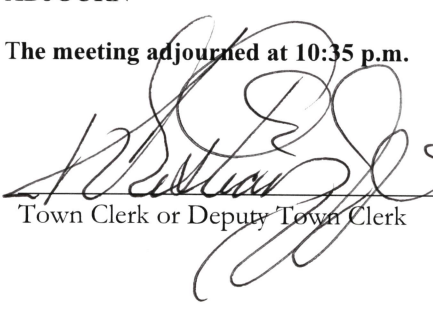
Attorney Smith: No report.

Mayor Pro Tem Dower: She showed the video the Youth Advisory Commission had put together regarding "Why Do You Wear a Mask". It can be found on the Instagram page for the Youth Advisory Commission (YAC) and their other social media accounts. Mayor Pro Tem Dower feels they are top notch kids and they knocked this out of the park. They had reach out to a couple different organizations. They also reached out to the Larimer County Health Department Public Officer and this video will hopefully be a part of their website as well. She requested that it also be on the Town Website too.

Mayor Karspeck: Stated he sent out an email regarding the Rail meeting to the Board. The current chair of the MPO unexpectedly resigned. Now he is the Chair of the North Front Range Metropolitan Planning Organization.

VII. ADJOURN

The meeting adjourned at 10:35 p.m.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

