



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, March 23, 2021 6:30 p.m.**

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER— Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was not any participation from the public.

V. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) March 23, 2021 Meeting Agenda
- b) March 9, 2021 Meeting Minutes
- c) December 2020 Financial Information

**Trustee Hardy moved to combine and approve the items on the Consent Agenda.
Trustee Stevens seconded the motion. In a 7-0 roll call vote the Motion Carried.**

2. Safe Routes Sidewalk Project Bid Award

(Stephanie Brothers)

Stephanie Brothers gave an introduction and provided background information.

Trustee Stevens moved to award the Safe Routes to School Project to Mountain Constructors.
Trustee Grace seconded the motion. In a 7-0 roll call vote the Motion Carried.

3. **Heron Lakes Commons Preliminary Plat – Public Hearing** (Curt Freese)

Curt Freese gave an introduction and provided background information. Stephanie Hansen and Jon Hauser gave a short presentation as the applicant requesting approval.

Mayor Karspeck opened the Public Hearing.

There was not any comment from the public.

Mayor Karspeck closed the Public Hearing.

Trustee Soricelli moved to approve the Heron Lakes Common Preliminary Plat, finding it is consistent with Section 30-6-105 C found in the staff report with the following conditions:

1. Any future site plans with drive-thrus shall be sited to reduce their impacts from the road with required berms and landscaping.
2. Future Architecture shall be complementary to the surrounding uses and shall utilize high quality materials and finishes.

Mayor Pro-Tem Dower seconded the motion. In a 7-0 roll call vote the Motion Carried.

3. **Berthoud Heritage Metro District Service Plan Amendment – Public Hearing** (Charles Norton)
Resolution 2021-15 approving the amended and restated Consolidated Service Plan for Berthoud-Heritage Metropolitan District Nos. 1-17

Attorney Charles Norton gave a presentation and provided background information. The applicant, Jim Birdsall, followed up with an additional presentation.

Mayor Karspeck opened the Public Hearing.

There was no comment from the public.

Mayor Karspeck closed the Public Hearing.

Trustee Stevens moved to approve Resolution 2021-15, approving the Amended and Restated Consolidated Service Plan for Berthoud-Heritage Metropolitan District Nos. 1-17.

Trustee Soricelli seconded the motion. In a 7-0 roll call vote the Motion Carried.

VI. ELECTED OFFICIAL REPORTS

1. Town Board – Tim Hardy, Jeff Hindman, May Soricelli, Lonnie Stevens, Mike Grace

Trustee Hindman noted that snow was cleaned very efficiently after the storm. He explained that 1,200 tons of snow was moved out of Downtown over the weekend.

Trustee Stevens thanked Kelsey Byron for her work on the Safe Routes to School Project.

Trustee Soricelli also felt the snow removal went very well. Soricelli asked if there was a plan for branch removal. Administrator Kirk explained that a plan is currently underway.

Trustee Hardy thanked the Town for the Land's End certificates. Hardy requested

that there be a discussion regarding the plastic signs downtown.

Trustee Grace stated he was impressed with the way snow removal was handled. Grace referenced the Christmas Tree drop off and asked about the property north of the Parks Maintenance building. Kirk stated that the School District owns the property and has been making improvements to the property.

2. Mayor Pro-Tem Maureen Dower

Mayor Pro-Tem Dower stated that a very nice job was done plowing. She noted that the snow along Mountain Avenue was very carefully piled around the new trees by Waggener Farm Park. Dower thanked Kelsey Byron for her work on the Safe Routes to School Project.

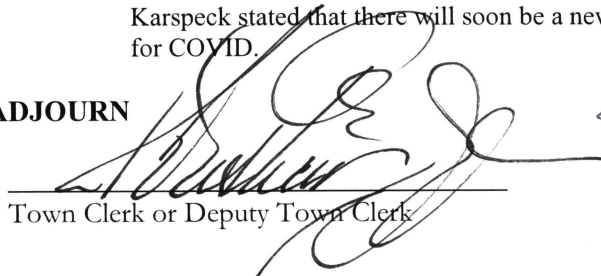
3. Mayor – William Karspeck

Mayor Karspeck suggested having estimate times on the agenda for each of the items on the Town Board Meeting agendas. The Board was supportive of the addition to the agenda.

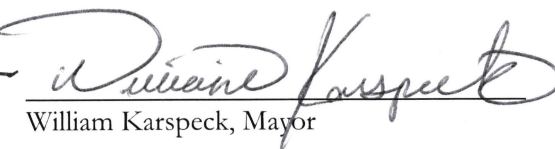
Karspeck stated that MPO adopted a policy that the meetings would be virtual until June. Karspeck suggested creating a policy and timeframe, so that the citizens know when meetings will be in person again.

Karspeck stated that there will soon be a new opportunity in Town to be vaccinated for COVID.

VII. ADJOURN



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor