



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, February 9, 2021 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

Greg Carter President of Loveland Lake and Ditch Company asked if he could use the Towns Zoom account for their meeting. They normally hold their meetings at Town Hall.

V. SCHEDULED ITEMS

1. **Consent Agenda**

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) February 9, 2021 Meeting Agenda
- b) January 26, 2021 Meeting Minutes
- c) Town Administrator Contract Amendment
- d) Berthoud Architecture and Sign Code Informational Memo
- e) South Berthoud Parkway Grant

Trustee Stevens moved to combine and approve the items on the Consent Agenda. With the removal of Town Administrator Contract. Trustee Grace seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

Town Administrator Contract Amendment. Trustee Stevens moved to approve Town Administrator Contract to include paragraph two. Trustee Hindman seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

2. **Berthoud Rally After Action Report Review**

(Town Board)

Sheriff Justin Smith and Captain Joe Shellhammer of Larimer County Sheriff Department answered questions from the Board.

Mayor Karspeck opened it up for public comment and the following spoke...
Ryan Armagost of Berthoud
Laurie Hindman of Berthoud

Steve Byers of Berthoud
Stephanie Cooper of Berthoud
Brian Laak of Berthoud

The Board Directed Town Administrator Kirk, Attorney Smith, Special Counsel Amoto to work together to develop ordinances and/or policies for responding to events in the future, like the rallies and protest from last summer 2020, that had taken place. The Board directed that they work with the sheriff's office however they feel appropriate to gather information to develop that.

3. Presentation regarding the Berthoud Library District Master Plan (Amie Pilla)

Amie Pilla CEO of the Berthoud Community Library gave a presentation to the Board on what the future layout of the Berthoud Library could look like with what they currently have and what they are planning to add. The hope is to have this go to the Voters for funding in the November elections.

4. Trails at Creekside Neighborhood Masterplan-Public Hearing (Curt Freese)

This is two requests for the Masterplan and the Rezoning. This property is located East of Berthoud Parkway, South of Rose Farm Acres and Hillsdale, and located on the Eastern side of Berthoud Parkway. The applicant is requesting to rezone the existing PUD to R-1 which is 74.53 acres and the existing PUD to R-2 which is 45.87 acres. The Masterplan is the future vision for the property and how it complies with the Town of Berthoud current development code.

Jim Righeimer and Jim Birdsall from TB Group answered questions for the Board.
Ruth Rollins with Rollins Consult who did the Traffic Study answered questions for the Board regarding the traffic study.

Mayor Karspeck opened it up for public comment and the following spoke...

Deborah Wilson of Larimer County
Karl Ayers of Berthoud
Chris Kurtz of Berthoud

Trustee Hindman motioned to approve option C of the Creekside Masterplan with the following conditions...

- The applicant makes every effort to obtain the trail easements for the two connections to Hillsdale Park
- The applicant develops a qualitative landscape buffer between Hillsdale and the Development
- That the applicant considers transferring open space and two lots on the north side to take advantage of the excellent view corridors and to provide additional buffering to Hillsdale Park, in return the Town will waive the open space points requirements as necessary.

Trustee Stevens seconded the motion.

Trustee Grace motioned to amend Trustee Hindman's motion to include the following conditions.

- US 287 and LCR 4E Following platting and the approval of a Final Traffic Study, any improvements, including a potential signalized intersection, will be the proportional responsibility/share of the Developer, and must be coordinated with all relevant agencies.
- An Eastern road connection or stub be provided.

Trustee Hindman seconded the motion.

In a 7-0 roll call vote on the Amendment, THE MOTION CARRIED.

In a 7-0 roll call vote on the entire motion, THE MOTION CARRIED.

5. Trails at Creekside Rezoning-Public Hearing (Curt Freese)

Mayor Karspeck opened it for public comment. There was none.

Trustee Steven motioned to approve Ordinance 1289, an ordinance of the Town of Berthoud to rezone a portion of property previously known as overlook at Dry Creek, now known as Trails at Creekview, from Planned Unit Development to Single Family Residential and Limited Multi-Family Residential with the following zoning changes:

- 74.53 acres to R-1(Single Family)
- 45.87 acres to R-2 (Limited Multi-family), finding that the proposed rezoning does satisfy the following criteria:
 - The request satisfies the applicable zoning amendment criteria of Section 30-3-110.B of the Town's Development Code as found on pages 6-7 of this Staff Report; and
 - Is consistent with the Town of Berthoud's Comprehensive Plan and Preferred Land Use Map

- Is consistent with the Neighborhood Master Plan.

Trustee Grace seconded the motion.

In a 7-0 roll call vote, THE MOTION CARRIED.

VI. ELECTED OFFICIAL REPORTS

Trustee Hardy: Nothing to report.

Trustee Hindman: They had a PORT committee meeting last week where staff presented the Open Space Masterplan. Jeremy sent out an invitation to the Board to participate in the Master Plan Process with our Consultant Logan Simpson. He encouraged everyone to participate in that. He stated that anyone concerned about growth and what Berthoud is going to look like in the future and open space really needs to get involved in the Comp Plan which is tomorrow February 10, 2021 at 8:30 a.m.

He mentioned that Chris Kurtz brought it up for the second time that in the past PORT reviewed all the developments for park elements and open space elements before it went to the Planning Commission. Trustee Hindman feels that PORT should be looking at major developments like the one tonight and giving input to the Planning Commission, which then gets referred up to the Board. The Town will be bringing it back to the Board as a future agenda item.

Trustee Soricelli: Just would like to encourage the Board to start thinking about meeting in person and what that would look like. It has been a year since April, and they have not met since their planning session.

She also mentioned the timeliness of the meetings and what we could do. She mentioned a possible cut off 9:30 p.m. She stated that it is not only difficult for her because she has to get up early the next morning, but also for the citizens who really want to be involved and hear what is going on. They cannot stay until 11:30 at night. She understands tonight was a special case. She just would like to reevaluate how the meetings are and that they are timelier. She feels this would be helpful.

Trustee Stevens: Agreed with Trustee Soricelli and had nothing else to report.

Trustee Grace: Had nothing to report.

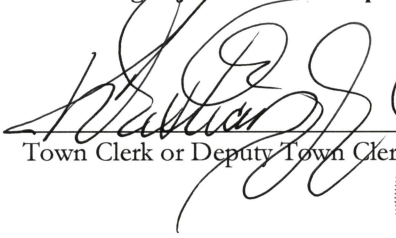
Mayor Pro Tem Dower: Had nothing to report.

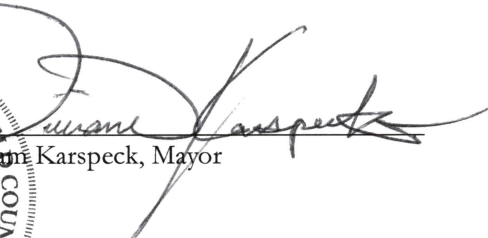
Mayor Karspeck: He attended the Volunteer Fair that Patrick Dillon hosted online. The two highlights were our Habitat for Humanity restore was the number one in the nation for sales in its category. The Loveland/Berthoud Meals on Wheels is the first meals on wheels program west of the Mississippi.

Town Administrator Kirk: He will be sending out an email but had nothing to report.

VII. ADJOURN

The meeting adjourned at 11:40 p.m.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

