



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, January 26, 2021 6:30 p.m.

This was a VIRTUAL MEETING hosted by Zoom

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck at

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Maureen Dower, Mayor Pro-Tem
Jeff Hindman, Trustee
Tim Hardy, Trustee
Lonnie Stevens, Trustee
Mike Grace, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney

IV. CITIZEN PARTICIPATION

There was none.

V. SCHEDULED ITEMS

1. Consent Agenda

(Christian Samora)

Consent Agenda items are routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) January 26, 2021 Meeting Agenda
- b) January 12, 202 Meeting Minutes
- c) January 16, 2021 Meeting Minutes
- d) Berthoud Library District Appointments
- e) Continuation of Oil and Gas Administrative Suspension
 - i. Resolution 2021-06

Trustee Hindman moved to combine and approve the items on the Consent Agenda. Trustee Grace seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

2. Waiver of Liquor License Fees for Certain Types of Liquor Licenses

(Christian Samora)

Trustee Grace moved to approve Resolution 2021-05, a resolution of the Board of Trustees of the Town of Berthoud, Colorado waiving certain liquor license renewal fees. Trustee Stevens seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

3. Transit and Transportation Master Plan Scoping Discussion

(Chris Kirk)

There has been an ongoing conversation about the current overlap of services between the Berthoud Area Transportation System (BATS) operated by the Town, and the local non-profit organization, Rural Alternatives for Transportation (RAFT). There has also been a general desire expressed that the Town increase coordination between the two groups to provide better and more efficient transportation services. Administrator Kirk presented a short-term scope which he

hopes could be completed in twelve to twenty-four months, which would enhance our delivery of service today. Administrator Kirk also presented a long-term scope. The long-term is more of a comprehensive plan. For example, what does the growth and change look like in fifteen years and what kind of time frame would we be looking at for those goals.

The board was very supportive of the presentation and plans to bring it back to the board. Some of the Board mentions were to focus on the short term and having transportation for special events and other local transportation needs, the other mention was a mobile app.

4. Bike Lane Development Plan Review

(Chris Kirk)

An effort began in 2020 to develop a linked bikeway system throughout the town. The Town hired HDR Engineering to prepare a Bicycle Lanes Development Plan. The primary goal of the plan was to identify improvements that could be made within the existing roadway network to provide a comprehensive system of bikeways throughout Town.

This will be coming back to the Board for them to review bid packages the goal is this spring.

5. Comprehensive Plan Update

(Chris Kirk)

This will be coming back in February. Town Administrator Kirk went over everything that has been done up to this point.

6. 2020 Year-in-Review Presentation

(Chris Kirk)

With 2020 being a historical year and the presentation reflects what was accomplished despite the Covid-19 restrictions. The presentation is attached to the minutes to be part of the minutes.

VI. EXECUTIVE SESSION

Trustee Grace motioned to enter into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided: Town Administrator Annual Evaluation. Trustee Stevens seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

VII. ELECTED OFFICIAL REPORTS

Trustee Hindman: Nothing to report

Trustee Hardy: He got an email from one of the Beekeepers about our pollinator agreement that Administrator Kirk was made aware of. He would like us to make a better effort at following our own pollinator promise in the town. He would also like consideration for a Community Center that is not part of the library. That is of our own to host events and other functions.

Trustee Stevens: Wanted to know when the lift station demo on 4th street was going to be cleaned up? He also stated that he sees sidewalks going in on East 4th Street but is not seeing any of the drainage issues being taken care of and wanted to know when that was going to take place.

Trustee Grace: He watched the CFR Covid-19 Vaccine Roll-Out Meeting. The vaccines are being rolled out in various stages. Right now, there are two vaccines available. One from Johnson and Johnson that will be a one dose. The other vaccine is a two-dosage vaccine. They do not know if it will be like the flu shot where you must get a new vaccine for a different strand every year. He stated that Dr. Johnson who brought up the fact that vaccinations, according to historical data with all the diseases that we found and vaccinated against rubella measles, mumps lupus, everything about one person every six seconds is alive that otherwise would not be from preventable vaccinations. Currently the vaccines are for adults and the 60 plus age group is what the government is currently focusing on getting vaccinated.

Trustee Soricelli: Nothing to report.

Mayor Pro Tem Dower: Nothing to report. She thanked Trustee Grace for the thorough report on the CFR Covid-19 Vaccine meeting.

Mayor Karspeck: There is a volunteer fair this weekend (January 30, 2021) from 1p.m. to 3 p.m. that Patrick Dillon put together. Mayor Karspeck said he would send a link out to the Board. Maggie from the Youth Advisory Commission will be one of the panelists. This is a virtual meeting.

He went the CDOT meeting and thanked them for the mobility fund. The Commissioners were thankful that he said those words. They do not normally get thank you's.

Behavioral Health Policy Council will be electing their first elected or appointed chair from the community; it will be staff members from the county.

MPO meeting the Air Quality Council will be coming to Northern Colorado to talk about reducing emissions.

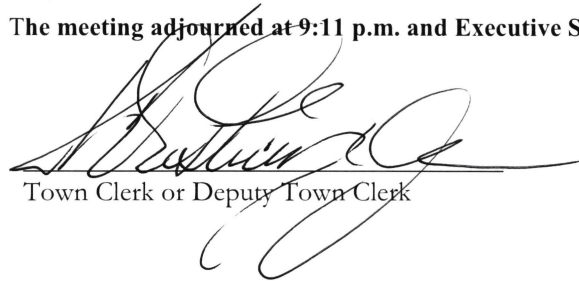
He also mentioned a farm along Hwy 56 that will become a conservation easement.

Town Administrator: Nothing to report.

Attorney Smith: Nothing to report.

VIII. ADJOURN

The meeting adjourned at 9:11 p.m. and Executive Session started at 9:15 p.m.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor