



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, January 10, 2023, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Karl Ayers, Trustee
Tim Hardy, Trustee
May Soricelli, Trustee
Jeff Butler, Trustee

The following Board Member was absent:

Sean Murphy, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith, Town Attorney
Michelle Adams, Deputy Town Clerk

IV. CITIZEN PARTICIPATION

Sarah Lincoln and Butch Hause spoke regarding Newell Farm.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Consent Agenda

(Christian Samora) (5 Min)

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a)** January 10, 2023, Meeting Agenda
- b)** December 13, 2022, Meeting Minutes
- c)** Resolution Designating Official Posting Place of Public Meetings
- d)** November 2022 Financial Information
- e)** November 2022 Board Update

Mayor Pro-Tem Grace moved to combine and approve the Consent Agenda with exception of item “c”. Trustee Ayers seconded the motion. In a 6-0 Roll Call vote, THE MOTION CARRIED.

Resolution Designating Official Posting Place.

Trustees Butler received clarification regarding the resolution.

January 10, 2023, Meeting Minutes

Trustee Butler moved to approve Resolution 2023-01, a resolution of the Town Board of the Town of Berthoud designating the official posting place of notices for Town Board Meetings and other official notices. Mayor Pro-Tem Grace seconded the motion. In a 6-0 roll call vote, **THE MOTION CARRIED.**

2. Metro District Policy (Chris Kirk) (90 Min)

The Town Board provided direction to the Town Administrator regarding changes to the proposed policy and to bring the item back with changes.

3. Introduction of Ordinance Adopting Codes by Reference (Chris Kirk) (15 Min)
Ordinance 1315 – An Ordinance amending Chapter 11, of the Municipal Code of the Town of Berthoud, for the purposes of adopting the 2021 International Building Code by reference with amendments and the 2021 International Residential Code by reference with amendments.

Trustee Soricelli moved to schedule a public hearing to occur on February 14th, 2023 at 6:30 P.M., or as soon thereafter as possible, for the purpose of considering adoption of codes by reference as provided by Ordinance 1315 and ordering notice of such hearing to be published in accordance with CRS Section 31-16-203. Trustee Hardy seconded the motion. In a 6-0 roll call vote, **THE MOTION CARRIED.**

VI. ELECTED OFFICIAL REPORTS (10 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Soricelli Reported:

Parents have expressed concerns regarding the Rec Center, including fees for non-residents and water temperatures. Administrator Kirk provided clarifications and will follow up with staff.

Trustee Hardy Reported:

Hardy referenced an email regarding pickleball courts.

Hardy reported that SnowFest was canceled due to low participation.

Trustee Ayers Reported:

Ayers asked when Town Park would be moving for. Kirk stated that the new pickleball courts should be out to bid by the end of January.

Trustee Butler Reported:

Trustee Butler asked what the status was regarding filling the vacant staff positions in the Planning Department. Kirk stated that two initial interviews have been completed.

Butler asked about the status of the Jaskowski property. Ayers provided an update regarding the efforts made to receive an approval from Colorado Open Lands for a plan.

Mayor Pro-Tem Grace moved to extend the Board Meeting past 9:30 P.M., until the conclusion of the Executive Session. Trustee Soricelli seconded the motion. In a 6-0 roll call vote, **THE MOTION CARRIED.**

Butler asked how the work of ProCode is verified. Kirk stated that ProCode is performing inspections on behalf of the Town.

Butler asked about the possibility of having work sessions prior to the regular Board

Meeting. Kirk indicated that the topic will be on the agenda for the 1/17/2023 Study Session.

Mayor Pro-Tem Grace reported that the Youth Advisory Commission had their first meeting and participated in an escape room event.

2. Mayor – William Karspeck

Mayor Karspeck thanked Kirk for hosting the County and City of Loveland at the Rec Center.

Karspeck reported that Loveland has designated specific places to provide safe locations for the homeless population to stay.

Karspeck indicated that he would like to see the water policy change to require the developer to provide water instead of the builder.

Karspeck stated that the administrator's review has started and will be available for two weeks.

3. Staff – Town Administrator, Attorney

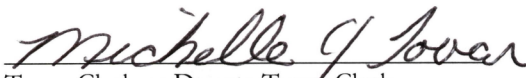
Kirk reported that there will be a Study Session on January 17, 2023 regarding an economic development update and a presentation regarding downtown development authorities.

VII. EXECUTIVE SESSION

Mayor Pro-Tem Grace moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions. And the following details are provided: Potential litigation. Trustee Soricelli seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

VIII. ADJOURN

The meeting adjourned at 10:25 P.M.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

