



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, March 14, 2023, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Sean Murphy, Trustee
Tim Hardy, Trustee
Jeff Butler, Trustee

The following Board Members were Absent:

May Soricelli, Trustee
Karl Ayers, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Alicia Garcia, Town Attorney
Michelle Adams, Deputy Town Clerk
Brian Dubois, Assistant to the Town Administrator
Paul Furnas, Town Forester
Walt Elish, Business Development Director

IV. CITIZEN PARTICIPATION

Kelly McLaughlin spoke regarding the condition of 2nd Street and the Ludlow Farm development.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. **Consent Agenda** (Christian Samora) (5 Min)
Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
 - a) March 14, 2023, Meeting Agenda
 - b) February 28, 2023, Meeting Minutes
 - c) July 3, 2023 Fireworks Contract
 - d) Our Lands – Our Future Open Lands Study Update
 - e) December 2022 Financial Information
 - f) Congressionally Directed Spending Request for Micro Transit Pilot Project

Trustee Butler moved to combine and approve the items on the Consent Agenda with exception of item “f”. Mayor Pro-Tem Grace seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

March 14, 2023, Meeting Minutes

Brian Dubois provided clarification regarding the funding process for the Micro Transit Pilot Project.

Trustee Butler moved to approve item “F” from the Consent Agenda. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

2. Data Transparency Project (Gordon McLaughlin) (15 Min)

District Attorney Gordon McLaughlin provided an update regarding case statistics and case trends at the District Attorney’s Office. McLaughlin indicated that he will be visiting each municipality to provide an annual update.

3. Arbor Day Proclamation (Paul Furnas) (5 Min)

Furnas provided an introduction and background information.

Mayor Karspeck read the proclamation aloud to the Members of the Town Board and audience present to proclaim April 29, 2023 as Arbor Day in the Town of Berthoud.

4. Sale of Old Town Hall – Introduction (Walt Elish) (15 Min)

Ordinance 1317 – An ordinance of the Town of Berthoud, Colorado, Regarding uses of the property located at 328 Massachusetts Avenue, Berthoud, Colorado

Elish gave an introduction and provided background information.

The Board gave direction to bring the ordinance back for consideration at the March 28, 2023 Town Board Meeting.

VI. ELECTED OFFICIAL REPORTS (10 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Hardy Reported:

There are two vacancies on the Historic Preservation Advisory Committee.

Trustee Murphy Reported:

The Tree Committee is preparing for Arbor Day.

Trustee Butler Reported:

Butler enjoyed the Ursa Major tour.

Butler asked for a project update regarding the Bike Park, Pickle Ball Courts, and Town Park.

Mayor Pro-Tem Grace Reported:

The Youth Advisory Commission is planning Scorch Fest.

2. Mayor – William Karspeck

Mayor Karspeck Reported:

Karspeck enjoyed the Ursa Major Tour.

Karspeck asked for clarification of banner placement in the parks and sponsorship.

3. Staff – Town Administrator, Attorney

Deputy Administrator Olinger provided updates regarding:

July 3rd event.

Flowerpots along Mountain Ave.

5 Year Sidewalk Master Plan.

Annual Committee Reports.

Joint Work Session on March 21st.

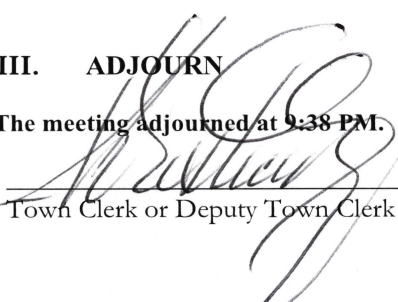
VII. EXECUTIVE SESSION

Mayor Pro-Tem Grace moved to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(f) for discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided: Town Administrator Annual Evaluation.

Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

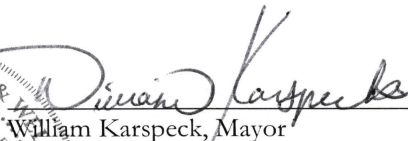
VIII. ADJOURN

The meeting adjourned at 9:38 PM.



Town Clerk or Deputy Town Clerk





William Karspeck, Mayor