



**Garden
Spot of
Colorado**

PORT COMMITTEE MEETING MINUTES

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Wednesday, April 5, 2023 6:00 p.m.**

This is an IN-PERSON meeting at the location and time noted above

You may also join virtually using Zoom

Phone: 1-346-248-7799 or 301-715-8592

Web: www.zoom.us/join

Use this Meeting ID: 602 408 1190

1. Call to Order

- Meeting was called to order at 6:05P.M.

2. Roll Call

- Tim Grover – Chair - Here
- Lauren Roth – Vice Chair – Here
- Anna Murphy – Secretary – Here
- Jose Cabrera – Here
- Carolyn Hobson – Here
- Callie West – Not Here
- Joe Donnelly – Here
- Daniel Hatton, BYAC Liaison – Not Here
- Karl Ayers, Trustee Liaison – Here
- Keith Knoll, Staff Representative – Here

3. Approval of Minutes – Wednesday, March 1, 2023

- L. Roth made a motion to approve minutes from the previous PORT meeting. C. Hobson seconded. All in favor.

4. Public Comment – Non-Discussion Items

- One person (public) on Zoom. No comment.

5. Discussion Items –

A. NFC – Fitness Court Presentation

- K. Knoll spoke with City of Loveland to get feedback on their fitness court at Fairgrounds Park. K. Knoll recently visited the fitness court at Fairgrounds Park and shared pictures from his visit. The fitness court was installed in 2018 and had a nice location by the trail. He noted the court was in rough shape. There were stickers

Timothy W. Grover 5/3/2023

missing, pieces not attached, dirty rubber flooring, some soft items had been ripped. Overall, it had not been well-maintained during the winter. After speaking with Loveland reps, they noted the fitness courts see low usage, though it is used by some groups. They noted they do have an issue with homeless people in area and advised if Berthoud were to implement a fitness court to place close to a parking lot. Question about whether there was more activity at the initial install of the equipment. No information on the question. A fitness court is not in Berthoud's Master plan. PORT did not feel there was an appropriate location for a fitness court at this point, and K. Knoll's report confirms some of the questions raised by PORT at the last meeting.

- Equipment suppliers reached out to the Town. Cost: \$150-200K. Concept to offer a free option to exercise, and there may be opportunity to partner with UC Health.
- Note that equipment can get hot.
- PORT consensus was the fitness courts are a low priority but will keep in mind as future recreation development occurs.

- **B. Berthoud Rec Trails Discussion**

- K. Knoll shared an annual progress report on action items from the updated (2022) Berthoud Trails Master Plan: [Berthoud Trails Master Plan](#).
- In order of action on pp. 20-21 of the trails master plan:
 1. Waiting on Loveland to figure out trail route. Conceptual design of crossing. Haven't started design process yet.
 2. N. Berthoud Parkway trail connection (in progress). In coordination with CDOT grant (more money, but more paperwork). Coordinated with Richardson Park. Hoping to start in 2023.
 3. Heron Lakes developer not required to make connection. Question on whether anyone heard about access / no trespassing sign, whether it was private property. Apparently, developer will fix the sign. There is a small gravel bike path for people to be able to ride bikes through.
 4. Looked into jersey barriers (short, concrete walls) on the bridge; however, this is a CDOT bridge, and adding weight to the bridge will require additional load testing. K. Knoll mentioned they will look into lower weight options such as striping and plastic reflectors, etc...
 5. Town code: Code has been updated over the last couple of years. Developers ask the Town about the different types of trail materials, contractors being used, and where to source trail materials. Stabilized crusher fines is popular. K. Knoll mentioned new hire in planning dept. (Ann) is quickly getting up to speed.
 6. Soft surface Rookery Trail – near Welch reservoir – an easement that Town owns but Town/Loveland/Larimer county work together on the easement. K. Knoll noted the Town needs to remove some Russian Olive. One trail needs to be completed first before work on the Rookery Trail begins. A temporary trailhead/parking lot will be created once work begins.
 7. Town Bike and/or Trails Brochure – Town has submitted map data to COTREX (trail usage app) and is waiting for COTREX to upload data onto their maps. Once complete, trail status (open/closed) can be updated, and trailhead kiosks can be added.
 8. Safe Routes to School and Bike Lane Plan – First round of bike lanes will begin in May/June of this year. Waiting on dry, warm, and rain (wash salt off roads) conditions. From 10E to CR 14 – plans for bike lanes.
 9. ADA Transition Assessment – updating sidewalks. K. Knoll will go to Town Board meeting next Tuesday to share a 5-yr. sidewalk plan. General plan is to work on sidewalks adjacent to road improvements. Plan is to start with Old Town

improvements (trip hazards, stones, ramps, flagstone, etc...working with homeowners).

10. Emergency mgmt. – waiting on COTREX see #7. Working on getting signage with trail mileage.
 11. Easement connection (Welch to Neilsen Greenway Trail). On hold. Berthoud H.S. students would walk a certain way from the H.S. to Neilsen. School didn't want kids to use that trail. Waiting to see if H.S. wants to permanently shut off connection.
 12. CU student tunnel. No updates from K. Knoll. A speed survey was submitted to try to lower speed to 55 in certain areas on Hwy 287. Seen an increase in accidents. Blinking yellow lights are supposed to decrease accidents.
 13. Co. Dept. of Natural Resources & Colorado Parks and Wildlife (CPW) to update trail layers on COTREX (See #7).
 14. Neighborhood services officer works with HOA on complaints
 15. Mountain Ave. trail. From downtown Hwy 56 to the interstate. Currently, it's a CDOT highway. Discussions about Town taking over the highway. CDOT would pay the Town to take over the highway. Must agree on a 30-year cost; currently, cost estimates from both sides are quite different. Question on whether there is a timeframe for the mobility hub.
 16. Planning and PORT to assess trail connections, update master plan in a couple of years.
- K. Knoll mentioned projects currently in progress. Working on trails near bike park. Question on Vantage trail. Some pieces of the trail are not complete (from concrete to dirt). Note that there should be proper signage when trails are being worked on. Bridge trail in negotiation with the ditch company.
 - Proposed connection on N. side of Berthoud – 1st street up to Hwy 287. Bike trails are a part of this. Concern with E. side of Prairie Star and not having to pop over to Berthoud Pkwy.
 - Next: Loveland connection, Rookery trail, spartan crossing/railroad (Spartan will connect with 1st St.).
 - Longmont not interested in connecting trails to Berthoud. Lots of county land through Longmont. West – connections down to Rabbit Ears. Development moving South in Berthoud. Meeting for possible annexation of property in the future as well.
 - Goal this year of the Town board to contact landowners along the Little Thompson river to acquire trail space through conservation or purchases. Would be a good alternative to riding on Hwy 56. Connecting to the CDOT transport hub would be great.
 - Need for striping on trails was discussed. Evaluate if usage is heavy.
 - Underpass on 287 intersections (Berthoud Pkwy and Hwy 56). Not sure where CU students got with that. Biggest challenge and more important. Is there a place to put a pedestrian walkway/underpass, these intersections would be it. There are amenities on both sides; streets will be crossed more frequently. There will be similar shopping on W. side of 287 and 56.

6. Staff updates – Parks, Open Space, Recreation, Trails

- K. Knoll gave a Bike Park update. Phase II has started (lots of dirt moving out there). Beginner/Intermediate/Advanced progression throughout the park. Park could open late summer. Berthoud is the first park being worked on this summer, one of the biggest they've done; it's a different park. Pickleball bids are in and will go to Town Board next Tues. Sound barriers had not been previously discussed and are therefore not part of the bid; however, wind screens were brought up during the bid. Discussion on other towns setting hours on the courts, days they can/can't be used. Loveland will install a Pickleball court in a

“pit” down low to help mitigate sounds. Loveland also has a hierarchy of pickleball courts based on skill level. Centennial, CO is talking about a 500 ft. buffer between courts and houses. Estimates in Berthoud are currently ~ 200 ft. buffer. Town Park Phase 1 is now out for bid. Expecting numbers end of month.

- Amanda: Rec updates. Nerf Mania the weekend prior (mom/son), about 80 people attended. Craft fair coming up April 15th. April 22nd – glow swim time extended. April 29th – Skate-a-palooza and will be structured more towards ages 6-16. Creative – design your skateboard. Still looking for food trucks. 3rd week of sports programs (3 FTEs have been hired).

7. Committee updates

- C. West question: What is the plan for S. Berthoud Parkway, between Spartan and CR 4E? The road has been and continues to be degrading/falling apart. Discussion that typically the developer should repair and upkeep the roads if the development gets approved. Ludlow Farms was referenced. Town working on possibility of making improvements up front, and the developer would pay on the back end. Discussion about whether a culvert should be installed. HOA would maintain an irrigation ditch.

8. Adjourn

- J. Cabrera motioned to adjourn meeting, L. Roth seconded, all in favor. Meeting adjourned at 7:21PM.

Next meeting: May 3, 2023 @ 6:00 pm. If you require a special accommodation, please contact the Town Clerk 24 hours in advance at (970) 532-2643.