



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, April 11, 2023, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Mike Grace, Mayor Pro-Tem
Sean Murphy, Trustee
Tim Hardy, Trustee
Karl Ayers, Trustee

The following Board Members were absent:

Jeff Butler, Trustee
May Soricelli, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Erin Smith Town Attorney
Michelle Adams, Deputy Town Clerk
Jeremy Olinger, Deputy Town Administrator
Keith Knoll, Public Work Operations Manager

IV. CITIZEN PARTICIPATION

There was not any citizen participation.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Consent Agenda

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

- a) April 11, 2023, Meeting Agenda
- b) March 28, 2023, Meeting Minutes
- c) February 2023 Financial Information
- d) PrairieStar Tolling Agreement
- e) 2023 Concrete Project Bid Award
- f) Resolution 2023.06 Opposing Senate Bill 23-213

Trustee Ayers moved to combine and approve the items on the Consent Agenda with exception to item “f” regarding Senate Bill 23-213. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

2. **Resolution Opposing Senate Bill 23-213**

Trustee Ayers requested a brief synopsis of the proposed bill. Kirk provided a brief background regarding the bill.

Trustee Hardy moved to approve Resolution 2023-06, a resolution of the Town Board of the Town of Berthoud, Opposing Senate Bill 23-213. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

3. **Harvest 47 Preliminary Plat – Public Hearing Continuance**

Chris Kirk gave an introduction and provided background information.

Trustee Hardy moved to approve the Harvest 47 continuance to the May 9, 2023, Town Board of Trustees Meeting. Trustee Ayers seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

4. **Bader Minor Subdivision, Planned Unit Development Amendment, Overall Development Plan Amendment, and Final Development Plan – Public Hearing Continuance**

Chris Kirk gave an introduction and provided background information.

Trustee Hardy moved to approve the Bader Minor Subdivision, Planned Unit Development, Overall Development Plan Amendment, and Final Development Plan continuance to the May 23, 2023, Town Board of Trustees Meeting. Mayor Pro-Tem Grace seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5. **Caretakers of Tradition Fee Waiver Request**

Paul Rimsky provided an introduction and background information.

Mayor Pro-Tem Grace moved to approve the Caretakers of Tradition Building Permit Fee Waiver Request. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

6. **2023 Pickle Ball Court Project Bid Award**

Jeremy Olinger provided an introduction and background information.

Mayor Pro-Tem Grace moved to award the bid for the 2023 Pickle Ball Court Project to ECI Construction and to direct staff to include a budget increase to \$1.3M in the 2023 mid-year budget adjustment. Trustee Ayers seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

7. **5-Year Sidewalk Plan**

Keith Knoll gave an introduction and provided background information.

Mayor Pro-Tem Grace moved to approve the 5-Year Sidewalk Plan. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

Trustee Murphy moved to extend the meeting past 9:30 P.M. Trustee Ayers seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

8. **Metro District Policy**

(Chris Kirk)

(60 Min)

Resolution 2023-07 – A Resolution of the Town of Berthoud adopting the Berthoud Metropolitan District Policy

Chris Kirk gave an introduction and provided background information.

Mayor Pro-Tem Grace moved to approve Resolution 2023-07, a resolution of the Board of Trustees approving the Berthoud Metropolitan District Policy and direct the Town Attorney and Town Administrator to amend paragraph 4(j)(6), page 8, as further described by the Town Attorney. Trustee Murphy seconded the motion. In a 4-1 roll call vote,

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THE MOTION CARRIED. Trustee Hardy had the dissenting vote.

VI. ELECTED OFFICIAL REPORTS

(10 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Ayers Reported:

The PORT Committee met last week regarding an update on the trails around town. The main points were regarding asking parks to move toward looking at crossing over HWY 287, the Spartan connection to the east, and completing the Rookery trail.

The second phase of the bike park has begun.

There have been three new staff hires for the sports programs.

PORT was curious what the timeline was for the transit stop at I-25. Kirk stated that the goal would be that the stop be regularly used for micro transit.

Trustee Murphy Reported:

Murphy expressed gratitude for the resolution opposing SB 23-213.

Murphy appreciated seeing the water masterplan on the website and would appreciate the FAQ as well to help make citizens aware of regulations, like chickens, and golf cart rules.

Mayor Pro-Tem Grace Reported:

Pro-Tem Grace asked for a broadband and project tracking update.

Kirk indicated that work had begun to track different projects, which will be presented in the next month.

Kirk indicated Broadband is tentatively scheduled to be before the Town Board on May 9th.

2. Mayor – William Karspeck

Mayor Karspeck Reported:

Congresswoman Caraveo was in Berthoud for a schedule public meeting.

Karspeck asked when will the Town hear back on the micro mobility hub and asked if there was enough space for a trail connection at I-25. Kirk stated that it appears there is enough space for a trail.

Karspeck asked if the Town is still on the Lucas standards. Kirk stated the code allows the Town to use the Fort Collins alternative standards as well.

Karspeck stated that he attended the hearing for SB 23-213 virtually.

3. Staff – Town Administrator, Attorney

Administrator Kirk Reported:

Kirk thanked the Board for the RSVPs to attend the Thompson Valley School Dinner. Any additional RSVPs are needed by Friday.

Kirk indicated that he and the Assistant to the Town Administrator toured the Lone Tree Link on Demand service, which is a form of micro transit. One of the first turnkey services. Lone Tree is partnering with a third party to have a turnkey micro transit system. They received a lot of beneficial information from the city.

There is a lunch meeting set up with the City of Longmont to discuss partnership opportunities with regard to micro transit.

VII. EXECUTIVE SESSION

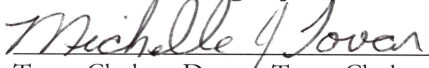
Trustee Ayers moved to enter into Executive Session pursuant to C.R.S. Section 24-6-402(4)(f) for discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided: Town Administrator Annual Evaluation. Trustee Murphy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

VIII. APPROVAL OF TOWN ADMINISTRATOR EMPLOYMENT AGREEMENT

There was not any action taken following Executive Session.

IX. ADJOURN

The meeting adjourned at 11:10 P.M.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

