



Town of Berthoud
807 Mountain Avenue
Berthoud, CO 80513
970.532.2643

Historic Preservation Advisory Committee Agenda

Berthoud Town Hall (807 Mountain Avenue)

Monday, January 13, 2020 at 6:30 **p.m.**

Members: Nicola Edwards Helen Scavone
 Cheryl Szydlo Kathy Karpel
 Doug Carlander Jeff Hindman, Board Liaison

I. Roll Call

II. Discussion Items:

- A. Approval of Minutes of the December 9th, 2019 meeting.
- B. Introduction of Adam Olinger, the new Staff liaison for the Committee.
- C. Discussion and Meeting with the Four Square Church Pastor, and potential tour of building.
- D. Committee Member updates
- E. Other Business.

IV. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, January 13, 2020 at 6:30 PM
Berthoud Town Hall

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Cheryl Szydlo (Secretary), Kathy Karpiel, Absent from the meeting: Doug Carlander, Nicci Edwards.
Town of Berthoud: Curt Freese (Staff Liaison), Adam Olinger (Staff Liaison), Jeff Hindman (Board Liaison).

II. Chairman Helen Scavone opened the HPAC meeting at 6:30 p.m.

II. REVIEW OF MINUTES

The Minutes of the December 9, 2019 meeting were not available. Curt Freese attended that meeting and offered to write them.

III. DISCUSSION ITEMS

- A.** Curt Freese introduced Adam Olinger who will be transitioning into the staff liaison role.
- B.** Esteban Salazar, Pastor of Four Square Church was in attendance. Pastor Salazar confirmed the church is on board to work with the city in any way it can to accomplish restoration goals.
 - a.** An assessment of restoration costs was last completed in 2012. Curt confirmed the Town has a copy of this assessment.
 - i.** Adam or Curt will contact History Colorado to explore a partnership with them to help bear the cost of obtaining an updated assessment.
 - b.** The stained-glass windows are badly in need of repair with those on the south side of the building being most critical. Adventures in Preservation had previously shown interest in independently organizing this project for spring of 2021. It is uncertain whether this is still on their agenda. Natalie Feinberg Lopez may be the contact person, 303-562-5872.
 - c.** The roof of the church was replaced in 2006/2007. It was not completed to historical standards.
 - d.** Pastor Salazar will be happy to host a tour of the church for HPAC members. Adam will circulate a doodle poll of possible dates and times.
- C.** Helen brought up various ways we may get informational content into the Berthoud Surveyor about what HPAC is and does within our community. She has contact information for a freelance writer named Shelley who she can reach out to.
- D.** Plaque Discussion: Precedent for the plaques created for each of the historically designated homes and businesses in Berthoud has included summarized highlights of the property's history and significance to the town. Discussion ensued on whether this practice should continue or simpler plaques could be adopted. Topic was tabled for a future agenda.
 - a.** Plaque content in process for the Thompson House and German Congregational Church will be sent out by Curt.

IV. Adjournment

The meeting was adjourned at 7:30 p.m.

The HPAC's next meeting will be held on Monday, February 10, 2020 at 6:00pm at Town Hall.

Respectfully submitted,

Cheryl Szydlo

Berthoud HPAC Secretary



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Historic Preservation Advisory Committee Agenda ***Berthoud Town Hall (807 Mountain Avenue)*** ***Monday, February 10, 2020 at 6:00 p.m.***

Members: Nicola Edwards Helen Scavone
 Cheryl Szydlo Kathy Karpel
 Doug Carlander Jeff Hindman, Board Liaison

I. Roll Call

II. Discussion Items

- A. Approval of minutes from December 9th and January 13th meetings
- B. Discussion of previous Four Square Church efforts- Heidi Short
- C. Four Square Church updates
- D. Introduction to Berthoud Historical Society- Mark French
- E. Reaching out to former members of Historic Homes tour about joining
- F. Committee Member Updates
- G. Other Business

III. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, February 10, 2020 at 6:00 PM
Berthoud Town Hall

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Cheryl Szydlo (Secretary), Doug Carlander (Vice-Chairman), Nicci Edwards. Absent from the meeting: Kathy Karpel
Town of Berthoud: Curt Freese (Staff Liaison), Adam Olinger (Staff Liaison), Jeff Hindman (Board Liaison).

Guests: Heidi Short (former HPAC Chair), Amber McIver-Traywick (former HPAC Secretary), Tracy Briggs (former HPAC member)

II. Chairman Helen Scavone opened the HPAC meeting at 6:05 p.m.

II. REVIEW OF MINUTES

A. There was a brief discussion of the December 9, 2019 meeting in lieu of minutes being distributed. The main order of business at that meeting was the nomination and approval of committee officers: Helen Scavone, Chairman, Doug Carlander, Vice-chairman, Cheryl Szydlo, Secretary.

- i. The Minutes of the January 13, 2020 meeting were reviewed by all attendees. A motion was made and seconded to approve the minutes. The minutes were unanimously approved as distributed.

III. DISCUSSION ITEMS

B. Heidi Short was in attendance to report on the status of various initiatives and grant requests for the Four Square Church:

- a. It was confirmed that the previous assessment identified the foundation and stained-glass windows to be the highest priorities for repair and restoration. She reported that two representatives from the State Historic Preservation Fund (SHPO) visited the church, indicating a keen interest in its restoration.
- b. Heidi is working with Natalie Feinberg Lopez (Built Environment Evolution) to submit a grant application to the SHPO by the April 1st deadline to fund a new assessment. *See attached Addendum A for an update from Adam regarding the Four Square Church activity.*
- c. Adventures in Preservation is moving forward with independently organizing the window repair project for spring of 2021.
- d. The Go Fund Me campaign for the church has raised approximately \$275 as of the HPAC meeting date.
- e. Heidi had submitted a grant application in November 2019 to the Colorado Preservation Institute but it was not selected. She intends to reapply before the November 2020 deadline.

C. Heidi also introduced status and possibilities for restoration of the Burlington & Northern RR Train Depot. Former HPAC member Aaron Smith would have more information on this topic.

D. Plaque Discussion: There are three completed plaques needing posts for installation. These plaques, the Ullery House (648 Welch Ave), the Culp House (733 5th Street) and the Bell House, are in the town offices.

- a. There are two additional properties that have been approved for plaques, the Thompson Home and the German Congregational Church. The drafts for these plaques are attached for

- committee member's independent review. Final content approval will be an agenda item at a future HPAC meeting.
- b. Berthoud Historical Society has provided a Historic Home Tour List to the committee. This list is independent of the list of commercial and personal properties that are on the Berthoud Historic Register. It is a good reference for identifying additional properties for the register.

IV. Adjournment

The meeting was adjourned at 7:15 p.m.

The HPAC's next meeting will be held on Monday, March 9, 2020 at 6:00pm at Town Hall.

Respectfully submitted,

Cheryl Szydlo
Berthoud HPAC Secretary

Addendum A to HPAC Minutes of February 10, 2020

After our last meeting, I could sense a lot of confusion amongst ourselves and our guests in regards to the role of the HPAC in the restoration of the FourSquare Church building. Curt, Jeff, and I spoke with members of the Main Street group and the State Historic Preservation Office (SHPO) on Wednesday to figure out what all exactly was going on. Below is a brief summary of all that has happened thus far:

- Natalie Feinberg-Lopez of Built Environment Evolution (BEE) began working with Heidi over a year ago (back when Heidi was the Chair of the HPAC) to find grant funding for the FourSquare Church. They had been in contact with Esteban, the pastor of the church, throughout this time.
- Natalie's job is to help applicants apply for grants, so she assembled what she called her "A-Team" of contractors, assessors, etc and began to identify what needed to be done on the church.
- Heidi applied for a grant on behalf of the church from the Colorado Preservation Institute in November, but was not selected. This was the grant she talked about at our meeting, about how the building that burnt down was chosen over the church (even though four different projects were chosen). She said she planned on applying again next November.
- Natalie, Heidi, Esteban, and people from SHPO went on a site visit to the church in mid-December, where they confirmed that much of the repairs needed on the church were exterior repairs, including the foundation, just like we found during our visit.
- After this visit, Natalie and Heidi began working on applying for a "mini-grant" from SHPO. If selected, the grant would reward \$35,000 to the church to cover the cost of the property assessment. The application deadline is April 1st.
 - Natalie has been hired by Heidi to write the grant application for on behalf of the church. She says she'll have it done by March 1st in order to allow SHPO to revise it before it is officially submitted. Natalie will send us a copy of the application once it is completed.
 - The grant needs a 25% match, due at the date of awarding (roughly \$9,000). SHPO says they will award the grants in early-mid March. The GoFundMe Heidi has set up has only raised about \$300, but Main Street seemed like they were interested in assisting financially.

This is where everything currently stands. There haven't been any grants awarded to the FourSquare Church thus far. Right now, the plan is for Esteban and a representative(s) from Main Street to join us at our March meeting and for Natalie to call in so we can discuss what efforts to take moving forward.

Let me know if you have any questions/comments.

Best,

Adam Olinger

Planner I

Town of Berthoud

807 Mountain Avenue

Berthoud CO, 80513

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Town of Berthoud
807 Mountain Avenue
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Historic Preservation Advisory Committee Agenda ***Berthoud Town Hall (807 Mountain Avenue)*** ***Monday, March 9, 2020 at 6:00 p.m.***

Members: Nicola Edwards Helen Scavone
 Cheryl Szydlo Kathy Karpel
 Doug Carlander Jeff Hindman, Board Liaison

I. Roll Call

II. Discussion Items

- A. Approval of minutes from February 10th meeting
- B. Update from FourSquare Church meeting
- C. Update on current plaques
- D. Reaching out to potential new committee members
- E. Committee Member Updates
- F. Other Business

III. Adjourn



Town of Berthoud
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Historic Preservation Advisory Committee Agenda Conference Call (Information Below) Monday, June 8, 2020 at 6:00 p.m.

Members:	Helen Scavone	Nicola Edwards
	Doug Carlander	Kathy Karpel
	Cheryl Szydlo	Tim Hardy, Board Liaison

I. Roll Call

II. Discussion Items

- A. Introduction of new Board Liaison, Tim Hardy
- B. Plaque and pole delivery updates
- C. FourSquare Church update
- D. Committee Member Updates
- E. Other Business

III. Adjourn

Call in number: +1 (253) 215-8782.
Meeting ID: 819 8941 1349#

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, June 8, 2020 at 6:00 PM

Chairman Helen Scavone opened the HPAC meeting at 6:05 p.m.

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Nicci Edwards, Kathy Karpiel
Town of Berthoud: Adam Olinger (Staff Liaison), Tim Hardy (Board Liaison).

II. DISCUSSION ITEMS

- A. Tim Hardy, the new Board Liason, was introduced. He stated that he is a Berthoud native and brings experience as he has volunteered on the committee in the past.
- B. Adam Olinger updated the committee on the status of the plaques and poles for the German Congressional Church, Ullrey House, and Culp House. He stated that the poles, which were ordered from K&K Printing in Berthoud, should be in sometime this week and the plaques, which were ordered through International Bronze, should be delivered by June 24th. Adam then said that Jeff Hindman reached out and said he was stilling willing to install the plaques for free.
 - a. Discussion was then had to determine on how the committee wanted to celebrate the new plaques at the homes. A suggestion was made to take photos of the buildings and put them in the newspapaer and including a paragraph of history about the building. A decision would be further discussed at the July meeting.
- C. FourSquare Church Update: As the group was made aware via email during quarantine, the FourSquare Church was not selected for the History Colorado Grant mainly because the reviewers felt that the application was too broad.
 - a. Signe Snortland from Berthoud Main Street has begun seeking more grant opportunities, including another History Colorado grant with a deadline of October 1st.
- D. Committee Member Updates: Helen Scavone announced that the committee will be getting a new member, as Earl Fashbaugh was approved to join by the Board of Trustees.
 - a. Helen also asked committee members to begin brainstorming ways to recruit new homes to join. A personalized letter to be mailed to the owners of historic homes was suggested.
 - b. Helen Scavone also wanted the existing committee members to keep trying to recruit a final member for the last open position on the committee.

IV. Adjournment

The meeting was adjourned at 6:51 p.m.

The HPAC's next meeting will be held on Monday, July 6, 2020 at 6:00pm.



Town of Berthoud
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Historic Preservation Advisory Committee Agenda

Conference Call (Information Below)

Monday, July 6, 2020 at 6:00 p.m.

Members:	Helen Scavone	Nicola Edwards
	Doug Carlander	Kathy Karpel
	Cheryl Szydlo	Tim Hardy, Board Liaison
	Earl Fashbaugh	

I. Roll Call

II. Discussion Items

- A. Introduction of new member, Earl Fashbaugh
- B. Plaque and pole delivery updates
- C. Installation/Unveilings of new plaque planning
- D. Committee Member Updates
- E. Other Business

III. Adjourn



Town of Berthoud
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Historic Preservation Advisory Committee Agenda

Town Park Pavilions

Monday, August 10, 2020 at 6:00 p.m.

Members: Helen Scavone
Doug Carlander
Cheryl Szydlo
Earl Fashbaugh
Nicola Edwards
Kathy Karpel
Tim Hardy, Board Liaison

I. Roll Call

II. Discussion Items

- A. Plan for new plaque installation
- B. Review the updated historic buildings list
- C. Discuss the future home recruitment letter
- D. Committee Member Updates
- E. Other Business

III. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, August 10, 2020 at 6:00 PM
Berthoud Park

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Cheryl Szydlo (Secretary), Doug Carlander (Vice-Chairman), Nicci Edwards, Earl Fashbaugh. Absent from the meeting: Kathy Karpiel
Town of Berthoud: Adam Olinger (Staff Liaison), Tim Hardy (Board Liaison).

II. Chairman Helen Scavone called the HPAC meeting to order at 6:05 p.m, Doug Carlander seconded.

II. REVIEW OF MINUTES

A. There were no Minutes of the conference call meeting held August 10th, 2020 for review.

III. DISCUSSION ITEMS

B. Plan for new plaques installation:

- a. Adam Olinger has the latest 3 plaques; the Culp House, the Thompson House and the German Congressional Church, and their posts available for installation. He will contact Trustee Jeff Hindman who has volunteered to install them.
- b. Whether committee members might attend for the photo opportunity and to write up a brief press release for the Surveyor and Reporter Herald was discussed. Installation date would be with very short notice in the heat of the day – it was decided to gather for the photos at a later date.
- c. Adam would have Colleen, the Town of Berthoud's Public Information Specialist, post the installation of the Town's social media sites.
- d. There are plaques completed for the Ullery House and the Bell House that still need to be installed. Adam will order posts for these plaques and perhaps a few more to have on hand.

C. Review of the updated historic buildings list:

- a. Discussion of the boundaries and historic properties within the Commercial Historic District.
 - i. Owners of approximately 51% of the properties within the boundaries had agreed to the automatic historic designation status when the District was set up.
- b. Future steps for the homes on the updated historic buildings list identified as eligible and agreed upon historic status that don't have plaques yet:
 - i. The homes should be visited to visually determine if they are still eligible i.e. there haven't been changes to the structure rendering it ineligible per the town's historic designation criteria.
 - ii. Adam will distribute the official code language to further identify which homes need crossed off the list.

D. Discuss the future home recruitment letter:

- a. Historic committee member, Kathy Karpiel, has written a letter to be used to contact homeowners about their home's potential for historic status. The letter will be provided to each committee member for review.
- b. The city will send a letter to the current owners to determine if they are aware the home is eligible and whether they would like to have a plaque.

E. Other Business:

- a. Discussion ensued regarding the status of the Train Depot/Lion's Club building and potential negotiation with the railroad over ownership and location. This is a low priority and will not be pursued at this time.
- b. A brief conversation was held regarding efforts still underway for the Four Square Church through Main Street.Org and Natalie of Built Environment Solutions.

IV. Adjournment

Doug Carlander made a motion to adjourn the meeting, it was seconded. The meeting was adjourned at 7:15 p.m.

The HPAC's next meeting will be held on Monday, September 14, 2020 at 6:00pm by conference call or at a location TBD.

Respectfully submitted,

Cheryl Szydlo
Berthoud HPAC Secretary



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Historic Preservation Advisory Committee Agenda

Town Park Pavilion

Monday, September 14, 2020 at 6:00 p.m.

Members: Helen Scavone
Doug Carlander
Cheryl Szydlo
Earl Fashbaugh
Nicola Edwards
Kathy Karpel
Tim Hardy, Board Liaison

I. Roll Call

II. Discussion Items

- A.** Pass out binders for new members
- B.** Clarify the specific roles of the HPAC
- C.** Review the home recruitment letter
- D.** Revision of the John Bell House plaque
- E.** Other Business

III. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, September 14, 2020 at 6:00 PM
Berthoud Park

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Doug Carlander (Vice-Chairman), Cheryl Szydlo (Secretary), Kathy Karpriel. Absent from the meeting: Nicci Edwards, Earl Fashbaugh. Town of Berthoud: Adam Olinger (Staff Liaison).

II. Chairman Helen Scavone called the HPAC meeting to order at 6:05 p.m, Doug Carlander seconded.

II. REVIEW OF MINUTES

Minutes of the meeting held August 10th, 2020 were provided for review and approved by all present.

III. DISCUSSION ITEMS

A. Adam provided a Historic Preservation Advisory Committee binder to each of the committee members:

- a. The binder includes a copy of the Town of Berthoud Municipal Code.
- b. Chapter 30 (Berthoud Development Code), Section 9 (Historic Resources) is of particular importance for all committee members to review.
- c. Discussion of the criteria for Local Historic Landmark designation ensued. The Code wording is relatively vague and open to interpretation.
- d. Section 30-9-104 2. states: Unless the Committee finds extraordinary historic importance, only properties over fifty years of age shall be considered for inclusion in the Register of Local Historic Landmarks.

B. The committee is to clarify specific roles to the HPAC:

- a. Discussion of process and procedures the committee may adopt.
- b. The Berthoud Municipal Code can be used to further identify which homes on the current list of potential properties are not qualified.

C. Review the home recruitment letter:

- a. Historic committee member, Kathy Karpriel, has written a letter to be used to contact homeowners about their home's potential for local historic landmark status.
- b. This letter will be part of the process for developing a complete list of potential homes and properties.
- c. Upon committee review it is advised the letter be revised to direct interested parties to reach out to Adam or committee members for more information about specific criteria and the application process.
- d. After being revised the letter will be sent to the committee for 2nd review, an agenda item will be included in next meeting.

D. Revision of the John Bell House plaque content:

- a. A motion was raised to approve the content for the John Bell House, with completion of pending revisions by Adam Olinger.
- b. A vote was called and the motion passed unanimously.

E. Other Business:

- a. Recruitment of new committee members:
 - i. Helen has posted a notice of openings for new committee members on the bulletin board in Hay's Market.
 - ii. Adam has directed Town of Berthoud staff to add HPAC to all content being distributed regarding committee openings.
- b. All committee meetings are open to the public:
 - i. Advisement to add a public comment period to the agenda of future meetings.
- c. Plaque content for the Culp House is under revision by the homeowner, the Ullery House plaque is ready for installation.
 - i. Installation of the Thompson House and German Congregational Church plaques is complete.

IV. Adjournment

Doug Carlander made a motion to adjourn the meeting, it was seconded. The meeting was adjourned at 7:10 p.m.

The HPAC's next meeting will be held on Monday, October 13, 2020 at 6:00pm by conference call or at a location TBD.

Respectfully submitted,

Cheryl Szydlo
Berthoud HPAC Secretary



Town of Berthoud
807 Mountain Avenue
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Historic Preservation Advisory Committee Agenda

Berthoud Town Hall (807 Mountain Ave)

Tuesday, October 13, 2020 at 6:00 p.m.

Members: Helen Scavone
Doug Carlander
Cheryl Szydlo
Earl Fashbaugh

Nicola Edwards
Kathy Karpel
Tim Hardy, Board Liaison

- I. Roll Call**
- II. Public Comment Period**
- III. Discussion Items**
 - A.** Home recruitment letter
 - B.** Discuss list of potential homes
 - C.** Other Business
- IV. Adjourn**

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Tuesday, October 13, 2020 at 6:00 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Doug Carlander (Vice-Chairman), Kathy Karpel, Nicci Edwards, Earl Fashbaugh. Cheryl Szydlo (Secretary) attended via Zoom.
Town of Berthoud: Adam Olinger (Staff Liaison).

A. Chairman Helen Scavone called the HPAC meeting to order at 6:03pm.

B. Minutes of the meeting held September 14th, 2020 were provided for review and approved by all present.

II. PUBLIC COMMENT PERIOD

There were no public comments presented.

III. DISCUSSION ITEMS

C. Home Recruitment Letter:

- a. Helen motioned to approve the revised Home Recruitment Letter, Kathy seconded. The motion passed unanimously.

D. List of Potential Homes:

- a. Adam shared an online satellite map of Berthoud he's developed. Homes and properties that are designated as Historic Landmarks are highlighted in red, those that were identified as potential landmarks are highlighted in blue.
- b. A discussion ensued about which home/property owners should be prioritized to receive the Home Recruitment Letter.
- c. Doug proposed that the homes within the area between 4th and 6th Street and Mountain Ave to Turner Ave could be the initial area to focus on. Committee members agreed unanimously.
- d. Earl and Doug will walk the area to visually determine which homes are ineligible and turn in a list of these addresses to Adam. Adam will send the Home Recruitment Letter to the addresses that are valid candidates for landmark status.

E. Other Business:

- a. Several homes with current or potential landmark status are currently listed for sale. Discussion of reaching out to real estate agents and new owners about historic status ensued.
- b. Committee members discussed whether the home located at 348 Turner Ave, currently owned by Jeff Hindman, is qualified for Historic Landmark status, based on the criteria in Berthoud Municipal Code 30-9. All were generally in favor of its inclusion.

IV. Adjournment

Doug Carlander made a motion to adjourn the meeting, it was seconded. The meeting was adjourned at 6:45pm.

The HPAC's next meeting will be held on Monday, November 9, 2020 at 6:00pm at Berthoud Town Hall or by conference call if necessary.

Respectfully submitted,
Cheryl Szydlo, Berthoud HPAC Secretary



Town of Berthoud
807 Mountain Avenue
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Historic Preservation Advisory Committee Agenda ***Monday, November 9, 2020 at 6:00 p.m.***

Members: Helen Scavone
Doug Carlander
Cheryl Szydlo
Earl Fashbaugh
Nicola Edwards
Kathy Karpel
Tim Hardy, Board Liaison

- I. Roll Call**
- II. Approval of the October 2020 Minutes**
- III. Public Comment Period**
- IV. Discussion Items**
 - A. Home Recruitment Update
 - B. John Bell and Ullery House Plaques Update
 - C. Other Business
- V. Adjourn**

Due to upgraded COVID-19 protocols in Larimer County, this meeting will be conducted over Zoom conference/video calling. You can access the meeting using one of the following methods:

Input the following link into your browser and follow the steps on screen:

<https://us02web.zoom.us/j/87813859392?pwd=T2JGM3kwRVBBc29pWGluWGVkZ1VTZz09>

When prompted for a password, please enter "80513" (no quotations).

OR

Dial +1 253-215-8782 and input the Meeting ID Number (878-1385-9392) and Password (80513)

Berthoud Historic Preservation Advisory Committee
Unofficial Notes of Meeting, Monday, November 9th 2020 at 6:00 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Earl Fashbaugh and Cheryl Szydlo (Secretary) attended via Zoom.

Town of Berthoud: Adam Olinger (Staff Liaison).

A. Chairman Helen Scavone called the HPAC meeting to order at 6:02pm.

B. Minutes of the meeting held September 14th, 2020 were provided for review. No quorum present to approve.

C. The Minutes for this meeting are unofficial since there isn't a quorum in attendance.

II. PUBLIC COMMENT PERIOD

There were no public comments presented.

III. DISCUSSION ITEMS

D. Home Recruitment Update:

- a. Earl and Doug have provided a list of possible properties for historic designation within the area between 4th and 6th Street and Mountain Ave to Turner Ave to Adam.
- b. As of Thursday, November 5th, property owners of these 37 historically valid properties have been sent the Home Recruitment letter. One interested person has responded so far.

E. John Bell and Ullery House Plaques Update:

- a. The plaques are ready to go. Adam has reached out to organize getting the plaques placed.

F. Other Business:

- a. Possible redevelopment or potential town plans for the Berthoud Feed building and the old Town Hall was discussed.
- b. This is an agenda item at the Town Board meeting on Tuesday, November 10th.

IV. Adjournment

Earl Fashbaugh made a motion to adjourn the meeting, it was seconded. The meeting was adjourned at 6:40pm.

The HPAC's next meeting will be held on Monday, December 14th, 2020 at 6:00pm at Berthoud Town Hall or by conference call if necessary.

Respectfully submitted,
Cheryl Szydlo, Berthoud HPAC Secretary



Town of Berthoud
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Historic Preservation Advisory Committee Agenda ***Monday, December 14, 2020 at 6:00 p.m.***

Members: Helen Scavone
Doug Carlander
Cheryl Szydlo
Earl Fashbaugh
Nicola Edwards
Kathy Karpel
Tim Hardy, Board Liaison

- I. Roll Call**
- II. Public Comment Period**
- III. Discussion Items**
 - A.** W.H. McCormick House
Landmark Application
 - B.** John Bell and Ullery House
Plaques Installation Update
 - C.** Other Business
- IV. Adjourn**

Due to upgraded COVID-19 protocols in Larimer County, this meeting will be conducted over Zoom conference/video calling. You can access the meeting using one of the following methods:

Input the following link into your browser and follow the steps on screen:

<https://us02web.zoom.us/j/82260445103?pwd=TzhUeWpmck1hQ05LMWxkeGpzeWV4dz09>

When prompted for a password, please enter "80513" (no quotations).

OR

Dial +1 253-215-8782 and input the Meeting ID Number (822-6044-5103) and Password (80513)

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, December 14th 2020 at 6:00 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Helen Scavone (Chairman), Earl Fashbaugh, Doug Carlander (Vice Chairman), Nicci Edwards and Cheryl Szydlo (Secretary) attended via Zoom.

Town of Berthoud: Adam Olinger (Staff Liaison).

A. Chairman Helen Scavone called the HPAC meeting to order at 6:02pm.

B. There was not a quorum at the November 9th meeting – minutes taken are unofficial, no approval required.

II. PUBLIC COMMENT PERIOD

Jeff and Laurie Hindman joined us to let us know they are happy their home at 348 Turner Ave. will be considered and would love to have a plaque. The nomination form is in process between Adam and the Hindman's. History for this property is documented in both Helen McCarty Fickel and Mark French's books. It is uncertain whether the steeple on this former church was torn down or blew down in a windstorm. Laurie will check with the former owner, Joe Scott, to find out if he has more information.

III. DISCUSSION ITEMS

C. W.H. McCormick House – 609 5th Street:

- a. Doug prepared the nomination form after meeting with the property owners, Dan and Rudi Taylor.
- b. Cheryl made a motion: "I make a motion to recommend approval for the W.H. McCormick House as a Historic Landmark, finding that the quality of significance in Berthoud history, architecture, archaeology, engineering, and culture is present, and the structure is associated with the lives of significant persons in Berthoud's past; and the structure embodies the distinctive characteristics of a type, period, or method of construction; represent the work of a master; or possess high artistic values; or represent a significant and distinguishable entity whose components may lack individual distinction.
- c. Seconded by Earl Fashbaugh, followed by a unanimous affirmative vote.
- d. Approval of this property as a Historic Landmark will be an agenda item at the January 26, 2021 Board of Trustee's Meeting.
- e. A draft of the wording for the plaque has been written by Doug and will be reviewed and edited by committee members for approval at an upcoming meeting.

D. John Bell and Ullery House Plaques Update:

- a. Plaques and posts are with Jeff Hindman. He has been in touch with homeowners and the plaques will be installed as weather allows.

E. Other Business:

- a. Review and approval of the nomination for 348 Turner Ave. (Jeff and Laurie Hindman's home) will be an agenda item at our next HPAC meeting on January 11, 2021.
- b. Adam will let us know when the plaques for the Bell and Ullery properties will be installed for a possible photo opportunity and article to be submitted to the Berthoud Weekly Surveyor.
- c. Possible redevelopment or potential town plans for the Berthoud Feed building and the old Town Hall was an agenda item at the Town Board meeting on Tuesday, November 10th. There was no action taken on the proposal.

IV. Adjournment

There was a motion to adjourn the meeting, it was seconded. The meeting was adjourned at 7:00pm.

The HPAC's next meeting will be held on Monday, January 11th, 2021 at 6:00pm at Berthoud Town Hall or by video or conference call if necessary.

Respectfully submitted,
Cheryl Szydlo, Berthoud HPAC Secretary