



Planning Commission Minutes – October 26, 2023, at 6:00 p.m.

1. **Call to Order** – The Planning Commission convened a regular meeting on. Commissioner Anderson called the meeting to order at 6:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call** – Members present:
- | | |
|-----------------|----------------|
| Karen Anderson | (Chairperson) |
| Jon Van Benthem | (Secretary) |
| Abigail Smith | (Commissioner) |
| Brett Wing | (Commissioner) |
| Nick Semedalas | (Commissioner) |

Staff present:	Anne Johnson	(Community Development Director)
	Teri Reger	(Planning Technician)
	Erin Bagnall	(Consultant, Sopher Sparr Architects)

4. **Approval of Minutes** – Minutes from October 12, 2023, Planning Commission Meeting.

MOTION made by Commissioner Jon Van Benthem to APPROVE the Minutes for October 12, 2023.

SECONDED by Nick Semedalas.

With those all in favor, THE MOTION CARRIED.

5. **Public Hearing: Landscape Design Guidelines**

Community Development Director Anne Johnson introduced a recommendation regarding adopting the Town of Berthoud Landscape Design Guidelines by reference. Erin Bagnall presented details of the plan.

Public Comment was opened at 6:37 p.m.

Lynn Larsen spoke in favor of the new Landscape Design Guidelines. As a member of the Tree Committee, they worked closely with the Town on this project.

Public Comment was closed at 6:43 p.m.

MOTION made by Brett Wing to forward our recommendation of approval of the Town of Berthoud Landscape Design Guidelines to the Town Board of Trustees. The rationale for approval is that the proposed guidelines provide tips and tools for water conservation, stormwater management and offer homeowners and developers tools for their use in implementing successful landscapes in Berthoud.

SECONDED by Abigail Smith. With all in favor, THE MOTION CARRIED.

10. Adjournment –

The meeting was adjourned at 7:57 p.m.


CHAIRPERSON


SECRETARY