



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, November 28, 2023, 6:30 p.m.**

11/28/2023 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Sean Murphy, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
May Albrecht, Trustee
Chris Kurtz, Trustee
Mike Grace, Mayor Pro-Tem
Will Karspeck, Mayor

The following Staff members were present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Amanda Gustafson, Director of Recreation
Ken Matthews, Director of Water Utilities
Anne Johnson, Planning Director

4. Citizen Participation

Warren Turner and John Turner spoke regarding Ordinance 1330.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- A. November 28, 2023 Meeting Agenda
- B. November 14, 2023 Meeting Minutes
- C. Letter of Support for Colorado Open Lands Grant Application to NRCS
- D. DOLA Resolution of Support for Grant Application
- E. Ordinance 1331 - Conveyance of Tract B in Hillsdale Subdivision

Trustee Murphy moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.II. Scorchfest Update Presentation

The Youth Advisory Commission gave a presentation on Scorchfest.

5.III. Community Health Plan Presentation

Tom Gonzales with the Larimer County Department of Health and Environment gave a presentation.

5.IV. Water Dedication Requirements At Annexation - Introduction

Director of Water Utilities, Ken Matthews, gave an introduction.

Mayor Karspeck opened up the meeting to public comment.

John Turner spoke during public comment.

Mayor Karspeck closed public comment.

The Board was supportive of scheduling this for consideration and hearing on December 12, 2023.

5.V. Landscape Design Guidelines - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Erin Bagnall with Sopher Sparr gave a presentation.

Mayor Karspeck opened up the Public Hearing.

No one spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

Trustee Murphy moved to approve Ordinance 1327, an ordinance adopting the Town of Berthoud Landscape Design Guidelines by reference in Municipal Code Chapter 30, with the exception of the clause stating "Whereas the Colorado Water Conservation Board supports the NFIP and serves as the state liaison with FEMA to coordinate activities and provide support, technical assistance, training, and outreach to local officials in the execution of their duties to identify, prevent, and resolve floodplain management issues". Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Mayor Karspeck called for a 5 minute break.

5.VI. Wireless Communication Code - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Wilson Scarbeary gave some additional information.

Mayor Karspeck opened up the Public Hearing.

No one spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

Trustee Ayers moved to approve Ordinance 1325, an ordinance to repeal and replace the Town of Berthoud Wireless Communications Facilities Code found in Chapter 30, Section 30-3-111 found in the Municipal Code. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.VII. General Code Amendments - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Mayor Karspeck opened up the Public Hearing.

No one spoke during Public Hearing.

Mayor Karspeck closed the Public Hearing.

Mayor Pro-Tem Grace moved to approve Ordinance 1326, removing Section 1, an ordinance amending sections 30-1-116 of the Berthoud Municipal Code regarding storage containers and clarifying land use applications processing requirements throughout Chapter 30 of the Berthoud Municipal Code, with conforming changes to the title. Mayor Karspeck seconded the motion. In a 4-3 roll call vote, THE MOTION CARRIED.

Trustee Albrecht moved to direct staff to suspend any enforcement on shipping containers and advise staff to work toward a policy regarding shipping containers. Trustee Hardy seconded the motion. In 4-3 roll call vote, THE MOTION CARRIED.

Trustee Ayers moved to extend the meeting past 9:30 pm to 10:30 pm. Trustee Murphy seconded the motion. In a 7-0 vote, THE MOTION CARRIED.

5.VIII. 3rd And Massachusetts Project Design Update

Doug Elgar with BHA Design gave a presentation.

Tim Kemp with Wilson & Company gave some additional information.

The Board was supportive of the 3rd and Massachusetts Project Design.

5.IX. 3-Mile Plan - Introduction

Planning Director, Anne Johnson, gave an introduction.

The Board was supportive of scheduling this for consideration and hearing on December 12, 2023.

5.X. General Code Changes - Introduction

Planning Director, Anne Johnson, gave an introduction.

The Board was supportive of scheduling this for consideration and hearing on December 12, 2023.

6. Elected Official Reports

Interview Committees:

Trustee Murphy and Trustee Ayers were selected to be the Interview Committee for Planning Commission and Licensing Authority interviews.

Trustee Albrecht:

Trustee Albrecht commented on the emergency services overview with Larimer County and inquired about lighting on Mountain Avenue.

Trustee Hardy:

Trustee Hardy inquired about Berthoud's sign code and maintenance on Turner Avenue.

Mayor Pro-Tem Grace:

Grace inquired about ice and road conditions at Bunyan and 10th, and about an update from CDOT.

Mayor Karspeck:

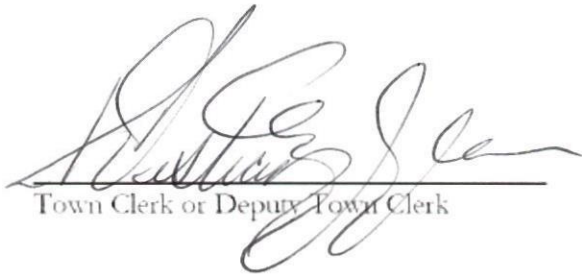
Mayor Karspeck reported on the toll lane grand opening, Town holiday events, and the upcoming Town Administrator evaluation.

Administrator Kirk:

Administrator Kirk gave an update on pickleball courts and on the water supply analysis.

7. Adjourn

The meeting adjourned at 10:31 pm.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

