



**Garden
Spot of
Colorado**

**MEETING OF THE TOWN BOARD
Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, December 12, 2023, 6:30 p.m.**

This is an IN-PERSON meeting at the location and time noted above.
You may also join virtually using Zoom: Phone: 1-346-248-7799 or 301-715-8592
Web: www.zoom.us/join Use this Meeting ID: 210 035 9423

The Town Board may take action on any of the following agenda items as presented or modified prior to or during the meeting and items necessary or convenient to effectuate the agenda items.

1. Meeting Called To Order - Mayor William Karspeck
2. Pledge Of Allegiance - Mayor William Karspeck
3. Roll Call - Mayor William Karspeck
4. Citizen Participation
5. Scheduled Items And Estimated Time For Discussion

- 5.I. Consent Agenda
Introduction By: Christian Samora

Documents:

[MEMO RE CONSENT AGENDA.PDF](#)
[A. DECEMBER 12, 2023 MEETING AGENDA.PDF](#)
[B. NOVEMBER 28, 2023, MEETING MINUTES.PDF](#)
[C. 2024 REGULAR MAIL BALLOT ELECTION RESOLUTION 2023-24.PDF](#)
[D. OCTOBER 2023 FINANCIAL INFORMATION.PDF](#)
[E. MAYNES, BRADFORD, SHIPPS AND SHEFTTEL ENGAGEMENT LETTER.PDF](#)
[F. LARIMER COUNTY SHERIFF STATEMENT OF WORK.PDF](#)

- 5.II. Broadband Update
Introduction By: Walt Elish

Documents:

[MEMO RE BROADBAND UPDATE.PDF](#)
[HILLTOP AND CFP FUNDED NETWORK 10.4.23 VF.PDF](#)

5.III. Water Dedication Requirements At Annexation - Public Hearing

Introduction By: Ken Matthews

Documents:

[MEMO RE WATER DEDICATION REQUIREMENTS AT ANNEXATION.PDF](#)
[A. WATER DEDICATION ORDINANCE \(DEDICATION OF HISTORICAL WATER RIGHTS - CLEAN\).PDF](#)
[B. WATER DEDICATION ORDINANCE \(DEDICATION OF HISTORICAL WATER RIGHTS - REDLINE\).PDF](#)

5.IV. Appointments To Planning Commission And Local Licensing Authority

Introduction By: Town Board

Documents:

[MEMO RE COMMITTEE APPOINTMENTS.PDF](#)
[VOLUNTEER APPLICATIONS.PDF](#)

5.V. Adoption Of 2024 Annual Budget - Public Hearing

Introduction By: Chris Kirk

Documents:

[A. RESOLUTION-ADOPT BUDGET 2023.PDF](#)
[B. RESOLUTION-APPROPRIATIONS 2023.PDF](#)
[C. 2024 BUDGET-ADOPTED.PDF](#)
[D. RESOLUTION-FEE SCHEDULE 2023.PDF](#)
[E. 2024 FEE SCHEDULE.PDF](#)

5.VI. 3-Mile Plan - Public Hearing

Introduction By: Anne Johnson

Documents:

[MEMO RE THREE MILE PLAN.PDF](#)
[A. ORDINANCE 1328 THREE MILE PLAN.PDF](#)
[B. APPENDIX A THREE MILE PLAN.PDF](#)
[C. PUBLIC NOTICE.PDF](#)

5.VII. General Code Changes - Public Hearing

Introduction By: Anne Johnson

Documents:

[MEMO RE GENERAL CODE CHANGES.PDF](#)
[A. ORDINANCE 1329 \(23\) GENERAL CODE.PDF](#)
[B. ORDINANCE 1329 \(23\) EXHIBIT A.PDF](#)

[C. PUBLIC NOTICE.PDF](#)

5.VIII. Farmstead Filing 2 Condition Of Approval Discussion
Introduction By: Anne Johnson

Documents:

[MEMO RE FARMSTEAD FILING 2.PDF](#)

[A. APPROVED TOWN BOARD MEETING MINUTES 2022.08.09.PDF](#)

[B. APPLICANTS REQUEST 2023 12 12.PDF](#)

5.IX. Executive Session

Pursuant to C.R.S. Section 24-6-402(4)(f) for discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or of an elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided:
Town Administrator Annual Evaluation

6. Elected Official Reports

1. Town Board - Tim Hardy, May Albrecht, Mike Grace, Sean Murphy, Karl Ayers, and Chris Kurtz.
2. Mayor - William Karspeck
3. Staff - Town Administrator, Attorney

7. Adjourn

The order of agenda items listed above is approximate and intended as a guideline for the

Town Board. Individuals needing special accommodation may request assistance by contacting the Town Clerk 807 Mountain Avenue, Berthoud, Colorado 80513, 970-532-2643 at least 24 hours in advance.

BOARD OF TRUSTEES INFORMATION



ADMINISTRATION DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Consent Agenda
Type of Item:	Regular Item
Purpose:	The Consent Agenda contains routine items that can be approved with a single action by the Board.
Presented by:	Christian Samora

ATTACHMENTS:

- a) December 12, 2023, Meeting Agenda
- b) November 28, 2023, Meeting Minutes
- c) 2024 Regular Mail Ballot Election Resolution 2023-24
- d) October 2023 Financial Information
- e) Maynes, Bradford, Shipps & Sheftel Engagement Letter
- f) Larimer County Statement of Work

BACKGROUND:

"Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The mayor will ask if any Board Member wishes to remove an item for separate discussion. Items removed from the consent agenda should be considered immediately following adoption of the amended Consent Agenda.

UPDATE/NEXT STEPS:

Any updates or next steps for the items on the Consent Agenda will be articulated in the information sheet provided for each item on the Consent Agenda.

FISCAL IMPACT AND FUND SOURCE:

Any fiscal information for the items on the Consent Agenda will be articulated in the information sheet provided for each item on the Consent Agenda.

COMMUNITY TOUCHSTONES:

Any Community Touchstones for the items on the Consent Agenda will be articulated in the information sheet provided for each item on the Consent Agenda.

RECOMMENDED ACTION(S):

"Move to combine and approve the items on the Consent Agenda."

Followed by a second and a vote.



MEETING OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, December 12th, 2023, 6:30 p.m.

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You may also join virtually using Zoom:

Phone: 1-346-248-7799 or 301-715-8592

Web: www.zoom.us/join

Use this Meeting ID: 210 035 9423

Please note that you will need to call into the meeting if you wish to speak and do not have a microphone on your computer. If you are using a mobile device, it is highly recommended that you download the Zoom app.

The Town Board may take action on any of the following agenda items as presented or modified prior to or during the meeting and items necessary or convenient to effectuate the agenda items.

- I. **REGULAR MEETING CALLED TO ORDER** – Mayor William Karspeck
- II. **PLEDGE OF ALLEGIANCE** – Mayor William Karspeck
- III. **ROLL CALL** – Mayor William Karspeck
- IV. **CITIZEN PARTICIPATION**
- V. **SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION**
 1. **Consent Agenda** (Christian Samora) (5 Min)
Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
 - a) December 12, 2023, Meeting Agenda
 - b) November 28, 2023, Meeting Minutes
 - c) 2024 Regular Mail Ballot Election Resolution 2023-24
 - d) October 2023 Financial Information
 - e) Maynes, Bradford Shipps & Sheftel Engagement Letter
 - f) Larimer County Statement of Work
 2. **Broadband Update** (Walt Elish) (15 Min)
 3. **Water Dedication Requirements at Annexation – Public Hearing** (Ken Matthews) (15 Min)
Ordinance 1330 – An ordinance of the Town of Berthoud amending Ordinance 1300, concerning dedication of historical water rights.
 4. **Appointments to Planning Commission and Local Licensing Authority** (Town Board) (10 Min)
 5. **Adoption of 2024 Annual Budget – Public Hearing** (Chris Kirk) (30 Min)

December 12, 2023, Meeting Agenda

The order of agenda items listed above is approximate and intended as a guideline for the Town Board. Individuals needing special accommodation may request assistance by contacting the Town Clerk 807 Mountain Avenue, Berthoud, Colorado 80513, 970-532-2643 at least 24 hours in advance.

- | | | | |
|----|---|-----------------------|-----------------|
| 6. | 3-Mile Plan – Public Hearing
Ordinance 1328 – An ordinance adopting the Town of Berthoud Three-Mile Plan. | (Anne Johnson) | (15 Min) |
| 7. | General Code Changes – Public Hearing
Ordinance 1329 – An ordinance amending certain sections of the Berthoud Municipal Code Chapter 30, specifically Section 2 regarding landscape design, Section 9 regarding historic resources, Section 3 regarding planned unit developments, and Section 2 regarding outdoor lighting and dark sky standards. | (Anne Johnson) | (15 Min) |
| 8. | Farmstead Filing 2 Condition of Approval Discussion | (Anne Johnson) | (20 Min) |

1. Town Board – Tim Hardy, May Albrecht, Mike Grace, Sean Murphy, Karl Ayers, and Chris Kurtz
2. Mayor – William Karspeck
3. Staff – Town Administrator, Attorney

Pursuant to C.R.S. Section 24-6-402(4)(f) for discussion of a personnel matter and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. And the following details are provided: Town Administrator Annual Evaluation

William Karspeck, Mayor

Town Board. Individuals needing special accommodation may request assistance by contacting the Town Clerk 807 Mountain Avenue, Berthoud, Colorado 80513, 970-532-2643 at least 24 hours in advance.



MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, November 28, 2023, 6:30 p.m.**

11/28/2023 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Sean Murphy, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
May Albrecht, Trustee
Chris Kurtz, Trustee
Mike Grace, Mayor Pro-Tem
Will Karspeck, Mayor

The following Staff members were present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Amanda Gustafson, Director of Recreation
Ken Matthews, Director of Water Utilities
Anne Johnson, Planning Director

4. Citizen Participation

Warren Turner and John Turner spoke regarding Ordinance 1330.

5. Scheduled Items And Estimated Time For Discussion

5.1. Consent Agenda

Items:

- A. November 28, 2023 Meeting Agenda
- B. November 14, 2023 Meeting Minutes
- C. Letter of Support for Colorado Open Lands Grant Application to NRCS
- D. DOLA Resolution of Support for Grant Application
- E. Ordinance 1331 - Conveyance of Tract B in Hillsdale Subdivision

Trustee Murphy moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.II. Scorchfest Update Presentation

The Youth Advisory Commission gave a presentation on Scorchfest.

5.III. Community Health Plan Presentation

Tom Gonzales with the Larimer County Department of Health and Environment gave a presentation.

5.IV. Water Dedication Requirements At Annexation - Introduction

Director of Water Utilities, Ken Matthews, gave an introduction.

Mayor Karspeck opened up the meeting to public comment.

John Turner spoke during public comment.

Mayor Karspeck closed public comment.

The Board was supportive of scheduling this for consideration and hearing on December 12, 2023.

5.V. Landscape Design Guidelines - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Erin Bagnall with Sopher Sparn gave a presentation.

Mayor Karspeck opened up the Public Hearing.

No one spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

Trustee Murphy moved to approve Ordinance 1327, an ordinance adopting the Town of Berthoud Landscape Design Guidelines by reference in Municipal Code Chapter 30, with the exception of the clause stating "Whereas the Colorado Water Conservation Board supports the NFIP and serves as the state liaison with FEMA to coordinate activities and provide support, technical assistance, training, and outreach to local officials in the execution of their duties to identify, prevent, and resolve floodplain management issues". Trustee Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Mayor Karspeck called for a 5 minute break.

5.VI. Wireless Communication Code - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Wilson Scarbeary gave some additional information.

Mayor Karspeck opened up the Public Hearing.

No one spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

Trustee Ayers moved to approve Ordinance 1325, an ordinance to repeal and replace the Town of Berthoud Wireless Communications Facilities Code found in Chapter 30, Section 30-3-111 found in the Municipal Code. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.VII. General Code Amendments - Public Hearing

Planning Director, Anne Johnson, gave an introduction.

Mayor Karspeck opened up the Public Hearing.

No one spoke during Public Hearing.

Mayor Karspeck closed the Public Hearing.

Mayor Pro-Tem Grace moved to approve Ordinance 1326, removing Section 1, an ordinance amending sections 30-1-116 of the Berthoud Municipal Code regarding storage containers and clarifying land use applications processing requirements throughout Chapter 30 of the Berthoud Municipal Code, with conforming changes to the title. Mayor Karspeck seconded the motion. In a 4-3 roll call vote, THE MOTION CARRIED.

Trustee Albrecht moved to direct staff to suspend any enforcement on shipping containers and advise staff to work toward a policy regarding shipping containers. Trustee Hardy seconded the motion . In 4-3 roll call vote, THE MOTION CARRIED.

Trustee Ayers moved to extend the meeting past 9:30 pm to 10:30 pm. Trustee Murphy seconded the motion. In a 7-0 vote, THE MOTION CARRIED.

5.VIII. 3rd And Massachusetts Project Design Update

Doug Elgar with BHA Design gave a presentation.

Tim Kemp with Wilson & Company gave some additional information.

The Board was supportive of the 3rd and Massachusetts Project Design.

5.IX. 3-Mile Plan - Introduction

Planning Director, Anne Johnson, gave an introduction.

The Board was supportive of scheduling this for consideration and hearing on December 12, 2023.

5.X. General Code Changes - Introduction

Planning Director, Anne Johnson, gave an introduction.

The Board was supportive of scheduling this for consideration and hearing on December 12, 2023.

6. Elected Official Reports

Interview Committees:

Trustee Murphy and Trustee Ayers were selected to be the Interview Committee for Planning Commission and Licensing Authority interviews.

Trustee Albrecht:

Trustee Albrecht commented on the emergency services overview with Larimer County and inquired about lighting on Mountain Avenue.

Trustee Hardy:

Trustee Hardy inquired about Berthoud's sign code and maintenance on Turner Avenue.

Mayor Pro-Tem Grace:

Grace inquired about ice and road conditions at Bunyan and 10th, and about an update from CDOT.

Mayor Karspeck:

Mayor Karspeck reported on the toll lane grand opening, Town holiday events, and the upcoming Town Administrator evaluation.

Administrator Kirk:

Administrator Kirk gave an update on pickleball courts and on the water supply analysis.

7. Adjourn

The meeting adjourned at 10:31 pm.

Town Clerk or Deputy Town Clerk

William Karspeck, Mayor



**Garden
Spot of
Colorado**

807 Mountain Avenue | PO Box 1229 | Berthoud, CO 80513 | O: 970.532.2643 | F: 970.532.0640 | Berthoud.org

ADMINISTRATION DEPARTMENT

TOWN BOARD OF TRUSTEES INFORMATION SHEET

MEETING DATE: December 12, 2023

ITEM: 2024 Mail Ballot Election

ATTACHMENTS:

- **Resolution 2023-24, Directing the Town Clerk to conduct the April 5, 2022 Municipal Election as a Mail Ballot Election**

BACKGROUND:

Pursuant to C.R.S. 31-10-908, the governing body of the municipality can make the determination that an election is conducted as a mail ballot election. The attached resolution would make such determination and direct the Town Clerk to conduct the April 2, 2024 Town of Berthoud Election as a mail ballot election. Consistent with prior elections, this resolution also assigns the responsibility of appointing election judges to the Town Clerk.

Since 2013 all general elections in Colorado have been conducted as a mail ballot election. Mail ballot elections consistently demonstrate higher voter participation by providing a convenient and secure avenue to participate in elections at both State and Municipal elections. Provisions for mail ballot elections were added to the Colorado Municipal Election Code in 2014 by HB 14-1164. In addition, mail ballot elections provide for a more efficient, simplified and secure election process.

RECOMMENDED ACTION:

A Board Member may approve Resolution 24, series 2023, a Resolution of the Town Board of the Town of Berthoud, Colorado directing the Town Clerk of the Town of Berthoud to conduct the Regular Municipal Election scheduled for April 2, 2024 as a mail ballot election as part of the Consent Agenda.

**RESOLUTION NO. 24
SERIES 2023**

**A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF BERTHOUD,
COLORADO, DIRECTING THE TOWN CLERK OF THE TOWN OF BERTHOUD TO
CONDUCT THE REGULAR MUNICIPAL ELECTION SCHEDULED FOR APRIL 2, 2024
AS A MAIL BALLOT ELECTION**

WHEREAS, the Town Board of the Town of Berthoud is desirous of engaging as many of the registered electors of the Town of Berthoud as possible in the regularly scheduled municipal election of April 2, 2024; and

WHEREAS, previous Regular Municipal Elections, conducted as mail ballot elections, have resulted in higher voter participation by the registered electors and the Town Board believes a mail ballot election encourages voter participation.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN
OF BERTHOUD, COLORADO, THAT:**

1. The Town Clerk of the Town of Berthoud as the Designated Election Official is hereby authorized and directed to conduct the Regular Municipal Election of the Town of Berthoud, Colorado, scheduled for April 2, 2024, as a mail ballot election pursuant C.R.S 31-10-908 et seq.
2. The Town Clerk of the Town of Berthoud is hereby authorized and directed to appoint election judges for Municipal Elections pursuant to C.R.S. § 31-10-401.

INTRODUCED, READ, PASSED AND ADOPTED by the Town Board of the Town of Berthoud, Colorado, at a regular meeting held this 12th day of December 2023.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

Christian Samora, Town Clerk

TOWN OF BERTHOUD AT A GLANCE

Monthly Report OCTOBER 2023

- Sales & Use Tax revenue is 39% **over** budget for the month of October; \$1,025,033 was received and \$739,250 was budgeted.
- Town Revenue through October including transfers between funds is 46% **over** budget for 2023.
- Town Expenditures through October are 60% **under** budget for 2023.

Sales Tax Review

OCTOBER	Berthoud Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined Total
2023	675,146.77	181,702.09	168,184.04	1,025,032.90
2022	722,604.22	138,697.94	135,014.24	996,316.40
2021	692,358.25	375,268.37	134,421.63	1,202,048.25
2020	455,466.17	335,359.37	104,333.45	895,158.99

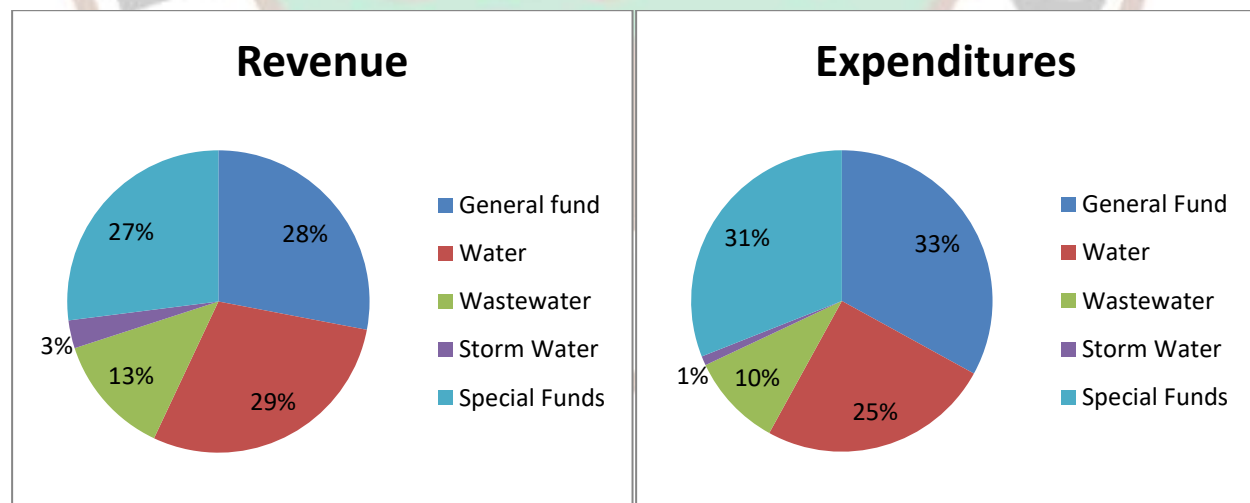
SALES TAX YEAR-TO-DATE FOR 2023

\$10,265,506.80

COMBINED STATEMENT OF REVENUES AND EXPENDITURES
OCTOBER 2023

REVENUE	Current Month	YTD Actual	YTD Budget	% of YTD Budget	% of Annual Budget
General Fund	727,215	10,691,942	8,595,468	124%	104%
Water	3,356,719	11,597,079	5,737,412	202%	168%
Wastewater	507,817	4,974,258	3,775,425	132%	110%
Storm Water	109,924	1,076,040	656,333	164%	137%
Special Funds	1,032,342	10,296,128	7,777,875	132%	110%
TOTAL REVENUE	5,734,017	38,635,447	26,542,513	146%	121%

EXPENDITURES	Current Month	YTD Actual	YTD Budget	% of YTD Budget	% of Annual Budget
General Fund	815,828	9,409,008	16,411,087	57%	48%
Water	234,886	6,699,499	29,795,962	22%	19%
Wastewater	135,052	2,649,711	6,633,404	40%	33%
Storm Water	4,242	78,511	581,975	13%	11%
Special Funds	1,188,741	8,350,112	15,020,312	56%	46%
TOTAL EXPENDITURES	2,378,749	27,186,841	68,442,740	40%	33%

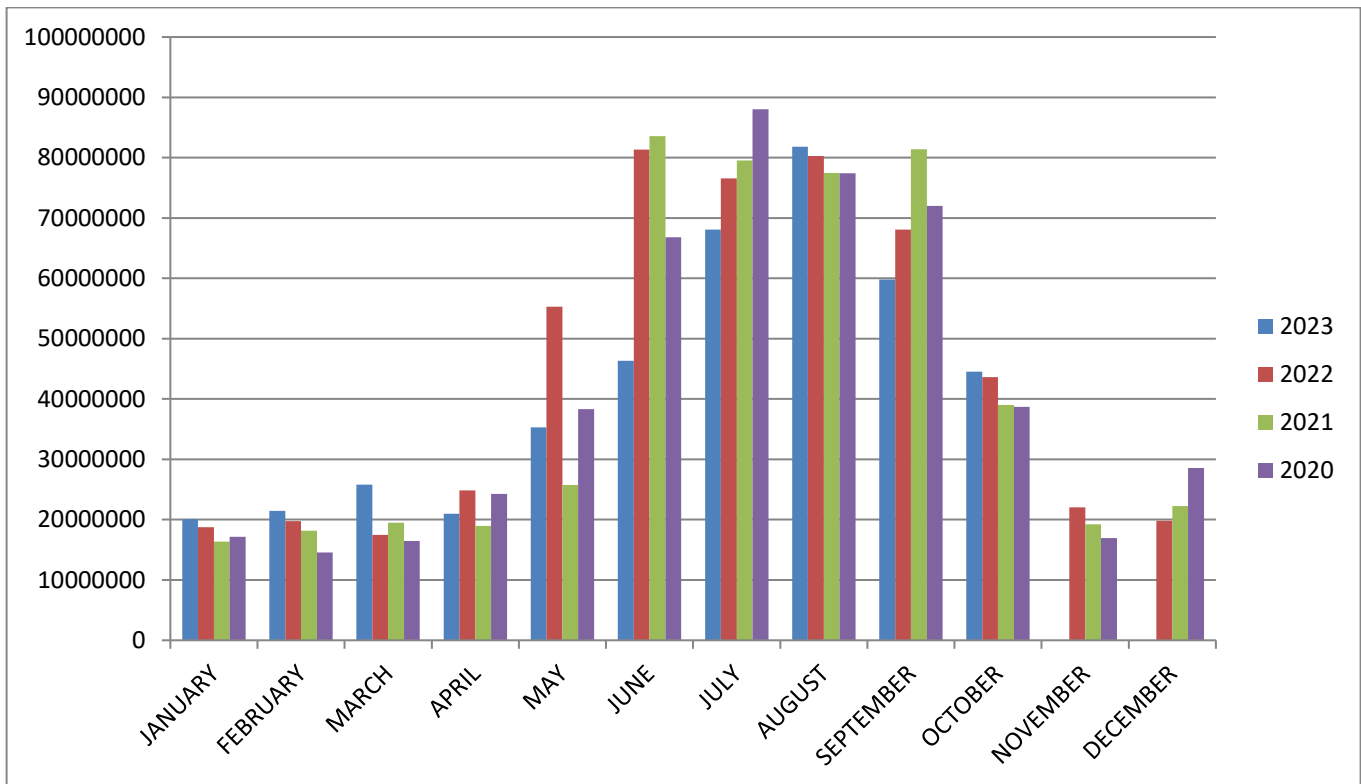


2023

	YEAR TO DATE TOTALS THRU OCTOBER 2023
Single Family Permits	172
Overall Permit Total	621
Water Gallons Billed	424,157,000
Passports	1100
Cemetery	21 Funerals

Building Permit & Permit Valuation by Year & 2023 YTD					
	2019	2020	2021	2022	2023 YTD
Single-Family home permits	448	505	508	222	172
All permits (roofing, decks, additions, etc.)	752	934	1110	809	621
Total Permit Value	\$124,840,545	\$119,451,932	\$238,661,288	\$164,526,847	\$100,282,262

BERTHOUD WATER USAGE



Personnel Summary

	Full-time	Part-time	Seasonal
Administration	13		
Code Enforcement	1		
Economic Development	1		
Planning-Building	5		
Streets	6		
Recreation	4		
Rec Center	6	80	
Parks-Forestry	11		
BATS	1	1	
Water-Wastewater	6		

Town of Berthoud
807 Mountain Ave
PO Box 1229
Berthoud, CO 80513-1229
Phone 970.532.2643 Fax 970.532.0640



BILLS SUMMARY OCTOBER 2023 FINAL

BILLS ALLOWED

TOTAL BILLS	\$ 2,618,878
NET PAYROLL	\$ 269,210

Mayor William Karspeck

Mayor Pro-Tem Mike Grace

Trustee May Albrecht

Trustee Karl Ayers

Trustee Tim Hardy

Trustee Chris Kurtz

Trustee Sean Murphy

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
1100200400							
100123300							
10/23	10/02/2023	100123	Allstate	OCTOBER 2	11-00-200400	Insurance Payable	865.06
100923300							
10/23	10/09/2023	100923	CIGNA	OCTOBER 2	11-00-200400	Insurance Payable	35,057.36
Total 1100200400:							35,922.42
1100221050							
100123301							
10/23	10/02/2023	100123	Guardian	OCTOBER 2	11-00-221050	Payroll Deduction Payable	4,743.92
Total 1100221050:							4,743.92
1101501001							
74978							
10/23	10/03/2023	74978	Xerox Business Solutions	4677520	11-01-5010.01	Office Supplies-General Office	811.54
74979							
10/23	10/03/2023	74979	Digital Print Resources Inc	21624	11-01-5010.01	Office Supplies-General Office	897.75
75001							
10/23	10/10/2023	75001	Culligan of Cheyenne	50957	11-01-5010.01	Office Supplies-General Office	82.00
75193							
10/23	10/31/2023	75193	Digital Print Resources Inc	21656	11-01-5010.01	Office Supplies-General Office	897.75
Total 1101501001:							2,689.04
1101501003							
74906							
10/23	10/09/2023	74906	Pioneer Press of Greeley	92937	11-01-5010.03	Office Supplies-Court	143.00
Total 1101501003:							143.00
1101501501							
74975							
10/23	10/03/2023	74975	Healthiest You	2023107550	11-01-5015.01	Insurance	756.00
75015							
10/23	10/12/2023	75015	CIRSA	232137	11-01-5015.01	Insurance	23.02
Total 1101501501:							779.02
1101501707							
75154							
10/23	10/30/2023	75154	Rallo's Window Cleaning	Multiple	11-01-5017.07	Building Maintenance-Town Hall	8,588.00
75161							
10/23	10/30/2023	75161	Terminix	438827787	11-01-5017.07	Building Maintenance-Town Hall	115.00
Total 1101501707:							8,703.00
1101502801							
75127							
10/23	10/30/2023	75127	CivicPlus	271424	11-01-5028.01	Records Management	868.32
Total 1101502801:							868.32
1101503800							
74917							
10/23	10/16/2023	74917	Berthoud Pizza Company	10172023	11-01-5038.00	Administrative Expenses	362.20

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
74921							
10/23	10/19/2023	74921	Hays Market	THANKSGIVI	11-01-5038.00	Administrative Expenses	1,200.00
75056							
10/23	10/31/2023	75056	Colorado State Treasurer	3RD QUART	11-01-5038.00	Administrative Expenses	.00
Total 1101503800:							1,562.20
1101504003							
75030							
10/23	10/17/2023	75030	Bell Gould Linder & Scott P	36096	11-01-5040.03	Attorney-Municipal Court	2,027.81
Total 1101504003:							2,027.81
1101504601							
74916							
10/23	10/12/2023	74916	Gustafson, Carla	UNIFORM 10	11-01-5046.01	Uniforms	96.94
Total 1101504601:							96.94
1101508907							
74961							
10/23	10/03/2023	74961	C & B Cleaning	Multiple	11-01-5089.07	Janitorial Service & Supplies	6,620.00
Total 1101508907:							6,620.00
1101509501							
75021							
10/23	10/12/2023	75021	Anchor Network Solutions,	Multiple	11-01-5095.01	Computer Maintenance/Replace	5,786.31
Total 1101509501:							5,786.31
1101509601							
74974							
10/23	10/03/2023	74974	Comcast	OCT23-2	11-01-5096.01	Internet	20.60
Total 1101509601:							20.60
1101524701							
101523300							
10/23	10/16/2023	101523	Caselle Inc.	OCTOBER 2	11-01-5247.01	Software-Admin	1,728.00
Total 1101524701:							1,728.00
1102501304							
75024							
10/23	10/12/2023	75024	Pedersen Toyota	169947 1/2	11-02-5013.04	Vehicle Maint-Code Enf	1,152.96
Total 1102501304:							1,152.96
1102503404							
74976							
10/23	10/03/2023	74976	Larimer Humane Society	1032	11-02-5034.04	Animal Control	3,826.83
Total 1102503404:							3,826.83
1102504604							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
75147							
10/23	10/30/2023	75147	Kinsco LLC	15848-0	11-02-5046.04	Uniforms-Code Enforcement	870.90
Total 1102504604:							870.90
1102522801							
75033							
10/23	10/17/2023	75033	Larimer Co Sheriff's Office	23-0912	11-02-5228.01	LCSO Contract Services	565,086.00
Total 1102522801:							565,086.00
1103501101							
75040							
10/23	10/17/2023	75040	Complete Wireless Technol	104205	11-03-5011.01	Telephone	165.00
Total 1103501101:							165.00
1103501406							
75009							
10/23	10/11/2023	75009	Kwik Korner	SEPT23	11-03-5014.06	Gas & Oil	2,869.33
Total 1103501406:							2,869.33
1103502106							
74986							
10/23	10/03/2023	74986	Mainstreet Car Care & Qui	Multiple	11-03-5021.06	Light Duty Veh/Equip Maint	1,735.81
Total 1103502106:							1,735.81
1103503602							
74998							
10/23	10/05/2023	74998	Wagner Equipment Compa	S09W088979	11-03-5036.02	Heavy Duty Veh/Equip Maint	1,219.00
75000							
10/23	10/10/2023	75000	4Rivers Equipment	1531794	11-03-5036.02	Heavy Duty Veh/Equip Maint	1,034.98
Total 1103503602:							2,253.98
1103503702							
75037							
10/23	10/17/2023	75037	RoadSafe Traffic Systems	186189	11-03-5037.02	Materials for Maintenance	2,216.25
Total 1103503702:							2,216.25
1103504506							
74910							
10/23	10/09/2023	74910	Republic Services	Multiple	11-03-5045.06	Shop Operations	655.54
74996							
10/23	10/05/2023	74996	Raynor Door Authority of D	88537	11-03-5045.06	Shop Operations	244.00
75150							
10/23	10/30/2023	75150	Mountain View Commercial	Multiple	11-03-5045.06	Shop Operations	2,345.00
Total 1103504506:							3,244.54
1103504601							
75052							
10/23	10/23/2023	75052	Lambing, Adam	UNIFORM 10	11-03-5046.01	Uniforms	419.30

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
75070							
10/23	10/31/2023	75070	Cervantes, Armo	UNIFORM 10	11-03-5046.01	Uniforms	125.00
75071							
10/23	10/31/2023	75071	Keegan, Brandon	UNIFORM 10	11-03-5046.01	Uniforms	298.79
75074							
10/23	10/31/2023	75074	Snyder, Kent	UNIFORM 10	11-03-5046.01	Uniforms	333.87
Total 1103504601:							1,176.96
1103504704							
75008							
10/23	10/11/2023	75008	Colorado Barricade Co	Multiple	11-03-5047.04	Signs & Signage	2,367.00
75045							
10/23	10/17/2023	75045	Safety & Construction Sup	11675	11-03-5047.04	Signs & Signage	2,450.00
Total 1103504704:							4,817.00
1104500902							
75148							
10/23	10/30/2023	75148	Leader's Edge Consulting I	2598	11-04-5009.02	Travel/Training/Certification	2,200.00
Total 1104500902:							2,200.00
1104501302							
74908							
10/23	10/09/2023	74908	Safelite Fulfillment, Inc	05015-25736	11-04-5013.02	Vehicle Maintenance	989.96
Total 1104501302:							989.96
1104504623							
74904							
10/23	10/09/2023	74904	MI Sports and Casuals	P-2301510	11-04-5046.23	Uniforms-Youth Softball	473.70
Total 1104504623:							473.70
1104505601							
74958							
10/23	10/03/2023	74958	AdSortium, LLC	Multiple	11-04-5056.01	Brochures/Advertising	756.25
Total 1104505601:							756.25
1106500906							
74923							
10/23	10/23/2023	74923	Elish, Walt	REIMBURSE	11-06-5009.06	Education	438.61
Total 1106500906:							438.61
1106511006							
74965							
10/23	10/03/2023	74965	Leadline Project Managem	BERTHOUD-	11-06-5110.06	Professional Serv-Consultants	4,275.00
Total 1106511006:							4,275.00
1107501101							
74994							
10/23	10/05/2023	74994	Hilltop Broadband	1489-202309	11-07-5011.01	Telephone	261.56

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
75142							
10/23	10/30/2023	75142	Hilltop Broadband	1489-202310	11-07-5011.01	Telephone	261.56
Total 1107501101:							523.12
1107502004							
75046							
10/23	10/17/2023	75046	Thirsty Soil Solutions	Multiple	11-07-5020.04	Weed/turf maint contract	4,679.00
Total 1107502004:							4,679.00
1107504601							
75049							
10/23	10/23/2023	75049	Chard, Coleton	UNIFORM 10	11-07-5046.01	Uniforms	303.23
75054							
10/23	10/23/2023	75054	Schachterle, John	UNIFORM 10	11-07-5046.01	Uniforms	168.28
75055							
10/23	10/23/2023	75055	Visger, Dawson	UNIFORM 10	11-07-5046.01	Uniforms	144.42
75072							
10/23	10/31/2023	75072	Middlesworth, William	UNIFORM 10	11-07-5046.01	Uniforms	25.43
Total 1107504601:							641.36
1107504804							
75135							
10/23	10/30/2023	75135	Diamond Enterprise Fencin	1261	11-07-5048.04	Ballfield Maintenance	2,500.00
Total 1107504804:							2,500.00
1107504909							
75031							
10/23	10/17/2023	75031	DBC Irrigation Supply	S5216428.00	11-07-5049.09	Irrigation-general parks	133.72
Total 1107504909:							133.72
1107505303							
74909							
10/23	10/09/2023	74909	Republic Services	Multiple	11-07-5053.03	Portojohns-Facility	501.25
74989							
10/23	10/05/2023	74989	Colorado Portables	18812	11-07-5053.03	Portojohns-Facility	700.00
75130							
10/23	10/30/2023	75130	Colorado Portables	19659	11-07-5053.03	Portojohns-Facility	600.00
Total 1107505303:							1,801.25
1107505709							
74991							
10/23	10/05/2023	74991	Diamond Enterprise Fencin	1245	11-07-5057.09	Repair/Supplies-General Park	350.00
74997							
10/23	10/05/2023	74997	Safety & Construction Sup	11192	11-07-5057.09	Repair/Supplies-General Park	780.64
75042							
10/23	10/17/2023	75042	Pioneer Mfg. Co./ Poiner	Multiple	11-07-5057.09	Repair/Supplies-General Park	1,413.99
Total 1107505709:							2,544.63
1107505710							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
75145							
10/23	10/30/2023	75145	Jones Excavating & Plumbi	Multiple	11-07-5057.10	Repair/Supplies-Farm Lease	9,226.85
Total 1107505710:							9,226.85
1107505806							
74990							
10/23	10/05/2023	74990	Dan's Small Engine	0115650	11-07-5058.06	Equipment Maint-Fleet	1,064.81
75132							
10/23	10/30/2023	75132	Dan's Small Engine	0115887	11-07-5058.06	Equipment Maint-Fleet	1,035.86
Total 1107505806:							2,100.67
1108521502							
75004							
10/23	10/10/2023	75004	ProCode, Inc.	0105164	11-08-5215.02	Contract Inspections	48,417.71
Total 1108521502:							48,417.71
1110510500							
75087							
10/23	10/26/2023	75087	Dolan Heating & Air	27	11-10-5105.00	HVAC units at Town Hall	7,500.00
75131							
10/23	10/30/2023	75131	D&T Electric	3660	11-10-5105.00	HVAC units at Town Hall	1,425.00
Total 1110510500:							8,925.00
1110512900							
75002							
10/23	10/10/2023	75002	DeFalco Construction Com	09	11-10-5129.00	Richardson Park Construction	29,018.94
75136							
10/23	10/30/2023	75136	DTJ Design	67105	11-10-5129.00	Richardson Park Construction	237,160.02
Total 1110512900:							266,178.96
1110570800							
75003							
10/23	10/10/2023	75003	Krische Construction	23047-2	11-10-5708.00	Town Park Reconstruction	191,895.98
Total 1110570800:							191,895.98
1110571500							
75085							
10/23	10/26/2023	75085	Aqua Engineering	30683	11-10-5715.00	Irrigation Map	6,250.00
Total 1110571500:							6,250.00
1111500906							
74924							
10/23	10/23/2023	74924	Reger, Teri	REIMBURSE	11-11-5009.06	Travel and Education	76.45
74983							
10/23	10/03/2023	74983	Hillenbrand, Tawn	10022023	11-11-5009.06	Travel and Education	221.96
Total 1111500906:							298.41
1111518603							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
75086							
10/23	10/26/2023	75086	Baseline Engineering Corp.	Multiple	11-11-5186.03	Development Code Updates	28,437.00
75159							
10/23	10/30/2023	75159	Sopher Sparr Architects	SEPT	11-11-5186.03	Development Code Updates	1,053.75
Total 1111518603:							29,490.75
1111518902							
75007							
10/23	10/11/2023	75007	Baseline Engineering Corp.	SEPT23	11-11-5189.02	DEVELOPMENT REVIEW	29,887.25
Total 1111518902:							29,887.25
1112501702							
75128							
10/23	10/30/2023	75128	Clear Shine Window Cleani	13577	11-12-5017.02	Building Maintenance-Maint	30.00
Total 1112501702:							30.00
1112501901							
74964							
10/23	10/03/2023	74964	KONE	871146064	11-12-5019.01	Elevator Maintenance	3,035.28
Total 1112501901:							3,035.28
1112503901							
74971							
10/23	10/03/2023	74971	Berthoud Village Shopping	OCT23	11-12-5039.01	HOA Fees	3,860.86
Total 1112503901:							3,860.86
1113502001							
74901							
10/23	10/09/2023	74901	Alphagraphics	109811	11-13-5020.01	Prof Services-Community	136.27
74977							
10/23	10/03/2023	74977	Picture This Creative Servi	241-R-0007	11-13-5020.01	Prof Services-Community	300.00
Total 1113502001:							436.27
1115515400							
75028							
10/23	10/12/2023	75028	House of Neighborly Servic	Multiple	11-15-5154.00	HNS Utility Assistance	6,299.61
Total 1115515400:							6,299.61
1115516800							
75019							
10/23	10/12/2023	75019	Regional Air Quality Council	14302	11-15-5168.00	Contributions	400.00
Total 1115516800:							400.00
2000504002							
75166							
10/23	10/30/2023	75166	Vranesh & Raisch	Multiple	20-00-5040.02	Attorney Fees	19,531.49
Total 2000504002:							19,531.49

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
2000510402							
75091							
10/23	10/26/2023	75091	Leonard Rice Engineers In	24284	20-00-5104.02	Water Resource Master Plan	21,084.82
Total 2000510402:							21,084.82
2000510800							
75010							
10/23	10/11/2023	75010	Resource Central	5898	20-00-5108.00	Water Conservation Program	1,105.00
Total 2000510800:							1,105.00
2000520802							
75141							
10/23	10/30/2023	75141	Hamilton, Steve	1	20-00-5208.02	Raw Line Maintenance	855.00
75153							
10/23	10/30/2023	75153	Providence Infrastructure C	13	20-00-5208.02	Raw Line Maintenance	37,706.50
Total 2000520802:							38,561.50
2100441000							
74676							
10/23	10/03/2023	74676	DeFalco Construction Com	HM0799	21-00-4410-00	Sale of Water	2,500.00
74677							
10/23	10/03/2023	74677	COWMAN, GARRY S. & C	10465.2	21-00-4410-00	Sale of Water	139.54
74678							
10/23	10/03/2023	74678	PAUSTIAN, MICHAEL & S	9808.2	21-00-4410-00	Sale of Water	32.46
74679							
10/23	10/03/2023	74679	SCHRINER, KATIE L.	10815.2	21-00-4410-00	Sale of Water	81.35
74681							
10/23	10/03/2023	74681	LIPARI, MARK	10984.2	21-00-4410-00	Sale of Water	119.62
74682							
10/23	10/03/2023	74682	ELSNER, JOHN & INNA	12256.2	21-00-4410-00	Sale of Water	263.49
74683							
10/23	10/03/2023	74683	CAMP, BRANDON & DAVI	197.5	21-00-4410-00	Sale of Water	265.62
74684							
10/23	10/03/2023	74684	KEIRNS CONSTRUCTION	12256.1	21-00-4410-00	Sale of Water	42.41
74685							
10/23	10/03/2023	74685	ASHCRAFT, PHILIP & LOI	185.2	21-00-4410-00	Sale of Water	131.03
74686							
10/23	10/03/2023	74686	SCHUEMANN, GEORGE	11438.2	21-00-4410-00	Sale of Water	95.24
74687							
10/23	10/03/2023	74687	BLOYD, JORDAN M.	10716.2	21-00-4410-00	Sale of Water	87.42
74688							
10/23	10/04/2023	74688	BRANNAN SAND AND GR	HM0805	21-00-4410-00	Sale of Water	2,500.00
74689							
10/23	10/10/2023	74689	DAVEY, THERESA L & LA	9591.2	21-00-4410-00	Sale of Water	101.58
74690							
10/23	10/11/2023	74690	LOFQUIST, RANDALL & A	1566.1	21-00-4410-00	Sale of Water	104.13
74691							
10/23	10/11/2023	74691	HITNER, JERIMY & MEGA	8973.4	21-00-4410-00	Sale of Water	104.54
74692							
10/23	10/11/2023	74692	CARNEY, CHRISTOPHER	11964.2	21-00-4410-00	Sale of Water	142.62
74693							
10/23	10/11/2023	74693	WRIGHT, JOHN & SUSAN	10480.2	21-00-4410-00	Sale of Water	62.32
74694							
10/23	10/11/2023	74694	SMITH, JAMES L	9847.2	21-00-4410-00	Sale of Water	214.99

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
74695	10/23	10/11/2023	74695	DUNRITE EXCAVATION	HM0806	21-00-4410-00 Sale of Water	1,000.00
74696	10/23	10/19/2023	74696	SC BUILDERS	HM0807	21-00-4410-00 Sale of Water	2,225.50
74697	10/23	10/30/2023	74697	BERTHOUD HOMES, LLC	HM0815	21-00-4410-00 Sale of Water	2,500.00
74698	10/23	10/30/2023	74698	DUBIEL, LAURA LEE	1120.3	21-00-4410-00 Sale of Water	140.73
74699	10/23	10/30/2023	74699	RECKASE, EDITH	11425.2	21-00-4410-00 Sale of Water	91.28
75093	10/23	10/30/2023	75093	1ST CHOICE CONSTRUC	HM0819	21-00-4410-00 Sale of Water	1,672.51
Total 2100441000:							14,618.38
2100501001							
74919	10/23	10/16/2023	74919	Office Depot	Multiple	21-00-5010.01 Office Supplies	424.95
74926	10/23	10/23/2023	74926	Quadient Finance USA, Inc	10192023	21-00-5010.01 Office Supplies	1,420.00
74988	10/23	10/03/2023	74988	USPS-Berthoud	OCT23	21-00-5010.01 Office Supplies	2,583.36
Total 2100501001:							4,428.31
2100501101							
74903	10/23	10/09/2023	74903	Hilltop Broadband	3582-202309	21-00-5011.01 Telephone	194.70
75039	10/23	10/17/2023	75039	Comcast	OCT23-3	21-00-5011.01 Telephone	428.48
Total 2100501101:							623.18
2100501203							
75169	10/23	10/30/2023	75169	XCEL Energy	848921289	21-00-5012.03 Utilities-Treatment	10,150.27
Total 2100501203:							10,150.27
2100501301							
74960	10/23	10/03/2023	74960	B-Town Automotive	37875	21-00-5013.01 Vehicle Maintenance	1,575.08
Total 2100501301:							1,575.08
2100503901							
74962	10/23	10/03/2023	74962	Community Foundation of	1167	21-00-5039.01 Dues	1,500.00
75084	10/23	10/26/2023	75084	American Water Works Ass	7002140831	21-00-5039.01 Dues	233.00
Total 2100503901:							1,733.00
2100504004							
75036	10/23	10/17/2023	75036	Norton & Smith, P.C.	SEPT23	21-00-5040.04 Attorney	5,085.54

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 2100504004:							5,085.54
2100505702							
75165							
10/23	10/30/2023	75165	USA Bluebook	Multiple	21-00-5057.02	Repair, Maint, Supp Dist	3,923.78
Total 2100505702:							3,923.78
2100505703							
75140							
10/23	10/30/2023	75140	Hach Co.	13774788	21-00-5057.03	Repair, Maint, Supp Treat	1,471.36
75164							
10/23	10/30/2023	75164	UNCC	223090176	21-00-5057.03	Repair, Maint, Supp Treat	541.80
Total 2100505703:							2,013.16
2100506003							
75090							
10/23	10/26/2023	75090	DPC Industries Inc.	Multiple	21-00-5060.03	Chemicals-Treatment	10,186.36
75157							
10/23	10/30/2023	75157	Riley Equipment Company	010468	21-00-5060.03	Chemicals-Treatment	5,940.79
Total 2100506003:							16,127.15
2100508103							
75143							
10/23	10/30/2023	75143	HOA Solutions	11440	21-00-5081.03	SCADA	32,196.75
Total 2100508103:							32,196.75
2100510603							
75005							
10/23	10/10/2023	75005	USA Bluebook	Multiple	21-00-5106.03	Lab Equipment/Supplies	1,599.30
Total 2100510603:							1,599.30
2100510802							
75126							
10/23	10/30/2023	75126	City of Fort Collins	99010	21-00-5108.02	Lab Testing	540.00
Total 2100510802:							540.00
2100510905							
75089							
10/23	10/26/2023	75089	Dana Kepner	Multiple	21-00-5109.05	Meters-new	33,450.00
Total 2100510905:							33,450.00
2100511002							
75125							
10/23	10/30/2023	75125	CDPHE	FGD2023046	21-00-5110.02	Permits	865.00
Total 2100511002:							865.00
2300441000							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
74680							
10/23	10/03/2023	74680	SHAW, PHILIP N. & SARA	9277.3	23-00-4410-00	Wastewater Charges	29.27
Total 2300441000:							29.27
2300501005							
74918							
10/23	10/16/2023	74918	Digital Print Resources Inc	21645	23-00-5010-05	Office Supplies- Utility Billi	2,866.00
Total 2300501005:							2,866.00
2300501101							
74972							
10/23	10/03/2023	74972	CenturyLink	OCT23	23-00-5011.01	Telephone-Main Plant	406.32
74973							
10/23	10/03/2023	74973	Comcast	OCT23	23-00-5011.01	Telephone-Main Plant	1,388.41
75124							
10/23	10/30/2023	75124	AT&T Mobility	OCTOBER 2	23-00-5011.01	Telephone-Main Plant	713.52
Total 2300501101:							2,508.25
2300501201							
74967							
10/23	10/03/2023	74967	Poudre Valley REA	SEPT23-2	23-00-5012.01	Utilities-Main Plant	13,400.96
75034							
10/23	10/17/2023	75034	Little Thompson Water Dist	SEPT23-2	23-00-5012.01	Utilities-Main Plant	418.92
75043							
10/23	10/17/2023	75043	Poudre Valley REA	OCT23	23-00-5012.01	Utilities-Main Plant	1,431.17
75152							
10/23	10/30/2023	75152	Poudre Valley REA	OCTOBER 2	23-00-5012.01	Utilities-Main Plant	7,517.84
Total 2300501201:							22,768.89
2300501203							
74985							
10/23	10/03/2023	74985	Little Thompson Water Dist	SEPT23	23-00-5012.03	Utilities	4,433.58
Total 2300501203:							4,433.58
2300505401							
75044							
10/23	10/17/2023	75044	Republic Services	0642-006842	23-00-5054.01	Trash	290.36
Total 2300505401:							290.36
2300505701							
75138							
10/23	10/30/2023	75138	Foley Boyz Lawn Care LLC	4111995	23-00-5057.01	Repair, Maint. & Supplies-Main	1,500.00
75139							
10/23	10/30/2023	75139	Grainger	Multiple	23-00-5057.01	Repair, Maint. & Supplies-Main	948.38
75155							
10/23	10/30/2023	75155	Ramey Environmental	Multiple	23-00-5057.01	Repair, Maint. & Supplies-Main	118,699.19
Total 2300505701:							121,147.57
2300508101							

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
75162							
10/23	10/30/2023	75162	Timber Line Electric & Cont	21995	23-00-5081.01	SCADA	2,265.00
Total 2300508101:							2,265.00
2300510801							
75088							
10/23	10/26/2023	75088	Colorado Analytical Labs, I	Multiple	23-00-5108.01	Lab Tests-Main Plant	2,318.51
Total 2300510801:							2,318.51
2300511402							
75134							
10/23	10/30/2023	75134	Denali Water Solutions	Multiple	23-00-5114.02	Sludge Hauling-Regional	5,366.50
75149							
10/23	10/30/2023	75149	McDonald Farms	84184	23-00-5114.02	Sludge Hauling-Regional	4,501.50
Total 2300511402:							9,868.00
2400501900							
103123320							
10/23	10/31/2023	103123	Alfa Construction LLC	OCTOBER 2	24-00-5019.00	ALFA Line Reimbursement	6,992.79
Total 2400501900:							6,992.79
2400527100							
75092							
10/23	10/26/2023	75092	Kimley-Horn and Associate	196724000-0	24-00-5271.00	1st Street Sewer Upgrade	27,036.53
75146							
10/23	10/30/2023	75146	Kimley-Horn and Associate	196724000-0	24-00-5271.00	1st Street Sewer Upgrade	33,826.42
Total 2400527100:							60,862.95
2900505703							
75160							
10/23	10/30/2023	75160	Sunbelt Rentals Inc	139972391-0	29-00-5057.03	Repair and Maintenance	1,714.45
Total 2900505703:							1,714.45
2900526102							
74999							
10/23	10/05/2023	74999	Wear Parts & Equip CO	47816	29-00-5261.02	Sweeper Parts	1,275.54
Total 2900526102:							1,275.54
3100502202							
75137							
10/23	10/30/2023	75137	Eggers Electric Inc.	20041	31-00-5022.02	Bike Park plan	2,647.94
Total 3100502202:							2,647.94
3300502000							
74959							
10/23	10/03/2023	74959	alm2s	8048	33-00-5020.00	Professional Fees	1,767.20
Total 3300502000:							1,767.20

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
3400504601							
75050							
10/23	10/23/2023	75050	Furnas, Paul	UNIFORM 10	34-00-5046.01	Uniforms	111.86
75051							
10/23	10/23/2023	75051	Koons, Brandon	UNIFORM 9-	34-00-5046.01	Uniforms	64.47
75053							
10/23	10/23/2023	75053	Parker, Tyler	UNIFORM 10	34-00-5046.01	Uniforms	96.02
75073							
10/23	10/31/2023	75073	Miller, Austin	UNIFORM 10	34-00-5046.01	Uniforms	51.00
Total 3400504601:							323.35
3400507202							
75158							
10/23	10/30/2023	75158	Schra Tree Care	25796	34-00-5072.02	Tree Maint.-Parks	250.00
Total 3400507202:							250.00
3400526600							
75006							
10/23	10/10/2023	75006	Wenk Associates, Inc.	501451	34-00-5266.00	Arboretum at Waggener Farm	648.00
75038							
10/23	10/17/2023	75038	Wenk Associates, Inc.	501428	34-00-5266.00	Arboretum at Waggener Farm	6,396.00
Total 3400526600:							7,044.00
3600430600							
74911							
10/23	10/10/2023	74911	ION Developer LLC	23BRD-0036	36-00-4306-00	County Open Space Revenue	3,178.82
75187							
10/23	10/31/2023	75187	Larimer County Sales Tax	OCTOBER 2	36-00-4306-00	County Open Space Revenue	34,034.65
Total 3600430600:							37,213.47
3600525900							
75144							
10/23	10/30/2023	75144	Hoff Construction	23192-2	36-00-5259.00	Hillsdale	531.25
Total 3600525900:							531.25
3600526500							
74925							
10/23	10/23/2023	74925	XCEL Energy	Multiple	36-00-5265.00	Jaskowski Property Maint.	66.12
Total 3600526500:							66.12
3600526600							
74915							
10/23	10/11/2023	74915	Handy Ditch Company	1296	36-00-5266.00	Richardson Prop. Maint	522.75
75129							
10/23	10/30/2023	75129	Colorado Materials Inc	Multiple	36-00-5266.00	Richardson Prop. Maint	1,425.10
Total 3600526600:							1,947.85
3600526800							
74992							
10/23	10/05/2023	74992	G2 Seeding	677	36-00-5268.00	Berthoud Reservoir park Maint	2,750.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 3600526800:							2,750.00
3700505702							
74970							
10/23	10/03/2023	74970	University Auto Parts-NAP	SEPT23	37-00-5057.02	Repair & Maintenance	644.93
74993							
10/23	10/05/2023	74993	Green Hills Sod Farm Inc	75441	37-00-5057.02	Repair & Maintenance	54.00
Total 3700505702:							698.93
3900504502							
75017							
10/23	10/12/2023	75017	NOCO Drug Testing	23-788	39-00-5045.02	Driver Drug Testing	100.00
Total 3900504502:							100.00
3900511402							
103123200							
10/23	10/31/2023	103123	WEX BANK	OCTOBER 2	39-00-5114.02	Gas & Oil	3,757.40
Total 3900511402:							3,757.40
5100461000							
75185							
10/23	10/31/2023	75185	Town of Johnstown	OCTOBER 2	51-00-4610-00	Sales Tax Revenue	8,021.53
Total 5100461000:							8,021.53
5100523900							
74995							
10/23	10/05/2023	74995	Jones Excavating & Plumbi	Multiple	51-00-5239.00	Street Improvements	18,070.00
75035							
10/23	10/17/2023	75035	Loveland Barricade LLC	Multiple	51-00-5239.00	Street Improvements	3,531.68
Total 5100523900:							21,601.68
5100524400							
74914							
10/23	10/11/2023	74914	Little Thompson Water Dist	4015 COUNT	51-00-5244.00	I-25 Design	150.00
74920							
10/23	10/16/2023	74920	Poudre Valley REA	231448	51-00-5244.00	I-25 Design	945.52
74981							
10/23	10/03/2023	74981	BHA Design, Inc.	2203-13	51-00-5244.00	I-25 Design	2,212.50
75016							
10/23	10/12/2023	75016	Integrated Site Services In	1	51-00-5244.00	I-25 Design	86,315.10
75027							
10/23	10/12/2023	75027	XCEL Energy	847589230	51-00-5244.00	I-25 Design	3,218.04
Total 5100524400:							92,841.16
5200440000							
74922							
10/23	10/23/2023	74922	Cobblestone OPCO LLC	Multiple	52-00-4400-00	Sales Tax Revenue	630,865.22
Total 5200440000:							630,865.22

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
5201500801							
74980							
10/23	10/03/2023	74980	American DataBank LLC	2309283	52-01-5008.01	Background/Physicals	44.00
Total 5201500801:							44.00
5201501201							
75020							
10/23	10/12/2023	75020	XCEL Energy	OCT23	52-01-5012.01	Utilities	21,916.61
Total 5201501201:							21,916.61
5201502004							
74899							
10/23	10/03/2023	74899	Hilltop Broadband	4872-202310	52-01-5020.04	Purchased Services	390.58
74900							
10/23	10/03/2023	74900	Xerox Business Solutions	4674296	52-01-5020.04	Purchased Services	25.90
74984							
10/23	10/03/2023	74984	IVR Systems	Multiple	52-01-5020.04	Purchased Services	384.00
Total 5201502004:							800.48
5201505404							
74907							
10/23	10/09/2023	74907	Republic Services	0642-000707	52-01-5054.04	Trash Service	272.24
Total 5201505404:							272.24
5201524701							
75133							
10/23	10/30/2023	75133	DaySmart Recreation	1035931	52-01-5247.01	Computer Software	1,156.04
75156							
10/23	10/30/2023	75156	REACH Media Network	89011	52-01-5247.01	Computer Software	1,200.00
Total 5201524701:							2,356.04
5202502004							
74905							
10/23	10/09/2023	74905	NJK Photography	611	52-02-5020.04	Purchased Services	525.00
74963							
10/23	10/03/2023	74963	Harvey, Tijuana	2301	52-02-5020.04	Purchased Services	500.00
Total 5202502004:							1,025.00
5203501701							
74902							
10/23	10/09/2023	74902	Front Range Plumbing	38750	52-03-5017.01	Building Maintenance/Repair	110.00
75029							
10/23	10/16/2023	75029	Cardmember Service	SEPT23	52-03-5017.01	Building Maintenance/Repair	16,122.75
Total 5203501701:							16,232.75
5203502004							
75041							
10/23	10/17/2023	75041	Long Building Technologies	SCPAY00659	52-03-5020.04	Purchased Services	602.57

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 5203502004:							602.57
5203510201							
75032							
10/23	10/17/2023	75032	Home Depot Pro	Multiple	52-03-5102.01	Supplies/Equipment	1,711.43
75167							
10/23	10/30/2023	75167	Western Paper Distributors	4708926	52-03-5102.01	Supplies/Equipment	426.90
Total 5203510201:							2,138.33
5204505045							
74982							
10/23	10/03/2023	74982	Candlelight Dinner Playhou	G-23-305	52-04-5050.45	Equipment-Senior Travel	871.20
Total 5204505045:							871.20
5205502004							
75014							
10/23	10/12/2023	75014	CEM Sales & Service	161591	52-05-5020.04	Purchased Services	8,438.00
75025							
10/23	10/12/2023	75025	Prestige Aquatics	3405	52-05-5020.04	Purchased Services	190.00
Total 5205502004:							8,628.00
5205505701							
75013							
10/23	10/12/2023	75013	Associated Supply Compa	A103131	52-05-5057.01	Equipment Maintenance/Repair	191.79
Total 5205505701:							191.79
5205506001							
74969							
10/23	10/03/2023	74969	The Aqueous Solution, Inc	Multiple	52-05-5060.01	Chemicals	1,228.23
75026							
10/23	10/12/2023	75026	The Aqueous Solution, Inc	13902-1	52-05-5060.01	Chemicals	433.28
Total 5205506001:							1,661.51
5205511001							
75022							
10/23	10/12/2023	75022	Division of Oil & Public Saf	3187	52-05-5110.01	Permits/Building License	630.00
Total 5205511001:							630.00
5207502004							
74957							
10/23	10/03/2023	74957	101 Sports	1667	52-07-5020.04	Purchased Services	315.00
74968							
10/23	10/03/2023	74968	Tang Soo Do Concepts LL	1942	52-07-5020.04	Purchased Services	646.80
Total 5207502004:							961.80
5207502104							
75168							
10/23	10/30/2023	75168	Wildfire Arts Center	101123	52-07-5021.04	Wildfire Class	2,384.64

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Invoice GL Account	Invoice GL Account Title	Check Amount
Total 5207502104:							2,384.64
5208502031							
74966							
10/23	10/03/2023	74966	Northern Colorado Sports	Multiple	52-08-5020.31	Officials-Adult Volleyball	2,360.00
74987							
10/23	10/03/2023	74987	Northern Colorado Sports	10034	52-08-5020.31	Officials-Adult Volleyball	1,080.00
Total 5208502031:							3,440.00
5209500801							
75163							
10/23	10/30/2023	75163	Trusted Coaches	9878	52-09-5008.01	Background/Physicals	720.00
Total 5209500801:							720.00
5209502032							
75023							
10/23	10/12/2023	75023	Northern Colorado Sports	10072	52-09-5020.32	Officials-Youth Volleyball	1,240.00
75151							
10/23	10/30/2023	75151	Northern Colorado Sports	10106	52-09-5020.32	Officials-Youth Volleyball	1,110.00
Total 5209502032:							2,350.00
5209504832							
75018							
10/23	10/12/2023	75018	NVAA	10122023	52-09-5048.32	Team Fees-Youth Volleyball	875.00
Total 5209504832:							875.00
Grand Totals:							2,618,878.27

Town of Berthoud

Check Issue Dates October 1 - October 31, 2023

101 Sports	\$	315.00
1ST CHOICE CONSTRUCTION & LAND	\$	1,672.51
4Rivers Equipment	\$	1,034.98
AdSortium, LLC	\$	756.25
Alfa Construction LLC	\$	6,992.79
Allstate	\$	865.06
alm2s	\$	1,767.20
Alphagraphics	\$	136.27
American DataBank LLC	\$	44.00
American Water Works Assn	\$	233.00
Anchor Network Solutions, Inc.	\$	5,786.31
Aqua Engineering	\$	6,250.00
ASHCRAFT, PHILIP & LOIS	\$	131.03
Associated Supply Company	\$	191.79
AT&T Mobility	\$	713.52
Baseline Engineering Corp.	\$	29,887.25
Baseline Engineering Corp.	\$	28,437.00
Bell Gould Linder & Scott PC	\$	2,027.81
BERTHOUD HOMES, LLC	\$	2,500.00
Berthoud Pizza Company	\$	362.20
Berthoud Village Shopping Center	\$	3,860.86
BHA Design, Inc.	\$	2,212.50
BLOYD, JORDAN M.	\$	87.42
BRANNAN SAND AND GRAVEL CO LL	\$	2,500.00
B-Town Automotive	\$	1,575.08
C & B Cleaning	\$	6,620.00
CAMP, BRANDON & DAVIS, JENNIFER	\$	265.62
Candlelight Dinner Playhouse	\$	871.20
Cardmember Service	\$	16,122.75
CARNEY, CHRISTOPHER	\$	142.62
Caselle Inc.	\$	1,728.00
CDPHE	\$	865.00
CEM Sales & Service	\$	8,438.00
CenturyLink	\$	406.32
Cervantes, Armo	\$	125.00
Chard, Coleton	\$	303.23
CIGNA	\$	35,057.36
CIRSA	\$	23.02
City of Fort Collins	\$	540.00
CivicPlus	\$	868.32
Clear Shine Window Cleaning	\$	30.00

Cobblestone OPCO LLC	\$ 630,865.22
Colorado Analytical Labs, Inc.	\$ 2,318.51
Colorado Barricade Co	\$ 2,367.00
Colorado Materials Inc	\$ 1,425.10
Colorado Portables	\$ 700.00
Colorado Portables	\$ 600.00
Comcast	\$ 1,388.41
Comcast	\$ 20.60
Comcast	\$ 428.48
Community Foundation of N. Colorado	\$ 1,500.00
Complete Wireless Technologies	\$ 165.00
COWMAN, GARRY S. & CHRISMON, A	\$ 139.54
Culligan of Cheyenne	\$ 82.00
D&T Electric	\$ 1,425.00
Dana Kepner	\$ 33,450.00
Dan's Small Engine	\$ 1,064.81
Dan's Small Engine	\$ 1,035.86
DAVEY, THERESA L & LAURA K	\$ 101.58
DaySmart Recreation	\$ 1,156.04
DBC Irrigation Supply	\$ 133.72
DeFalco Construction Company	\$ 2,500.00
DeFalco Construction Company	\$ 29,018.94
Denali Water Solutions	\$ 5,366.50
Diamond Enterprise Fencing	\$ 350.00
Diamond Enterprise Fencing	\$ 2,500.00
Digital Print Resources Inc	\$ 2,866.00
Digital Print Resources Inc	\$ 897.75
Digital Print Resources Inc	\$ 897.75
Division of Oil & Public Safety	\$ 630.00
Dolan Heating & Air	\$ 7,500.00
DPC Industries Inc.	\$ 10,186.36
DTJ Design	\$ 237,160.02
DUBIEL, LAURA LEE	\$ 140.73
DUNRITE EXCAVATION	\$ 1,000.00
Eggers Electric Inc.	\$ 2,647.94
Elish, Walt	\$ 438.61
ELSNER, JOHN & INNA	\$ 263.49
Foley Boyz Lawn Care LLC	\$ 1,500.00
Front Range Plumbing	\$ 110.00
Furnas, Paul	\$ 111.86
G2 Seeding	\$ 2,750.00
Grainger	\$ 948.38
Green Hills Sod Farm Inc	\$ 54.00
Guardian	\$ 4,743.92
Gustafson, Carla	\$ 96.94

Hach Co.	\$ 1,471.36
Hamilton, Steve	\$ 855.00
Handy Ditch Company	\$ 522.75
Harvey, Tijuan	\$ 500.00
Hays Market	\$ 1,200.00
Healthiest You	\$ 756.00
Hillenbrand, Tawn	\$ 221.96
Hilltop Broadband	\$ 390.58
Hilltop Broadband	\$ 194.70
Hilltop Broadband	\$ 261.56
Hilltop Broadband	\$ 261.56
HITNER, JERIMY & MEGAN	\$ 104.54
HOA Solutions	\$ 32,196.75
Hoff Construction	\$ 531.25
Home Depot Pro	\$ 1,711.43
House of Neighborly Service Berthoud	\$ 6,299.61
Integrated Site Services Inc.	\$ 86,315.10
ION Developer LLC	\$ 3,178.82
IVR Systems	\$ 384.00
Jones Excavating & Plumbing LTD	\$ 18,070.00
Jones Excavating & Plumbing LTD	\$ 9,226.85
Keegan, Brandon	\$ 298.79
KEIRNS CONSTRUCTION	\$ 42.41
Kimley-Horn and Associates	\$ 27,036.53
Kimley-Horn and Associates	\$ 33,826.42
Kinsco LLC	\$ 870.90
KONE	\$ 3,035.28
Koons, Brandon	\$ 64.47
Krische Construction	\$ 191,895.98
Kwik Korner	\$ 2,869.33
Lambing, Adam	\$ 419.30
Larimer Co Sheriff's Office	\$ 565,086.00
Larimer County Sales Tax	\$ 34,034.65
Larimer Humane Society	\$ 3,826.83
Leader's Edge Consulting Inc	\$ 2,200.00
Leadline Project Management	\$ 4,275.00
Leonard Rice Engineers Inc	\$ 21,084.82
LIPARI, MARK	\$ 119.62
Little Thompson Water District	\$ 150.00
Little Thompson Water District	\$ 4,433.58
Little Thompson Water District	\$ 418.92
LOFQUIST, RANDALL & ALICIA	\$ 104.13
Long Building Technologies	\$ 602.57
Loveland Barricade LLC	\$ 3,531.68
Mainstreet Car Care & Quick Lube	\$ 1,735.81

McDonald Farms	\$	4,501.50
MI Sports and Casuals	\$	473.70
Middlesworth, William	\$	25.43
Miller, Austin	\$	51.00
Mountain View Commercial Clean	\$	2,345.00
NJK Photography	\$	525.00
NOCO Drug Testing	\$	100.00
Northern Colorado Sports Officials	\$	2,360.00
Northern Colorado Sports Officials	\$	1,080.00
Northern Colorado Sports Officials	\$	1,240.00
Northern Colorado Sports Officials	\$	1,110.00
Norton & Smith, P.C.	\$	5,085.54
NVAA	\$	875.00
Office Depot	\$	424.95
Parker, Tyler	\$	96.02
PAUSTIAN, MICHAEL & STEPHANIE	\$	32.46
Pedersen Toyota	\$	1,152.96
Picture This Creative Services	\$	300.00
Pioneer Mfg. Co./ Poineer Athletics	\$	1,413.99
Pioneer Press of Greeley	\$	143.00
Poudre Valley REA	\$	945.52
Poudre Valley REA	\$	13,400.96
Poudre Valley REA	\$	1,431.17
Poudre Valley REA	\$	7,517.84
Prestige Aquatics	\$	190.00
ProCode, Inc.	\$	48,417.71
Providence Infrastructure Consultants	\$	37,706.50
Quadient Finance USA, Inc.	\$	1,420.00
Rallo's Window Cleaning	\$	8,588.00
Ramey Environmental	\$	118,699.19
Raynor Door Authority of Denver	\$	244.00
REACH Media Network	\$	1,200.00
RECKASE, EDITH	\$	91.28
Reger, Teri	\$	76.45
Regional Air Quality Council	\$	400.00
Republic Services	\$	272.24
Republic Services	\$	501.25
Republic Services	\$	655.54
Republic Services	\$	290.36
Resource Central	\$	1,105.00
Riley Equipment Company	\$	5,940.79
RoadSafe Traffic Systems, Inc.	\$	2,216.25
Safelite Fulfillment, Inc	\$	989.96
Safety & Construction Supply, Inc.	\$	780.64
Safety & Construction Supply, Inc.	\$	2,450.00

SC BUILDERS	\$ 2,225.50
Schachterle, John	\$ 168.28
Schra Tree Care	\$ 250.00
SCHRINER, KATIE L.	\$ 81.35
SCHUEMANN, GEORGE	\$ 95.24
SHAW, PHILIP N. & SARAH J.	\$ 29.27
SMITH, JAMES L	\$ 214.99
Snyder, Kent	\$ 333.87
Sopher Sparr Architects	\$ 1,053.75
Sunbelt Rentals Inc	\$ 1,714.45
Tang Soo Do Concepts LLC	\$ 646.80
Terminix	\$ 115.00
The Aqueous Solution, Inc	\$ 1,228.23
The Aqueous Solution, Inc	\$ 433.28
Thirsty Soil Solutions	\$ 4,679.00
Timber Line Electric & Control	\$ 2,265.00
Town of Johnstown	\$ 8,021.53
Trusted Coaches	\$ 720.00
UNCC	\$ 541.80
University Auto Parts-NAPA	\$ 644.93
USA Bluebook	\$ 1,599.30
USA Bluebook	\$ 3,923.78
USPS-Berthoud	\$ 2,583.36
Visger, Dawson	\$ 144.42
Vranesh & Raisch	\$ 19,531.49
Wagner Equipment Company	\$ 1,219.00
Wear Parts & Equip CO	\$ 1,275.54
Wenk Associates, Inc.	\$ 648.00
Wenk Associates, Inc.	\$ 6,396.00
Western Paper Distributors	\$ 426.90
WEX BANK	\$ 3,757.40
Wildfire Arts Center	\$ 2,384.64
WRIGHT, JOHN & SUSAN K	\$ 62.32
XCEL Energy	\$ 66.12
XCEL Energy	\$ 21,916.61
XCEL Energy	\$ 3,218.04
XCEL Energy	\$ 10,150.27
Xerox Business Solutions Southwest	\$ 25.90
Xerox Business Solutions Southwest	\$ 811.54

Grand Totals: \$ 2,618,878.27

OCTOBER 2023

Beginning and ending fund balances are not included in YTD and TOTAL Budget columns.

	<u>GENERAL FUND</u>				<u>PERCENTAGE</u>
	<u>REVENUE</u>				<u>YTD ACTUAL vs</u>
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TAXES	\$ 556,702.29	\$ 7,017,766.78	\$ 6,238,000.00	\$ 7,485,600.00	112.5%
LICENSES & PERMITS	\$ 13,495.55	\$ 202,523.73	\$ 203,333.33	\$ 244,000.00	99.6%
INTERGOVERNMENTAL REVENUE	\$ 40,930.98	\$ 421,276.00	\$ 325,903.33	\$ 391,084.00	129.3%
FINES	\$ 3,340.00	\$ 23,667.00	\$ 12,916.67	\$ 15,500.00	183.2%
MISCELLANEOUS	\$ 74,191.01	\$ 2,482,337.38	\$ 1,306,666.67	\$ 1,568,000.00	190.0%
TRANSFERS	\$ 29,239.00	\$ 298,614.31	\$ 296,927.50	\$ 356,313.00	100.6%
PROPERTY SALES & DONATIONS & INS CLAIM	\$ -	\$ 15,827.28	\$ -	\$ -	0.0%
RECREATION	\$ 831.40	\$ 134,804.20	\$ 129,879.17	\$ 155,855.00	103.8%
PARKS	\$ 87.00	\$ 9,433.00	\$ 6,416.67	\$ 7,700.00	147.0%
LEASE REVENUE	\$ 8,397.30	\$ 85,691.84	\$ 75,425.00	\$ 90,510.00	113.6%
TOTAL REVENUE GENERAL FUND	\$ 727,214.53	\$ 10,691,941.52	\$ 8,595,468.33	\$ 10,314,562.00	124.4%

ADMINISTRATION**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2023 BUDGET	YTD BUDGET
ADMIN SALARIES/TAXES/BENEFITS	\$ 110,234.74	\$ 1,081,370.79	\$ 1,214,715.83	\$ 1,457,659.00	89.0%
GENERAL OFFICE OTHER	\$ 24,911.21	\$ 515,390.71	\$ 551,129.17	\$ 661,355.00	93.5%
ELECTIONS	\$ -	\$ 778.00	\$ 5,000.00	\$ 6,000.00	0.0%
MUNICIPAL COURT	\$ 2,142.43	\$ 33,409.90	\$ 36,500.00	\$ 43,800.00	91.5%
BOARD & BOARD MEETINGS	\$ 1,759.07	\$ 64,783.27	\$ 53,416.67	\$ 64,100.00	121.3%
FINANCE	\$ 138.20	\$ 9,779.80	\$ 16,666.67	\$ 20,000.00	58.7%
BUILDING MAINTENANCE	\$ 6,858.62	\$ 51,865.13	\$ 88,333.33	\$ 106,000.00	58.7%
COMMUNITY SUPPORT	\$ -	\$ 69,877.14	\$ 5,833.33	\$ 7,000.00	1197.9%
NON-ENTITLEMENT FUNDS	\$ -	\$ -	\$ -	\$ -	0.0%
TRANSFERS	\$ 1,666.67	\$ 16,666.70	\$ 16,666.67	\$ 20,000.00	100.0%
TOTAL ADMIN EXPENDITURES	\$ 147,710.94	\$ 1,843,921.44	\$ 1,988,261.67	\$ 2,385,914.00	92.7%

PUBLIC SAFETY DEPARTMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2023 BUDGET	YTD BUDGET
CODE ENFORCEMENT (INCLUDES SALARY)	\$ 6,040.53	\$ 50,176.38	\$ 72,180.00	\$ 86,616.00	69.5%
TELEPHONE/OFFICE SUPPLIES/ADMIN	\$ 221.98	\$ 1,122.17	\$ 6,250.00	\$ 7,500.00	18.0%
ANIMAL CONTROL	\$ 3,826.83	\$ 38,268.30	\$ 38,333.33	\$ 46,000.00	99.8%
TRAFFIC CONTROL/PEDESTRIAN SAFETY	\$ -	\$ -	\$ 833.33	\$ 1,000.00	0.0%
DRUG EDUCATION	\$ -	\$ -	\$ 14,166.67	\$ 17,000.00	0.0%
LARIMER COUNTY SHERIFF	\$ -	\$ 1,695,258.00	\$ 1,887,500.00	\$ 2,265,000.00	89.8%
TOTAL PUBLIC SAFETY EXPENDITURES	\$ 10,089.34	\$ 1,784,824.85	\$ 2,019,263.33	\$ 2,423,116.00	88.4%

STREETS DEPARTMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	CURRENT MONTH	YTD ACTUAL	YTD BUDGET	TOTAL 2023 BUDGET	YTD BUDGET
SALARIES/TAXES/BENEFITS	\$ 37,334.77	\$ 325,919.96	\$ 417,305.00	\$ 500,766.00	78.1%
ADMINISTRATION OTHER	\$ 2,043.88	\$ 17,803.81	\$ 40,000.00	\$ 48,000.00	44.5%
STREET REPAIR/MAINTENANCE	\$ 13,515.86	\$ 181,034.42	\$ 216,250.00	\$ 259,500.00	83.7%
WEED CONTROL	\$ -	\$ 9,717.92	\$ 2,500.00	\$ 3,000.00	388.7%
SIGNAGE	\$ 2,668.20	\$ 22,978.53	\$ 33,333.33	\$ 40,000.00	68.9%
SNOW REMOVAL	\$ 1,766.81	\$ 66,468.81	\$ 95,833.33	\$ 115,000.00	69.4%
SHOP & VEHICLE MAINTENANCE	\$ 5,720.21	\$ 93,571.78	\$ 126,666.67	\$ 152,000.00	73.9%
TOTAL STREETS EXPENDITURES	\$ 63,049.73	\$ 717,495.23	\$ 931,888.33	\$ 1,118,266.00	77.0%

RECREATION DEPARTMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
ADMIN SALARIES/TAXES/BENEFITS	\$ 25,789.97	\$ 257,491.99	\$ 289,190.83	\$ 347,029.00	89.0%
ADMINISTRATION (SUPPLIES, CONCESSIONS)	\$ 10,751.09	\$ 38,245.78	\$ 58,400.00	\$ 70,080.00	65.5%
FLAG FOOTBALL	\$ 1,055.89	\$ 8,872.66	\$ 10,458.33	\$ 12,550.00	84.8%
TRACK	\$ 449.02	\$ 4,776.04	\$ 4,008.33	\$ 4,810.00	119.2%
TENNIS	\$ -	\$ 3,934.25	\$ 7,150.00	\$ 8,580.00	55.0%
ADULT SOFTBALL	\$ -	\$ -	\$ 4,283.33	\$ 5,140.00	0.0%
YOUTH BASEBALL	\$ -	\$ 16,513.98	\$ 14,750.00	\$ 17,700.00	112.0%
YOUTH SOFTBALL	\$ 2,950.00	\$ 6,903.93	\$ 8,881.67	\$ 10,658.00	77.7%
ADULT KICKBALL	\$ 454.05	\$ 2,109.93	\$ 3,183.33	\$ 3,820.00	66.3%
SOCCER	\$ 1,341.70	\$ 13,499.69	\$ 17,966.67	\$ 21,560.00	75.1%
CAMPS/TOURNAMENTS	\$ 118.61	\$ 5,021.52	\$ 5,250.00	\$ 6,300.00	95.6%
ADDITIONAL PROGRAMS	\$ -	\$ -	\$ 6,025.00	\$ 7,230.00	0.0%
TOTAL RECREATION EXPENDITURES	\$ 42,910.33	\$ 357,369.77	\$ 429,547.50	\$ 515,457.00	83.2%

PARKS DEPARTMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
SALARIES/TAXES/BENEFITS	\$ 34,313.20	\$ 348,332.11	\$ 520,930.83	\$ 625,117.00	66.9%
ADMINISTRATION OTHER	\$ 2,376.28	\$ 13,040.17	\$ 31,291.67	\$ 37,550.00	41.7%
INSECT CONTROL	\$ -	\$ 33,167.00	\$ 37,500.00	\$ 45,000.00	88.4%
FACILITIES MAINTENANCE	\$ 4,122.46	\$ 43,717.83	\$ 43,750.00	\$ 52,500.00	99.9%
TURF/BALLFIELDS	\$ 8,147.56	\$ 63,613.27	\$ 72,500.00	\$ 87,000.00	87.7%
GENERAL PARKS	\$ 7,105.22	\$ 74,538.89	\$ 72,083.33	\$ 86,500.00	103.4%
FLEET MAINTENANCE	\$ 1,510.64	\$ 18,719.63	\$ 19,166.67	\$ 23,000.00	97.7%
SEASONAL DECORATIONS/BANNERS	\$ -	\$ 1,951.70	\$ 18,333.33	\$ 22,000.00	10.6%
TRANSFER TO FORESTRY	\$ 41,666.67	\$ 416,666.70	\$ 416,666.67	\$ 500,000.00	100.0%
TOTAL PARKS EXPENDITURES	\$ 99,242.03	\$ 1,013,747.30	\$ 1,232,222.50	\$ 1,478,667.00	82.3%

ECONOMIC DEVELOPMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
SALARIES/TAXES/BENEFITS	\$ 11,929.24	\$ 122,925.56	\$ 128,888.33	\$ 154,666.00	95.4%
ADMINISTRATION OTHER	\$ 926.91	\$ 5,011.74	\$ 8,158.33	\$ 9,790.00	61.4%
BUSINESS DEVELOPMENT/MARKETING	\$ 321.37	\$ 65,864.01	\$ 80,591.67	\$ 96,710.00	81.7%
GRANTS - MARKET STUDY & FAÇADE/SIGN	\$ -	\$ -	\$ 41,666.67	\$ 50,000.00	0.0%
TOTAL ECONOMIC DEV EXPENDITURES	\$ 13,177.52	\$ 193,801.31	\$ 259,305.00	\$ 311,166.00	74.7%

BUILDING DEPARTMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
SALARIES/TAXES/BENEFITS	\$ 13,221.05	\$ 143,881.02	\$ 184,361.67	\$ 221,234.00	78.0%
ADMINISTRATION OTHER	\$ 213.75	\$ 2,797.46	\$ 10,612.50	\$ 12,735.00	26.4%
INSPECTIONS	\$ 64,373.79	\$ 461,964.25	\$ 440,000.00	\$ 528,000.00	105.0%
TOTAL BUILDING DEPARMENT EXPENDITURES	\$ 77,808.59	\$ 608,642.73	\$ 634,974.17	\$ 761,969.00	95.9%

PLANNING DEPARTMENT**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
SALARIES/TAXES/BENEFITS	\$ 22,916.85	\$ 150,302.95	\$ 223,240.00	\$ 267,888.00	67.3%
ADMINISTRATION OTHER	\$ 520.87	\$ 11,178.82	\$ 17,575.00	\$ 21,090.00	63.6%
COMMISSION SUPPORT	\$ -	\$ 840.49	\$ 9,583.33	\$ 11,500.00	8.8%
DEVELOPMENT REVIEW	\$ (173,876.95)	\$ (4,752.50)	\$ 166,666.67	\$ 200,000.00	0.0%
COMPREHENSIVE PLANNING	\$ 10,192.90	\$ 75,511.21	\$ 160,833.33	\$ 193,000.00	46.9%
TOTAL PLANNING DEPARTMENT EXPENDITURES	\$ (140,246.33)	\$ 233,080.97	\$ 577,898.33	\$ 693,478.00	40.3%

COMMUNITY OUTREACH**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
SALARIES/TAXES/BENEFITS	\$ 6,392.07	\$ 60,893.20	\$ 53,042.50	\$ 63,651.00	114.8%
ADMINISTRATION OTHER	\$ -	\$ 2,538.68	\$ 3,704.17	\$ 4,445.00	68.5%
COMMUNITY SUPPORT	\$ 496.27	\$ 10,322.04	\$ 31,583.33	\$ 37,900.00	32.7%
TOTAL ECONOMIC DEV EXPENDITURES	\$ 6,888.34	\$ 73,753.92	\$ 88,330.00	\$ 105,996.00	83.5%

TOWN HALL-MOUNTAIN AVE**PERCENTAGE****YTD ACTUAL vs**

EXPENDITURES	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
INSURANCE AND TAXES	\$ -	\$ -	\$ 23,333.33	\$ 28,000.00	0.0%
BUILDING MAINTENANCE	\$ 896.49	\$ 13,365.16	\$ 5,916.67	\$ 7,100.00	225.9%
BUILDING REPAIRS	\$ -	\$ 485.00	\$ -	\$ -	0.0%
HOA FEES	\$ 3,860.86	\$ 38,608.60	\$ 40,000.00	\$ 48,000.00	96.5%
PURCHASE/DEVELOPMENT EXPENSE	\$ -	\$ -	\$ -	\$ -	0.0%
ADMINISTRATION FEES	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL MOUNTAIN AVE EXPENDITURES	\$ 4,757.35	\$ 52,458.76	\$ 69,250.00	\$ 83,100.00	75.8%

PERCENTAGE**YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL G.F.C.I. EXPENDITURES	\$ 490,439.92	\$ 2,484,292.06	\$ 8,067,312.50	\$ 9,680,775.00	30.8%
REMOVE OLD POOL	\$ -	\$ 375.00	\$ -	\$ -	0.0%
TOTAL CONTRIBUTION EXPENDITURES	\$ -	\$ 45,244.25	\$ 112,833.33	\$ 135,400.00	40.1%

TOTAL EXPENDITURES GENERAL FUND	\$ 815,827.76	\$ 9,409,007.59	\$ 16,411,086.66	\$ 19,693,304.00
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TOTAL REVENUE OVER EXPENDITURES	\$ (88,613.23)	\$ 1,282,933.93	\$ (7,815,618.33)	\$ (9,378,742.00)
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WATER FUND**SOURCE OF SUPPLY****PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL SOURCE OF SUPPLY REVENUE	\$ 2,779,373.04	\$ 6,585,251.56	\$ 1,744,583.33	\$ 2,093,500.00	377.5%
TOTAL SOURCE OF SUPPLY EXPENDITURES	\$ 32,018.72	\$ 4,270,664.86	\$ 25,057,875.00	\$ 30,069,450.00	17.0%
NET REVENUE OVER EXPENDITURES	\$ 2,747,354.32	\$ 2,314,586.70	\$ (23,313,291.67)	\$ (27,975,950.00)	

WATER OPERATIONS & MAINTENANCE**PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL WATER OPERATING REVENUE	\$ 402,942.72	\$ 3,146,585.15	\$ 2,451,666.67	\$ 2,942,000.00	128.3%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	\$ 35,802.70	\$ 338,649.16	\$ 626,800.83	\$ 752,161.00	54.0%
ADMINISTRATION OTHER	\$ (1,669.10)	\$ 445,397.46	\$ 400,666.67	\$ 480,800.00	111.2%
DISTRIBUTION	\$ 35,877.72	\$ 168,449.98	\$ 422,166.67	\$ 506,600.00	39.9%
TREATMENT	\$ 62,228.08	\$ 541,026.01	\$ 585,833.33	\$ 703,000.00	92.4%
PROFESSIONAL SERVICES	\$ 38,990.46	\$ 390,735.67	\$ 495,833.33	\$ 595,000.00	78.8%
UTILITY BILLING	\$ 1,832.75	\$ 8,397.47	\$ 11,000.00	\$ 13,200.00	76.3%
IMPROVEMENTS	\$ 11,430.00	\$ 132,962.13	\$ 1,125,000.00	\$ 1,350,000.00	11.8%
TRANSFER	\$ 18,375.00	\$ 183,750.00	\$ 549,903.33	\$ 659,884.00	33.4%
TOTAL WATER OPERATING EXPENDITURES	\$ 202,867.61	\$ 2,209,367.88	\$ 4,217,204.17	\$ 5,060,645.00	52.4%
NET REVENUE OVER EXPENDITURES	\$ 200,075.11	\$ 937,217.27	\$ (1,765,537.50)	\$ (2,118,645.00)	

WATER PLANT CAPITAL IMPROVEMENTS**PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL WATER PLANT CAPITAL REVENUE	\$ 174,403.58	\$ 1,865,242.30	\$ 1,541,161.67	\$ 1,849,394.00	121.0%
TOTAL WATER PLANT CAPITAL EXPENDITURES	\$ -	\$ 219,466.38	\$ 520,883.33	\$ 625,060.00	42.1%
NET REVENUE OVER EXPENDITURES	\$ 174,403.58	\$ 1,645,775.92	\$ 1,020,278.34	\$ 1,224,334.00	

TOTAL WATER FUND REVENUE	\$ 3,356,719.34	\$ 11,597,079.01	\$ 5,737,411.67	\$ 6,884,894.00	202.1%
TOTAL WATER FUND EXPENDITURES	\$ 234,886.33	\$ 6,699,499.12	\$ 29,795,962.50	\$ 35,755,155.00	22.5%
NET REVENUE OVER EXPENDITURES	\$ 3,121,833.01	\$ 4,897,579.89	\$ (24,058,550.83)	\$ (28,870,261.00)	

WASTEWATER FUND**WASTEWATER OPERATIONS & MAINTENANCE**

					PERCENTAGE
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u>
					<u>YTD BUDGET</u>
TOTAL WASTEWATER REVENUE	\$ 330,127.68	\$ 3,198,217.48	\$ 2,525,416.67	\$ 3,030,500.00	126.6%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	\$ 9,899.54	\$ 107,531.67	\$ 143,287.50	\$ 171,945.00	75.0%
ADMINISTRATION OTHER	\$ 3,570.37	\$ 159,313.24	\$ 155,025.00	\$ 186,030.00	102.8%
MAIN WASTEWATER TREATMENT PLANT	\$ 41,032.54	\$ 343,956.44	\$ 454,791.67	\$ 545,750.00	75.6%
REGIONAL I-25 TREATMENT PLAN	\$ 6,890.76	\$ 27,622.18	\$ 71,875.00	\$ 86,250.00	38.4%
COLLECTION SYSTEM	\$ 15,309.33	\$ 115,612.99	\$ 168,750.00	\$ 202,500.00	68.5%
PROFESSIONAL SERVICES	\$ 40,774.26	\$ 509,727.39	\$ 542,500.00	\$ 651,000.00	94.0%
UTILITY BILLING	\$ 1,832.75	\$ 8,213.47	\$ 11,000.00	\$ 13,200.00	74.7%
TRANSFER	\$ 8,750.00	\$ 87,500.00	\$ 87,500.00	\$ 105,000.00	100.0%
IMPROVEMENTS	\$ -	\$ 15,240.00	\$ 1,420,833.33	\$ 1,705,000.00	1.1%
BOND	\$ -	\$ 830,906.99	\$ 756,958.33	\$ 908,350.00	109.8%
TOTAL WASTEWATER EXPENDITURES	\$ 128,059.55	\$ 2,205,624.37	\$ 3,812,520.83	\$ 4,575,025.00	57.9%
NET REVENUE OVER EXPENDITURES	\$ 202,068.13	\$ 992,593.11	\$ (1,287,104.16)	\$ (1,544,525.00)	

WASTEWATER CAPITAL IMPROVEMENTS

					PERCENTAGE
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u>
					<u>YTD BUDGET</u>
TOTAL WASTEWATER CAPITAL REVENUE	\$ 177,689.46	\$ 1,776,040.29	\$ 1,250,008.33	\$ 1,500,010.00	142.1%
TOTAL WASTEWATER CAPITAL EXPENDITURES	\$ 6,992.79	\$ 444,087.00	\$ 2,820,883.33	\$ 3,385,060.00	15.7%
NET REVENUE OVER EXPENDITURES	\$ 170,696.67	\$ 1,331,953.29	\$ (1,570,875.00)	\$ (1,885,050.00)	
TOTAL WASTEWATER FUND REVENUE	\$ 507,817.14	\$ 4,974,257.77	\$ 3,775,425.00	\$ 4,530,510.00	131.8%
TOTAL WASTEWATER FUND EXPENDITURES	\$ 135,052.34	\$ 2,649,711.37	\$ 6,633,404.16	\$ 7,960,085.00	39.9%
TOTAL REVENUE OVER EXPENDITURES	\$ 372,764.80	\$ 2,324,546.40	\$ (2,857,979.16)	\$ (3,429,575.00)	

STORM WATER FACILITIES FUND**STORM WATER OPERATIONS & MAINTENANCE****PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>		<u>YTD ACTUAL</u>		<u>YTD BUDGET</u>		<u>TOTAL 2023 BUDGET</u>		<u>YTD BUDGET</u>
TOTAL STORM WATER REVENUE	\$ 65,574.87	\$	619,204.03	\$	400,833.33	\$	481,000.00		154.5%
EXPENDITURES									
SALARIES/TAXES/BENEFITS	\$ 276.83	\$	1,138.05	\$	-	\$	-		#DIV/0!
ADMINISTRATION OTHER	\$ 875.00	\$	8,750.00	\$	19,425.00	\$	23,310.00		45.0%
STREET CLEANING	\$ 2,350.71	\$	56,073.04	\$	79,166.67	\$	95,000.00		70.8%
PROFESSIONAL SERVICES	\$ 739.47	\$	12,549.72	\$	66,666.67	\$	80,000.00		18.8%
IMPROVEMENTS	\$ -	\$	-	\$	-	\$	-		#DIV/0!
TOTAL STORM WATER EXPENDITURES	\$ 4,242.01	\$	78,510.81	\$	165,258.33	\$	198,310.00		47.5%
NET REVENUE OVER EXPENDITURES	\$ 61,332.86	\$	540,693.22	\$	235,575.00	\$	282,690.00		

STORM WATER CAPITAL IMPROVEMENTS**PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>		<u>YTD ACTUAL</u>		<u>YTD BUDGET</u>		<u>TOTAL 2023 BUDGET</u>		<u>YTD BUDGET</u>
TOTAL STORM WATER CAPITAL REVENUE	\$ 44,349.03	\$	456,836.23	\$	255,500.00	\$	306,600.00		178.8%
TOTAL STORM WATER CAPITAL EXPENDITURES	\$ -	\$	-	\$	416,716.67	\$	500,060.00		0.0%
NET REVENUE OVER EXPENDITURES	\$ 44,349.03	\$	456,836.23	\$	(161,216.67)	\$	(193,460.00)		
TOTAL STORM WATER FUND REVENUE	\$ 109,923.90	\$	1,076,040.26	\$	656,333.33	\$	787,600.00		163.9%
TOTAL STORM WATER FUND EXPENDITURES	\$ 4,242.01	\$	78,510.81	\$	581,975.00	\$	698,370.00		13.5%
TOTAL REVENUE OVER EXPENDITURES	\$ 105,681.89	\$	997,529.45	\$	74,358.33	\$	89,230.00		

SPECIAL REVENUE FUNDS**PARK DEVELOPMENT**

	<u>CURRENT MONTH</u>		<u>YTD ACTUAL</u>		<u>YTD BUDGET</u>		<u>TOTAL 2023 BUDGET</u>		<u>PERCENTAGE</u> <u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL PARK DEVELOPMENT REVENUE	\$ 83,379.15	\$	711,646.78	\$	548,666.67	\$	658,400.00		129.7%
TOTAL PARK DEVELOPMENT EXPENDITURES	\$ 4,069.54	\$	1,191,836.32	\$	1,775,050.00	\$	2,130,060.00		67.1%
NET REVENUE OVER EXPENDITURES	\$ 79,309.61	\$	(480,189.54)	\$	(1,226,383.33)	\$	(1,471,660.00)		

PARK DEDICATION

	<u>CURRENT MONTH</u>		<u>YTD ACTUAL</u>		<u>YTD BUDGET</u>		<u>TOTAL 2023 BUDGET</u>		<u>PERCENTAGE</u> <u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL PARK DEDICATION REVENUE	\$ 22,271.69	\$	189,029.04	\$	166,666.67	\$	200,000.00		113.4%
TOTAL PARK DEDICATION EXPENDITURES	\$ -	\$	(1,323.75)	\$	125,050.00	\$	150,060.00		-1.1%
NET REVENUE OVER EXPENDITURES	\$ 22,271.69	\$	190,352.79	\$	41,616.67	\$	49,940.00		

PUBLIC FACILITIES

	<u>CURRENT MONTH</u>		<u>YTD ACTUAL</u>		<u>YTD BUDGET</u>		<u>TOTAL 2023 BUDGET</u>		<u>PERCENTAGE</u> <u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL PUBLIC FACILITIES REVENUE	\$ 17,550.24	\$	471,899.03	\$	385,166.67	\$	462,200.00		122.5%
TOTAL PUBLIC FACILITIES EXPENDITURES	\$ -	\$	13,181.56	\$	291,716.67	\$	350,060.00		4.5%
NET REVENUE OVER EXPENDITURES	\$ 17,550.24	\$	458,717.47	\$	93,450.00	\$	112,140.00		

CONSERVATION TRUST/FORESTRY**PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL CONSERVATION TRUST REVENUE	\$ 43,805.37	\$ 544,676.63	\$ 492,083.33	\$ 590,500.00	110.7%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	\$ 22,692.35	\$ 227,727.37	\$ 277,465.00	\$ 332,958.00	82.1%
ADMINISTRATION OTHER	\$ 2,609.58	\$ 21,016.38	\$ 21,508.33	\$ 25,810.00	97.7%
PARK MAINTENANCE & IMPROVEMENTS	\$ 4,149.62	\$ 37,449.95	\$ 74,166.67	\$ 89,000.00	50.5%
TREE MAINTENANCE	\$ 1,062.59	\$ 80,969.99	\$ 57,916.67	\$ 69,500.00	139.8%
EAB RESPONSE	\$ -	\$ 7,678.00	\$ 37,500.00	\$ 45,000.00	20.5%
TOTAL CONSERVATION TRUST EXPENDITURES	\$ 30,514.14	\$ 374,841.69	\$ 468,556.67	\$ 562,268.00	80.0%
NET REVENUE OVER EXPENDITURES	\$ 13,291.23	\$ 169,834.94	\$ 23,526.66	\$ 28,232.00	

LARIMER COUNTY OPEN SPACE TAX**PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL LARIMER COUNTY REVENUE	\$ 40,618.85	\$ 406,204.54	\$ 435,833.33	\$ 523,000.00	93.2%
TOTAL LARIMER COUNTY EXPENDITURES	\$ 395,784.87	\$ 1,227,384.23	\$ 1,350,050.00	\$ 1,620,060.00	90.9%
NET REVENUE OVER EXPENDITURES	\$ (355,166.02)	\$ (821,179.69)	\$ (914,216.67)	\$ (1,097,060.00)	

CEMETERY ENDOWMENT**PERCENTAGE****YTD ACTUAL vs**

	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD BUDGET</u>
TOTAL CEMETERY ENDOWMENT REVENUE	\$ 2,546.34	\$ 68,349.79	\$ 58,750.00	\$ 70,500.00	116.3%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	\$ 3,363.94	\$ 37,547.76	\$ 53,826.67	\$ 64,592.00	69.8%
FUNERALS	\$ -	\$ 930.00	\$ 2,500.00	\$ 3,000.00	0.0%
MAINTENANCE	\$ 351.34	\$ 19,611.96	\$ 23,008.33	\$ 27,610.00	85.2%
IMPROVEMENTS	\$ -	\$ 972.00	\$ 29,166.67	\$ 35,000.00	0.0%
TOTAL CEMETERY ENDOWMENT EXPENDITURES	\$ 3,715.28	\$ 59,061.72	\$ 108,501.67	\$ 130,202.00	54.4%
NET REVENUE OVER EXPENDITURES	\$ (1,168.94)	\$ 9,288.07	\$ (49,751.67)	\$ (59,702.00)	

<u>BATS</u>					<u>PERCENTAGE</u>
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL BATS REVENUE	\$ 5,997.14	\$ 82,866.56	\$ 62,083.33	\$ 74,500.00	133.5%
EXPENDITURES					
SALARIES/TAXES/BENEFITS	\$ 7,379.05	\$ 75,329.99	\$ 84,858.33	\$ 101,830.00	88.8%
ADMINISTRATION OTHER	\$ 131.78	\$ 2,268.59	\$ 4,212.50	\$ 5,055.00	53.9%
DRIVING	\$ 1,175.56	\$ 21,745.00	\$ 24,750.00	\$ 29,700.00	87.9%
SERVICES	\$ -	\$ 80,685.02	\$ 88,333.33	\$ 106,000.00	91.3%
TOTAL BATS EXPENDITURES	\$ 8,686.39	\$ 180,028.60	\$ 202,154.17	\$ 242,585.00	89.1%
NET REVENUE OVER EXPENDITURES	\$ (2,689.25)	\$ (97,162.04)	\$ (140,070.84)	\$ (168,085.00)	
<u>ROAD IMPACT FEES</u>					<u>PERCENTAGE</u>
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL ROAD IMPACT REVENUE	\$ 66,290.39	\$ 1,177,487.01	\$ 570,916.67	\$ 685,100.00	206.2%
TOTAL ROAD IMPACT EXPENDITURES	\$ 1,634.00	\$ 241,805.02	\$ 525,310.83	\$ 630,373.00	46.0%
NET REVENUE OVER EXPENDITURES	\$ 64,656.39	\$ 935,681.99	\$ 45,605.84	\$ 54,727.00	
<u>RECREATIONAL MMJ</u>					<u>PERCENTAGE</u>
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL RECREATIONAL MMJ REVENUES	\$ 63,423.68	\$ 570,367.75	\$ 335,000.00	\$ 402,000.00	170.3%
TOTAL RECREATIONAL MMJ EXPENDITURES	\$ -	\$ 1,083,077.40	\$ 1,058,383.33	\$ 1,270,060.00	102.3%
NET REVENUE OVER EXPENDITURES	\$ 63,423.68	\$ (512,709.65)	\$ (723,383.33)	\$ (868,060.00)	

<u>1998 1% SALES TAX</u>					<u>PERCENTAGE</u>
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
TOTAL 1998 1% REVENUE	\$ 277,971.94	\$ 2,319,152.36	\$ 1,854,791.67	\$ 2,225,750.00	125.0%
TOTAL 1998 1% EXPENDITURES	\$ 620,586.26	\$ 2,171,678.63	\$ 3,933,383.33	\$ 4,720,060.00	55.2%
NET REVENUE OVER EXPENDITURES	\$ (342,614.32)	\$ 147,473.73	\$ (2,078,591.66)	\$ (2,494,310.00)	
<u>2019 1% SALES TAX</u>					<u>PERCENTAGE</u>
	<u>CURRENT MONTH</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>TOTAL 2023 BUDGET</u>	<u>YTD ACTUAL vs</u> <u>YTD BUDGET</u>
RECREATION CENTER REVENUE	\$ 115,808.23	\$ 1,298,872.38	\$ 1,018,125.00	\$ 1,221,750.00	127.6%
SALES TAX REVENUE/INTEREST	\$ 292,678.89	\$ 2,455,576.16	\$ 1,849,791.67	\$ 2,219,750.00	132.7%
TOTAL 2019 1% REVENUE	\$ 408,487.12	\$ 3,754,448.54	\$ 2,867,916.67	\$ 3,441,500.00	130.9%
RECREATION CENTER OPERATING EXPENSES	\$ 123,750.12	\$ 1,417,402.34	\$ 1,737,155.00	\$ 2,084,586.00	81.6%
COP PAYMENT AND OTHER EXPENSES	\$ -	\$ 391,138.46	\$ 3,445,000.00	\$ 4,134,000.00	11.4%
TOTAL 2019 1% EXPENDITURES	\$ 123,750.12	\$ 1,808,540.80	\$ 5,182,155.00	\$ 6,218,586.00	34.9%
NET REVENUE OVER EXPENDITURES	\$ 284,737.00	\$ 1,945,907.74	\$ (2,314,238.33)	\$ (2,777,086.00)	
TOTAL SPECIAL FUNDS REVENUE	\$ 1,032,341.91	\$ 10,296,128.03	\$ 7,777,875.01	\$ 9,333,450.00	
TOTAL SPECIAL FUNDS EXPENDITURES	\$ 1,188,740.60	\$ 8,350,112.22	\$ 15,020,311.66	\$ 18,024,374.00	
TOTAL REVENUE OVER EXPENDITURES	\$ (156,398.69)	\$ 1,946,015.81	\$ (7,242,436.65)	\$ (8,690,924.00)	

TOTAL REVENUE	\$ 5,734,016.82	\$ 38,635,446.59	\$ 26,542,513.34	\$ 31,851,016.00
TOTAL EXPENDITURES	\$ 2,378,749.04	\$ 27,186,841.11	\$ 68,442,739.99	\$ 82,131,288.00

MBSS

MAYNES, BRADFORD, SHIPPS & SHEFTEL LLP
ATTORNEYS AT LAW

PARTNERS:
THOMAS H. SHIPPS
SAM W. MAYNES
ADAM T. REEVES
ELISABETH TAKEUCHI
CHARLES C. SPENCE+

ASSOCIATES:
ALICIA M. GARCIA
LINDSEY A. RATCLIFF

*Also Admitted in Arizona and Navajo Nation
+Also Admitted in New Mexico, Idaho, Utah and Wyoming

SPECIAL COUNSEL:
DAVID C. CRIPE
JULIE H. WESTENDORFF
ERIN M. SMITH

OF COUNSEL:
PATRICIA A. HALL*
SHERRI D. WAY

JANICE C. SHEFTEL - RETIRED
JOHN BARLOW SPEAR - RETIRED
BYRON V. BRADFORD (1907-1985)
FRANK E. (SAM) MAYNES (1933-2004)

esmith@mbsslpl.com

MEMORANDUM

TO: Mayor Karspeck and Town of Berthoud Board of Trustees
Chris Kirk, Town Administrator

FROM: Erin M. Smith

RE: 2024 Legal Representation

DATE: December 7, 2023

To formalize the Town's engagement of Maynes, Bradford Shipps & Sheftel, an engagement letter for 2024 legal services, with 2024 rates has been placed on the Consent Agenda.

I would like to thank the Town of Berthoud for letting me serve as your town attorney these past five years. When I was selected to serve as the Town Attorney, my rate was \$200. Inflation is about 4% over the last year and was 8% last year and 4.7% in 2021.

I propose raising the hourly rate for attorney work to \$225 and for attorney work on employment, personnel and litigation matters to \$275. Legal work for development matters for which fees are paid by developer reimbursements would also be billed at \$275. Paralegal work would be billed at \$165. I would also like to be reimbursed the cost of the express toll when I use it. It usually saves me anywhere from 15 to 30 minutes round trip and that is helpful given that I do not bill my return travel. I think it usually amounts to under \$15.00 when I use it.

I enjoy very much the work I do for the Town, and it is truly a pleasure working with the Trustees, Administrator Kirk and Town Staff.

Please feel free to contact me if you would like to discuss further.

MBSS

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esmith@mbsslpl.com

December 7, 2023

VIA EMAIL

Berthoud Board of Trustees
Attn: Mayor William Karspeck
807 Mountain Avenue
Berthoud, CO 80513

Re: All Berthoud matters

Dear Mayor Karspeck and Trustees:

Thank you for selecting Maynes, Bradford, Shipps & Sheftel, LLP (“Counsel” or the “firm”) to provide legal services to the Town of Berthoud, Colorado (the “Town”). This letter and its attached addenda are intended to set forth our arrangements for providing legal services to you. Please let us know immediately if this letter does not accurately describe your expectations and our agreement.

Our goal is to help you achieve your objectives. Specifically, we want to provide you with excellent and prompt legal representation and service at a reasonable cost. We want you to be confident and enthusiastic about our services and our representation of you. Please do not hesitate to contact us to let us know how you believe we can better serve you or if you have any questions about the progress of the matter, our representation, our bills, other services we might provide, or any other matter. Counsel agrees not to accept, without prior approval from you, any engagement known by Counsel to be in conflict with your interests in connection with the Services (as described below).

You are retaining Counsel as your attorneys to provide advice and assistance as the Town’s Attorney (the “Services”). Our representation will not include any litigation or other actions based on that review unless we agree to do so in writing. We anticipate that I will be primarily

responsible for your account; however, other lawyers in the firm may also be involved in the Services from time to time. My current billing rate is \$200 per hour. Billing rates for 2024 are set forth in the attached Addendum of Policies and Procedures, and Schedule of 2024 Billing Rates.

This letter and the attached Addendum of Policies and Procedures set forth our arrangements with you for legal representation. Please sign a copy of this letter below to reflect your agreement and return that copy to me via fax, email, or regular mail. We look forward to working with you in connection with the Services.

Sincerely,

MAYNES, BRADFORD, SHIPPS & SHEFTEL, LLP
Denver Office



Erin Smith

Accepted and Agreed:

By _____
William Karspeck, Mayor ("Client")

Date: _____

Policies and Procedures / Addendum to Client Engagement Letter

I. SCOPE OF ENGAGEMENT

A. Client Functions.

Client agrees to perform the following functions:

1. To pay the Counsel for the performance of such legal services, and to pay for all costs and expenses incurred in connection therewith, as specified in Section II, below.
2. To cooperate fully with Counsel and to promptly provide all information known or available that is relevant to Counsel's representation, which includes timely providing requested information and documents, assisting in discovery, disclosure and trial preparation, cooperating in scheduling and related matters, responding timely to telephone calls and correspondence, and informing the Counsel of changes in contact address, telephone numbers and e-mail address.

B. Authorization and Decision-Making.

Client authorizes and directs Counsel to take all actions which Counsel deems advisable on behalf of the Client. Counsel agrees to notify Client promptly of all significant developments and to consult with the Client in advance as to any significant decisions attendant to those developments.

II. LEGAL FEES AND EXPENSES

Client and Counsel agree that the following method is to be used for determining the proper amount of legal fees and expenses:

A. Retainer. No retainer will be required in connection with an initial review of the applicable Operating Agreement. However, we reserve the right to request a retainer in connection prior to commencing substantive work toward preparation of an expert report or other legal services you may request.

B. Hourly Rates.

1. Counsel has been retained on an hourly basis. Time will be billed monthly and we record and bill our time in increments of tenths of an hour. Current billing rate for attorneys is \$200 per hour. Beginning January 1, 2024, time will be billed at the rate of \$225.00 per hour for Town Attorney legal services, and \$275.00 per hour for work reimbursed by developers and land use related applicants, employment, personnel, litigation matters, and \$165.00 for paralegals who perform the Services and the standard hourly rates for other attorneys in the firm that apply at such time. During the course of this engagement the firm's rates may be increased, provided however, prior to such rates taking effect, Counsel shall provide Client with advance written

notice.

2. Out of town travel time, if required, will be billed at the regular hourly rate.

C. Other Fees, Costs, and Expenses. The Client acknowledges that Counsel may incur various out-of-pocket expenses in providing services to the Client. Client agrees to reimburse Counsel for all out-of-pocket expenses paid by Counsel, or, if the Client is billed directly for these expenses, to make prompt, direct payments to the originators of the bills. Typical costs and expenses include, but are not limited to, filing fees, charges for serving papers, courier or messenger services, recording and certifying documents, depositions, transcripts, investigations, witnesses, long-distance telephone calls, outgoing faxes, copying materials, travel, including express toll, expenses, postage, Federal Express, courier services, and delivery charges, photocopying, and online database retrieval and legal research charges (Lexis, Westlaw, etc.).

D. Schedule of Billing and Payments. Client and Counsel agree to the following schedule of billing and payments for fees and expenses:

1. Client agrees to pay in full the amount of each bill within 30 (30) days of the billing date.
2. Other fees, charges, and expenses paid by Counsel on behalf of Client in this matter will be billed to the Client as they are incurred by Counsel.
3. Any outstanding balances not paid when due as agreed above will accrue an interest charge of twelve percent (12%) per annum from the due date until paid.

III. GENERAL MATTERS

A. Information to be Made Available to Client.

1. Counsel agrees to make a diligent effort to assure that Client is informed at all times as to the status of all matters and as to the courses of action which are being followed, or are being recommended, by Counsel. Counsel agrees to make reasonably available to Client for reading in Counsel's office all written materials sent or received by Counsel pertaining to all matters. Copies of all such materials will be provided at Client's request and at Client's expense.

2. All of Counsel's work product will be owned by Counsel.

B. Conflicting Engagement. Counsel agrees not to accept, without prior approval from Client, any engagement known by Counsel to be in conflict with the interests of the Client in matters being handled by Counsel.

C. Termination of Representation. The relationship established by this Agreement is subject to termination only as follows:

1. Counsel reserves the right to withdraw from this representation if the Client fails to honor this Agreement or for any just reason as permitted or required under the Colorado Code of Professional Responsibility or as permitted by the rules of the courts. Notification of withdrawal shall be made in writing to the Client. In the event of such withdrawal, Client agrees to pay Counsel for all fees, charges and expenses incurred pursuant to Section II of this Agreement prior to the date of such withdrawal.

2. Client reserves the right to terminate the representation for cause if Counsel fails to honor this Agreement. Notification of the termination shall be made in writing to Counsel. In the event of any such termination by the Client, Counsel waives any further rights to compensation relative to the representation, following the receipt of the notification. Client shall pay Counsel for all fees, charges and expenses incurred pursuant to Section II of this Agreement prior to the effective date of such termination.

3. Either party further reserves the right to terminate the representation without cause, and shall notify the other party in writing of any such termination. In the event of any such termination, Client agrees to pay Counsel for all fees, charges, and expenses incurred pursuant to Section II of this Agreement prior to the effective date of such termination.

4. Upon termination of this representation for any reason, by either Client or Counsel, Counsel agrees to cooperate with any successor counsel to accommodate a smooth transition of the representation.

D. Dispute Arbitration. At the instance of either Counsel or Client, any disputes as to whether Counsel or Client has failed to honor this Agreement, or as to the amount of legal fees, will be submitted to the legal fee arbitration committee of the Colorado Bar Association for arbitration and prompt resolution, and both Counsel and Client agree to be bound by the results of such arbitration.

E. Effort and Outcome. Counsel agrees to use best efforts in representing the Client; however, Client acknowledges that Counsel has given no assurances regarding the outcome of matters being handled by Counsel or the timing of any decisions to be made by a court.

F. Retention of Files. Counsel agrees to assert a diligent effort, subject to causes beyond the control of Counsel, to retain and maintain all of the files relative to this representation for a period of six (6) years following the conclusion of each matter, and during such time to afford Client reasonable access to such files.

G. Complete Integration - Binding Upon All Parties. This Agreement contains the entire agreement between Client and Counsel regarding this matter and the fees, charges, and expenses to be paid relative thereto. This Agreement shall not be modified except by written agreement signed by Client and Counsel. This Agreement shall be binding upon Client and Counsel and their respective heirs, executors, legal representatives, and successors.

H. Counterparts. This Agreement may be executed in one or more counterparts, each

of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

I. Governing Law. This Agreement shall be construed and governed by the laws of the State of Colorado.

2024 BILLING RATES

Erin M. Smith	Town Attorney Services	\$225 per hour
David Cripe	Special Counsel	\$300 per hour
Employment, Personnel, Litigation Legal Matters	Attorneys	\$275 per hour
Development/Land Use work reimbursed by Developers or Applicants	Attorneys	\$275 per hour
Alicia M. Garcia	Associate	\$225 per hour
Mandi G. Kirk	Paralegal	\$165 per hour

BOARD OF TRUSTEES INFORMATION



ADMINISTRATION DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	2024 Statement of Work – Larimer Sheriff
Type of Item:	Consent Agenda
Purpose:	Approve the 2024 Statement of Work for the Larimer County Sheriff Contract
Presented by:	Chris Kirk

ATTACHMENTS

- 2024 Statement of Work

BACKGROUND:

The Town and the Larimer County Sheriff's Office annually agree to a new Statement of Work (SOW) that outlines the scope of services by the Sheriff's Office under the existing Municipal Law Enforcement Agreement. In addition to the scope of services, the SOW details the costs associated with providing the service.

The 2024 SOW represents a slight increase in staffing from 2023. Specifically, the Sheriff will provide a full-time investigator in 2024, rather than a part-time investigator. Additionally, the cost of the services outlined will be \$2,468,572. This represents an increase in costs from 2023 commensurate with the increase in staffing and cost escalation due to inflation. The 2023 cost was \$2,260,342.

COMMUNITY TOUCHSTONES:

The Town's *Community Identity* as a great small town is directly impacted by the quality of the public safety services in our community. The Sheriff's Office has consistently provided high quality policing services to the Town.

RECOMMENDED ACTION(S):

**APPROVE THE 2024 STATEMENT OF WORK AND BUDGET AGREEMENT
BETWEEN THE COUNTY OF LARIMER AND THE TOWN OF BERTHOUD**

ATTACHMENT A

2024 STATEMENT OF WORK AND BUDGET AGREEMENT BY AND BETWEEN COUNTY OF LARIMER AND TOWN OF BERTHOUD

This 2024 Statement of Work and Budget Agreement, Pursuant to the Municipal Law Enforcement Services Agreement between the Town of Berthoud and Larimer County (currently in effect through 2025), will be in effect from January 1, 2024, through December 31, 2024, unless superseded by a new agreement.

1.0 SCOPE OF WORK

The County, through the Sheriff's Office, will provide the services of one (1) full-time sworn sergeant, two (2) full-time sworn corporals, six (6) full-time sworn deputies, one (1) front desk deputy, one (1) Community Impact Deputy, one (1) full-time sworn investigator, and two (2) full-time sworn School Resource Officers to assist the Town with law enforcement activities as more specifically described below.

2.0 SUPERVISORS

The Sergeant will be responsible for the supervision of law enforcement and public safety operations for the Town. The Sergeant will work closely with the Town Administrator to exchange information, ensure the Sheriff is meeting expectations and is in compliance with this agreement, and to determine the needs of the Town and define priorities and goals for the Town's law enforcement activities. The Sergeant will also ensure the Town receives timely monthly reports as required under Section 1.8 of the Municipal Law Enforcement Services Agreement.

The Corporals will assist the Sergeant with the supervision of the deputies working in Berthoud and will assume the duties of the Sergeant when the Sergeant is unavailable. Further, the supervisors will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

3.0 PATROL DEPUTIES

Six (6) sworn deputies will provide 24-hour coverage. The actual time periods during each day spent in providing patrol services shall be dependent upon several factors including, but not limited to, the day of the week, the time of the month, school day versus non-school day, holiday, etc. These times will not include travel time to and from Berthoud. The County is allowed to use flexible scheduling to prevent the development of patrol hour patterns. The supervisors will supplement this coverage and will fill in for vacancies, when practical. When vacancies are not able to be covered with contract deputies or a supervisor, and during the hours outside of this agreement, calls for service will be handled by regular on-duty Sheriff's deputies in the same manner and level as they cover unincorporated areas of the County.

Contracted patrol services shall include, but not be limited to, the following: enforcement of Colorado state statutes and county and municipal ordinances; general traffic enforcement; business checks by foot patrol or by vehicle; vacation checks of private residences (as requested); development and maintenance of crime prevention programs for commercial and residential use; investigation of traffic accidents; and investigation of criminal offenses.

4.0 COMMUNITY IMPACT DEPUTY

The Community Impact Deputy will be a sworn deputy and is expected to work a variety of different hours. The actual time periods during each day will be focused on problem solving methods/projects that the deputy will be working. The methods/projects include community interaction/engagement, traffic safety enforcement, project design/implementation to target high crime areas. This deputy may also be used to help with regular staffing in the town due to illnesses or vacations.

5.0 DESK DEPUTY

The Desk Deputy is expected to work normal business hours and be in the office most of the time. Duties include being available in the office to answer citizen and town employee questions, take walk-in and phone reports, VIN checks, and other duties as appropriate for the position. The Desk Deputy may be required to work outside normal business hours and days in order to meet the needs of the Town and the Sheriff's Office.

6.0 INVESTIGATOR

The Sheriff's Office will assign Investigators out of the Investigations Unit to work on town specific cases (averaging 160 hours per month). The Investigator will be expected to spend time in the town and assist with crime prevention efforts as needed.

7.0 SCHOOL RESOURCE OFFICERS

The School Resource Officer's primary function, during the school year, will be working in the Berthoud Schools to provide law enforcement services and security within the schools. During the summer and non-school days, the School Resource Officers will supplement Town patrol coverage by performing general law enforcement duties and will cover for vacancies when practical and appropriate.

8.0 CONTRACT WORK HOURS

In general, full-time sworn positions provide 171 hours of service. Patrol training, court, and benefit time are included in the monthly hours.

From January 1, 2024, through December 31, 2024, the Larimer County Sheriff's Office will provide 342 hours of supervisor time, 1026 hours of general patrol service, 160 hours of investigative services, and 340 hours of School Resource services per month within the corporate limits of the Town.

Extra hours worked in any month will be applied to any month where the number of hours worked does not total the contract requirement.

9.0 CHANGES TO LEVEL OF SERVICE

Changes to the level of services requested, including temporary or emergency staffing needs will be provided as set forth in Section 2 of the Municipal Law Enforcement Services Agreement.

END OF PAGE

10.0 BUDGET/COSTS FOR SERVICES PROVIDED

Costs for Berthoud 2024								
	Sergeant	Corporals (2)	Deputies (7)	Desk Deputy	SROs (2) .5+*	Investigator	Other	TOTAL
Salary (wages + full benefits)	155,258	281,822	911,584	119,751	160,485	140,911	-	1,769,810
Overtime	5,000	10,000	35,000	-	5,000	5,000	-	60,000
Vehicle Lease (fuel, maintenance, etc.)	10,104	24,161	102,597	-	11,619	12,080	-	160,561
Equipment Replacement Cost	5,160	10,319	36,118	4,035	5,160	4,698	-	65,490
Administrative Costs (computer, network, cell phones, etc.)	4,945	9,890	34,616	3,651	4,945	5,290	4,416	67,753
LCSO Overhead Costs	5,390	10,780	37,728	5,390	5,390	5,390	-	70,067
LCSO Insurance Costs	5,529	11,059	38,705	5,529	5,529	5,529	-	71,880
Copy Machine Rental	-	-	-	-	-	-	2,014	2,014
Bicycle Maintenance	-	-	-	-	-	-	300	300
*Larimer County Indirect Cost (11.34% of salary and benefits)	17,606	31,959	103,374	13,580	18,199	15,979	-	200,696
Total with Larimer County Indirect Costs	208,992	389,988	1,299,721	151,936	216,327	194,878	6,730	2,468,572

Training, Court, and benefit time are included in the monthly hours. Typical overtime costs are included in the yearly costs, but significant incidents/events may not be (see section 2.8 & 2.9 of the Municipal Law Enforcement Agreement for details)

Equipment replacement costs include cost of Axon (Body worn cameras)

Positions will typically not be covered when the contract officer is out of service due to training, court, or benefit time; unless it can be done with existing contract officers/supervisor.

*This cost is the Town's share of the SRO position. Thompson School District covers 50% of the costs for the SRO for the School year. Berthoud covers the other half, plus the costs for the summer months.

Quarterly Payments	
Jan - Mar	\$617,143
Apr - Jun	\$617,143
Jul - Sept	\$617,143
Oct - Dec	\$617,143

**2024 STATEMENT OF WORK AND BUDGET AGREEMENT
BY AND BETWEEN
COUNTY OF LARIMER AND TOWN OF BERTHOUD**

IN WITNESS WHEREOF, the Town of Berthoud, by resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Town Clerk, and the County of Larimer, by the Board of County Commissioners, has caused these presents to be subscribed by the Larimer County Sheriff and the Chairperson of said Board and the seal of said Board to be affixed thereto and attested by the Deputy Clerk of said Board, all on the day and year first above written.

TOWN OF BERTHOUD

ATTEST

Mayor Date

Town Clerk Date

BOARD OF COUNTY COMMISSIONERS
OF LARIMER COUNTY

ATTEST

Chair Date

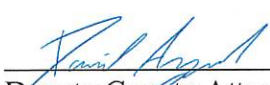
Deputy Clerk Date

SHERIFF

APPROVED AS TO FORM

 12/6/2023

Larimer County Sheriff Date

 12/5/2023

Deputy County Attorney

BOARD OF TRUSTEES INFORMATION



BUSINESS DEVELOPMENT DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Broadband P3 RFQ Progress Update
Type of Item:	Presentation
Purpose:	• Staff recommendation for Broadband Deployment
Presented by:	Walt Elish

ATTACHMENTS:

- Hilltop Broadband's response to Deploy Fiber-based Broadband Services

BACKGROUND:

At the Board of Trustee's September 12, 2023 meeting, staff presented to the Board the RFQ and timeline for soliciting responses to our Public Private Partnership (P3) option for deployment fiber throughout the Town. Staff then proceeded to publish the RFQ on a number of web sites while also contacting a few providers directly. After the three-week allotted response time, staff received two responses that met our general criteria for implementing the P3 option to deploy an open access fiber network throughout the Town.

After meeting with both entities, via zoom, it was decided that neither response met the criteria of a viable public-private partnership or had real experience in administering the public-private option as described in the RFQ. However, one of the responders, Hilltop Broadband, in partnership with Core Fiber Partners, provided a second option with their response. Their second option identified a Public-Private Partnership for the Deployment of Fiber-based Broadband services that Hilltop would implement, at no cost to the Town. Hilltop Broadband would deliver internet services to the community while owning and maintaining the network. For allowing Hilltop Broadband to partner with the Town, they would agree to establish a competitive pricing structure and other deliverables as identified in their attached response. The Town's commitment would possibly be to work with Hilltop in the utilization of our rights-of-way and streamlining our permitting process.

After discussing this option with the company and recognizing that Berthoud is currently served by a number of providers, staff believes that working with Hilltop Broadband and any other provider that wants to serve Berthoud residents is the most economical and viable option for Berthoud. To receive the Town's cooperation, companies would need to meet certain criteria established by the Town.

Staff will present this option, in more detail, to the Town Board for their consideration.

FISCAL IMPACT AND FUND SOURCE:

Since the Town would not financially contribute for this service, there is not a fiscal impact analysis.

COMMUNITY TOUCHSTONES:

The project has the potential to impact Berthoud's overall quality of life and place since most everyone relies on high-speed quality internet service. Whether a person has a home-based business, working out of their home, taking online courses or using the internet for personal entertainment or needs, having reliable and affordable internet service is paramount in maintaining Berthoud's attractiveness as a desirable location to live and work. Also, with the Town's involvement, efforts would be made to facilitate the availability of an affordable product for Berthoud's low-income residents.

RECOMMENDED ACTION(S):

Authorize staff to negotiate an agreement with Hilltop Broadband and Core Fiber Partners to deploy fiber throughout Berthoud using the Town's rights-of-way. For such an agreement, Hilltop will agree to provide a competitive pricing structure and other deliverables as identified in the RFQ response, dated October 3, 2023.

Hilltop Broadband backed by Core Fiber Partners (CFP)

115 Turner Ave | Berthoud, CO 80513 | eric@hilltop-broadband.com | 970-344-9541

Submission of Qualifications Package for RFQ

**Public-Private Partnership for Deployment
of Fiber-based Broadband Services**



CORE FIBER
P A R T N E R S



Table of Contents

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Walt Elish
Town of Berthoud
welish@berthoud.org
October 3, 2023

Re: Submission of Qualifications Package for RFQ - Fiber-based Broadband Services in Berthoud, Colorado

Cover Letter

Dear Mr. Elish and esteemed Town Board members,

I trust this letter finds you well. I am Eric Ryplewski, President of Hilltop Broadband, a locally rooted internet service provider deeply committed to enhancing digital connectivity and fostering economic development in Berthoud. **Hilltop Broadband is thrilled to respond to the RFQ, backed by Concept Communications, LLC, dba Core Fiber Partners (CFP)**, a distinguished network of local town ISPs in the Western United States. In partnership with Hilltop, Core Fiber Partners has **secured \$50m+ of committed financing to help rural towns and small cities build fiber infrastructure**. This strategic partnership brings a wealth of expertise and resources, aligning seamlessly with our goal to deploy fiber-based broadband services in Berthoud. By bringing Core Fiber in as a partner to Hilltop, we are ensuring that we have adequate resources to complete the project from beginning to end and we are also bringing on the expertise of the Core Fiber construction and operations team – they have 10,000+ subscribers and have fiber in 7 towns. Importantly, our goal with Core Fiber Partners is to bring fiber to towns that have between 2,000 and 20,000 inhabitants. As Core Fiber CEO, Jason Mocca, states: *“our mission will include all forms of growth and expansion, but we’ll never let go of the local feel of serving our customers”*. We envision contributing to the digital growth of Berthoud, ensuring that our community members have access to the essential resources and opportunities that robust broadband infrastructure brings.

Hilltop has established a partnership with Core Fiber Partners for the design, financing, construction, ownership, operation, and maintenance of a fiber broadband network in Berthoud which will expand on Hilltop’s existing network CFP’s proven track record in deploying and operating fiber-based broadband networks, coupled with our local commitment, positions us as a great partner for Berthoud. Hilltop and CFP will collectively build, own, and operate the entire fiber network as proposed to expand fiber services throughout Berthoud. Hilltop and CFP will look to establish a public private partnership with the Town of Berthoud in regards to permitting, licensing, and ROW access to ensure the fiber network is built in the most efficient way possible.



Having been **based out of Berthoud for over a decade and servicing more than 15% of residences in Berthoud**, we understand the critical need for reliable and high-speed internet connectivity in our community. **We have 15 employees, many of whom are Berthoud residents, and are planning on hiring dozens of new employees in the next year to accomplish our growth plans.** Our local team, intimately acquainted with the unique challenges and opportunities in Berthoud, is strategically positioned to ensure every community member receives affordable high-speed fiber broadband connectivity with the highest level of local service. **We have built over 1,235 fiber passings in the Town of Berthoud and have successfully managed the construction and operation of the fiber optic network. More recently, we have prepared designs and are shovel-ready to build all the remaining 3,900 serviceable addresses of our town.** As you may know, to have designs completed and to have already broken ground on significant fiber construction in the town, gives Hilltop **a significant speed advantage in getting fiber to the town of Berthoud.**

This month we are completing a successful build out of the Town of Platteville. During our time there we have remained committed to our values of being a partner to the communities we serve. The Mayor along with many others have praised our high quality work, leaving the area better than we found it and minimizing disruptions to the community. We are confident that a partnership between the Town of Berthoud and Hilltop Broadband will bring unprecedented value to the Town of Berthoud, addressing immediate needs for reliable broadband services while ensuring a future-proof network infrastructure.

Thank you for considering Hilltop Broadband as a potential partner in this transformative initiative. We look forward to the opportunity to contribute to the digital advancement and economic prosperity of Berthoud. Should you have any questions or require further information, please feel free to contact me directly.

Sincerely,
Eric Ryplewski



Company Profile

Hilltop Broadband, a reputable internet service provider, is deeply committed to transforming digital connectivity and fostering economic development in the communities it serves. Established in 2013, our journey began with a single tower in Berthoud, initially designed to provide internet services to Eric's residence. Since then, under Eric's leadership, Hilltop has undergone a rapid evolution, expanding its coverage from servicing neighbors from that singular tower to pioneering the development of the first residential fiber services in Berthoud in 2018. Our commitment extends further to addressing the connectivity deficits prevalent in rural areas across Colorado, where a critical need for access persists.

Presently, **Hilltop serves over 15% of households in Berthoud, boasting more than 1,200 fiber passings in the Town.** This expansive coverage underscores our proactive approach in delivering high-quality, reliable, and affordable broadband services. Our strategic focus on rural areas, particularly the Colorado Front Range and Southern Central Colorado, reflects our commitment to bridging the digital divide.

At the core of Hilltop's success is our robust and growing **team of 15 dedicated employees, many of whom are residents of Berthoud.** This local presence reinforces our commitment to community engagement and ensures personalized service. As we continue to expand our team, our goal remains steadfast—to build fiber across the town efficiently and with minimal disruption to the community. Leveraging our in-house construction crew and a fiber first approach, led by Eric, Hilltop stands as a paragon of efficiency, enabling us to deliver internet to the residents of Berthoud as soon as possible.

Hilltop's core competencies extend beyond merely delivering internet services; they are deeply rooted in the fabric of our community. **As residents of Berthoud ourselves, we are more than a service provider — we are neighbors. We answer the phones locally, know our customers by name, and engage with them at the grocery store.** This localized approach is ingrained in our approach, setting us apart as a company deeply invested in our community. Using this same approach, our team has built fiber across multiple towns in Northern Colorado. And, as a joint team with Core Fiber, we have built 1,000+ miles of fiber and operated and ran networks across 10+ rural towns and small cities in the U.S. We have done this successfully and can do this again.

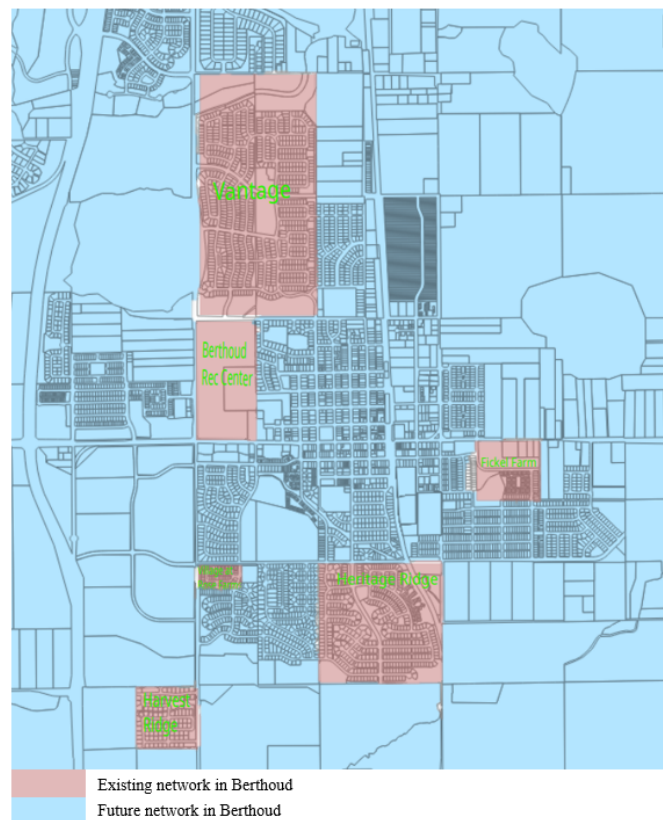


Technical Experience

Hilltop Broadband boasts a remarkable track record of technical expertise in the construction and the management of fiber optic networks. Committed to delivering high-speed internet to underserved communities, **Hilltop has successfully connected over 2,500 satisfied customers to our robust fiber optic infrastructure.** The technical team's dedication to innovation and precision has been instrumental in ensuring seamless and reliable network performance for residential and business users alike. Hilltop's engineers and technicians have not only mastered the art of laying fiber optic cables efficiently but have also excelled in the intricate task of optimizing network architecture for maximum efficiency and speed.

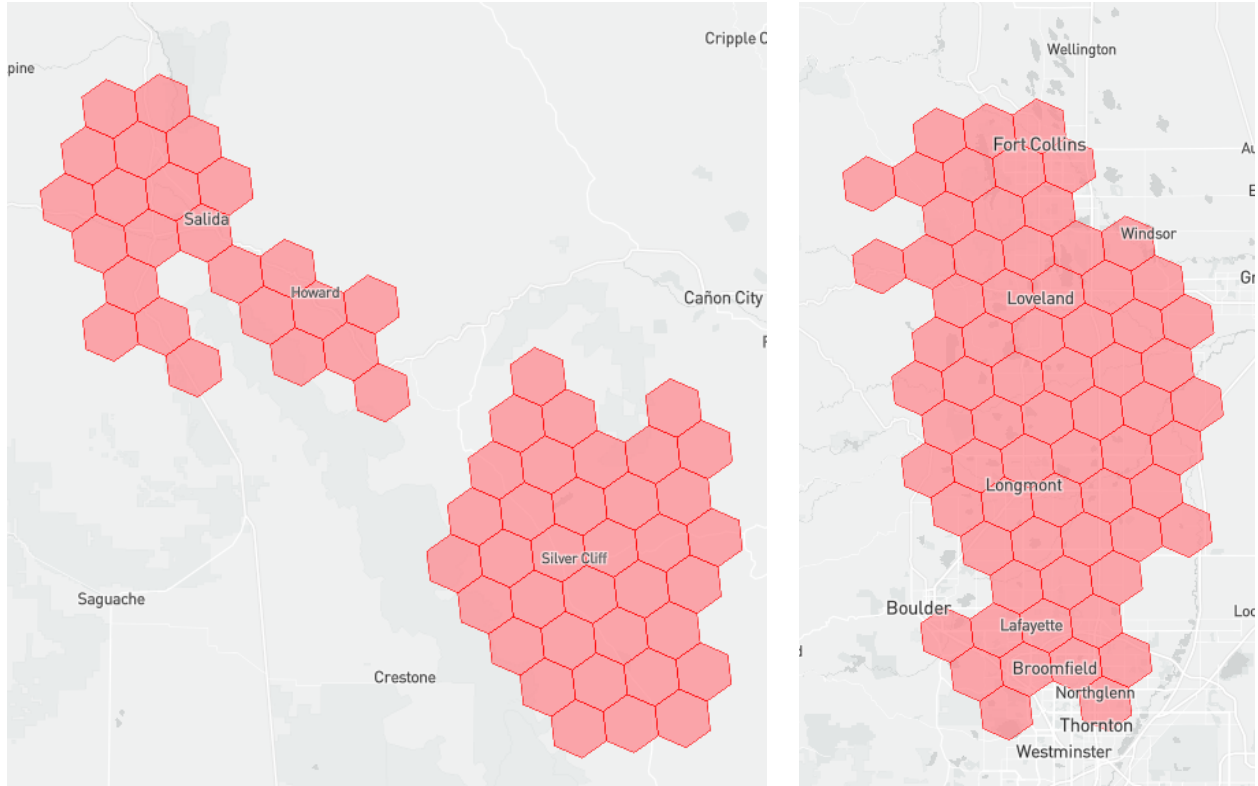
In addition to serving thousands of customers, Hilltop Broadband has achieved a significant milestone by constructing over 3,000 fiber optic passings. Our track record in building fiber broadband networks includes the expansion of services from Berthoud to Platteville, Timnath, Greeley, Westcliffe, and Salida, and continuously showing our commitment to address critical needs for broadband across Colorado.

Current and future availability of Hilltop's fiber network in Berthoud:





Current availability of Hilltop's fixed wireless and fiber network in Colorado:



Notable recent projects include:

- Hilltop has forged a **public-private partnership with Custer County** to overcome environmental and terrain challenges to establish a fiber optic network that will serve residents with broadband services. This public private agreement was forged from a need to serve extremely low density areas and areas where poverty and eliminating the digital divide are key components of the partnership.
- In **partnership with the Town of Platteville**, we have built fiber optic connections to over 1,100 premises, covering all serviceable addresses in the Town. This was supported by the State of Colorado's Broadband grant program. We have enclosed two letters of support from the town: one from the mayor and one from the town manager.
- Construction of over 700 residential fiber services in the Town of Timnath
- Construction of over 400 residential fiber services in the City of Greeley
- Construction of over 350 residential fiber services west of Berthoud in Larimer County. These services are to homes with Berthoud addresses outside of town limits. These



projects are confirmation of Hilltop's commitment to delivering services to Larimer County and areas around our home base of Berthoud.

These achievements underscore our proficiency in planning, executing, and maintaining fiber optic networks. These passings are a testament to Hilltop's commitment to expanding our network's reach, making high-speed internet accessible to even more remote and underserved areas. The technical experience gained through these projects positions Hilltop Broadband as a trusted leader in the field of fiber optic network deployment, with a reputation built on reliability and a relentless pursuit of technological excellence.

Hilltop Broadband's technical prowess extends beyond customer connectivity, as we boast extensive **in-house design and construction capabilities**. Our team of experts not only conceptualizes and plans intricate network layouts but also takes a hands-on approach to bring these designs to life. This vertical integration of design and construction has allowed Hilltop to streamline operations, reduce project costs, and maintain a higher degree of control over the quality of our network infrastructure. By **leveraging in-house resources**, Hilltop has consistently **delivered cost-effective solutions without compromising on the technical excellence and top notch customer services** that define our services.

Financial Information

Hilltop Broadband has secured financial backing from Concept Communications, dba Core Fiber Partners ("CFP"), ensuring the steadfast viability and success of the proposed venture. **CFP is committed to deploying over \$50 million to extend broadband connectivity, addressing the needs of communities in the region.** With a robust balance sheet and access to additional capital through our investment partner Heritage Holding, Core Fiber Partners is well-positioned to consistently fund the proposed build, meeting capital requirements as they arise.

The financial support from CFP serves as essential private capital financing sought to ensure 100% fiber coverage in the Town of Berthoud. In this collaborative endeavor, Hilltop and CFP will play a pivotal role by providing and delivering internet services to the community while owning and maintaining the network.



Hilltop will provide the following internet packages to the local residents:

Package	Speeds	Pricing
Berthoud Starter	\$44.95/mo	100 Mbps
Berthoud Connect	\$64.95/mo	350 Mbps
Berthoud Gig	\$74.95/mo	1,000 Mbps
Berthoud Ultimate	\$149.95/mo	3,000 Mbps
Berthoud Pro	\$199.95/mo	10,000 Mbps

In addition, Hilltop will commit to providing the following to the community in Berthoud:



Fiber Available to Public Schools at Reduced Cost - Hilltop will offer Public Schools reduced broadband pricing while working with them to take advantage of available E-Rate program



Fiber Available to all Town Facilities - Hilltop will prioritize and optimize fiber broadband connectivity to all of the Town's facilities



Smart City - Hilltop will assist the Town to develop and become smart city ready via fiber connectivity



Regional Telehealth - Hilltop will proactively work with health care providers in the town to enable and accelerate telehealth offerings



Access for Larimer County Administration - Hilltop will offer the Larimer County Administration broadband services at a reduced cost



Access for Larimer County Sheriff - Hilltop will offer the Larimer County Sheriff broadband services at a reduced cost



Free Wi-Fi Zones - Designated public spaces and community centers within Berthoud where there will be free Wi-Fi provided. **Hilltop is already providing free Wi-Fi zones at Berthoud Recreational Center outdoor events, Fickel Park and Berthoud Town Park**



Local Hiring and Job Advancement - Hilltop will also pledge to prioritize local hiring for positions related to the FTTP system's construction, maintenance, and customer support. We will also train and retain our employees to ensure our local presence and touch never goes away



Tech Hub Office - Hilltop will establish a incubator space in it's office space for local residents and community members to access resources, mentorship, and other learning capabilities to further adapt smart and future technologies



Community Events Sponsorship - Hilltop will sponsor and actively participate in local community events, festivals, or initiatives. We are currently sponsoring our local recreational and school sports teams in Berthoud

Implementation Plan

Hilltop Broadband plans to construct a state-of-the-art Fiber-to-the-Premises (FTTP) system in Berthoud, Colorado. This initiative aims to revolutionize the local telecommunications landscape, providing residents and businesses with high-speed internet connectivity and a host of digital services. Our implementation plan is centered around a commitment to quality, customer satisfaction, and community integration.

Leveraging our existing network footprint in the Town of Berthoud, Hilltop Broadband is ready to provide service to the remaining 3,900 existing households.

Accelerated Construction Timeline: Hilltop Broadband is dedicated to completing the FTTP system within two years. Services are currently available in the Heritage Ridge and Vantage. We have a detailed project management plan and team in place, which includes regular progress



assessments and resource allocation adjustments to ensure timely construction. Our focus is on delivering high-speed connectivity to the community as soon as possible.

Project construction is already underway and can be accelerated at a moment's notice. We currently have in-house construction crews ready to deploy on this project. We also have established partnerships with local utility construction companies that are familiar with Hilltop's strict requirements and are ready to begin construction. Moreover, our partnership and backing from CFP will allow us to further accelerate the process, both operationally and financially, to ensure this project is prioritized for completion.

In-House Design and Construction: Our first step involved meticulous in-house design and planning. Existing designs are in place and ready to be submitted for permitting and construction. We will work closely with town staff to understand, obtain, and adhere to all relevant legal, regulatory, environmental, and compliance requirements. Experienced engineers and technicians will develop a comprehensive network architecture that maximizes efficiency and minimizes disruption to the community.

Construction will be completed by Hilltop's in-house and contracted construction crews while receiving support from the in-house project management team and inspectors. The in-house project management team will be responsible for ensuring all involved parties are meeting the highest performance standard while the in-house inspectors will ensure that proper procedures and restoration are completed in all phases of the construction.

System Head-End Architecture: Hilltop has an existing head-end system in place which uses industry best practices for backup power. Additionally, the system also has diverse backup fiber infrastructure paths so that no single point of failure will take the system offline. These systems are designed to provide reliable service to the community year-round with minimal disruption to the end customers.

Not Just High-Speed Internet: Video service can be offered through IPTV. Hilltop is already offering phone/voice services.

Customer Satisfaction: Ensuring customer satisfaction is a cornerstone of Hilltop Broadband's mission. Anchored by a robust local customer support center, we employ dedicated technicians who are ingrained in the Berthoud community. Open communication is paramount to us, and we commit to providing transparent updates at every step of the construction process. Hilltop is not just a service provider; we are your neighbors, deeply invested in the success and connectivity of the Berthoud community. As part of our commitment, we are actively engaging with our community anchor institutions, local residents, and businesses to bridge the digital divide. This collaborative approach allows us to address questions comprehensively and provide the necessary technological support to optimize everyone's connectivity experience.



Area Restoration: We understand the importance of preserving Berthoud's natural beauty. Our construction teams will undergo rigorous training to minimize disruption to landscaping and yards. In the event of any disturbance, we are committed to restoring the affected areas to near original condition promptly. Our goal is to leave Berthoud more beautiful than we found it. We will work with you community anchor institutions to maintain and preserve Berthoud.

By combining cutting-edge technology, local expertise, and a strong commitment to customer satisfaction and community values, Hilltop Broadband is poised to bring the benefits of fiber-optic connectivity to Berthoud, Colorado. We look forward to working closely with the community and delivering a world-class broadband infrastructure that will drive economic growth and enhance the quality of life for all residents.

Experience with SPV or similar models

Hilltop Broadband, backed by Core Fiber Partners, brings a wealth of expertise in establishing Public-Private Partnerships and ownership structures to execute projects of a similar nature. Our collective experience is rooted in successfully deploying fiber-based broadband networks across various communities in Washington, Idaho, and Oregon, aligning with the objectives outlined in the Town of Berthoud's vision. Core Fiber Partners, as a key collaborator, has demonstrated a proven track record in creating and managing ISPs for broadband initiatives in the Pacific Northwest, showcasing a high level of competency in structuring effective and collaborative partnerships between public and private entities. The proposed fiber network expansion will be fully owned, operated and managed by Hilltop and CFP.

Hilltop has successfully extended broadband services across Colorado. Our track record includes the expansion of services from Berthoud to Platteville, Silver Cliff, and Salida, demonstrating our commitment to addressing the critical need for reliable connectivity in both urban and rural areas.

Building on these experiences and successfully established partnership with CFP, Hilltop is confident in its ability to deliver a strong fiber network across the Town of Berthoud. We are eager to contribute our expertise, resources, and commitment to ensuring that all of Berthoud's residents and businesses are served high-speed broadband services. Hilltop and CFP will build, own, and operate all of the fiber network in Berthoud.

In addition, Hilltop will commit to providing the following to the community in Berthoud:



Fiber Available to Public Schools at Reduced Cost - Hilltop will offer Public Schools reduced broadband pricing while working with them to take advantage of available E-Rate program



Fiber Available to all Town Facilities - Hilltop will prioritize and optimize fiber broadband connectivity to all of the Town's facilities



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Local Hiring and Job Advancement - Hilltop will also pledge to prioritize local hiring for positions related to the FTTP system's construction, maintenance, and customer support. We will also train and retain our employees to ensure our local presence and touch never goes away



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Community Events Sponsorship - Hilltop will sponsor and actively participate in local community events, festivals, or initiatives. We are currently sponsoring multiple of our local recreational sports teams in Berthoud

Local Engagement Strategy

Our HQ is in Berthoud!! Hilltop's roots in Berthoud are more than a business affiliation; they are deeply intertwined with our community. I'm not just the owner; I live two miles west of Berthoud and consider myself part of the Berthoud community. **What began as a personal quest for better internet access in my home led to something bigger.** The demand for faster internet in our rural area grew, and soon, neighbors wanted to be part of the expanding network. This organic growth uniquely positions Hilltop to tailor services precisely to Berthoud's needs, ensuring that our network isn't just accessible but strategically built for the community's future.

Our physical presence goes beyond an office address; it's a commitment to being hands-on. Hilltop actively engages with residents, offering support in navigating the technology landscape, troubleshooting issues, and ensuring every customer is served with excellence.

Beyond mere connectivity, Hilltop's commitment to local engagement is tangible. If entrusted with this project, **we pledge not just to provide reliable high-speed internet access but to contribute to local job creation.** Our plan is to expand our current team of 15 employees by hiring five to ten individuals during the construction phase and an additional three to five employees for ongoing network maintenance and customer support post-construction.

Furthermore, Hilltop is resolute in addressing the digital divide in Berthoud. Through targeted **workshops and training programs, we aim to empower residents with the digital skills necessary to navigate today's technological landscape.** Whether through educational materials, public forums, or hands-on workshops, Hilltop is committed to ensuring that the community is well-informed about technology and the services available. We actively engage with local stakeholders, including community anchor institutions, businesses, and residents, to align our services with the community's needs and promptly address any concerns. Hilltop



currently serves many anchor institutions in town and would be committed to serving their needs in the future.

Existing Anchor Institutions that Hilltop Currently Serves:

- Berthoud Recreation Center
- Berthoud Parks Department
- Berthoud Public Works Department
- Berthoud Fire Station 1
- Berthoud Fire Station 2

Finally, Hilltop is dedicated to fostering digital inclusion by providing financial support to low-income residents through the **Affordable Connectivity Program (ACP)**. Hilltop will actively assist eligible members throughout the entire broadband access journey. This includes hands-on support in verifying eligibility, guiding through the enrollment process, and facilitating subscription to our high-speed internet services. Our aim is to ensure that every member of the local community can access affordable and high-speed internet, contributing to a more connected and inclusive Berthoud.



References

- **Pat Burns**, CSU, CSU System Broadband Initiative, Patrick.Burns@colostate.edu
- **Adrienne Sandoval** - Mayor of The Town of Platteville, asandoval@plattevillegov.org
- **Troy Renken** - Town Manager for The Town of Platteville, trenken@plattevillegov.org
- **Joe Yandrofski** - BluIP Systems, jyandrofski@bluip.com
- **Mark Carmel** - Carmel Management Group, 719-252-9819



Resumes

ERIC RYPLEWSKI

Education

- Thomas Edison State College, Nuclear Engineering Technology
- Naval Nuclear Power School, 2002
- Naval Nuclear Prototype Operation

Experience

- **Founder and President, Hilltop Broadband, Berthoud, CO - 2013 To Present**
 - Founded Hilltop Broadband to serve rural Colorado. Hilltop Broadband currently serves over 2,000 customers using both wireless and fiber optic technology.
- **Director, Berthoud Fire Protection District - 2017 To Present**
 - Appointed to the position of District Director. Responsible along with other board members for direction of department executive staff, policies and operations budgeting.
- **Substation Engineer, City of Longmont Electric Department, Longmont, CO - 2006 To 2013**
 - Responsible for the operation and maintenance of all high voltage, control and communication systems for the Electric Department's 7 electrical substations.
- **Engineer, Emerson Process Management, Denver, CO - 2002 to 2006**
 - Inspected, repaired, and monitored commercial and industrial electric and control systems for various enterprise and government customers across the United States.
- **Electrician and Crew Lead, United States Navy - USS Portsmouth SSN 707 - 1996 to 2002**
 - Performed supervision and maintenance related to all electrical generation, control and protection systems. Operated and maintained the nuclear propulsion and power plant.



JASON MOCCA

Education

- USAF, United States Air Force, Telecommunications
- Motorola LEAN Six Sigma, Green Belt Certifications
- Institute of Project Management, Project Management Professional - Fiber Internet

Experience

- **Chief Executive Office, Core Fiber Partners, Pacific Northwest - 2022 To Present**
 - CEO of Core Fiber Partners (CFP), a network of local internet service providers based in the Pacific Northwest. CFP's vision is to build more fiber internet in rural communities across the Pacific Northwest and deliver faster internet everyone can trust.
- **Chief Operating Officer, LS Networks - 2021 To 2022**
 - Responsible for the end-to-end execution related to new and existing clients. This includes operationalizing growth initiatives across sales enablement, engineering, service delivery, construction, and technical operations.
- **Vice President Field Operations, Ting Mobile, US - 2017 To 2021**
 - Lead teams across 14 markets as we deploy and maintain gigabit fiber throughout the city. In this role, I directly and indirectly lead teams across market expansion, governmental affairs, business operations, network design, Infrastructure and field operations including construction and local contractors.
- **General Manager, Frontier Communications, Portland, WA - 2014 to 2016**
 - Full P&L responsibility for east Portland, Oregon and southwest Washington team. Led activities across marketing, engineering and field operations to deliver Frontiers cable and telephony solutions to both residential and business customers.
- **VP of Service Delivery and Special Projects, Integra, Portland, OR - 2012 to 2014**
 - Led over 300 team members throughout Service Delivery, the corporate Project Management Office (PMO) and the Business Analytics division of the organization.



TOWN OF PLATTEVILLE

Adrienne Sandoval, Mayor
400 Grand Avenue, Platteville, Colorado 80651
970.785.2245 - 970.785.2476 (f)
(asandoval@plattevillegov.org)

October 2, 2023

To whom it may concern,

I am writing to offer my wholehearted endorsement and commendation for Hilltop Broadband, based on their exemplary performance in constructing a fiber-to-the-premises (FTTP) system in our beloved town of Platteville. As the Mayor of Platteville, I had the privilege of witnessing firsthand the dedication and professionalism exhibited by Hilltop Broadband throughout this monumental project.

The quality of the construction crews employed by Hilltop Broadband was nothing short of exceptional. Their attention to detail, commitment to excellence, and their respectful approach to our community members were truly remarkable. I was particularly impressed by their efforts to leave residents' landscaping and yards in better condition than before they began their work. This thoughtful and considerate approach was noticed and appreciated by our residents, reflecting Hilltop Broadband's commitment to being a responsible and caring provider.

Working closely with Hilltop Broadband was an absolute joy. Their team consistently demonstrated a high level of professionalism, responsiveness, and a genuine desire to engage with our community. They listened to the concerns and needs of our residents, addressing them promptly and effectively. As a result, our community is not only delighted with the state-of-the-art FTTP system but also with the exceptional service and support provided by Hilltop Broadband.

Platteville is fortunate to have Hilltop Broadband as a dedicated and caring provider. They have made a significant positive impact on our town, enhancing our connectivity and improving our quality of life. I have no doubt that their commitment to excellence will continue to benefit our community for years to come.

In conclusion, I wholeheartedly recommend Hilltop Broadband for any future projects and commend their exceptional performance in the construction of our FTTP system. It is with great enthusiasm that I endorse their services and express my gratitude for their contributions to our wonderful town.

Sincerely,



Mayor Adrienne Sandoval
Town of Platteville



TOWN OF PLATTEVILLE

Troy Renken, Town Manager
400 Grand Avenue, Platteville, Colorado 80651
970.785.2245 - 970.785.2476 (f)
(trenken@plattevillegov.org)

October 2, 2023

To whom it may concern,

I'm writing this letter to express my appreciation for Hilltop Broadband's work on the internet project in Platteville. As the Town Manager I was truly impressed by the way Hilltop Broadband handled the project and communicated with myself and Town staff as the project progressed.

The team from Hilltop Broadband was highly skilled and paid close attention to every detail and ensured that the project was executed with minimal disruption to our community. Additionally, they took great care not to disrupt the yards and gardens of our residents and worked quickly and professionally with residents to address any questions or concerns.

Working with Hilltop Broadband was an overall positive experience. They conducted themselves professionally and were ready to assist whenever needed. They were attentive to the concerns of our residents and promptly resolved any issues. Thanks to Hilltop Broadband, our town now enjoys excellent internet services, and many residents are delighted in the service they provide.

Platteville is fortunate to have Hilltop Broadband as a high-speed internet provider. They have done an outstanding job, and I believe they will continue to make positive contributions to our town.

In conclusion, I wholeheartedly recommend Hilltop Broadband for any future projects and am grateful for their exceptional work on providing a quality service for the Platteville community.

Sincerely,

Troy Renken
Town Manager
Town of Platteville



Walt Elish
Town of Berthoud
welish@berthoud.org
October 3, 2023

Heritage Holding & Concept Communications Financial Support Disclosure

We are writing this to attest and confirm that through its equity partners and debt partners, Heritage Holding has committed \$50m+ to Concept communications, dba “Core Fiber Partners”, to buy, build and grow reliable, high-speed fiber networks in towns between 2,000 and 20,000 inhabitants like Berthoud. Heritage Holding is an investment firm specializing in the telecommunications and technology sector within the United States and has a track record of 21 successful acquisitions. Heritage is focused on supporting founders and executives to drive growth and operational efficiencies in their businesses.

A handwritten signature in black ink, appearing to read 'A. de Puy', with a long, sweeping horizontal line extending to the right.

Concept Communications, LLC (dba “Core Fiber Partners”)
412 S Union AVE,
Newport, WA 99156-9667
alex@corefiber.com
617-938-3664



Walt Elish
Town of Berthoud
welish@berthoud.org
October 3, 2023

Environmental and Regulatory Disclosure

We are writing on behalf of Hilltop Broadband to provide a comprehensive disclosure of our commitment and adherence to all pertinent environmental, legal, and regulatory requirements associated with the deployment, operation, and management of fiber broadband services in Berthoud, Colorado.

We attest and confirm that Hilltop Broadband is in current standing with all legal, regulatory, and environmental requirements needed to operate and manage internet broadband services in Berthoud, Colorado.

X Eric Ryplewski

Hilltop Broadband
115 Turner Ave,
Berthoud, CO 80513,
eric@hilltop-broadband.com
970-344-9541

X A. de Puy

Concept Communications, LLC (dba "Core Fiber Partners")
412 S Union AVE,
Newport, WA 99156-9667
alex@corefiber.com
617-938-3664

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Smiling J LLC

is a

Limited Liability Company

formed or registered on 12/11/2013 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20131710313 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/28/2023 that have been posted, and by documents delivered to this office electronically through 10/03/2023 @ 08:13:26 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 10/03/2023 @ 08:13:26 in accordance with applicable law. This certificate is assigned Confirmation Number 15370348 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF TRADE NAME

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office, a Statement of Trade Name for:

Hilltop Broadband

(Entity ID # 20141006816)

was filed in this office on 01/03/2014 with an effective date of 01/03/2014 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 09/28/2023 that have been posted, and by documents delivered to this office electronically through 10/03/2023 @ 08:14:04 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 10/03/2023 @ 08:14:04 in accordance with applicable law. This certificate is assigned Confirmation Number 15370349 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

DR 0140 (02/16/11)
DEPARTMENT OF REVENUE
DENVER CO 80261-0013

STATE
COLORADO

COUNTY
LARIMER

CITY
BERTHOUD

Must collect
taxes for:
**SALES TAX
LICENSE**

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION					ISSUE DATE			LICENSE VALID TO DECEMBER 31
	county	city	industry	type	liability date	month	day	year	
30935692-0000	06	0009	003	I	010118	Nov	30	21	2023

THIS LICENSE MUST BE POSTED AT THE FOLLOWING LOCATION
IN A CONSPICUOUS PLACE: SMILING J LLC
115 TURNER AVE BERTHOUD CO 80513-1232

**THIS LICENSE IS NOT
TRANSFERABLE**



SMILING J LLC
ATTN: HILLTOP BROADBAND
PO BOX 1770
BERTHOUD CO 80513-1770

Executive Director
Department of Revenue

BOARD OF TRUSTEES INFORMATION



UTILITIES

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Water Dedication Requirements at Annexation
Type of Item:	Regular Item
Purpose:	Introduction of Ordinance regarding Water Dedication Requirements
Presented by:	Ken Matthews

ATTACHMENTS:

- Amendment to Water Dedication Ordinance – Dedication of Historical Water Rights – (Clean)
- Amendment to Water Dedication Ordinance – Dedication of Historical Water Rights – (Redline)

BACKGROUND:

The Town of Berthoud Board of Trustees held two Water Dedication Policy Work Sessions in March and July of 2023 to discuss the Town's current water dedication policy and evaluate different policy options. One option discussed during the work sessions was requiring the dedication of historical water rights associated with any annexation properties, prior to final plat approval. This option would prevent the removal of historical water rights from properties to be annexed and would ensure that any such water rights are made available to the Town for potable and/or nonpotable use. Following the discussion of this policy option, the Board directed legal counsel and Town Staff to develop an amendment to the Town's Water Dedication Ordinance to implement this requirement.

Attached are amendments to the Town's Water Dedication Ordinance in both redline format and clean format, which will implement the requirement of the dedication of historical water rights associated with annexation properties.

ORDINANCE 1330

AN ORDINANCE OF THE TOWN OF BERTHOUD AMENDING ORDINANCE #1300, CONCERNING DEDICATION OF HISTORICAL WATER RIGHTS

BE IT HEREBY ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

INTRODUCTION

WHEREAS, The Town of Berthoud previously adopted Ordinance #1300 in January 2022, commonly referred to as the "Town of Berthoud Water Dedication Ordinance"; and

WHEREAS, The Board of Trustees of the Town of Berthoud has determined that certain amendments and modifications to the Town of Berthoud Water Dedication Ordinance are necessary; and

WHEREAS, The modifications shall be accomplished by amendment of the Town of Berthoud Water Dedication Ordinance to be incorporated into the Town of Berthoud Development Code, Chapter 30-10, Section 30-10-114 to read as set forth in this Ordinance.

PART I - AMENDMENTS

IT is therefore ordained by the Board of Trustees of the Town of Berthoud that the following Ordinance is adopted, and Section 30-10-114 of the Town of Berthoud Water Dedication Ordinance shall hereinafter read as set forth below:

30-10-114(C) Definitions

* * *

- C. *Definitions.* Whenever in this section, the words hereinafter defined or construed in this section are used, they shall, unless the context requires other uses, be deemed to have the following meanings:

* * *

15. *Historical Water Rights* mean those water rights associated with a particular parcel of land at the time of annexation and which have been applied to beneficial use on that land.
16. *Natural Area* means an area that (a) is appropriately vegetated and free of weeds; (b) is capable of maintaining the existing vegetation without irrigation; (c) has been dedicated to and accepted by the Town; and (d) is a wetland under the criteria in the Wetlands Delineation Manual utilized by the U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency in effect at the time of dedication to the Town.

All Natural Areas shall be encumbered by a conservation easement. Natural Areas do not require any irrigation. In order to qualify as a Natural Area, the Developer must pay the Town's fees and expenses incurred in determining whether the area is a wetland and appropriately vegetated, and the Natural Area must be accepted by the Town at the Town's sole discretion by and through the Town Administrator.

17. *Open Water* means a body of water, such as a pond or reservoir, whether existing or created and whether for purposes of water storage, aesthetic, or recreation, that has an adequate physical and legal water supply to maintain the open water condition year round, and that has been accepted by the Town for Open Water land use.
18. *Owner* shall be any person owning water using property and/or any person owning real property either corporeal or incorporeal, connected or not connected to the Town water system.
19. *Person* shall include any individual, partnership, association, organization, firm, district, corporation, group or other legal entity of any nature, public or private.
20. *Phase* means a portion of property that is being platted or has been platted.
21. *Raw Water Credit* means the number of S.F.E.s for which dedication credits are certified by the Town in exchange for cash in lieu of water dedication payments or water rights dedications to the Town.
22. *Single Family Equivalent Unit (SFE or S.F.E.)* means a number related to the volume of water necessary to meet the demand and use requirements including systems losses and consumptive use requirements, of an average single family dwelling unit which is defined herein as 0.4 acre feet. An S.F.E. shall be defined as 0.4 acre feet for all purposes. The S.F.E. unit value assigned to such average dwelling unit is 1.0.
23. *Sufficient priority* means that a water right has a date as of which it is entitled to use water in relation to other water rights deriving their supply from the same source which is sufficiently senior that it may reasonably be expected to provide a dependable water supply for the requirements of this section. Factors to be considered in making this determination shall include, but not by way of limitation, the appropriation date and adjudication date of the water right, the decreed use(s), the historical use of the water right, the physical flow available, and the administrative practices of the office of the State Engineer.

30-10-114(G) Cash in Lieu of Water Dedications or Dedication of Water Rights for Potable Purposes

* * *

2. *Water Right Dedication Requirement.* It is not the intent of the Town to allow the recalculation of water dedications for existing subdivisions or to increase the water rights requirements for subdivisions for which a final plat has already been approved as of the effective date of this section. The requirements herein shall apply to all new development, unless otherwise agreed to in an applicable annexation or development agreement with the Town.

- a. *Dedication of Historical Water Rights.* As a condition of annexation of land to the Town, ownership of all Historical Water Rights associated with the land to be annexed shall be dedicated to the Town in accordance with section I hereof, and such dedication shall occur upon meeting all other conditions necessary for the finalization of annexation. For any other development or change in land use on lands already annexed to the Town, ownership of all Historical Water Rights associated with the land shall be dedicated to the Town in accordance with section I hereof, prior to the Town's approval of any final plat.
3. From and after the effective date of this section, any person who seeks approval of any of the following:
 - a. an extension of water service;
 - b. annexation;
 - c. subdivision;
 - d. any Change in Land Use, within or outside the limits of the Town, if such Change in Land Use will increase the demand for Town water service;

shall comply with this section and the Town's Development Code.

* * *

PART II –GENERAL PROVISIONS

1. INTERPRETATION

This Ordinance shall be so interpreted and construed as to effectuate its general purpose to make uniform the terms and conditions for the sale of treated water from the Town water system contained herein. However, this Ordinance shall not be applied in a manner inconsistent with annexation agreements in existence prior to the effective date of this Ordinance. Section headings of this Ordinance shall not be deemed to govern, limit, modify or in any way or manner affect the scope, meaning intent or extent of the provisions of any article or section thereof.

2. VALIDITY

If any part or parts of this Ordinance is/are, for any reason, held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town Board hereby declares that it would have codified these provisions and each part or parts thereof, irrespective of the fact that any one part or parts be declared invalid.

3. REPEAL OF OLD ORDINANCES

Existing portions of Ordinances and portions of the Town of Berthoud Development Code Sections, specifically Section 30-10-114(C) and Section 30-10-114(G), which are inconsistent with the provisions of this Ordinance are hereby repealed.

4. EFFECTIVE DATE

The provisions of this Ordinance shall take effect thirty (30) days following the date of the Board of Trustees' adoption of the Ordinance.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, this the _____ day of _____, 2023.

TOWN OF BERTHOUD

By: _____
Will Karspeck, Mayor

ATTEST:

By: _____
Christian Samora, Town Clerk

Redline of Changes to Section 30-10-114(C) and Section 30-10-114(G)

ORDINANCE 1330

AN ORDINANCE OF THE TOWN OF BERTHOUD AMENDING ORDINANCE #1300, CONCERNING DEDICATION OF HISTORICAL WATER RIGHTS

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WHEREAS, The Board of Trustees of the Town of Berthoud has determined that certain amendments and modifications to the Town of Berthoud Water Dedication Ordinance are necessary; and

WHEREAS, The modifications shall be accomplished by amendment of the Town of Berthoud Water Dedication Ordinance to be incorporated into the Town of Berthoud Development Code, Chapter 30-10, Section 30-10-114 to read as set forth in this Ordinance.

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15. *Historical Water Rights mean those water rights associated with a particular parcel of land at the time of annexation and which have been applied to beneficial use on that land.*
16. *Natural Area* means an area that (a) is appropriately vegetated and free of weeds; (b) is capable of maintaining the existing vegetation without irrigation; (c) has been dedicated to and accepted by the Town; and (d) is a wetland under the criteria in the Wetlands Delineation Manual utilized by the U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency in effect at the time of dedication to the Town.

Redline of Changes to Section 30-10-114(C) and Section 30-10-114(G)

All Natural Areas shall be encumbered by a conservation easement. Natural Areas do not require any irrigation. In order to qualify as a Natural Area, the Developer must pay the Town's fees and expenses incurred in determining whether the area is a wetland and appropriately vegetated, and the Natural Area must be accepted by the Town at the Town's sole discretion by and through the Town Administrator.

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~~49~~20. *Phase* means a portion of property that is being platted or has been platted.

~~20~~21. *Raw Water Credit* means the number of S.F.E.s for which dedication credits are certified by the Town in exchange for cash in lieu of water dedication payments or water rights dedications to the Town.

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~~22~~23. *Sufficient priority* means that a water right has a date as of which it is entitled to use water in relation to other water rights deriving their supply from the same source which is sufficiently senior that it may reasonably be expected to provide a dependable water supply for the requirements of this section. Factors to be considered in making this determination shall include, but not by way of limitation, the appropriation date and adjudication date of the water right, the decreed use(s), the historical use of the water right, the physical flow available, and the administrative practices of the office of the State Engineer.

30-10-114(G) Cash in Lieu of Water Dedications or Dedication of Water Rights for Potable Purposes
--

* * *

- Water Right Dedication Requirement.* It is not the intent of the Town to allow the recalculation of water dedications for existing subdivisions or to increase the water rights requirements for subdivisions for which a final plat has already been approved as of the effective date of this section. The requirements herein shall apply to all new development, unless otherwise agreed to in an applicable annexation or development agreement with the Town.

Redline of Changes to Section 30-10-114(C) and Section 30-10-114(G)

- a. *Dedication of Historical Water Rights. As a condition of annexation of land to the Town, ownership of all Historical Water Rights associated with the land to be annexed shall be dedicated to the Town in accordance with section I hereof, and such dedication shall occur upon meeting all other conditions necessary for the finalization of annexation. For any other development or change in land use on lands already annexed to the Town, ownership of all Historical Water Rights associated with the land shall be dedicated to the Town in accordance with section I hereof, prior to the Town's approval of any final plat.*
3. From and after the effective date of this section, any person who seeks approval of any of the following:
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 - b. annexation;
 - c. subdivision;
 - ed. any Change in Land Use, within or outside the limits of the Town, if such Change in Land Use will increase the demand for Town water service;

shall comply with this section and the Town's Development Code.

* * *

PART II –GENERAL PROVISIONS

1. INTERPRETATION

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If any part or parts of this Ordinance is/are, for any reason, held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The Town Board hereby declares that it would have codified these provisions and each part or parts thereof, irrespective of the fact that any one part or parts be declared invalid.

Redline of Changes to Section 30-10-114(C) and Section 30-10-114(G)

3. REPEAL OF OLD ORDINANCES

Existing portions of Ordinances and portions of the Town of Berthoud Development Code Sections, specifically Section 30-10-114(C) and Section 30-10-114(G), which are inconsistent with the provisions of this Ordinance are hereby repealed.

4. EFFECTIVE DATE

The provisions of this Ordinance shall take effect thirty (30) days following the date of the Board of Trustees' adoption of the Ordinance.

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, this the _____ day of _____, 2023.

TOWN OF BERTHOUD

By: _____
Will Karspeck, Mayor

ATTEST:

By: _____
Christian Samora, Town Clerk

BOARD OF TRUSTEES INFORMATION



ADMINISTRATION DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Appointments to Various Committees
Type of Item:	Regular Item
Purpose:	To appoint citizen volunteers to the various committees and commission.
Presented by:	Town Board Interview Committees

ATTACHMENTS:

- Planning Commission Applications
- Local Licensing Authority Application

BACKGROUND:

Appointments are needed on the Planning Commission and the Local Licensing Authority. The vacancy on the Planning Commission was created when Chris Kurtz was appointed to the Town Board. The Local Licensing authority has one applicant that has served the last two years on the Authority. Interviews to fill these vacancies are scheduled for the evening of December 11, 2023. Following the interviews, each committee will make a recommendation of appointment.

The following applicants applied for the vacancy on the Planning Commission:

- Stacey Sigman
- Marc Hoffmans
- Steven Allen

The following applicant applied for reappointment on the Local Licensing Authority:

- Lynn Larsen

The current members on the Planning Commission are as follows:

Planning Commission	
Abigail Smith	10/24/2026
Vacant	5/11/2024
Brett Wing	5/11/2024
Karen Anderson	9/28/2024
Jon Van Benthem	5/24/2025
Joe Donnelly	5/24/2025
Nick Semedallas	8/8/2026

The current members on the Local Licensing Authority are as follows:

Historic Preservation Advisory Committee	
Municipal Judge	Per Code
Town Clerk	Per Code
Vacant	

UPDATE/NEXT STEPS:

- No additional steps needed.

FISCAL IMPACT AND FUND SOURCE:

There is no anticipated fiscal impact.

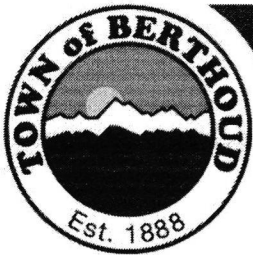
COMMUNITY TOUCHSTONES:

All committees and commissions work to carry out the goals and Community Touchstones identified by the Town Board in their strategic planning sessions. *Community Identity, Resiliency and Sustainability.*

RECOMMENDED ACTION(S):

A Board Member may move to appoint _____ to the Planning Commission to fill the remainder of a term expiring on 5/24/2024. Followed by a second and a Roll Call Vote.

A Board Member may move to appoint _____ to the Local Licensing for a term of 2 years. Followed by a second and a Roll Call Vote.



Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
970.532.2643

Advisory Committee Application

To be considered a candidate for a committee, please complete this application and return it to the Town Clerk's Office, 807 Mountain Ave., PO Box 1229, Berthoud, Co. 80513, fax to (970) 532-0640, or email to clerk@berthoud.org. Application deadlines vary. Late applications will be kept on file for one year for future vacancies.

Additional information can be found on the Town's website under Advisory Committees or contact the Town Clerk's office at (970) 532-2643.

Candidates will be invited to an interview with the interview team and appointments are made by the Town Board as a whole.

Name of Committee or Commission: Local Licensing Authority

Name: Lynn Larsen

Address: 205 Hubbell St., Berthoud

Day Phone: 970-344-5749 Night Phone: same E-Mail Address: lynnfda@aol.com

How long have you been a resident of Berthoud? 6 years

Do you currently serve, or have you served previously, on a board, commission or committee? If so, which one(s) Yes. Local Licensing Authority and Tree Advisory Committee.

Why do you want to become a member of this particular committee? I am currently a member of the Authority and would like to continue to serve as its non-professional, citizen member.

Briefly explain what you believe are the two most important issues facing this committee, and how do you believe this committee should address each issue?

1) During my two years on the Authority, I have noted that a growing Berthoud needs a quorum to keep up with new applications and with ownership changes for existing licenses. With an Authority membership of only 3, filling the long-vacant citizen member position decreases the likelihood that applications will be delayed by the lack of a quorum of two members.

2) The Authority needs to continually remind applicants for permits for special events where alcohol will be served that sloppy applications are not acceptable. To that end we have developed an Addendum to the Special Events Permit Application. The Authority must continue to ensure that all the information necessary for safe sale and consumption of alcohol at such events is provided.

List any abilities, skills, licenses, certificates, specialized training, past related experience or interests you have which are applicable to this committee. I have no formal legal training. However, my professional training and experience has led to some skill in writing and editing scientific and government documents. Most of my professional life involved drafting/reviewing Federal regulations and interpreting research & survey data. I did have agency-sponsored legal training as it applied to foods & drugs. I have met with Congressional staff members and testified before Congress. During part of my time at the U.S. Food & Drug Administration I was responsible for overseeing and staffing our Food Advisory Committee.

Please specify any activities which might create a conflict of interest that would prevent you from taking official action if you should be appointed to this committee. _____

None of which I am aware.

Have you attended a meeting of the committee you are applying to or talked to anyone currently on the committee? X Yes ____ No

Comments: I am currently the citizen member of this Authority.

If not appointed at this time, would you be interested in serving on any other advisory committees at the Town of Berthoud? If so, please list any preference: Yes. The Tree Advisory Committee. (I am also a current member of this committee; see separate application)

All applicants are strongly encouraged to attend a regularly scheduled meeting of the committee for which they are applying prior to submitting an application.

The Town of Berthoud will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970)532-2643 for assistance.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

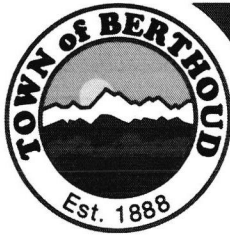
Signature: _____



Lynn A. Larsen

Date: _____

7-25-23



Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
970.532.2643

Advisory Committee Application

To be considered a candidate for a committee, please complete this application and return it to the Town Clerk's Office, 807 Mountain Ave., PO Box 1229, Berthoud, Co. 80513, fax to (970) 532-0640, or email to clerk@berthoud.org. Application deadlines vary. Late applications will be kept on file for one year for future vacancies.

Additional information can be found on the Town's website under Advisory Committees or contact the Town Clerk's office at (970) 532-2643.

Candidates will be invited to an interview with the interview team and appointments are made by the Town Board as a whole.

Name of Committee or Commission: PLAN COMMISSION

Name: STACY SIGMAN

Address: 2391 SUGARLOAF ROAD

Day Phone: 847-456-3371 Night Phone: SAME E-Mail Address: STACYSIGMAN@GMAIL.COM

How long have you been a resident of Berthoud? OVER 5 YEARS
FULL TIME SINCE AUGUST

Do you currently serve, or have you served previously, on a board, commission or committee?

If so, which one(s) SERVED FOR 4 YEARS ON ARCHITECTURAL COMMISSION IN IL
PROFESSIONALLY WAS STAFF TO AG, ZBA, PLAN COMMISSION, VILLAGE BOARD

Why do you want to become a member of this particular committee? I HAVE 34 YEARS
OF LOCAL GOVERNMENT EXPERIENCE IN ILLINOIS - NOW I WANT
TO USE MY PROFESSIONAL BACKGROUND TO HELP THE TOWN I LOVE

Briefly explain what you believe are the two most important issues facing this committee, and how do you believe this committee should address each issue?

- 1) GROWTH - NEEDS TO BE CAREFULLY MANAGED TO
ENSURE EACH NEW PROJECT MOVES THE NEEDLE IN
A POSITIVE WAY WHILE SUPPORTING THE CHARACTER OF TOWN
- 2) DIVERSITY - WITH GROWTH COMES AN INCREASINGLY DIVERSE
POPULATION. ALL OF THE COMMUNITY NEEDS TO BE HEARD
AND COMFORTABLE WEIGHING IN ON IMPORTANT DECISIONS

List any abilities, skills, licenses, certificates, specialized training, past related experience or interests you have which are applicable to this committee. DEGREE IN ARCHITECTURE/

LANDSCAPE ARCHITECTURE, MASTERS IN PUBLIC ADMINISTRATION,

WAS LICENSED IN ILLINOIS (NOW SEMI-RETIRED) 38 YEARS IN
LOCAL GOVERNMENT AS A COMMUNITY DEV. DIRECTOR & VILLAGE MANAGER

Please specify any activities which might create a conflict of interest that would prevent you from taking official action if you should be appointed to this committee. _____

NONE

Have you attended a meeting of the committee you are applying to or talked to anyone currently on the committee? Yes ☒ No

Comments: BUT HAVE ATTENDED 100'S OF PLAN COMMISSION

AND PUBLIC MEETINGS BACK IN ILLINOIS

If not appointed at this time, would you be interested in serving on any other advisory committees at the Town of Berthoud? If so, please list any preference: YES. OPEN TO

SUGGESTIONS BASED ON MY BACKGROUND

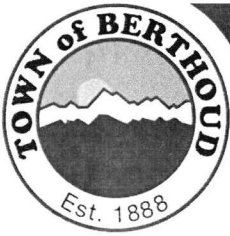
All applicants are strongly encouraged to attend a regularly scheduled meeting of the committee for which they are applying prior to submitting an application.

The Town of Berthoud will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970)532-2643 for assistance.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature: _____

Date: 11-7-23



Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
970.532.2643

Advisory Committee Application

To be considered a candidate for a committee, please complete this application and return it to the Town Clerk's Office, 807 Mountain Ave., PO Box 1229, Berthoud, Co. 80513, fax to (970) 532-0640, or email to clerk@berthoud.org. Application deadlines vary. Late applications will be kept on file for one year for future vacancies.

Additional information can be found on the Town's website under Advisory Committees or contact the Town Clerk's office at (970) 532-2643.

Candidates will be invited to an interview with the interview team and appointments are made by the Town Board as a whole.

Name of Committee or Commission: PORT

Name: MAIC HOFMAN

Address: 490 KANSAS AV - BERTHOUD

Day Phone: 650 450 1288 Night Phone: _____ E-Mail Address: _____

How long have you been a resident of Berthoud? 1.5 y maic.hofman@me.com

Do you currently serve, or have you served previously, on a board, commission or committee?
If so, which one(s) NO

Why do you want to become a member of this particular committee? SENSE THE TOWN - share my background experiences.

Briefly explain what you believe are the two most important issues facing this committee, and how do you believe this committee should address each issue?

1) GROWING FAST CHALLENGES:

→ make sure we keep the spirit of the town, develop enough park & recreation areas in the future of the town, develop & grow activities with residents - create a specific web site for that purpose

2) ATTRACTING NEW BUSINESS FOR THE RESIDENTS:

Help the local business, create a plan of what is needed (Groceries - restaurants - Bars...) and motivate local entrepreneurs.

List any abilities, skills, licenses, certificates, specialized training, past related experience or interests you have which are applicable to this committee. MASTER - MOVEMENT

SCIENCES - Physical EDUCATION - INTERNATIONAL EXP
IN MEDICAL SERVICES FOR 30 Y, VLEVEL SEE LINKEDIN

Please specify any activities which might create a conflict of interest that would prevent you from taking official action if you should be appointed to this committee. _____

NONE

Have you attended a meeting of the committee you are applying to or talked to anyone currently on the committee? ☒ Yes ☐ No

Comments: _____

F

If not appointed at this time, would you be interested in serving on any other advisory committees at the Town of Berthoud? If so, please list any preference: _____

HISTORIC PRESERVATION

All applicants are strongly encouraged to attend a regularly scheduled meeting of the committee for which they are applying prior to submitting an application.

The Town of Berthoud will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970)532-2643 for assistance.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature: _____

[Signature]

Date: _____

August 23rd - 2023



Town of Berthoud
807 Mountain Ave.
P.O. Box 1229
Berthoud, CO 80513
(970) 532-2643

Advisory Committee Application

To be considered a candidate for a committee, please complete this application and return it to the Town Clerk's Office, 807 Mountain Ave., PO Box 1229, Berthoud, Co. 80513, fax to (970) 532-0640, or email to clerk@berthoud.org. Application deadlines vary. Late applications will be kept on file for one year for future vacancies.

Additional information can be found on the Town's website under Advisory Committees or contact the Town Clerk's office at (970) 532-2643.

Candidates will be invited to an interview with the interview team and appointments are made by the Town Board as a whole.

Name of Committee or Commission: PORT

Name: STEVEN ALLEN

Address: 1386 AIRT DRIVE, BERTHOUD

Day Phone: 720-597-4400 Night Phone: SAME E-Mail Address: DRSPALLEN@gmail.com

How long have you been a resident of Berthoud? 8 MONTHS

Do you currently serve, or have you served previously, on a board, commission or committee?
If so, which one(s) NO

Why do you want to become a member of this particular committee? I AM looking to BECOME INVOLVED IN MY COMMUNITY + BELIEVE MY EXPERIENCE IN LITTLE BASEBALL + YOUTH SOCCER COULD BRING VALUE TO THIS COMMITTEE.
Briefly explain what you believe are the two most important issues facing this committee, and how do you believe this committee should address each issue?

- 1) ALL OF THE NEW DEVELOPMENT IN BERTHOUD WILL REQUIRE DEVELOPMENT OF NEW RECREATIONAL AMENITIES. AS PART OF THIS COMMITTEE, I WOULD WORK WITH THE TOWN OF BERTHOUD TO ENSURE SPACE IS PART OF THE TOWNS LONG RANGE PLAN.
- 2) ALL OF THE NEW AMENITIES ALONG WITH THE EXISTING RECREATIONAL SPACE WILL NEED TO BE MAINTAINED. AGAIN, AS PART OF THIS COMMITTEE, I WOULD WORK WITH THE TOWN TO ESTABLISH/MAINTAIN A PLAN TO ENSURE ALL OUR OPEN SPACE AMENITIES ARE SAFE + FUNCTIONAL FOR OUR RESIDENTS TO ENJOY.

List any abilities, skills, licenses, certificates, specialized training, past related experience or interests you have which are applicable to this committee. COACHED LITTLE LEAGUE

BASEBALL FOR 7 YEARS, COACHED YOUTH SOCCER FOR 4 YEARS

AND INDOOR SOCCER FOR 2 YEARS AT THE HS LEVEL.

Please specify any activities which might create a conflict of interest that would prevent you from taking official action if you should be appointed to this committee. _____

NONE

Have you attended a meeting of the committee you are applying to or talked to anyone currently on the committee? ___ Yes ☒ No

Comments: I JUST SAW THE NOTICE IN THE AUGUST ISSUE OF

BERTHOUD IN FOCUS + THOUGHT THIS WOULD BE A GREAT WAY
TO GET INVOLVED IN THE COMMUNITY AS A NEW RESIDENT.

If not appointed at this time, would you be interested in serving on any other advisory committees at the Town of Berthoud? If so, please list any preference: _____

YES, TREE ADVISORY COMMITTEE

All applicants are strongly encouraged to attend a regularly scheduled meeting of the committee for which they are applying prior to submitting an application.

The Town of Berthoud will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970)532-2643 for assistance.

I certify that all statements on this form are true and complete. I further understand that false statements shall be sufficient cause for rejection of this application.

Signature: Steven P. Allen

Date: 9/11/23

**TOWN OF BERTHOUD
RESOLUTION NO. 2023-25**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH
FUND AND ADOPTING A BUDGET FOR THE TOWN OF BERTHOUD, COLORADO,
FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024
AND ENDING ON THE LAST DAY OF DECEMBER 2024.**

WHEREAS, the board of trustees, of the Town of Berthoud, Colorado has appointed Christopher Kirk, Town Administrator, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Christopher Kirk has submitted a proposed budget to this governing body on December 12, 2023, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 12, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF BERTHOUD, COLORADO:**

1. That estimated expenditures for each fund are as follows:

General Fund	\$ 11,503,462
Water Fund	4,843,183
Water Fund Capital Improvements	740,000
Source of Supply	6,054,790
Wastewater Fund	6,013,016
Wastewater Fund Capital Improvements	1,720,000
Storm Water Fund	188,310
Storm Water Fund Capital Improvements	1,650,000
Park Development Fund	180,000
Park Dedication Fund	150,000

Public Facilities Fund	155,000
Conservation Trust Fund	623,947
Larimer County Open Space Fund	473,060
Cemetery Endowment Fund	134,244
Berthoud Area Transportation Fund	281,327
Road Impact Fund	4,552,298
Recreational MJ Tax 7% Fund	560,000
1998 1% Sales Tax Fund	2,805,000
2019 1% Sales Tax Fund	3,631,888

2. That estimated revenues for each fund are as follows:

General Fund

Reserve from prior years	15,529,472
Property Tax	2,650,000
Sources other than Property Tax	9,510,982
Total General Fund	\$27,690,454

Water Fund

Reserve from prior years	5,441,266
Water Sales	3,800,000
Other Sources	288,000
Total Water Fund	\$9,529,266

Water Fund Capital Improvements

Reserve from prior years	12,865,091
System Investment Fees	1,582,500
Other Sources	774,404
Total Water Capital Improvements	\$15,221,995

Source of Supply

Reserve from prior years	23,092,433
Water Dedication	2,500,000
Other Sources	561,250
Total Source of Supply	\$ 26,153,683

Wastewater Fund

Reserve from prior years	5,450,822
Wastewater Sales	3,000,000
Other Sources	220,500
Total Wastewater Fund	\$8,671,322

Wastewater Fund Capital Improvements

Reserve from prior years	17,428,854
System Investment Fees	1,375,000
Other Sources	720,030
Total WW Capital Improvements	\$19,523,884

Storm Water Fund

Reserve from prior years	2,198,177
Drainage Fees	480,000
Other Sources	70,000
Total Storm Water	\$2,748,177

Storm Water Fund Capital Improvements

Reserve from prior years	3,824,183
System Investment Fees	378,000
Other Sources	150,000
Total SW Capital Improvements	\$4,352,183

Park Development Fund

Reserve from prior years	1,136,559
Park Development Fees	961,000
Other Sources	5,250
Total Park Development	\$2,102,809

Park Dedication Fund

Reserve from prior years	732,739
Park Dedication Fees	240,250
Other Sources	25,000
Total Park Dedication	\$997,989

Public Facilities Fund

Reserve from prior years	2,831,077
Fees	205,500
Other Sources	100,000
Total Public Facilities	\$3,136,577

<u>Conservation Trust Fund</u>	
Reserve from prior years	448,925
Lottery	120,000
Other Sources	515,000
Total Conservation Trust	\$1,083,925

<u>Larimer County Open Space</u>	
Reserve from prior years	246,332
Larimer Open Space Tax	220,000
Other Sources	345,000
Total Larimer County Open Space	\$811,332

<u>Cemetery Endowment Fund</u>	
Reserve from prior years	151,089
Lot Sales	20,000
Other Sources	57,000
Total Cemetery Endowment	\$228,089

<u>Berthoud Area Transportation Fund (BATS)</u>	
Reserve from prior years	286,555
Other Sources	82,500
Total BATS	\$369,055

<u>Road Impact Fund</u>	
Reserve from prior years	5,472,301
Impact Fees	743,250
Other Sources	150,000
Total Road Impact	\$6,365,551

<u>Recreational MJ Tax 7% Fund</u>	
Reserve from prior years	655,742
Sales Tax	500,000
Other Sources	50,000
Total Road Impact	\$1,205,742

<u>1998 1% Sales Tax Fund</u>	
Reserve from prior years	2,482,324
Sales Tax	2,753,750
Other Sources	8,400
Total 1998 % Sales Tax	\$5,244,474

<u>2019 1% Sales Tax Fund</u>	
Reserve from prior years	3,738,432
Sales Tax	2,753,750
Other Sources	1,609,300
Total 2019 1% Sales Tax	\$8,101,482

3. That after a properly noticed hearing at a public meeting, as required by law, the budget as submitted, amended and summarized by fund, hereby is approved and adopted as the Budget of the Town of Berthoud for 2024.
4. That the budget hereby approved and adopted shall be signed by William Karspeck, Mayor, and Christian Samora, Clerk, and made a part of the public records of the Town of Berthoud.

PASSED, ADOPTED AND APPROVED THIS December 12, 2023.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

Christian Samora, Town Clerk

**TOWN OF BERTHOUD
RESOLUTION NO. 2023-26**

**A RESOLUTION APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS, IN THE
AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF
BERTHOUD COLORADO, FOR THE 2024 BUDGET YEAR.**

WHEREAS, the Town of Berthoud has adopted the annual budget in accordance with the Local Government Budget Law, on December 12, 2023 and;

WHEREAS, the Town of Berthoud has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said Budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the Budget to and for the purposes described below, so as not to impair the operation of the Town.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF BERTHOUD, COLORADO:**

1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

General Fund

Operating Expenses	\$12,160,982
--------------------	--------------

Water Fund

Operating Expenses	4,843,183
Capital Improvements	740,000
Source of Supply	6,054,790
Total Water Fund	\$11,637,973

Wastewater Fund

Operating Expenses	6,013,016
Capital Improvements	1,720,000
Total Wastewater Fund	\$7,733,016

Storm Water Fund

Operating Expenses	188,310
Capital Improvements	1,650,000
Total Storm Water Fund	\$1,838,310

Park Development Fund

Operating Expenses	\$ 180,000
--------------------	------------

Park Dedication Fund

Operating Expenses	\$ 150,000
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Public Facilities Fund

Operating Expenses \$ 155,000

Conservation Trust Fund

Operating Expenses \$ 623,947

Larimer County Open Space Fund

Operating Expenses \$ 473,060

Cemetery Endowment Fund

Operating Expenses \$ 134,244

Berthoud Area Transportation Fund

Operating Expenses \$ 281,327

Road Impact Fund

Operating Expenses \$4,552,298

Recreational MJ Tax 7% Fund

Operating Expenses \$ 560,000

1998 1% Sales Tax Fund

Operating Expenses \$2,805,000

2019 1% Sales Tax Fund

Operating Expense \$3,631,888

2. A public hearing was set by the Board of Trustees of the Town of Berthoud for the meeting held on December 12, 2023. After the public hearing, the resolution was read, passed and ordered published by the Board of Trustees at its meeting this 12th day of December 2023.

PASSED, ADOPTED AND APPROVED THIS December 12, 2023.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

Christian Samora, Town Clerk

TOWN OF BERTHOUD

BUDGET YEAR ENDING DECEMBER 31, 2024

GENERAL FUND TOTALS			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
		DESCRIPTION	2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	5,393,793	7,434,983	11,259,871	18,410,765	23,415,239	23,415,239	15,529,472
		REVENUES							
1		Total Taxes	5,849,889	7,435,888	9,363,123	9,259,465	7,485,600	7,975,850	8,860,350
2		Total Licenses and Permits	261,482	179,071	178,194	273,262	244,000	239,700	239,700
3		Total Intergovernmental Rev.	468,896	1,177,722	1,868,450	1,627,920	391,084	376,084	516,084
4		Total Charges for Services(Rec,Pool,Pks)	167,553	81,170	145,258	155,345	163,555	165,755	173,100
5		Total Fines and Forfeits	30,416	23,906	16,026	24,127	15,500	21,000	21,000
6		Total Interest & Fee Revenue	486,230	480,025	553,365	874,880	600,000	1,500,000	1,100,000
7		Total Transfers In	323,063	333,610	384,053	349,240	356,313	356,313	358,298
8		Total Building Fees	1,073,047	1,575,671	2,203,838	1,547,004	960,000	900,000	800,000
9		Total Miscellaneous Revenue	5,607	101,902	126,403	16,306	-	58,800	-
11		Total Planning Fees	(1,527)	39,324	25,570	90,112	8,000	24,000	24,000
12		Total Town Hall Lease Income	109,969	117,426	107,962	99,009	90,510	96,500	68,450
		TOTAL OPERATING REVENUES	8,774,625	11,545,715	14,972,242	14,316,670	10,314,562	11,714,002	12,160,982
13		MISCELLANEOUS REVENUE	21	20	22	75,898	0	90,000	0
		TOTAL REVENUES	8,774,646	11,545,735	14,972,264	14,392,568	10,314,562	11,804,002	12,160,982
		EXPENSES	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
100		Total General Government	1,222,516	2,105,341	1,830,368	2,219,434	2,385,914	2,480,114	2,789,105
200		Total Public Safety	1,227,307	1,418,375	1,650,208	1,862,495	2,423,116	2,423,016	2,738,373
300		Total Streets	876,218	773,407	784,704	747,860	1,118,266	1,150,366	1,243,713
400		Total Recreation	381,382	338,378	275,421	374,093	515,457	517,107	458,057
500		Total Pool	103,194	38,784	50,154	595,881	-	375	-
600		Total Economic Development	143,101	133,749	180,308	201,830	311,166	259,306	373,271
700		Total Parks	578,135	761,932	746,567	1,156,745	1,478,667	1,479,267	1,665,783
800		Total Building Department	712,573	874,737	1,235,511	992,677	761,969	761,969	714,010
1100		Total Planning	179,306	382,836	436,601	502,259	693,478	697,478	646,203
1200		Total Town Hall Lease Expense	90,398	190,824	77,296	79,183	83,100	89,100	98,600
1300		Total Community Outreach	-	-	-	-	105,996	108,496	136,087
		Total Engineering	-	-	-	-	-	-	299,861
1500		Contributions	20,901	21,833	45,400	23,146	135,400	75,400	60,400
		TOTAL OPERATING EXPENSES	5,535,031	7,040,196	7,312,538	8,755,603	10,012,528	10,041,994	11,223,462
1000		TOTAL CAPITAL PROJECTS	1,198,425	680,651	508,832	632,491	9,680,775	9,647,775	280,000
		TOTAL EXPENSES	6,733,456	7,720,847	7,821,370	9,388,094	19,693,303	19,689,769	11,503,462
		EMERGENCY RESERVES	-	-	-	-	-	-	364,829
		ENDING FUND BALANCE	7,434,983	11,259,871	18,410,765	23,415,239	14,036,498	15,529,472	15,822,162
		MINIMUM EFB							1,683,519

GENERAL FUND REVENUES									
11-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		Taxes							
4101	0	Property Tax - General	1,270,679	1,338,217	1,447,664	1,401,407	1,600,000	1,600,000	1,750,000
4102	0	Specific Ownership	244,739	344,269	374,142	511,649	400,000	360,000	380,000
4103	0	Sales Tax - General	2,476,669	3,240,145	4,399,494	5,021,128	3,600,000	4,000,000	4,650,000
4103	1	Sales Tax - Permits	1,044,397	1,485,396	2,210,809	1,306,883	835,500	900,000	857,500
4103	2	Colorado Excise Tax	45,991	91,585	127,457	142,632	100,000	145,000	140,000
4104	0	Cigarette	7,111	10,782	15,914	12,084	10,000	12,000	12,000
4105	0	Franchise Taxes	92,096	100,443	110,342	127,697	90,000	90,000	90,000
4106	0	Severance Tax	53,577	39,871	14,925	92,979	70,000	88,000	70,000
4107	0	Property Tax - Police	602,512	773,835	651,221	631,651	770,000	770,000	900,000
4108	0	Occupation Tax	8,700	10,622	10,900	10,682	10,000	10,000	10,000
4109	0	Lodging Tax	3,418	723	255	673	100	600	600
4110	0	Disposable Bag Fee	-	-	-	-	-	250	250
4100		Total Taxes	5,849,889	7,435,888	9,363,123	9,259,465	7,485,600	7,975,850	8,860,350
		Licenses & Permits							
4201	0	Business License/Liquor/MMJ	104,541	92,447	77,085	107,387	100,000	100,000	100,000
4201	1	MMJ Transaction Fee	38,818	31,407	23,848	21,676	17,000	12,000	12,000
4202	0	Animal Licenses	1,460	930	1,240	3,250	2,000	1,800	1,800
4203	0	Passports	57,363	13,207	21,926	76,995	70,000	70,000	70,000
4206	0	Farm Leases	56,224	38,275	36,780	38,714	30,000	30,000	30,000
4207	0	Rental Property	2,000	2,000	16,000	24,280	24,000	24,700	24,900
4208	0	Records Requests	1,076	805	1,315	960	1,000	1,200	1,000
4200		Total Licenses & Permits	261,482	179,071	178,194	273,262	244,000	239,700	239,700
		Intergovernmental Revenue							
4265	0	CRVF Coronavirus Relief Funds (DOLA)	-	320,525	164,812	-	-	-	-
4265	1	DOLA-Non Entitlement Units	-	-	1,142,887	1,142,887	-	-	-
4303	0	Highway User Tax Fund	327,976	266,733	351,181	365,232	280,000	280,000	380,000
4304	0	Road & Bridge	131,671	157,920	77,750	66,202	100,000	70,000	70,000
4305	0	Utility Road Cut Permit	3,165	7,710	10,103	27,515	5,000	20,000	15,000
4307	2	DOLA Grant for CR 7 project	-	400,000	-	-	-	-	-
4307	3	State of Colorado-Grant			42,898	-	-	-	-
4307	5	CDOT Grant for Parklets			43,556	-	-	-	-
4307	6	Grant-Misc (Electric Mower)			21,500	20,000	-	-	45,000
4311	0	GOCO Grant for Roberts Dock	-	18,750	-	-	-	-	-
4314	0	CDOT Snow Removal	6,084	6,084	6,084	6,084	6,084	6,084	6,084
4316	0	DOLA Grant for Berthoud Market Analysis	-	-	7,679	-	-	-	-
4300		Total Intergovernmental	468,896	1,177,722	1,868,450	1,627,920	391,084	376,084	516,084
		Charges For Services							
4401	0	Recreation (see page 4)	115,539	64,932	140,567	144,123	155,855	158,055	165,400
4402	0	Swimming Pool Fees (see page 4)	43,573	13,912	(236)	-	-	-	-
4404	0	Park Fees (see page 4)	8,441	2,326	4,927	11,222	7,700	7,700	7,700
4400		Total Charges for Services	167,553	81,170	145,258	155,345	163,555	165,755	173,100

[illegible]

GENERAL FUND REVENUES (CHARGES FOR SERVICES)									
11-04									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		<u>RECREATION</u>							
4450	1	Tennis	5,473	777	5,411	6,420	7,700	7,700	7,700
4450	2	Active Net Credit	-	-	(13,682)	-	-	-	-
4450	3	British Soccer	180	-	390	675	675	675	850
4450	5	Concession Stand Receipts	943	-	678	-	680	680	500
4450	8	Flag Football	7,571	5,954	12,938	16,766	17,000	17,000	19,500
4450	9	Track Fees	3,008	(60)	4,058	3,403	3,900	5,200	7,350
4450	11	Adult Basketball	1,302	857	(15)	-	-	-	-
4450	12	Youth Basketball	9,516	1,660	3,247	-	-	-	-
4450	21	Adult Softball	1,087	245	-	325	4,800	4,800	5,600
4450	22	Youth Baseball	11,307	6,459	20,274	23,841	23,000	23,600	23,000
4450	23	Youth Softball	9,241	9,088	10,199	14,907	15,000	15,000	15,000
4450	31	Adult Volleyball	5,316	807	2,705	-	-	-	-
4450	32	Youth Volleyball	2,331	1,355	2,003	-	-	-	-
4450	34	Youth Sponsorships	11,717	7,283	27,915	6,975	12,000	12,000	12,000
4450	35	Field Fees	4,556	4,593	8,480	4,536	4,000	4,000	4,000
4450	45	Adult Kickball	2,570	1,061	3,051	3,007	4,000	4,000	4,000
4450	50	Youth Soccer	25,631	21,124	36,314	38,646	39,000	39,000	39,000
		Adult Soccer							5,600
4450	51	Sport Camps	4,840	404	14,102	15,736	15,000	15,300	15,300
4450	52	Tournaments	-	149	468	-	-	-	-
4450	55	Additional Programs Fees	8,950	3,176	2,031	8,886	9,100	9,100	6,000
4450		Total Recreation Revenue	115,539	64,932	140,567	144,123	155,855	158,055	165,400
11-05									
		<u>SWIMMING POOL</u>							
4451	0	Lessons	12,251	12,973	(236)	-	-	-	-
4463	0	Daily Admissions	11,988	351	-	-	-	-	-
4464	0	Season Passes	9,151	-	-	-	-	-	-
4466	0	Pool Rental	2,477	-	-	-	-	-	-
4467	0	Swim Team	2,789	588	-	-	-	-	-
4469	0	Concessions	4,917	-	-	-	-	-	-
4460		Total Swimming Pool Revenue	43,573	13,912	(236)	-	-	-	-
11-07									
		<u>PARKS</u>							
4468	0	Shooting Range	-	-	340	320	200	200	200
4469	0	Park Reservations	6,749	2,286	4,357	9,777	7,000	7,000	7,000
4470	0	Banners	1,692	40	230	1,125	500	500	500
		Total Parks Revenue	8,441	2,326	4,927	11,222	7,700	7,700	7,700
		TOTAL GENERAL FUND OPERATING REVENUES	8,664,656	11,428,289	14,864,280	14,217,661	10,224,052	11,617,502	12,092,532
		Total Miscellaneous Revenue	21	20	22	75,898	-	90,000	-
		TOTAL GENERAL FUND REVENUES	8,664,677	11,428,309	14,864,302	14,293,559	10,224,052	11,707,502	12,092,532

GENERAL GOVERNMENT EXPENSE									
11-01			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
5001		Salaries	528,833	655,369	827,176	977,045	1,105,056	1,105,056	1,226,272
5002		Employer Contributions	135,056	154,735	193,854	216,626	297,350	297,350	306,864
5003		Pension	22,122	28,819	37,258	43,741	55,253	55,253	61,314
5009	5	Travel-Trans-Educ-Finance	5,117	4,327	1,738	732	10,000	10,000	10,000
5009	12	Travel-Clerk/Deputy Clerk	3,883	2,919	3,998	3,399	10,000	10,000	10,000
5009	14	Travel-Trans-Educ-Administration	5,351	1,289	6,326	10,853	15,000	15,000	15,000
5009	41	Travel-Trans-Educ Board	10,174	6,754	6,055	11,115	17,500	17,500	17,500
5010	1	Office Supplies-admin	34,880	39,648	47,604	51,027	45,000	55,000	65,000
5010	3	Office Supplies-court				988	2,500	2,500	2,500
5010	4	Office Supplies-board				2,882	2,500	2,500	2,500
5011	1	Telephone	7,242	8,543	9,447	10,998	12,000	11,000	11,000
5012	1	Utilities	26,212	27,024	29,855	32,433	30,000	32,000	36,000
5013	1	Vehicle Maintenance	232	712	174	396	1,000	1,000	3,000
5014	1	Gasoline	343	93	224	533	600	800	1,000
5015	1	Insurance	52,824	88,995	109,246	120,537	130,000	127,000	225,000
5017	7	Town Hall Building Maintenance	23,234	8,252	26,355	18,750	78,000	40,000	35,000
5018	4	Publications/Legal Notices	3,777	1,938	5,480	4,683	5,000	5,000	5,000
5019	4	Recording Fees	-	156	6	-	100	100	100
5020	1	Professional Fees	28,245	49,674	120,953	107,687	30,000	70,000	50,000
5021	3	Municipal Judge	12,250	9,428	4,245	16,765	18,000	15,000	18,000
5022	2	Election Judge	2,354	2,370	-	2,089	-	-	2,500
5023	2	Election Supplies	33,667	55,143	2,213	65,132	-	-	60,000
5024	2	Election Publications	321	-	-	133	-	-	-
5027	1	Codification	-	-	-	3,947	7,000	-	-
5028	1	Records Management	18,085	15,913	13,271	18,907	20,000	25,000	25,000
5036	1	Regional Meetings	1,336	3,638	399	-	5,000	5,000	-
5038	0	Administrative Expense	7,773	3,607	3,010	8,170	8,000	23,000	36,000
5038	1	Passport Expense	2,030	312	1,069	1,794	2,000	4,000	10,000
5039	1	Dues and Subscriptions	16,878	17,143	22,068	11,552	24,000	24,000	24,000
5040	1	Attorney-admin	48,132	118,164	120,591	53,452	82,000	62,000	82,000
5040	2	Attorney-elections				1,535	6,000	2,000	3,000
5040	3	Attorney-court				25,258	17,000	30,000	30,000
5040	4	Attorney-board				49,703	25,000	60,000	60,000
5041	3	Court Expense	42	180	-	7	5,000	1,000	5,000
5045	1	Safety Committee (CPR)	1,728	204	3,076	3,192	3,000	4,000	7,500
5046	1	Uniforms	-	-	-	-	4,655	4,655	4,655
5048	1	Wellness Committee	1,681	1,198	3,341	25,862	30,000	30,000	34,000
5050	1	Employee Recognition	-	7,226	(131)	3,810	12,000	12,000	12,000
5089	7	Janitorial Service & Supplies	21,223	23,110	30,436	20,500	28,000	28,000	35,000
5090	5	Auditing (1/3)	8,368	9,166	8,333	8,400	10,000	10,000	10,000
5091	1	Parking Lot Lease	100	100	100	100	100	100	100
5095	1	Computer Equipment Maintenance/Replacement	14,534	17,349	41,721	89,161	40,000	100,000	60,000
5096	1	Internet	2,841	2,691	2,365	3,053	3,000	4,000	4,000
5097	1	Webpage (redesign)	7,640	8,180	8,589	34,001	9,000	8,000	8,000
5246	4	Audio/visual Equipment	4,712	-	85	7,826	14,000	10,000	5,000
5247	1	Software (Caselle)	6,930	20,706	9,158	9,726	22,000	22,000	12,000
5247	3	Software (Caselle)-Court	1,260	1,260	1,260	1,281	1,300	1,300	1,300
5249	1	Public Outreach	64,080	64,216	35,039	17,883	-	-	-
5252	1	Community Events	31,105	35,062	44,053	69,145	90,000	75,000	90,000
5256	7	Clean-Up Day	7,802	-	3,783	4,029	5,000	9,000	10,000
5257	7	Spring/Fall Clean Up-Branches	-	-	2,250	-	2,000	2,000	2,000
5265	1	CRVF Coronavirus Relief Funds (DOLA) Related Expenses	-	485,440	-	-	-	-	-
5265	6	COVID 19 Berthoud Recovery Programs	-	52,825	-	-	-	-	-
5280	0	Transfer to Cemetery Fund	-	50,000	20,000	20,000	20,000	20,000	20,000
5300	1	Bank Fees	18,119	21,463	24,295	28,596	26,000	32,000	35,000
		TOTAL GENERAL GOVERNMENT	1,222,516	2,105,341	1,830,368	2,219,434	2,385,914	2,480,114	2,789,105

PUBLIC SAFETY EXPENSE									
11-02			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
5001	4	Salaries-Code Enforcement	23,008	40,480	41,796	44,706	48,211	48,211	129,235
5002	4	Employer Contributions-Code Enforcement	8,000	23,426	17,716	18,775	25,797	25,797	40,731
5003	4	Pension-Code Enforcement	-	617	925	1,292	2,763	2,763	6,462
5009	4	Training-Code Enforcement	699	38	706	45	2,000	2,000	2,000
5010	1	Office Supplies-LCSO	2,238	1,010	2,186	581	800	1,000	1,500
5010	4	Office Supplies-Code Enforcement				2,056	1,000	2,000	2,000
5011	4	Telephone/Mobile-Code Enforcement	468	656	663	659	800	800	800
5013	4	Vehicle Maintenance-Code Enforcement	962	431	529	290	1,000	2,000	2,000
5014	4	Gasoline-Code Enforcement	711	637	463	584	1,800	1,000	1,000
5018	1	Public Events (LETA, Holiday light contest)	268	-	6,276	6,276	6,500	10,000	10,000
5034	4	Animal Control	6,200	16,553	3,483	30,141	46,000	46,000	58,000
5039	1	Dues & Memberships	-	-	-	-	200	200	200
5046	4	Uniforms-Code Enforcement	902	515	552	745	1,445	1,445	1,445
5095	4	Computer-Code Enforcement	554	-	-	-	1,800	1,800	-
5218	0	Traffic Control	4,447	-	-	-	1,000	1,000	1,000
5222	7	School Safety/Education	4,642	-	-	19,440	17,000	12,000	12,000
5228	1	LARIMER COUNTY SHERIFF'S DEPT	1,324,208	1,334,012	1,574,913	1,951,905	2,265,000	2,265,000	2,470,000
		Fund 41 Retail MJ participation	(150,000)			(150,000)	-	-	-
		Fund 33 Public Facilities participation for LSCO vehicle				(65,000)	0	0	0
		TOTAL PUBLIC SAFETY DEPARTMENT	1,227,307	1,418,375	1,650,208	1,862,495	2,423,116	2,423,016	2,738,373

RECREATION EXPENSE									
11-04			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		ADMINISTRATION							
5001	2	Salaries	125,776	148,017	71,363	205,942	240,541	240,541	209,117
5002	2	Employer Contributions	43,263	43,491	20,734	57,641	94,461	94,461	60,074
5003	2	Pension	2,782	5,348	2,722	2,662	12,027	12,027	10,456
5009	2	Training/Professional Dev/Membership	2,319	1,843	1,030	4,810	5,000	5,000	5,000
5010	2	Office Supplies	6,072	4,533	3,032	730	3,000	3,000	3,000
5011	2	Telephone	4,286	3,388	3,566	1,052	2,000	2,000	2,000
5012	2	Utilities	2,046	2,170	1,664	-	-	-	-
5013	2	Vehicle Maintenance	1,360	2,089	746	472	2,500	2,500	2,500
5014	2	Gasoline	4,068	1,555	1,484	1,678	2,000	2,000	2,250
5020	1	Officiating Administrative Fee	7,500	3,425	4,410	7,110	8,300	8,300	8,500
5046	2	Uniforms	3,055	2,251	2,161	159	980	980	1,980
5048	1	School District Charges	3,664	1,816	1,392	-	1,200	1,200	600
5049	1	Ballfield Maintenance and Repair	12,850	19,291	17,618	-	-	-	-
5052	2	First Aid Supplies-Safety	1,067	1,440	1,995	1,908	1,800	1,800	2,500
5053	1	Porta john	362	171	225	-	-	-	500
5054	2	Trash	2,524	1,501	714	-	-	-	-
5056	1	Brochures/Advertising	12,758	11,163	15,843	18,110	23,300	23,300	23,300
5058	1	Equipment Maintenance	727	1,021	1,647	-	-	-	-
5059	1	Coach Certification-Background checks	832	723	1,395	1,560	2,000	2,000	3,600
5060	1	Rec registration/tracking software	3,695	-	2,141	8,705	10,600	10,600	1,200
5071	1	Scholarships	-	-	-	-	2,500	2,500	2,500
5095	2	Computer Equipment Maintenance/Replacement	1,766	-	-	-	1,800	1,800	2,000
		CONCESSION STAND							
5001	5	Salaries	1,132	122	667	-	1,000	1,000	-
5002	5	Employer Contributions	90	10	53	-	100	100	-
5063	5	Supplies	793	-	452	-	2,000	2,000	2,000
		FLAG FOOTBALL							
5001	8	Salaries	3,849	3,860	4,426	914	1,500	1,500	1,700
5002	8	Employer Contributions	1,239	781	732	72	150	150	170
5003	8	Pension	132	35	114	-	-	-	-
5020	8	Officials	1,070	680	1,417	1,780	3,900	3,900	4,800
5046	8	Uniforms/Shirts	2,130	998	5,385	6,017	6,200	6,200	8,250
5050	8	Equipment	408	413	292	320	800	800	600
5055	8	Clinics	-	-	-	-	-	-	-
		TRACK							
5001	9	Salaries	1,358	-	3,910	-	3,100	3,100	4,100
5002	9	Employer Contributions	150	-	482	-	310	310	410
5003	9	Pension	10	-	47	-	-	-	-
5046	9	Uniforms/Shirts	-	-	449	325	500	500	1,050
5048	9	Dues/Team Fees	375	-	621	375	700	700	550
5050	9	Equipment	-	-	11	-	200	200	200
		TENNIS							
5001	10	Salaries	6,880	250	5,595	1,490	5,800	5,800	3,400
5002	10	Employer Contributions	783	92	445	117	580	580	340
5046	10	Uniforms/Shirts	798	-	478	531	800	800	900
5048	10	Dues/Team Fees	460	-	-	-	600	600	600
5050	10	Equipment	143	-	719	-	800	800	600

RECREATION EXPENSE CON'T

[illegible]

11-04			ACTUALS 2019	ACTUALS 2020	ACTUALS 2021	ACTUALS 2022	BUDGET 2023	ESTIMATE 2023	BUDGET 2024
		ADULT VOLLEYBALL							
5001	31	Salaries	4,055	1,910	1,533	-	-		-
5002	31	Employer Contributions	932	347	262	-	-		-
5003	31	Pension	34	13	32	-	-		-
5020	31	Officials	2,029	640	1,510	-	-		-
5050	31	Equipment	559	291	100	-	-		-
		ADULT KICKBALL							
5001	45	Salaries	893	962	939	823	1,200	1,200	1,600
5002	45	Employer Contributions	71	154	117	65	120	120	160
5003	45	Pension	-	5	10	-	-	-	-
5020	45	Officials	1,000	500	1,225	1,680	2,400	2,400	2,400
5050	45	Equipment	365	39	-	-	100	100	100
		SOCCER							
5001	50	Salaries	9,477	9,583	9,762	2,565	6,100	6,100	4,500
5002	50	Employer Contributions	1,925	1,933	1,727	201	610	610	450
5003	50	Pension	291	362	259	-	-	-	-
5020	50	Officials	2,735	1,577	3,262	3,255	6,200	6,200	8,000
5046	50	Uniforms/Shirts	6,186	2,841	7,122	8,868	7,000	7,000	9,750
5048	50	Dues/Team Fees	-	-	-	112	850	850	500
5050	50	Equipment	2,065	2,068	3,035	298	400	400	400
5055	50	Clinics	-	-	250	-	400	400	-
		ADULT SOCCER (YOUTH VOLLEYBALL)							
5001	32	Salaries	1,658	1,299	611	-	-	-	1,000
5002	32	Employer Contributions	306	252	133	-	-	-	100
5003		Pension	36	61	-	-	-	-	-
5020		Officials	450	-	80	-	-	-	2,900
5046		Uniforms/Shirts	789	461	374	-	-	-	-
5050		Equipment	372	155	-	-	-	-	500
		SPORTS CAMPS							
5001	51	Salaries	7,487	-	11,222	3,043	1,500	3,000	4,900
5002	51	Employer Contributions	1,199	-	1,501	239	150	300	490
5003	51	Pension	155	-	62	-	-	-	-
5020	51	Officials	-	-	-	-	-	-	-
5046	51	Uniforms/Shirts	-	-	1,291	787	1,900	1,900	1,900
5050	51	Equipment	2,786	-	1,679	1,098	2,000	2,000	2,000
5055	51	Clinics	-	-	-	-	-	-	-
		TOURNAMENTS							
5001	52	Salaries	-	-	-	-	500	500	500
5002	52	Employer Contributions	-	-	-	-	50	50	50
5020	52	Officials	-	-	-	-	-	-	-
5050	52	Equipment	-	-	-	-	200	200	200
		ADDITIONAL PROGRAMS							
5001	55	Salaries	5,808	4,303	4,528	914	2,300	2,300	2,000
5002	55	Employer Contributions	1,153	989	683	72	230	230	200
5003	55	Pension	148	196	74	-	-	-	-
5046	55	Uniforms/Shirts	364	-	-	-	-	-	-
5048	55	Dues/Team Fees/Printing	-	-	-	-	-	-	-
5050	55	Equipment	682	2,404	2,046	84	500	500	-
5055	55	Martial Arts	3,570	840	1,830	3,384	4,200	4,200	4,200
		TOTAL RECREATION DEPARTMENT	381,382	338,378					

SWIMMING POOL EXPENSE									
11-05			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
5001	1	Salaries	66,691	25,782	-	-	-	-	-
5002	1	Employer Contributions	12,874	2,329	-	-	-	-	-
5003	1	Pension	841	32	-	-	-	-	-
5009	1	Training, certifications	109	450	-	-	-	-	-
5010	1	Office Supplies	519	10	-	-	-	-	-
5011	1	Telephone	2,022	937	107	-	-	-	-
5012	2	Utilities	5,175	3,390	1,159	-	-	-	-
5046	1	Uniforms	466	74	-	-	-	-	-
5054	2	Trash	583	172	233	(85)	-	-	-
5057	2	Boiler Room Maintenance	2,110	302	-	-	-	-	-
5057	3	Pool Supplies/Maintenance	515	1,795	181	-	-	-	-
5059	4	Swim Team	2,048	-	-	-	-	-	-
5060	3	Chemicals	3,954	2,088	-	-	-	-	-
5062	4	First Aid-Safety	968	1,379	990	-	-	-	-
5063	4	Concession Supplies	2,990	44	-	-	-	-	-
5080	0	Town Park pool removal and redesign	-	-	47,484	595,966	-	375	-
5095	1	Computer Equipment Maintenance/Replacement	1,329	-	-	-	-	-	-
		TOTAL SWIMMING POOL	103,194	38,784	50,154	595,881	-	375	-

ECONOMIC DEVELOPMENT									
11-06			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
5001	6	Salaries	90,035	95,148	99,762	114,229	124,292	124,292	144,340
5002	6	Employer Contributions	22,653	17,833	19,494	19,755	24,159	24,159	27,544
5003	6	Pension	4,502	4,757	4,988	5,711	6,215	6,215	7,217
5009	6	Education	1,447	50	1,254	803	3,000	3,000	1,900
5011	6	Telephone	2,126	2,104	1,680	2,163	2,400	2,400	2,400
5039	6	Dues & Subscriptions	386	1,012	1,260	1,011	1,145	1,145	1,390
5046	6	Uniforms	-	-	-	-	245	245	245
5095	6	Computer Equipment Maintenance/Replacement	-	-	-	-	-	2,000	-
5101	6	Memberships	5,590	5,505	6,510	18,560	18,560	23,000	28,610
5102	6	Office Supplies	470	717	104	113	500	500	500
5103	6	Printing	786	-	-	-	2,500	2,500	2,500
5106	6	Business Prospecting-Travel	3,169	774	8,685	6,773	16,300	12,000	22,925
5107	6	Table/ Events	5,000	-	-	-	-	-	-
5108	6	Business Development	451	1,771	18,135	11,936	32,100	22,100	35,350
5110	6	Professional Services-Consultants	2,563	3,728	2,855	16,687	26,000	30,000	46,600
5112	6	Marketing/Advertising/Giveaways	3,923	350	-	1,040	3,750	3,750	3,750
5120	6	Grants for Business Facade Improvements	-	-	15,581	3,049	50,000	2,000	48,000
		TOTAL BUSINESS DEVELOPMENT	143,101	133,749	180,308	201,830	311,166	259,306	373,271

<u>LEASE</u>									
11-12									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		<u>REVENUES</u>							
4401	0	Lease-Guaranty Bank	59,580	61,368	63,209	63,209	66,420	65,100	65,100
4402	0	Lease-Edward Jones	18,307	18,764	19,234	19,634	20,190	20,100	3,350
4501	0	Lease-Triton	4,472	3,000	3,000	3,000	750	2,250	-
4503	0	Lease-Tax Credit Connection	15,810	16,294	9,769	-	-	-	-
4504	0	Lease-United Waste	5,350	5,400	5,400	5,400	1,350	4,050	-
4505	0	Lease-Archinger	4,000	4,200	3,150	700	-	-	-
4506	0	Lease-A Little Help	2,450	3,600	4,200	4,200	1,050	2,800	-
4507	0	Lease-Berthoud Feed	-	4,800	-	-	-	-	-
4508	0	Lease-ProClean	-	-	-	2,615	750	2,200	-
4509	0	Lease-RAFT	-	-	-	251	-	-	-
		TOTAL REVENUES	109,969	117,426	107,962	99,009	90,510	96,500	68,450
		<u>EXPENDITURES</u>							
5012	1	Utilities (XCEL)	5,201	3,823	4,353	7,566	1,250	7,200	7,200
5013	1	Trash	937	949	965	1,048	300	1,400	1,400
5015	1	Insurance	-	-	-	-	3,000	-	-
5017	1	Building Maintenance-Janitor	3,254	3,363	2,609	2,365	750	2,200	500
5017	2	Building Maintenance-Maintenance	977	551	486	253	300	300	-
5017	3	Building Maintenance-Repairs	8,982	147	-	136	-	500	-
5019	1	Elevator Maintenance	2,865	2,805	2,923	4,978	4,500	4,500	4,500
5020	1	Property Tax	22,387	23,234	24,079	24,111	25,000	25,000	37,000
5021	1	Purchase Expense (Berthoud Feed Supply)	5,684	114,869	-	-	-	-	-
5039	1	HOA Fees	39,890	40,833	41,881	38,726	48,000	48,000	48,000
5112	1	Lease Expense	221	250	-	-	-	-	-
		TOTAL EXPENDITURES	90,398	190,824	77,296	79,183	83,100	89,100	98,600
		TOTAL NEW TOWN HALL DEPARTMENT	19,571	(73,398)	30,666	19,826	7,410	7,400	(30,150)

COMMUNITY OUTREACH									
11-13			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
5001	1	Salaries	-	-	-	-	45,749	45,749	73,267
5002	1	Employer Contributions	-	-	-	-	15,615	15,615	18,712
5003	1	Pension	-	-	-	-	2,287	2,287	3,663
5009	1	Education/Travel	-	-	-	-	2,500	2,500	2,500
5010	1	Office Supplies	-	-	-	-	500	500	2,000
5011	1	Telephone	-	-	-	-	1,200	1,200	1,200
5018	1	Advertising/Promotional	-	-	-	-	2,500	5,000	7,500
5020	1	Professional Services	-	-	-	-	27,000	27,000	20,000
5039	1	Memberships/Dues/Subscriptions	-	-	-	-	3,000	3,000	3,000
5046	1	Uniforms	-	-	-	-	245	245	245
5103	1	Printing	-	-	-	-	3,000	3,000	3,000
5247	1	Software	-	-	-	-	2,400	2,400	1,000
								</	

ENGINEERING										
				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
				2019	2020	2021	2022	2023	2023	2024
5001	1	Salaries		-	-	-	-	-	-	211,406
5002	1	Employer Contributions		-	-	-	-	-	-	76,065
5003	1	Pension		-	-	-	-	-	-	-
5009	1	Education/Travel		-	-	-	-	-	-	2,500
5010	1	Office Supplies		-	-	-	-	-	-	2,000
5011	1	Telephone		-	-	-	-	-	-	1,200
		Vehicle Maintenance		-	-	-	-	-	-	1,000
		Gasoline								1,200
5020	1	Professional Services		-	-	-	-	-	-	-
5039	1	Memberships/Dues/Subscriptions		-	-	-	-	-	-	3,000
5046	1	Uniforms		-	-	-	-	-	-	490
5247	1	Software		-	-	-	-	-	-	1,000

GENERAL FUND-CAPITAL IMPROVEMENT EXPENSE								
11-10		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
		2019	2020	2021	2022	2023	2023	2024
	<u>ADMIN</u>							
5085	0 Town Hall roof					75,000	75,000	
5086	0 Vehicle Replacement Admin					35,000	-	40,000
5102	0 Town Signage Improvements (replace front sign)							
5103	0 Mountain Ave Overlay Plan	113,452						
5104	0 I-25 Interchange Aesthetics Project					630,000	630,000	
5105	0 HVAC Roof Units at Town Hall and Server Room (2023)		108,590			15,000	15,000	
5106	0 Parking Lot overlay (45%)		196,257					
5120	0 Carpet 2nd floor Town Hall	18,539	208,196		98,840			
5123	0 Monument-Wayfinding Signs					60,000	60,000	
5250	0 Town Hall Copy Machine - Folding Machine		37,246		5,500			
5251	0 Audio/Visual Equipment			26,889				
5252	0 Electric Vehicle Charging Station			54,073		55,000	58,000	
	<u>SAFETY</u>							
5151	0 Crosswalk lights					80,000	80,000	20,000
5153	0 Radar speed trailer						10,000	
	<u>CODE ENFORCMENT</u>							
5800	0 New Vehicle		34,495					
	<u>STREETS</u>							
5058	0 New Street Sweeper (drainage 60% & Streets 40%) \$250000			100,000				
5099	0 New Vehicle			55,706				
5111	0 CR 7	593,612						
5111	0 CR 7	345,238						
5127	0 Street Light replacement / retrofit for dark sky			2,290				
5283	0 Mini Skid mower attachments					6,000	6,000	
5301	0 Radio communication system	11,225						
5302	0 Packer/roller for grader			27,000				
5302	0 Skid Steer grader attachment					17,000	16,000	
5303	0 Dingo with attachments			41,223				
5304	0 Tilt Trailer				9,640			
5305	0 Warning light system for sign truck				6,422			
5307	0 Roadway Message Boards (2)					40,000	40,000	
5308	0 John Deere mini excavator							
	Grinder Vacuum							15,000
	<u>PARKS & REC</u>							
5083	0 Walker Mower		29,916					
5084	0 ATV Plow					23,000	23,000	
5101	0 New Vehicle (Parks)				40,692	104,000	104,000	80,000
5128	0 3rd Street and Massachusetts					4,455,775	4,455,775	
5129	0 Richardson Park Construction Drawings					2,250,000	2,250,000	
5281	0 Wirelless scoreboard (x2)	3,197						
5401	0 New Vehicle (Recreation) (2 in 2020)		56,000					
5403	0 Batting Cages at Bein (60% in park dev)			11,381				
5404	0 Equipment Shed	4,725						
5406	0 Soccer Goals - Waggener Farm Park				12,971			
5407	0 Pitching mounds, batter boxes, batting cages				10,000			
5701	0 Trailer			8,092				
5703	0 Roberts Lake Dock renovation	51,433						
5704	0 Playground Equipment (Bein, Town Park) 70%	1,068						
5708	0 Town Park Phase I				3,266	1,750,000	1,700,000	50,000
5710	0 Security System-Bein, Town Park, Pioneer Park, BUILDINGS	12,757				30,000	55,000	25,000
5712	0 Slope Ditch Mower	31,184						
5713	0 Sprayer/Fertilizer/Seeder Buggy	11,995						
5714	0 ToolCat			59,586				
5715	0 Irrigation Improvements Project			49,614	54,447	55,000	20,000	35,000
5716	0 Berthoud Reservoir Trail & N Berthoud Pkwy trail (Oil & Gas \$)				11,204			
5717	0 Ballfield infield skims and replacement		9,951					
5718	0 Toro Field Mower			72,978				
5719	0 Bein Park Fitness Equipment Replacement				135,166			
5720	0 Fickel Park Bathroom				193,497			
5721	0 Pressure washer for trailer				5,846			
5722	0 Robot field liner				45,000			
	Parking lot pavement design							15,000
	Electric mowers						50,000	
	TOTAL CAPITAL IMPROVEMENT	1,198,425	680,651	508,832	632,491	9,680,775	9,647,775	280,000

CONTRIBUTION EXPENSE									
11-15			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
5150	0	Shop Local	900	-	30,000	3,680	30,000	15,000	15,000
5154	0	House of Neighborly Service utility assistance	-	-	-	-	30,000	35,000	-
5166	0	Historical Society	1,118	-	15,000	17,500	25,000	25,000	45,000
5168	0	Contributions-Other (RAQC)	50	400	400	1,966	400	400	400
5169	0	Municipal Shareback	18,833	21,433	-	-	50,000	-	-
		TOTAL CONTRIBUTIONS	20,901	21,833	45,400	23,146	135,400	75,400	60,400
		TOTAL GENERAL FUND OPERATING EXPENSES	5,535,031	7,040,196	7,312,538	8,755,603	10,012,528	10,041,994	11,223,462
		Total Capital Projects Expense	1,198,425	680,651	508,832	632,491	9,680,775	9,647,775	280,000
		TOTAL GENERAL FUND EXPENSES	6,733,456	7,720,847	7,821,370	9,388,094	19,693,303	19,689,769	11,503,462

WATER FUND-SOURCE OF SUPPLY									
20-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	12,916,098	28,827,774	16,912,218	24,481,494	29,910,288	29,910,288	23,092,433
		REVENUES							
4450	2	Cash in Lieu-Water Dedication	16,033,448	1,626,150	8,386,055	9,456,917	1,980,000	5,300,000	2,500,000
4451	2	Raw Water System Fee	105,985	123,725	125,195	54,145	73,500	73,500	61,250
4452	1	Transfer from Water Fund	100,000	100,000	100,000	-	-	-	-
4300	2	Donated Revenue	32,721	-	-	-	-	-	-
4601	2	Interest	382,270	224,704	126,220	411,846	40,000	800,000	500,000
		TOTAL REVENUE	16,654,424	2,074,579	8,737,470	9,922,908	2,093,500	6,173,500	3,061,250
		EXPENSES							
5015	2	Insurance	-	-	-	-	10,000	-	-
5040	2	Attorney Fees	61,959	74,802	88,906	196,038	230,000	230,000	230,000
5080	2	Payments Richardson Property (til 2028)	67,456	67,640	67,456	67,456	67,640	67,455	67,640
5101	2	Reservoir Design and Construction	-	-	-	14,489	50,000	50,000	50,000
5101	3	Reservoir Management/Maintenance	54,207	114,347	6,398	2,036	84,000	3,000	85,000
5101	4	Reservoir Aeration Maintenance	-	-	-	-	8,400	8,400	-
5102	2	Video Inspect Dam Outlets	8,607	-	-	-	-	-	-
5103	2	Consultant Fees	49,464	76,554	165,904	111,293	125,000	163,000	120,000
5104	2	Water Resource Management Plan	29,736	58,629	98,735	-	21,000	11,000	20,000
5104	2	Non-Pot Master Plan	-	-	-	-	150,000	10,000	100,000
5106	2	Ditchwide Study	13,949	15,519	39,322	116,002	120,000	130,000	120,000
5107	0	New Water Storage Reservoir (design)	-	-	5,566	295,456	3,750,000	15,000	500,000
5108	0	Water Conservation Program	-	-	-	19,595	26,250	26,250	60,000
5123	2	Water Purchases	432,000	13,585,000	691,000	3,541,283	24,425,000	12,000,000	4,000,000
5208	2	Raw Line Maintenance and Improvements (design)	775	5,542	6,152	131,504	1,000,000	275,000	700,000
5209	2	Boat/Tractor Maintenance	33	-	-	-	2,100	2,100	2,000
5278	2	Southern Water Supply Pipeline (SWSP2)	24,562	(7,910)	(1,320)	(1,098)	-	-	-
5300	2	Bank Fees	-	12	75	60	60	150	150
		TOTAL EXPENSES	742,748	13,990,135	1,168,194	4,494,114	30,069,450	12,991,355	6,054,790
		SOURCE OF SUPPLY FUND BALANCE	28,827,774	16,912,218	24,481,494	29,910,288	1,934,338	23,092,433	20,098,893

WATER FUND-OPERATIONS & MAINTENANCE									
21-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	1,716,798	2,660,137	4,223,070	5,086,329	6,744,411	6,744,411	5,441,266
		REVENUES							
4410	0	Sale of Water	2,872,740	3,458,196	3,295,123	3,823,424	2,600,000	2,600,000	3,800,000
4411	0	Water Meters	389,745	561,660	566,100	142,780	330,000	90,000	88,000
4412	0	Berth. Lake Ranchettes Pump Fee	44,385	55,865	63,180	67,830	-	23,000	-
4416	0	Water Share Rental	8,330	13,724	-	-	-	-	-
4420	0	Property Rental	12,000	655	-	-	-	-	-
4601	0	Interest	21,523	24,208	25,097	88,239	12,000	200,000	200,000
4602	0	Transfer loan from Water Capital	2,510,000	-	-	-	-	-	-
		TOTAL REVENUES	5,858,723	4,114,308	3,949,500	4,122,273	2,942,000	2,913,000	4,088,000
		EXPENSES							
5001		Salaries	342,291	362,562	277,992	225,870	519,712	519,712	579,269
5002		Employer Contributions	103,151	108,138	85,405	57,834	206,463	206,463	297,617
5003		Pension	11,334	13,713	12,357	3,547	25,986	25,986	28,963
5007	1	License and Examinations	540	920	168	300	600	600	600
5008	1	Employee Physicals-Background	16	74	-	92	100	100	100
5009	1	Travel, Trans. & Education	2,952	866	632	4,841	5,000	5,000	5,000
5010	1	Office Supplies-admin	20,261	15,382	19,928	31,827	34,400	34,400	35,000
5010	5	Office Supplies-billing				7,090	6,600	6,600	6,600
5011	1	Telephone/pager	8,079	6,607	7,471	6,814	8,500	8,500	8,500
5012	3	Utilities	95,849	112,641	119,213	126,680	150,000	150,000	150,000
5013	1	Vehicle Maintenance	7,193	1,133	929	3,210	4,500	4,500	4,500
5014	1	Gasoline	4,700	3,499	4,899	3,583	5,000	7,000	8,000
5015	1	Insurance	59,466	77,140	89,397	111,952	120,000	120,000	120,000
5018	1	Publications/Legal Notices	1,457	1,414	2,950	4,181	9,000	1,000	5,000
5020	4	Professional Fees	30,218	118,298	128,984	468,184	520,000	520,000	575,000
5021	4	Prof Fees: Engineer	18,861	-	2,293	-	20,000	20,000	20,000
5022	4	GIS Data Mapping	2,000	-	1,025	2,674	5,000	5,000	10,500
5039	1	Dues	724	419	-	3,552	5,000	5,000	5,000
5040	4	Attorney	14,532	12,709	102,694	2,874	35,000	35,000	35,000
5041	2	Equipment Rental	-	342	-	-	1,000	1,000	1,000
5044	2	Weed Spray	-	442	65	-	-	-	-
5046	1	Uniforms	2,871	2,188	1,651	1,111	2,800	2,800	8,250
5048	2	Safety Equipment	632	4,932	1,722	1,228	2,000	3,000	2,500
5054	1	Trash	7,390	2,605	1,265	1,439	1,500	2,000	2,000
5056	1	Facility Maintenance	12,263	13,041	6,059	1,864	6,000	6,000	4,000
5057	2	Repair/Maint/Supplies-distribution	43,065	87,772	74,430	18,577	50,000	50,000	52,500
5057	3	Repair/Maint/Supplies-treatment				63,158	90,000	90,000	60,000
5060	3	Chemicals	135,078	175,844	217,874	331,334	320,000	320,000	335,000
5081	3	SCADA/Software	9,611	9,718	8,810	15,747	40,000	50,000	42,000
5082	2	Lab Software	8,736	20,149	2,050	-	15,000	15,000	15,000
5090	4	Auditing (1/3)	8,316	9,167	8,333	8,300	10,000	10,000	10,000
5106	3	Lab Equipment & Supplies	8,196	8,337	3,473	2,225	3,000	10,000	10,000
5107	1	Transfer to General Fund	140,000	140,000	214,430	210,000	220,500	220,500	220,500
5108	2	Lab Testing	16,426	26,408	25,312	19,307	32,000	32,000	32,000
5109	2	Meters repairs, replacement, moves	52,499	275,817	215,531	38,042	225,000	225,000	60,000
5109	5	Meters - New	818,972	170,852	332,718	47,972	450,000	450,000	250,000
5110	2	Permits	940	963	940	940	2,600	2,600	1,000
5111	2	Water Breaks	15,256	13,498	44,551	9,174	54,000	45,000	47,000
5116	2	Carriage Agreement(BUREC)	37,828	45,551	78,203	43,014	80,000	80,000	80,000
5124	1	Water Assessments (CBT)	119,531	142,431	201,549	205,031	255,000	280,000	295,000
5189	4	Development Review	-	138	-	-	-	-	-
5232	1	2006 Bond Refinance (97 & 82)	165,822	-	-	-	-	-	-
5269	4	Water Rate Study	-	-	-	-	5,000	5,000	20,000
5273	1	2007 Bond Payoff	1,543,026	-	-	-	-	-	-
5274	1	2012 Bond Payoff	1,000,204	-	-	-	-	-	-
5274	7	Transfer loan to Water Capital	-	-	382,584	325,982	439,384	439,384	439,384
5276	1	Computer Maintenance/Computer/Caselle-admin	9,893	4,353	4,356	3,570	5,400	5,400	5,500
5276	5	Computer Maintenance/Computer/Caselle-billing				6,637	6,600	6,600	6,600
5284	3	Contract Water Treatment (Little T)	10,454	39,132	26,782	21,417	100,000	7,000	30,000
5300	1	Bank fees	9,322	10,738	13,850	18,017	18,000	18,000	18,000
5416	2	Water Leasing	5,720	32,073	27,360	-	45,000	45,000	-
		TOTAL EXPENSES	4,905,675	2,072,006	2,750,235	2,459,191	4,160,645	4,096,145	3,941,883
		WATER OPERATING BALANCE	\$ 2,669,846	\$ 4,702,439	\$ 5,422,335	\$ 6,749,411	\$ 5,525,766	\$ 5,561,266	\$ 5,587,383

WASTEWATER FUND-OPERATIONS & MAINTENANCE									
23-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	2,892,715	3,263,951	3,973,123	4,772,837	5,853,447	5,853,447	5,450,822
		REVENUES							
4410	0	Wastewater Charges	2,647,350	2,900,454	3,093,222	3,367,742	3,000,000	3,000,000	3,000,000
4410	2	Hillsdale Lift Station Fees	(1)	(3)	1	(1)	-	-	-
4410	3	Mary's Farm Lift Station Fees	4,456	2,394	5,274	8,084	-	7,000	-
4433	0	Bomar Lift Station Maint.	2,121	2,111	2,125	2,123	2,000	2,000	2,000
4433	1	Campion Lift Station Maint	14,403	14,746	15,051	14,947	15,000	15,000	15,000
4434	0	Riverglen Lift Station Maint.	3,878	3,989	4,026	4,070	3,500	3,500	3,500
		Heron Lakes Lift Station Maint							
4601	0	Interest	53,048	29,319	25,191	75,656	10,000	200,000	200,000
		TOTAL WASTEWATER REVENUES	2,725,255	2,953,010	3,144,890	3,472,621	3,030,500	3,227,500	3,220,500
		EXPENSES							
5001		Salaries	41,282	54,107	32,866	91,761	120,463	120,463	218,468
5002		Employer Contributions	11,913	13,197	8,406	20,400	45,459	45,459	90,757
5003		Pension	2,065	2,296	1,145	800	6,023	6,023	10,923
5007	4	License and Examinations	-	-	-	-	500	500	500
5008	4	Employee Physicals-Background	-	-	-	-	500	500	500
5009	4	Travel, Trans. & Education	298	-	-	63	1,600	1,600	1,650
5010	4	Office Supplies-admin	20,124	21,753	25,107	19,402	13,400	15,000	14,000
5010	5	Office Supplies-billing				7,090	6,600	6,600	6,600
5011	1	Telephone/pager-main plant	4,457	4,593	5,733	2,168	1,250	2,500	2,500
5011	2	Telephone/pager-regional plant				2,109	1,250	2,500	2,500
5012	1	Utilities-main plant	213,000	212,081	224,304	233,978	235,000	235,000	235,000
5012	2	Utilities-regional plant				14,541	20,000	20,000	20,000
5012	3	Utilities-lift stations				1,527	5,000	5,000	5,000
5013	3	Vehicle Maintenance	1,224	212	600	340	1,500	1,500	1,500
5014	3	Gasoline	2,386	1,672	484	-	1,000	1,000	1,000
5015	4	Insurance	59,466	73,223	87,776	111,952	120,000	120,000	120,000
5018	4	Publications	-	-	3,683	-	1,000	1,000	1,000
5020	4	Professional Fees	349,256	352,628	334,648	442,959	590,000	590,000	620,000
5022	4	GIS Data Mapping	2,360	247	1,025	1,907	15,000	15,000	16,000
5039	4	Dues	1,225	1,225	1,127	-	2,000	2,000	2,000
5040	4	Attorney	-	5,955	14,026	2,950	21,000	21,000	22,000
5041	1	Equipment Rental	-	-	-	-	1,500	1,500	1,500
5046	4	Uniforms	-	93	-	-	1,130	1,130	3,750
5048	4	Safety	-	-	-	164	500	500	500
5054	1	Trash	1,977	2,137	2,139	2,442	2,500	3,500	3,500
5057	1	Repair, Maint. & Supplies-main plant	233,747	126,353	80,012	68,811	120,000	120,000	125,000
5057	2	Repair, Maint. & Supplies-regional plant				9,695	10,000	10,000	11,000
5057	3	Repair, Maint. & Supplies-lift stations				26,253	45,000	45,000	47,500
5060	1	Chemicals-main plant	50,153	54,696	53,121	52,552	55,000	55,000	60,000
5060	2	Chemicals-regional plant				22,832	25,000	25,000	26,000
5081	1	Plant SCADA	7,025	19,219	3,715	8,268	30,000	30,000	30,000
5090	4	Auditing (1/3)	8,316	9,167	8,333	8,300	10,000	10,000	10,000
5107	4	Transfer to General Fund	140,000	140,000	107,215	100,000	105,000	105,000	105,000
5108	1	Lab Tests-main plant	29,712	37,977	35,728	28,337	30,000	30,000	31,500
5108	2	Lab Tests-regional plant				4,578	10,000	10,000	11,000
5109	3	Generator Maintenance	11,762	8,202	13,687	14,030	15,000	15,000	16,000
5110	4	Plant Permit	9,733	9,801	9,896	10,458	12,000	12,000	12,000
5111	3	Sewer Incidents	1,429	10,684	1,500	-	10,000	10,000	10,000
5114	1	Sludge Hauling-main plant	53,588	56,907	72,758	61,535	65,000	100,000	105,000
5114	2	Sludge Hauling-regional plant				3,541	20,000	20,000	20,000
5116	1	Lab Equipment	1,252	855	1,979	4,585	4,500	4,500	4,600
5119	5	Meter Replacements	2,200	-	49,846	-	-	-	-
5129	3	Lift Station Maint	17,351	15,602	12,529	86,313	40,000	40,000	40,000
5138	3	T.V. Lines/Line Cleaning	15,816	80,638	71,073	32,109	85,000	85,000	87,000
5182	1	Repair & Calibration-Lab Equip.	-	-	-	-	1,000	1,000	1,000
5214	4	Computer Maintenance/Computer/Caselle-admin	4,612	6,793	4,353	2,575	10,400	10,400	10,400
5214	5	Computer Maintenance/Computer/Caselle-billing				4,637	6,600	6,600	6,600
5231	4	Software	1,112	8,738	7,014	205	5,000	5,000	5,500
5267	0	Mary's Farm decommissioning	-	5,592	-	-	-	-	-
5268	0	Removal of facility at 1st street	-	-	824	61,124	-	-	-
5269	4	Rate Study	-	-	-	-	15,000	15,000	15,000
5274	4	2012 Bonds	528,450	529,100	523,100	740,834	908,350	908,350	953,768
5300	4	Bank Fees	9,234	10,988	14,100	18,267	18,000	18,000	18,000
		TOTAL EXPENSES	1,836,525	1,876,731	1,813,852	2,326,392	2,870,025	2,910,125	3,163,016
		WASTEWATER OPERATING BALANCE	3,781,445	4,340,230	5,304,161	5,919,066	6,013,922	6,170,822	5,508,306

WASTEWATER FUND-OPERATIONS & MAINTENANCE CONT'			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
23-00			2019	2020	2021	2022	2023	2023	2024
		CAPITAL PROJECTS							
5285	0	New Equipment (Vac Trailer 1/3)	18,750						
5420	6	Line Rehab and Manhole	46,771			-	350,000	-	350,000
5430	6	Lift Station Projects	6,216			2,092	500,000	150,000	1,150,000
5431	6	Collection Replacement Projects		19,646		0	350,000	530,000	350,000
5450	6	Solids Handling Facility Improvements					85,000	0	
5451	6	Plant Equipment Replacement	445,757	347,461	531,324	63,527	400,000	20,000	1,000,000
5452	6	Plant Improvements-Regional				0	20,000	20,000	
		TOTAL CAPITAL PROJECTS	517,494	367,107	531,324	65,619	1,705,000	720,000	2,850,000
		TOTAL WASTEWATER EXPENSE	2,354,019	2,243,838	2,345,176	2,392,011	4,575,025	3,630,125	6,013,016
		TOTAL WASTEWATER FUND BALANCE	3,263,951	3,973,123	4,772,837	5,853,447	4,308,922	5,450,822	2,658,306

WASTEWATER CAPITAL FUND									
24-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	8,081,687	9,600,676	11,829,857	14,692,607	16,118,884	16,118,884	17,428,854
		CAPITAL FACILITY REVENUES							
4412	0	System Investment Fees	2,524,069	2,819,300	2,804,056	1,423,021	1,250,000	1,250,000	1,375,000
4414	0	Wilson Ranch for I-25	21	27	-	-	10	30	30
4419	0	ALFA Line	119,113	140,250	171,050	113,772	220,000	220,000	220,000
4601	0	Interest	149,086	88,622	78,565	222,923	30,000	500,000	500,000
		TOTAL CAPITAL FACILITY REVENUE	2,792,289	3,048,199	3,053,671	1,759,716	1,500,010	1,970,030	2,095,030
		CAPITAL FACILITY EXPENSES							
5014	0	Regional Wastewater Plant				-	175,000	-	
5015	0	Heron Lakes Lift Station	3,973	50,709					
5019	0	ALFA Line Reimbursement	119,113	140,250	171,050	113,772	220,000	220,000	220,000
5134	0	UV System	289,886	516,856					
5148	0	CR 17 Sewer project	844,211	1,104					
5271	0	1st Street Sanitary Sewer Upgrade		110,067	16,251	51,580	1,750,000	300,000	1,500,000
5273	0	WW Master Plan Update				88,187	140,000	140,000	
5278	4	WW System Improvements for Capacity	15,997		3,610	79,890	500,000	-	
5278	4	Plant Improvements				-	600,000	-	
5300	0	Bank Fees	120	32	10	10	60	60	
		TOTAL CAP FACILITY EXPENSES	1,273,300	819,018	190,921	333,439	3,385,060	660,060	1,720,000
		ENDING CAP FAC FUND BALANCE	9,600,676	11,829,857	14,692,607	16,118,884	14,233,834	17,428,854	17,803,884

STORM WATER CAPITAL FUND									
28-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	888,439	1,690,007	2,318,301	3,356,579	3,870,643	3,870,643	3,824,183
		<u>REVENUES</u>							
4410	0	Storm Water Impact Fees	683,936	906,287	1,075,687	491,328	303,600	303,600	378,000
4420	0	Developers-CR 17	200,000	200,000	-	-	-	-	-
4601	0	Interest	22,564	17,436	17,040	52,458	3,000	150,000	150,000
		TOTAL REVENUE	906,500	1,123,723	1,092,727	543,786	306,600	453,600	528,000
		<u>STORM WATER CAPITAL EXPENSES</u>							
5020	0	Professional Fees	9,485			-			
5101	0	CR 17 Trunk Main	95,356	406,241	54,449	-			
5102	0	Service Center (10%)		89,177					
5104	0	Berthoud Reservoir Stormwater Outfall Improvements (design)				29,722	500,000	500,000	1,500,000
		Serenity Ridge Drainage improvements							150,000
5300	0	Bank Fees	91	11		-	60	60	
		TOTAL CAPITAL EXPENSES	104,932	495,429	54,449	29,722	500,060	500,060	1,650,000
5999		ENDING STORM WATER FUND BALANCE	1,690,007	2,318,301	3,356,579	3,870,643	3,677,183	3,824,183	2,702,183

STORM WATER OPERATIONS FUND									
29-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	382,224	645,527	938,434	1,256,206	1,846,287	1,846,287	2,198,177
		<u>REVENUES</u>							
4410	0	Storm Water Fees	448,874	501,689	557,928	611,539	480,000	480,000	480,000
4601	0	Interest	8,367	5,992	5,914	22,891	1,000	70,000	70,000
		TOTAL REVENUE	457,241	507,681	563,842	634,430	481,000	550,000	550,000
		<u>EXPENSES</u>							
5001		Salaries	44,860	39,895	8,810	5,142	-	1,500	-
5002		Employer Contributions	17,169	13,020	2,650	320	-	500	-
5003		Pension	1,818	1,560	312	-	-	50	-
5009	5	Travel, Training	-	-	-	-	750	-	750
5020	4	Professional Fees	24,736	5,224	16,405	870	25,000	24,000	25,000
5022	4	GIS Data Mapping	2,000	247	197	-	5,000	4,500	5,000
5042	1	Snow & Ice Removal	10,062	9,438	17,535	4,625	25,000	25,000	25,000
5057	3	Repair & Maint: culverts, drain pans, gutters	35,139	35,626	19,355	5,610	50,000	50,000	50,000
5059	5	Computer Maint/Replacement/Caselle	802	1,800	-	-	2,000	2,000	2,000
5060	3	Drainage Parts	1,374	-	391	1,287	2,000	2,000	2,000
5107	5	Transfer to General Fund	10,000	12,000	10,516	10,000	10,500	10,500	10,500
5110	4	Permit	962	462	-	355	10,000	10,000	10,000
5190	0	Master Drainage Plan	12,532	15,414	-	-	50,000	50,000	-
5261	2	Sweeper Parts	13,643	13,287	19,899	16,140	18,000	18,000	18,000
5269	0	Rate Study	-	-	-	-	-	-	-
5300	5	Bank Fees	91	12	-	-	60	60	60
		TOTAL EXPENSES	175,188	147,985	96,070	44,349	198,310	198,110	148,310
		<u>STORM WATER CAPITAL EXPENSES</u>							
5058	0	Street Sweeper (40% GF & 60% Drainage)			150,000				
5084	0	Skid Steer		66,789					
5125	0	Crackfilling machine-roadside mower (50% streets)							
5172	0	Excavator (50% streets, 50% storm water)							
5201	0	Harben Trailer and inspection camera							
5202	0	Heron Pointe ditch grading design							40,000
5285	0	New Equipment (Vac Trailer 1/3)	18,750						
5401	6	Culverts-drain pans-gutters				-			
		TOTAL CAPITAL EXPENSES	18,750	66,789	150,000	-	-	-	40,000
		TOTAL STORM WATER OPERATION EXPENSES	193,938	214,774	246,070	44,349	198,310	198,110	188,310
5999		ENDING STORM WATER FUND BALANCE	645,527	938,434	1,256,206	1,846,287	2,128,977	2,198,177	2,559,867

PARK DEVELOPMENT									
31-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	2,787,926	2,585,670	1,469,514	2,471,918	2,553,299	2,553,299	1,136,559
		REVENUES							
4601	0	Interest	48,115	17,931	14,390	38,605	5,000	60,000	5,250
4607	0	Grant Revenue	-	-	40,000	-	-	-	-
4607	0	CDOT Funding for Berthoud Parkway Trail	0	-	-	-	-	-	-
4700	0	Park Development	1,116,365	1,588,571	1,837,216	833,709	653,400	653,320	961,000
		TOTAL REVENUES	1,164,480	1,606,502	1,891,606	872,314	658,400	713,320	966,250
		EXPENSES							
5020	1	Professional Fees	1,085,386	40,000					30,000
5021	0	Impact Fee Study	7,871						
5022	0	Park Development Master Plan	3,305						
5022	1	Skate Park at Waggener Plan		9,000	720,789	13,320			
5022	2	Bike Park at Richardson		30,375	108,839	606,523	1,200,000	1,200,000	150,000
5203	0	Batting Cages at Bein (40% in GF)			30,522				
5204	0	Town Park	98,962	2,900					
5207	1	Pioneer Park	876	13,225		-	330,000	330,000	
5207	2	Pioneer Park Community Garden			889	631			
5210	0	Dog Park	3,250	109,858		47,177			
5220	0	Waggener Farm Park Construction		1,500,000		-			
5246	1	Heron Lakes (shelter, parking lot, bathrooms)				-			
5247	1	Hillsdale	77	1,600		-			
5248	1	Berthoud Reservoir (trails)	166,919	1,015,688	10,523	647			
5249	0	Roberts Lake east field development (design)				8,213			
5250	0	North Berthoud Parkway trail			17,640	47,698	600,000	600,000	
5251	0	Richardson Park (design)				66,724			
5300	1	Bank Fees	90	12		-	60	60	-
		TOTAL EXPENSES	1,366,736	2,722,658	889,202	790,933	2,130,060	2,130,060	180,000
5998		EMERGENCY RESERVES	-	-	-	-	-	-	28,988
5999		ENDING PARK FUND BALANCE	2,585,670	1,469,514	2,471,918	2,553,299	1,081,639	1,136,559	1,893,822

PARK LAND ACQUISITION AND DEDICATION									
32-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	900,583	1,134,153	1,503,754	1,873,536	662,799	662,799	732,739
		REVENUES							
4601	0	Interest	17,088	10,673	10,067	24,583	5,000	25,000	25,000
4700	0	Park Dedication	226,144	358,940	416,613	200,709	195,000	195,000	240,250
		TOTAL REVENUES	243,232	369,613	426,680	225,292	200,000	220,000	265,250
		EXPENSES							
5020	0	Professional Fees	1,700			1,700			
5021	0	Impact Fee Study	7,871						
5022	0	Open Space Master Plan			56,898	4,602			
5041	0	Welch Trail Easement				25,901		-	
5171	0	Park Expansion Property Purchase (Newell Farm)				1,403,801	-		
5171	1	Park Expansion-transfer to open space acquisition					150,000	150,000	150,000
5300	0	Bank Fees	91	12		25	60	60	-
		TOTAL EXPENSES	9,662	12	56,898	1,436,029	150,060	150,060	150,000
5998		EMERGENCY RESERVES	-	-	-	-	-	-	7,958
5999		ENDING DEDICATION FUND BALANCE	1,134,153	1,503,754	1,873,536	662,799	712,739	732,739	840,032

PUBLIC FACILITIES FUND									
33-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	1,914,193	2,363,051	1,620,006	2,353,419	2,623,937	2,623,937	2,831,077
		REVENUES							
4601	0	Interest	37,455	17,182	11,412	35,902	5,000	100,000	100,000
4700	0	Public Facilities	648,187	657,317	733,220	304,646	457,200	457,200	205,500
		TOTAL REVENUES	685,642	674,499	744,632	340,548	462,200	557,200	305,500
		EXPENSES							
5020	0	Professional Fees					350,000	350,000	
5021	0	Impact Fee Study	7,871						
5153	0	Service Center (90%/ 10% from storm water)	228,823	1,417,532	9,719	-			
5155	0	Parks/Forestry Storage Building at Service Center			1,500	-			
5156	0	Parks/Forestry Storage Building at Waggener Farm				5,030			
5176	0	LCISO Vehicle (transfer to general fund)				65,000			
		New Vehicles							140,000
		Town Hall office construct							15,000
5300	0	Bank Fees	90	12		-	60	60	-
		TOTAL EXPENSES	236,784	1,417,544	11,219	70,030	350,060	350,060	155,000
5998		EMERGENCY RESERVES	-	-	-	-	-	-	9,165
5999		ENDING FACILITY FUND BALANCE	2,363,051	1,620,006	2,353,419	2,623,937	2,736,077	2,831,077	2,972,412

CONSERVATION TRUST FUND									
34-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	149,896	116,515	158,927	230,599	368,734	368,734	448,925
		REVENUES							
4301	0	Conservation Trust Distribution	78,194	81,011	108,532	134,329	90,000	120,000	120,000
4364	0	Transfer from General Fund	56,000	175,000	195,000	500,000	500,000	500,000	500,000
4601	0	Interest	2,326	1,096	1,080	4,457	500	15,000	15,000
		TOTAL REVENUES	136,520	257,107	304,612	638,786	590,500	635,000	635,000
		GENERAL PARK							
5001		Salaries	7,634	-	-	-	-	-	-
5002		Employer Contributions	1,414	-	-	-	-	-	-
5003		Pension	382	-	-	-	-	-	-
5095	1	Computer Equipment Maintenance/Replacement	833	-	-	-	-	-	-
5096	1	GIS Software	-	-	-	-	-	-	-
5140	1	Park Building - Grounds - Sprinklers	951	1,000	1,628	-	3,000	3,000	3,000
5141	1	Roberts Park (concrete entry and pavillion)(nursery)	5,266	4,915	6,175	65,451	30,000	30,000	5,000
5142	0	Picnic tables and benches	-	-	-	6,712	-	-	-
5143	0	Trail Signage	-	-	-	-	10,000	10,000	-
5177	1	Fickel Park	800	-	-	-	-	-	-
5270	1	Tennis Court Repair	30,091	-	2,500	-	6,000	6,000	4,000
		GENERAL EXPENSE SUBTOTAL	47,371	5,915	10,303	72,163	49,000	49,000	12,000
		FORESTRY and OPEN SPACE							
5001		Salaries	71,791	94,513	114,075	197,728	228,809	228,809	319,717
5002		Employer Contributions	17,404	24,946	32,935	54,234	92,709	82,000	93,934
5003		Pension	3,643	4,722	3,652	2,747	11,440	11,440	15,986
5009	1	Travel, Education	-	-	2,595	3,330	3,500	4,000	4,500
5010	1	Office Supplies	-	-	335	564	750	1,000	1,000
5011	1	Telephone	-	-	25	519	750	750	750
5013	1	Vehicle Maintenance	-	-	706	3,339	5,500	5,500	6,000
5014	1	Gasoline	-	-	4,053	5,166	5,500	7,000	7,000
5046	1	Uniforms	-	-	1,353	1,981	2,950	2,950	4,500
5058	1	Equipment Maintenance	-	-	2,233	2,025	5,000	6,000	29,000
5072	2	Tree Maintenance	2,423	4,760	28,256	35,428	40,000	40,000	40,000
5076	2	Educational Materials	149	632	-	452	2,500	2,500	2,500
5077	3	Tree Replacement	11,362	17,494	18,732	11,199	20,000	20,000	20,000
5077	4	EAB Tree Replacement (combined in 2020)	7,711	-	-	-	-	-	-
5079	2	Supplies	898	2,677	3,080	5,406	7,000	7,000	7,000
5080	4	EAB Response-Treatment	6,480	59,024	10,607	36,849	45,000	45,000	45,000
5085	4	EAB Cost Share	578	-	-	-	-	-	-
5095	1	Computer Equipment Maintenance/Replacement	-	-	-	2,003	1,800	1,800	-
5263	0	New Vehicle and water tank	-	-	-	65,518	-	-	-
5266	0	Arboretum at Waggenger Farm Park Master Plan - concept plan	-	-	-	-	40,000	40,000	15,000
5300	1	Bank Fees	91	12	-	-	60	60	60
		FORESTRY EXPENSE SUBTOTAL	122,530	208,780	222,637	428,488	513,268	505,809	611,947
		TOTAL EXPENSES	169,901	214,695	232,940	500,651	562,268	554,809	623,947
5998		EMERGENCY RESERVES	-	-	-	-	-	-	19,050
5999		ENDING CONSERV FUND BALANCE	116,515	158,927	230,599	368,734	396,966	448,925	440,928

LARIMER COUNTY OPEN SPACE TAX FUND									
36-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	1,306,996	1,517,801	953,816	855,107	1,301,392	1,301,392	246,332
		<u>REVENUES</u>							
4306	0	Revenues	215,696	239,006	322,925	403,689	220,000	220,000	220,000
4307	0	CDOT Funding for Berthoud Parkway Trail	0	-	-	79,130	-	-	-
4310	1	Transfer from Park Dedication Fund	-	-	-	-	150,000	150,000	150,000
4310	2	Transfer from 1998 1% Fund	-	-	-	-	150,000	150,000	150,000
4601	0	Interest	23,737	11,339	6,173	15,354	3,000	45,000	45,000
		TOTAL REVENUES	239,433	250,345	329,098	498,173	523,000	565,000	565,000
		<u>EXPENSES</u>							
5020	0	Professional Fees							40,000
5220	0	Waggener Farm Construction (Pickleball courts)		450,000			1,300,000	1,200,000	100,000
5257	0	Trail System & Improvements- HERON LAKES		269,251					
5257	0	Trail System & Improvements- Master Plan	6,606		27,548				
5257	1	Trail System & Improvements- South Berthoud Parkway Trail			363,997	31,452	45,000	45,000	
5259	0	Hillsdale-regular maintenance	10,884	65,201		6,764	10,000	10,000	10,000
5260	0	Pioneer Park-lake bank seed, trail around lake,pavillion	2,493		5,702				
5265	0	Jaskowski property maintenance	6,653	24,263	6,316	7,058	10,000	10,000	10,000
5265	1	Jaskowski trail connection				(162)			
5266	0	Richardson property maintenance	1,900	1,355	4,120	433	10,000	10,000	3,000
5268	0	Berthoud Reservoir Park/Trail maintenance		4,248	20,124	6,343	45,000	45,000	10,000
5300	0	Bank Fees	92	12		-	60	60	60
		EXPENSES	28,628	814,330	427,807	51,888	1,420,060	1,320,060	173,060
5171	0	Open Space Acquisition	-	-	0	0	200,000	300,000	300,000
		LAND ACQUISITION EXPENSES	-	-	-	-	200,000	300,000	300,000
		TOTAL EXPENSES	28,628	814,330	427,807	51,888	1,620,060	1,620,060	473,060
5998		EMERGENCY RESERVES	-	-	-	-	-	-	16,950
5999		ENDING LARIMER FUND BALANCE	1,517,801	953,816	855,107	1,301,392	204,332	246,332	321,322

CEMETERY ENDOWMENT FUND									
37-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	46,165	39,569	122,260	157,044	198,304	198,304	151,089
		REVENUES							
4280	0	Transfer from General Fund	-	50,000	20,000	20,000	20,000	20,000	20,000
4601	0	Interest	765	623	827	2,708	500	7,000	7,000
4710	0	Lot Sales	22,989	38,470	33,250	42,860	25,000	25,000	25,000
4711	0	Opening & Closing	14,585	27,925	37,740	23,315	25,000	25,000	25,000
4713	0	Marker Sales	2,400	1,525	165	145	-	-	-
		TOTAL REVENUES	40,739	118,543	91,982	89,028	70,500	77,000	77,000
		EXPENSES							
5001		Salaries	24,274	20,101	35,382	29,030	55,987	45,000	58,512
5002		Employer Contributions	3,328	2,876	8,769	3,903	5,806	5,806	6,196
5003		Pension	112	200	1,631	304	2,799	2,799	2,926
5012	2	Utilities	2,857	2,199	568	485	3,000	8,000	8,000
5014	2	Gasoline	934	229	2,102	1,952	2,200	2,200	2,200
5020	1	Professional Fees (funerals)	-	-	-	1,200	3,000	3,000	3,000
5020	0	Professional Fees - concept plan for Cemetery improvements	-	-	-	-	35,000	35,000	35,000
5046	2	Uniforms	-	-	-	-	850	850	850
5057	2	Repair & Maintenance	7,973	6,827	6,946	10,894	15,000	15,000	15,000
5059	2	Marker Sales	1,219	1,670	-	-	2,500	2,500	2,500
5082	0	Maint Shop & Storage Building (gutters, roof)	-	-	-	-	4,000	4,000	-
5083	0	Columbarium	-	-	-	-	-	-	-
5083	1	Cremains Vaults	-	1,740	1,800	-	-	-	-
5084	0	Traveling sprinkler	6,600	-	-	-	-	-	-
5300	2	Bank Fees	38	10	-	-	60	60	60
		TOTAL EXPENSES	47,335	35,852	57,198	47,768	130,202	124,215	134,244
5998		EMERGENCY RESERVES	-	-	-	-	-	-	2,310
5999		ENDING CEMETERY FUND BALANCE	39,569	122,260	157,044	198,304	138,602	151,089	91,535

BERTHOUD AREA TRANSPORTATION FUND									
39-00			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
4999		BEGINNING FUND BALANCE	331,601	352,837	546,666	514,853	440,395	440,395	286,555
		REVENUES							
4101	0	Donations	10	-	-	-	-	-	
4106	0	OOA	26,065	20,112	24,285	30,430	20,000	11,400	
4107	0	Client Contributions	5,457	2,263	4,257	3,625	2,500	2,500	2,500
4108	0	Transfer from 1% Fund	72,100	90,000	90,000	50,000	50,000	50,000	50,000
4109	0	City of Ft. Collins	70,134	238,298	9,727	57,993	-	9,600	15,000
4601	0	Interest	5,354	3,243	3,002	5,855	2,000	15,000	15,000
		TOTAL REVENUE	179,120	353,916	131,271	147,903	74,500	88,500	82,500
		EXPENSES							
5001		Salaries	68,945	69,713	63,010	68,238	78,948	78,948	97,419
5002		Employer Contributions	14,324	14,229	14,363	14,572	18,935	18,935	21,127
5003		Pension	2,590	2,733	2,598	2,659	3,947	3,947	4,871
5008	2	Employee Physicals-Background	190	-	-	-	500	500	500
5009	1	Travel, Training, Education	-	-	-	-	1,000	1,000	1,000
5010	1	Office Supplies	287	244	115	142	800	800	800
5011	2	Telephone	1,422	696	1,172	1,271	1,200	1,200	1,300
5013	2	Vehicle Maintenance	10,185	4,304	5,235	8,566	15,000	15,000	15,000
5017	2	Insurance Deductibles	-	-	-	758	5,000	5,000	5,000
5020	0	Consultant - Transit Study	-	-	19,675	60,327	20,000	20,000	-
5021	1	Admin. Expenses	-	-	-	-	100	100	100
5022	1	Flex Bus Service	43,216	36,338	27,137	33,258	45,000	45,000	45,000
5023	1	RAFT Contribution	5,000	22,000	22,000	22,000	41,000	41,000	75,000
5039	1	CASTA Dues	203	281	315	247	350	350	350
5040	1	Attorney	-	-	-	-	500	-	500
5044	1	Advertising	186	62	672	-	500	500	1,500
5045	2	Driver Drug Testing	565	358	130	685	1,000	1,000	1,000
5046	1	Uniforms	-	-	-	-	245	500	1,500
5059	0	New Vehicle	-	-	-	-	-	-	-
5095	1	Computer Equipment Maintenance/Replacement	-	-	-	1,487	-	-	-
5107	1	Transfer to General Fund	5,000	5,000	-	-	-	-	-
5114	2	Gasoline	4,679	3,117	5,662	7,151	7,000	7,000	7,800
5247	1	Software	1,000	1,000	1,000	1,000	1,500	1,500	1,500
5300	1	Bank Fees	92	12	-	-	60	60	60
		TOTAL EXPENSES	157,884	160,087	163,084	222,361	242,585	242,340	281,327
5998		EMERGENCY RESERVES	-	-	-	-	-	-	2,475
5999		ENDING BATS FUND BALANCE	352,837	546,666	514,853	440,395	272,310	286,555	85,253

ROAD IMPACT FEES									
40-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	2,850,809	2,511,947	2,688,275	4,295,079	4,921,774	4,921,774	5,472,301
		REVENUES							
4250	0	Flood Recovery	153,121	-	-	-	-	-	-
4401	0	Road Impact Fees	935,445	1,220,318	1,729,723	978,317	677,100	677,100	743,250
4405	0	Heron Pointe Bridge Funds	-	-	-	-	-	350,000	-
4601	0	Interest	56,249	23,575	21,118	68,308	8,000	150,000	150,000
		TOTAL REVENUES	1,144,815	1,243,893	1,750,841	1,046,625	685,100	1,177,100	893,250
		EXPENSES							
5016	0	Refunds						26,200	
5020	0	Professional Fees	204,801	52,462	18,783				
5021	0	Impact Fee Study	8,724						
5087	0	Plow Truck/Steel V box				98,963	155,000	155,000	
5087	0	Dump truck/Snowplow Tandem	71,141						
5101	0	Transfer to General Fund (3%)	28,063	36,610	51,892	29,240	20,313	20,313	22,298
5106	0	Transportation Master Plan Update							
5108	0	Van Metre Purchase and Demo	912,321	38	1,175	52,960			
5110	0	Berthoud Parkway widening	8,535	600,176			250,000	220,000	30,000
5111	0	CR 7 Project (30% for widening)	250,000		8,843				
5113	0	LCR 10E Bridge Widening							
5114	0	Spartan Design and Crossing		128,267	63,344	238,344	150,000	150,000	4,500,000
5116	0	Highway 287 & 10E Ramps	-	-	-	423			
5117	0	Intersection Improvements at Hwy 14 & Berthoud Pkwy - crosswalk lights					55,000	55,000	
5220	0	Waggener Farm Construction		250,000					
5300	0	Bank Fees	92	12		-	60	60	-
		TOTAL EXPENSES	1,483,677	1,067,565	144,037	419,930	630,373	626,573	4,552,298
		EMERGENCY RESERVES	-	-	-	-	-	-	26,798
		ENDING ROAD IMPACT FUND BALANCE	2,511,947	2,688,275	4,295,079	4,921,774	4,976,501	5,472,301	1,786,456

RECREATIONAL MJ TAX 7%									
41-00									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	7,184	82,744	501,969	1,105,948	1,465,802	1,465,802	655,742
		REVENUES							
4601	0	Interest	1,731	1,917	4,548	17,907	2,000	50,000	50,000
4604	0	Sales Tax	223,885	426,705	594,431	665,252	400,000	400,000	500,000
4606	0	Quick Win Grant (MPO)	-	-	5,000	-	-	-	-
		TOTAL REVENUES	225,616	428,622	603,979	683,159	402,000	450,000	550,000
		EXPENSES							
5200	0	Street Projects	-	-	-	-			
5201	0	Bike Lane Striping	-	-	-	-			
5210	0	Youth Projects	-	-	-	-			
5211	0	Carnival	-	-	-	23,125	30,000	20,000	30,000
5220	0	Sidewalk Projects	-	-	-	-			
5221	0	Downtown Sidewalk Replacement	-	-	-	90,180	150,000	150,000	350,000
5222	0	Quick Win Pedestrian Crosswalk at Welch/3rd	-	6,835	-	-			
5223	0	Sidewalk Maintenance Plan	-	-	-	-	30,000	30,000	50,000
5240	0	Law Enforcement Projects	150,000	2,550	-	150,000	-		
5241	0	Flock Camera System							25,000
5242	0	LCSD Equipment							10,000
5260	0	Park Projects	-	-	-	-			
5261	0	Bike Park Scope expansion					1,000,000	1,000,000	
5280	0	Recreation Projects	-	-	-	-			
5281	0	Wildfire arts provider	-	-	-	60,000	60,000	60,000	70,000
5282	0	Other Recreation Service Providers	-	-	-	-	-	-	25,000
5300	0	Bank Fees	56	12	-	-	60	60	
		TOTAL EXPENSES	150,056	9,397	-	323,305	1,270,060	1,260,060	560,000
		EMERGENCY RESERVES	-	-	-	-	-	-	16,500
		ENDING SALES TAX FUND BALANCE	82,744	501,969	1,105,948	1,465,802	597,742	655,742	629,242

Use of collected Tax Revenues: The designated revenues shall be segregated to a fund which is to be used solely for youth activities and services, streets and sidewalk improvements, law enforcement, and parks and recreation.

1998 1% SALES TAX FUND*									
51-00									
			ACTUALS 2019	ACTUALS 2020	ACTUALS 2021	ACTUALS 2022	BUDGET 2023	ESTIMATE 2023	BUDGET 2024
		BEGINNING FUND BALANCE	3,974,371	4,524,786	1,167,278	2,309,405	4,483,834	4,483,834	2,482,324
		REVENUES							
4601	0	Interest	75,186	26,958	11,279	51,336	8,000	170,000	8,400
4235	0	Safe Routes to School Grant	-	-	-	284,621	-	-	-
4610	0	Sales Tax	1,236,274	1,620,073	2,199,747	2,510,564	1,800,000	2,000,000	2,325,000
4610	1	Sales Tax-building permits	524,256	742,698	1,105,405	653,442	417,750	450,000	428,750
		TOTAL REVENUES	1,835,716	2,389,729	3,316,431	3,499,963	2,225,750	2,620,000	2,762,150
		EXPENSES							
5038	0	Sidewalks/ADA	185,371	327,040	143,492	192,934	500,000	500,000	
5233	0	Pavement Maintenance Plan			10,215	11,759		650	
5235	0	Safe Routes to School		49,262	438,052	17,740			
5237	0	Transportation (BATS)-Transfer	72,100	90,000	90,000	50,000	50,000	50,000	50,000
5239	0	Street Improvements	914,475	750,238	725,010	818,729	1,400,000	1,600,000	2,300,000
5240	0	Waggener Farm Park	99,869	4,500,000	570,000				5,000
5241	0	Round-a-bout Reconstruction		25,005	191,686	124,557		800	
5242	0	Open Space/Trail Acquisition transfer					150,000	150,000	150,000
5244	0	I-25 Design, Art and Landscaping	13,395	5,680	5,849	109,815	1,120,000	820,000	300,000
5245	0	Town Park					1,500,000	1,500,000	
5300	0	Bank Fees	91	12		-	60	60	
		TOTAL EXPENSES	1,285,301	5,747,237	2,174,304	1,325,534	4,720,060	4,621,510	2,805,000
		EMERGENCY RESERVES	-	-	-	-	-	-	82,865
		ENDING SALES TAX FUND BALANCE	4,524,786	1,167,278	2,309,405	4,483,834	1,989,524	2,482,324	2,356,610

There is established a special fund of the Town to be known as the Town of Berthoud Sales and Use Tax Special Fund ("fund"). The 1% increase in each of the sales and use taxes shall be used exclusively for: Maintenance, improvements, paving, overlaying and repairing of streets; for the purchase of land and construction of a building for a municipal recreation center; for the purchase of land to be used as open space and as buffer areas; operation, maintenance, repairs and improvements to the Berthoud Public Library; and for the operation, maintenance, repair and improvements of the Berthoud Area Transportation System.

Effective 1/1/2019: Revenues from the tax increase approved on November 4, 1997, by the qualified electors of the Town of Berthoud may be utilized exclusively for uses presently allowed and for the construction, operation, and maintenance of capital improvements to parks, open spaces, recreation facilities, and trails.

2019 1% SALES TAX FUND									
52-									
			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	ESTIMATE	BUDGET
			2019	2020	2021	2022	2023	2023	2024
		BEGINNING FUND BALANCE	-	1,760,033	21,894,066	6,190,072	6,085,268	6,085,268	3,738,432
00		REVENUES							
4400	0	Sales Tax	1,261,272	1,643,387	2,225,447	2,537,812	1,800,000	2,000,000	2,325,000
4400	1	Sales Tax-building permits	506,293	742,698	1,081,572	653,442	417,750	450,000	428,750
4450	52	COP Advance-GRANT	-	24,457,930	-	12,500	-	-	-
4500	1	Recreation Center Memberships	-	-	407,955	916,932	675,000	675,000	900,400
4500	70	Recreation Center Memberships-Corporate	-	-	3,212	935	15,000	15,000	2,500
4500	2	Recreation Center Daily Fees	-	-	54,499	279,949	240,500	240,500	325,000
4500	3	Recreation Center Rentals	-	-	7,285	48,761	45,000	45,000	53,900
4500	60	Recreation Center Sponsorships	-	-	-	11,026	25,000	25,000	30,000
4500	4	Activity Fee-Senior Activites	-	-	-	170	3,000	3,000	1,000
4500	5	Activity Fee-Aquatics	-	-	10,513	66,446	58,500	58,500	64,800
4500	6	Activity Fee-Fitness	-	-	3,515	49,258	45,600	45,600	68,200
4500	7	Activity Fee-Class/Program	-	-	840	23,565	27,000	27,000	15,000
4500	8	Activity Fee-Youth Futsal	-	-	868	1,195	2,700	2,700	2,700
4500	11	Activity Fee-Adult Basketball	-	-	4,016	6,034	9,000	9,000	5,600
4500	12	Activity Fee-Youth Basketball	-	-	10,392	15,655	12,600	12,600	18,900
4500	15	Activity Fee-Senior Pickleball	-	-	15	1,825	1,400	1,400	600
4500	16	Activity Fee-Youth Multi Sport Class	-	-	-	-	1,800	1,800	1,800
4500	31	Activity Fee-Adult Volleyball	-	-	5,168	12,618	11,700	11,700	11,700
4500	32	Activity Fee-Youth Volleyball	-	-	1,095	4,611	5,200	5,200	12,700
4500	40	Activity Fee-Senior Volleyball/Basketball	-	-	-	-	1,500	1,500	1,500
4500	45	Activity Fee-Senior Travel	-	-	-	-	2,000	2,000	4,000
4500	54	Activity Fee-Adult Additional Sports	-	-	(90)	1,395	1,500	1,500	750
4500	55	Activity Fee-Youth Additional Sports	-	-	850	497	-	-	750
4500	75	Special Events Fee	-	-	-	7,674	7,000	7,000	9,000
4563	0	Vending/Inventory Sales	-	-	264	3,811	5,000	5,000	8,500
4564	0	Contract Arts Activities	-	-	-	-	25,750	25,750	20,000
4550	31	Transfer from Park Development	-	1,540,000	-	-	-	-	-
4550	36	Transfer from Larimer Open Space	-	450,000	-	-	-	-	-
4550	40	Transfer from Road Impact	-	250,000	-	-	-	-	-
4550	51	Transfer from 1998 1%	-	4,500,000	570,000	-	-	-	-
4601	0	Interest	11,649	106,242	56,612	76,980	2,000	200,000	50,000
		TOTAL REVENUES	1,779,214	33,690,257	4,444,028	4,733,091	3,441,500	3,871,750	4,363,050

		RECREATION CENTER OPERATING EXPENSES							
01		Recreation Center Administration/Operations							
5001	1	Salaries	-	-	262,081	210,843	199,535	199,535	284,933
5002	1	Employer Contributions	-	-	74,797	69,083	74,324	74,324	97,950
5003	1	Pension	-	-	3,164	8,132	9,977	9,977	14,247
5001	2	Salaries-PART TIME/SEASONAL	-	-	21,669	146,278	170,000	170,000	181,400
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	1,717	11,483	17,000	17,000	18,140
5007	1	Employee license/certifications/recognition	-	-	-	-	1,500	1,500	1,500
5008	1	Background/Physicals	-	-	673	312	500	500	1,000
5009	1	Training/Education/Travel	-	-	160	437	3,500	3,500	4,000
5010	1	Office Supplies	-	-	8,929	2,659	4,000	4,000	4,000
5011	1	Telephone/Internet	-	-	3,257	4,897	5,500	5,500	5,500
5012	1	Utilities	-	-	34,804	163,800	170,000	170,000	170,000
5013	1	Vehicle Maintenance	-	-	-	-	-	-	-
5014	1	Gasoline	-	-	-	-	-	-	-
5015	1	Insurance	-	-	8,051	38,000	40,000	40,000	48,000
5018	1	Publications/Subscriptions/Job Postings	-	-	1,461	810	2,000	2,000	1,000
5020	4	Recreation Center Management Expense		25,000	129	-	-	-	-
5020	4	Purchased Services	-	-	3,125	7,008	9,500	9,500	8,000
5039	1	Dues/memberships	-	-	-	-	1,000	1,000	1,000
5040	1	Attorney	-	-	3,346	616	3,500	3,500	3,500
5046	1	Uniforms	-	-	6,289	4,327	4,225	4,225	4,225
5048	1	Safety/First Aid	-	-	-	1,233	2,500	2,500	3,700
5053	1	Postage	-	-	206	27	2,500	2,500	1,000
5054	4	Trash Service	-	-	462	2,266	2,700	2,700	3,300
5056	1	Brochures/Advertising/Printing	-	-	7,104	8,316	16,000	16,000	13,000
5057	1	Equipment Maintenance/Repair	-	-	-	-	1,000	1,000	1,000
5063	5	Pro Shop Inventory	-	-	327	1,365	4,000	4,000	6,000
5095	1	Computer/Maintenance/Replacement	-	-	32,364	-	3,600	3,600	3,600
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	18,350	3,572	15,000	15,000	9,000
5110	1	Permits/building license	-	-	-	-	1,000	1,000	1,000
5247	1	Computer Software	-	-	8,816	16,782	29,640	29,640	29,640
5300	1	Bank Fees	56	22	10,456	52,343	54,000	54,000	54,000
		01 SUBTOTAL	56	25,022	511,737	754,589	848,001	848,001	973,635
02		Events							
5001	1	Salaries	-	-	322	-	-	-	-
5002	1	Employer Contributions	-	-	144	-	-	-	-
5003	1	Pension	-	-	12	-	-	-	-
5001	2	Salaries-PART TIME/SEASONAL	-	-	-	543	3,500	3,500	21,300
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	-	43	350	350	2,130
5020	4	Purchased Services	-	-	-	3,496	7,600	7,600	5,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	12,541	1,717	5,500	5,500	6,500
		02 SUBTOTAL	-	-	13,019	5,799	16,950	16,950	34,930
03		Recreation Center Maintenance							
5001	1	Salaries	-	-	11,510	57,131	57,996	57,996	48,336
5002	1	Employer Contributions	-	-	925	4,516	5,986	5,986	16,219
5003	1	Pension	-	-	-	1,486	2,900	2,900	2,417

05		Recreation Center Aquatics							
5001	1	Salaries	-	-	12,484	77,655	116,705	116,705	141,319
5002	1	Employer Contributions	-	-	3,161	28,374	48,930	48,930	69,056
5003	1	Pension	-	-	-	-	5,835	5,835	7,066
5001	2	Salaries-PART TIME/SEASONAL	-	-	38,230	293,926	298,140	298,140	283,000
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	3,026	23,073	29,814	29,814	28,300
5001	3	Salaries-Programs-PART TIME/SEASONAL				-	30,096	30,096	36,400
5002	3	Employer Contributions-Programs-PART TIME/SEASONAL				-	3,009	3,009	3,640
5007	1	Employee license/certifications/recognition	-	-	800	816	2,250	2,250	2,250
5007	3	Employee license/certifications-programs	-	-	-	-	3,650	3,650	2,500
5008	1	Background/Physicals	-	-	33	395	800	800	800
5009	1	Training/Education/Travel	-	-	245	835	2,000	2,000	2,000
5010	1	Office Supplies	-	-	145	2,826	500	500	500
5018	1	Publications/Subscriptions/Job Postings	-	-	25	129	1,000	1,000	1,000
5020	4	Purchased Services	-	-	-	-	10,000	10,000	15,000
5039	1	Dues/memberships	-	-	-	857	500	500	500
5046	1	Uniforms	-	-	-	-	2,990	2,990	2,990
5048	1	Safety/First Aid	-	-	1,528	446	1,000	1,000	1,000
5057	1	Equipment Maintenance/Repair	-	-	-	4,730	12,000	12,000	12,000
5057	3	Boiler Equipment Maintenance/Repair	-	-	256	209	3,500	3,500	3,500
5060	1	Chemicals	-	-	3,162	15,114	30,000	30,000	30,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	87,136	4,178	3,500	3,500	3,500
5102	3	supplies (non-office)/Equipment (non-dep)-programs				-	1,400	1,400	4,800
5048	3	Team Fees/Dues	-	-	-	-	700	700	700
5110	1	Permits/building license	-	-	645	1,991	2,000	2,000	1,500
		05 SUBTOTAL	-	-	150,876	455,554	610,319	610,319	653,321
06		Recreation Center Fitness							
5001	1	Salaries	-	-	9,132	51,420	52,229	52,229	60,674
5002	1	Employer Contributions	-	-	4,806	22,434	26,061	26,061	33,529
5003	1	Pension	-	-	-	1,222	2,611	2,611	3,034
5001	2	Salaries-PART TIME/SEASONAL	-	-	8,292	69,477	73,935	73,935	96,800
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	657	5,454	7,393	7,393	9,680
5020	4	Purchased Services	-	-	-	3,685	3,000	3,000	5,000
5057	1	Equipment Maintenance/Repair	-	-	-	230	3,000	3,000	9,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	3,206	4,577	5,000	5,000	3,000
		06 SUBTOTAL	-	-	26,093	158,499	173,229	173,229	220,717
07		Recreation Center Classes/Programs							
5001	1	Salaries	-	-	144	5,663	-	-	-
5002	1	Employer Contributions	-	-	52	1,416	-	-	-
5003	1	Pension	-	-	-	96	-	-	-
5001	2	Salaries-PART TIME/SEASONAL	-	-	25	-	5,350	5,350	5,350
5002	2	Employer Contributions-PART TIME/SEASONAL	-	-	2	-	535	535	535
5020	4	Purchased Services	-	-	-	18,479	10,000	10,000	10,000
5021	4	Contract Arts Activities	-	-	-	-	25,000	25,000	95,000
5102	1	Supplies (non-office)/Equipment (non-dep)	-	-	42	1,630	6,200	6,200	8,000
		07 SUBTOTAL	-	-	265	27,284	47,085	47,085	118,885

[illegible]

30		Recreation Center Capital Expenditures/Improvements							
5101	0	Office Furniture	-	-	110,490	-	-	-	-
5102	0	Copier	-	-	10,500	-	-	-	-
5301	0	Security System	-	-	-	-	-	-	-
5302	0	Maintenance Equipment	-	-	-	13,771	-	-	-
5501	0	Robotic Pool Cleaner	-	-	5,034	-	-	-	-
5601	0	Fitness Equipment	-	-	16,484	32,953	40,000	40,000	-
5602	0	Fitness Equipment Replacement	-	-	-	-	40,000	40,000	40,000
5801	0	Bleachers	-	-	9,483	-	-	-	-
			-	-	-	-	-	-	-
			-	-	-	-	-	-	-
		30 SUBTOTAL	-	-	151,991	46,724	80,000	80,000	40,000
		RECREATION CENTER OPERATIONS TOTAL EXPENDITURES	56	25,022	919,417	1,643,435	2,084,586	2,084,586	2,378,488
35		<u>CERTIFICATES OF PARTICIPATION</u>							
5201	0	Waggener Farm Park Construction	19,125	12,220,941	18,102,849	2,061,980			
5254	0	COP Payment	-	1,106,994	1,123,000	1,130,400	1,132,000	1,132,000	1,138,000
5255	0	COP Fee	-	203,267	2,756	2,080	2,000	2,000	2,000
		COP TOTAL EXPENDITURES	19,125	13,531,202	19,228,605	3,194,460	1,134,000	1,134,000	1,140,000
		<u>OTHER EXPENSES</u>							
40		Park Improvements							
5245	0	Town Park					3,000,000	3,000,000	
		Waggener Farm Park Maintenance							63,400
		Richardson Bike Park Maintenance							50,000
50		Trail Improvements							
60		Athletic Fields							
5101	0	Athletic Complex Study	-	-	-				
70		Aquatics Other							
		TOTAL OTHER EXPENSES	0	0	-	-	3,000,000	3,000,000	113,400
		TOTAL RECREATION CENTER OPERATING AND OTHER EXPENSES	19,181	13,556,224	20,148,022	4,837,895	6,218,586	6,218,586	3,631,888
		EMERGENCY RESERVES	-	-	-	-	-	-	130,892
		ENDING SALES TAX FUND BALANCE	1,760,033	21,894,066	6,190,072	6,085,268	3,308,182	3,738,432	4,338,703

1/1/2019: Authorization of new 1% sales tax to finance recreation improvements; for the purpose of funding parks and recreation needs within the town; such tax to consist of a rate increase in the town sales and use tax of 1%; restricted as to use solely for parks and recreation purposes including, but not limited to, expanding and improving the existing town trail system, renovating or replacing existing aquatic facilities, developing constructing and equipping a recreation center and related facilities, and developing constructing and equipping athletic fields; and to the extent that funds are available for the purpose of constructing acquiring equipping and operating park and recreation improvements.

	2019	2020	2021	2022	2023	2023	2024
BEGINNING BALANCE	50501914	75303662	91245270	105009721	123910484	ESTIMATE 123910484	104012373
REVENUE	48800333	69926171	53081593	49980784	31851016	40260906	39525616
EXPENSE	23998585	53984563	39317142	31080021	82131288	60159017	46259524
EMERGENCY RESERVES	0	0	0	0	0	0	708778
ENDING BALANCE	75303662	91245270	105009721	123910484	73630212	104012373	96569687
ENDING BALANCE VERIFICATION	75303662	91245270	105009721	123910484	73630212	104012373	96569687

	2019	2020	2021	2022	2023	2024
Valuation	204,767,931	275,956,520	211,195,697		237,792,724	
GENERAL FUND	6.291	5.188	6.636		6.629	
POLICE SERVICES	3.000	3.000	3.000		3.000	
REFUND & ABATEMENT	0.036	0.000	0.033		0.019	
TOTAL MILL LEVY	9.327	8.188	9.669		9.648	

ACTUALS SF BUILDING PERMITS	448	505	508	223	300	250
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**TOWN OF BERTHOUD
RESOLUTION NO. 2023-27**

**A RESOLUTION OF THE TOWN OF BERTHOUD ADOPTING A FEE
SCHEDULE FOR ALL TOWN FEES AS PROVIDED IN THE BERTHOUD
MUNICIPAL CODE**

WHEREAS the Berthoud Municipal Code provides for adoption of a uniform schedule of fees for the Town by Resolution; and

WHEREAS after substantial study and review, the fee schedule attached hereto as Exhibit A and incorporated by reference herein has been promulgated by Staff and reviewed by the Town Board of Trustees; and

WHEREAS the Board of Trustees has determined that the attached fee schedule reasonably reflects appropriate amounts to be charged by the Town of Berthoud for its services and impacts to its infrastructure;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF BERTHOUD, COLORADO AS FOLLOWS:**

The Board of Trustees of the Town of Berthoud hereby resolve to adopt the attached fee schedule (Exhibit A) as the fee schedule for the Town, effective January 1, 2024.

PASSED, ADOPTED AND APPROVED THIS 12th day of December, 2023.

TOWN OF BERTHOUD

BY: _____
William Karspeck, Mayor

ATTEST:

Christian Samora, Town Clerk

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

BERTHOUD AREA TRANSPORTATION

DESCRIPTION		2024
Senior - (age 60+)		donation only
In-town trip - one way	\$	1.00
Out-of-town trip - one way	\$	4.00

ELECTRIC VEHICLE CHARGERS

DESCRIPTION		2024
Level 2 EV (Electric Vehicle) charger	per hour for first 2 hours	\$ 1.00
Level 2 EV (Electric Vehicle) charger	per hour after first 2 hours	\$ 2.50
Level 3 EV (Electric Vehicle) charger	per Kwh	\$ 0.45

CEMETERY

DESCRIPTION		2024
<u>Lot Sales</u>		
Adult space		
In-town resident	\$	1,550.00
Out-of-town resident	\$	1,750.00
Infant space under age 2		
In-town resident	\$	460.00
Out-of-town resident	\$	500.00
Columbarium		
Columbarium - in-town resident	\$	1,525.00
Columbarium - out-of-town resident	\$	1,725.00
Opening/closing		
Upright marker section	\$	1,275.00
Flat marker section	\$	1,265.00
Columbarium	\$	425.00
Infant space		No Fee
Cremains	\$	615.00
Regular Service	Hours 8:00 a.m. - 2:30 p.m. Weekdays (Monday - Friday)	
Saturday Service	8:00 a.m. - noon - in addition to all other charges	\$ 800.00
NO SERVICES ON SUNDAY, EVENINGS, HOLIDAYS OR DAY THE HOLIDAY IS OBSERVED		
<u>Markers</u>		
Flat marker sales		cost + 10%
Columbarium plaque		cost + 10%
Other charges		
Deed transfer	\$	75.00
Disinterment supervision	\$	250.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

ADMINISTRATIVE DEPARTMENT				
DESCRIPTION		2024		2024
<u>Municipal Court</u>				
	Jury Trial, per case			statutory
	Trial to the court, per case			statutory
	Request for Dismissal of No Proof of Insurance Fee, each	\$		35.00
	Humane Society reimbursement			actual costs
	Warrant processing, per warrant			35.00
	Court Administrative Fee	\$		35.00
	Daily jail inmate			75.65
MTC Fines & Surcharges				
Model Traffic Code		Fine		Surcharge
		FINES DOUBLE IN SAFETY ZONE		
	Traffic Regulations Generally			
109 (13)(a)	Low power scooters, animals, skis, skates, toys	\$	15.00	\$ 15.00
1211	Limitations on backing	\$	30.00	\$ 15.00
1405	Riding in trailers	\$	15.00	\$ 15.00
	Equipment Violations			
201	Obstruction of view or driving mechanism	\$	35.00	\$ 15.00
202	Driving of Defective or Unsafe vehicles - spot inspections	\$	35.00	\$ 15.00
204	Failed to display lamps when required	\$	15.00	\$ 15.00
205	Head lamps on motor vehicles	\$	15.00	\$ 15.00
206	Tail lamps & reflectors	\$	15.00	\$ 15.00
207	Clearance & identification	\$	15.00	\$ 15.00
208	Stop lamps & turn signals	\$	15.00	\$ 15.00
209	Lamp or flag on projecting loads	\$	15.00	\$ 15.00
210	Lamps on parked vehicles	\$	15.00	\$ 15.00
211	Lamps on farm equipment & other vehicles	\$	15.00	\$ 15.00
212	Spot lamps & auxiliary lamps	\$	15.00	\$ 15.00
213	Audible/visual signals on emergency vehicles	\$	15.00	\$ 15.00
214	Visual signals on service vehicles	\$	15.00	\$ 15.00
215	Signal lamps & devices - additional lighting	\$	15.00	\$ 15.00
216	Multiple-beam road lights	\$	15.00	\$ 15.00
217	Use of multiple-beam lights	\$	15.00	\$ 15.00
218	Single beam road lighting equipment	\$	15.00	\$ 15.00
219	Number of lamps permitted	\$	15.00	\$ 15.00
220	Low power scooters - lighting equipment	\$	15.00	\$ 15.00
221	Bicycle & personal mobility device equipment	\$	15.00	\$ 15.00
222 (1)	Volunteer firefighters/ambulance attendants lights & alarms	\$	15.00	\$ 15.00
223	Brakes	\$	15.00	\$ 15.00
224	Horns & warning devices	\$	15.00	\$ 15.00
225 (1)	Mufflers	\$	15.00	\$ 15.00
226	Mirrors-external placement	\$	15.00	\$ 15.00
227 (1)	Windows unobstructed (treatments)	\$	50.00	\$ 15.00
227 (2)	Windows unobstructed (cleaning devices)	\$	15.00	\$ 15.00
228 (1)(3)(5)(6)	Restrictions on tire equipment	\$	15.00	\$ 15.00
229	Safety glazing material in motor vehicles	\$	15.00	\$ 15.00
230	Emergency lighting equipment - who must carry	\$	15.00	\$ 15.00
231	Parking lights	\$	15.00	\$ 15.00
232	Minimum safety standards motorcycles & scooters	\$	15.00	\$ 15.00
233	Alteration of suspension system	\$	75.00	\$ 15.00
234	Slow moving vehicles - display of emblem	\$	15.00	\$ 15.00
236	Child restraint systems required	\$	65.00	\$ 15.00
237	Safety belt systems - mandatory use	\$	65.00	\$ 15.00
1411	Use of earphones while driving	\$	15.00	\$ 15.00
1412	Operation of bicycles & other human powered vehicle	\$	15.00	\$ 15.00
1901	School buses equipped w/suppl brake retarders	\$	35.00	\$ 15.00
	Size, weight, load violations			
502	Width of vehicles	\$	75.00	\$ 15.00
503	Projecting loads on passenger vehicles	\$	15.00	\$ 15.00
504	Height & length of vehicles	\$	75.00	\$ 15.00
505	Longer vehicle combinations	\$	75.00	\$ 15.00
506	Trailers & towed vehicles	\$	15.00	\$ 15.00
509	Vehicles weighed-excess removed	\$	50.00	\$ 15.00
106 (1)(3)	Who may restrict right to use highway	\$	35.00	\$ 15.00
512	Liability for damage to highway	\$	75.00	\$ 15.00
	Signals, signs & marking violations			
603	Obedience to official traffic control devices	\$	100.00	\$ 15.00
604	Traffic control signal legend	\$	100.00	\$ 15.00
605	Flashing signals	\$	70.00	\$ 15.00
606	Display of unauthorized signs or devices	\$	15.00	\$ 15.00
607 (1)	Interference with official devices (damage,etc)	\$	50.00	\$ 15.00
607 (2)(a)	Interference with official devices (electronic dev.)	\$	100.00	\$ 15.00
608 (1)	Signals by hand or signal device	\$	70.00	\$ 15.00
608 (2)	Signals by hand or signal device	\$	15.00	\$ 15.00
609	Method of giving hand or arm signals	\$	15.00	\$ 15.00
610	Unauthorized insignia	\$	15.00	\$ 15.00
612	When signals are inoperative or malfunctioning	\$	70.00	\$ 15.00
613	Failure to pay toll	\$	35.00	\$ 15.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

Model Traffic Code continued		2024 Fine	2024 Surcharge
	Rights-of-way violations		
701	Vehicles approaching or entering intersection	\$ 70.00	\$ 15.00
702	Vehicle turning left	\$ 70.00	\$ 15.00
703	Entering through highway-stop or yield intersection	\$ 70.00	\$ 15.00
704	Vehicle entering roadway	\$ 70.00	\$ 15.00
705	Operation of vehicle approached by emergency vehicle	\$ 70.00	\$ 15.00
706	Obedience to railroad signal	\$ 70.00	\$ 15.00
707	Certain vehicles must stop at RR crossing	\$ 70.00	\$ 15.00
708	Moving heavy equip at RR crossing	\$ 35.00	\$ 15.00
709	Stop when traffic obstructed	\$ 70.00	\$ 15.00
710	Emerging from or entering alley, driveway or bldg	\$ 70.00	\$ 15.00
711	Driving on mountain highways	\$ 100.00	\$ 15.00
712	Driving in highway work area	\$ 70.00	\$ 15.00
	Pedestrian violations		
801	Obedience to traffic control devices & traffic regs.	\$ 15.00	\$ 15.00
802 (1)	Ped. right of way in crosswalks (vehicle yield)	\$ 30.00	\$ 15.00
802 (3)	Ped. right of way in crosswalks (leaving curb)	\$ 15.00	\$ 15.00
802 (4)	Ped. right of way in crosswalks (vehicle appr rear)	\$ 30.00	\$ 15.00
802 (5)	Ped. right of way in crosswalks (signals)	\$ 30.00	\$ 15.00
803	Crossing at other than crosswalk	\$ 15.00	\$ 15.00
805	Pedestrian in wheelchair on highway	\$ 15.00	\$ 15.00
806	Driving through safety zone prohibited	\$ 70.00	\$ 15.00
807	Drivers to exercise due care	\$ 70.00	\$ 15.00
808	Driver & Pedestrian yield to person w/ disabilities	\$ 70.00	\$ 15.00
	Turning & stopping violations		
901	Required position and method of turning	\$ 70.00	\$ 15.00
902	Limitations on turning around	\$ 70.00	\$ 15.00
903	Turning movements % required signals	\$ 70.00	\$ 15.00
	Driving, overtaking & passing violations		
1001	Driving on right side	\$ 70.00	\$ 15.00
1002	Passing oncoming vehicles	\$ 100.00	\$ 15.00
1003	Overtaking a vehicle on the left	\$ 100.00	\$ 15.00
1004	When overtaking on the right is permitted	\$ 100.00	\$ 15.00
1005	Limitations on overtaking on the left	\$ 100.00	\$ 15.00
1006	One way roads & rotary traffic islands	\$ 70.00	\$ 15.00
1007	Driving on roadway lined for traffic	\$ 100.00	\$ 15.00
1008	Following too close	\$ 100.00	\$ 15.00
1008.5	Crowding or threatening bicyclist	Summons	\$ 15.00
1009	Coasting prohibited	\$ 70.00	\$ 15.00
1010	Driving on divided/controlled access hwy	\$ 70.00	\$ 15.00
1011	Use of runaway vehicle ramps	\$ 200.00	\$ 15.00
1012 (3)(a)	HOV & HOT lanes	\$ 65.00	\$ 15.00
1012 (3)(b)	HOV & HOT lanes	\$ 125.00	\$ 15.00
1013	Passing lane (definition/penalty)	\$ 100.00	\$ 15.00
	Speeding		
1101 (1)	1 to 4 over limit	\$ 30.00	\$ 15.00
	5 to 9 over limit	\$ 70.00	\$ 15.00
	10 to 19 over limit	\$ 135.00	\$ 15.00
	20 to 24 over limit	\$ 200.00	\$ 15.00
	25 or more over limit	Summons	\$ 15.00
	Speeding - Low Power Scooters		
1101 (8)(g)	LP Scooter 1 to 4 over	\$ 50.00	\$ 15.00
	LP Scooter 5 to 9 over	\$ 75.00	\$ 15.00
	LP Scooter > 9 over	\$ 100.00	\$ 15.00
1101 (3)	Speeding (special hazards)	\$ 100.00	\$ 15.00
1103	Minimum speed regulation	\$ 50.00	\$ 15.00
1104	Speed limits on elevated structures	\$ 30.00	\$ 15.00
	Parking Violations		
1201	Starting parked vehicle	\$ 30.00	\$ 15.00
1202	Parking or abandonment of vehicles	\$ 30.00	\$ 15.00
1204	Stopping,standing,parking prohibited in specified places	\$ 15.00	\$ 15.00
1205	Parking at curb or edge of roadway	\$ 15.00	\$ 15.00
1206	Unattended motor vehicle	\$ 15.00	\$ 15.00
1207	Opening/closing vehicle doors	\$ 15.00	\$ 15.00
1208 (6) or (9)	Parking privileges for persons with disabilities	\$ 100.00	\$ 15.00
	Other offenses		
1402	Careless Driving	\$ 150.00	\$ 15.00
1403	Following fire apparatus prohibited	\$ 30.00	\$ 15.00
1404	Crossing fire hose	\$ 15.00	\$ 15.00
1406	Foreign matter on highway prohibited	\$ 35.00	\$ 15.00
1407 (3)(a)	Spilling loads	\$ 35.00	\$ 15.00
1407 (3)(b)	Spilling loads (no bodily injury)	\$ 100.00	\$ 15.00
1407 (3)(c)	Spilling loads (causing bodily injury)	\$ 500.00	SUMMONS
1408	Operating vehicle on parks property	\$ 15.00	\$ 15.00
1414 (2)(a)	Use of dyed fuel on highways prohibited (1st off.)	\$ 500.00	\$ 15.00
1414 (2)(b)	Use of dyed fuel on highways prohibited (2nd off.)	\$ 1,000.00	\$ 15.00
1414 (2)(c)	Use of dyed fuel on highways prohibited (3rd off.)	\$ 5,000.00	\$ 15.00
Model Traffic Code continued		2024 Fine	2024 Surcharge
	Motorcycle violations		
1502 (1) thru (4)	Riding on motorcycles (position)	\$ 30.00	\$ 15.00
1502 (4.5)	Riding on motorcycles (helmet requirements)	\$ 100.00	\$ 15.00
1503	Operating motorcycle on roads lined for traffic	\$ 30.00	\$ 15.00
1504	Clinging to other vehicles (motorcycle rider)	\$ 30.00	\$ 15.00
	Offenses by persons controlling vehicles		
239 (5)(a)	Misuse of wireless telephone (1st offense)	\$ 50.00	\$ 15.00
239 (5)(b)	Misuse of wireless telephone (2nd or subsequent)	\$ 100.00	\$ 15.00
1704	Offenses by persons controlling vehicles	\$ 15.00	\$ 15.00
	Excessive Weight - Pounds (MTC 507 and 508)		
	1 to 1,000	\$ 15.00	\$ 15.00
	1,001 - 3,000	\$ 25.00	\$ 15.00
	3,001 - 5,000	.03 per pound overweight	
	5,001 - 7,000	.05 per pound overweight	
	7,001 - 10,000	.07 per pound overweight	
	10,001 - 15,000	.10 per pound overweight	
	15,001 - 19,950	.15 per pound overweight	
	Over 19,750	.25 per pound overweight	

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION	2024
<u>TOWN CLERK</u>	
Occupation Tax	
Liquor	\$ 250.00
Marijuana	\$ 250.00
Telephone, per account	\$12.00/yr
Administrative Fees	
General Business License	\$ 20.00
Building Contractor License	\$ 100.00
Trash Hauler License- annual renewal required	\$ 250.00
Milk Delivery License- annual renewal required	\$ 25.00
Door-to-Door solicitor - annual renewal required	\$ 250.00
Vendor - Jan 1 thru Dec. 31	\$ 50.00
Second hand/antique store - annual renewal required	\$ 25.00
Mobile Home Park - annual renewal required	\$5.00/space
Tree Contractor's License - annual renewal required	\$ 45.00
Pet License neutered/spayed	\$ 10.00
Pet License intact	\$ 20.00
Pet license for senior resident owner	no charge
Replacement Tag	\$ 2.50
Returned check	\$ 25.00
Late payment	\$ 10.00
Notification of turn-off fee / door hanger	\$ 30.00
Non-residential TURN OFF fee - business hours Mon - Thurs 8am - 4pm	based on customer request \$ 30.00
Non-residential TURN ON fee - business hours Mon - Thurs 8am - 4pm	based on customer request \$ 30.00
Filing fee to certify accounts for non-payment	\$ 30.00
Utility account transfer fee (charge to both buyer & seller)	\$ 20.00
Berthoud Water Cross Control Connection (WCCC) & Backflow Prevention Program NonCompliance Fees	
WCCC - Backflow Prevention Noncompliance Fee / 1- 30 Days Past Due	No Fee
WCCC - Backflow Prevention Noncompliance Fee / 31 days past due	\$ 100.00
WCCC - Backflow Prevention Noncompliance Fee / 61 days past due	\$ 250.00
WCCC - Backflow Prevention Noncompliance Fee / 91 days pas due	\$ 500.00
Backflow Non Compliance Turn-ON Fee	\$ 90.00
Municipal Fee (per month per residence in town limits)	\$9.02/month
Notary Fee	\$ 5.00
Photocopy, per page, per side 8-1/2 x 11 black	\$ 0.20
Photocopy, per page, per side 8-1/2 x 11 color	\$ 0.50
Photocopy, per page, per side any larger size, black	\$ 0.50
Photocopy per page, per side any larger size, color	\$ 1.00
DVD copy, each	\$ 5.00
Postage for mailing DVD	\$ 2.00
Passport fee	\$ 35.00
Passport photo, 2 photos per set	\$ 10.00
Surcharge on use of credit card for building permit (over \$1000 purchase)	3% of purchase price over \$1000
Liquor License	
All local fees are statutory	statutory
New License	\$ 1,000.00
New License with Concurrent Review	\$ 1,000.00
Transfer of Ownership	\$ 750.00
Art License	\$ 41.25
Beer and Wine License	\$ 148.75
Brew-Pub License	\$ 175.00
Club License	\$ 141.25
Hotel & Restarant License	\$ 175.00
Hotel & Restarant License w/Optional Premises	\$ 175.00
Liquor Licensed Drug Store	\$ 122.50
Optional Premises License	\$ 175.00
Racetrack License	\$ 175.00
Resort Complex License	\$ 175.00
Retail Gaming Tavern License	\$ 175.00
Retail Liquor Store License	\$ 175.00
Tavern License	\$ 175.00
Vinter's License	\$ 175.00
Art Gallery Permit	\$ 100.00
Bed & Breakfast Permit	\$ 25.00
Change of Location	\$ 750.00
Change in Corporation/LLC (per person)	\$ 100.00
Manager Registration	\$ 75.00
Special Events Liquor Permit - 3.2% and Liquor	\$ 100.00
Marijuana	
New Application Fee (Plus annual license fee)	\$ 3,200.00
Transfer Application Fee (Plus annual license fee)	\$ 3,200.00
Center Business Type 1 (0 - 300)	\$ 2,500.00
Center Business Type 2 (301 - 500)	\$ 2,500.00
Center Business Type 3 (501 +)	\$ 2,500.00
Optional Premises Cultivation	\$ 2,200.00
Marijuana Infused Product Mfg.	\$ 2,200.00
Occupational Key	\$ 250.00
Support License	\$ 75.00
Caregiver Registrations	\$ 20.00
Change of Ownership	\$ 500.00
Each Add'l new owner or Assoc. Person	\$ 100.00
Corp/LLC Change (per person)	\$ 100.00
Change of Trade Name	\$ 50.00
Change of Location	\$ 500.00
Modification of Premises	\$ 250.00
Duplicate License	\$ 50.00
Duplicate Occupational License	\$ 50.00
Duplicate Registration	\$ 30.00
Occupation Tax License	\$ 250.00
Transaction Fee - per transaction	\$ 3.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

		<u>POLICE DEPARTMENT</u>	
DESCRIPTION			2024
Reports			
	Initial report	\$	3.00
	supplemental reports, per page	\$	0.50
Fingerprints			
	Resident, first card	\$	10.00
	Resident, each additional card	\$	5.00
	Non-resident, first card	\$	15.00
	Non-resident, each additional card	\$	5.00
Background check			
	Individual, each	\$	8.00
Sex offender			
	Includes fingerprints and photo	\$	20.00
VIN inspection			
	Resident, per vehicle	\$	20.00
	Non-resident, per vehicle	\$	20.00
Bonding			
	Per bond (misdemeanor, petty offense & municipal only)	\$	45.00

		<u>STREETS</u>	
DESCRIPTION			2024
	Street cut, per cut minor - less than 50 square feet	\$	100.00
	Street cut, per cut major - 50 square feet and over	\$	150.00
	Street cut - drive/curb/gutter/sidewalk/encroachment/alley	\$	50.00
	Open cut-additional fees per square foot		\$2.50 x sq feet
	Open cut-additional fees per square foot (paved within the last 5 years)		\$7.50 x sq feet

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024
<u>WATER & WASTEWATER UTILITIES</u>		
<u>WATER</u>		
Line fee	<u>In-town</u>	
	5/8 & 1/2 inch tap	\$ 17.35
	1 inch tap	\$ 18.61
	1 1/2 inch tap	\$ 20.93
	2 inch tap	\$ 26.97
	3 inch tap	\$ 34.25
	4 inch tap	\$ 57.17
	6 inch tap	\$ 87.21
	8 inch tap	\$ 165.72
	10 inch tap	\$ 232.01
	12 inch tap	\$ 364.59
	Non-potable	\$ 12.69
	<u>Berthoud Lake Ranchettes</u>	
	5/8 & 1/2 inch tap	\$ 21.69
	1 inch tap	\$ 23.26
	1 1/2 inch tap	\$ 26.16
	2 inch tap	\$ 33.71
	3 inch tap	\$ 42.82
	4 inch tap	\$ 71.46
	6 inch tap	\$ 109.01
	8 inch tap	\$ 207.15
	10 inch tap	\$ 290.01
	12 inch tap	\$ 455.74
	Non-potable	\$ 12.69
	<u>Out-of-town</u>	
	5/8 & 1/2 inch tap	\$ 26.04
	1 inch tap	\$ 27.91
	1 1/2 inch tap	\$ 31.39
	2 inch tap	\$ 40.45
	3 inch tap	\$ 51.36
	4 inch tap	\$ 85.75
	6 inch tap	\$ 130.82
	8 inch tap	\$ 248.59
	10 inch tap	\$ 348.02
	12 inch tap	\$ 546.90
	Non-potable	\$ 12.69
Usage charges		
RESIDENTIAL	<u>In-Town - per 1000 gallons</u>	
	5/8 & 1/2 inch tap, first 24,000 gallons	\$ 4.41
	1 inch tap, first 60,000 gallons	\$ 4.41
	2 inch tap, first 192,000 gallons	\$ 4.41
	<u>In-town - per 1000 gallons</u>	
	5/8 & 1/2 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$ 8.83
	1 inch tap, over 60,000 gallons + first 60,000 gal. fee	\$ 8.83
	2 inch tap, over 192,000 gallons + first 192,000 gal. fee	\$ 8.83
	<u>Berthoud Lake Ranchettes - per 1000 gallons</u>	
	First 24,000 gallons	\$ 4.41
	Over 24,000 gallons	\$ 11.04
	<u>Out-of-Town, per 1000 gallons</u>	
	5/8 & 1/2 inch tap, first 24,000 gallons	\$ 6.61
	1 inch tap, first 60,000 gallons	\$ 6.61
	<u>Out-of-town, per 1000 gallons</u>	
	5/8 & 1/2 inch tap, over 24,000 gallons + first 24,000 gal. fee	\$ 13.20
	1 inch tap, over 60,000 gallons + first 60,000 gal. fee	\$ 13.20

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

WATER continued

DESCRIPTION		2024	
MULTI-FAMILY	<u>Per 1000 gallons</u>		
	5/8 & ¾ inch tap, first 24,000 gallons	\$	3.80
	1 inch tap, first 60,000 gallons	\$	3.80
	1 ½ inch tap, first 120,000 gallons	\$	3.80
	2 inch tap, first 192,000 gallons	\$	3.80
	4 inch tap, first 600,000 gallons	\$	3.80
	6 inch tap, first 1,200,000 gallons	\$	3.80
	<u>Per 1000 gallons</u>		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	\$	7.60
	1 inch tap, over 60,000 gallons + first 60,000 gallon fee	\$	7.60
	1 ½ inch tap, over 120,000 gallons + first 120,000 gallon fee	\$	7.60
	2 inch tap, over 192,000 gallons + first 192,000 gallons fee	\$	7.60
	4 inch tap, over 600,000 gallons + first 600,000 gallon fee	\$	7.60
	6 inch tap, over 1,200,000 gallons + first 1,200,000 gallon	\$	7.60
EDUCATIONAL	<u>Per 1000 gallons</u>		
	Up to 192,000 gallons	\$	4.03
	192,000+ gallons	\$	8.07
COMMERCIAL	<u>In-Town - per 1000 gallons</u>		
	5/8 & ¾ inch tap, first 24,000 gallons	\$	3.53
	1 inch tap, first 60,000 gallons	\$	3.53
	1 ½ inch tap, first 120,000 gallons	\$	3.53
	1 ½ inch tap, variance	\$	3.53
	2 inch tap, first 192,000 gallons	\$	3.53
	<u>In-Town - per 1000 gallons</u>		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	\$	7.07
	1 inch tap, over 60,000 gallons + first 60,000 gallon fee	\$	7.07
	1 ½ inch tap, over 120,000 gallons + first 120,000 gallon fee	\$	7.07
	2 inch tap, over 192,000 gallons + first 192,000 gallons fee	\$	7.07
	<u>Out-of-Town, per 1000 gallons</u>		
	5/8 & ¾ inch tap, first 24,000 gallons	\$	5.33
	1 inch tap, first 60,000 gallons	\$	5.33
	<u>Out-of-town, per 1000 gallons</u>		
	5/8 & ¾ inch tap, over 24,000 gallons + first 24,000 gal. fee	\$	10.67
	1 inch tap, over 60,000 gallons + first 60,000 gal. fee	\$	10.67
Non-potable system	<u>per 1000 gallons</u>	\$	4.76
Bulk	Hydrant meter deposit	\$	2,500.00
	Usage, per 1000 gallons	\$	12.11
	Hydrant meter daily rental	\$ 5.00/day	
Pump Station	High Pressure Zone	\$	5.00
Berthoud Water Cross Control Connection (WCCC) & Backflow Prevention Program NonCompliance Fees			
	WCCC - Backflow Prevention Noncompliance Fee / 1 - 30 Days Past Due		No Fee
	WCCC - Backflow Prevention Noncompliance Fee / 31 days past due (no waiver of fine allowed)	\$	100.00
	WCCC - Backflow Prevention Noncompliance Fee / 61 days past due (no waiver of fine allowed)	\$	250.00
	WCCC - Backflow Prevention Noncompliance Fee / 91 days past due (no waiver of fine allowed)	\$	500.00
	91 days past due results in disconnection of service		
	Backflow Non Compliance Turn-ON Fee	\$	90.00
Misc. water fees	Late payment	\$	10.00
	Notification of turn-off fee / door hanger	\$	30.00
	Non-residential TURN OFF fee - business hours Mon - Thurs 8am - 4pm	\$	30.00
	Non-residential TURN ON fee - business hours Mon - Thurs 8am - 4pm	based on customer request	30.00
	Filing fee to certify accounts for non-payment	\$	30.00
	Utility account transfer fee (charge to both buyer & seller)	\$	20.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION			
<u>WASTEWATER</u>		2024	
Lift Station Fees	Line Fee - per month	\$	27.44
	Usage Fee, per 1000 gallons of water average in Jan & Feb.	\$	6.62
	Campion	\$	4.47
	Bornar	\$	4.47
	Riverglen	\$	4.47
	Heron Lakes	\$	4.47

		<u>STORM WATER</u>	
DESCRIPTION		2024	
	1000 square feet or less (base rate)	\$	6.00
	Over 1000 square feet (in 100 square foot increments)	\$.37/100 sq ft + base	

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION	PLANNING & BUILDING DEPARTMENTS		2024	
<u>BUILDING PERMIT FEES</u>				
* \$50 ADMINISTRATION AND \$50 TECHNOLOGY FEE WILL BE ADDED				
Residential Construction		Table 1-A, 1997 UBC		50% of Permit Fee
Non-Residential Construction		Table 1-A, 1997 UBC		65% of Permit Fee
Basement Finish		Table 1-A, 1997 UBC	\$	100.00
Manufactured Homes		Table 1-A, 1997 UBC		50% of Permit Fee
Mobile Home Install	\$	650.00		50% of Permit Fee
Moved Buildings		Table 1-A, 1997 UBC		50% of Permit Fee
New Master Plan Review Only Permit		Table 1-A, 1997 UBC		50% of Permit Fee
Repeat Master Plan Review Fee			\$	100.00
Work not specifically listed-Residential		Table 1-A, 1997 UBC		50% of Permit Fee
Work not specifically listed-Commercial		Table 1-A, 1997 UBC		65% of Permit Fee
Temporary Certificate of Occupancy		\$600 / 30 days		
MS4 Permit-Berthoud Erosion Control permit		\$50		determined by MOU
MS4 Violation with building permit issuance		2x building permit fee		
MS4 Violation without building permit issuance		\$500 per day after 48 hours		
<u>OVER THE COUNTER ONE-STOP FEES</u>				
* \$25 ADMINISTRATION AND \$25 TECHNOLOGY FEE WILL BE ADDED TO ALL OVER THE COUNTER/ONE-STOP PERMITS				
Air Conditioning	\$	100.00		
Demolition	\$	75.00		
Furnace Replacement	\$	100.00		
Gas Piping	\$	100.00		
Hot Water Boiler	\$	100.00		
Hot Water Heater	\$	100.00		
Roofing/Re-Roofing (Residential)	\$	100.00		
Water Service Line Repair	\$	100.00		
Wastewater Service Line Repair	\$	100.00		
<u>OTHER/MISC FEES</u>				
Investigation Fee		2 x permit fee		
Re-inspection Fee	\$	85.00		
<u>RIGHT-OF-WAY PERMIT</u>				
Right-of-Way Application			\$	25.00
Right-of-Way Permit extension/revision			\$	25.00
Right-of-Way Inspection Fee				\$132 per hour
Street cut, per cut minor - less than 50 square feet			\$	100.00
Street cut, per cut major - 50 square feet and over			\$	150.00
Street cut - drive/curb/gutter/sidewalk/encroachment/alley			\$	50.00
Open cut-additional fees per square foot				\$2.50 x sq feet
Open cut-additional fees per square foot (paved within the last 5 years)				\$7.50 x sq feet
<u>Berthoud Water Cross Control Connection (WCCC) & Backflow Prevention Program NonCompliance Fees</u>				
WCCC - Backflow Prevention Noncompliance Fee / 1 - 30 Days Past Due				No Fee
WCCC - Backflow Prevention Noncompliance Fee / 31 days past due (no waiver of fine allowed)			\$	100.00
WCCC - Backflow Prevention Noncompliance Fee / 61 days past due (no waiver of fine allowed)			\$	250.00
WCCC - Backflow Prevention Noncompliance Fee / 91 days past due (no waiver of fine allowed)			\$	500.00
91 days past due results in disconnection of service				
Backflow Non Compliance Turn-ON Fee			\$	90.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

Planning & Building continued

DESCRIPTION	2024
<u>ELECTRICAL PERMIT FEES</u>	
• ELECTRICAL PERMIT FEES WILL BE ADDED TO ALL PERMITS WHERE ELECTRICAL WORK IS INVOLVED	
RESIDENTIAL CREATING NEW LIVING SPACE-BASED ON SQUARE FOOTAGE	
0 to 1000 square feet	\$ 100.00 \$ 100.00
1001 to 1500 square feet	\$ 150.00 \$ 150.00
1501 to 2000 square feet	\$ 200.00 \$ 200.00
Each additional 100 square feet (over 2000 sq feet)	\$ 10.00 \$200 +\$10 for each addl ft
ALL OTHER BASED ON VALUATION	Cost
\$1.00 TO \$2000.00	\$ 100.00
OVER \$2000	\$200 + \$10 for each additional \$1000 over \$2000
Residential Solar	\$ 500.00
Mobile Home/Travel Trailer	\$150 per space
Re-inspection Fee	\$ 85.00
Temporary Construction Meter	\$ 85.00
Permanent Meter Inspection	\$ 85.00
ELECTRICAL PLAN REVIEWS	
Residential	50% of Electrical Permit Fee
Non-Residential	65% of Electrical Permit Fee

USE TAX

Town of Berthoud Use Tax is 4% of construction materials and fixed equipment and is based upon 50% of the total project valuation unless a specific breakdown of materials and fixed equipment costs is provided to the Building Department. Larimer County has an additional .8% use tax.

Application fees are to reimburse the Town for staff and consultant costs associated with development review and the processing of development applications.

APPLICATION FEES

	2024
Neighborhood Master Plan	\$ 1,500.00
Administrative Plat Review & Action	\$ 300.00
Appeal to Administrative Decision	\$ 350.00
Comp Plan Amendment	\$ 350.00
Telecommunications Tower	\$ 1050.00
Plat Amendment	\$ 300.00
Time Extension for Plat/Plan	\$ 150.00
Vacation of Plat	\$ 300.00
Lot Line Merger	\$ 300.00
Amendment to PUD – Text /Architecture	\$ 350.00
Amendment to PUD – Plan	\$ 550.00
Annexation	\$ 1,500.00
Preliminary Plat	\$ 1,400.00
Final Plat	\$ 800.00
Minor Subdivision	\$ 700.00
Preliminary Development Plan	\$ 800.00
Final Development Plan	\$ 800.00
Rezoning/Zoning	\$ 650.00
Site Plan	\$ 750.00
Special/Conditional Use Review	\$ 400.00
Oil & gas drilling and production	\$1000 per well
Historic Building Alteration/Demolition	\$ 100.00
Variance	\$200.00
Right of Way and Easement Vacation	Per vacation \$ 300.00
Waiver	\$ 50.00
Sign Permit (new only)	\$ 150.00
Development Sign Deposit	\$ 350.00
2nd TRC Meeting	\$ 250.00
Flood Development Permit	\$ 750.00
Flood Development Variance	\$ 200.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

Planning & Building continued

2024

In addition to the Application Fees, the following development review deposits shall be provided to the Town at the time of submittal of a Development Review Application. At such time as expenses are in excess of the development review fee deposit, subsequent deposits shall be requested by the Town. The amount of the additional deposit will be based on the status of the project and outstanding issues. All final charges will be based on actual time spent and actual consultant charges.

DEVELOPMENT REVIEW DEPOSITS

	Deposit	Deposit
Neighborhood Master Plan		\$ 5,000.00
Annexation		\$ 5,000.00
Preliminary Subdivision Plat	\$750.00 + \$15 unit + \$15 acre	
	NR	\$1,000
Final Subdivision Plat	\$750.00 + \$20 unit + \$20 acre	
	NR	\$1,000
Minor Subdivision Plat		\$3,000.00
Zoning/Rezoning		\$2,500.00
Site Plan	\$750 + \$15 unit + \$15 acre NR	\$3,500.00
Use by Special Review		\$ 2,500.00
Use by Special Review (oil and gas)		\$ 15,000.00
Variance - per variance		\$ 1,000.00
ROW and Easement Vacation - per vacation		\$ 500.00
Lot Line Merger		\$ 150.00
Comp Plan Amendment		\$ 150.00
Appeals of Administrative Decision		\$ 750.00
Vested Rights		\$ 150.00
Telecommunications: new facility		\$1,000.00
Prelim Plat Amendment		\$ 6,000.00
Final Plat Amendment		\$ 7,000.00
Waiver		\$ 100.00
Prelim Drainage Plan Review		
Less than 1 acre		\$ 250.00
1 to 19 acres		\$ 500.00
20 to 99 acres		\$ 1,000.00
100 + acres		\$ 1,500.00
Final Drainage Plan Review		
Less than 1 acre		\$ 500.00
1 to 19 acres		\$ 1,000.00
20 to 99 acres		\$ 2,000.00
100 + acres		\$ 2,500.00
Flood Development Permit Review		\$ 5,000.00
Flood Development Variance Review		\$ 3,500.00
Review of Preliminary TIS		
Less than 1 acre		\$ 250.00
1 – 19 acres		\$ 500.00
20 – 99 acres		\$ 1,000.00
100 + acres		\$ 1,500.00
Review of Final TIS		
Less than 1 acre		\$ 500.00
1 – 19 acres		\$ 1,000.00
20 – 99 acres		\$ 2,000.00
100 + acres		\$ 2,500.00
Metro District		\$ 2,500.00

DEVELOPMENT REVIEW FEES

Staff	Per Hour Rate
Code Enforcement	\$ 65.00
Forester/Arborist	\$ 65.00
Planning Technician	\$ 65.00
Senior Planner	\$ 80.00
Planning Director	\$ 105.00
Engineer	\$ 105.00
Building Official	\$ 100.00
Parks and Recreation Director	\$ 85.00
Streets Department Supervisor	\$ 85.00
Public Works Director	\$ 100.00
Town Administrator	\$ 120.00
Consultant	as billed by consultant

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

Planning & Building continued

DESCRIPTION		2024
IMPACT FEES		
	ROAD IMPACT FEES	
<u>Land Use</u>		
RESIDENTIAL (per housing unit)		
1,250 or less	\$	2,083.00
1,251 - 2,700	\$	2,973.00
2,701 or more	\$	3,657.00
NONRESIDENTIAL		
Industrial	per 1000 sf building	\$ 961.00
Retail/Restaurant	per 1000 sf building	\$ 4,025.00
All Other	per 1000 sf building	\$ 1,888.00
OTHER IMPACT FEES		
	Unit	Amount
Park Land Dedication	7.5 acres of parkland per 1,000 residents	\$ 800.00
Parks & Recreation		
Residential (per housing unit) 1,250 or less	\$	3,398.00
Residential (per housing unit) 1,251 - 2,700	\$	4,806.00
Residential (per housing unit) 2,701 or more	\$	5,892.00
Raw Water System Investment	SFE	\$ 245.00
Water Plant Investment	Tap size	
	3/4 inch	\$ 6,900.00
	1 inch	\$ 10,350.00
	1-1/2 inch	\$ 34,500.00
	2 inch	\$ 55,200.00
	over 2	based on project
Waste Water Plant Investment	Tap size	
	3/4 inch	\$ 5,995.00
	1 inch	\$ 15,000.00
	1-1/2 inch	\$ 23,980.00
	2 inch	\$ 48,000.00
	over 2 inch	based on project
Storm Water Investment	\$.84 per impervious Sq foot	based on project
Public Facilities		
Residential (per housing unit) 1,250 or less	\$	581.00
Residential (per housing unit) 1,251 - 2,700	\$	822.00
Residential (per housing unit) 2,701 or more	\$	1,007.00
Nonresidential		
Industrial	per 1000 sf building	\$ 3,263.00
Retail/Restaurant	per 1000 sf building	\$ 4,684.00
All Other	per 1000 sf building	\$ 5,945.00
School District	SFE	Larimer = \$1,382.00, Weld = \$750.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

<u>PARKS, RECREATION & RECREATION CENTER</u>			2024
DESCRIPTION			
<u>PARKS</u>			
Tier I Park Rentals (no shelters, basic service)			
Half day - resident < 50 people	\$		20.00
Half day - nonresident < 50 people	\$		27.00
Full day - resident 51-99 people	\$		40.00
Full day - nonresident 51-99 people	\$		55.00
Tier II Park Rentals (shelters, requests)			
Half day - resident < 50 people	\$		40.00
Half day - nonresident < 50 people	\$		55.00
Full day - resident 51-99 people	\$		80.00
Full day - nonresident 51-99 people	\$		95.00
Pioneer Park - all pavilions (3)	\$		200.00
Banners - put up & take down		Mountain Ave	\$ 150.00
		Other ground locations	\$ 75.00
Orange Fence-put up & take down			Special Event permit \$200
Special Event Rental - Specific Criteria/Permit required			\$150 first day/\$65 each addl
<u>ATHLETIC FIELDS</u>			
Athletic Field Per hour / Per field / Per day	\$		45.00
Athletic Field Season 11 week season / Per field / Per day - not to exceed 3 months	\$		800.00
Baseball Field per hour / Per field / Per day	\$		20.00
Baseball Field Lights per field / Per hour - 1/5 hour minimum	\$		75.00
Athletic Field initial setup field, paint	\$		150.00
Athletic Field subsequent painting (within 5 days)	\$		60.00
Softball fence install	\$		100.00
Baseball Field prep	\$		40.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION	2024
RECREATION	
Brochure full page ad	500.00
Brochure half page ad	250.00
Late Registration	15.00
<u>Youth activity-resides within the town limits</u>	
Little Sluggers (Ages 3-4)	\$ 68.00
T-Ball (Ages 5-6)	\$ 68.00
Baseball (Ages 7-8)	\$ 72.00
Baseball (Ages 9-12)	\$ 82.00
Baseball (Ages 13-14)	\$ 130.00
Little Dribblers (Ages 4-6)	\$ 68.00
Basketball (1st - 6th)	\$ 88.00
Little Lombard's (Ages 4-5)	\$ 68.00
Flag Football (Ages 5-11)	\$ 78.00
Little Strikers (Ages 3 - 4)	\$ 68.00
Youth Soccer (Ages 5-8)	\$ 68.00
Youth Soccer (Ages 9-12)	\$ 78.00
Soccer (13 and up)	\$ 94.00
Futsal (4 week intro to sport)	\$ 45.00
Softball - Spring	
8 under Softball Spring	\$ 120.00
10 under Softball Spring	\$ 135.00
12 under Softball Spring	\$ 145.00
14 under Softball Spring	\$ 165.00
18 under Softball Spring	\$ 165.00
Softball - Fall	
8 under Softball Fall	\$ 110.00
10 under Softball Fall	\$ 125.00
12 under Softball Fall	\$ 125.00
14 under Softball Fall	\$ 145.00
18 under Softball Fall	\$ 145.00
Youth Volleyball	\$ 88.00
Little Spikers	\$ 68.00
CARA Cross Country	\$ 83.00
CARA Tennis	\$ 115.00
CARA Track	\$ 115.00
Camp	\$ 90.00
Pickleball League (2 person team)	\$ 65.00
Summer Camp	\$ 125.00
<u>Youth activity - resides outside the town limits</u>	
Little Sluggers (Ages 3-4)	\$ 78.00
T-Ball (Ages 5-6)	\$ 78.00
Baseball (Ages 7-8)	\$ 82.00
Baseball (Ages 9-12)	\$ 82.00
Baseball (Ages 13-14)	\$ 150.00
Little Dribblers (Ages 4-6)	\$ 78.00
Basketball (1st - 6th)	\$ 98.00
Little Lombard's (Ages 4-5)	\$ 78.00
Flag Football (Ages 5-11)	\$ 88.00
Little Strikers (Ages 3 - 4)	\$ 78.00
Youth Soccer (Ages 5 - 8)	\$ 78.00
Youth Soccer (9 - 12)	\$ 88.00
Soccer (13 and up)	\$ 104.00
Softball - Spring	
8 under Softball Spring	\$ 130.00
10 under Softball Spring	\$ 145.00
12 under Softball Spring	\$ 155.00
14 under Softball Spring	\$ 175.00
18 under Softball Spring	\$ 195.00
Softball - Fall	
8 under Softball Fall	\$ 120.00
10 under Softball Fall	\$ 135.00
12 under Softball Fall	\$ 135.00
14 under Softball Fall	\$ 155.00
18 under Softball Fall	\$ 155.00
Youth Volleyball	\$ 98.00
Little Spikers	\$ 78.00
CARA Cross Country	\$ 93.00
CARA Tennis	\$ 125.00
CARA Track	\$ 125.00
Pickleball League (2 person team)	\$ 75.00
Lacrosse	\$ 140.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024	
RECREATION con't			
	<u>Adult and Family activity</u>		
	Adult drop-in activity		\$17 season/\$7 per
	Pickleball Tournament	\$	65.00
	Softball - Co-ed - Summer (8 games + playoffs)	\$	475.00
	Softball - Co-ed - Spring (6 games)	\$	325.00
	Basketball 5v5 Men's league (8 weeks)	\$	550.00
	Basketball 3v3 league (8 weeks)	\$	550.00
	Volleyball - Women's	\$	335.00
	Volleyball - Co-ed	\$	335.00
	Kickball - Co-ed	\$	335.00
	Wiffleball Tournament	\$	125.00
	Adult Soccer (6v6)	\$	550.00
	Adult Flag Football (6v6)	\$	550.00
RECREATION CENTER			
2024			
Recreation Center Daily Admission			
	General Admissions:		
	Child (Under 5)	\$	3.00
	Youth (6-15)	\$	5.50
	Adult (16-59)	\$	7.00
	Seniors (60+)	\$	5.50
	Punch Card (20)	10% discount from adult daily fees.	\$126.00
Child Watch	Per hour	No punch card offered one time fee, waived during promotional times/periods	\$3.50
Recreation Center Memberships			
	Application Fees		
	Family (2 adults, up to 4 children)	\$	60.00
	Individuals	\$	30.00
Monthly Subscription			
	Family (2 adults, up to 4 children)	\$	65.00
	Youth (6-18)	\$	27.00
	Adult (19-59)	\$	45.00
	Senior (60+)	\$	27.00
Annual			
	Family (2 adults, up to 4 children)	12th month free with annual membership paid upfront in full	\$780.00
	Additional Family Members/person	\$	90.00
	Youth (6-18)	\$	324.00
	Adult (19-59)	\$	540.00
	Seniors (60+)	\$	324.00
	Replacement Fob Fee	\$	10.00
Corporate Membership Rates			
	Annual:		
	1-5 Employees	Employee membership discount 20%	\$780.00
	1-10 Employees	Employee membership discount 20%	\$1,560.00
	1-15 Employees	Employee membership discount 20%	\$2,340.00
	1-20 Employees	Employee membership discount 20%	\$3,120.00
Silversneaker Membership Rates			
	Silver Sneaker Contract: reimbursement per visit non-prime,	Outside contract	\$3.00/\$3.50
Facility Rentals			
	After Hours: Add \$50 per Hour		\$50.00
		Consistent flat rate, will bill any additional damage, this is 100% refundable	
	Reservation Deposit: Parties of 100+	\$	100.00
	Reservation Deposit (w/Alcohol) Party Room	Must have special Event Permit to allow Alcohol	\$200.00
	Per Hour	\$	78.00
	Full Day Gymnasium:	Full Day is 8 hours, w/30% discount	\$437.00
	Per Hour, Sporting	\$	130.00
	Per Hour, Court Sporting Event	\$	65.00
		Full Day is 8 hours, gym space is prime space, therefore no additional discounts	
	Full-Day, Sporting	\$	1,040.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION			2024	
RECREATION CENTER con't				
Birthday Parties				
Package 1:				
10 children	Includes one hour in party room and admission with unlimited access, no cake or utensils		\$	155.00
Each additional child	covering the admission cost		\$	5.50
Each additional adult			\$	7.00
Additional 1/2 hr	Allows parents to extend their party room time		\$	39.00
Package 2:				
Nerf Party (6+)	Includes one hour in party room and one hour in gym on one court only, no cake or utensils		\$	250.00
20 children w/2 chaperones				
Each additional child			\$	5.50
Each additional adult			\$	7.00
Additional 1/2 hour			\$	39.00
Special Events				
Craft or Artisan Vendor Booth Fee - Per Booth/Day			\$	55.00
Food/Prepacked Merchandise Trucks - Per Day			\$	75.00
Farmer's Market	Single Date	10x10 or Food Truck	\$	35.00
	Half Season	10x10	\$	240.00
	Full Season	10x10	\$	400.00
Other Event Space				
Waggener Farm Park Shelter	1/2 Day	Tier I	\$	25.00
	Full Day	Tier II	\$	40.00
Aquatics				
Pool Rentals Per Hour				
Pool Rentals, Per Hour (2 Hour Minimum):				
Up to 200 people			\$	250.00
Lessons				
Lifeguard Training:				
Resident			\$	203.00
Non-Resident			\$	213.00
Swim Lessons – Four Weeks (Tues/Thurs)				
Resident	\$5 per lesson		\$	40.00
Non-Resident			\$	50.00
Swim Lessons – Four Weeks (Sat)				
Resident	\$5 per lesson		\$	20.00
Non-Resident			\$	25.00
Swim Lessons – Five Weeks (Tues/Thurs)				
Resident	\$5 per lesson		\$	50.00
Non-Resident			\$	60.00
Swim Lessons – Five Weeks (Sat)				
Resident	\$5 per lesson		\$	25.00
Non-Resident			\$	35.00
CARA swim team				
45 minute class	per class		\$	5.50
60 minute class	per class		\$	5.75
Private Swim Lessons (4 lessons):				
Resident	\$28 per lesson		\$	112.00
Non-Resident			\$	112.00
Private Swim Lessons (8 lessons):				
Resident	\$26 per lesson		\$	208.00
Non-Resident			\$	218.00
Semi Private Lessons (4 Lessons)				
Resident	\$20/per lesson/person ; for 2 people with same skill ability		\$	160.00
Non-Resident			\$	170.00

TOWN OF BERTHOUD
SCHEDULE OF RATES, CHARGES AND FEES
2024

DESCRIPTION		2024	
<u>RECREATION CENTER con't</u>			
Fitness			
Group Fitness Classes	Fitness Class w/membership		Free
	Contracted Classes		70/30 Split
	Specialty Fee Based Classes	per class	6.00
Personal Training (per hour-1 on 1):			
	1 Session:	per 1 hour per session	\$ 50.00
	5 Sessions:	per 1 hour per session	\$ 47.50
	10 Sessions:	per 1 hour per session	\$ 45.00
Buddy & Team Training			
	1 Session:	per 1 hour per session	\$ 40.00
	5 Sessions:	per 1 hour per session	\$ 38.00
	10 Sessions:	per 1 hour per session	\$ 35.00
Rec Center Programs			
	Contract Classes		70/30 Split
	Non-Contracted Classes	\$	40.00
Senior Sports	Gym Shufflebaord		\$25 session/\$5.50 per
	Pickleball	\$	55.00
	Senior volleyball free agent	\$	35.00
	Senior volleyball league	\$	325.00
Facility Sponsorships			
	Recreation Center Sponsor	\$	3,500.00
	All Star Sponsor	\$	2,200.00
	Champion Sponsor	\$	1,200.00
Special Event Sponsorships			
	Title Sponsor	\$	475.00
	Partner Sponsor	\$	1,000.00
	Individual Sponsor	\$	350.00
July 3rd Event Sponsorships			
	Fireworks Sponsor	\$	7,500.00
	Entertainment Sponsor	\$	3,000.00
	Red, White, and Blue Sponsor	\$	1,000.00
	Stars and Stripes Sponsor	\$	500.00

BOARD OF TRUSTEES INFORMATION



COMMUNITY DEVELOPMENT DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Public Hearing to present the Three-Mile Plan for the Town of Berthoud
Type of Item:	Public Hearing
Purpose:	Recommendation to the Town Board of Trustees regarding adoption of the Three Mile Plan for the Town of Berthoud, 2nd Reading
Presented by:	Anne Johnson, Community Development Director

ATTACHMENTS:

- Ordinance 1328 (Series 2023)
- Appendix A, Three Mile Plan
- Public Notice

BACKGROUND:

Colorado statutes relating to municipal annexations restrict annexations from extending any more than three miles outside of municipal boundaries each year. Colorado statutes require municipalities to create and adopt a Three-Mile Plan prior to annexing property into the Town. A Three-Mile Plan provides a general description for potential future growth and must be updated annually.

Colorado Revised Statute C.R.S. 31-12-105(1)(e) defines the Three-Mile Plan as a document that generally describes proposed location, character, and extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities, and terminals for water, light, sanitation, transportation, and power to be provided by the municipality and the proposed land uses for the area.

The attached Three-Mile Plan is the Future Land Use Map as created in the 2021 update to the Town of Berthoud Comprehensive Plan. Planning Commission reviewed the proposal at their public hearing on October 26, 2023 and recommended approval to the Town Board of Trustees for consideration at their November 28, 2023 public hearing. The second reading was held on December 12, 2023.

FISCAL IMPACT AND FUND SOURCE:

There is no negative fiscal impact to the Town in establishing the Three-Mile Plan.

COMMUNITY TOUCHSTONES:

Establishing a Three-Mile Plan enables the Town to implement the 2021 update to the Comprehensive Plan, to communicate transparently with neighboring communities and Larimer County and Weld County and establishes the Town's Urban Growth Boundary for

future expansion.

RECOMMENDED ACTION(S):

Planning Commission recommends approval of the Three-Mile Plan as presented from the 2021 update to the Berthoud Comprehensive Plan to the Town Board of Trustees.

Suggested Motions:

Approval: *I move approve the Town of Berthoud Three-Mile Plan upon second reading. The rationale for approval is that the proposed Plan is the same Future Land Use/Urban Growth Boundary Map prepared as part of the 2021 Comprehensive Plan Update.*

Denial: *I move to deny the Town of Berthoud Three-Mile Plan for the following reasons:*

_____.

**TOWN OF BERTHOUD ORDINANCE
NUMBER 1328
(SERIES 2023)**

AN ORDINANCE ADOPTING THE TOWN OF BERTHOUD THREE-MILE PLAN

WHEREAS, the Town of Berthoud is a municipal corporation possessing all powers granted to a statutory town by Title 31 of the Colorado Revised Statutes; and

WHEREAS, the Town wishes to implement the vision and values expressed in the 2021 update to the Comprehensive Plan, including the Town's Urban Growth Boundary and Future Land Use Map to establish the future growth boundary of the Town; and

WHEREAS, the Colorado Revised Statutes require municipalities to annually adopt a Three-Mile Plan and record this in the records of the County Clerk and Recorder; and

WHEREAS, Colorado Revised Statute C.R.S. 31-12-105(1)(e) defines the plan as a document that generally describes proposed location, character, and extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities, and terminals for water, light, sanitation, transportation, and power to be provided by the municipality and the proposed land uses for the area; and

WHEREAS, the Planning Commission, after proper notice, has held a public hearing on October 26, 2023 on this ordinance providing for a recommendation of approval from the Town Board of Trustees; and

WHEREAS, the Three-Mile Plan has been submitted to the Board of Trustees in writing and the Board of Trustees has determined that such code and amendments thereto should be adopted as herein set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

Section 1. The attached Town of Berthoud Three-Mile Plan has been approved for the remainder of 2023 and the year 2024.

Section 2. Interpretation: This Ordinance shall be so interpreted and construed to effectuate its general purpose.

Section 3. Effective Date: The provisions of this Ordinance shall take effect thirty (30) days following the date of public hearing to adopt the Three-Mile Plan.

[INTENTIONALLY LEFT BLANK]

INTRODUCED, READ, ADOPTED, AND APPROVED on first reading this 28th day of November, 2023.

TOWN OF BERTHOUD

By _____

William Karspeck, Mayor

ATTEST:

By: _____

Christian Samora, Town Clerk

INTRODUCED, READ, ADOPTED, AND APPROVED on second reading this 12th day of December, 2023.

TOWN OF BERTHOUD

By _____

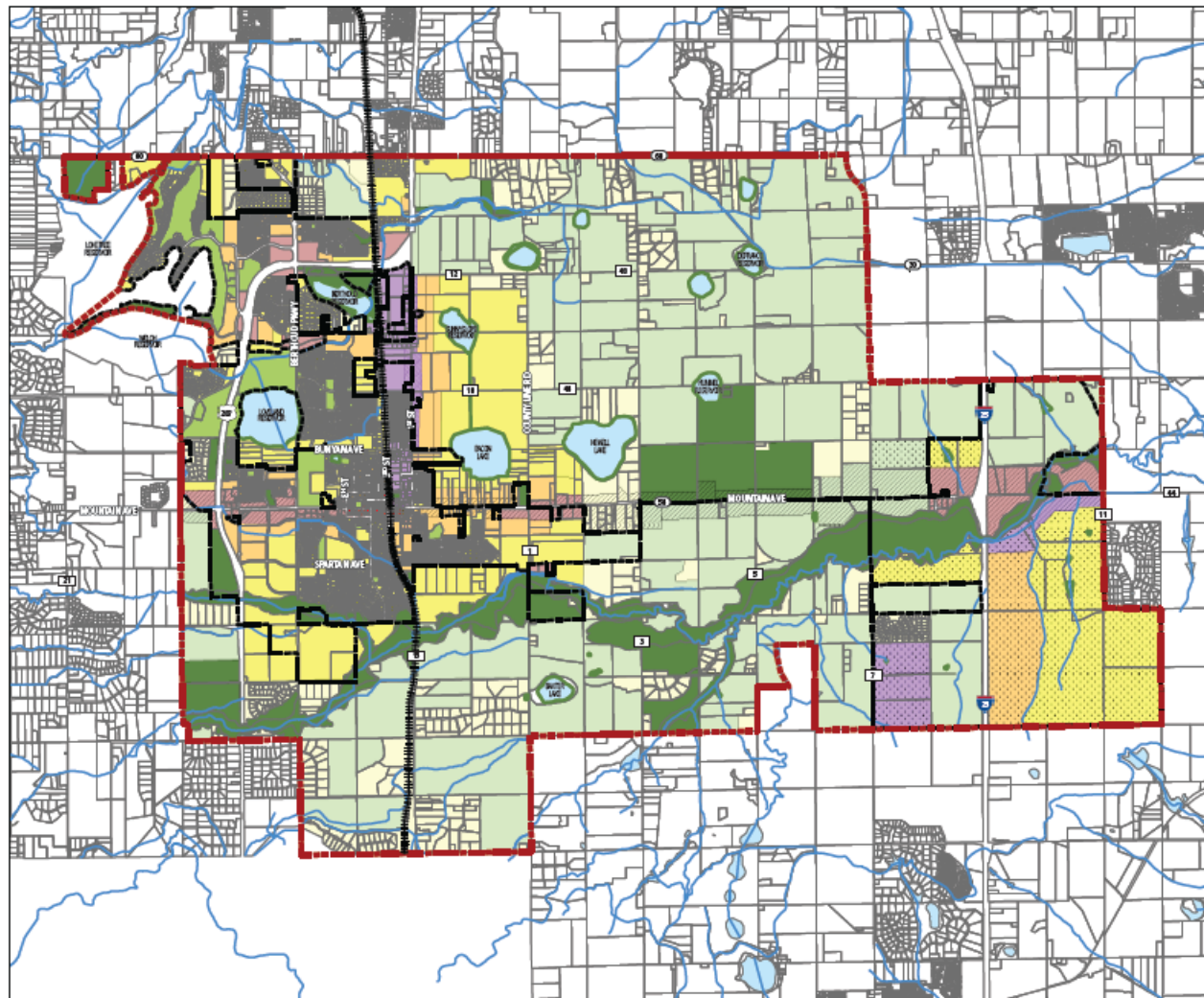
William Karspeck, Mayor

ATTEST:

By: _____

Christian Samora, Town Clerk

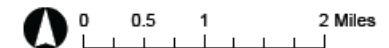
Ordinance 1328 (Series 2023) Colorado Revised Statute requires/encourages municipalities to annually adopt a Three-Mile Plan and record this in the records of the County Clerk and Recorder. The Town of Berthoud is proposing to adopt the Future Land Use Map prepared with the 2021 Comprehensive Plan update as its Three Mile Plan for the remainder of 2023 and for 2024.



FUTURE LAND USE PLAN MAP BERTHOUD COMPREHENSIVE PLAN

Last Revised: September 9, 2021

- Growth Management Area
- Place Type: Natural Areas**
 - Environmentally Sensitive Area
 - Open Space
 - Parks, Recreation & Trails
 - Ditch/Canal - Potential Trail Connections
- Place Type: Rural Areas**
 - Agricultural
 - Rural Residential
- Place Type: Suburban Areas**
 - Suburban Residential
 - Suburban Business
- Place Type: General Urban Areas**
 - Urban Residential
 - Innovation District
- Place Type: Urban Center**
 - Old Town Residential
 - Downtown
- Place Type: Special Districts**
 - New Berthoud
 - 1st Street Corridor
 - Mountain Avenue Corridor



INTRODUCTION

Colorado statutes relating to municipal annexations restrict annexations from extending any more than three miles outside of municipal boundaries in any given year and require municipalities to create and adopt a Three-Mile Plan prior to annexing any property. A Three-Mile Plan gives a general description for potential future growth and must be updated yearly.

Colorado Revised Statute C.R.S. 31-12-105(1)(e) defines the plan as a document that generally describes proposed location, character, and extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities, and terminals for water, light, sanitation, transportation, and power to be provided by the municipality and the proposed land uses for the area.

TOWN OF BERTHOUD TOUCHSTONES

1. Maintain and strengthen the Town's community identity.
2. Review development plans for sustainable land use.
3. Ensure land use applications are resilient.

OPEN SPACE / PARKS / TRAILS

The Town takes pride in its park, trails, and open spaces. Future annexations will provide an opportunity to extend the trail system and include construction of additional outdoor amenities for use by all Town and community residents.

ROADS

Consideration of any proposed annexation will require scrutiny to determine the fiscal impact of road maintenance and the effect on traffic. Future annexations will require connectivity and improvement to the existing Town of Berthoud road network.

WATER, SEWER AND STORMWATER

The Town of Berthoud will protect its resources and make annexation decisions with respect to its ability to handle the water, wastewater, and stormwater quality needs of its existing residents and businesses. The Town will expect those seeking annexation to invest in the Town's infrastructure based on their level of impact.

COLLABORATIVE CONSIDERATION

As unincorporated surrounding areas continue to grow, the Town of Berthoud desires to have an open line of communication with Larimer and Weld Counties as well as its neighboring communities. In the event a proposed development is within the area of the Town's Three-Mile Plan, the Town would like consideration as to how a development fits with this Urban Growth Area as well as the Town's updated Comprehensive Plan, and requests that recommendations be made to the developer that will honor the desires of the Town. If unincorporated development is imminent, the Town may consider annexation to reap any positive impact of such development.

TOWN OF BERTHOUD, COLORADO

NOTICE OF PUBLIC HEARING
Amendments to the Berthoud Development Code

PUBLIC NOTICE IS HEREBY GIVEN of public hearings before the Berthoud Planning Commission on Thursday, October 26, 2023 at 6:00 p.m. and before the Town Board on Tuesday, November 28, 2023 at 6:30 p.m. to consider adoption of a Landscaping Ordinance; adoption of an annual Three-Mile Plan; and to make amendments to Chapter 30 of the Municipal Code, specifically amending Section 2 regarding Landscape Design, Section 9 regarding Historic Resources, Section 3 regarding Planned Unit Developments, and Section 2 regarding Outdoor lighting and dark sky standards. The public hearings will be held at Town Hall, 807 Mountain Avenue Berthoud 80513.

Given and Posted on this 5th day of October, 2023.

Published: Loveland Reporter Herald October 5, 2023-2008191

Prairie Mountain Media, LLC

PUBLISHER'S AFFIDAVIT

County of Larimer
State of Colorado

The undersigned, Agent, being first duly sworn under oath, states and affirms as follows:

1. He/she is the legal Advertising Reviewer of Prairie Mountain Media LLC, publisher of the *Loveland Reporter Herald*.
2. The *Loveland Reporter Herald* is a newspaper of general circulation that has been published continuously and without interruption for at least fifty-two weeks in Larimer County and meets the legal requisites for a legal newspaper under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy, published in the *Loveland Reporter Herald* in Larimer County on the following date(s):

Oct 5, 2023

Shayla Najera
Signature

Subscribed and sworn to me before me this

5th day of October 2023

Melissa L. Najera
Notary Public

(SEAL)

MELISSA L. NAJERA
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20064049936
MY COMMISSION EXPIRES DEC. 11, 2026

Account: 1051549
Ad Number: 2008191
Fee: \$19.43

BOARD OF TRUSTEES INFORMATION



COMMUNITY DEVELOPMENT DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Public Hearing to present proposed amendments to Chapter 30 of the Town of Berthoud Municipal Code
Type of Item:	Public Hearing
Purpose:	Recommendation to the Town Board of Trustees regarding amendments to Chapter 30 and in particular, Section 2 regarding Landscape Design, Section 9 regarding Historic Resources, Section 3 regarding Planning Unit Developments and Section 2 regarding outdoor lighting and dark sky standards, 2nd Reading
Presented by:	Anne Johnson, Community Development Director

ATTACHMENTS:

- Ordinance 1329 (Series 2023)
- Appendix A, Code Amendments in redline format
- Public Notice

BACKGROUND:

It is necessary to update the Municipal Code to keep pace with the Comprehensive Plan update, to clarify intent of previous Code amendments, to stay current with standards of the International Dark Sky Association, and to clarify processing of applications for modifications to historic resources.

UPDATE/NEXT STEPS:

The Historic Preservation Committee was provided with the draft language for Section 9 and the Tree Committee was provided with the draft Berthoud Landscape Design Guidelines. No comments have been received for incorporation into Chapter 30. Planning Commission reviewed the request on October 26, 2023 at a public hearing. No comments were suggested by Planning Commission for presentation to the Town Board of Trustees at their hearing on November 28, 2023 for first reading. A second reading will be held with the Town Board of Trustees on December 12, 2023.

FISCAL IMPACT AND FUND SOURCE:

There is no negative fiscal impact to the Town in clarifying the Town Development Code, Chapter 30 of the Municipal Code.

COMMUNITY TOUCHSTONES:

Consideration of the amendment requests does not negatively impact community touchstones. Consideration of approval of the request does provide support for enhancing

community identity, provides for support to strengthen the Town's sustainability and resiliency goals and affords the development community with a transparent set of standards to know what the expectations are for developing in the Town of Berthoud.

RECOMMENDED ACTION(S):

Planning Commission heard the requests at their October 26, 2023 public hearing and recommended to send their vote of approve for the amendments contained in the attached Ordinance 1329 (series 2023) and Attachment A to the Town Board of Trustees. The Town Board of Trustees heard the request at their first reading on November 28, 2023 and recommended approval on first reading.

Suggested Motions:

Approval: I move to approve the amendments contained in Ordinance 1329 (Series 2023) and Attachment A on second reading. The rationale for approval is that the proposed guidelines provide transparent expectations for future development in the Town of Berthoud, supports the Town's community identity outlined in the 2021 update to the Comprehensive Plan, and consideration was offered to the Historic Preservation Committee and the Tree Committee for input.

Denial: I move to deny the amendments contained in Ordinance 1329 (Series 2023) and Attachment A on first reading for the following reasons: _____.

**TOWN OF BERTHOUD ORDINANCE
NUMBER 1329
(SERIES 2023)**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE BERTHOUD MUNICIPAL
CODE CHAPTER 30, SPECIFICALLY SECTION 2 REGARDING LANDSCAPE DESIGN,
SECTION 9 REGARDING HISTORIC RESOURCES, SECTION 3 REGARDING PLANNED
UNIT DEVELOPMENTS, AND SECTION 2 REGARDING OUTDOOR LIGHTING AND DARK
SKY STANDARDS**

WHEREAS, the Town of Berthoud is a municipal corporation possessing all powers granted to a statutory town by Title 31 of the Colorado Revised Statutes; and

WHEREAS, the Town wishes to implement the vision and values expressed in the 2021 update to the Comprehensive Plan, including strengthening the Town's sense of place, enhancing community identity, supporting community resilience and sustainability touchstones; and

WHEREAS, the Planning Commission, after proper notice, has held a public hearing on October 26, 2023 on this ordinance providing for a recommendation of approval from the Town Board of Trustees; and

WHEREAS, the Board of Trustees, after proper notice has held a public hearing on November 28, 2023 on this ordinance providing for the adoption of said code amendments pursuant to C.R.S. Section 31-16-203; and

WHEREAS, the Development Code and amendments thereto have been submitted to the Board of Trustees in writing and the Board of Trustees has determined that such code and amendments thereto should be adopted as herein set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF BERTHOUD, COLORADO:

Section 1. The attached Ordinance 1329 (Series 2023) shall be amended as presented in Attachment A and adopted into Chapter 30 of the Berthoud Municipal Code.

Section 2. Interpretation: This Ordinance shall be so interpreted and construed to effectuate its general purpose.

Section 3. Effective Date: The provisions of this Ordinance shall take effect thirty (30) days following the date of public hearing.

[INTENTIONALLY LEFT BLANK]

INTRODUCED, READ, ADOPTED, AND APPROVED on first reading this 28th day of November, 2023.

TOWN OF BERTHOUD

By _____
William Karspeck, Mayor

ATTEST:

By: _____
Christian Samora, Town Clerk

INTRODUCED, READ, ADOPTED, AND APPROVED on second reading this 12th day of December, 2023.

TOWN OF BERTHOUD

By _____
William Karspeck, Mayor

ATTEST:

By: _____
Christian Samora, Town Clerk

EXHIBIT A: Ordinance 1329

Note for the reader/Municode: Section explanations are not to be codified. These introductory explanations are intended to memorialize the reason why a code change is proposed.

Section 1: Ordinance 1325 just adopted the Landscaping Guidelines. Minor Code amendments are needed to reference this document as well as refine the Code so there are no conflicts between the Code and the newly-adopted guidelines. This section proposes to repeal all of the existing Section 30-2-112 and replace with the following. The entire section of 30-2-112 is provided so the reader can see the entire proposed amendments as they relate to the section.

30-2-112 Landscape design

- A. *Intent.* To preserve Town's special character and integrate new development by promoting quality landscape design. The standards found in the Town of Berthoud Landscape Design Guidelines shall be incorporated into landscape plans, and also reflect the following that:
1. Reinforces the identity of the community and each neighborhood.
 2. Provides tree-lined streets with canopy tree species in urban areas.
 3. Anchors new buildings within the landscape.
 4. Provides tree canopies within paved areas ~~and~~
 5. Preserve existing trees, utilize water conservation techniques, and support the planting of native species (when appropriate), to enhance the natural habitat.
 6. Enhances natural features, and drainage ways.
 7. Enhance functional open space through the creation of natural areas appropriate to the location and purpose of the open space within the development.
 8. Maximizes connections within development sites to natural areas and to landscaped areas in adjacent developments.
 9. Reinforces neighborhood identity, creates consistency between proposed developments and the surrounding areas.
 10. Incorporate the elements of gateway, path and destination into the design of landscapes. Gateways are entries that provide transitions from one space to another. Pathways are routes that lead to a destination. Destinations are focal points that can include anything from a garden bench at the end of a path to a civic building at the end of a street.
- B. *General provisions.* All land development applications except for building permits for individual attached or detached single-family residences shall be accompanied by an appropriate landscape plan. New landscaping within the community shall comply with these regulations.
1. *Site landscape design regulations.* Landscape improvements shall be an integral part of the overall site design for all residential common areas, multi-family developments, and any non-residential development/property. Landscape improvements shall be designed to complement and enhance the character of the existing neighborhood and shall follow these guidelines.
 - a. *Environmental considerations.* Landscapes shall use the following water conserving xeriscape design principles ~~to facilitate water conservation~~:
 - i. Well-planned planting schemes;
 - ii. Appropriate turf selection to minimize the use of bluegrass;
 1. Bluegrass and other high-water consuming turf grasses should be reserved for spaces intended for recreational activities, or should be used as borders to larger areas of non-turf landscaping;

-
- iii. Use of mulch to maintain soil moisture and reduce evaporation;
 - iv. Placement of plant materials according to their microclimatic needs and water requirements;
 - v. Improve the soil with organic matter if needed;
 - vi. Efficient irrigation systems that reduce spray over; ~~and~~
 - vii. Proper maintenance and irrigation schedules; ~~and-~~
 - viii. Group plantings of similar water requirements together.
- b. All landscapes shall strive to maximize the use of native species as specified in the Town's Landscape Design Guidelines. Where native material is not appropriate for the intended use or appearance, plant species that are regionally adapted and noninvasive may be used.
 - c. Landscapes shall consist of a variety of species to enhance biodiversity.
 - d. Buildings and parking areas shall be located to preserve and promote the health of existing trees, environmental resources and natural drainage ways. No healthy tree shall be removed without good cause. If a healthy tree is removed with cause, it must be replaced with comparable trees per a tree mitigation plan. This requirement is not intended to prevent the removal of unhealthy trees in conjunction with site development.
 - e. Where possible, trees shall be located to provide summer shade and limit winter shade on walks and streets.
 - f. A combination of plantings, berms, walls and fences shall be used as appropriate to buffer sensitive habitat.
 - g. Weed control will be practiced on all areas disturbed by construction and those areas shall be reseeded to prevent erosion. Native, noninvasive grasses shall be used for revegetation where practical. Weed control is the responsibility of the landowner on all reseeded areas and preservation areas. Weed control shall be a continual responsibility of the owner during all phases of land clearing and construction.
 - h. Native grasses shall not be planted immediately adjacent to fences, buildings, sidewalks, or concrete trails. A minimum landscaped buffer of 10 feet shall exist between areas of native grass areas and fences, buildings, sidewalks, or concrete trails.
2. *Plant material standards.*
- a. The minimum planting sizes on all required landscaping shall be two-inch caliper deciduous trees, one and one-half inch caliper ornamental trees, six foot tall evergreen trees and five gallon shrubs.
 - b. Plants shall be healthy, well-branched vigorous stock with a growth habit normal to the species and variety and free of diseases, insects and injuries. A variety of plant species should be installed to prevent the spread of disease.
 - c. All plants shall conform to standards for measurements, grading, branching, quality, ball and burlapping as stated in the current edition of the American Standard for Nursery Stock, American Association of Nurserymen, Inc., (AAN-ASNS) and the Colorado Nursery Act of 1965 (CNA).
 - d. Plants shall be no more than 24 inches in height at plant maturity when located in a sight distance triangle.
3. *Irrigation.* This Code mandates landscaping and installation of permanent automatic underground sprinkler systems containing moisture sensors in all parks and open spaces within new developments,
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except for (i) Natural Areas undisturbed by development, (ii) Open Water, and (iii) all impervious surfaces, and (iv) as allowed in Section 7-c below. All irrigated landscaping shall be established and maintained in a live and weed-free condition. Irrigation shall be appropriate to the type and scope of the improvements.

- a. Water Dedication Requirements. Water dedication for irrigation purposes shall be in accordance with the Imposition of Development Fees Section 30-10-105 of this Development Code.
 - b. Criteria and process for determining Natural Areas and Open Water. Town staff in its discretion, with final approval of the Town Administrator, may determine that areas qualify as Natural Areas or Open Water in accordance with the definitions found in the Definitions and in the Imposition of Development Impact Fees Sections of this Chapter. in Chapters 30-1-116 and 30-10-105.
 - c. Use of non-treated water for irrigation is encouraged if a permanent, suitable supply is available. Gravity flow irrigation using irrigation ditches for areas planted with native seed~~Native Seed~~ Areas may be permitted as an alternative to installing permanent automatic underground sprinklers where deemed acceptable and appropriate by the Town staff in its discretion, with final approval by the Town Administrator. Areas planted with native seed are to be irrigated until the area is well established.
 - d. Sleeving for the future installation of irrigation lines shall be provided under walkways and paved areas where irrigation may be installed in order to prevent or minimize damage and replacement to paved areas.
 - e. Irrigation systems shall be drip irrigation where possible in planting beds and for shrubs, trees, etc. All irrigation systems shall be designed to prevent overspray and runoff onto paved or other non-landscaped areas.
 - f. All automatic irrigation systems must be installed with moisture sensors.
4. *Guarantee of installation.* Required landscape improvements shall be installed prior to issuance of a Certificate of Occupancy for all structures. If weather conditions prevent installation, the developer, builder or applicant shall post a financial guarantee for the improvements. This guarantee shall be released by the Town upon completion of the installation of the landscaping and expiration of any warranty period.
 5. *Maintenance, removal, and replacement.* All property owners/occupants, Homeowner's Associations and Metro Districts shall be responsible for maintenance, removal and replacement of trees and landscaping within the portion of the public right-of-way between the back of the curb or street pavement and the adjacent property as defined in the approved land use application in perpetuity. All property owners/occupants of mixed use, commercial or industrial property with an approved Final Development Plan or Site Plan are responsible for the maintenance and replacement of landscaping as shown on that approved plan.
 - a. Seventy-five percent of all landscape areas shall be covered with living ground cover. The recommended ground cover should be attained within three years of the date of planting. The use of non-living ground cover, such as rocks, gravel and bark, should be used sparingly; non-living ground cover is generally most suitable as accent treatment.
 - b. Notwithstanding any other provision in this code, any street tree that is diseased, is dying or has died shall be removed from the public rights-of-way in consultation with the Town Forester and the Street Tree Work Permit provisions of this Code. The Tree shall be replaced by the adjacent homeowner in consultation with the Town Forester within the same growing season of removal, as practical due to weather.

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6. *Weed control.* Weed control shall be a continual responsibility of the owner, developer, Homeowners Association or Metro District from site construction and grading to occupation of the business or residence, during all phases of land clearing and construction, and operation.

a. Every effort shall be made to prevent the spread of noxious weeds.

C. *Landscaping design standards.*

1. *Landscaping in common open space areas.* Common open space areas are lands meant to be enjoyed by the general population, includes lands reserved for pocket parks and along trails. Landscaping shall be appropriate to the use and function of the area and include trees, shrubs, groundcover, irrigation ~~(where necessary)~~ and paving. Native grass is appropriate for trail corridors while Kentucky bluegrass is appropriate for more active park areas and some open spaces.

a. A mechanism for long-term maintenance of common open space and arterial and collector street right-of-way landscaping is required. This may take the form of an approved maintenance plan by the developer, a Homeowners' Association or Metro District—such as a homeowners' association and covenants is required.

2. *Tree-lined streets.* The Town of Berthoud has a long, rich heritage of tree-lined streets. Today street trees and their conditions are a concern to those involved in urban forestry and the Town has the authority and obligation to assure that vegetation planted on public rights-of-way meets certain standards and is maintained, as approved in perpetuity. Tree plantings should be made with the same methodical planning that is used when making substantial financial investments. To comply with the Streets and Alleys Section of the Design Guidelines Section ~~30-2-105~~ of this Code there are three options to achieve this requirement:

a. *Tree lawns with detached sidewalks:*

- i. Tree lawns are recommended in all developments.
- ii. Tree lawns along Local streets shall be a minimum of six feet in width to ensure adequate room for root growth. Tree lawns along Collector or Arterial streets shall be a minimum of ten feet in width.
- iii. Trees shall be aligned in straight rows, located in the middle of the tree lawn, and spaced between thirty feet and forty feet (as appropriate given the species) on center in order to allow for mature spread. If two or more consecutive residential lots along a street each measure between 40 and 60 feet in street frontage width, one tree per lot may be substituted for the 30-foot to 40-foot spacing requirement. Such street trees shall be placed at least five feet away from the edges of driveways and alleys, and 40 feet away from any streetlight and to the extent reasonably feasible, be positioned at evenly spaced intervals.

b. *No tree lawns, attached sidewalks:*

- i. In limited cases attached sidewalks will be allowed.
 - ii. Trees installed along streets without a tree lawn shall include a mix of species, be generally aligned along the street frontage and may be placed outside of the public right-of-way.
 - iii. Trees shall be irrigated from the adjacent private property owner.
 - iv. Trees installed along streets that will be widened in the future shall take into account plans for future widening of streets so that established trees will not be disturbed during future construction.
 - v. Street trees along rural streets where there is no sidewalk may be planted to create irregular clusters to reinforce the design and character of the project and frame views.
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Downtown streets — The properties generally located within the boundary of Massachusetts Avenue, Welch Ave, 1st Street, and LCR 17 are encouraged to provide decorative hardscaping, window boxes, planters, tree boxes, benches and street art, in order to attract pedestrian activity. Trees planted within paved environments shall have a minimum four-foot wide square tree well with grate.

c. *General regulations for trees to be planted on public right-of-way:*

- i. All newly-planted street trees shall be planted midway between the sidewalk and the curb. Trees shall be spaced to allow for safe, healthy, attractive growth.
- ii. No trees will be planted closer than five feet to a driveway or alley, nor shall it be planted in such a manner that eventual growth cannot be reasonably maintained to avert interference with, or obstruction of, any improvements installed for the public benefit such as traffic and street signs and lights, fire hydrants, overhead utility wires, street lights, utility poles, etc.
- iii. At edges of streets where a space of less than five feet in width exists between the curb and the abutting private property line, no trees or woody plants shall be planted on the public area so involved.
- iv. Where an attached sidewalk has been installed, no tree plantings are to be made closer than five feet from the edge of any concrete installation.
- v. Trees are not to be planted within ten feet of either side of water, sewer, or storm drain main lines or within five feet of either side of water or sewer service lines.
- vi. No more than six of the same plant genus may be used consecutively in a row-type planting.

3. *Minimum species diversity.* To prevent uniform insect or disease susceptibility and eventual uniform senescence on a development site or in the adjacent area or the district, species diversity is required and extensive monocultures are prohibited. The following minimum requirements shall apply to any development plan.

Number of trees on site	Maximum percentage of any one species
10—19	50%
20—39	33%
40—59	20% species; 30% genus; 40% family
60 or more	15% species; 20% genus; 30% family

4. *Tree species and minimum sizes.* The Applicant shall provide a ~~proposed~~ ~~recommended~~ list of trees from the Landscape Design Guidelines, to be reviewed by the Town Forester and Community Development ~~Director~~ ~~Department~~ which shall be acceptable to satisfy the requirements for landscape plans, including approved canopy shade trees that may be used as street trees. The following minimum sizes shall be required except as provided in the section below regarding trees permitted within rights-of-way below. ~~(except as provided in subparagraph (5) below):~~

Type	Minimum Size
Canopy Shade Tree	2.0" caliper balled and burlapped or equivalent
Evergreen Tree	6.0' height balled and burlapped or equivalent
Ornamental Tree	1.5" caliper balled and burlapped or equivalent
Shrubs	5 gallon or adequate size consistent with design intent
Canopy Shade Tree as a street tree on a Residential Local Street Only	1.5" caliper container or equivalent

- i. Any tree plantings that are in addition to those that are made as part of the approved landscape plan are exempt from the foregoing size requirements.
 - ii. Ornamental trees shall be planted in substitution for the canopy shade trees required in ~~subsection (7) above~~ where overhead lines and fixtures prevent normal growth and maturity. Ornamental trees shall be placed at least 15 feet away from any streetlight.
 - iii. A permit issued by the Town Forester, will be required prior to the planting of any Street Tree (or tree on public land). Any violations will follow the provisions found in the Enforcement Section of this ChapterArticle V, Section 30-5-101 of this code, and may result in the Town withholding permits and Certificates of Occupancy.
 - iv. The caliper shall be measured six inches above the tree-line.
5. *Trees permitted within rights-of-ways.*

- a. ~~Refer to the Town of Berthoud Landscape Design Guidelines for the most current list of The following list identifies tree species allowed on public lands or within the public right-of-way (seven feet in width or larger) in the Town of Berthoud as of the adoption of this Code. Additional tree species may be permitted if approved by the Forestry Division as appropriate. Trees marked with an asterisk are drought tolerant.~~

- Oak (Quercus) Genus: Bur*, Chinkapin*, Chesnut*, English*, Shumard*, Texas Red*, Heritage*, Bur gambel Hybrid*, Fastigate English*, Crimson Spire*.
- Elm (Ulmus) Genus: Choice City*, Prospector*, Accolade, Triumph, Discovery, Brandon, Regal. Make sure cultivar is resistant to Dutch Elm Disease and Elm Leaf Beetle.
- Legume (Fabaceae) Family: Shademaster Honeylocust*, Skyline Honeylocust, Imperial Honeylocust, Kentucky Coffeetree*, Kentucky Coffeetree Espresso*.
- Linden (Tilia) Genus: Redmond, Greenspire, American, Glenleven.
- Planetree (Platanus) Genus: Bloodgood, Exclamation, Northern Advance. Make sure cultivar is resistant to anthracnose.
- Chokecherry (Prunus Virginiana) Genus: Canada Red*, Sucker Punch*. (Height usually 20 to 25 feet)
- Maple (Acer) Genus: Bigtooth (single stem)*, State Street*, Caddo Sugar*, Columnare, Fairview.
- Buckeye (Aesculus) Genus: Ohio Buckeye*, Yellow Buckeye, Texas Buckeye*, Prairie Torch Hybrid Buckeye, Common Horsechestnut*.

~~Other trees allowed along right-of-way (by common name): Hackberry, Western Catalpa, Ginkgo, or any other tree species allowed approved by the Town Forester.~~

- b. *Trees in public lands:* ~~Refer to the Town of Berthoud Landscape Design Guidelines for the most current list of The following tree species are permitted to be planted within parks, common areas, open spaces, and other public lands.~~

~~i. — Deciduous Trees.~~

Plant Name	Height/Spread		Plant Name	Height/Spread	
Toba Hawthorn	15'	15'	Goldenrain Tree*	20'	30'

Amur Chokecherry	25'	20'	Russian Hawthorn*	20'	15'
Washington Hawthorn	20'	15'	Cockspur Hawthorn*	20'	15'
Thornless Hawthorn*	25'	20'	Downy Hawthorn*	25'	25'
Japanese Tree Lilac*	20'	20'	Coralburst Crabapple	15'	15'
Coralburst Crabapple	15'	15'	Dolgo Crabapple	30'	30'
Spring Snow Crabapple	25'	25'	Thunderchild Crabapple	15'	20'
Indian Magic Crabapple	15'	20'	Radiant Crabapple	20'	25'
Red Jewel Crabapple	10'	15'	Tina Sargent Crabapple	8'	10'
Gambel Oak*	8'	6'	Newport Plum	25'	15'
Autumn Blaze Pear	30'	25'	Cleveland Select Pear	30'	25'
Royal Star Magnolia	10'	15'	Hotwings Maple	15'	20'
Autumn Brilliance			Wavyleaf Oak*	20'	20'
Serviceberry	25'	15'	Callery Pear	35'	25'
Red Buckeye	20'	15'	Box Elder Sensation		

▲ Any Tree not on the list as approved by the Town Forester

ii. ~~Evergreen trees~~

Plant Name	Height/Spread	Plant Name	Height/Spread		
Colorado Blue Spruce	60'	30'	Pinyon Pine*	20'	15'
Bristlecone Pine*	20'	20'	Concolor Fir, White Fir	50'	30'
Eastern Red Cedar*	40'	15'	Austrian Pine*	50'	40'
Rocky Mountain Juniper*	30'	15'	Spartan Juniper	15'	6'
One Seed Juniper*	15'	13'	Cologreen Juniper*	15'	6'
Gray Gleam	15'	6'	Skyrocket Juniper	15'	3'
Wichita Blue Juniper*	15'	6'	Fastigate Norway Spruce	15'	6'
Black Hills Spruce	25'	20'	Vanderwolf's Pyramid Pine	30'	20'

Bosnian Pine	20'	12'	Ponderosa Pine*	60'	30'
Scots Pine**	60'	30'	Siberian Larch	50'	25'
European Larch	60'	25'			

- c. Refer to the Town of Berthoud Landscape Design Guidelines for the most current list of The following trees are prohibited tree species for any new planting within the Town of Berthoud right of way or on public lands.

1. ~~Any of the ash species (Fraxinus spp.) including Green, White, Purple, Blue, or any other ash due to emerald ash borer.~~
2. ~~Any of the poplar species (Populus spp.), including but not limited to Cottonwood, Aspen, Silver Poplar, Lombardy Poplar~~
3. ~~Any of the Willow species (Salix spp.)~~
4. ~~Siberian (Chinese) Elm (Ulmus pumila)~~
5. ~~Any weeping or pendulous type tree (i.e. Weeping Birch).~~
6. ~~Any shrub or hedge which by its habit of growth would obstruct, restrict, or conflict with necessary and safe use of the public rights of way.~~
7. ~~Conifers or evergreens which would eventually grow over the sidewalks or streets~~
8. ~~Any Honeylocust (Gleditsia triacanthos) that bears either seed pods or thorns.~~
9. ~~Purple Locust, Black Locust, Mulberry, Bradford Pear, Black Walnut, Russian Olive, Tree of Heaven, Tamarisk,, Silver Maple, Birch.~~

- D. Business/commercial and industrial development landscaping standards shall meet the following standards in addition to those within the Town of Berthoud Landscape Guidelines.

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1. *New buildings and paved areas.* Provide trees, shrubs and groundcover plantings along front and sides of new buildings. The size and intensity of plantings shall be appropriate to the building or structure.
2. Integrate adjacent land uses of different intensities through a combination of berming, plantings and fencing. Use opaque screening only when necessary to mitigate the impact of noise, light, unattractive aesthetics and traffic. A fence shall not be the only screening material used.
3. Use landscaping to provide a transition from developed, managed landscape to more natural areas and vegetation.
4. Provide a tree canopy by installing shade trees within and adjacent to paved areas.

- E. Residential R-3, R-4 and Commercial and Industrial zone districts shall include landscaping standards to meet the Town of Berthoud Landscape Guidelines. Landscape improvements ~~within the R-3, R4, C1, C2, M1 and M2 districts~~ shall be designed to enhance the overall appearance of the development and to integrate the project with adjacent land uses and into the surrounding neighborhood. ~~A minimum of 15 percent of the site (gross) shall be landscaped area.~~

1. The developer or assigns shall provide:
 - i. A minimum of 15 percent of the site (gross) shall be landscaped area.
 - ii. Site trees — plant a minimum of one tree per 1,000 square feet of landscaped area, distributed on the site, exclusive of right-of-way landscaping.

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- iii. *Shrubs* — plant a minimum of one shrub per 150 square feet of landscaped area, exclusive of right-of-way landscaping. Group shrubs and distribute throughout the site. Trees may be substituted for up to one-half of the required shrubs at the rate of one tree for six shrubs.
 - iv. *Groundcover* — establish irrigated grass turf maintained to appropriate standards for active recreation in areas that will function for active recreation. Where appropriate, use native grass for areas that will not function as active recreation areas. There shall be a minimum of 75 percent live materials between the building and the street unless otherwise approved by the Town.
 - iv. *Landscape setback to parking lots* — 15 feet from streets to provide a buffer between the street and parking areas.
 - vi. *Screen loading areas* — Loading areas (including vehicles being loaded), service and storage areas visible from the public right-of-way or adjacent property must be screened from view with an opaque screen that is an integral part of the building architecture, or by landscaping. Chain link fencing with or without slats, tires, or used building materials is not acceptable as screening material.
 - vii. Utility Boxes, loading docks, outside trash receptacles and dumpsters, storage areas, and any other outdoor storage areas shall be screened in the following manner:
 - 1. ~~vii.~~ Whenever plants are used as a screen the plants should be coniferous. They should provide an opaque screen within three years of the time they are planted.
 - 2. ~~viii.~~ Utility boxes, including, but not limited to, electric transformers, switch gear boxes, and telephone pedestals, and boxes should be screened on all sides not used for service access.
 - 3. ~~ix.~~ The materials and colors of the screen should blend with the site and the surroundings.
 - 4. ~~x.~~ Trash enclosures should be placed around dumpsters and any other proposed receptacles of trash. The dumpster should be screened entirely from view. The enclosure shall prevent trash from being scattered by wind or animals. The dumpster should be placed on a concrete pad, enclosed by an opaque wall at least six feet in height, with opaque gates. The enclosure should be sturdy and built quality wood and or/masonry materials. The trash enclosures should be sited so the garbage truck has convenient access to the enclosure and has room to maneuver without backing onto a public right-of-way.
 - 2. The property owner or occupant shall be responsible for ~~the area~~ landscaping located within adjacent road right-of-way and tree lawns in accordance with Town regulations, which includes the maintenance, removal, and replacement of trees, shrubs, and groundcover.
 - 3. Parking lot landscaping standards shall meet the following standards in addition to those within the Town of Berthoud Landscape Guidelines.
 - i. The developer or assigns shall provide:
 - 1. At least five percent of the area of all parking lot are shall be landscaped (this requirement is in addition to the overall 15 percent landscaping requirement for the site. Parking lot landscaping is intended break up large expanses of pavement, create shade, buffer views of parking lots from adjacent streets and development and enhance the overall appearance of each project. All parking lots with ten spaces or more shall be subject to these requirements. ~~The developer or assigns shall provide:~~
 - 2. *Site trees* — a minimum of one tree per five parking spaces. Group trees together in islands which are a minimum of nine feet wide. Use the landscaping to break up large expanses of pavement and to create a tree canopy for summer shade.
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~~3.ii.~~ *Shrubs* — a minimum of one shrub per 100 square feet of landscaped area. Group plantings in landscape islands.

~~4.iii.~~ *Groundcover* — limit areas of irrigated turf. Grass is discouraged in areas less than ten feet wide. Install a grass buffer (native grass where possible) around the perimeter to filter runoff and improve water quality.

~~5.iv.~~ *Landscape setback to parking lots* — 15 feet from all arterials, collectors, and other streets. The purpose of the setback is to provide a buffer between the street and parking areas and to screen the parking from the street.

~~6.v.~~ *Provide a mechanism for long-term maintenance of landscaping* — all landscaping within and adjacent to parking lots shall be owned and maintained by the landowner.

~~7.vi.~~ *Screening*: whenever there are more than three parking spaces on the property, the parking lot should be screened for at least two-thirds of the length of the parking lot, and shall satisfy the following standards:

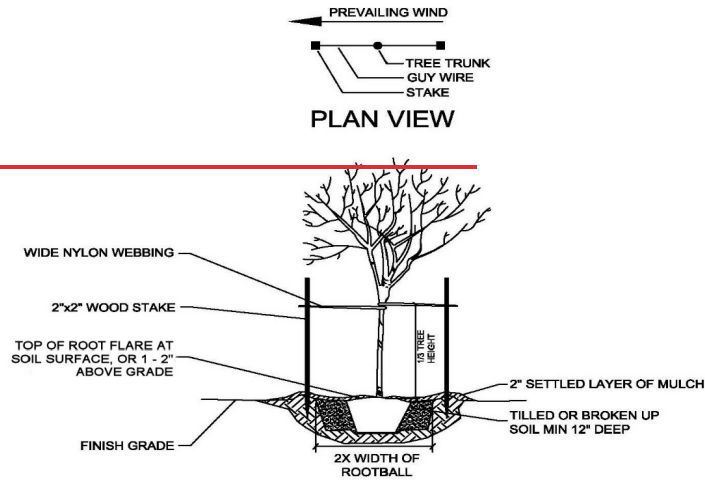
- a. Berms, walls, fences, plants, planters or similar means should be used to create the parking lot screen. Whenever structures such as walls or fences are used to create a screen, plants should be located on the sides of the structure which can be seen from surrounding streets, walks, parks, trails and other properties which are used by the public.
- b. The screen around the parking area should be at least three feet higher than the surface area of the parking lot. Whenever plants are used to create a screen, the plants should create a three-foot screen within three years from the time planted.

~~8.vii.~~ *Landscape islands*: Two feet at the end of each landscape island should remain unplanted, as the end points of islands are often run over by cars. The use of cobbles, patterned concrete, or brick pavers should be considered.

~~9.viii.~~ *Landscape areas in parking lots* shall be no smaller than 80 square feet each, and shall contain at least one tree and five shrubs for each island. Islands larger than 80 square feet shall contain one additional shrub for each additional 20 square feet of area, and one additional tree for each additional 200 square feet of area.

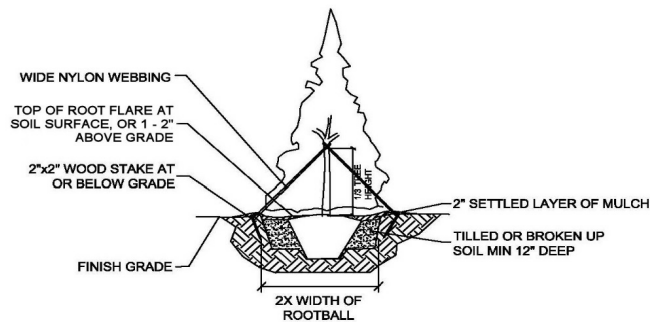
~~10.ix.~~ *Pedestrian and/or vehicular access ways* should be extended to the property line in order to interconnect with other adjacent commercial/industrial parking lots, sidewalks, and/or trails, with landscaping to enhance such connections.

Figure 2.15: Small tree planting



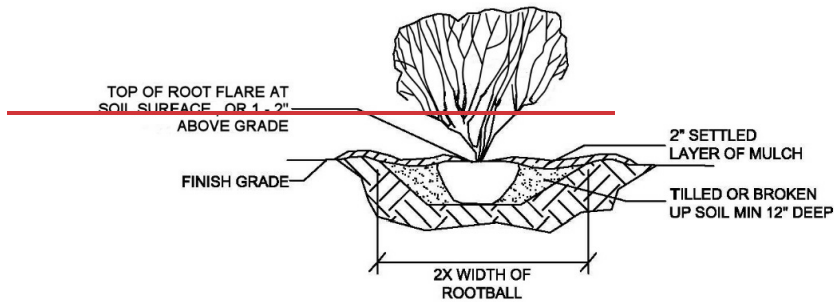
○ SMALL TREE PLANTING (2" CAL.)
NOT TO SCALE

Figure 2.16: Evergreen planting



○ EVERGREEN TREE PLANTING
NOT TO SCALE

Figure 2.17: Shrub planting



TYP. SHRUB PLANTING: INDIVIDUAL PLANTING HOLE

NOT TO SCALE

4. Storm drainage facilities as public open space or park lands and shall follow the Town of Berthoud Landscape Design Guidelines. For drainage facilities proposed and accepted as open space or park lands the following requirements apply.
 - a. If a proposal is made to dedicate a Detention basin or Retention basin to the Town, the Town shall determine if it serves the public interest. Public interest shall be based on ease of maintenance, potential use of the area for open space or recreation uses by the public, whether the area would complement the Town's park or greenway system, and/or whether the applicant shall provide for ongoing maintenance of the facility.
 - b. If the Town accepts dedication of a Detention basin or Retention basin, or if the Detention basin or Retention basin is intended to be part of a pocket park or common open space area, regardless of ownership or maintenance, the following standards shall apply:
 - i. The bottom of the pond shall be planted with turf grass or similar, in order to provide an active playing field, and irrigated at 3 AF/Ac.
 - ii. Slopes shall comply with Town standards but in no case shall exceed a slope of 6:1. Slopes shall be planted with either native seed or turf and irrigated according to the Town's Engineering Specifications and Standards and provisions found in the Berthoud Development Code Chapter 10.
 - iii. Trees shall be planted at the top of the retention pond at a distance of one tree every 40 linear feet, and irrigated at 1.33 AF/ac. Ground cover may include native seed and shrubs.
 - iv. Adequate access in the form of sidewalks and/or trails shall be provided to the detention basin or Retention basin for pedestrians, the physically disabled and for maintenance equipment.
 - v. Drainage structures shall be designed and located to facilitate maximum use of the detention area for recreational use.
 - c. Amenities such as benches, play equipment, game courts and playing fields appropriate to the size and location of the detention pond shall be required and based upon proposed/existing adjacent uses unless the detention pond location or design does not reasonably accommodate

the amenities. On one acre or less, fewer amenities are required. The applicant shall be responsible for installing all amenities per Town standards.

F. Submittal standards for landscape plans. Land development applications listed below will be accompanied by the appropriate landscape plan:

d. Submittal standards for landscape plans. Land development applications listed below will be accompanied by the appropriate landscape plan:

Table 2.5: Submittals necessary for Landscape Plans

Type of Application	Preliminary Landscape Plan	Final Landscape Plan
Preliminary Plat/PDP	Yes	
Final Plat/FDP		Yes
Minor Subdivision		At Town discretion Yes
Conditional Use Review Special Use Permit		Yes
Site Plan		Yes

A1. Preliminary landscape plan- (submit with preliminary plat application). Intent: to illustrate the master landscape plan for the development.

- 1a. Describe the design intention and how the proposal is consistent with the purpose and intent of these regulations.
2. Preliminary water supply. Identify the source of raw water for dedication purposes.
3. Preliminary landscape maintenance plan inclusive of irrigation practices for different planting areas, weed control, replacement of diseased or dead materials, and mowing.
4. The preliminary location of all proposed meters and backflow devices shall be included.
- 5b. Information required on the plan is listed in Table 2.6 below.

B2. Final landscape plan- (submit with the after final plat application). Intent: to ensure each phase of the final landscape plan is consistent with the master landscape plan for the development and to illustrate the specific landscaping details for each phase.

- 1a. Describe the design intention and how the proposal is consistent with the preliminary landscape plan.
2. Provide the source of water and provide the quantity of water being allocated toward irrigation purposes. Confirm the source of raw water for dedication purposes. Confirm the intended source of water for potable and non-potable uses.
3. Final landscape maintenance plan inclusive of irrigation practices for different planting areas, weed control, replacement of diseased or dead materials, and mowing.
4. The final location of all proposed meters and backflow devices shall be included.
5. Hydrozone Analysis. Provide an analysis of the proposed consumption of potable and non-potable water for both interior and exterior uses.

- 6b. The final landscape plan must be on a separate page from the final plat map and should be included with the final open space plan. The scale shall not greater than one inch equals 50 feet.

6c. Landscape plans submitted shall include:

- a. Accurate and clear identification of all applicable hydrozones using the following categories. Provide a table indicating areas, acreages and the associated Hydrozone.
 - i. High Hydrozone (bluegrass): Three acre feet.
 - ii. Moderate Hydrozone (trees and shrubs): One and thirty-three hundredths acre feet.
 - iii. Low Hydrozone (natural grasses): Eight tenths acre feet.
- b. Information required on the plan is listed in Table 2.6 below.

Table 2.6: Information required on Landscape Plans

Information Required	Preliminary	Final
Scale, north arrow, site boundary.	Y	Y
Existing and proposed streets.	Y	Y
Existing and proposed utilities and easements.		Y
Existing and proposed contours (2' intervals).		Y
General grading concepts for improvements, typical cross-sections of streets and special treatment areas.	Y	
Existing site features including ditches, trees, shrubs and groundcovers and any drainage ways, wetlands or wildlife habitat present on the site. Indicate which plants will be preserved, the method of preservation and which will be removed.	Y	Y
General location of proposed trees, shrubs, groundcover, walks, and fences.	Y	
Indicate areas to be irrigated, the irrigation method, and zones of water usage (in Acre-feet).		Y
Typical detail drawings at 1"=20' to illustrate perimeter treatment, buffering, typical front yard, and any special treatment areas on the site.		Y
Define areas to be considered open space and if public or private. Indicate how open space will be maintained including: erosion control, revegetation, and weed management during and after construction.	Y	Y
Detailed planting plan indicating location, species, size, quantity, and ratio (percentage of total) of all proposed trees, shrubs, and groundcover.		Y
Improvements shall be shown in their final location and mature size. Include a plant list in chart form and description of the type and location of groundcover, walks, fences, and mulches. Include a cost estimate (separate sheet) for improvements.		<u>Y</u>

F. *Street Tree Work Permit.*

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1. *Intent.* The Town of Berthoud Street Tree Work Permit is intended to promote a more overall healthy and sustainable urban forest by allowing Forestry Staff to develop a greater understanding of management needs and maintenance being performed on trees that are located within Tree Lawn's as that term is defined in Definitions Section of this Code ~~Section 30-1-116(A)~~. This program is intended only for trees located within Tree Lawns for which property owners/occupants are responsible for maintaining, removing, and replacing pursuant to the Development review deposit and reimbursement of Town costs Section as well as this Street Tree Work Permit Section after developments are out of warranty-Code Section 30-2-112(B)(5); not trees located on private property.
 2. *Definitions.* As used in this Section and in the Development review deposit and reimbursement of Town costs Section, ~~section 30-2-112(F)~~ the following words will have the meanings indicated:
 - a. *Applicant* means an individual who is a natural person who owns a Property, and by virtue of said ownership is required to maintain, remove, and replace trees located within the Tree Lawn adjacent to Applicant's Property.
 - b. *Property* means a parcel of real estate within the Town of Berthoud, Colorado, which is adjacent to a Tree Lawn.
 - c. *Tree Lawn* shall have the same meaning as defined in Berthoud Code section 30-1-116(A).
 - d. *Right-of-Way*, as defined in the Definition Section of the Berthoud Development Code ~~30-1-116(A)(352)~~, is a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, road, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, irrigation ditch or for another special use.
 - e. *Street Tree Work Permit* means a permit for performing maintenance on a tree that is located within a Tree Lawn.
 - f. *Maintenance* includes pruning, chemical treatments of pesticides, fungicides, or fertilizers, replacement, removal or any other actions that may affect the health of a tree.
 3. *Procedure.* The following procedure shall apply when an Applicant desires to apply for a Street Tree Work Permit:
 - a. Any Applicant may apply by filling out a Street Tree Work Permit Application ("Street Tree Work Permit Application") and submitting the Street Tree Work Permit Application to the Forestry Department. The Street Tree Work Permit Application shall be created and approved by the Town's Forestry Department, and may be amended from time to time in the sole discretion of the Forestry Department. There shall be no cost for obtaining a Work Permit Application.
 - b. Town Staff is authorized to review and either approve or disapprove Applicant's Street Tree Work Permit Application, and may contact Applicant if any additional information is required. Town Staff will review each Street Tree Work Permit Application for conformance with standards set by the Town Forestry Department, and which standards may be amended from time to time.
 - c. If Applicant's Street Tree Work Permit Application is approved, the Applicant will be contacted for further instructions. Street Tree Work Permit Applications are valid for 60 days after approval date. A follow-up site evaluation may be conducted and recorded after tree maintenance has been performed.
 4. *Requirements.* The following requirements, in addition to any other requirements imposed by Town staff in their discretion, must be met prior to Applicant being granted a Street Tree Work Permit:
 - a. Tree maintenance, removal, and replacement must be performed by a Town of Berthoud Licensed Tree Service, or Applicant.
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- b. Applicant shall be responsible for all costs associated with maintenance, removal, and replacement of the tree(s) within Tree Lawns.
 - c. Tree pruning shall consist of crown raising, crown reduction, crown thinning (no more than 25 percent of live crown), crown cleaning, and root reduction.
 - d. Chemical treatments shall identify tree species and size, targeted insect/disease/deficiency, and product applied/application rate/application method.
 - e. Trees must be removed with good cause. Good cause, as used in this section, shall mean the subject tree is dead, dying, hazardous, in poor health, incorrectly planted, is of a prohibited species, or per part of a management plan.
 - f. After removal, stumps must be properly removed six to eight inches below ground level and all wood material must be removed from the work site within 48 hours.
 - g. New trees to be planted within Tree Lawns shall comply with the Town's Tree Planting Standards. The Town's Tree Planting Standards are attached to this Ordinance, and may be amended from time to time in the sole discretion of the Town.
 - h. New trees to be planted within Tree Lawns shall meet species, size, diversity, and spacing requirements per [the Development review deposit and reimbursement of Town costs Section of the Berthoud DevelopmentTown Code Section 30-2-112.](#)
- 5. A Street Tree Work Permit must be acquired prior to performing any maintenance, removal, or planting of any tree located in a Tree Lawn.
 - 6. Town Staff is hereby authorized and directed to develop an appropriate Street Tree Work Permit Application form to be submitted by an Applicant when such Applicant wishes to obtain a Street Tree Work Permit.
 - 7. Town Staff is hereby authorized to inspect, conduct surveys, and perform maintenance as needed on any tree within Tree Lawns.
 - 8. Any violation of any provision contained in this section shall be punishable by a fine up to \$2,500.00.
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Section 2: Clarification on the difference between minor and major alterations to clarify Staff's ability to be efficient with applications for minor alterations. This section proposes to repeal all of the existing Section 30-9 and replace with the following. The entire section of 30-9 is provided so the reader can see the entire proposed amendments as they relate to the section.

SECTION 9 HISTORIC RESOURCES¹

30-9-101 Intent

The Town of Berthoud recognizes that certain significant historic resources located within its boundaries contribute to the unique character of the community and are irreplaceable, and as such, merit preservation. Ordinance #920 established a Historic Preservation Commission; a program for the identification, evaluation, and designation of Local Historic Landmarks and Districts; providing information on public incentives for the preservation of Local Historic Landmarks; and land use regulations regarding the alternation, moving or demolition of Local Historic Landmarks and properties on the State or National Register of Historic Places. In 2011, the title of the Historic Preservation Commission was changed to the Berthoud Historic Preservation Advisory Committee by Resolution 4-11. Resolution 4-11 also identified procedures and operations for the Historic Preservation Advisory Committee.

30-9-102 Definitions

The following definitions apply to terms used in this Section. Terms not defined have their commonly construed meaning.

Alteration — An addition, removal, change, or reconfiguration which alters the exterior character of a Local Historic Landmark including new construction in Historic Districts.

- i. *Minor alterations* shall include painting, repair or replacement of roof using the same or similar materials as the existing roof, or foundation repair.
- ii. *Major alternations* shall include window or door replacement, additions, and removal of architectural elements, [for example](#).

Building — Construction for purposes of shelter or habitation, e.g. house, barn, store, theater, train station, garage, school and other similar structures.

Contributing Property — a building or object adding to the historic significance of a District.

Demolition — The razing, destruction, or dismantling of a resource to the degree that its historic character is substantially obliterated.

Designated Local Historic Landmark — A property officially recognized by the Town of Berthoud, Colorado, as important to its history.

State or National Register of Historic Places — Buildings, structures, objects, sites, and districts which are listed on the State Register of Historic Properties or National Register of Historic Places.

District — A significant concentration, linkage, or continuity of sites, buildings, structures, or objects united historically or aesthetically by plan or physical development.

¹Editor's note(s)—Adopted March 8, 2016

Historic Context — An organizing structure for interpreting history that groups information about historic properties which share a common theme; common geographical location, and common time period. The development of historic contexts is a foundation for decisions about the planning, identification, evaluation, registration, and treatment of historic properties based upon comparative significance.

Historic Integrity — The authenticity of a property's historic identity, evidenced by the survival of physical characteristics that existed during the property's prehistoric or historic period and the composite of its location, design, setting, materials, workmanship, feeling and association.

Historic Significance — The importance of a property to the history, architecture, archaeology, engineering, or culture of a community, achieved by meeting one or more standards of 30-9-105.4.

Listing of Historic Resources — The record of information in the form of surveys about resources potentially significant to the history of the Town of Berthoud, Colorado, but have not been designated as a local landmark.

Local Historic Landmarks (LHL's) — are locally significant historic places designated by the Town of Berthoud because they possess exceptional value or quality in illustrating or interpreting the heritage of Berthoud, Colorado.

Object — Construction which is primarily artistic or commemorative in nature and not normally movable, or part of a building or structure, e.g. statue, fountain, milepost, monument, sign.

Preservation — focuses on the maintenance and repair of existing historic materials and retention of a property's form as it has evolved over time (see minor alterations).

Relocation — The removal of a resource from its historic context or site to another location.

Rehabilitation — The process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.

Resource — any building, structure, site, or object that is part of or constitutes a historic property.

Site — location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing ruined, or vanished, where the location itself possesses historic, cultural, or archaeological value regardless of the value of any existing structure which may include underground features, e.g. battlefield, campsite; or natural features, food-gathering areas, etc.

Structure — Construction made for functions other than shelter or habitation, e.g. bridge, windmill, dam, highway, silo, kiln.

Survey — The process of identifying, documenting and evaluating or re-evaluating properties to determine their potential for eligibility and designation as a Local Historic Landmark.

30-9-103 Authority and Duties

1. The Historic Preservation Advisory Committee shall conduct all activities necessary and appropriate to maintain Berthoud's Certified Local Government status with the State of Colorado and History Colorado.
2. The Historic Preservation Advisory Committee shall also make recommendations to Town staff and the Town Board of Trustees concerning:
 - (a) Criteria for review of historic resources and for review of proposals to demolish designated resources.
 - (b) Resources to be nominated for designation as either a historic structure or historic district and designation of those resources qualifying for such designation.
 - (c) Application for alterations to the exterior of designated historic structures or elements of historic districts.
 - (d) Application for moving or demolishing a Designated Local Historic Landmark.

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- (e) Matters related to preserving the historic character of the Town.
 - (f) Support or financial assistance for preservation-related programs.
 - (g) Removal of properties from the register for reasons including, but not limited to, acts of God, undue hardship and public health/safety concerns.
 - (h) Application fees for applications made by citizens applying for historic designation or who are applying to alter or demolish a historically designated property.
- 3. Advise and assist owners of historic properties on physical and financial aspects of reservation, renovation, rehabilitation, and reuse, including nominations to the Local, State or National Registers of Historic Places within the Town limits.
 - 4. Initiate Public education programs including, but not limited to, walking tours, brochures, marker programs for historic properties, lectures and conferences within both the Town and the greater Berthoud area.
 - 5. Survey historic properties for the purpose of defining those of historic significance, and to prioritize the importance of identified historic properties and areas.

30-9-104 Listing Standards

- A. *Listing.*
 - 1. The Committee shall determine and periodically revise priorities for the identification and evaluation of historic resources.
 - 2. Unless the Committee finds extraordinary historic importance, only properties over 50 years of age shall be considered for inclusion in the Register of Local Historic Landmarks.
 - 3. The Committee shall apply criteria based on historic integrity and significance, for evaluating historic resources. The criteria shall be used to identify historic resources as eligible, potentially eligible, or ineligible for listing on the Designated Local Historic Landmarks Register. Owners of surveyed properties will be notified of these findings.
 - 4. Documentation of properties in the Listing of Historic Resources shall be in a format compatible with forms developed by History Colorado, and upon completion, copies of the forms shall be supplied to History Colorado.
 - 5. Records concerning the locations of any archaeological sites shall be filed with History Colorado to insure the safety and security of an archaeological site.

30-9-105 Designated Local Historic Landmark register

- 1. Properties listed on the State Register of Historic Properties and National Register of Historic Places, including all properties within State or National Register Historic District boundaries, are eligible for automatic listing on the Designated Local Historic Landmark Register.
 - 2. No property shall be designated without the written consent of the owner. In the case of the formation of a Historic District where there are multiple ownerships, a majority of the owners within the area of the proposed District may form the District but the regulations of that District shall only apply to properties that are identified as contributing within the District at the time of formation, or later as approved by the Town Board of Trustees on a case by case basis.
 - 3. Upon acceptance of a completed application, the Town Staff shall schedule two public hearings; one before the Committee for a recommendation, and one before the Town Board of Trustees pursuant to applicable state laws.
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In order to be included or maintained on the Local Historic Landmark Register, the Committee may recommend and the Town Board of Trustees must find that:

The quality of significance in Berthoud history, architecture, archaeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association, and:

- A. That are associated with events that have made a significant contribution to the broad patterns of our history; or
 - B. That are associated with the lives of significant persons in Berthoud's past; or
 - C. That embody the distinctive characteristics of a type, period, or method of construction; represent the work of a master; or possess high artistic values; or represent a significant and distinguishable entity whose components may lack individual distinction; or
 - D. That yielded or may be likely to yield, information important in history or prehistory.
5. The Committee in making a recommendation and the Town Board of Trustees in making a decision shall develop findings based upon the criteria set forth in this Code, to support its recommendation and decision. These findings shall indicate those elements of a property, including any landscape, and archaeological features that are included in the designation and subject to regulation under the provisions of this ordinance.

30-9-106 Designation of Local Historic Landmarks

- A. Recommendations for designation of Local Historic Landmarks. Pursuant to the procedures set forth in this Section, the Committee shall make written recommendation to the Board of Trustees that a site, building, structure, object, or district be designated as a Local Historic Landmark for preservation, meeting the criteria set forth in this Section. Each such recommendation shall include a description of the characteristics of the site, building, structure, object, or district's historic significance and integrity, which justify its designation and shall include a legal description of the property. The recommendation shall indicate alterations that would have a significant impact on, or be potentially detrimental to, the historic features of the site, building, structure, object, or district. Any such designation shall be in furtherance of and in conformance with the purposes and standards of this Section.
- B. Procedures for designating Local Historic Landmarks.
 - 1. *Applications.* Applications for designation of Local Historic Landmarks must be made to the Town Staff on forms provided by the Town. Applications shall be made only by the owners of 100 percent of the property for which the application is submitted, except as provided in Section 30-9-105.2.
 - 2. *Staff review.* The Town Staff shall review applications for designation of Local Historic Landmarks for content and for completeness. The Staff shall, within a reasonable time of receipt, forward complete applications and Staff recommendations to the Committee.
 - 3. *Committee review.* The Committee shall consider and make recommendations upon applications at regularly scheduled or special meetings within a reasonable time of receipt of staff recommendations. The Committee shall recommend approval, approval with conditions, or disapproval of applications, and shall immediately forward written notice of their recommendations to the Town Board of Trustees. In the event of failure of the Committee to act in a timely manner, the Town Board may proceed without a Committee recommendation.
 - 4. *Town Board of Trustees action.* After a recommendation by the Committee, and with public notice given as provided in [the Notice and Publication](#) Section [of the Land Development Code 30-1-117](#), the Town Board of Trustees shall by resolution approve, approve with conditions, or shall deny the proposed Local Historic Landmark designation.

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5. *Withdrawal of applications.* Prior to action on an application by the Town Board of Trustees, an Applicant may withdraw the application by submitting a written request to the Town Clerk.
 6. *Recording.* The resolution designating a site, building, structure, object, or district as a Local Historic Landmark shall be recorded in the records of the Larimer or Weld County Clerk as appropriate.

30-9-107 Limitation on Resubmission and Reconsideration

Whenever the Town Board of Trustees denies an application for Local Historic Landmark designation, or whenever an owner withdraws an application, no application for the same site property may be submitted within one year of the disapproval or withdrawal.

30-9-108 Amendment of Designation

The designation of a Local Historic Landmark may be amended to add additional features to the property according to the application process described in Section 30-9-106 for new designations.

30-9-109 Alteration of a Designated Local Historic Landmark

All modifications to designated Local Historic Landmarks shall be done in conformance with the Secretary of the Interior's Standards for Rehabilitation as published by the U.S. Department of the Interior, National Park Service.

30-9-110 Notification of intent to alter a Designated Local Historic Landmark

The owner of a Local Historic Landmark agrees to notify the Town Staff of the owner's intention to alter (any defined minor or major alteration), demolish, move or remove the Landmark and provide plans for the work at least 30 days prior to beginning such work. This notification requirement shall run with the land and shall bind successors and assigns. The Town Staff shall, upon receipt, forward the notification and plans to the Committee for review and recommendation. The Committee shall review the plans and may advise the owner on the potential effect of the plans on the Local Landmark designation. The Committee may forward a recommendation to the Town Board that, based on the plans, the historic designation be modified or revoked.

30-9-111 Alterations, relocations or demolitions

1. No exterior, landscape, or archaeological element of a designation Local Historic Landmark which is specified as significant in its designation shall be altered, removed, or demolished without authorization issued by the Town Staff pursuant to this Section and a building permit issued, if required under the currently adopted building code.
 2. No ~~minor~~ major exterior alteration, relocation, or demolition of a designated Local Historic Landmark or a Contributing Structure in an approved Historic District shall be allowed without authorization issued by the Town Staff pursuant to this Section.
 3. No ~~authorization for~~ major exterior alterations, relocation, or demolition of a designated Local Historic Landmark or a Contributing Structure in an approved Historic District shall be allowed without authorization issued given by the Town Board of Trustees with a recommendation by the Committee.
 4. Prior to submitting an application for a permit pursuant to this section, the Applicant(s) is encouraged to request a pre-application conference with Town Staff and/or the Committee to review concepts and proposals. The Committee may form ad-hoc sub-committees for this purpose. Committee members participating in pre-application conferences shall disclose their ex-parte contact at the time of any public hearing on the proposal.
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5. In cases requiring a public hearing for the relocation or demolition of a Designated Local Historic Landmark, or a Contributing Structure in an approved Historic District, the Committee shall review and recommend to the Town Board of Trustees and the Board shall take action upon such applications. The burden of proof, as per the factors found in Section 30-9-111 6, lies with the Applicant. Applications may be approved, approved with conditions, or denied by the Town Board of Trustees. The Town Staff shall include any conditions imposed by the Town Board of Trustees in permits issued pursuant to this section.
6. Minor ~~or Major Alterations~~: Authorization from the Town Staff is required for work identified as minor alterations ~~as defined in this Section. To the exterior including repainting, roof replacement, and foundation repair~~ as defined in this Section. ~~Authorization from the Town Board of Trustees with a recommendation from the Committee is required for work identified as major alterations to the exterior as defined in this Section.~~ In order to approve an application for ~~an the minor~~ an alteration of a Local Historic Landmark, or a Contributing Structure in an approved Historic District, ~~the approving authority the Committee~~ shall find that the proposal meets the following standards:
- A property shall be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
 - The historic character of a property shall be retained and preserved. The relocation of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property shall be avoided.
 - A property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, shall be discouraged.
 - Changes to a property that have acquired historic significance in their own right shall be retained and preserved.
 - Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
 - Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and, where possible, materials. Replacement of missing features shall be substantiated by documentary and physical evidence.
 - Chemical and physical treatments, if appropriate, shall be undertaken using the gentlest means possible. Treatments that cause damage to historic materials shall not be used unless otherwise approved by the Town Staff.
 - Archaeological resources should be protected and preserved in place. If such resources must be disturbed, mitigation measures should be encouraged.
 - New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and shall be compatible with the historic materials, features, size, scale and proportions, and massing to protect the integrity of the property and its environment.
 - New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
7. In order to approve an application for the relocation or demolition of a Local Historic Landmark, or a Contributing Structure in an Historic District, the Committee and the Town Board of Trustees must find that:
- No prudent and feasible alternative exists, or
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- b. The designated property is deteriorated beyond repair, or
 - c. The value to the community of the proposed use of the property outweighs the value of retaining the Local Historic Landmark.
8. At the public hearing of an application to relocate or demolish a Local Historic Landmark, or a Contributing Structure in an Historic District the Town Board of Trustees, upon recommendation by the Committee, may, in the interest of exploring reasonable alternatives, delay issuance of a permit for up to 90 days from the date of the hearing. If, ten days prior to the expiration of the delay period the Committee finds that there are still reasonable alternatives to explore, it may recommend to the Board of Trustees a delay for an additional period of up to 90 days.
9. In approving an application for the demolition of a Local Historic Landmark, or a Contributing Structure in an Historic District the Committee may recommend to the Town Board of Trustees and the Board may impose the following conditions:
- a. Photographic, video, or drawn recordation of the property to be demolished, and/or
 - b. Salvage and curation of significant elements, and/or
 - c. Other reasonable mitigation measures.
10. No provision of this Section shall be construed to prevent the ordinary repair or maintenance of a Local Historic Landmark, or a Contributing Structure in an Historic District, when such action does not involve a change in design, materials or appearance.
11. No provision in this Section shall be construed to prevent the alteration, demolition or relocation of a Designated Local Historic Landmark, or a Contributing Structure in an approved Historic District when the Building Official certifies that such action is required for the public safety.

30-9-112 Revocation of Local Historic Landmark designation

The Town Board of Trustees may, by resolution, revoke or modify the designation of a Local Historic Landmark, after ten days' notice to the owner and after public hearing, and with a recommendation by the Committee if any of the following conditions exist:

- [A]. If any owner of a Local Historic Landmark fails to provide notification as required in this Section, or if alterations to the Landmark will significantly alter the historic character and/or integrity of the Landmark;
- [B]. If an owner of a Local Historic Landmark submits a written request to the Town for revocation of a designation;
- [C]. If the Committee makes a recommendation to the Town Board of Trustees for modification or revocation based on an owner's written intent to alter a Local Historic Landmark; or
- [D]. If modifications are made to a Local Historic Landmark that are found by the Committee and the Town Board of Trustees to not be in accordance with the standards specified in this Section.

Section 3: The Planned Unit Development (PUD) is a land planning tool that is often mis-used and is difficult to regulate over time. It was the intent of the Town to eliminate this tool and portions of the Code were previously amended to reflect removal of the PUD option including removing the process for approval however, additional sections of the Code need to be amended to remove the PUD option entirely to avoid confusion. The Town has recently adopted new zoning classifications of Urban Residential/Commercial, Suburban Residential/Commercial and Conservation District. These three zoning districts allow for flexibility and a combination of land uses including residential and commercial uses.

30-3-103 - Zoning districts and boundaries

30-3-104 – Principal and conditional uses permitted by zoning district

A-T No change

U. *Planned Unit Development (PUD) Overlay District.*

Intent. The ~~is~~ Planned Unit Development (PUD) Overlay District ~~was is intended to be~~ used as an overlay zone to ~~hat~~ supplement ~~s~~ one or more underlying standard zone districts as found in this Code. The PUD Overlay District ~~is no longer available as an option to zoning. Previously-approved PUDs are recognized. Any unimproved property with an approved PUD is encouraged to rezone their property to a zone district recognized in the Town's Zoning Chapter of the Development Code. is intended to permit greater flexibility in the application of specific zoning standards and greater freedom in the allowable range of land use types. Amendments to an existing PUD Overlay District will require the applicant to rezone the property and provide a Neighborhood Master Plan. Further subdivision processes may be required.~~

- ~~1. *Permitted uses.* Uses permitted in the PUD Overlay District shall be those uses permitted in the underlying standard zone district(s) for the property. An applicant for a PUD Overlay District may request modifications to the permitted uses of the underlying zone district to remove those uses that may be deemed incompatible or inappropriate for the overall PUD development or add additional uses compatible with the overall intent of the project. Conditional uses may be permitted in the PUD Overlay District if it can be demonstrated that such uses meet the conditional use review criteria for the underlying zone district(s).~~
- ~~2. *PUD Overlay District general requirements.* Properties utilizing the PUD Overlay District shall be subject to the following:~~
 - ~~a. All PUD applications shall include a gross land area of not less than five acres.~~
 - ~~b. The area of land for the PUD may be controlled by one or more landowners and must be developed under unified control or a unified plan of development. No PUD may be approved by the Town without the written consent of the landowner(s) whose property is included within the PUD.~~
 - ~~c. All requirements set forth in this Code and the underlying zone districts otherwise applicable to the area of land proposed for a PUD shall govern, except to the extent that the PUD Overlay District as approved modifies permitted or conditional land uses, and change specific standards including lot size, building bulk, type of use, gross density, lot coverage or floor area ratio.~~
- ~~3. *PUD approval procedure.* All PUD Overlay District applications shall be submitted and processed simultaneously with the processing of annexation, base zone district or subdivision applications for the property. An application for a PUD Overlay District amendment to the Zoning Map shall be processed and subject to public hearings in the same manner as for other amendments to the Zoning Map, as outlined in this Code.~~

Approval of a PUD Overlay District shall require the Town to adopt an ordinance establishing the PUD Overlay District for the property.

4. ~~PUD amendment procedure.~~ All PUD Overlay District's may be amended upon application by the property owner. An application for a PUD Overlay District amendment shall be processed as a text amendment to the Zoning section of this Code.

5. ~~Relationship of PUD zoning to approved Overall Development Plans (ODP), Preliminary Development Plans (PDP), and Final Development Plans (FDP).~~ The use of PUD zoning as an overlay zone district, when combined with the subdivision procedures of concept plan, preliminary plat and final plat, removes the need for ODP, PDP, and FDP submittals under this Code. Traditional ODP, PDP and FDP submittal materials are included within the concept, preliminary and final plat processes and requirements found in Chapter 30, Section 6 of this Code.

ODP, PDP and FDP applications approved prior to the adoption of this Code will remain in full force and effect per the regulations or agreements in place at the time of the Town action to approve such ODP, PDP or FDP.

Section 4: The Town has made a commitment to adhere to the International Dark Sky Standards. As with all standards, they are amended from time to time. Staff has collaborated with the International Dark Sky Association and present the proposed amendments to this Section of the Code to be reflective of the most current standards. This section proposes to repeal all of the existing Section 30-2-118 and replace with the following. The entire section of 30-2-118 is provided so the reader can see the entire proposed amendments as they relate to the section.

30-2-118 Outdoor lighting and dark sky standards

A. *Intent.* The purpose of this ordinance is to provide regulations for outdoor lighting that will:

1. Permit the use of outdoor lighting that does not exceed the levels specified in International Engineering Society (IES) recommended practices for night-time safety, utility, security, productivity, enjoyment and commerce.
2. Minimize adverse offsite impacts of lighting such as light trespass, and obtrusive light.
3. Curtail light pollution, reduce skyglow and improve the nighttime environment for astronomy, intended to support the continued use, enjoyment and success of Berthoud's Little Thompson Observatory and Bunyan Observatory at the Pioneer Museum and their operations.
4. Help protect the natural environment from the adverse effects of night lighting from gas and oil extraction activities or electric services.
5. Conserve energy and resources to the greatest extent possible.
6. These standards should result in exterior lighting that is functional, aesthetically pleasing, and complimentary to the architectural style of buildings or setting.

B. *Definitions.* For the purposes of this Section, the following definitions shall apply:

Absolute Photometry: Photometric measurements (usually of a solid-state luminarie) that directly measures the footprint of the luminarie. Reference Standard IES LM-79.

Architectural Lighting: Lighting designed to reveal architectural beauty, shape and/or form and for which lighting for any other purpose is incidental.

Authority: The Town of Berthoud.

Astronomic Time Switch: An automatic lighting control device that switches outdoor lighting relative to time of solar day with time of year correction.

Backlight: For an exterior luminaire, lumens emitted in the quarter sphere below horizontal and in the opposite direction of the intended orientation of the luminaire. For luminaires with symmetric distribution, backlight will be the same as front light.

BUG: The acronym, "BUG" (Backlight, Uplight, and Glare) was developed by the Illuminating Engineering Society (IES) and the International Dark Sky Association in order to calculate the light escaping in unwanted directions from an outdoor light fixture. —Forward light (Glare), Backlight, and Uplight.

Canopy: A covered, unconditional structure with at least one side open for pedestrian and/or vehicular access. An unconditioned structure is one that may be open to the elements and has no heat or air conditioning.

Common Outdoor Areas: One or more of the following: a parking lot, a parking structure or covered vehicular entrance; a common entrance or public space shared by all occupants of the domiciles.

Curfew: A time defined by the authority when outdoor lighting is reduced or extinguished.

Emergency conditions: Generally, lighting that is only energized during an emergency; lighting fed from a backup power source; or lighting for illuminating the path of egress solely during a fire or other emergency situation; or, lighting for security purposes used solely during an alarm.

Footcandle: The unit of measure expressing the quantity of light received on a surface. One foot-candle is the illuminance produced by a candle on a surface one square foot from a distance of one foot.

Forward light: For an exterior luminaire, lumens emitted in the quarter sphere below horizontal and in the direction of the intended orientation of the luminaire.

Fully shielded luminaire: A luminaire constructed and installed in such a manner that all light emitted by the luminaire, either directly from the lamp or a diffusing element, or indirectly by reflection or refraction from any part of the luminaire, is projected below the horizontal plane through the luminaire's lowest light-emitting part.

Glare: Lighting entering the eye directly from luminaires or indirectly from reflective surfaces that causes visual discomfort or reduced visibility.

Hardscape: Permanent hardscape improvements to the site including parking lots, drives, entrances, curbs, ramps, stairs, steps, medians, walkways and non-vegetated landscaping that is ten (10) feet or less in width. Materials may include concrete, asphalt, stone, gravel, or other material approved by the Town through the site-specific land development process or through another approval process.

Hardscape Area: The area measured in square feet of all hard-scape. It is used to calculate the Total Site Lumen Limit in both the Prescriptive Method and Performance Methods. Refer to Hardscape definition.

Hardscape Perimeter: The perimeter measured in linear feet is used to calculate the Total Site Lumen Limit in the Performance Method. Refer to Hardscape definition.

IDA: International Dark Sky Association.

IESNA: Illuminating Engineering Society of North America.

Impervious Material: Sealed to severely restrict water entry and movement.

Industry Standard Lighting Software: Lighting software that calculates point-by-point illuminance that includes reflected light using either ray-tracing or radiosity materials.

Lamp: A generic term for a source of optical radiation (i.e. light) often called a "bulb" or "tube". Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low pressure sodium (LPS) lamps, as well as light-emitting diodes (LED) modules and arrays.

Landscape lighting: Lighting of trees, shrubs, or other plant material, as well as ponds and other landscape features.

LED: Light Emitting Diode.

Light Pollution: Any adverse effect of artificial light including, but not limited to, glare, light trespass, sky-glow, energy waste, compromised safety and security, and impacts on the nocturnal environment.

Light trespass: Light that falls beyond the property it is intended to illuminate.

Lighting: "Electric" or "man-made" or "artificial" lighting. See the definition of Lighting Equipment.

Lighting Equipment: Equipment specifically intended to provide gas or electric illumination, including but not limited to, lamp(s), luminaire(s), ballast(s), poles, posts, lens(s), and related structures, electrical wiring, and other necessary or auxiliary components.

Lighting Zone: An overlay zoning system establishing legal limits for lighting for particular parcels, areas, or districts in a community.

Low voltage landscape lighting: Landscape lighting powered at less than 15 ~~24~~volts and limited to luminaires having an initial lumen output of 525 lumens or less.

Lumen: the unit of measurement used to quantify the amount of light produced by a lamp or emitted from a luminaire (as distinct from a "watt" a measure of power consumption).

Luminaire: The complete lighting unit (fixture), consisting of a lamp, or lamps and ballast(s), together with the parts designed to distribute the light (reflector, lens, diffuser) to position and connect the lamps to the power supply.

Luminaire Lumens: For luminaires with relative photometry per IES, it is calculated as the sum of the initial lamp lumens for all lamps within an individual luminaire, multiplied by the luminaire efficiency. If the efficiency is not known for a residential luminaire, assume 70%. For luminaires with absolute photometry per IES LM-79, it is the total luminaire lumens. The lumen rating of a luminaire assumes the lamp or luminaire is new and has not depreciated in light output.

Lux: The SI unit of illuminance. One (1) Lux is one (1) lumen per square meter. One (1) Lux is a unit of incident illuminance approximately equal to 1/10 footcandle.

Mounting height: The height of the photometric center of a luminaire above grade level. The horizontal spacing of poles is often measured in units of Mounting height. For example, "The luminaires can be spaced up to four (4) mounting heights apart."

New Lighting: Lighting for areas not previously illuminated; newly installed lighting of any type except for replacement lighting or lighting repairs.

Object: A permanent structure located on a site. Objects may include statues or artwork, garages or canopies, outbuilding, etc.

Object height: The highest point of an entity but shall not include antennas or similar structures.

Ornamental lighting: Lighting that does not impact the function and safety of an area but is purely decorative, or used to illuminate architecture and/or landscaping, and installed for aesthetic effect.

Ornamental street lighting: A luminaire intended for illuminating streets that serves a decorative function in addition to providing optics that effectively deliver street lighting. It has a historical period appearance or decorative appearance, and has the following design characteristics:

- a. Designed to mount on a pole using an arm, pendant, or vertical tenon;
- b. Opaque or translucent top and/or sides;
- c. An optical aperture that is either open or enclosed with a flat, sag or drop lens;
- d. Mounted in a fixed position; and
- e. With its photometric output measured using Type C photometry per IESNA LM-79-01.

Outdoor lighting: Lighting equipment installed within the property line and outside the building envelopes, whether attached to poles, building structures, the earth, or any other location; and any associated lighting control equipment.

Partially shielded luminaire: A luminaire with opaque top and translucent or perforated sides, designed to emit most light downward.

Pedestrian hardscape: Stone, brick, concrete, asphalt or other similar finished surfaces intended primarily for walking, such as sidewalks and pathways.

Photoelectric switch: A control device employing a photocell or photodiode to detect daylight and automatically switch lights off when sufficient daylight is available.

Property line: The edges of the legally defined extent of privately-owned property.

Relative photometry: Photometric measurements made of the lamp plus luminaire and adjusted to allow for light loss due to reflection or absorption within the luminaire. Reference standard: IES LM-63.

Repairs: The reconstruction or renewal of any part of an existing luminaire for the purpose of its on-going operation, other than relamping or replacement of components including capacitor, ballast or photocell. Note that retrofitting a luminaire with new lamp and/or ballast technology is not considered a repair and for the purposes of this Section the luminaire shall be treated as if new. The term, Repair does not include normal relamping or replacement of components including capacitor, ballast or photocell.

Replacement lighting: Lighting installed specifically to replace existing lighting that is sufficiently broken to be beyond repair.

Sales area: Uncovered area used for sales of retail goods and materials, including but not limited to automobiles, boats, tractors and other farm equipment, building supplies, and gardening and nursery products.

Seasonal lighting: Temporary lighting installed and operated in connection with holidays or traditions.

Shielded Directional Luminaire: A luminaire that includes an adjustable mounting device allowing aiming in any direction and contains a shield, louver, or baffle to reduce direct view of the lamp.

Sign: See term defined in the definition Section of Chapter 30.

Sky glow: The brightening of the nighttime sky that results from scattering and reflection of artificial light by moisture and dust particles in the atmosphere. Skyglow is caused by light directed or reflected upwards or sideways and reduces one's ability to view the night sky.

Temporary lighting: Lighting installed and operated for periods not to exceed sixty (60) days, completely removed and not operated again for at least thirty (30) days.

Third party: A party contracted to provide lighting, such as a utility company.

Time switch: An automatic lighting control device that switches lights according to time of day.

Translucent: Allowing light to pass through, diffusing it so that objects beyond cannot be seen clearly (not transparent or clear).

Unshielded Luminaire: A luminaire capable of emitting light in any direction including downwards.

Uplight: For an exterior luminaire, flux radiated in the hemisphere above the horizontal plane.

Vertical illuminance: Illuminance measure or calculated in a plane perpendicular to the site boundary or property line.

C. General Provisions.

1. Evaluation of exterior lighting. Exterior lighting shall be evaluated in the development review process to ensure that the functional and security needs of the project are met in a way that does not adversely affect the adjacent properties or neighborhood. The degree to which exterior night lighting affects a property owner or neighborhood will be examined by considering the light source, level of illumination, hours of illumination, and need for illumination in relation to the effects of the lighting on the adjacent property owners and the neighborhood.
2. Light style. The style of lights shall be consistent with the style and character of architecture proposed on the site. Light fixtures that illuminate signage shall be compatible with the architecture of the building on which they are placed.
3. Concealed light source. Light sources shall be concealed or shielded to the maximum extent feasible to minimize the potential for glare or unnecessary diffusion on adjacent property. All lights shall be directed downward and the light source shall be equipped with "cut-off" devices so that they do not negatively impact any adjacent property and to ensure that ambient skyward light is eliminated.
4. Excessive illumination. Lighting within any lot that unnecessarily illuminates any other lot and substantially interferes with the use or enjoyment of such other lot is prohibited. Lighting unnecessarily

illuminates another lot if it clearly exceeds the standards set forth in this Section, if the light shines directly into or toward a residence, or if the standards set forth in this Section could reasonably be achieved in a manner that would not substantially interfere with the use or enjoyment of neighboring properties.

D. *Applicability.*

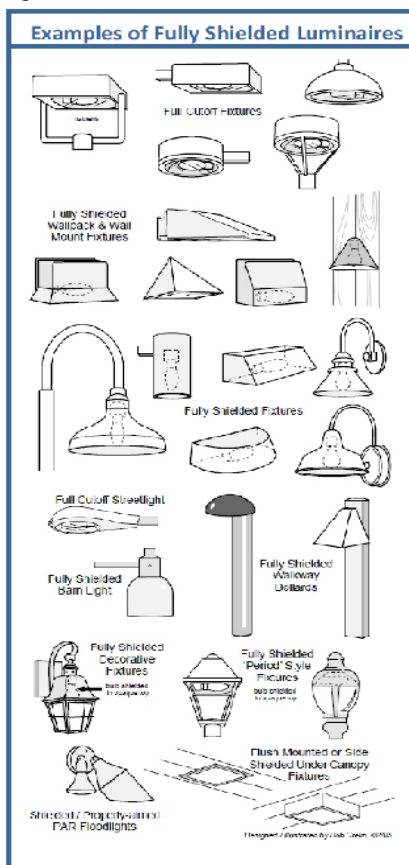
1. The lighting standards of this Chapter shall be applicable to all exterior lighting within the Town. All exterior lighting installed after the effective date of this ordinance codified herein shall conform to the standards established by this Chapter.
2. Exemptions:
 - i. Exemption for outdoor recreational uses. Because of their limited hours of operation and their unique requirements for nighttime visibility, ball diamonds, playing fields, tennis courts, and other similar outdoor recreational uses (both public and private, unless otherwise restricted by the Town) shall be exempt from the general provisions of this section. However, exterior lighting for such uses shall be extinguished no later than an hour after activity concludes.
 - ii. Full cutoff street lighting as part of a federal, state, or municipal installation.
 - iii. Holiday lighting before and after the holiday.
 - iv. Specialized lighting necessary for safety, such as temporary lighting associated with emergency operations, road hazard warnings, etc.
 - v. Traffic control signals and devices.
 - vi. Sensor activated luminaries, provided that:
 - a. It is located in such a manner as to prevent glare and lighting onto properties of others or into the public right-of-way.
 - b. The luminaire is set to only go on when activated by motion, and to go off within five minutes after activation has ceased.
 - c. The luminaire shall not be triggered by activity off the property.
 - vii. Floodlights with external shielding can be deflected up to 25 degrees from a vertical plane as measured through the central axis of the light beam from the luminaire, only if the luminaire does not cause glare or light to shine on adjacent property or public rights-of-way.
 - viii. Federally funded and state funded roadway construction projects are exempted from the requirements of this division only to the extent it is necessary to comply with federal and state requirements.
 - ix. Exterior Residential fixtures which consist of lamp types with an output of 800 lumens or less (approximate to a 60-watt incandescent bulb or nine-watt LED) are exempt from these regulations, provided the fixture types are compliant with those allowed in this Chapter.
 - x. Landscape Lighting: up-lighting for flags, address markers, trees, architectural features and low-voltage landscape lighting, provided that the luminaire is located, aimed and shielded so that direct illumination is focused exclusively on the object and away from adjoining properties and the public street right-of-way. Architectural features may be illuminated by up-lighting provided that the light is effectively contained by the structure. In all cases, up-lighting must not cause glare or light trespass. The landscape lighting must be low voltage (24 volts or less), and it must be controlled by a photocell and timer set to extinguish no later than 12:00 a.m.
 - xi. Fossil fuel light produced directly or indirectly by the combustion of natural gas or other utility-type fossil fuels are exempt from these standards.

E. *Standards.*

1. *Area and Roadway Lights.*

- i. All area lights, including street lights and parking area lighting, shall have a maximum BUG rating of B2-U0-G1 according to the guidelines set forth by the Illuminating Engineering Society (IES) TM15-11. Examples of these luminaires can be found in Diagram 30-1.

Diagram 30-1



2. *Illumination Levels.* Illumination levels and uniformity shall be in accordance with currently recommended practices of the Illuminating Engineering Society (IES), which requires Kelvin temperatures that do not exceed 3,000 Kelvin, and those recommended standards shall not be exceeded.
3. *Temporary Lighting.* Temporary lighting that conforms to the requirements of this Chapter shall be allowed. Nonconforming temporary exterior lighting will be permitted by the Town staff only after

considering 1) the public and/or private benefits which will result from the temporary lighting; 2) any annoyance or safety problems that may result from the use of the temporary lighting; and, 3) the duration of the temporary nonconforming lighting. The applicant shall submit a detailed description of the proposed temporary nonconforming lighting to the Town for review and authorization.

4. *Light Spillover.*

- a. *Residential:* All outdoor lighting systems shall be designed and operated so that the area ten feet beyond the property line of the premises receives no more than one-quarter of a foot-candle of light from the premises lighting system.
- b. *Commercial:* All outdoor lighting systems shall be designed and operated so that the area ten feet beyond the property line of the premises receives no more than one foot-candle in commercially zoned areas, and one quarter of a foot-candle for properties adjoining residential districts.

5. *Towers.* All radio, communication, and navigation towers that require lights shall have dual lighting capabilities. For daytime, the white strobe light will be used, and for nighttime, only red lights shall be used.

F. *Submittals.*

1. All applications for building permits or land use planning review which include installation of outdoor lighting fixtures shall include lighting plans conforming to the provisions of this Section. Town staff has the authority to request additional information in order to achieve the purposes and intent of this Section.
- a. The submittal shall contain the following information and be submitted as part of the site plan to the Planning and Building departments for approval.
 1. Plans indicating the location, type, intensity, and height of luminaries including both building and ground-mounted fixtures;
 2. A description of the luminaries, including lamps, poles or other supports and shielding devices, which may be provided as catalogue illustrations from the manufacturer;
 3. Photometric data, such as that furnished by the manufacturer, showing the angle of light emission and the foot-candles on the ground. Area and roadway lighting requires compliance with the BUG rating with this data; and
 4. Additional information as may be required by the Town in order to determine compliance with this Chapter.

TOWN OF BERTHOUD, COLORADO

NOTICE OF PUBLIC HEARING
Amendments to the Berthoud Development Code

PUBLIC NOTICE IS HEREBY GIVEN of public hearings before the Berthoud Planning Commission on Thursday, October 26, 2023 at 6:00 p.m. and before the Town Board on Tuesday, November 28, 2023 at 6:30 p.m. to consider adoption of a Landscaping Ordinance; adoption of an annual Three-Mile Plan; and to make amendments to Chapter 30 of the Municipal Code, specifically amending Section 2 regarding Landscape Design, Section 9 regarding Historic Resources, Section 3 regarding Planned Unit Developments, and Section 2 regarding Outdoor lighting and dark sky standards. The public hearings will be held at Town Hall, 807 Mountain Avenue Berthoud 80513.

Given and Posted on this 5th day of October, 2023.

Published: Loveland Reporter Herald October 5, 2023-2008191

Prairie Mountain Media, LLC

PUBLISHER'S AFFIDAVIT

County of Larimer
State of Colorado

The undersigned, Agent, being first duly sworn under oath, states and affirms as follows:

1. He/she is the legal Advertising Reviewer of Prairie Mountain Media LLC, publisher of the *Loveland Reporter Herald*.
2. The *Loveland Reporter Herald* is a newspaper of general circulation that has been published continuously and without interruption for at least fifty-two weeks in Larimer County and meets the legal requisites for a legal newspaper under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy, published in the *Loveland Reporter Herald* in Larimer County on the following date(s):

Oct 5, 2023

Shayla Najera
Signature

Subscribed and sworn to me before me this

5th day of October 2023

Melissa L. Najera
Notary Public

(SEAL)

MELISSA L. NAJERA
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20064049936
MY COMMISSION EXPIRES DEC. 11, 2026

Account: 1051549
Ad Number: 2008191
Fee: \$19.43

BOARD OF TRUSTEES INFORMATION



COMMUNITY DEVELOPMENT DEPARTMENT

Meeting Date:	December 12, 2023
Agenda Title/Subject:	Discussion regarding Condition of Approval 5 for Farmstead Filing 2, Preliminary Plat
Type of Item:	Regular Item
Purpose:	Request direction from the Board of Trustees regarding Condition of Approval 5 from the Preliminary Plat approval of Farmstead Filing 2
Presented by:	Anne Johnson, Community Development Director

ATTACHMENTS:

- Board of Trustees minutes from August 9, 2023
- Applicant's request and support documentation

BACKGROUND:

Planning Commission held a public hearing followed by the August 9, 2022 Board of Trustees Public Hearing where the Preliminary Plat for Farmstead Filing 2 was approved with the following conditions:

A Trustee Ayers moved to approve the Farmstead 2nd Filing Preliminary Plat, finding that it satisfies Section 30-6-107 C of the Berthoud Municipal Code with the following conditions:

1. An access easement must be created on all of the alley and trail tracts to allow for legal use by the residents and the public.
2. All lots in Block 8 south of Tract R shall be rear loaded from an alley as per the approved Neighborhood Master Plan.
3. The northeast corner of Tract B shall be separated out for future development.
4. The applicant and staff work together to determine specific irrigation strategies for grasses, native or otherwise, in the trail corridors.
5. A roundabout shall be constructed at the intersection of HWY 56 and County Line Rd.
6. Right-of-way shall be dedicated at the intersection of Nebraska and County Line Rd to allow for a roundabout to be built when the eastern portion of the subdivision is constructed.
7. An access easement of right-of-way roadway shall be dedicated to allow access from Highway 56 to Tenderfoot Dr between Block 14 and Tract A.

Condition 5 has proven to be more costly than originally anticipated. Condition 5 stipulates construction of a roundabout at the intersection of Mountain Avenue (State Highway 56) and County Line Road is necessary for the approval of the project. The applicant has provided materials attached inclusive of an updated Traffic Impact Study Memorandum dated October 2, 2023 prepared by Delich Associates and an infrastructure budget found on page 33 of the applicant's packet. The current estimate for construction costs is \$6.7 million of which, the applicant is suggesting the Town's share is 55% or \$3.7 million and the applicant's share is 45% or \$3.03 million. The updated Traffic Impact Study Memorandum and cost estimate has been reviewed by Baseline Engineering.

An alternative solution supported by the Town Engineer is a signalized intersection. Page 34 of the applicant's packet contains a plan view of this proposal. Pages 31 and 32 of the applicant's packet contains a plan view of the roundabout.

UPDATE/NEXT STEPS:

The Town Board of Trustees may consider the alternative approaches to the intersection of Mountain Avenue and County Line Road as detailed below:

1. Roundabout construction with a cost-sharing agreement to be negotiated between the applicant and the Town as outlined in the attached materials. Reimbursement would come in the form of traffic impact fees collected at the time of building permit.
2. Allowing a modification to the envisioned roundabout with a signalized intersection. This will necessitate a public hearing to remove Condition of Approval 5 before both the Planning Commission and the Town Board of Trustees.
 - a. Should the Trustees select this alternative, an amendment to the Preliminary Plat is needed to present before the Planning Commission and then back to the Town Board of Trustees. The amendment may be a simple cover letter reflective of this discussion and request removal of Condition of Approval 5.

FISCAL IMPACT AND FUND SOURCE:

The fiscal impact of option 1 above is detailed on page 1 of this memo and the application's materials provided. There is no fiscal impact in considering the second option.

COMMUNITY TOUCHSTONES:

Consideration of this request does support the Touchstones of Resilience, Sustainability and Community Identity. Managing the impact to growth and the fiscal impacts to the Town are reflected in resilience and sustainability goals and visions. Neither option will minimize the ability to strengthen community identity at this intersection and will necessitate the Town's review inclusive of engineering and design.

RECOMMENDED ACTION(S):

The Town Board of Trustees should select one of the two alternative approaches listed above so that the applicant can move forward with their development. Staff will proceed with the applicant as recommended by the Town Board of Trustees.



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, August 9, 2022, 6:30 p.m.**

I. REGULAR MEETING CALLED TO ORDER – Mayor William Karspeck

Mayor Karspeck called the meeting to order.

II. PLEDGE OF ALLEGIANCE – Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

III. ROLL CALL – Mayor William Karspeck

The following Board Members were present:

William Karspeck, Mayor
Karl Ayers, Trustee
Mike Grace, Mayor Pro-Tem
Tim Hardy, Trustee
Jeff Butler, Trustee

The following Board Members were absent:

May Soricelli, Trustee
Sean Murphy, Trustee

The following were also present:

Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Michelle Adams, Deputy Town Clerk
Adam Olinger, Town Planner

IV. CITIZEN PARTICIPATION

Doug Carlander and Ron Goscha of Berthoud spoke regarding parking issues on Mayo Court.

Joe Moss and Joann Vigil of Berthoud spoke regarding the sidewalk and curbs that were installed along Michigan Avenue.

Lynn Larsen of Berthoud spoke regarding the property owned by the Town at the intersection of 2nd Street and Mountain Avenue.

John Feyen introduced himself as the next Sheriff of Larimer County. Feyen explained that he is running unopposed for Larimer County Sheriff on the November ballot.

V. SCHEDULED ITEMS and ESTIMATED TIMES FOR DISCUSSION

1. Consent Agenda

(Christian Samora) (5 Min)

Consent Agenda items are considered to be routine by the Town Board and will be enacted with a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

a) August 9, 2022, Meeting Agenda

b) July 26, 2022, Meeting Minutes

August 9, 2022, Meeting Minutes

- c) July 28, 2022, Meeting Minutes
- d) June Financial Information

Mayor Pro Tem Grace moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion.

In a 5-0 roll call vote, THE MOTION CARRIED.

2. The Farmstead 2nd Filing Preliminary Plat – Public Hearing (Adam Olinger) (60 Min)

Olinger gave an introduction and provided background information.

Kristin Turner with TB Group gave an additional presentation regarding the project.

Mayor Karspeck opened the Public Hearing.

There was not any participation from the public.

Mayor Karspeck closed the Public Hearing.

Steve Schroyer of Schroyer Resources provided an additional presentation.

A Trustee Ayers moved to approve the Farmstead 2nd Filing Preliminary Plat, finding that it satisfies Section 30-6-107 C of the Berthoud Municipal Code with the following conditions:

- 1. An access easement must be created on all of the alley and trail tracts to allow for legal use by the residents and the public.**
- 2. All lots in Block 8 south of Tract R shall be rear loaded from an alley as per the approved Neighborhood Master Plan.**
- 3. The northeast corner of Tract B shall be separated out for future development.**
- 4. The applicant and staff work together to determine specific irrigation strategies for grasses, native or otherwise, in the trail corridors.**
- 5. A roundabout shall be constructed at the intersection of HWY 56 and County Line Rd.**
- 6. Right-of-way shall be dedicated at the intersection of Nebraska and County Line Rd to allow for a roundabout to be built when the eastern portion of the subdivision is constructed.**
- 7. An access easement of right-of-way roadway shall be dedicated to allow access from Highway 56 to Tenderfoot Dr between Block 14 and Tract A.**

Mayor Pro-Tem Grace seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

3. Vantage 6th Filing Preliminary Plat – Public Hearing (Adam Olinger) (45 Min)

Olinger gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

There was not any participation from the public.

Mayor Karspeck closed the Public Hearing.

Mayor Pro-Tem Grace moved to approve the Vantage 6th Filing Preliminary Plat, finding that it satisfies Section 30-6-107 C of the Berthoud Municipal Code with the following condition:

- 1. The applicant continues their ongoing discussion with the ditch company regarding the trail crossing.**
- 2. Widen trail to 8ft along the southern side of the ditch.**

Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

August 9, 2022, Meeting Minutes

VI. ELECTED OFFICIAL REPORTS

(20 Min)

1. Town Board – Tim Hardy, May Soricelli, Mike Grace, Sean Murphy, Karl Ayers, and Jeff Butler.

Trustee Hardy Reported:

- Historic Preservation has identified a new home of extraordinary value at 330 Massachusetts.
- There are open seats on the Berthoud Main Street Board.
- The last movie in the park (Fickel) will be on August 11th.
- The Tree City USA flag at Railroad Park needs to be replaced.

Trustee Ayers Reported:

- There was not a PORT meeting because there was not a quorum. They intended to discuss bike signage.
- Ayers referenced different trail classifications. Kirk provided clarification regarding different classifications and widths.
- Ayers asked who owned the pole sign at the SE Corner of 4th and Mountain Avenue. Kirk stated that the Town can look into working with the owner regarding the sign.

Mayor Pro-Tem Reported:

- Scorch Fest went very well and there was a lot of attendance.

2. Mayor – William Karspeck

Mayor Karspeck Reported:

- Behavioral Health Meeting is the 22nd of August.
- Last Thursday was the MPO Meeting
- The Front Rail Meeting had their swearing in.
- There is a presentation by Northwest Rail, which previously presented to the MPO.
- Participated in a tour at Chimney Hallow.
- Referenced that Waggoner Farm Park east of Berthoud is the largest farm conservation completed.

3. Staff – Town Administrator, Attorney

Administrator Kirk Reported:

- All presentations at Town Board Meetings moving forward will be in-person, rather than virtually over Zoom.
- Schedule is in progress for the Town Board Retreat and facility tour.
- The Town is hiring for many different positions.

VII. ADJOURN

The meeting adjourned at 9:27 P.M.

Town Clerk or Deputy Town Clerk



William Karspeck, Mayor



December 12, 2023

Chris Kirk
Berthoud, Town Manager
Town of Berthoud
807 Mountain Avenue
P.O. Box 1229
Berthoud, CO 80513

RE: FARMSTEAD / HWY. 56 RAB or Signal / Cost Share Agreement

Mr. Kirk,

We appreciate you and Town Staff working with us on the Farmstead Development. We are submitting the following as discussed with Town Staff and during the hearings for the Town to pay its fair/regional share of the Highway 56 Roundabout. Per staff direction, we have compiled the following memo to document Context and findings.

Context and Findings:

- Farmstead Filing 2, there was a Condition of Approval that a roundabout be constructed at the Intersection of Highway 56 and County Line Road. ROW has been dedicated. CDOT specs and standards, were utilized in development of this analysis and request.
- During the Town Board hearing, the Town committed to pay for its fair/regional share. Per the Traffic Impact Study (TIS) the Town would be responsible for 57% and Developer the remaining 43%. See Exhibit A for TIS Memorandum.
- Developer has initial design for a roundabout routed through CDOT and reviewed by the Town. Design is attached, See Exhibit B.
- Developer has solicited a bid for construction, estimated cost of the roundabout is approximately \$6,741,599. See Exhibit C for construction bid. *It should be noted the bid is generated from a preliminary design with budget figures for Landscape, demolition, utility relocation and new utilities.
- Whereas the Town's anticipated 57% equates to \$3,842,711 and the Developer's share of \$2,898,887.
- The Town's Engineer and Developer's Engineer has reviewed the plans and costs and deemed them accurate. The CDOT Standards for Development are extensive.

The Request:

- **The Town and Developer partner together to construct the Highway 56 RAB, each paying their fair share of said construction costs.**
- **The Town's share of the 56 RAB would not come from a one-time payment upon completion of the RAB. The Town's share of construction costs will be funded by a reimbursement agreement that reimburses the Developer the Road Impact Fees Collected from each Building Permit for the entire Farmstead Development, as assessed at time of Building Permit Issuance, until Town's share is paid in full. This amount will not exceed the Town's agreed upon share.**

If NO Reimbursement Agreement:

- Developer will have the right to install a signalized intersection instead of the RAB.
- A signalized intersection functions very similar at this intersection and is documented in the TIS.
- A signal would meet the Town of Berthoud Traffic Standards
- The developer has designed a signalized intersection and presented it to the Town. See Exhibit D for conceptual design.
- The Town will NOT be responsible for any cost sharing of the signalized intersection improvements.
- The developer will have the right to file reimbursement agreements pursuant to Town Standards against future developments that impact the Signal.

Chris, we are hopeful that we can work together with the Town to deliver the RAB as proposed, solve the intersection issues and create a great entry to the Town.

Thank you,



Steve Schroyer
Schroyer Resources



MEMORANDUM

TO: JD Padilla, Post Modern Development
Steve Schroyer, Schroyer Resources
Noah Nemmers, Berthoud Consulting Engineer

FROM: Matt Delich

DATE: October 2, 2023

SUBJECT: Farmstead Development Traffic Impact Study Addendum
(File: 2187ME08)



This memorandum is an addendum to the **Farmstead Development Transportation Impact Analysis** (FDTIA) dated March 2021. The Farmstead Development plan has been periodically revised/updated since the FDTIA was prepared. This addendum reflects the long range [2045] proposed land uses and traffic forecasts at various intersections along State Highway 56 (SH56) and County Line Road (CLR). The scope of this addendum was discussed with Noah Nemmers, Berthoud Engineering Consultant. This memorandum also provides the relative volume impact of the Farmstead Development at the SH56/CLR intersection using the long range [2045] peak hour traffic forecasts.

The Farmstead Development is proposed south of SH56 and on both sides of CLR. The overall site plan is shown in Figure 1. The traffic forecasts, in this addendum, reflect the full build-out of the Farmstead Development. The key intersections included in this addendum are: 1) SH56/CLR [roundabout]; 2) CLR/Tenderfoot [roundabout]; 3) CLR/Nebraska [roundabout]; 4) SH56/Site Access [right-in/right-out/left-in]; and 5) CLR/Commercial Site Access [right-in/right-out].

The 2045 background peak hour traffic was developed using that provided in the FDTIA at the SH56/CLR intersection. In addition, a traffic forecast analysis that reflects an extension of Nebraska Avenue, west of 1st Street, across the railroad tracks, was developed. This extension of Nebraska Avenue was not included in the FDTIA. It is a new street connection shown on the Berthoud Street Plan. Figure 2 shows the long range [2045] background peak hour traffic at the key intersections with the Nebraska Avenue extension.

The trip generation for all commercial and residential elements were assigned to the key intersections. The trip distribution was the same as that used in the FDTIA. With the extension of Nebraska Avenue across the railroad tracks, a portion [approximately 10 percent of the Farmstead Development site generated traffic] was assigned to this new facility, rather than using SH56 to get to/from the west side of Berthoud and beyond. Figure 3 shows the site generated peak hour traffic assignment at the key intersections.

The traffic generated by the Farmstead Development was added to the background traffic to produce the total traffic volume forecasts for the long range [2045] future. Figure 4 shows the long range [2045] peak hour traffic at the key intersections.

Operation analyses were performed at the roundabout intersections and the two limited turn intersections. For the operational analyses in this addendum, SYNCHRO software was used. It is acknowledged that roundabout design software [RODEL] will be used for final design of the roundabouts later in the review/approval process.

Table 1 shows the long range [2045] total peak hour operation at the key intersections. Calculation forms are provided in Appendix A, along with the description of level of service (LOS) and the Berthoud Motor Vehicle LOS Standards. As can be seen, the key intersections will meet the Berthoud Motor Vehicle LOS Standards.

The Ultimate Phase Plan for the SH56/CLR roundabout intersection is provided in Appendix B. The proposed SH56/Site Access intersection is approximately 700 feet west of the SH56/CLR intersection [on-centers]. The SH56/Site Access intersection is proposed as a right-in/right-out/left-in intersection. State Highway 56 is categorized, by CDOT, as an NRB Highway between US287 and CLR. The posted speed is greater than 40 mph. A westbound left-turn deceleration lane, an eastbound right-turn deceleration lane, and an eastbound right-turn acceleration lane are required at this Site Access. The speed change lane component of these lanes is deceleration or acceleration length, including bay taper. At the posted speed of 55 mph, the deceleration length is 600 feet [bay taper at 18.5:1]. The Farmstead Development property frontage, approximately 650 feet west of the Site Access, will allow the 600 foot deceleration lane to be built. Since the eastbound egressing traffic from this Site Access goes into the SH56/CLR roundabout, it is recommended that an acceleration lane not be required at this location.

The Ultimate Phase Plan for the SH56/CLR roundabout intersection shows a westbound left-turn lane, approaching the SH56/Site Access intersection, that is approximately 350 feet long including bay taper. This is less than the required 600 feet at the posted speed of 55 mph. At the roundabout, the calculated exit speed of a westbound vehicle is 29 mph. Therefore, the westbound left-turn lane can be shorter than 600 feet. The vehicle intending to turn left at the Site Access will not accelerate substantially, exiting the roundabout, before moving into the subject westbound left-turn lane. A reasonable speed in this short segment will be 35-40 mph. At 40 mph, the deceleration length is 370 feet including bay taper. It is recommended that the left-turn lane shown on the Ultimate Phase Plan be accepted.

The cost of the SH56/CLR roundabout intersection will be shared between the Town of Berthoud and the Farmstead Development. The methodology to determine this consisted of summing the entering background peak hour traffic [Figure 2], the entering site generated peak hour traffic [Figure 3], and the entering total peak hour traffic [Figure 4] on all legs of the SH56/CLR intersection. The sum of the background peak hour traffic is 3028. The sum of the site generated peak hour traffic is 2302. The sum of the total peak hour traffic is 5330. The background traffic is 57 percent $[(3028)/(5330)]$. The Farmstead Development site generated traffic is 43 percent $[(2302)/(5330)]$.

This Farmstead Development Traffic Impact Study Addendum indicates that the key intersections will meet the Berthoud Motor Vehicle LOS Standards with the proposed land uses and the increase in traffic due to the extension of Nebraska Avenue. Three intersections are proposed as roundabouts. The proposed SH56/Site Access intersection, allowing right-in/right-out/left-in

movements, will meet geometric criteria. The relative impact of the background traffic is 57 percent and of the Farmstead Development is 43 percent. Do not hesitate to contact me if there are questions or if additional information is needed.

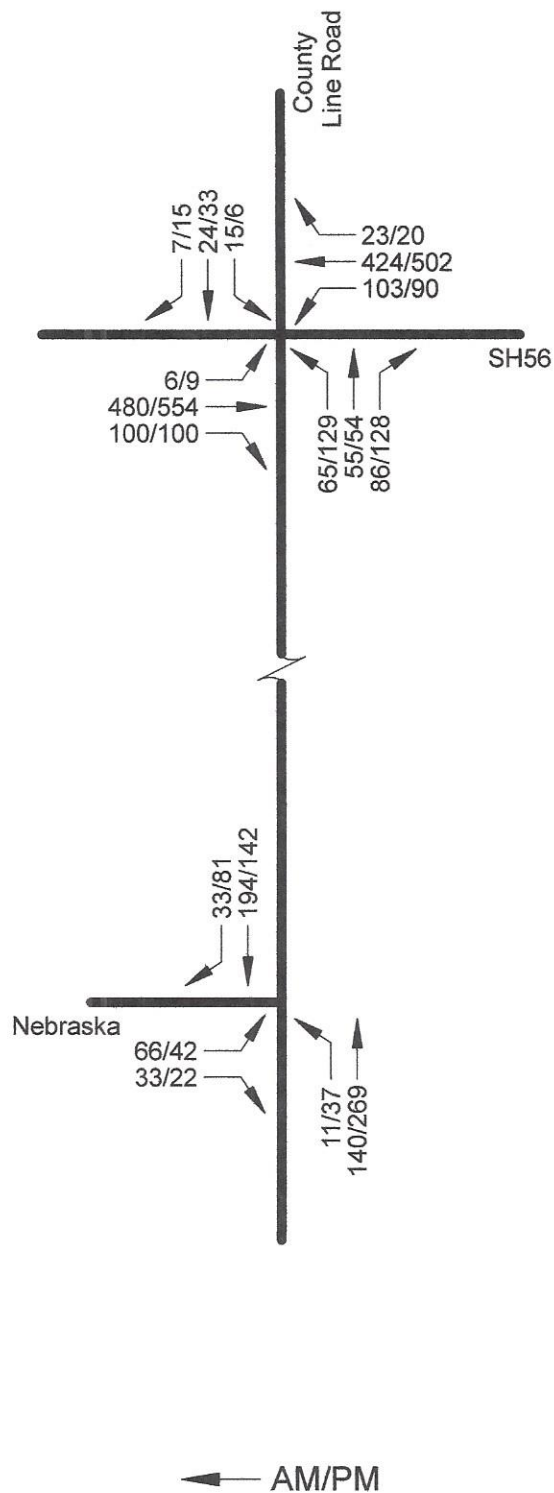


SCALE: 1"=800'



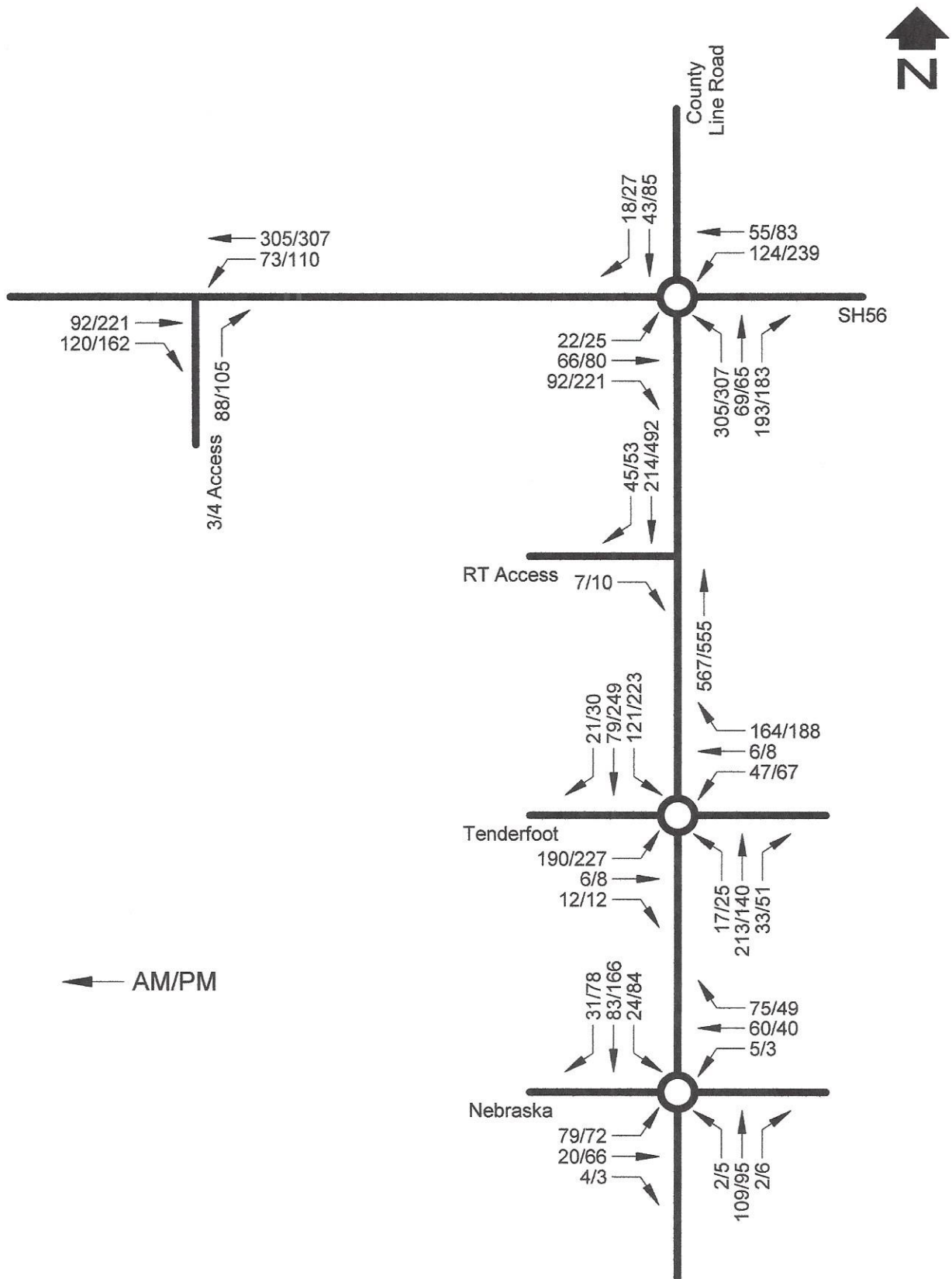
SITE PLAN

Figure 1



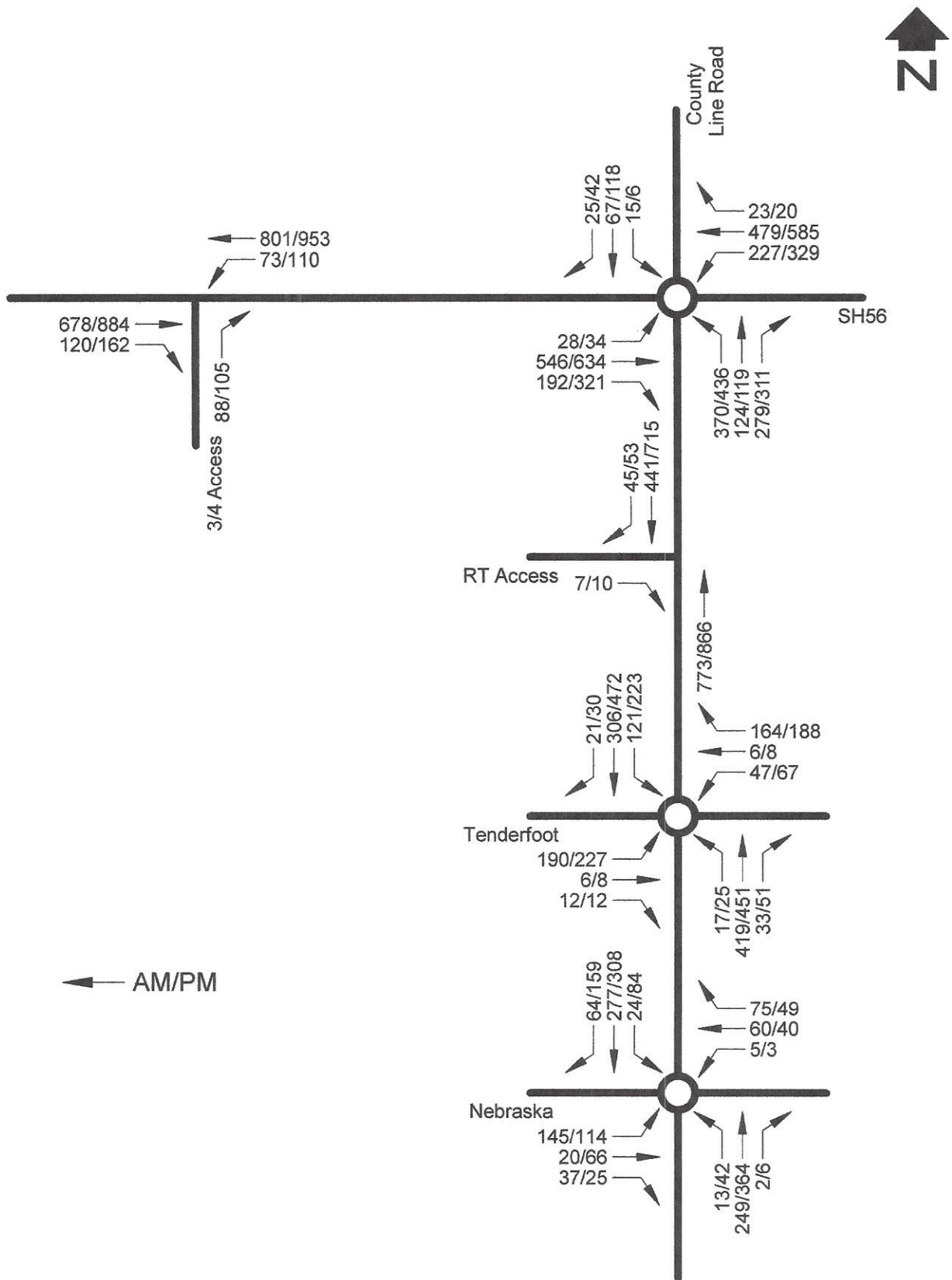
LONG RANGE (2045) BACKGROUND PEAK HOUR TRAFFIC

Figure 2



SITE GENERATED
PEAK HOUR TRAFFIC

Figure 3



LONG RANGE (2045) TOTAL
PEAK HOUR TRAFFIC

Figure 4

TABLE 1
Long Range (2045) Peak Hour Operation

Intersection	Movement	Level of Service	
		AM	PM
SH56/County Line Road (roundabout)	EB LT/T	A	B
	EB T/RT	A	B
	EB APPROACH	A	B
	WB LT/T	B	C
	WB T/RT	B	C
	WB APPROACH	B	C
	NB LT/T	C	D
	NB RT	A	B
	NB APPROACH	C	C
	SB LT/T/RT	A	C
	OVERALL	B	C
County Line Road/Rin-Rout Access (stop sign)	EB RT	B	B
	OVERALL	A	A
County Line Road/Tenderfoot (roundabout)	EB LT/T/RT	A	B
	WB LT/T/RT	A	B
	NB LT/T/RT	B	C
	SB LT/T/RT	A	B
	OVERALL	A	B
County Line Road/Nebraska (roundabout)	EB LT/T/RT	A	A
	WB LT/T/RT	A	A
	NB LT/T/RT	A	A
	SB LT/T/RT	A	A
	OVERALL	A	A
SH56/Site Access [Rin-Rout-Lin] (stop sign)	NB RT	B	B
	WB LT	B	B
	OVERALL	A	A

APPENDIX A

HCM 6th Roundabout
3: County Line Road & SH56

Long Total AM

Intersection							
Intersection Delay, s/veh	11.2						
Intersection LOS	B						
Approach	EB		WB		NB		SB
Entry Lanes	2		2		2		1
Conflicting Circle Lanes	2		2		2		2
Adj Approach Flow, veh/h	806		767		814		113
Demand Flow Rate, veh/h	822		782		831		115
Vehicles Circulating, veh/h	332		561		632		1155
Vehicles Exiting, veh/h	938		902		522		188
Ped Vol Crossing Leg, #/h	0		0		0		0
Ped Cap Adj	1.000		1.000		1.000		1.000
Approach Delay, s/veh	7.9		10.4		15.3		9.9
Approach LOS	A		B		C		A
Lane	Left	Right	Left	Right	Left	Right	Left
Designated Moves	LT	TR	LT	TR	LT	R	LTR
Assumed Moves	LT	TR	LT	TR	LT	R	LTR
RT Channelized							
Lane Util	0.470	0.530	0.471	0.529	0.639	0.361	1.000
Follow-Up Headway, s	2.667	2.535	2.667	2.535	2.667	2.535	2.535
Critical Headway, s	4.645	4.328	4.645	4.328	4.645	4.328	4.328
Entry Flow, veh/h	386	436	368	414	531	300	115
Cap Entry Lane, veh/h	995	1071	806	881	755	830	532
Entry HV Adj Factor	0.981	0.979	0.979	0.982	0.980	0.980	0.979
Flow Entry, veh/h	379	427	360	406	520	294	113
Cap Entry, veh/h	976	1049	789	865	740	813	521
V/C Ratio	0.388	0.407	0.457	0.470	0.704	0.362	0.216
Control Delay, s/veh	8.0	7.8	10.6	10.1	19.1	8.7	9.9
LOS	A	A	B	B	C	A	A
95th %tile Queue, veh	2	2	2	3	6	2	1

Lanes and Geometrics
3: County Line Road & SH56

Long Total AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Width (ft)	12	12	12	12	12	12	12	12	12	12	12	12
Grade (%)		0%			0%			0%			0%	
Storage Length (ft)	0		0	0		0	0		200	0		0
Storage Lanes	0		0	0		0	0		1	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	0.95	0.95	0.95	0.95	0.95	0.95	1.00	1.00	1.00	1.00	1.00	1.00
Ped Bike Factor												
Frt		0.962			0.995				0.850		0.969	
Flt Protected		0.998			0.985			0.964			0.993	
Satd. Flow (prot)	0	3398	0	0	3469	0	0	1796	1583	0	1792	0
Flt Permitted		0.998			0.985			0.964			0.993	
Satd. Flow (perm)	0	3398	0	0	3469	0	0	1796	1583	0	1792	0
Link Speed (mph)		45			45			45			45	
Link Distance (ft)		655			627			518			314	
Travel Time (s)		9.9			9.5			7.8			4.8	

Intersection Summary

Area Type: Other

HCM 6th Roundabout
3: County Line Road & SH56

Long Total PM

Intersection								
Intersection Delay, s/veh	17.4							
Intersection LOS	C							
Approach	EB		WB		NB		SB	
Entry Lanes	2		2		2		1	
Conflicting Circle Lanes	2		2		2		2	
Adj Approach Flow, veh/h	1041		983		911		174	
Demand Flow Rate, veh/h	1062		1002		930		177	
Vehicles Circulating, veh/h	485		632		723		1449	
Vehicles Exiting, veh/h	1141		1020		824		185	
Ped Vol Crossing Leg, #/h	0		0		0		0	
Ped Cap Adj	1.000		1.000		1.000		1.000	
Approach Delay, s/veh	12.7		15.4		25.0		17.4	
Approach LOS	B		C		C		C	
Lane	Left	Right	Left	Right	Left	Right	Left	
Designated Moves	LT	TR	LT	TR	LT	R	LTR	
Assumed Moves	LT	TR	LT	TR	LT	R	LTR	
RT Channelized								
Lane Util	0.470	0.530	0.470	0.530	0.641	0.359	1.000	
Follow-Up Headway, s	2.667	2.535	2.667	2.535	2.667	2.535	2.535	
Critical Headway, s	4.645	4.328	4.645	4.328	4.645	4.328	4.328	
Entry Flow, veh/h	499	563	471	531	596	334	177	
Cap Entry Lane, veh/h	864	940	755	830	694	768	414	
Entry HV Adj Factor	0.980	0.980	0.981	0.981	0.981	0.979	0.980	
Flow Entry, veh/h	489	552	462	521	584	327	174	
Cap Entry, veh/h	847	921	740	814	681	752	406	
V/C Ratio	0.578	0.599	0.624	0.640	0.859	0.435	0.427	
Control Delay, s/veh	12.8	12.6	15.7	15.1	33.0	10.6	17.4	
LOS	B	B	C	C	D	B	C	
95th %tile Queue, veh	4	4	4	5	10	2	2	

Lanes and Geometrics
3: County Line Road & SH56

Long Total PM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Width (ft)	12	12	12	12	12	12	12	12	12	12	12	12
Grade (%)		0%			0%			0%			0%	
Storage Length (ft)	0		0	0		0	0		200	0		0
Storage Lanes	0		0	0		0	0		1	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	0.95	0.95	0.95	0.95	0.95	0.95	1.00	1.00	1.00	1.00	1.00	1.00
Ped Bike Factor												
Frt		0.951			0.997				0.850		0.966	
Flt Protected		0.998			0.983			0.962			0.998	
Satd. Flow (prot)	0	3359	0	0	3469	0	0	1792	1583	0	1796	0
Flt Permitted		0.998			0.983			0.962			0.998	
Satd. Flow (perm)	0	3359	0	0	3469	0	0	1792	1583	0	1796	0
Link Speed (mph)		45			45			45			45	
Link Distance (ft)		655			627			518			314	
Travel Time (s)		9.9			9.5			7.8			4.8	

Intersection Summary

Area Type: Other

HCM 6th TWSC
12: County Line Road & RT Access

Long Total AM

Intersection						
Int Delay, s/veh	0.1					
Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↗	↗	↗
Traffic Vol, veh/h	0	7	0	773	441	45
Future Vol, veh/h	0	7	0	773	441	45
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	-	0	-	-	-	200
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	7	0	814	464	47
Major/Minor	Minor2	Major1		Major2		
Conflicting Flow All	-	464	-	0	-	0
Stage 1	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-
Critical Hdwy	-	6.22	-	-	-	-
Critical Hdwy Stg 1	-	-	-	-	-	-
Critical Hdwy Stg 2	-	-	-	-	-	-
Follow-up Hdwy	-	3.318	-	-	-	-
Pot Cap-1 Maneuver	0	598	0	-	-	-
Stage 1	0	-	0	-	-	-
Stage 2	0	-	0	-	-	-
Platoon blocked, %	-	-	-	-	-	-
Mov Cap-1 Maneuver	-	598	-	-	-	-
Mov Cap-2 Maneuver	-	-	-	-	-	-
Stage 1	-	-	-	-	-	-
Stage 2	-	-	-	-	-	-
Approach	EB	NB		SB		
HCM Control Delay, s	11.1	0		0		
HCM LOS	B					
Minor Lane/Major Mvmt	NBT EBLn1		SBT	SBR		
Capacity (veh/h)	- 598		-	-		
HCM Lane V/C Ratio	- 0.012		-	-		
HCM Control Delay (s)	- 11.1		-	-		
HCM Lane LOS	- B		-	-		
HCM 95th %tile Q(veh)	- 0		-	-		

HCM 6th TWSC
12: County Line Road & RT Access

Long Total PM

Intersection

Int Delay, s/veh 0.1

Movement	EBL	EBR	NBL	NBT	SBT	SBR
Lane Configurations		↗		↑	↑	↘
Traffic Vol, veh/h	0	10	0	866	715	53
Future Vol, veh/h	0	10	0	866	715	53
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Stop	Stop	Free	Free	Free	Free
RT Channelized	-	None	-	None	-	None
Storage Length	-	0	-	-	-	200
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	0	11	0	912	753	56

Major/Minor	Minor2	Major1	Major2
Conflicting Flow All	- 753	- 0	- 0
Stage 1	- -	- -	- -
Stage 2	- -	- -	- -
Critical Hdwy	- 6.22	- -	- -
Critical Hdwy Stg 1	- -	- -	- -
Critical Hdwy Stg 2	- -	- -	- -
Follow-up Hdwy	- 3.318	- -	- -
Pot Cap-1 Maneuver	0 410	0 -	- -
Stage 1	0 -	0 -	- -
Stage 2	0 -	0 -	- -
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	- 410	- -	- -
Mov Cap-2 Maneuver	- -	- -	- -
Stage 1	- -	- -	- -
Stage 2	- -	- -	- -

Approach	EB	NB	SB
HCM Control Delay, s	14	0	0
HCM LOS	B		

Minor Lane/Major Mvmt	NBT EBLn1	SBT	SBR
Capacity (veh/h)	- 410	- -	- -
HCM Lane V/C Ratio	- 0.026	- -	- -
HCM Control Delay (s)	- 14	- -	- -
HCM Lane LOS	- B	- -	- -
HCM 95th %tile Q(veh)	- 0.1	- -	- -

HCM 6th Roundabout
9: County Line Road & Tenderfoot

Long Total AM

Intersection				
Intersection Delay, s/veh	8.5			
Intersection LOS	A			
Approach	EB	WB	NB	SB
Entry Lanes	1	1	1	1
Conflicting Circle Lanes	1	1	1	1
Adj Approach Flow, veh/h	219	228	494	471
Demand Flow Rate, veh/h	223	232	504	480
Vehicles Circulating, veh/h	508	672	340	74
Vehicles Exiting, veh/h	46	172	391	830
Ped Vol Crossing Leg, #/h	0	0	0	0
Ped Cap Adj	1.000	1.000	1.000	1.000
Approach Delay, s/veh	7.5	9.6	10.3	6.5
Approach LOS	A	A	B	A
Lane	Left	Left	Left	Left
Designated Moves	LTR	LTR	LTR	LTR
Assumed Moves	LTR	LTR	LTR	LTR
RT Channelized				
Lane Util	1.000	1.000	1.000	1.000
Follow-Up Headway, s	2.609	2.609	2.609	2.609
Critical Headway, s	4.976	4.976	4.976	4.976
Entry Flow, veh/h	223	232	504	480
Cap Entry Lane, veh/h	822	695	976	1280
Entry HV Adj Factor	0.982	0.982	0.981	0.980
Flow Entry, veh/h	219	228	494	471
Cap Entry, veh/h	807	683	957	1254
V/C Ratio	0.271	0.334	0.517	0.375
Control Delay, s/veh	7.5	9.6	10.3	6.5
LOS	A	A	B	A
95th %tile Queue, veh	1	1	3	2

Lanes and Geometrics
9: County Line Road & Tenderfoot

Long Total AM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Width (ft)	12	12	12	12	12	12	12	12	12	12	12	12
Grade (%)		0%			0%			0%			0%	
Storage Length (ft)	0		0	0		0	0		0	0		0
Storage Lanes	0		0	0		0	0		0	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ped Bike Factor												
Frt		0.992			0.898			0.990			0.994	
Flt Protected		0.956			0.989			0.998			0.987	
Satd. Flow (prot)	0	1767	0	0	1654	0	0	1840	0	0	1827	0
Flt Permitted		0.956			0.989			0.998			0.987	
Satd. Flow (perm)	0	1767	0	0	1654	0	0	1840	0	0	1827	0
Link Speed (mph)		30			30			45			45	
Link Distance (ft)		475			511			554			379	
Travel Time (s)		10.8			11.6			8.4			5.7	

Intersection Summary

Area Type: Other

HCM 6th Roundabout
9: County Line Road & Tenderfoot

Long Total PM

Intersection				
Intersection Delay, s/veh	13.1			
Intersection LOS	B			
Approach	EB	WB	NB	SB
Entry Lanes	1	1	1	1
Conflicting Circle Lanes	1	1	1	1
Adj Approach Flow, veh/h	260	277	554	764
Demand Flow Rate, veh/h	265	282	565	780
Vehicles Circulating, veh/h	819	753	492	105
Vehicles Exiting, veh/h	66	303	592	930
Ped Vol Crossing Leg, #/h	0	0	0	0
Ped Cap Adj	1.000	1.000	1.000	1.000
Approach Delay, s/veh	13.1	12.4	16.5	11.0
Approach LOS	B	B	C	B
Lane	Left	Left	Left	Left
Designated Moves	LTR	LTR	LTR	LTR
Assumed Moves	LTR	LTR	LTR	LTR
RT Channelized				
Lane Util	1.000	1.000	1.000	1.000
Follow-Up Headway, s	2.609	2.609	2.609	2.609
Critical Headway, s	4.976	4.976	4.976	4.976
Entry Flow, veh/h	265	282	565	780
Cap Entry Lane, veh/h	599	640	835	1240
Entry HV Adj Factor	0.981	0.982	0.980	0.980
Flow Entry, veh/h	260	277	554	764
Cap Entry, veh/h	587	628	818	1214
V/C Ratio	0.443	0.440	0.676	0.629
Control Delay, s/veh	13.1	12.4	16.5	11.0
LOS	B	B	C	B
95th %tile Queue, veh	2	2	5	5

Lanes and Geometrics
9: County Line Road & Tenderfoot

Long Total PM

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Width (ft)	12	12	12	12	12	12	12	12	12	12	12	12
Grade (%)		0%			0%			0%			0%	
Storage Length (ft)	0		0	0		0	0		0	0		0
Storage Lanes	0		0	0		0	0		0	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ped Bike Factor												
Frt		0.993			0.904			0.987			0.994	
Flt Protected		0.956			0.987			0.998			0.985	
Satd. Flow (prot)	0	1768	0	0	1662	0	0	1835	0	0	1824	0
Flt Permitted		0.956			0.987			0.998			0.985	
Satd. Flow (perm)	0	1768	0	0	1662	0	0	1835	0	0	1824	0
Link Speed (mph)		30			30			45			45	
Link Distance (ft)		475			511			554			379	
Travel Time (s)		10.8			11.6			8.4			5.7	

Intersection Summary

Area Type: Other

HCM 6th Roundabout
6: County Line Road & Nebraska

Long Total AM

Intersection				
Intersection Delay, s/veh	5.7			
Intersection LOS	A			
Approach	EB	WB	NB	SB
Entry Lanes	1	1	1	1
Conflicting Circle Lanes	1	1	1	1
Adj Approach Flow, veh/h	213	147	278	384
Demand Flow Rate, veh/h	217	150	283	392
Vehicles Circulating, veh/h	328	437	202	83
Vehicles Exiting, veh/h	146	48	343	504
Ped Vol Crossing Leg, #/h	0	0	0	0
Ped Cap Adj	1.000	1.000	1.000	1.000
Approach Delay, s/veh	5.9	5.9	5.6	5.7
Approach LOS	A	A	A	A
Lane	Left	Left	Left	Left
Designated Moves	LTR	LTR	LTR	LTR
Assumed Moves	LTR	LTR	LTR	LTR
RT Channelized				
Lane Util	1.000	1.000	1.000	1.000
Follow-Up Headway, s	2.609	2.609	2.609	2.609
Critical Headway, s	4.976	4.976	4.976	4.976
Entry Flow, veh/h	217	150	283	392
Cap Entry Lane, veh/h	988	884	1123	1268
Entry HV Adj Factor	0.980	0.978	0.982	0.980
Flow Entry, veh/h	213	147	278	384
Cap Entry, veh/h	967	864	1102	1242
V/C Ratio	0.220	0.170	0.252	0.309
Control Delay, s/veh	5.9	5.9	5.6	5.7
LOS	A	A	A	A
95th %tile Queue, veh	1	1	1	1

Lanes and Geometrics

Long Total AM

6: County Line Road & Nebraska

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Width (ft)	12	12	12	12	12	12	12	12	12	12	12	12
Grade (%)		0%			0%			0%			0%	
Storage Length (ft)	0		0	0		0	0		0	0		0
Storage Lanes	0		0	0		0	0		0	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ped Bike Factor												
Frt		0.975			0.927			0.999			0.976	
Flt Protected		0.965			0.998			0.997			0.997	
Satd. Flow (prot)	0	1753	0	0	1723	0	0	1855	0	0	1813	0
Flt Permitted		0.965			0.998			0.997			0.997	
Satd. Flow (perm)	0	1753	0	0	1723	0	0	1855	0	0	1813	0
Link Speed (mph)		30			30			45			45	
Link Distance (ft)		469			419			474			554	
Travel Time (s)		10.7			9.5			7.2			8.4	

Intersection Summary

Area Type: Other

HCM 6th Roundabout
6: County Line Road & Nebraska

Long Total PM

Intersection				
Intersection Delay, s/veh	7.7			
Intersection LOS	A			
Approach	EB	WB	NB	SB
Entry Lanes	1	1	1	1
Conflicting Circle Lanes	1	1	1	1
Adj Approach Flow, veh/h	215	97	438	579
Demand Flow Rate, veh/h	219	99	447	590
Vehicles Circulating, veh/h	423	558	282	91
Vehicles Exiting, veh/h	258	171	360	566
Ped Vol Crossing Leg, #/h	0	0	0	0
Ped Cap Adj	1.000	1.000	1.000	1.000
Approach Delay, s/veh	6.6	6.0	8.4	7.8
Approach LOS	A	A	A	A
Lane	Left	Left	Left	Left
Designated Moves	LTR	LTR	LTR	LTR
Assumed Moves	LTR	LTR	LTR	LTR
RT Channelized				
Lane Util	1.000	1.000	1.000	1.000
Follow-Up Headway, s	2.609	2.609	2.609	2.609
Critical Headway, s	4.976	4.976	4.976	4.976
Entry Flow, veh/h	219	99	447	590
Cap Entry Lane, veh/h	896	781	1035	1258
Entry HV Adj Factor	0.980	0.981	0.981	0.981
Flow Entry, veh/h	215	97	438	579
Cap Entry, veh/h	878	767	1015	1233
V/C Ratio	0.244	0.127	0.432	0.469
Control Delay, s/veh	6.6	6.0	8.4	7.8
LOS	A	A	A	A
95th %tile Queue, veh	1	0	2	3

Lanes and Geometrics

Long Total PM

6: County Line Road & Nebraska

												
Lane Group	EBL	EBT	EBR	WBL	WBT	WBR	NBL	NBT	NBR	SBL	SBT	SBR
Lane Configurations												
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900	1900
Lane Width (ft)	12	12	12	12	12	12	12	12	12	12	12	12
Grade (%)		0%			0%			0%			0%	
Storage Length (ft)	0		0	0		0	0		0	0		0
Storage Lanes	0		0	0		0	0		0	0		0
Taper Length (ft)	25			25			25			25		
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Ped Bike Factor												
Frt		0.984			0.928			0.997			0.961	
Flt Protected		0.973			0.998			0.995			0.992	
Satd. Flow (prot)	0	1783	0	0	1725	0	0	1848	0	0	1776	0
Flt Permitted		0.973			0.998			0.995			0.992	
Satd. Flow (perm)	0	1783	0	0	1725	0	0	1848	0	0	1776	0
Link Speed (mph)		30			30			45			45	
Link Distance (ft)		469			419			474			554	
Travel Time (s)		10.7			9.5			7.2			8.4	

Intersection Summary

Area Type: Other

HCM 6th TWSC
14: 3/4 Access & SH56

Long Total AM

Intersection

Int Delay, s/veh

1

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑	↑	↑	↑↑		↑
Traffic Vol, veh/h	678	120	73	801	0	88
Future Vol, veh/h	678	120	73	801	0	88
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	200	350	-	-	0
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	714	126	77	843	0	93

Major/Minor	Major1	Major2	Minor1
Conflicting Flow All	0	0	840
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	-	4.14
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	-	2.22
Pot Cap-1 Maneuver	-	-	791
Stage 1	-	-	-
Stage 2	-	-	-
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	-	-	791
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	WB	NB
HCM Control Delay, s	0	0.8	11.6
HCM LOS			B

Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT
Capacity (veh/h)	639	-	-	791	-
HCM Lane V/C Ratio	0.145	-	-	0.097	-
HCM Control Delay (s)	11.6	-	-	10	-
HCM Lane LOS	B	-	-	B	-
HCM 95th %tile Q(veh)	0.5	-	-	0.3	-

HCM 6th TWSC
14: 3/4 Access & SH56

Long Total PM

Intersection

Int Delay, s/veh 1.2

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations	↑↑	↑	↑	↑↑		↑
Traffic Vol, veh/h	884	162	110	953	0	105
Future Vol, veh/h	884	162	110	953	0	105
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	200	350	-	-	0
Veh in Median Storage, #	0	-	-	0	0	-
Grade, %	0	-	-	0	0	-
Peak Hour Factor	95	95	95	95	95	95
Heavy Vehicles, %	2	2	2	2	2	2
Mvmt Flow	931	171	116	1003	0	111

Major/Minor	Major1	Major2	Minor1
Conflicting Flow All	0	0 1102	0 - 466
Stage 1	-	-	-
Stage 2	-	-	-
Critical Hdwy	-	4.14	- 6.94
Critical Hdwy Stg 1	-	-	-
Critical Hdwy Stg 2	-	-	-
Follow-up Hdwy	-	2.22	- 3.32
Pot Cap-1 Maneuver	-	629	0 543
Stage 1	-	-	0 -
Stage 2	-	-	0 -
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	-	629	- 543
Mov Cap-2 Maneuver	-	-	-
Stage 1	-	-	-
Stage 2	-	-	-

Approach	EB	WB	NB
HCM Control Delay, s	0	1.2	13.3
HCM LOS			B

Minor Lane/Major Mvmt	NBLn1	EBT	EBR	WBL	WBT
Capacity (veh/h)	543	-	-	629	-
HCM Lane V/C Ratio	0.204	-	-	0.184	-
HCM Control Delay (s)	13.3	-	-	12	-
HCM Lane LOS	B	-	-	B	-
HCM 95th %tile Q(veh)	0.8	-	-	0.7	-

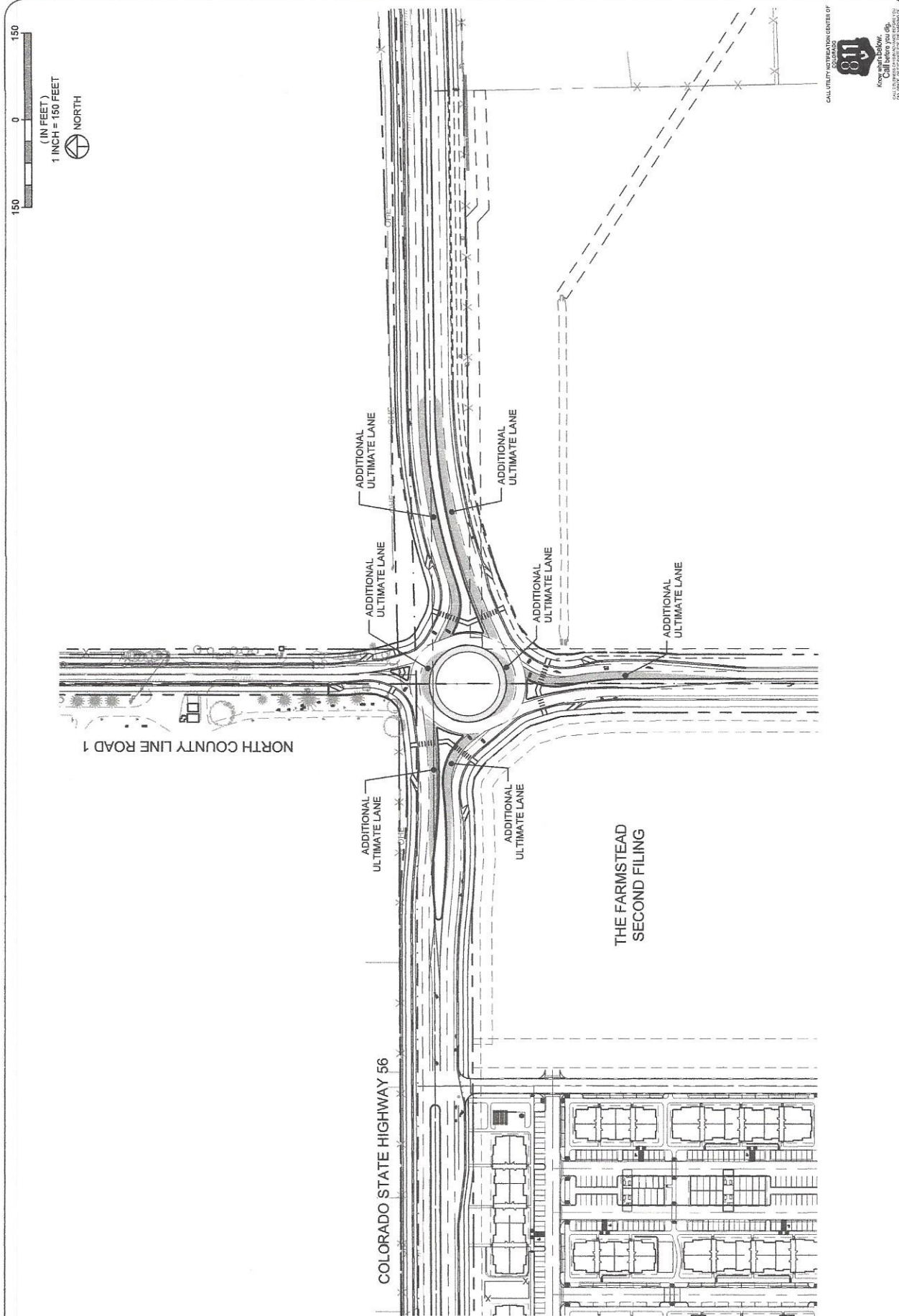
UNSIGNALIZED INTERSECTIONS

Level-of-Service	Average Total Delay sec/veh
A	≤ 10
B	> 10 and ≤ 15
C	> 15 and ≤ 25
D	> 25 and ≤ 35
E	> 35 and ≤ 50
F	> 50

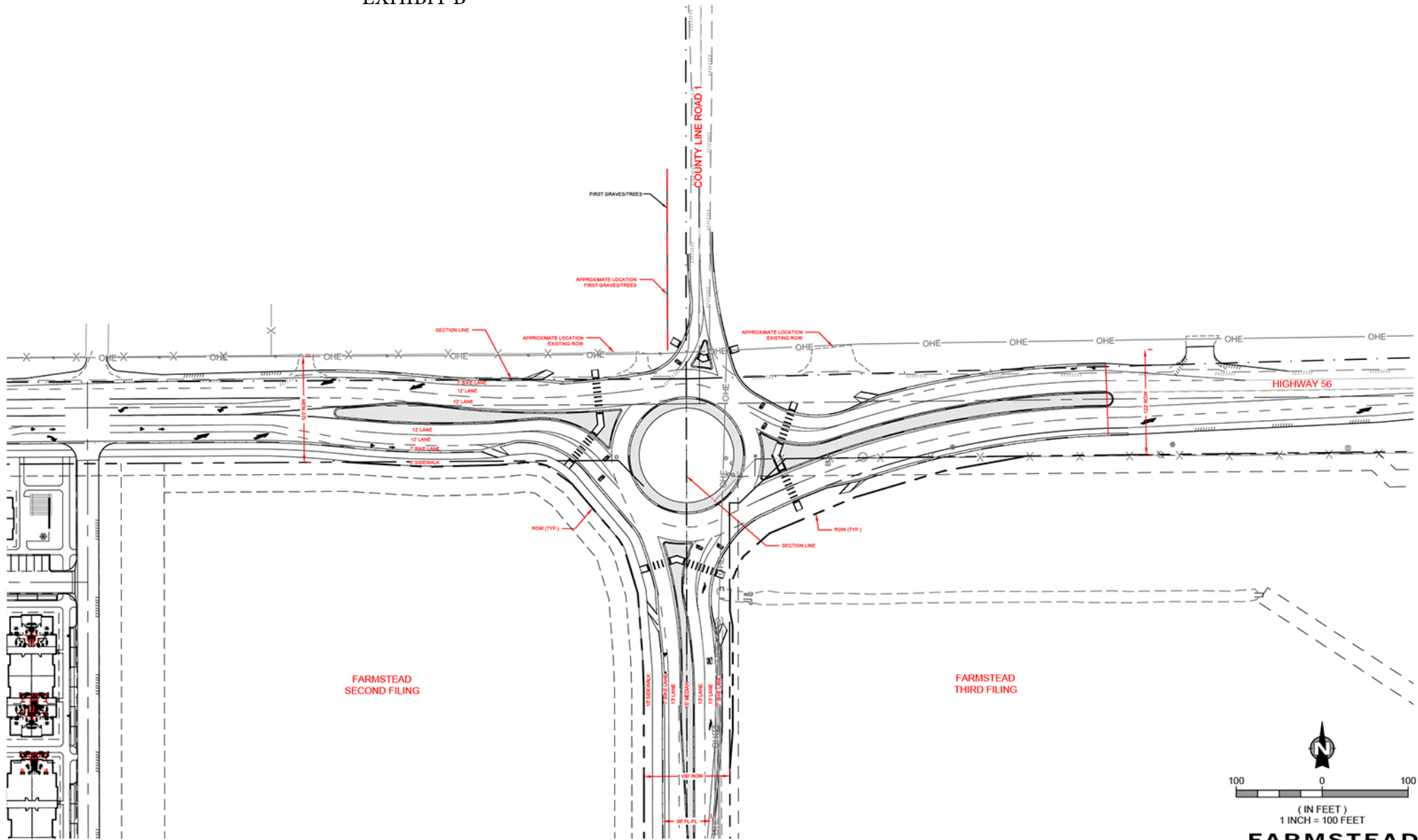
Table 4-2
Loveland (GMA and City Limits)
Motor Vehicle LOS Standards (Intersections)

Intersection Component	Major Intersection ¹³⁴	Minor Intersection ²³⁴	Driveway
Overall (City Limits)	LOS C	LOS C	No Limit
Overall (GMAs)	LOS D	LOS D	No Limit
Any Leg	LOS D	LOS E	No Limit
Any Movement	LOS E	LOS F	No Limit
¹ Includes all signalized and unsignalized arterial/arterial and arterial/major collector intersections ² Includes all unsignalized intersections (except major intersections) and high volume driveways ³ There are no LOS standards for I-25 Interchanges ⁴ On State Highways, overall LOS D is acceptable			

APPENDIX B



"EXHIBIT B"



SEPTEMBER 13, 2022

NE NORTHERN
ENGINEERING

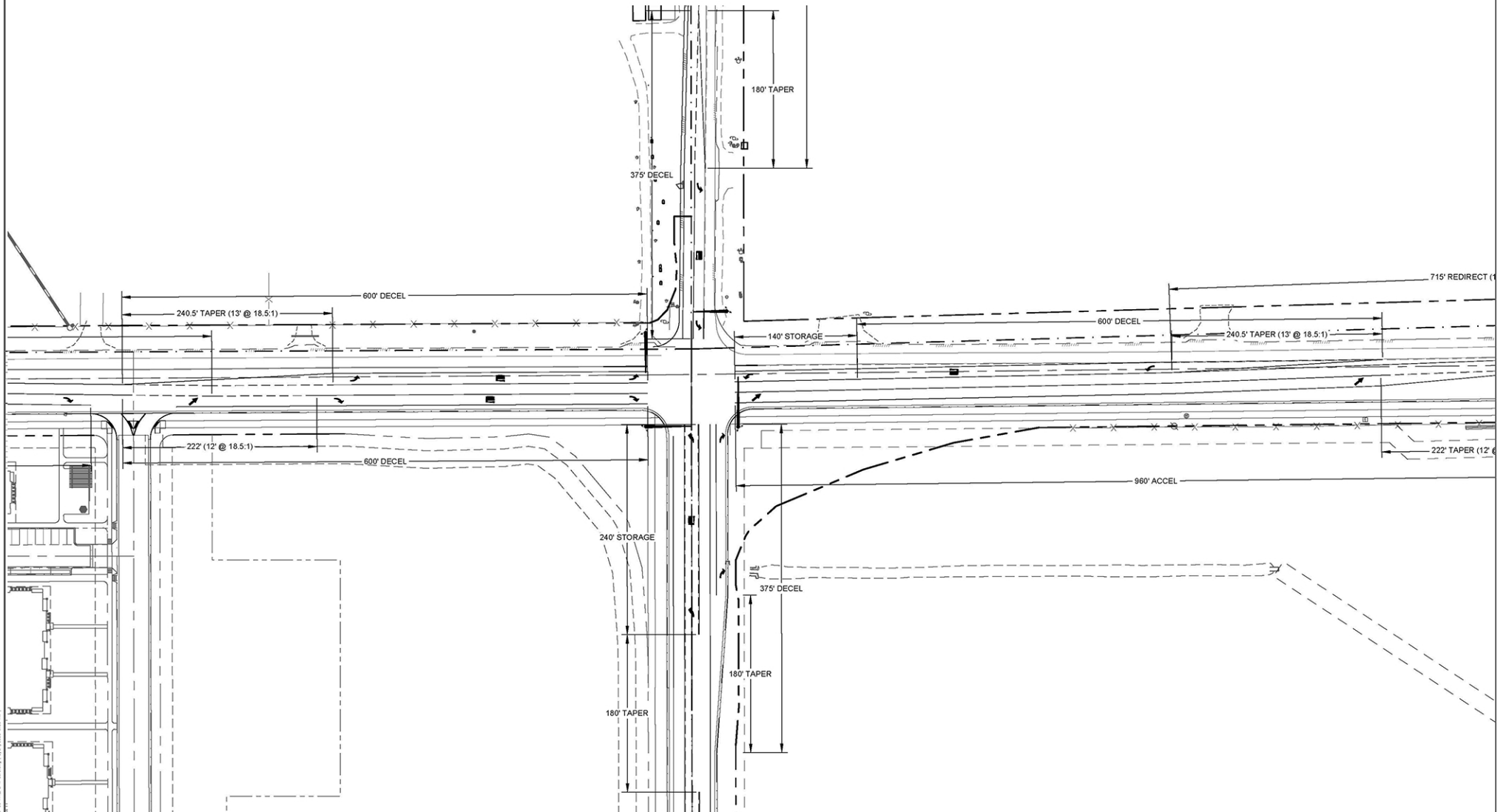
P:\1204-006\DWG\EXHIBITS\FARMSTEAD_ROUNDABOUT 56 LAYOUT_2022-09-13.DWG

FARMSTEAD
BERTHOUD, CO
INTERIM ROUNDABOUT INTERSECTION
HIGHWAY 56/COUNTY LINE ROAD 1

"EXHIBIT C"

Highway 56 and County Line Rd. Roundabout Infrastructure Budget			
Infrastructure	Crow Creek Construction		5,420,499
Landscape & Irrigation	Budget		75,000
Remove & Relocate PVREA Overhead Power	Budget		75,000
Remove & Relocate Dry Utilites	Budget		50,000
Street Lights	Not Included		0
Sculpture	Not Included - by Berthoud		0
Geotech Studies	EEC		3,500
Material Testing	Budget		35,000
Civil Engineering	Northern Engineering		150,000
Landscape Architecture	TB Group		25,000
Traffic Study	Delich		7,500
Legal	Pless		25,000
Developer Overhead	Post Modern	15%	875,100
Total >>>			6,741,599
Cost Sharing:			
Berthoud		55%	3,707,879
Farmstead		45%	3,033,719
Total >>>			6,741,599

“EXHIBIT D”



HIGHWAY 56 & COUNTY LINE ROAD
SIGNALIZED INTERSECTION LAYOUT

BERTHOUD, CO

May 24, 2023