



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, January 23, 2024 6:30 p.m.**

1/23/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Sean Murphy, Trustee
May Albrecht, Trustee
Chris Kurtz, Trustee
Karl Ayers, Trustee
Tim Hardy, Trustee
Mike Grace, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Chris Kirk, Town Administrator
Erin Smith, Town Attorney
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Jeremy Olinger, Deputy Town Administrator
Keith Knoll, Public Works Operational Manager

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.1. Consent Agenda

Items:

- a) January 23, 2024 Meeting Agenda
- b) January 9, 2024 Meeting Minutes
- c) Animal Control Services IGA and Service Agreement Amendments
- d) Heron Lakes Gated Entrance License Agreement
- e) January 2024 Board Report

Trustee Kurtz moved to combine and approve the items on the Consent Agenda, minus item D. Mayor Pro-Tem Grace seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Administrator Kirk gave some background information on item D, the Heron Lakes Gated Entrance License Agreement. The Board did not take action on this item.

5.II. Berthoud Adaptive Park Project

Administrator Kirk gave an introduction on the Berthoud Adaptive Park Project.

Lauren Bowling gave a presentation on the project.

Mayor Karspeck opened it up to public comment.
Cori Nau and Steve Schroyer spoke during public comment.
Mayor Karspeck closed public comment.

Mayor Pro-Tem Grace moved to approve the Berthoud Adaptive Park Project funding up to \$650 thousand. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.III. Arboretum Design Presentation

Deputy Town Administrator, Jeremy Olinger, gave an introduction on the Arboretum Design.

Tyler Kiggins with Wenk Associates gave a presentation.

Public Works Operational Manager, Keith Knoll, provided some additional information.

Mayor Karspeck opened it up to public comment.
No one spoke during public comment.
Mayor Karspeck closed public comment.

The Board was supportive of staff bringing this item back in February.

5.IV. Consideration Of Approval Of The Form Of An Agreement For Reimbursement Associated With Farmstead Filing 3 For Construction Of A Roundabout

Administrator Kirk gave an introduction for both items 4 and 5 on the agenda.

Mayor Pro-Tem Grace moved to approve the reimbursement agreement between the Town of Berthoud and LGI Homes Colorado LLC for the construction of a roundabout at Mountain Avenue and County Line Road, subject to approval by the Town Attorney and the Town Administrator. Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.V. Consideration Of Approval Of The Form Of An Agreement For Reimbursement Associated With Farmstead Filing 2 For Construction Of Sanitary Sewer Infrastructure

Mayor Pro-Tem Grace moved to approve the reimbursement agreement between the Town of Berthoud and LGI Homes Colorado LLC regarding sanitary sewer extension costs, subject to approval by the Town Attorney and the Town Administrator. Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.VI. General Marijuana Code Amendments - Public Hearing

Clerk Samora gave an introduction to the General Marijuana Code Amendments.

Mayor Karspeck opened the Public Hearing.
No one spoke during the Public Hearing.
Mayor Karspeck closed the Public Hearing.

Trustee Kurtz moved to approve Ordinance 1333, an ordinance of the Town of Berthoud, Colorado amending Chapters 13 and 30 of the Berthoud Municipal Code regarding Marijuana Businesses. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Murphy:

Trustee Murphy reported on the recent Tree Committee meeting, thanked staff for their collaboration with Thompson School District, and discussed the School Districts bussing issue.

Trustee Kurtz:

Trustee Kurtz discussed how municipalities can provide support to the agricultural community in regard to water or land preservation. Kurtz also inquired if the Town could write a letter of support for the House of Neighborly Services upcoming Life Center.

Trustee Hardy:

Trustee Hardy expressed concern over lighting near the Love's Travel Stop, and the roundabouts on Berthoud Parkway.

Mayor Pro-Tem Grace:

Mayor Pro-Tem Grace discussed the upcoming Youth Advisory meeting and inquired about feedback on the signage design. Grace also requested updates on railroad crossings, trail connections and CDOT communications.

Mayor Karspeck:

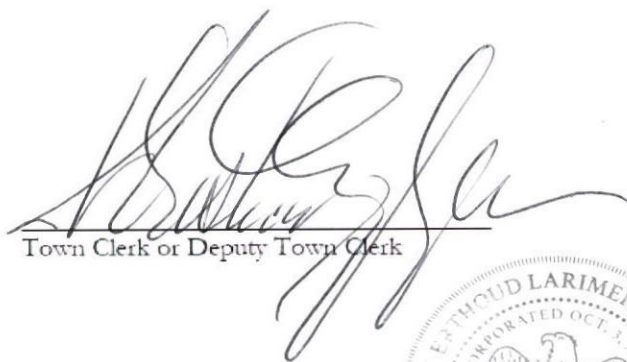
Mayor Karspeck reported on the Chili Cook Off and discussion about a veteran's memorial. Karspeck reported on a meeting with the American Petroleum Institute, several rail meetings, and an NPO meeting. Mayor Karspeck also shared some Berthoud history.

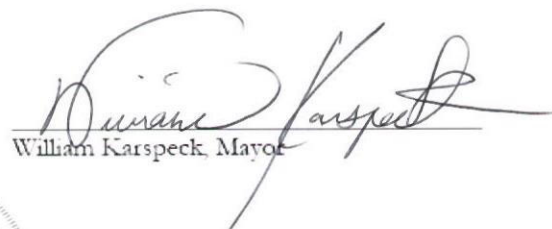
Administrator Kirk:

Administrator Kirk reported on the 1st St Sewer Line rehabilitation that is being done. Kirk acknowledged the Town Clerk's office on passport services, updated the Board on software tracking spreadsheets, and discussed the School Districts bussing issue.

7. Adjourn

The meeting was adjourned at 8:34 pm.


Town Clerk or Deputy Town Clerk


William Karspeck, Mayor

