



Planning Commission Minutes – February 8, 2024, at 6:00 p.m.

1. Call to Order – The Planning Commission convened a regular meeting on. Commissioner Anderson called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call – Members present:

Karen Anderson	(Chairperson)
Abigail Smith	(Vice Chairperson)
Jon Van Benthem	(Secretary)
Joe Donnelly	(Commissioner)
Marc Hofmans	(Commissioner)
Nick Semedallas	(Commissioner)
Brett Wing	(Commissioner)

Staff present:	Anne Johnson	(Community Development Director)
	Teri Reger	(Planning Technician)
	Jeremy Olinger	(Deputy Town Administrator)

Consultants:	Gerald Dahl
	Martin Landers
	Erin Smith, Town Attorney

4. Approval of Minutes – Minutes from January 11, 2024, Planning Commission Meeting.

MOTION made by Commissioner Wing to APPROVE the Minutes for January 11, 2024.

SECONDED by Commissioner Van Benthem.

With those all-in favor, THE MOTION CARRIED.

5. Update on Town Projects in 2023 and 2024

Presented by: Jeremy Olinger, Deputy Town Administrator

6. Public Hearing: Sign Code

Community Development Director Anne Johnson introduced a recommendation to the Planning Commission regarding amendments to Section 7, Chapter 30, the Berthoud Sign Code, Ordinance 1334.

Public Comment was opened at 7:24 p.m.

Public Comment was closed at 7:25 p.m.

MOTION made by Commissioner Wing to forward our recommendation of approval of the amendments contained in Ordinance 1334 (Series 2024) with Appendices A, B, C and D to the Town Board of Trustees. The rationale for approval is that the proposed guidelines provide transparent expectations for future development in the Town of Berthoud, supports the Town's community identity outlined in the 2021 update to the Comprehensive Plan, and aligns the

Town's Sign Code with current findings of the U.S. Supreme Court.

SECONDED by Vice Chairperson Smith. With all in favor, THE MOTION CARRIED.

7. Public Hearing: Amendments to the Berthoud Development Code specifically, adopting Section 3 of Chapter 30, Ordinance 1335

Community Development Director Anne Johnson introduced a recommendation to the Planning Commission regarding adopting Section 3, Chapter 30 of the Municipal Code to recognize the adoption of the Innovation District Standards by the Town Board of Trustees on April 25, 2023

Public Comment was opened at 7:48 p.m.

Public Comment was closed at 7:48 p.m.

MOTION made by Commission Hofmans to *forward our recommendation of approval of the amendments contained in Ordinance 1335 (Series 2024) with Appendix A to the Town Board of Trustees. The rationale for approval is that the guidelines for the Berthoud Innovation District/1st Street Corridor were approved by the Town Board of Trustees on April 25, 2023. Inclusion of these standards by reference in the Town Development Code provides transparent expectations for future development in the Town of Berthoud and supports the Town's community identity outlined in 2023 Guidelines for the 1st Street Corridor.*

SECONDED by Commissioner Semedalas. With all in favor, THE MOTION CARRIED.

8. Reports by Staff

Planning Commission Field Trip is scheduled for March 16, 2024.

Planning Commission Meeting on February 25, 2024, has been cancelled the next meeting will be March 14, 2024.

Board of Trustees Update:

Commissioner Wing commended Deputy Town Administrator Olinger for his presentation and information he shared regarding Town Projects.

Commissioner Wing also asked, spurred by the upcoming field trip, how leaders can influence affordable housing.

Chairperson Anderson suggested that perhaps the Director for Habitat for Humanity could come and talk to the Commission.

9. Adjourn –

The meeting was adjourned at 7:58 p.m.


CHAIRPERSON


SECRETARY