



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, April 23, 2023, 6:30 p.m.

4/23/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Sean Murphy, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Karl Ayers, Trustee
Mike Grace, Mayor Pro-Tern
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney (virtually)
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Anne Johnson, Community Development Director

4. Swearing In Of Newly Elected Officials

Town Clerk Samora administered the oath of office for re-elected and newly elected officials. Samora administered the oath of office for May Albrecht, Chris Kurtz, Brett Wing, and William Karspeck.

5. Recognition Of Outgoing Officials

Mayor Karspeck provided word of recognition and appreciation for Mayor Pro-Tem Grace. Mayor Karspeck presented Mayor Pro-Tem Grace with a plaque of appreciation.

6. Citizen Participation

Scott Canby of Larimer County spoke regarding sewer issues.

Lauren Roth of Berthoud spoke regarding the recent PORT survey and PORT Committee meeting.

Leslie Tasse of Berthoud spoke regarding oil and gas regulations.

Rick Rupp and Brian Laak of Berthoud spoke regarding trails in Heron Lakes.

David Murry of Berthoud spoke regarding safety at the Berthoud Parkway and Highway 287 intersection.

7. Scheduled Items And Estimated Time For Discussion

7.I. Consent Agenda

Trustee Kurtz moved to combine and approve the items on the Consent Agenda. Trustee Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

7.II. Appointment Of Mayor Pro-Tem

Mayor Karspeck opened the discussion to allow the Trustees to make nominations for Mayor Pro-Tem. Trustee Ayers indicated that he would like to nominate Trustee Murphy to serve as Mayor Pro-Tem. There were not any other nominations.

Trustee Kurtz moved to appoint Trustee Murphy to serve as Mayor Pro-Tem for the Board of Trustees until the next regular Election. Trustee Ayres seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

7.III. District Attorney's Office Public Safety Update

District Attorney McLaughlin provided a presentation to the Board of Trustees and followed up on any questions that the Board had regarding the information presented.

7.IV. Adoption Of National Electric Code - Introduction

Johnson gave an introduction and provided background information.

Trustee Albrecht moved to set a public hearing to consider the adoption of the National Electric Code on May 14, 2024, at 6:30 PM or as soon thereafter as practicable. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

7.V. Heron Lakes 17th Filing Change Of Zone - Public Hearing

Johnson gave an introduction and provided background information.

Mayor Karspeck opened the Public Hearing.

Brian Laak and Rick Rupp of Berthoud spoke regarding trails in the development.

Mayor Karspeck closed the Public Hearing.

Trustee Wing moved to approve Ordinance 1337, an ordinance of the Town of Berthoud amending the zoning map of the Town of Berthoud to rezone a portion of Heron Lakes 17th Filing to residential R-2 and Agricultural Districts. Trustee Albrecht seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

7.VI. Hilltop Broadband Right Of Way Use Agreement

Elish gave an introduction and provided background information. A representative from Hilltop Broadband was available and answered questions asked by the Town Board.

Trustee Albrecht moved to approve the right of way use agreement between the Town of Berthoud and Hilltop Broadband. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

7.VII. Downtown Development Authority Update

Elish introduced Whitney Way and Steven Byers to provide an update regarding the work to form a Downtown Development Authority in the Town of Berthoud. Way and Byers provided an update regarding discussions and progress toward taking steps to form a Downtown Development Authority.

8. Elected Official Reports

Trustee Albrecht:

Albrecht indicated that she would like to volunteer to be the liaison for the Youth Advisory Committee. Kirk indicated that there will be an item on the next agenda regarding Town Board Committee assignments.

Trustee Wing:

Wing indicated that he would like additional information regarding metro districts. Kirk stated that he can work with Wing to provide that information and bring the information to the entire Board if needed.

Trustee Ayers:

Ayers attended the PORT committee meeting. Ayers indicated that the committee and public present desired an outdoor lap pool. The other main point was concern regarding trails and gatehouses in Heron Lakes.

Mayor Pro-Tem Murphy:

Murphy indicated that he attended the Arbor Day event.

Mayor Karspeck:

Karspeck spoke regarding an update of the Front Range Rail project.

Trustee Murphy moved to extend the meeting past 9:30 PM. Trustee Ayers seconded the motion. In a 7-0 voice vote, THE MOTION CARRIED.

9. Executive Session

Trustee Ayers moved to enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential Property Acquisition

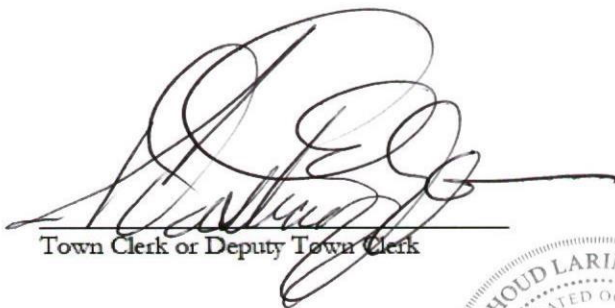
Trustee Albrecht seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

9.I. Purchase Of County Road 15 Property

Trustee Hardy moved to authorize the Town Administrator to execute the contract to purchase land on LCR 15 in the amount of \$5,715,000 and authorize the Town Administrator to finalize other issues related to the contract, not including price. Trustee Kurtz seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

10. Adjourn

The meeting adjourned 10:42 PM.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

