



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room

807 Mountain Avenue

Town of Berthoud, Colorado

Tuesday, May 14, 2024, 6:30 p.m.

5/14/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:31 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Brett Wing, Trustee
May Albrecht, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Karl Ayers, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Anne Johnson, Community Development Director, via zoom
Jonathan Gesick, Building Inspector

4. Citizen Participation

Linda Wilson spoke regarding the Northern Water office space lease, budget expenditures, and landscaping in the Fickel Farm development.

Maureen Dower spoke regarding bike lane striping, the bike park, pickleball courts, winter lights, gated communities, and the Town's comprehensive plan.

Lynn Larsen spoke regarding the Fickel Farm development and landscaping.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) May 14, 2024 Meeting Agenda
- b) April 23, 2024 Meeting Minutes
- c) 2024 Parks, Open Space, Recreation and Trails Survey Scope and Fee
- d) Revere Change of Zone/Neighborhood Master Plan Hearing Continuance to June 11, 2024
- e) B-Rad Facade Grant Application
- f) Proclamation Anti-Human Trafficking Month
- g) Proclamation Declaring May 2024 as ALS Awareness Month
- h) Letter Regarding Federal Legislation Allowing Larger Trucks on Roadways
- i) Northern Water Office Lease
- j) March 2024 Financial Information
- k) City of Fort Collins FLEX Bus Service IGA

Trustee Kurtz moved to combine and approve the items on the consent agenda, less items i, h, and f. Trustee Albrecht seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Item i) Northern Water Office Lease:

Trustee Kurtz recused himself from the discussion due to his employment with Northern Water.

Trustee Ayers moved to approve item i) Northern Water Office Lease. Mayor Pro-Tem Murphy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

Item h) Letter Regarding Federal Legislation Allowing Larger Trucks on Roadways:

Mayor Pro-Tem Murphy moved to approve item h) Letter Regarding Federal Legislation Allowing Larger Trucks on Roadways. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Item f) Proclamation Anti-Human Trafficking Month:

Jeff Coleman with United to Stop spoke regarding human trafficking.

Mayor Karspeck read aloud the Anti-Human Trafficking Month Proclamation.

Trustee Kurtz moved to approve item i) Proclamation for Anti-Human Trafficking Month. Trustee Albrecht seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.II. 2012 Wastewater Bond Refunding - Public Hearing

Administrator Kirk gave an introduction on the 2012 Wastewater Bond Refunding.

Nate Eckloff with Piper Sandler provided more information on the wastewater bond refunding.

Mayor Karspeck opened the Public Hearing.

There was no public testimony given.

Mayor Karspeck closed the Public Hearing.

Trustee Albrecht moved to approve Ordinance 1338, an ordinance of the Town of Berthoud, Colorado, authorizing the issuance of wastewater revenue refunding bonds, series 2024; providing for the use of the proceeds of the bonds to refinance certain outstanding bonds of the Town; prescribing the forms of the bonds; providing for the payment of the bonds from the operation of the wastewater enterprise and making certain covenants in connection therewith; providing details in connection with the bonds, and declaring an emergency. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Kurtz moved to approve the Official Statement in relation to the 2012 Wastewater Bond Refunding. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Kurtz moved to approve the Paying Agent and Registrar Agreement between the Town of Berthoud and UMB Bank in relation to the 2012 Wastewater Bond Refunding. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Kurtz moved to approve the Bond Purchase Agreement in relation to the 2012 Wastewater Bond Refunding. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.III. Adoption Of National Electric Code - Public Hearing

Administrator Kirk gave a brief introduction on the National Electric Code.

Community Development Director, Anne Johnson, provided some background information.

Jonathan Gesick with ProCode gave a presentation on the National Electric Code.

Mayor Karspeck opened the Public Hearing.

There was no public testimony given.

Mayor Karspeck closed the Public Hearing.

Mayor Pro-Tem Murphy moved to approve Ordinance 1336, an ordinance of the Town of Berthoud, Colorado, adopting the National Electric Code, 2023 Edition by reference in Municipal Code Chapter 11. Trustee Wing seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.IV. Liaison Assignments To Committees

Clerk Samora gave an introduction on the committee liaison assignments.

Mayor Pro-Tem Murphy will serve as the liaison to the Tree Committee.

Trustee Albrecht will serve as the liaison to the Youth Advisory Committee. Trustee Hardy will serve as the back-up liaison.

Trustee Ayers will serve as the liaison to the Parks, Open Space, Recreation and Trails Committee.

Trustee Kurtz will serve as the back-up liaison.

Trustee Hardy will serve as the liaison to the Historic Preservation Advisory Committee. Trustee Wing will serve as the back-up liaison.

6. Elected Official Reports

Trustee Wing:

Wing inquired about consent agenda procedure during meetings, and about the Town budget and expenditures. Wing also reported on large trucks in the roundabouts near I-25.

Trustee Albrecht:

Albrecht requested an update on LETA and community sign-ups.

Trustee Hardy:

Hardy reported on HPAC's upcoming distribution of marketing coasters and the website that will allow people to search for historical homes in Town. Hardy reported on the opening of the Berthoud Fire Museum and inquired about an update on a storage facility.

Trustee Kurtz:

Kurtz reported on the Business Appreciation Breakfast. Kurtz also reported on bike safety on Berthoud Parkway.

Trustee Ayers:

Ayers reported on comments at PORT Committee meetings on bike trail connectivity and gating at the Heron Lakes Community. Ayers reported on key takeaways from Larimer County's recent survey and discussions with the Boy Scouts on a project involving bat boxes or dragonfly habitats. Ayers inquired about Board support for funding and the use of Town parks for this project.

Mayor Pro-Tem Murphy:

Murphy reported on the Berthoud Fire Museum opening. Murphy inquired about air monitoring for the Town.

Mayor Karspeck:

Karspeck inquired about a pedestrian crossing at County Road 17 and asked for an update on the short-term rental policy. Karspeck reported on the Human Trafficking event on Saturday. Karspeck gave an update on the Metropolitan Planning Organization and a Front Range passenger rail meeting. Karspeck reported on the Berthoud Fire Museum opening.

Administrator Kirk:

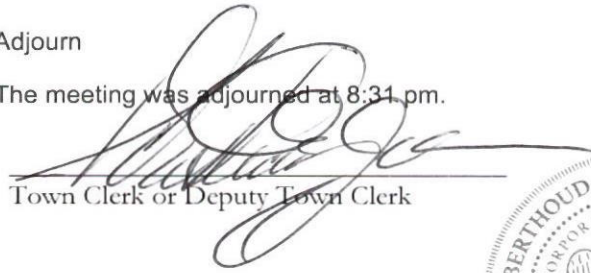
Kirk answered an earlier question regarding the budget.

Sergeant Williamson:

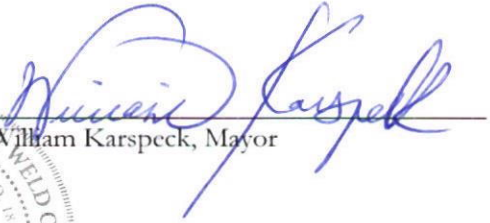
Williamson reported on human trafficking efforts and roundabout traffic.

7. Adjourn

The meeting was adjourned at 8:31 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor