



**Garden
Spot of
Colorado**

PORT COMMITTEE MEETING MINUTES

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Wednesday, June 5, 2024 - 6:15 p.m.**

This is an IN-PERSON meeting at the location and time noted above

You may also join virtually using Zoom

Phone: 1-346-248-7799 or 301-715-8592

Web: www.zoom.us/join

Use this Meeting ID: 602 408 1190

A. Call to Order – Meeting was called to order at 6:15PM.

B. Roll Call

- Lauren Roth – Chair – Here – Here
- Carolyn Hobson – Vice Chair – Not Here
- Anna Murphy – Secretary – Here
- Tim Grover – Here
- Callie West – Here
- Vacancy – Not here
- Sean Henry – Here
- Audrey Roth, BYAC Liaison – Here
- Karl Ayers, Trustee Liaison – Here
- Keith Knoll, Staff Representative – Here

Lauren Roth
7/1/24

C. Approval of Minutes – Wednesday, May 1, 2024

- T. Grover motioned to approve minutes from the previous PORT committee meeting. L. Roth seconded. A quick discussion to confirm that Berthoud has two 1% sales taxes for parks and recreation. All in favor. Minutes were approved.

D. Public Comment – Non-Discussion Items

- No public comment

E. Discussion Items

- a) **Berthoud Girl Scouts** – Janet Limbeck

- J. Limbeck is a leader of a local Girl Scout troop. Prior to the PORT committee meeting, J. Limbeck notified PORT of a miscommunication. She was just looking for more information on bat houses to pass along to the Girl Scouts. K. Ayers to communicate to J. Limbeck regarding this request for information, and he is also in touch with a Boy Scouts contact.

b) Tour recap

- Members of the PORT committee attended the annual tour at 4:30pm and completed the tour around 6:00pm on Wednesday, June 5, 2024.
- PORT committee members visited Newell Farm Park, saw the location for the future adaptive park project in Farmstead, visited the Pioneer Park expansion, saw where the future Spartan Ave. crossing will be, and walked around Town Park Phase 1.
- PORT committee members agreed it was nice to go out to Newell Farm and see what the property could be. Question about whether the agriculture portion could stay. Yes, it can. Question about whether there could or would be trails connecting to Newell Farm. Discussion is ongoing, but this would be great to have. There was discussion about putting together a conceptual plan of Newell Farm and obtaining input from Sarah & Butch, current residents of Newell Farm.
- One PORT committee member noted Hwy 56 was very busy on a previous visit to Newell Farm and asked about the possibility of having an entrance to the Farm off County Line Road. There are certain restrictions for where roads may be placed on the property. They must also follow master plan and design standards. K. Knoll noted a Town staff member was recently hired with GIS expertise.
- Question about whether the private event run by the current residents is connected to the Town. They current residents have rights to the property and can continue operating their private event and provide notification to the Town.
- Future tour locations requested by PORT included: the adaptive park (when further along), the cemetery extension, the Rookery, and a tour or better understanding of the parks, open space, and land owned by the Town within the TPC golf course/Heron lakes area and what the plans are for this area. One committee member noted there appears to be some Town-owned open space out there. There is Town of Berthoud property, but it is maintained by the metro district.
- Question about whether there are any plans for boat access at Lone Tree reservoir. There is public access, but a substantial fee is required to access the reservoir.
- K. Knoll noted that a road to access the Rookery is going out to bid soon.
- Question about any public access to a trail in Heron Lakes. Yes, there's a small opening between two small houses. This trail is partially developed. Concerns were raised that having a manned gate may deter the public from accessing the regional trail in this neighborhood, even though the regional trail is not gated. It was noted the gate discussion was postponed at the Town Board level. The need for signage in general was also discussed, and the Fickel Farm sign that PORT committee members saw on the tour was discussed as an example. K. Knoll noted he will be working with A. Johnson (Town community director) to further discuss signage.

F. Staff updates – July and August meeting re-schedule

- K. Knoll – The Berthoud Bike Park Grand Opening and Bike Safety Fair is scheduled for June 8 from 9:00am-3:00pm. Flyers have been created for this event. Food trucks will be set up by the pump track. There will be giveaways, and advertisements have been posted on social media. L. Roth noted there are a lot of ticks at the Berthoud Bike Park.
- The next scheduled PORT committee meeting is July 3, the same night as the Berthoud fireworks show. After reviewing multiple options, the PORT committee agreed to re-schedule the next PORT meeting for **Monday, July 1 at 6:00pm**. No August meeting is currently planned.
- K. Knoll encouraged everyone to promote filling out the survey within 10 days of receiving it. On June 14, the online survey will open. The goal was to receive 300 surveys, and this number has been surpassed. A. Murphy asked that we ensure that only one survey per household be counted.

G. Committee updates

- C. West – Question for A. Roth & BYAC about progress on the youth survey. A. Roth noted in the end, they decided not to conduct a separate youth survey.
- A. Murphy – She noted some of the progress on sidewalks on Welch Street on the tour today and thanked K. Knoll and staff for their great job with their work on the sidewalks in Old Town.
- S. Henry – Question about the seeding of native grasses/plants at Berthoud Bike Park, noting there are a lot of weeds. K. Knoll said everything was seeded, but nothing took, and they will try and re-seed in the Fall. The challenge at the Bike Park is a lack of water.
- K. Ayers – He noted a couple of additions to the Bike Park: a dirt kids pump track will be added next to the current pump track and additional shade structures will be added. The arboretum designs have officially started. They were shown off at Berthoud Days; the design is currently being updated.

H. Adjourn

- C. West motioned to adjourn meeting, and T. Grover seconded, all in favor. Meeting adjourned at 7:09pm.

Next meeting: ~~Wednesday, July 3, 2024~~ Monday, July 1, 2024 - 6:00 pm. If you require a special accommodation, please contact the Town Clerk 24 hours in advance at (970) 532-2643.