

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, June 10, 2024, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Todd Duval (Chair), Leslie Moore (Vice Chair), Cheryl Szydlo (Secretary), James Massie, Lee Hardies and Fred Maine. Town of Berthoud: Brian Dubois (Town Staff Representative) and Anne Johnson (Community Development Director) and Andrew Wayland (Historical Society Liaison). The meeting was held in person.

A. The meeting was called to order at 5:33pm. A roll call attendance was taken.

II. MINUTES

Minutes from the May 13, 2024 meeting were reviewed, a motion to approve the Minutes was made by James Massie and seconded by Leslie Moore. Minutes were approved unanimously.

III. PUBLIC COMMENT PERIOD

There were no public comments presented.

IV. DISCUSSION ITEMS

A. Outstanding Landmark Selections

- Owners of both the Outstanding Landmark Home & Outstanding Landmark Business Awards were contacted (August Johnson House - 500 1st Street and 348 Massachusetts Ave (Grandview Apts)). The honor was enthusiastically received by each of them and the signs have been set up at their locations.

B. Preservation Plan Examples

- The committee reviewed Preservation Plans from the Town of Erie and the Town of Minturn.
 - Erie's plan was written by a paid consultant and is quite extensive. The Minturn plan was completed "in-house" and is simpler, covering only basic information.
 - a. We reviewed that our purpose is to have a plan in place to help with future grant acquisition. A useful document adds to the legitimacy of our intent.
 - b. The committee concluded the Erie plan is probably more extensive than we need but it is a good reference.
 - This will be an ongoing process and we identified action items for continuity within the committee and for future committee members:
 - a. 1. Grant Application – this grant will help pay for the Preservation Plan
 - b. 2. Once the Grant is awarded an RFP is issued by the Town of Berthoud.
 - c. 3. A contractor to write the Plan is selected by the Town Board.
 - i. An important chapter to include is an Overview of the History. This is a good head start to identify possible landmark additions.
- The committee wonders if there is a basic outline in place of what a Preservation Plan needs to include.
 - Brian will send an inquiry email to Lindsay at History Colorado.

C. Other Business

- James reported that the Drink Coasters have been distributed to most of the locations that were interested in having them.
 - Overall, they were well received. Clarification of their intent to promote historic awareness was helpful at a few of the locations.
 - a. Stephanie Horvath, Community Outreach Specialist, can pull a report that tallies the number of hits received from the QR codes on the coasters. There had been 22 as of the committee meeting date.

- Leslie completed uploading more historic photos for the interactive map, using Andrew's assistance in scanning them.
- HPAC clothing selections
 - Todd will investigate the Lands End site to narrow down selections for final choices.

V. Adjourn

James Massie motioned to adjourn, Fred Maine seconded, the meeting adjourned at 6:20pm.

- After the meeting was adjourned the committee members participated in site visits to the current Landmark award winners – 500 1st Street and 348 Massachusetts Ave

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary