



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, June 25, 2024, 6:30 p.m.

6/25/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Brett Wing, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
May Albrecht, Trustee
Will Karspeck, Mayor

The following Board members were absent:

Karl Ayers, Trustee
Sean Murphy, Mayor Pro-Tem

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Anne Johnson, Community Development Director

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) June 25, 2024 Meeting Agenda
- b) June 11, 2024 Meeting Minutes
- c) June 2024 Town Board Report

Trustee Kurtz moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.II. Proclamation- Sharon Derstine Day

Mayor Karspeck read aloud the proclamation and declared July 13, 2024 as Sharon Derstine Day in the Town of Berthoud.

5.III. 2021 Comprehensive Plan Code Amendment - Continuance

Community Development Director, Anne Johnson, requested a continuance for the 2021 Comprehensive Plan Code Amendment due to lack of quorum at the most recent Planning Commission meeting.

Trustee Hardy moved to approve the continuance request for an introduction of Ordinance 1342 on August 27th and a Public Hearing to be held on September 10th, 2024. Trustee Wing seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.IV. Town Of Mead IGA Regarding Paving Of County Road 7

Town Administrator, Chris Kirk, gave an introduction on the Town of Mead IGA regarding paving of County Road 7.

Mayor Karspeck opened the topic up to public comment.
No one spoke during public comment.
Mayor Karspeck closed the public comment.

Trustee Kurtz moved to approve the Intergovernmental Agreement between the Town of Mead and the Town of Berthoud for sharing design costs for paving County Road 7. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.V. Appointment To Planning Commission

Mayor Karspeck and Trustee Albrecht provided information from their interview with applicant, David Pond, for the vacancy on the Planning Commission.

Trustee Albrecht moved to appoint David Pond to the Planning Commission for a term of 3 years. Trustee Wing seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Wing:

Wing reported on the recent CML Conference and a meeting with David Stranathan regarding Town image and branding. Wing inquired about McNeil Reservoir.

Trustee Hardy:

Hardy reported on the recent CML Conference and the sessions he attended, with topics including affordable housing, historic preservation, and youth engagement.

Trustee Kurtz:

Kurtz discussed increases in water rates in summer months. Kurtz inquired about the timeline for short-term rental policy and for oil and gas regulations.

Trustee Albrecht:

Albrecht discussed ideas for the Youth Advisory Commission and reported on the most recent meeting. Albrecht inquired about timing for the installation of the new signs at the entrance to the Town. Albrecht discussed the Town image and possible incentives, and the addition of more crosswalks around Town.

Mayor Karspeck:

Karspeck inquired about a crossing on Mountain Ave. Karspeck reported on the recent CML Conference and on a meeting with seniors in town. Karspeck thanked staff for their work on the 7th Street sidewalks. Karspeck reported on a meeting with VFW and American Legion and inquired about possible financial support.

Administrator Kirk:

Kirk reported on an upcoming strategic planning session for the Board, gave an update on the Town Park project, and reported on an economic impact analysis for the passenger rail. Kirk discussed a comprehensive utility project that will come before the Board and updates on the I-25 roundabouts. Kirk reported on Ash Tree treatment around town and mosquito abatement. Kirk reported on an issue with a non-potable/potable water cross connection. Kirk reported on the upcoming 3rd of July event.

Kirk notified the Board that an interview committee needs to be formed for a PORT Committee interview. Trustee Kurtz and Mayor Karspeck will serve as the interview committee.

7. Adjourn

The meeting was adjourned at 7:46 pm.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor